



**Christ is at the center  
of everything we do.**

## 2017-18 Undergraduate and Graduate Catalog



# TABLE OF CONTENTS

<b>GENERAL INFORMATION</b> .....	<b>8</b>
History of Clarks Summit University.....	8
Statement of Mission.....	8
Statement of Values.....	8
Statement of Vision.....	9
Confession of Faith.....	9
Standards of Conduct.....	10
Spiritual Climate.....	11
Location of Campus.....	11
Facilities.....	11
Accreditation and Certification.....	12
Alumni Office.....	12
<b>CAMPUS STUDENT LIFE</b> .....	<b>13</b>
Theatrical Opportunities.....	13
Music Performances.....	13
<b>ADMISSION</b> .....	<b>14</b>
Standards for Admission—Undergraduate.....	14
Application Procedures.....	14
Readmission Policy and Procedures.....	14
Divorce Policy.....	14
Music Students.....	15
Transfer Students.....	15
Homeschool Students.....	15
New Student Orientation.....	15
Standards for Admission—Graduate.....	16
Application Process.....	16
Readmission Policy and Procedures.....	16
General Requirements.....	16
Admission Levels.....	16
Academic Prerequisites for Admission.....	17
General Information.....	17
<b>ACADEMICS</b> .....	<b>19</b>
Graduation Requirements.....	19
General Requirements for Undergraduate Programs.....	19
General Requirements for Graduate Programs.....	19
Special Requirement for Bachelor Degrees.....	19
Special Requirement for Associate of Arts Degrees.....	19
Special Requirement for Master of Education Degree.....	19
Special Requirements for Master of Science in Counseling Degree.....	19
Special Requirement for Additional Degrees.....	19
Graduation Honors.....	20
Credit Hour Definition.....	20
Grade Point Average.....	20
Repeated Courses.....	20
Classification.....	20

Confidentiality of Student Records.....	20
Transcripts.....	20
Gainful Employment.....	21
Richard J. Murphy Memorial Library.....	21
Academic Standards—Undergraduate.....	21
Academic Load.....	21
Grading System.....	21
Class Attendance.....	22
Academic Honors.....	22
Academic Deficiencies.....	22
Ministry Development.....	22
Academic Standards—Graduate.....	23
Grading System.....	23
Transfer Credit.....	23
Academic Deficiencies.....	23
Student Appeals Process.....	23
Course End Dates.....	24
Course Extension Policy.....	24
<b>ACADEMIC POLICIES.....</b>	<b>25</b>
Class Attendance.....	25
Online Classes.....	25
Residential Classes.....	25
Interim Grade Reports.....	26
Late Work Policy.....	26
Final Exam Policy.....	27
Course Grades.....	27
Written Work Standards.....	27
Academic Dishonesty.....	27
Plagiarism Policy.....	27
Student Appeals and Grievance Policy.....	28
<b>ACADEMIC CURRICULUM.....</b>	<b>29</b>
Academic Philosophy.....	29
Development of Philosophy.....	29
Implications of the Philosophy.....	29
Extending the Philosophy into Graduate Education.....	30
Academic Objectives.....	30
Undergraduate Programs.....	30
Graduate Programs.....	30
Academic Context.....	30
School of Arts & Sciences.....	30
Department of Business Administration.....	30
Department of English and Communication.....	31
Department of Health and Human Performance.....	31
Department of Music.....	31
Department of Science and Mathematics.....	31
Department of Social Science.....	31
School of Theology.....	31
Department of Bible Exposition.....	32
Department of Ministry Leadership.....	32



Program of Camping Ministries.....	32
Department of Counseling .....	33
School of Education.....	33
<b>DEGREES AND PROGRAMS.....</b>	<b>34</b>
Degrees.....	34
<b>ACADEMIC CORE.....</b>	<b>36</b>
Undergraduate Academic Programs.....	36
Arts & Sciences Core (40 credits).....	36
Bible and Theology Major (30 credits minimum).....	36
Professional Major.....	36
Minors.....	36
Minors—School of Arts & Sciences .....	36
Minors—School of Education.....	37
Minors—School of Theology.....	37
<b>ACADEMIC PROGRAMS .....</b>	<b>38</b>
Associate of Arts Programs.....	38
Addictions Counseling.....	38
Business Administration .....	39
Early Childhood Education.....	40
General Education.....	41
Integrated Studies--Online .....	42
Office Administration .....	43
Bachelor of Arts Programs .....	44
Communications—Emphasis in Media, Theatre, or Writing.....	44
Interdisciplinary Studies.....	46
Literature.....	47
Bachelor of Music Education Program.....	49
Music Education .....	49
Bachelor of Science Programs .....	51
Bible and Theology—Online .....	51
Biology.....	52
Camping Ministries.....	54
Christian Ministries .....	55
Christian Ministries—Online.....	56
Counseling Ministries .....	57
Counseling Ministries —Online.....	58
Degree Completion.....	60
Education Ministries .....	61
Health and Physical Education (Non-Teaching).....	62
Integrated Studies--Online .....	64
Intercultural Studies.....	65
Intercultural Youth Ministries.....	66
Mathematics.....	67
Outreach Ministries.....	68
Pastoral Ministries .....	69
Pastoral Ministries—Accelerated.....	70
Pastoral Ministries—Seminary Track.....	72
Pre–Seminary .....	73

Specialized Ministries .....	74
Sports and Health Science—Pre-Athletic Training .....	75
Sports and Health Science—Pre-Physical Therapy.....	76
Sports and Recreational Ministries .....	77
Youth Pastor .....	78
Youth Pastor—Accelerated.....	79
Bachelor of Science in Business Administration .....	80
Business Administration .....	80
Office Administration .....	81
Sports Management .....	82
Bachelor of Science in Counseling Programs .....	83
Counseling—Accelerated.....	83
Counseling .....	85
Counseling—Online.....	87
Bachelor of Science in Education Programs .....	89
Early Childhood and Elementary Education PreK–4 .....	90
Health and Physical Education .....	91
Secondary Education—English .....	93
Secondary Education—Math .....	94
Secondary Education—Social Studies .....	95
Bachelor of Sacred Music.....	96
Worship Studies.....	96
Master of Arts Programs .....	98
Bible Concentration .....	99
Counseling Concentration .....	100
Literature Concentration.....	101
Organizational Leadership Concentration .....	102
Master of Arts in Literature.....	103
Master of Education Programs .....	104
Educational Administration Concentration.....	105
Curriculum and Instruction Concentration .....	106
Secondary English/Communications Concentration.....	107
Master of Science in Counseling Program .....	108
Counseling .....	108
<b>COURSES OF INSTRUCTION .....</b>	<b>111</b>
Numbering.....	111
Credit Values.....	111
Prerequisites .....	111
Cancellations.....	111
<b>COURSE DESCRIPTIONS.....</b>	<b>112</b>
Air Force ROTC .....	112
Arts .....	112
Business .....	112
Bible .....	115
Camping .....	118
Communications.....	120
Counseling .....	120
Drama (Theatre) .....	123

Early Childhood Education .....	124
Education.....	126
Educational Ministries .....	129
English .....	131
Economics.....	133
Evangelism.....	134
Geography .....	134
History .....	134
Health and Human Performance .....	135
Health Science.....	137
Language .....	138
Literature.....	138
Literacy .....	141
Mathematics.....	141
Media .....	143
Missions.....	143
Army ROTC .....	145
Ministry Experience .....	145
Music.....	146
Organizational Leadership.....	148
Pastoral.....	149
Philosophy.....	149
Physical Education .....	154
Politics.....	155
Psychology.....	155
Science.....	156
Special Education.....	159
Sports Ministries .....	159
Sociology .....	160
Speech .....	160
Theology.....	161
Youth Ministries .....	163
<b>FINANCIAL AID.....</b>	<b>164</b>
Undergraduate Costs—On-campus .....	164
Undergraduate Costs—Online.....	166
Graduate Costs.....	167
Student Financial Policies.....	169
Refund Policy for Full Withdrawal from School .....	171
Unofficial Withdrawals .....	172
Satisfactory Academic Progress .....	172
Terms / Parts-of-Terms / Summer Sessions .....	174
Repeated Courses .....	174
Transfer Credits .....	174
Consortium Agreements.....	174
Change in Major / Additional Degrees.....	174
Changed Grades.....	174
Failure to Make Satisfactory Academic Progress .....	175
Reestablishing Eligibility for Financial Aid .....	175
Appeals.....	175

Study Abroad .....	175
<b>SCHOOL PERSONNEL .....</b>	<b>176</b>
Cabinet .....	176
Board of Trustees .....	177
Faculty .....	178
<b>ACADEMIC CALENDARS .....</b>	<b>183</b>
On-Campus.....	183
Online.....	184

# GENERAL INFORMATION

## HISTORY OF CLARKS SUMMIT UNIVERSITY

Baptist Bible Seminary (so named because the school only offered a three-year Bible degree) was established in 1932 by a group of pastors led by Dr. Richard J. Murphy. Its original purpose of preparing men and women to serve Christ as they carried out the biblical command to “go into all the world and preach the gospel” has not changed. The founders insisted the new school be strongly biblical and that it keep high academic standards. Through the years, the school’s leaders have continued those goals. The current motto, “Christ is at the center of everything we do,” indicates high regard for God’s Word as well as a commitment to excellent academics.

A three-year Bible program was in place during the early years of 1932–1947. In 1947, four-year programs in a variety of disciplines were added. A few years later, the Regents of New York State granted a temporary charter, and in 1954, they gave permission to grant the Bachelor of Theology and Bachelor of Religious Education degrees. In 1967, the Bachelor of Sacred Music degree was approved.

At that time, the school used the facilities of First Baptist Church, Johnson City, NY. As the number of students grew from the original 40, additional buildings were purchased. In the 1960s, the administration and the board of trustees saw clearly that the school needed a new campus. When the present site in South Abington Township, PA was purchased in 1968, this vision became a reality.

During 1968, the Association for Biblical Higher Education granted accreditation, and in early 1969, the Pennsylvania Department of Education approved the same programs and degrees offered in New York. In addition, they approved the Associate of Arts degree. In 1971, in order to accurately reflect the courses of study offered, the name of the Seminary was changed to Baptist Bible College of Pennsylvania. In 1982, the institution was authorized to grant the Bachelor of Science in Bible degree. The Bachelor of Arts, Bachelor of Music Education, Bachelor of Science, Bachelor of Science in Business Administration, Bachelor of Science in Education and Bachelor of Science in Counseling degrees were added in 2012.

In September 1972, classes began at Baptist Bible Seminary. Initially offering the Master of Divinity and Master of Theology degrees, the Seminary now also offers the Master of Ministry, Master of Arts, Doctor of Ministry, and Doctor of Philosophy degrees.

Accreditation from the Middle States Association of Colleges & Schools was granted in 1984.

In 1989, the Pennsylvania Department of Education granted approval for the College to offer the Master of Science in Christian School Education degree. In 2010, that degree was renamed Master of Education. In 1996, the Master of Science in Counseling Ministries degree program was approved, then renamed Master of Science in Counseling in 2012. In 2007 the Master of Arts degree was approved and in 2012 the Master of Arts in Literature degree was added.

## STATEMENT OF MISSION

Founded in 1932 in Johnson City, New York, Clarks Summit University is an educational institution that embraces its Baptist heritage. With a commitment to biblical authority, Clarks Summit University serves undergraduate, graduate and seminary students by preparing them for lives of significant service for the cause of Jesus Christ in a variety of ministries and careers.

As a learning community dedicated to biblical higher education, Clarks Summit University strengthens the church of God and influences society by cultivating an environment that promotes academic excellence and Christlikeness. Students are challenged to pursue biblical truth and wisdom, to embrace a Christian worldview, and to develop professional competence and relational skills.

Clarks Summit University aspires to be a community of individuals who love and serve God with all their heart, soul, and mind and who love their neighbor as themselves. We launch our graduates into the world as servants of God and as lifelong learners.

## STATEMENT OF VALUES

*Biblical Truth.* We value the Scriptures as truth, the highest authority for faith and practice, the center of true learning, and the basis of our worldview.

*Transformational Learning.* We value the development of biblically-based critical thinking, building wisdom that transforms worldview, character, behavior, relationships, and ministry in conformity to Christ.



*Spiritual Integration.* We value the development of the whole person: the integration of faith and practice, mind and heart, and learning and service.

*Global Orientation.* We value obedience to the Great Commission; therefore, we seek to serve Christ in a myriad of ways anywhere in the world.

*Cultural Relevance.* We value living wisely within the culture that surrounds us, establishing a redemptive presence and speaking the truth in love wherever God sends us.

*Christian Leadership.* We value the development of leadership skills as the natural outcome of transformational learning, so we may assist others in achieving their God-given potential.

*Baptist Heritage.* We value the local church, the pillar and foundation of truth, along with the rich spiritual legacy of our Baptist distinctive and history.

*Pursuit of Excellence.* We value continuous assessment that leads to God-honoring improvement, innovation, and creative development.

*Responsible Stewardship.* We value the wise investment and management of the resources that God has entrusted to us, maximizing the benefit to those we serve.

## **STATEMENT OF VISION**

Clarks Summit University's highly skilled faculty and staff craft a Biblically-saturated educational experience for each student, mentoring them toward a career that honors Jesus Christ.

The University's undergraduate programs offer each student a dual major in biblical studies and another major of their choice. This unique mix of academic preparation prepares a powerfully skilled graduate who can integrate truth in his or her life and career.

Every student gains understanding of biblical truth, professional skills, and a strong core of courses in general studies. Spiritual dynamics are stressed in every program of study as well as in co-curricular studies.

The University offers graduate programs, which prepare godly servant leaders for selective careers. The Scriptures are the foundation for all instruction in the graduate program.

Baptist Bible Seminary offers theological training at Master's through Doctoral levels. It is characterized by a balance of academic excellence and passion for ministry. The Seminary catalog explains the uniqueness of its program and the flexibility of its course offering.

## **CONFESSION OF FAITH**

We believe in the verbal and plenary inspiration of the text of the original manuscripts of the 66 books of the Old and New Testaments, which alone constitute the inerrant Word of God. We believe the Bible supports using a grammatical, historical method of interpretation in light of the progress of revelation. Thus, we believe that the Bible is the clear, sufficient, and supreme authority for all belief, life, and ministry.

We believe in the trinity of the Godhead: one immutable and omnipotent God, omniscient in all things past, present, and future, who eternally exists in three equal Persons: Father, Son, and Holy Spirit.

We believe in the deity, virgin birth, perfect humanity, sinless life, substitutionary death, bodily resurrection, and ascension of the Lord Jesus Christ. He is the only means of salvation from sin and the sole mediator between God and man.

We believe in the personality and deity of the Holy Spirit, through whose ministry believers today are regenerated, baptized into Christ and His body, indwelt, sealed, gifted, and empowered for service.

We believe that gifts of the Holy Spirit are given to build up the body of Christ. We believe that the sign gifts of the Spirit were given only for the apostolic era, providing revelation and authenticating the ministry of the apostles.

We believe that God created the universe (including mankind) in six literal, consecutive 24-hour days apart from the process of evolution. We believe that man was created in the image of God and retains that image after the fall. Therefore, we affirm the dignity of human life and affirm that all people are worth pursuing for the cause of Christ.

We believe that all human beings are totally depraved and guilty before God as a result of the fall of Adam. We commit acts of sin because we are sinners by nature.

We believe that the Triune God saves sinners by grace alone through faith in Christ alone. God secures their eternal salvation, having sovereignly elected them to be willing recipients of His grace in Christ, whose blood was shed for the remission of sins. We believe that salvation is demonstrated through good works that are part of a holy life. We believe that every Christian has the joyous responsibility of evangelizing sinners in obedience to Christ's Great Commission.

We believe that the universal Church is the body of Christ, comprised of all true believers from Pentecost until the Rapture. Jesus Christ is the sole head of the Church.

We believe that the local church is an assembly of immersed believers, led by pastors and served by deacons, independent and congregationally governed, in fellowship with other churches of like faith and order.

We believe that the local church is responsible to fulfill the Great Commission. It must observe the ordinances of believers' baptism and the Lord's Supper; foster true fellowship, prayer, and worship; edify and equip believers; and evangelize the world.

We believe that the only biblical mode of baptism is immersion; that baptism is for believers only; that it is a testimony of their identity by faith with Christ's death, burial, and resurrection; and that it is a prerequisite for local church membership. We believe that the ordinance of the Lord's Supper is solely a memorial of Christ's death, and that the body and blood of Christ are not present in the bread and cup.

We believe in the priesthood of all believers and that we have direct access to God apart from any mediator except Christ. We respect the God-given capacity of individual soul liberty through which each person will give account for living by the dictates of his own conscience. We believe in the separation of church and state, and that believers must fulfill biblical responsibilities to each.

We believe that the Bible directs us to a life of holiness, requiring separation from worldliness and ecclesiastical apostasy unto God.

We believe in the personal existence of angels as created spirit beings. God's holy angels are ministering spirits. Satan and other fallen angels can influence believers, but believers cannot be demon possessed.

We believe in the pre-tribulation rapture and bodily resurrection of the Church at Christ's imminent coming. Believers will give account for their works at the Judgment Seat of Christ, which will follow the Rapture.

We believe in the distinction between the nation of Israel and the Church, the Spirit-baptized Body of Christ. The Church is not the collection of all believers of all times.

We believe that God will fulfill the biblical covenants made with the nation of Israel. Though they are now dispersed among the nations, they will be re-gathered in the land of Israel and saved as a nation at the premillennial coming of Christ to the earth. At that time, Christ will begin his Davidic rule over the world for 1,000 years and continue to reign in the eternal state.

We believe in the bodily resurrection and judgment of unbelievers after the millennial reign of Christ. We believe in the eternal existence and punishment of all unbelievers in the lake of fire and the eternal existence and blessedness of all believers in the new heavens and earth.

## **STANDARDS OF CONDUCT**

### *Personal Holiness*

Clarks Summit University believes that it has a responsibility to guide students in their spiritual, moral, and intellectual development so they will be servants for Christ. We desire all those associated with Clarks Summit University to be characterized by the pursuit of godliness and biblical discernment in every area of life.

Philippians 4:8 instructs believers to be committed to whatever is "true, honorable, right, pure, lovely, and of good report." Additional Scripture passages that speak to this issue are Psalm 1 and 101; Romans 12:1-2; 1 Corinthians 10:31; 2 Corinthians 10:4-5; and Ephesians 5:1-17. First Corinthians 8-10 directs us to evaluate whether our choices might harm a weaker brother or destroy our testimony to the unsaved. We want to foster a positive and godly community spirit on campus that assists students in preparation for effective ministry leadership. This includes a Christ-like spirit in speech, attitude, and conflict resolution.

Trustees, employees, and students choose to use media, technology, and literature in a way that is consistent with Christ-honoring discernment. We choose to avoid any activity that does not promote values consistent with biblical principles of righteousness and personal purity. For instance, we choose not to use alcoholic beverages, tobacco, or

non-medicinal drugs. We refuse to be involved in occult practices. We will not be involved in gambling, worldly dancing, and immodest dress.

Those who do not abide by the values or whose spirit is evidently unsympathetic toward the standards and ideals of the institution or who seem to be exerting any negative or harmful influence upon the school may be asked to leave.

### *Ecclesiastical Cooperation and Separation*

The spiritual unity of all true believers in the Lord Jesus Christ is a great and blessed teaching of Scripture. All who minister for Christ quickly learn that spiritual unity is challenging to implement in the practical realities of ministry life.

As we equip our students for effective ministries and careers, we must help them understand the great value of wisely partnering with others to fulfill the Great Commission. Attendant to that is their responsibility to help them learn to identify unwise or unbiblical associations they should avoid. At times, we choose to limit our partnerships to ensure the opportunity to preach the whole counsel of God.

## **SPIRITUAL CLIMATE**

Clarks Summit University strives to create a climate which promotes both learning and spiritual growth. Courses are taught by professors from a biblical point of view. In addition to course instruction, all undergraduate students (residential and online) are required to be involved in ministries in a local church or organization to put their knowledge into practice.

For residential students, activities outside the classroom, such as daily chapel, prayer groups, missions and Bible conferences, and personal devotions contribute to spiritual development. Recreation and other co-curricular activities are designed to support this spiritual climate by teaching self-discipline, moral responsibility, and servant-leadership.

Online students have the benefit of interaction with students and professors from all over the globe. The diversity of students in their courses helps encourage critical thinking through their courses and allows for deep interaction on spiritual issues. Online students are strongly encouraged to actively participate in their local churches as well as continue their spiritual growth through personal devotions and prayer. Chapel messages are available for download through the Clarks Summit University website.

## **LOCATION OF CAMPUS**

Clarks Summit University is located in South Abington Township, Pennsylvania, a residential suburb which is part of the greater Scranton/Wilkes-Barre area with a population exceeding 500,000.

The University is easily reached by public transportation. Several airlines serve the Wilkes-Barre/Scranton airport at Avoca, and there is a major bus terminal nearby.

Access by car is also convenient. Scranton is at a crossroads of the interstate highway system of the northeastern United States. Interstate 81, the Northeast Extension (I-476) of the Pennsylvania Turnpike, and U.S. Highways 6 and 11 pass within two miles of the campus, and Interstates 80 and 84 are only a short distance from Clarks Summit.

Organizations contributing to community cultural life include the Northeastern Philharmonic Orchestra and the Everhart Museum of Natural History, Science, and Art.

Other colleges in the area include The University of Scranton, Marywood University, Keystone College, Lackawanna College, The Commonwealth Medical College, the Worthington Scranton campus of Pennsylvania State University, Wilkes University, King's College, Misericordia University, and Johnson College.

## **FACILITIES**

The 115-acre campus has been steadily developed since 1968 and now contains 16 major buildings.

Jackson Hall houses the administrative and faculty offices, most of the classrooms, a computer lab, a science lab, and the library. The Music Department occupies Buckingham Hall with music classrooms, practice rooms, and studio offices for the music faculty.

The Phelps Student Center includes food service facilities and is home to Clarks Summit University Defenders Athletics events. The building also houses offices, a game room, and dedicated meeting spaces.

The 62,000-square foot Recreation Center includes a running track, three basketball courts, and exercise, cardio, and aerobic rooms. The building also includes space for Athletics Department offices, classrooms, and furnished gathering areas.

Twelve three-story residence halls furnish on-campus housing for undergraduate, graduate and married graduate students.

### **ACCREDITATION AND CERTIFICATION**

Clarks Summit University is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, and 267-284-5000. Middle States is a regional accrediting agency recognized nationally. All degrees have been approved by the Pennsylvania Department of Education.

Since 1968, the University has been accredited by the Association for Biblical Higher Education, 5850 T.G. Lee Blvd., Suite.130, Orlando, FL 32822, 407-207-0808.

Students in the undergraduate teacher education programs can apply for certification through Association of Christian Schools International. The Early Childhood and Elementary PK-4, Secondary Education English, Social Studies, Mathematics, K-12 Physical Education/Health, and Music Education programs are approved for Pennsylvania state certification.

### **ALUMNI OFFICE**

The Alumni Office maintains an active relationship between the school and its graduates. It assists the Alumni Association in uniting alumni for spiritual fellowship, in promoting projects which support the school, and in maintaining enthusiasm for the University.

# CAMPUS STUDENT LIFE

We believe experiences outside the classroom are just as vital to the personal development of our students as time inside the classroom. That is why we have worked hard to develop student life on a safe campus environment that encourages spiritual and social growth. Our campus offers numerous opportunities to fill important leadership roles and participate in various student activities. Uniquely designed residence halls help students develop life-changing relationships as they grow spiritually and academically. Various student services provide the support that students need in order to enhance their academic program and care for their physical and emotional well-being. Our goal is to provide a positive atmosphere where students can expand their leadership capacity, explore their gifts and abilities, utilize their creativity, and make memories that will last for the rest of their life.

To learn more about our values and community standards, please visit the Student Handbook at <https://www.clarkssummitu.edu/student-life/osd-values/>

## THEATRICAL OPPORTUNITIES

*The Main Stage Play Productions.* Each semester the Department of English and Communications produces a play. Auditions are open to all Clarks Summit University students. The purpose of these productions is to expose students to a variety of dramatic literature and to provide hands-on experience with theatrical production. Past plays have included classics such as *The Taming of the Shrew*, *The Miser*, and *The Crucible*; serious dramas such as *The Diary of Anne Frank*, *The Trip to Bountiful*, and *The Little Foxes*; comedies like *Lost in Yonkers*, *The Good Doctor*, and *You Can't Take it With You*; and musicals such as *The Secret Garden*, *You're a Good Man, Charlie Brown*, and *Little Women, the Broadway Musical*.

*Student Productions and Senior Projects.* Communications students may choose to produce a theatrical production on campus for their senior projects.

*Directing Scene Project.* Students enrolled in the directing course are required to direct a number of scenes from a variety of plays. This provides another opportunity for students interested in obtaining theatrical experience, especially in the area of acting and/or directing.

*Local Theatre.* Many of our communications students volunteer their time to work backstage at local theatre companies like The Northeast Theatre Company (TNT) and the Bloomsburg Theatre Ensemble (BTE).

## MUSIC PERFORMANCES

Clarks Summit University provides many opportunities for students to attend and participate in the production of significant musical events. Participants include both music majors and non-music majors. All performances are public events to which the student body, parents, and community are invited.

*Musical Ensembles.* Each year our performing groups represent the University at churches and community events. These groups periodically tour on behalf of the University. All students are invited to audition for the Chamber Singers and Concert Choir.

*General Student Recitals.* Several times each semester, our music majors perform a varied repertoire as part of our ongoing Music Performance Seminar.

*Junior/Senior Recitals.* Our upperclassmen music majors present public recitals. Students, faculty, family, and community friends are invited to these special events.

*Departmental Concerts.* All of our musicians join forces for seasonal concerts. The Winter Concert is in early December and our Spring Concert is in late April.

*Music Performance Seminar.* Attendance is open to all students interested in music. Activities include faculty lectures of musical topics, a variety of performances, and guest appearances by regional professionals and alumni.



# ADMISSION

## STANDARDS FOR ADMISSION—UNDERGRADUATE

*Christian Character.* Evidence of personal faith in Jesus Christ as Savior and of submission to the will of God is essential.

*Academic Preparation.* Completion of high school or equivalency is required. High school graduates must send transcripts of all completed high school courses. Applicants who are not high school graduates may secure a high school equivalency diploma (GED) from the state in which they live. Official transcripts of any completed high school courses and the GED test results must be sent to Clarks Summit University. A minimum of a 2.0 high school GPA is required for admission.

*Pre-admission Tests.* All applicants are required to take either the Scholastic Aptitude Test (SAT—minimum combined critical reading and math score of 850 is required) or the American College Test (ACT—minimum composite score of 17 is required).

Arrangements to take these tests should be made through the high school guidance office or online at [www.collegeboard.com](http://www.collegeboard.com) (SAT) or [www.act.org](http://www.act.org) (ACT). Please request that your scores be sent to the Admissions Office using the following codes for Clarks Summit University: the SAT code is 2036; the ACT code is 3523.

### *Application Procedures*

All persons who desire to register at Clarks Summit University must submit an application for admission. By submitting an application, the prospective student expresses willingness to follow school regulations. Steps are outlined as follows:

- Application options:
  - Complete an online application and pay the \$40 non-refundable online application fee by credit card or check make out to Clarks Summit University.
  - Students can apply online at [discover.ClarksSummitU.edu/applynow](http://discover.ClarksSummitU.edu/applynow).
- When the application file is complete, the Admissions Committee will review it, and the applicant will be notified of the decision.
- If a student applied for admission to Clarks Summit University in the past three years and the student did not enroll, a reactivation application must be submitted. The Admissions Committee will require a pastor's reference and a \$40 non-refundable fee.
- Submit a \$250 deposit by May 1 for fall enrollment and by December 15 for spring enrollment. Deposits are refundable until May 1 or December 15. All refund requests must be made in writing and postmarked no later than May 1 or December 15.

### *Readmission Policy and Procedures*

If a student leaves Clarks Summit University for any reason and desires to return, the student must apply for readmission\*, completing the following steps:

- Complete the Readmission Application.
- Furnish official transcript(s) of all post-secondary courses taken since leaving Clarks Summit University.
- The Admission Committee will review the application and the applicant will be notified of the decision.
- Submit a \$250 deposit by August 1 for enrollment in the fall semester and by December 15 for enrollment in the spring semester.

\* *Student spouses, faculty spouses, and staff members should contact the Admissions Office for readmission instructions. At the discretion of the Admissions Committee, a personal interview may also be required. The Admissions Committee will review the readmit request and notify the student if they have been permitted to return.*

Students readmitted to one of the University programs will normally be subject to current requirements for that course of study.

### *Divorce Policy*

Individuals who have been divorced, or are married to a divorced person, should request a copy of the divorce policy from the Admissions Office.

### *Music Students*

Please note that acceptance into Clarks Summit University does not constitute acceptance into any of the degree programs offered by the Department of Music. Successful completion of the audition process, in addition to acceptance by the University, is needed for admission to music programs.

#### **Auditions**

An essential step in beginning a major in music is the audition. Its purpose is to evaluate your background and determine your potential as a music student.

#### **Interview**

Conversation with the faculty will help us discover important aspects of your preparation that will give insight to your readiness for music theory and your placement in a performing ensemble.

#### **Eligibility**

Students wishing to audition must first have completed all the following:

- Completion of junior year of high school
- Submission of admissions application to Clarks Summit University
- Declaration of music as major field of study

#### **Audition Requirements**

Worship Studies, Music Education, applicants will:

- Perform two contrasting works from the standard repertoire in their fields of study (voice, piano, or instrumental). Voice and piano applicants must perform one of these by memory (vocalists and instrumentalists). For vocalists and instrumentalists, an accompanist will be provided for your audition. Please send copies of your music along with your audition application and information form.
- Demonstrate sight-reading ability.
- Demonstrate aural skills (tonal memory, pitch accuracy, and vocal sight-reading).
- Perform major and minor scales in forms appropriate to your instrument or voice.
- Additionally, composition applicants must submit examples of their work at the audition.

#### **Audition Dates**

We recommend you schedule an audition as part of your campus visit.

### *Transfer Students*

Clarks Summit University believes that learning, wherever it occurs, should be recognized and integrated into a student's degree program when that learning is found to be equivalent to that offered by post-secondary educational institutions and determined to be applicable for meeting degree and program requirements at Clarks Summit University.

Applicants who have completed courses at an accredited college or university may receive transfer credit for courses which apply to one of the University programs and which reflect a grade of "C-" or above. Credits from non-accredited schools must be validated. Clarks Summit University gives credit for suitable scores in Advanced Placement (AP) exams, International Baccalaureate (IB) courses, College Level Examination Program (CLEP) exams, and Defense Activity for Non-Traditional Education Support (DANTES) exams. These scores must be provided to the Registrar's Office prior to the student's last semester before graduation. Contact the Registrar's Office for further information.

Applicants who have earned 24 hours or more at an accredited college or have graduated high school at least two years prior are not required to take the SAT or ACT. Each transfer student must have official academic transcripts of all previous college courses sent to the Admissions Office before a decision will be made on the student's application. A minimum of a 2.0 cumulative college GPA is required. To qualify for graduation, students must complete at least 30 semester-hour credits at Clarks Summit University.

### *Homeschool Students*

Clarks Summit University is interested in and welcomes homeschooled students. All homeschool applicants should send their high school transcripts to the University.

### *New Student Orientation*

New residential and commuter students are expected to be present for orientation.

## STANDARDS FOR ADMISSION—GRADUATE

### *Application Process*

*Online Application.* Complete an online application and pay the \$40 non-refundable application fee by credit card or check. Students can apply online at [discover.ClarksSummitU.edu/applynow](https://discover.ClarksSummitU.edu/applynow).

Upon receipt of these materials, the Admissions Office will process your application, notify you of your admission status, and send further information.

### *Readmission Policy and Procedures*

If a student does not take classes for at least three years and has a desire to return, the student must apply for readmission, completing the following steps:

- Complete the Readmission Application.
- Furnish official transcript(s) of all post-secondary courses taken since leaving Clarks Summit University.
- Request and submit a current pastoral reference form from the applicant's pastor.

### *General Requirements*

For admission to a master's degree program, the applicant should hold a bachelor's degree from an accredited institution. Applicants who possess bachelor's degrees from non-accredited institutions may enroll at Clarks Summit University if their degrees are validated by the Registrar. All application materials must be received by the Director of Admission before a candidate can be admitted to the program. Admissions requirements are listed for each program in the respective sections of the catalog.

### *Admission Levels*

Applicants will be placed in one of the following classifications:

#### **Fully Matriculated**

This status is for university graduates who have submitted all required admissions materials and have been accepted by the Graduate Studies Committee. Applicants must provide personal and professional references acceptable to the Committee. Students accepted as fully matriculated must have an undergraduate GPA of 3.0 or higher.

#### **Matriculated, Provisional**

The University may accept graduate students with the provision that they fulfill certain foundational requirements in order to qualify for degree candidacy. Provisional students must demonstrate competency in the specified areas by the time they complete 16 graduate credits. The fulfillment of these competencies may not be applied toward the graduate credits required for degree completion.

Provisional students receive academic advisement relative to course scheduling. Students will be advised on a case-by-case basis and allowed to take only graduate courses for which they have adequate foundational preparation. When all foundational competencies are met satisfactorily, the provisional student status will be changed to Fully Matriculated.

#### **Matriculated, Probationary**

In some cases, a student who does not meet the standard GPA graduate requirements may be admitted with the understanding that the individual's matriculation status will be reviewed regularly. Specifically, once a probationary student shows a cumulative GPA of at least 3.0 during completion of the first nine graduate credits, the status may change from Probationary to Fully Matriculated.

Probationary students who do not achieve at least a 3.0 GPA during their first nine graduate credits have the option of repeating courses in an effort to raise their GPA to the 3.0 standard. Failure to do so will result in dismissal from the graduate program.

The student may reapply for admission back into their program after one year, and, if accepted, must retake courses in an effort to raise their GPA to 3.0. At that time the student will reenter under academic probation.

Matriculated, probationary students not able to achieve a 3.0 cumulative GPA at the end of two semesters will be dismissed.

#### **Non-matriculated, Continuing Education**

University graduates wishing to enhance their breadth of knowledge in one of the graduate programs may take up to nine graduate credits following submission of a continuing education application. After completion of nine credits, they

must apply for matriculation into a degree program if they desire further training (i.e., such students will not be allowed to enroll in additional courses for credit unless they have entered one of the graduate degree programs). Enrichment students desiring to matriculate must follow the normal application process. Acceptance into a graduate program from enrichment student status is not automatic. If accepted, such students may then apply the graduate credits already earned toward the master's degree.

### **Non-matriculated, Undergraduate Juniors and Seniors**

Undergraduate juniors and seniors may not be fully matriculated into a master's program until they receive a conferred baccalaureate degree. Selected students who apply and meet established criteria may be allowed to enroll in graduate courses.

Approved students may complete up to nine hours of graduate credits. Approval to take graduate credits does not automatically insure eventual matriculation into a master's degree program. Upon conferral of a baccalaureate degree, students follow the normal application process. If accepted, students may then apply the graduate credits earned toward their master's degree.

### *Academic Prerequisites for Admission*

Students entering the counseling or education graduate programs are required to have prerequisite competencies in the fields of Bible and theology, as well as appropriate competencies in counseling or education. Before candidacy status can be granted, students lacking any prerequisites must develop, with their advisor, a program by which they will fulfill these requirements during their program.

### **Bible/Theology Prerequisites**

- An undergraduate Bible/theology major or its equivalent, or
- Bible/theology competency, including knowledge of bibliology, hermeneutics, anthropology, soteriology, ecclesiology, separation, eschatology, theological systems, and general Bible content.
- Theology deficiencies can be satisfied by completing TH517 Survey of Doctrines.
- Those students considered to already have a strong foundation in doctrinal issues may complete TH511 How to Develop a Biblical Worldview.

### **Education prerequisite for M.Ed.**

ED560 Principles and Methods of Teaching and Learning.

### *General Information*

#### **International Students**

This school is authorized under federal law to enroll non-immigrant alien students. Inquiries concerning admission policies and procedures should be sent to the Director of Enrollment Services. At least six months should be allowed to process international student applications.

#### **Military Benefits**

The University is an approved institution for Reserve Officers' Training Corps (ROTC), Tuition Assistance, and GI Bill benefits. Students wishing to use the ROTC Scholarship should contact their recruiter. Students using Tuition Assistance should request authorization through their Education Office. Students using the GI Bill should obtain their Certificate of Eligibility from the Veterans Administration and provide it to the Financial Aid Office at registration.

#### **Non-Discriminatory Policy**

Clarks Summit University admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs, and activities generally made available to students. It does not discriminate based on race, color, national and ethnic origin, or handicap in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-sponsored programs.

Clarks Summit University does not discriminate based on handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations. The designated coordinator for University compliance with Section 504 of the Rehabilitation Act of 1973 is the Vice President for Business and Finance.

#### **Incentive Policy**

Clarks Summit University does not allow its employees to accept any inducements (e.g. gratuities, favors, discounts, entertainment, hospitality, loans, transportation, lodging, meals or any other items having a monetary value of more

than a de minimus amount) for the purpose of enrolling any student or any group of students. The employees (admissions, recruiters, financial aid, etc.) of Clarks Summit University do not utilize any high-pressure recruitment tactics as a means to enroll its students. There are no institutional recruiters, admission counselors, financial aid personnel or anyone in any position who receives any commission, bonus, or other incentive payment for securing student enrollments or securing financial aid (e.g. federal, state, institutional, local, military, etc.) of any kind.



# ACADEMICS

## GRADUATION REQUIREMENTS

Degrees are awarded in May, August, and December and are awarded at the next graduation date after all degree requirements are met. The commencement ceremony is held in May. Candidates for graduation from the residential degree and certificate programs are expected to participate in the commencement ceremony rehearsal and in the commencement ceremony.

### *General Requirements for Undergraduate Programs*

To be eligible for a degree, the student must have:

- Completed a minimum of 30 semester-hour credits at Clarks Summit University.
- Earned a cumulative grade point average of at least 2.0. Education programs require a higher GPA.
- Completed all the requirements of the student's program (see Curriculum Information).
- Paid the graduation fee.

The Education Handbook should be consulted for specific details by those accepted into the education programs.

### *General Requirements for Graduate Programs*

To be eligible for a degree, the student must have:

- Completed a minimum of 2/3 of required classes at Clarks Summit University.
- Earned a cumulative grade point average of at least 3.0.
- Completed all the requirements of the student's program (see Curriculum Information).
- Paid the graduation fee.
- Satisfied all financial obligations to the University.

Because character is fundamental to Christian living as well as effective biblical ministry, Clarks Summit University stresses the central importance of reflecting the character of Christ in our lives and professional practice. While we are called to act redemptively toward those who fall, it is also true that actions have consequences. Therefore, moral or ethical misconduct is considered a serious violation of the Clarks Summit University Standards of Conduct and may be grounds for dismissal at any point prior to graduation.

Students who have 3 or less credits to complete their degree at the end of the spring semester of their senior year will need to petition for permission to walk in commencement exercises. Students need to have a plan to finish the 3 credits by the end of the summer. Those with more than 3 credits to complete at the end of the spring semester of their senior year will walk in commencement exercises the following May after completing the remaining credits of their degree.

### *Special Requirement for Bachelor Degrees*

Before graduation, each student will be asked to state agreement with the published doctrinal statement of the University or to submit a statement on the area(s) of disagreement. Directions for preparing this statement can be obtained from the Dean of the School of Theology.

### *Special Requirement for Associate of Arts Degrees*

Veterans and members of the military are only required to complete 15 credits at Clarks Summit University for the Associate of Arts degree programs.

### *Special Requirement for Master of Education Degree*

Successful completion of ED591 Capstone Project.

### *Special Requirements for Master of Science in Counseling Degree*

- Admission to degree candidacy status.
- A passing score on the written and oral comprehensive final exams.
- Successful completion of the supervised practicum and internship courses with a grade of "B" or higher in each course.

### *Special Requirement for Additional Degrees*

At least 30 additional semester-hour credits must be taken for each additional degree received.

### Graduation Honors

Graduation honors announced at commencement are based upon a student's cumulative grade point average at the beginning of the last semester before graduation. The final transcript and diploma will reflect honors standing based upon completion of all academic studies.

The following standards apply:

#### Undergraduate

3.4	With Honor
3.6	With High Honor
3.8	With Highest Honor

#### Graduate

3.5	Cum Laude
3.8	Magna Cum Laude
4.0	Summa Cum Laude

### CREDIT HOUR DEFINITION

At Clarks Summit University, academic credit is measured in semester hours. A semester hour represents the equivalent of at least one class period of 50 minutes per week for 14 weeks not including final exams. It is expected that students will spend approximately two hours outside of class for each hour in class or its equivalent.

### GRADE POINT AVERAGE

Grade point average (GPA) is a numerical measure of all grades. It is calculated by dividing the total number of grade points earned by the total number of credit hours attempted (excluding courses marked AU, I, NG, P, S, U, W or WP, WF, FN,). The student's GPA is based only upon courses taken at Clarks Summit University.

### REPEATED COURSES

When both the original and the repeated course are taken at Clarks Summit University, the most recent grade replaces the previous grade in calculating the GPA. The student's grade point average is then adjusted to reflect the last grade. Financial aid will only be disbursed one time for retaking previously passed coursework.

### CLASSIFICATION

Each undergraduate student will be associated with one of the organized classes and normally will remain with that class throughout the school year. At registration, each student is assigned to one of the four organized classes. This classification is based upon the total number of credits earned (including physical education) as described in the following scale:

<i>Classification</i>	<i>Credit Hours</i>
Freshman	0–26
Sophomore	27–56
Junior (Baccalaureate degrees)	57–86
Senior (Baccalaureate degrees)	87 or more

All undergraduate students are also classified as full-time or part-time, depending on the number of semester hours for which they are enrolled. The part-time student is one who is enrolled for less than 12 semester hours. The full-time student is one enrolled for 12 or more semester hours. To receive veterans' benefits, a student must be enrolled for 12 or more semester hours of credit. Classification of students is determined at beginning of each term.

### CONFIDENTIALITY OF STUDENT RECORDS

Student records are maintained in compliance with the Family Educational Rights and Privacy Act of 1974. The information contained in the student's permanent educational record will be made available to the student but not to others without the student's written permission. Specific details are available in the Registrar's Office.

### TRANSCRIPTS

Student transcripts are released only by written request of the student. No transcript will be released unless the student has paid all financial obligations to the University. Unofficial transcripts will be sent to the student, whereas all official transcripts will be sent only to agencies and institutions designated by the student. Unofficial transcripts are available to students in the student portal.

## GAINFUL EMPLOYMENT

The U.S. Department of Education has issued the final rules and regulations on “gainful employment.” These provisions are applicable to all schools that offer any non-degree programs of study. All non-degree programs regardless of school type or educational level are currently subject to gainful employment requirements. Only degree (associate, bachelor, graduate and/or professional) programs and two-year transfer programs are not subject to gainful employment requirements.

Clarks Summit University does not have any programs of study that fall under the regulatory requirements of Gainful Employment Programs as determined by the U.S. Department of Education.

## RICHARD J. MURPHY MEMORIAL LIBRARY

[ClarksSummitU.edu/library](http://ClarksSummitU.edu/library)

Located on the first and second floors of Jackson Hall, the library provides students, staff, and faculty with materials for their intellectual, cultural, and spiritual development. Library services are available for over 80 hours each week during the academic year. Many of the library’s resources are available through the library’s website 24 hours a day to both on-campus and off-campus users. Library staff members provide instruction in research methods and resource use through collaboration with faculty in classroom settings and informal conversation with students.

Library collections reflect the quality of many years of planned growth and development in support of the institution’s educational objectives. The library specializes in the areas of biblical studies, theology, and Christian ministries, and maintains robust collections in history, education, literature, music, and counseling. Careful attention is given to providing a diversity of viewpoints in keeping with library’s purpose as an information center. Currently the printed resources total over 90,000 volumes. The library maintains a growing collection of e-books that currently numbers over 10,000 titles. Agreements with regional library consortia expand the resources available to students, staff, and faculty

The library offers a wide range of periodicals and scholarly journals in print and online format. Nearly three hundred print subscriptions are available, and over 25,000 full-text titles are accessible through the library’s website. The library’s curriculum area houses teaching materials for elementary and secondary education in public and Christian schools. The library provides a wide array of current multimedia tools and computer workstations. Attractive spaces for collaborative and individual study are available throughout the library.

## ACADEMIC STANDARDS—UNDERGRADUATE

### *Academic Load*

The normal student load is 12–18 class hours per week. About two hours of study time should be allowed for each hour of class. Approval of student loads over 18 hours may be granted to students who have demonstrated superior ability. The University may limit the load of students with excessive employment or low grades.

### *Grading System*

Point values are assigned to each grade to determine a student’s grade point average. The following scale is used:

A	95-100	4.00	grade points per credit hour
A–	92.5-94.9	3.66	grade points per credit hour
B+	90.0-92.4	3.33	grade points per credit hour
B	87.5-89.9	3.00	grade points per credit hour
B–	85.0-87.4	2.66	grade points per credit hour
C+	82.5-84.9	2.33	grade points per credit hour
C	80.0-82.4	2.00	grade points per credit hour
C–	77.5-79.9	1.66	grade points per credit hour
D+	75.0-77.4	1.33	grade points per credit hour
D	72.5-74.9	1.00	grade point per credit hour
D–	70.0-72.4	.66	grade point per credit hour
F	0-70	.00	grade point per credit hour

Other course grades include:

AU	Audit or a course not taken for credit
NG	No grade submitted by the instructor
S	Satisfactory completion
U	Unsatisfactory performance
FN	Failure for Non-Attendance
WP	Withdrawn Passing indicates that a student withdrew from a course and the student's performance was satisfactory at the time of withdrawal.
WF	Withdrawn Failing indicates that a student withdrew from a course and the student's performance was unsatisfactory at the time of withdrawal.

### *Class Attendance*

Regular and prompt attendance at all class sessions is expected. Detailed expectations on attendance, absence, and tardiness are published in the Academic Policies section of this catalog.

### *Academic Honors*

#### **Semester Honors**

Each semester, the Dean's List names full-time students whose semester grade point average is 3.75 or higher; the Merit List honors full-time students whose average is 3.50–3.74.

#### **Alpha Gamma Epsilon**

Members of this local honor society are chosen according to the following standards: 1) completion of 57 semester hours (Junior status) while seeking a degree at Clarks Summit University with a total grade point average of 3.4 or higher; 2) sympathy toward and support of Clarks Summit University standards and ideals; 3) faculty approval. Membership certificates are presented following selection to this honor.

#### **Delta Epsilon Chi**

Clarks Summit University participates in the honor society program of the Association for Biblical Higher Education. To be eligible for election by the faculty, a student must have earned a cumulative grade point average of at least 3.3 by the beginning of the student's final semester. In addition, eligibility will depend upon Christian character and leadership ability. Certificates of membership are presented during the spring semester.

### *Academic Deficiencies*

Students whose total grade point average falls below 2.5 are subject to restrictions. Details of academic restriction, probation, and dismissal are given in the Academic Policies section of this catalog.

### *Ministry Development*

The Ministry Development program is integrated with the academic program to provide an experience in which the student may explore ministry desires, dreams, gifts and goals. This practical ministry experience helps to facilitate development in both spiritual maturity and ministry skills.

The Ministry Development program is designed to cultivate a culture of ministry among students. Ministry Development personnel are available to counsel and to help students secure opportunities.

Many students become involved in local church ministries such as AWANA, youth work, teaching and facilitating groups, children's church, outreach, music, and preaching. Other organizations offer opportunities for ministry including county jails, nursing homes, hospitals, youth organizations, and schools. Traveling music ensembles minister in local churches. During the summer, opportunities include missionary and pastoral apprenticeships, camp work, and numerous local church ministries.

## ACADEMIC STANDARDS—GRADUATE

### *Grading System*

Academic credit is measured in semester hours. The grading system for graduate courses with accompanying grade points is as follows:

A	4.0	95–100
A–	3.75	92–94
B+	3.5	90–91
B	3.0	87–89
B–	2.75	85–86
C+	2.5	82–84
C	2.0	79–81
C–	1.75	77–78
D+	1.50	75–76
D	1.00	72–74
D–	0.75	70–71
F	0.0	under 70

AU Class audited, course not taken for credit and not included in GPA

P Pass

NG No grade submitted by the instructor

FN Failure for Non-Attendance

W Withdrawal during first one-third of a course, not computed in grade point average

WP Withdrawal after one-third of a course is completed with passing grades, not computed in GPA

WF Withdrawal after one-third of a course is completed with failing grades, is computed in GPA

### *Transfer Credit*

Up to one-third of a student's program may be accepted as normal transfer credit from other graduate schools providing the course work is relevant to the student's program and equivalent to Clarks Summit University courses. Only courses that have received a grade of "B" or better will be considered for transfer credit. Those desiring consideration should make application to the Graduate Studies program director. Graduate-level courses taken while an undergraduate student may be eligible for transfer to the graduate program. Please check with the Program Director for further information.

### *Academic Deficiencies*

At the end of each term, Satisfactory Academic Progress (SAP) will be evaluated for all students. Students falling below a 3.0 cumulative GPA at the end of a term will be placed on academic probation. A student on academic probation may continue to take courses in an effort to raise their GPA to a minimum of a 3.0 but will be restricted to one three-credit course per session for online students or six credits per semester for on-campus students. This restriction will be lifted upon removal from probation.

Students unable to achieve a cumulative GPA of 3.0 after one year on probation will be dismissed. After one year of dismissal, the student may apply for reentry into the program, and if accepted, must retake courses in an effort to raise their GPA to a 3.0. The student has one year to raise their GPA. If unsuccessful, the student will be dismissed and not allowed to return.

### *Student Appeals Process*

Academic decisions are intended to be final and binding. All students, however, have the privilege of making appeals and addressing grievances related to the admissions process, retention, candidacy, comprehensive examination, and graduation. Students with such concerns should first appeal to their Program Director. The next level of appeal is the Dean of their school. If matters are not resolved to the student's satisfaction, then both the student and the Dean should document their issues in writing and submit the matter to the Vice President of Academics. The Vice President of Academics will be considered the final step in the process.



### [Course End Dates](#)

A course end date is the date by which all work must be submitted. These end dates are as follows:

#### **Master of Arts**

*Online courses:* Last day of the online course.

#### **Master of Education**

*Online courses:* Last day of the online course.

#### **Master of Science in Counseling**

*On-campus and online classes:* Last day of class or by the date specified in the syllabus.

*Weekend seminars:* Six weeks after the seminar.

### [Course Extension Policy](#)

Clarks Summit University understands that unexpected, extenuating circumstances may keep students from completing a course during the normal enrollment period. Because of this, students are offered the ability to apply for a course extension.

Below are included some frequently asked questions, policy details, and general information to make it easy to determine whether a course extension is appropriate and to simplify the application process.

#### **Who can apply for a course extension?**

Course extensions are available to all students who are currently enrolled in a graduate class at Clarks Summit University. To apply, simply fill out the form and submit it to the course professor.

#### **What is a valid reason to file for a course extension?**

There are three valid reasons that a student may request a course extension:

1) Illness, 2) Extenuating personal circumstances, 3) Military deployment.

#### **What is the deadline for requesting a course extension?**

A request for a course extension must be received prior to Wednesday of the last week of the enrolled session.

#### **How long is the extension?**

A course extension will permit the student an additional two-week period from the closing date of the enrolled course. At this time, all class requirements must be submitted so an appropriate final grade can be given.

#### **How many extensions am I able to apply for?**

One extension will be granted per course. If course work is not successfully completed by the end of the extension period, the grade will reflect the assigned work accomplished at the end of the extension. In extreme circumstances, program directors may grant an additional extension at their discretion. A new request must be submitted directly to the Program Director in this case.

#### **What grade will I be given at the end of the course?**

A grade will be assigned at the end of the course that reflects the work accomplished to that date. If a course extension is granted, the professor will submit a grade change at the end of the two weeks that reflects the additional work accomplished during the course extension.

# ACADEMIC POLICIES

At our best, Clarks Summit University stands for academics for life and ministry, where our intention is to find, nurture, and then quietly unleash into our culture, biblical leaders—those who love God, serve others, and think well with strong minds! Unfortunately, this can sound like a lot of hype, when in truth it requires a slow and often unglamorous process of hard work and patience. For you the student, the day-to-day requirements involve refusing to coldly analyze your church and world, but instead, nourishing a fervent love for God arm-in-arm with others that call on Him with a pure heart. It also means recognizing that good intentions and intense activity (however admired) are not enough. Most of all, it means taking hold of the unique opportunity this brief window in your life offers, namely that of intense, disciplined study of Scripture, of your world, and of the skills necessary for transferring your life to others. For those who embrace this discipline, university life is essentially one of unusual breadth and exposure, a potential vista that opens between the chaotic preoccupations of childhood and the narrowly focused responsibilities of adult life. If you are going to learn how to see far and wide, now is the time to make it happen.

Our prayer for you is that you refuse to fragment your life into stale, lifeless compartments, but instead, that you grasp the truth that academics properly understood is life and ministry. We stand on this wholeness of integrity, thoughtfulness, and ministry because God Himself has declared His redemptive plan to consist of the reunification of Himself with man, of man with his fellow man, and of the various facets of man himself (Eph. 1:22-23; 4:10,17-18a; 5:8-10a,15-17).

Admittedly, this grand process of integration cannot be confined to the classroom, but neither can it be excluded from it. The very person and work of our Savior demand that we truly devote our lives to learning no less than to serving, likewise no less than to loving God. Indeed, we can neither serve nor love a God we do not know.

## CLASS ATTENDANCE

### *Online Classes*

Course attendance for online classes is to be reported to the Registrar's Office at the end of the first week. Online students may appeal excessive absences to the Academic Office during the last week of their course.

### *Residential Classes*

Student attendance for residential classes is recorded in Portal for each class period. Attendance is recorded daily for the first full week of class and then at least weekly thereafter. Residential undergraduate students who exceed the allowable limit may appeal their school-sponsored absences, at the end of the semester, to the Absence Appeals Committee.

In-class interaction with professors and classmates maximizes the benefits of the educational program of Clarks Summit University. We expect you to attend all scheduled classes regularly and punctually. We want you to appreciate your learning opportunities while developing personal responsibility, self-discipline, and decision-making skills.

The University faculty is encouraged to assist you in developing these important qualities through class attendance requirements. Faculty members use various approaches to encourage attendance, and they are explained in the course syllabi. Academic bonuses or penalties related to attendance will not exceed five percent of the final grade. Generally, it is understood that absences should be reserved for emergencies, sickness, or school-sponsored activities. As questions arise in this area, please speak to your professor. The following standards have been established to allow reasonable absences as you develop personal discipline.

### **Maximum Absences**

- Multiply the number of class meetings per week by two (except modified schedules) to find the maximum number of allowable absences per semester for any reason.
- The student should determine when and why he or she takes an absence. Absences (including excused absences) beyond the maximum number allowed are considered excessive and will lower the course grade as follows:
  - For classes meeting three or more days per week, a 2% reduction in the final grade per absence over the limit will be assessed.
  - For classes meeting two days per week, a 3% reduction in the final grade per absence over the limit will be assessed.

- For classes meeting one day per week, a 4% reduction in the final grade per absence over the limit will be assessed.

### **Automatic Failure**

Automatic failure will result if a student's absences exceed one quarter of the scheduled sessions for a course, even if some of the absences are for university-approved and university-sponsored activities. In extraordinary circumstances, the Academic Office will consider an appeal for this failure.

Failure will occur when a student's absences reach the following levels.

<i>Class Sessions Per Week</i>	<i>Absences</i>
5 day-a-week full semester class	19 absences
4 day-a-week class	16 absences
Class with a 2-hour lab	16 absences
3 day-a-week class	12 absences
5 day-a-week compressed class	8 absences
2 day-a-week class	8 absences
1 day-a-week class	4 absences

### **Adjustments for Extracurricular Activities**

Students are encouraged to be involved in extracurricular activities such as field trips, athletic contests, musical events, special ministries, etc., sponsored by the University. Sometimes participation in such an activity may force the student to be absent from class, and he or she will need to use cuts for such extra-curricular events. In addition, upon appeal, students may be granted up to the following additional absences:

- Two additional absences for classes meeting 3-5 days/week
- One additional absence for classes meeting 1-2 days/week

In unusual cases, a student may be permitted to take exams or quizzes late without penalty for university-sponsored absences, illness, or a death in the family.

### **INTERIM GRADE REPORTS**

Periodically, during each semester, faculty submit a list of those students whose class achievement at that time is below a C average, have excessive absences, or are otherwise in danger of not completing the class. This is for the purpose of helping the student by monitoring progress and does not appear on a student's permanent record.

### **LATE WORK POLICY**

While at Clarks Summit University, students are expected to work diligently as they learn the important skills of time management and responsibility. However, there will be times when work may be turned in late. In such cases, the following guidelines are followed.

- Each faculty member may establish his or her own late policies based on style of teaching and content needs.
- This policy will be clearly articulated in the course syllabus.
- Late work policies could include:
  - The steps for turning in late work (i.e. permission, form, email, etc.)
  - The immediate penalty for late work (i.e. point reductions, limited feedback from instructor, etc.)
  - The time frame for accepting late work (i.e. cut-off date, maximum number of days, etc.)
- Late policies will make allowances for emergency situations that arise without creating an overwhelming grade penalty for the students.

Because a student's overall education is not limited to the content of a course, our Clarks Summit University faculty seek to exhibit grace in the application of these policies.

## FINAL EXAM POLICY

Final Exams are not allowed to be taken early.

The final exam schedule will be published during the first month of the semester to allow for students to arrange end-of-semester travel plans.

If there is an academic scheduling problem, and two finals are scheduled at the same time, the student and faculty member will arrange an alternate time.

If there is more than one section of a course, the professor may approve a student taking the exam at a different time.

If there is an unplanned emergency (sickness, death in the family, etc.), students may petition the Vice President for Academics for permission to take their finals at an alternate time. This alternate time will be worked out between the Academic Office and the faculty members affected.

## COURSE GRADES

Final course grades are usually entered in Portal within three business days after the end of the course. Students may access their grades through the Student Portal. Instructions for Portal are available from the Registrar's Office.

## WRITTEN WORK STANDARDS

In order to help an undergraduate student standardize appropriate style and form for the writing of papers, the Clarks Summit University faculty have adopted specific styles. Undergraduate programs use the MLA format. Most graduate programs at the University use the APA format. The Seminary uses Turabian format. Students should be familiar with their respective format and papers will be graded according to this standard.

### *Academic Dishonesty*

Students are expected to display integrity in all their academic work. Cheating of any kind is a direct violation of biblical principles. Clarks Summit University takes cheating very seriously. The following policy outlines how academic dishonesty is handled.

It is expected that all work students submit to any class for grading is their original work unless the student give credit to the source. A student who does not exhibit honesty may be dismissed from the University.

When a case of cheating has been confirmed, a faculty member will confront the student; adjust the student's grade for the exam or project on which the offense occurred; and report the incident to the Department Chair, School Dean, Office for Student Development and to the Academic Office. In the case of online students, the Director of Distance Education will also be notified. In the case of Seminary students, the Chaplain for the Seminary will be notified. Should a student feel they have been unfairly accused, they may appeal the decision.

Violations of academic dishonesty could lead to dismissal from Clarks Summit University.

### *Plagiarism Policy*

Plagiarism, the act of presenting another person's work as one's own, is a serious, punishable offense. Unfortunately, it is now all too common in higher education. Plagiarism is a form of cheating; and cheating of any kind is regarded by Clarks Summit University as a direct violation of biblical principles. It is an academic integrity issue.

Plagiarism involves presenting another's text, idea, vocabulary, or sentence structure as one's own. Plagiarism issues also include copying one's own or another student's work, submitting one paper to multiple professors (without prior permission), or cutting and pasting passages from another work into one's work and presenting it as original. Further, proper referencing issues, source documentation, and collaboration are also plagiarism issues.

It is the responsibility of the student to examine and understand the act of plagiarism to ensure correct presentation of original thought and research in academic work. With this in mind, the steps below will be followed when an incident of plagiarism occurs.

- Faculty members will handle formatting issues and minor textual issues during grading.
- **First Offense:** A paper exhibiting blatant textual issues will receive a failing grade. The faculty member will confront the student privately and make sure that the student understands the offense. The faculty member will keep a copy of the paper, a copy of the supporting proof of the plagiarism, and other pertinent documentation of the offense notice and record of the offense will be given to the School Dean and the Academic Vice President. That documentation will be kept on file in the Academic Office. The Office of Student Development (OSD) will be notified.

- **Second Offense:** A second offense in any course by the same student will result in a failing grade for the course where the second offense occurred. The School Dean and the Academic Vice President will be notified, the documentation of this offense will be added to their Academic Office file, and OSD will be notified.
- **Third Offense:** In any course by the same student will result in dismissal from the school. The School Dean and the Academic Vice President will be notified, the documentation of this offense will be added to their Academic Office file, and OSD will be notified. The student may apply for re-admission to the school upon demonstrated evidence of personal growth.
- Any offense may be appealed by the student through Academic Affairs.
- The student has 30 calendar days from notification of a decision to appeal that decision. The grievance process is outlined below.

## STUDENT APPEALS AND GRIEVANCE POLICY

Academic decisions are intended to be final and binding. All students, however, have the privilege of making appeals and addressing grievances related to exams, assignment grades, course grades, plagiarism, academic integrity issues, or any other issues relating to academic standards or performance. Students with such concerns should follow this process.

- Present your grievance or argument in a one-page document, specifying your concerns, grievance, or issue in dispute
- First, to the faculty member in charge of the course
- If there is no resolution, the student may appeal to the dean of the school under which the course falls
- If there is still no resolution, the student may appeal to the Vice President of Academics
- If there is still no resolution, the student may appeal to the Academic Affairs Committee, whose decision will be final, and binding
- Timing: All complaints must be filed with 30 calendar days after the incident occurs. The student has 15 calendar days from notification of a decision to appeal that decision.

At each stage of this process, if matters are not resolved to the student's satisfaction, then both the student and the University's representative in that stage should document the issues in writing for submission of the matter to the next stage of appeal.



# ACADEMIC CURRICULUM

## ACADEMIC PHILOSOPHY

Clarks Summit University pursues excellence in biblical higher education for effectiveness in global Christian leadership. This vision guides the academic philosophy of the University and its graduate programs.

### *Development of Philosophy*

Clarks Summit University has always been committed to biblical higher education. Over the course of time, the way in which biblical higher education is offered has grown and improved. Each undergraduate student pursuing a bachelor's degree has a Bible major, taking at least 30 credits of Bible and theology. This provides the foundation for all other studies offered.

At the founding of the University in 1932, most classes were in Bible, theology, and ministry skills. Students enrolled because they desired to serve God's church in some way. Some sought vocational ministry, others simply desired a deeper understanding of the Word of God. In those early days, the educational program was modeled after a Bible institute. Students took very few general studies courses.

As the school prepared to offer degrees, general studies courses were added. This addition created an unusually strong foundation for service to Christ. A general studies course, typically composed of arts and sciences, teaches students how to think with breadth and insight, and how to express themselves clearly. The combination of general studies, Bible, and theology allowed the students to understand truth and ethics, and also communicate these well. Graduates have filled positions in an astounding array of fields. The capacity to think biblically and express themselves cogently provides skills that are transferrable to nearly any discipline.

As the years went by, additional academic programs were offered, each built on the Bible major. These new program offerings amounted to a second major. Graduates have the equivalent of a double major in Bible and another field of study.

In 2012, the University was granted permission to offer an array of bachelor's degrees corresponding to the various programs. All students still receive a major in Bible.

The curriculum is offered through four schools: Arts & Sciences, Theology, Education, and Seminary.

### *Implications of the Philosophy*

The academic philosophy and the curriculum that stems from it are rooted in a belief that university education must do more than supply information for students. Students must also develop in conviction, commitment, character, competency, and capacity.

Clarks Summit University graduates are marked by strong convictions because of their Bible major. Effective leadership is based in the Word of God, which produces a faith that has the doctrinal support for all of life and service. The curriculum produces leaders with professional competence and a confidence in the capability of God's Word to meet needs in every situation.

The Clarks Summit University academic philosophy leads students to a commitment to live as authentic followers of Jesus Christ. Their thoughts and actions are rooted in the Scripture, not human traditions. They are committed to the local church, to its work and His people, and focused on fulfilling the Great Commission wherever God leads them.

Conviction and commitment produce graduates who are Christ-like in their character. As students seek to become like Christ, they grow into persons of honesty, credibility, wisdom, integrity, and maturity, capable of building constructive relationships based on the love of Christ.

The curriculum also shapes effective graduates by training them in competencies specific to their disciplines. Clarks Summit University classes are designed in such a way that students not only increase in knowledge, but increase in capacity. They become life-long learners, and, in the process, continually discern how God has designed them to serve Christ effectively.

The Clarks Summit University curricular philosophy results in the holistic development of each student. Strength of intellect and depth of capacity mark graduates whom God can use greatly.

### *Extending the Philosophy into Graduate Education*

In the late 1980s, Clarks Summit University created two graduate programs in education and counseling, and in 2006 added a Master of Arts program to augment the undergraduate programs. These programs are also based on biblical knowledge. Graduate students take a narrower educational focus but still gain new capacities in truth and ethics. Development of higher-level communications skills is a central component of the learning process.

Students must have undergraduate credits in general biblical and theological knowledge, and they must also know how to study the Word of God. If a student lacks this base, additional classes are required to attain the master's degrees. Biblical truth is a necessary foundation to graduate education at Clark Summit University.

## **ACADEMIC OBJECTIVES**

### *Undergraduate Programs*

Upon successful completion of a bachelor's degree, graduates will:

- Demonstrate an understanding of selected knowledge in the areas of Bible, humanities, social sciences, and natural sciences based on a Christian worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Implement appropriate tools to accurately study, interpret and apply biblical truth.
- Apply biblical principles for thoughtful and responsible living and service in the world.
- Desire to know, love and serve God.
- Exhibit professional behaviors and competently apply the skills specific to the various areas of study.

### *Graduate Programs*

The Clarks Summit University graduate programs exist for the primary purpose of preparing men and women to be godly servant leaders. By using the Scriptures as the foundation and basis for all instruction, the programs seek to produce graduates who are able to serve effectively in a variety of personal and professional ministries.

Upon successful completion of a Master's degree, graduates will have:

- Gained a fuller knowledge of the Bible, the Christian faith, self and other people, and the world around them.
- Deepened their love for and commitment to the authority of the Word of God, dedication to Jesus Christ as Lord, and sense of personal responsibility toward the Great Commission.
- Improved skills in informational literacy, research, and critical thinking to integrate learning and experience in a biblical worldview.
- Developed knowledge and skills needed for various personal and professional ministries.

## **ACADEMIC CONTEXT**

### *School of Arts & Sciences*

The purpose of the School of Arts & Sciences is to develop Christ-centered lifelong learners who are critical, holistic thinkers and effective communicators. Our goal is to prepare students to contribute positively in their areas of expertise as they seek to glorify God. The School of Arts & Sciences includes the Department of Business Administration, Department of English and Communications, Department of Health and Human Performance, Department of Music, Department of Science and Mathematics, and Department of Social Sciences.

As students take classes in the School of Arts & Sciences, they will:

- Achieve an understanding of selected knowledge in the areas of humanities, social sciences, and natural sciences based on a Christian Worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Utilize a Christian view of man, society, and culture as graduates interact with life and society.

### **Department of Business Administration**

As students take classes in the Department of Business Administration, they will:

- Articulate a biblically informed and holistic view of business and leadership theories and principles in business-oriented organizations.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.

- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

### **Department of English and Communication**

As students take classes in the Department of English and Communication, they will:

- Develop their skills in thinking, writing, and seeking effectiveness and clarity.
- Develop higher-level reading skills in order to enhance appreciation, critical thinking, and contextual understanding within a framework.
- Access, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theatre, and teaching.
- Develop integrative skills in biblical, cultural, literary, and practical understanding.

### **Department of Health and Human Performance**

As students take classes in the Department of Health and Human Performance, they will:

- Demonstrate competency in knowledge and communication of the human body's form, function, and performance.
- Recognize the importance of godly body stewardship and pursue a healthy, active lifestyle.
- Improve in personal and prescriptive motor skills development and health- and skill-related physical fitness.
- Recognize the importance of, and practice professionalism and ethical behavior.
- Learn to be aware of and care for the holistic needs of others.

### **Department of Music**

As students take classes in the Department of Music, they will:

- Develop a broader appreciation for music as an art form and as a unique gift God has given for expression and beauty.
- Connect theology and a philosophy of music with teaching and performing.
- Develop as musicians through academic study, ensemble participation, pedagogical experiences, and performance.

### **Department of Science and Mathematics**

As students take classes in the Department of Science and Mathematics, they will:

- Appreciate the scientific attitude and scientific method.
- Logically and honestly, make interpretations of scientific data.
- Become aware of the structure and functioning of God's creation, including ourselves, society, and the physical and biological world around them.

### **Department of Social Science**

As students take classes in the department of Social Science, they will:

- Understand the present based on a historical knowledge of the past.
- Consider the factors involved the formation of the Judeo-Christian and Greco-Roman traditions.
- Appreciate the value of fine arts, sociology, philosophy, and economics to understanding our culture.
- Be prepared to make independent value judgments through understanding, interpreting, and applying factual material.

### *School of Theology*

The School of Theology exists to assist the church in the preparation of qualified, committed, thoughtful, spiritual leaders for church and church-related ministries worldwide. This is done in an academic environment in which the school is responsible to help students build the necessary skills to effectively study, interpret, apply, and communicate the Word of God. The school bases that instruction on the verbal, plenary inspiration of the Bible in the original manuscripts and upon its authority in all areas of life. The grammatical, historical, literal method of interpretation is the hermeneutic employed.

As students take classes in the School of Theology, they will:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Apply a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.

- Develop competent inductive Bible study skills, using available Bible study tools in a manner consistent with the historical, grammatical and literal (normal) principles of interpretation.
- Demonstrate the skills to perform competent research on biblical and theological issues using primary and secondary sources.
- Comprehend and value the design and intended role of the church in their lives and ministries.
- Understand and compare the basic foundations of major religious movements in the world and articulate the gospel of Jesus Christ in a manner that is clear and understandable to people from any of those religious movements.
- Value and develop the basic character demands essential to qualification for ministry leadership.
- Articulate and apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.

### **Department of Bible Exposition**

As students take classes in the Department of Bible Exposition, they will:

- Articulate the historical contents of the entire Bible, gaining insight into the construction, purpose, and message of the Bible.
- Demonstrate basic skills of observation, interpretation and application of the text.
- Apply biblical truth in order to become like Jesus Christ.
- Communicate the Bible to others creatively and independently.
- Understand the basics of biblical and systematic theology.
- Integrate the content of other disciplines with theology.
- Articulate and apply the biblical rationale for evangelization of the lost, edification of the believer, pre-tribulation, premillennial eschatology, personal and ecclesiastical separation, and the biblical distinctives of Baptists.

### **Department of Ministry Leadership**

The Department of Ministry Leadership offers a variety of programs designed to prepare students for career ministry leadership roles both in church-based ministry and in para-church organizations. Each of these programs is built upon the foundation of a set of goals that are essential to any ministry leadership role. Each program then focuses on the skills and competencies essential to a particular ministry role.

As students take classes in the ministry program, they will:

- Comprehend and value the basic character demands essential to qualification for ministry leadership.
- Apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.

### **Program of Camping Ministries**

This department endeavors to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues.

- *Program Church Education Ministries*  
This department trains men and women to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.
- *Program of Intercultural Studies*  
This department presents the responsibility of every Christian to participate in the Mission of God (Missio Dei) by giving a general knowledge of mission opportunities, and instilling an awareness of mission issues today. ICS courses are designed to equip the student with the methods for understanding God's

mission to the nations, the basic principles and the ethics needed for a successful missionary program, exposure to the cultural and language differences in working intercultural, and thoughtful consideration of the needs and programs in modern-day mission work.

- *Department of Pastoral Ministries*  
This department prepares men for effective pastoral ministry in local churches. The department purposes to produce graduates who demonstrate a balance of expository skill, spiritual leadership, pastoral care, and evangelistic fervor—all founded upon the clear teachings of Scripture. Currently six programs are available: Church Music, Education Ministries, Outreach Ministries, Pastoral, Worship Pastor, and Youth Pastor.
- *Program of Sports and Recreational Ministries*  
This department endeavors to equip students for effective sports ministries in the local church, para-church organizations, foreign missionary agencies, and sports-related organizations.

### **Department of Counseling**

This department equips students to work in both ministerial and professional venues of counseling. Students are prepared to understand and respond biblically to the heart-felt needs of counselees and are given the necessary foundation for graduate work in the counseling field if they desire to pursue continuing education.

As students take classes in the Department of Counseling, they will:

- Acquire a profound intimacy with and appreciation for the Word of God as Inspired Truth.
- Achieve knowledge of historical and contemporary psychological theories and models of therapeutic intervention, while developing a Biblically-based philosophy of counseling.
- Grow in personal awareness of the work of God in their own life and develop a lifestyle of pursuing God.
- Evidence a professional competency in the ethical, compassionate care of people, providing hope in response to individual and cultural needs.

### *School of Education*

The purpose of the School of Education at Clarks Summit University is to develop graduates who will be effective in the classroom. The history of Clarks Summit University reflects strong support for the ministry of Christian schools. Along with preparing students who wish to teach within Christian schools, we believe that it is very important to prepare those students who wish to teach within public schools and international schools. Our mission is to provide the knowledge base and skills needed to be a successful teacher whether it is in public or Christian education. The graduates of the School of Education programs will have developed a strong foundation in subject matter knowledge, pedagogical knowledge, and teaching skills.

Upon successful completion of the requirements set by the School of Education, the students will:

- Explain the Christian world view of education.
- Demonstrate an understanding of content and pedagogy in preparing instruction based on academic standards.
- Create a purposeful and equitable classroom environment for learning.
- Through the knowledge of content, pedagogy, and skill, deliver instruction which engages students in learning using a variety of instructional strategies.
- Demonstrate qualities that characterize a Christian professional within and outside of the classroom.

# DEGREES AND PROGRAMS

## DEGREES

*Associate of Arts* (A.A.). Two years of study are required. All programs include a blend of general studies and introductory biblical background courses.

- Addiction Counseling
- Business Administration
- Early Childhood Education
- General Education
- Integrated Studies—Online
- Office Administration

*Bachelor of Arts* (B.A.). Four year programs of study with a professional major from the School of Arts & Sciences.

- Communications
- Interdisciplinary Studies
- Literature

*Bachelor of Music Education* (B.M.E.).

- Music Education

*Bachelor of Science* (B.S.).

- Bible and Theology—Online
- Biology
- Camping Ministries
- Christian Ministries
- Christian Ministries—Online
- Counseling Ministries
- Counseling Ministries—Online
- Degree Completion
- Education Ministries
- Health and Physical Education (non-Teaching)
- Integrated Studies
- Integrated Studies—Online
- Intercultural Studies
- Intercultural Youth Ministries
- Mathematics
- Outreach Ministries
- Pastoral Ministries
- Pastoral Ministries—Accelerated (also results in the Master of Divinity degree)
- Pastoral Ministries—Seminary Track
- Pre-Seminary
- Specialized Ministries
- Sports and Health Science—Pre-Athletic Training
- Sports and Health Science—Pre-Physical Therapy
- Sports and Recreational Ministries
- Youth Pastor
- Youth Pastor—Accelerated (also results in the Master of Divinity degree)

*Bachelor of Science in Bible* (B.S. in Bible). Students in a major resulting in a Bachelor of Science degree may elect to receive this degree instead.

*Bachelor of Science in Business Administration* (B.S. in Business Administration)

- Business Administration
- Office Administration
- Sports Management



*Bachelor of Science in Counseling* (B.S. in Counseling). Available in a four-year traditional or a five-year accelerated, dual degree program. The accelerated program results in the Bachelor of Science in Counseling and Master of Science in Counseling degrees.

- Counseling—Accelerated
- Counseling
- Counseling—Online

*Bachelor of Science in Education* (B.S. in Education). Four years in length.

- Early Childhood and Elementary Education PK-4
- Health and Physical Education
- Secondary Education—English
- Secondary Education—Mathematics
- Secondary Education—Social Studies

*Bachelor of Sacred Music* (B.S.M.).

- Worship Studies

*Master of Arts* (M.A.). A 30-credit graduate program divided into two main parts: 15 credit core (Bible, theology and communications courses) and 15 credits from selected concentration areas.

- Bible
- Counseling
- Literature
- Organizational Leadership

*Master of Arts in Literature* (M.A. Lit.). A 33-credit graduate program.

*Master of Education* (M.Ed.). A 31-credit graduate program. Combines core required and concentration classes with a culminating capstone project experience.

- Educational Administration
- Curriculum and Instruction
- Secondary English/Communications

*Master of Science in Professional Counseling* (M.S.P.C.). A 60-credit graduate professional degree.

- Counseling

# ACADEMIC CORE

## UNDERGRADUATE ACADEMIC PROGRAMS

All bachelor degree programs are made up of two majors, a Bible/Theology major and a professional major, plus a core of general studies and ministry courses totaling a minimum of 120 credits. Associate degree programs have a minimum of 18 credits of Bible and Theology and are a minimum of 60 credits. Certificate programs have a minimum of 12 credits of Bible and Theology and are a minimum of 30 credits. Students with multiple majors or minors are allowed to double dip—use the same course to meet requirements in more than one major or minor. The maximum number of credits of overlap is six credits.

### *Arts & Sciences Core (40 credits)*

The graduate of Clarks Summit University needs to have a good foundation in general education. Therefore, general education courses comprise a meaningful and vital part of the baccalaureate degree programs. The general studies core courses include\*:

- General Psychology (3)
- Speech Communication (3)
- Living Well (1)
- Academic and Research Writing (3)
- Writing Across the Disciplines (3)
- World Religions (3)
- Worldviews: Humanities and Science (3)
- History Core Elective (3)
- Humanities Electives (9)
- Arts & Sciences Electives (6)
- Math or Science Elective (3)

*\* Education students have different core courses varying by program. More information is available from the Registrar's Office or the Undergraduate Teacher Education department.*

### *Bible and Theology Major (30 credits minimum)*

It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology major consists of a minimum of 30 credits and is overseen by the School of Theology.

- Principles of Bible Study (3)
- Building a Biblical Lifestyle (3)
- Bible Survey (3)
- Theology Survey (3)
- Theological Distinctives (3)
- Senior Seminar (3)
- Biblical Studies Electives (12)

### *Professional Major*

The second major for a bachelor degree seeking student is the professional major (see Degree Programs).

## MINORS

Students may also choose to add minors to their degree program to broaden their studies in an area of interest.

### *Minors—School of Arts & Sciences*

- Biology
- Business
- Health and Fitness
- History
- Literature
- Mathematics
- Media
- Music

- Office Administration
- Social Studies
- Sports and Coaching
- Sports Management
- Theatre
- Writing

*Minors—School of Education*

- Special Education

*Minors—School of Theology*

- Addictions Counseling
- Biblical Counseling
- Camping Ministries
- Christian Ministries
- Counseling
- Education Ministry
- Intercultural Studies
- Intercultural Youth Ministry
- Pastoral Ministries
- Sports and Recreational Ministries
- Youth Pastor

# ACADEMIC PROGRAMS

## ASSOCIATE OF ARTS PROGRAMS

### *Addictions Counseling*

61 credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111 Bible Survey \*  
EN121 Academic and Researched Writing \*  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
PS203 Introduction to Counseling  
TH120 Building a Biblical Lifestyle \*

#### Fall Year 2 (15 credits)

PS117 Understanding and Treating Addiction  
PS227 Substance Addictions  
PS303 Abnormal Psychology  
PS307 Adolescent and Adult Development  
ELEC Counseling Skills Elective

#### Spring Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EV220 World Religions  
PS414 Marriage and Family Dynamics+  
SP100 Speech Communication \*  
TH211 Theology Survey \*

#### Spring Year 2 (15 credits)

PS219 Behavioral Addictions  
PS310 Dynamics of Discipleship  
PS416 Crisis Counseling+  
ELEC Biblical Studies Elective  
ELEC Counseling Elective

\* Courses offered both semesters

+ Courses offered alternate years

## Business Administration

### PROGRAM DESCRIPTION

The two-year Business Administration program provides students with a foundation in Business theory and practice and prepares them for entrance into a Bachelor's of Business Administration or entry-level positions in the workforce. All of the coursework is fully transferrable into the Clarks Summit University Bachelor of Science in Business Administration program.

### PROGRAM OBJECTIVES

Upon completion of the Business program, the student will have:

- Identified their own God-given gifts and talents, which can make an effective contribution to the Kingdom of Christ in the global marketplace.
- Created a strong ethical foundation for conducting business with a missional emphasis in a biblical worldview.
- Developed skillsets in management, marketing, and finance for careers in church administration, nonprofit organizations.

### COURSE REQUIREMENTS

61 credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

BA102 Introduction to Business \*  
BI111 Bible Survey \*  
EN121 Academic and Researched Writing  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*

#### Spring Year 1 (16 Credits)

BA105 Principles of Economics  
BI100 Principles of Bible Study \*  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
ELEC Biblical Studies Elective  
ELEC Business Elective

#### Fall Year 2 (16 Credits)

BA200 Business Law and Ethics  
BA207 Financial Accounting  
BA301 Principles of Management and Organization  
BA303 Principles of Marketing  
TH211 Theology Survey \*

#### Spring Year 2 (15 Credits)

EN313 Business Communication  
TH308 Theological Distinctives \*  
ELEC Business Elective  
ELEC Business Elective  
ELEC Humanities Elective

\* Courses offered both semesters

## Early Childhood Education

### PROGRAM DESCRIPTION

The purpose of the two-year Early Childhood program is to prepare individuals for ministry roles as early childhood educators in churches, Christian schools, social agencies, homes, pre-school programs, and day care programs. Students will learn the theoretical principles of child development as well as developmentally appropriate practices. Students will be able to recognize and address children's cognitive, personal and moral stages of development as well as address and reach the child, family, school, teacher/caregiver and community as it relates to the education of the whole child. The program provides students with the biblical education and practical experience necessary to work with young children with professional excellence. A student in this program must maintain a GPA of 2.0.

### PROGRAM OBJECTIVES

Upon successful completion of this program, the student will:

- Be aware of social, cultural, historical, and legal issues associated with early childhood education.
- Appreciate the importance of active learning in the content of guided play and direct instructional techniques.
- Know how to provide optimum, developmentally appropriate experiences for children in the early years.
- Successfully apply content knowledge to practicum experiences.

### COURSE REQUIREMENTS

60 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EC103	Field Experiences in Early Childhood Education I (1)
EC111	Early Childhood Education Theories and Practices
EN105	Expository Writing
PS100	General Psychology *

#### Spring Year 1 (16 credits)

EC104	Field Experiences in Early Childhood Education I (1)
EC114	Child, Family and Community
PS204	Child and Adolescent Development
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *
TH211	Theology Survey *

#### Fall Year 2 (13 credits)

EC203	Field Experiences in Early Childhood Education II (1)
EC213	Cultural Diversity and Relationship Building
EC215	Infants and Toddlers: Curriculum and Teaching
PS308	Psychology of Learning & Education
ELEC	Biblical Studies Elective

#### Spring Year 2 (15 credits)

EC112	Arts and Humanities in Early Childhood
EC204	Field Experiences in Early Childhood Education II (1)
EC316	Teaching Movement, Health, and Physical Education PreK-4 (1)
EV220	World Religions *
HP101	Living Well (1) *
TH308	Theological Distinctives * (Prereg TH211)
ELEC	Arts & Sciences Elective

\* Courses offered both semesters



## General Education

### PROGRAM DESCRIPTION

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career direction, the General Education program offers a basic program of general education coupled with biblical studies that provides a foundation for the further pursuit of Christian ministry or continued studies at Clarks Summit University or another institution of higher learning.

### PROGRAM OBJECTIVES

Upon completion of the General Education program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

### COURSE REQUIREMENTS

61 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 Credits)

BI100 Principles of Bible Study \*  
EN121 Academic and Researched Writing  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*  
ELEC Literature Survey Elective

#### Spring Year 1 (16 Credits)

BI111 Bible Survey \*  
EN122 Writing across the Disciplines  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
ELEC History Core Elective  
ELEC Humanities Elective

#### Fall Year 2 (15 Credits)

EV220 World Religions \*  
PH206 Worldviews: Humanities and Science \*  
TH211 Theology Survey \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective

#### Spring Year 2 (15 Credits)

TH308 Theological Distinctives \*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Free Elective  
ELEC Free Elective

*\*Courses offered both semesters*

## ***Integrated Studies—Online***

### **PROGRAM DESCRIPTION**

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the Integrated Studies program offers a flexible online degree program that enhances the student's competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

### **PROGRAM OBJECTIVES**

Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

### **COURSE REQUIREMENTS**

60 credits ▪ All courses are three credits unless noted otherwise.

#### ***Bible and Theology Courses (21 credits)***

BI100	Principles of Bible Study
BI111	Bible Survey
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
ELEC	Biblical Studies Elective (6)

#### ***Arts & Sciences Core Courses (15 Credits)***

EN121	Academic and Research Writing
EN122	Writing across the Disciplines
EV220	World Religions
PH206	Worldviews: Humanities and Science
ELEC	History Core Elective (3)— HI111, HI112, HI205, HI206

#### ***Math /Science/Computer Studies Courses (3 credits)***

#### ***Elective Courses (21 credits)***

ELEC	Humanities Electives (9)
ELEC	Free Electives (12)

## Office Administration

### PROGRAM DESCRIPTION

The two-year Office Administration program provides students with technical expertise emphasizing information processing with a ministry orientation. The students develop skills in Microsoft Office programs, accounting, business communication, and graphic design. They also develop interpersonal skills that are essential in the workplace. An internship for real-world experience is included along with relevant courses in general studies, Bible, and theology. All coursework is fully transferrable into the Clarks Summit University Bachelor of Science in Business program.

### PROGRAM OBJECTIVES

As students take classes in the Department of Office Administration, they will:

- Articulate a biblically informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

### COURSE REQUIREMENTS

63 credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BA101	Keyboarding (1)
BA102	Introduction to Business
BA106	Business Computer Skills I *
BI111	Bible Survey *
EN121	Academic and Researched Writing
TH120	Building a Biblical Lifestyle *

#### Spring Year 1 (16 credits)

BA209	Business Computer Skills II
BA308	Graphic Design
BI100	Principles of Bible Study *
HP101	Living Well (1)
PS100	General Psychology *
SP100	Speech Communication *

#### Fall Year 2 (16 credits)

BA207	Financial Accounting
BA221	Database and Presentation Software
BA301	Principles of Management and Organization
BA480	Internship Preparation (1)
TH211	Theology Survey *
ELEC	Free Elective

#### Spring Year 2 (15 credits)

BA204	Office Production
BA485	Internship
EN313	Business Communication
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective

\*Course offered both semesters

# BACHELOR OF ARTS PROGRAMS

## Communications—Emphasis in Media, Theatre, or Writing

### PROGRAM DESCRIPTION

The primary focus of this major is to develop and hone the student's skills as a communicator. Students will take a series of core communications courses. They also will select genre and emphasis electives to assist them in meeting their educational goals. The Communication Internship provides practical field experiences.

### PROGRAM OBJECTIVES

The Communications major provides training for the student preparing for entry-level positions in areas of theatre and writing and preparation for further education in a graduate program.

Upon completion of the Communications major, the student will:

- Think, write, and speak clearly and effectively.
- Read in order to enhance appreciation, critical thinking, and contextual understand within a framework.
- Access, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theatre, and teaching.
- Possess integrative skills in biblical, cultural, literary, and practical understanding.

### COURSE REQUIREMENTS

122 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI100	Principles of Bible Study *
EN121	Academic and Researched Writing
HP101	Living Well (1) *
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *

#### Spring Year 1 (15 credits)

BI111	Bible Survey *
EN122	Writing across the Disciplines
EN234	Creative Writing
ELEC	History Core Elective
ELEC	Math or Science Elective

#### Fall Year 2 (14 credits)

CM411	Internship Seminar (1)
TH211	Theology Survey *
ELEC	Biblical Studies Elective
ELEC	Emphasis Elective
ELEC	Genre Elective
ELEC	Practicum Elective (1)

#### Spring Year 2 (16 credits)

EN330	Structural Grammar and Linguistics
PH206	Worldviews: Humanities and Science *
ELEC	Humanities Elective
ELEC	Emphasis Elective
ELEC	Genre Elective
ELEC	Practicum Elective (1)

#### Fall Year 3 (16 credits)

LI341	Foundations of Literary Criticism
SP301	Oral Interpretation+
ELEC	Biblical Studies Elective
ELEC	Emphasis Elective
ELEC	Practicum Elective (1)
ELEC	Free Elective

#### Spring Year 3 (15 credits)

EV220	World Religion *
TH308	Theological Distinctives *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

ELEC	Biblical Studies Elective
ELEC	Emphasis Elective
ELEC	Genre Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

CM402	Communication Internship
SP306	Mass Media+
TH480	Senior Seminar *
ELEC	Emphasis Elective
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered alternate years

*Emphasis Electives—choose five courses*

BA308	Graphic Design
CM302	Film: Form and Function
DR302	Introduction to Theatre+
DR306	Directing+
DR307	Acting I: Movement and Voice
DR308	Acting II: Methods and Characterization
DR342	Stagecraft+
EN301	Contemporary Christian Writing +o
EN302	Creative Nonfiction Writing+
EN313	Business Communication+
EN336	Introduction to Journalism+
EN401	Fiction Writing+
EN406	Advanced Expository and Criticism+
EN330	Structural Grammar
ME210	Digital Photography
ME311	Video Production
ME341	Media Practicum I
ME342	Media Practicum II
ME412	Live-Presentation Technology
ME421	Scriptwriting

*Genre Electives—choose three courses*

LI204	Introduction to Poetry+
LI303	Studies in Dramatic Literature+
LI304	The Short Story+
LI331	Selected Works of Shakespeare+
LI401	Themes in Adolescent Literature and Film+
LI402	Studies in the Novel+
LI485	C.S. Lewis
LI490	Literature Independent Study (by invitation) +

*Practicum Electives (1 credit each)—choose two courses*

DR340	Theatre Practicum *
DR440	Advanced Theatre Practicum *
EN340	Academic Writing Practicum *
EN345	Communications Writing Practicum *

## Interdisciplinary Studies

### PROGRAM DESCRIPTION

The Interdisciplinary Studies major allows students to study two disciplines within the disciplines of Arts & Sciences that can be viewed in light of each other and in light of the Christian worldview. Students will study each discipline separately and in a blended manner so as to grasp the contribution of each for the student of the other.

### PROGRAM OBJECTIVES

Upon completion of the Interdisciplinary Studies major, the student will:

- Think, write, and speak clearly and effectively.
- Articulate a Christian worldview based on the integration of Biblical and Arts & Sciences studies.
- Demonstrate how two select disciplines contribute to the study of the other.

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111	Bible Survey *
EN121	Academic and Researched Writing
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

BI100	Principles of Bible Study *
EN122	Writing Across the Disciplines
SP100	Speech Communication *
ELEC	Arts & Sciences Elective
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
TH211	Theology Survey *
ELEC	Interdisciplinary Elective Program 1
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Spring Year 2 (15 credits)

EV220	World Religions *
ELEC	Interdisciplinary Elective Program 2
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Fall Year 3 (15 credits)

ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 2
ELEC	Interdisciplinary Elective Program 2
ELEC	Biblical Studies Elective

#### Spring Year 3 (15 credits)

TH308	Theological Distinctives *
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 2
ELEC	Interdisciplinary Elective Program 2

#### Fall Year 4 (15 credits)

TH480	Senior Seminar *
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 1
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

ELEC	Interdisciplinary Elective Program 2
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters



## Literature

### PROGRAM DESCRIPTION

The focus of this major is to develop the student's skills in literary content and criticism. They will develop a literal, grammatical, historical approach to literacy interpretation.

Students will take a series of core courses. They will also select literature survey, genre, and communication electives.

### PROGRAM OBJECTIVES

The Literature major provides training for the student for further education in graduate programs or for study in an area of specific interest.

Upon completion of the Literature major, the student will:

- Think, write, and speak clearly and effectively.
- Read and interpret literature literally, grammatically, and historically.
- Demonstrate skill sets needed to enter graduate programs.

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EN121 Academic Researched Writing  
LI221 American Literature I  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*

#### Spring Year 1 (16 credits)

BI111 Bible Survey \*  
EN122 Writing across the Disciplines  
HP101 Living Well (1) \*  
LI222 American Literature II  
ELEC History Core Elective  
ELEC Math or Science Elective

#### Fall Year 2 (15 credits)

LI201 World Literature I  
PS100 General Psychology \*  
TH211 Theology Survey \*  
ELEC Biblical Studies Elective  
ELEC Genre Elective

#### Spring Year 2 (15 credits)

EN330 Structural Grammar and Linguistics  
LI203 Survey of Biblical Themes  
PH206 Worldviews: Humanities and Science \*  
ELEC Biblical Studies Elective  
ELEC Genre Elective

#### Fall Year 3 (15 credits)

LI211 British Literature I  
LI341 Foundations of Literary Criticism  
SP301 Oral Interpretation +  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Spring Year 3 (15 credits)

EV220 World Religions \*  
LI212 British Literature II  
TH308 Theological Distinctives \*  
ELEC Genre Elective  
ELEC Free Elective

#### Fall Year 4 (15 credits)

AR200 Fine Arts  
ELEC Biblical Studies Elective  
ELEC Genre Elective  
ELEC Humanities Elective  
ELEC Free Elective

#### Spring Year 4 (15 credits)

EN406 Advanced Expository and Criticism+  
TH480 Senior Seminar \*  
ELEC Communications Elective  
ELEC Genre Elective  
ELEC Free Elective

\* Courses offered both semesters

+ Courses offered alternate years

*Literature Survey Electives—choose four courses*

LI201	World Literature I
LI202	World Literature II
LI203	Survey of Biblical Themes in Literature
LI211	British Literature I
LI212	British Literature II

*Communications Electives—choose three courses*

BA308	Graphic Design
CM302	Film: Form and Function
DR302	Introduction to Theatre+
DR306	Directing+
DR307	Acting I: Movement and Voice
DR308	Acting II: Methods and Characterization
DR342	Stagecraft+
EN301	Contemporary Christian Writing+
EN302	Creative Nonfiction Writing+
EN313	Business Communication+
EN330	Structural Grammar
EN336	Introduction to Journalism+
EN401	Fiction Writing+
EN406	Advanced Expository and Criticism+
ME210	Digital Photography
ME311	Video Production
ME341	Media Practicum I
ME342	Media Practicum II
ME412	Live-Presentation Technology
ME421	Scriptwriting

*Genre Electives—choose four courses*

LI204	Introduction to Poetry+
LI303	Studies in Dramatic Literature+
LI304	The Short Story+
LI331	Selected Works of Shakespeare+
LI401	Themes in Adolescent Literature and Film+
LI402	Studies in the Novel+
LI490	Literature Independent Study (by invitation) +

# BACHELOR OF MUSIC EDUCATION PROGRAM

## *Music Education*

### **PROGRAM DESCRIPTION**

The purpose of the K-12 undergraduate program in Music Education is to prepare students for careers in various schooling venues. Students will learn the importance of the partnership between learners and their families, schools, teachers, and communities, as it relates to the formation of the whole person.

In this program, students will develop a Biblical worldview and gain practical experience necessary to teach music with professional excellence. Students will leave this program equipped with confidence, pedagogical skills, and musical ability.

### **PROGRAM OBJECTIVES**

Upon successful completion of the Music Education Major students will be able to:

- Prepare unit and lesson plans for classes and ensembles reflecting a pedagogical mastery of musical content.
- Create and maintain an atmosphere among music students that frees them to learn while instilling in them a joy for making music.
- Prepare classes and rehearsals in which objectives, methods, and assessments are in harmony with each other.

### **COURSE REQUIREMENTS**

128 credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (17 credits)

BI100	Principles of Bible Study *
EN105	Expository Writing
MA102	College Math I (or Math Elective dep. on ACT/SAT scores)
MU101	Music Theory I
MU104	Aural Skills I (2)
MU323	Class Percussion (1) +
ELEC	Applied Music Major I (1)
ELEC	Choral Ensemble I (0)
ELEC	Class Piano I or Applied Music Secondary (1)

### Fall Year 2 (17 credits)

LI221C	American Literature I
MU201	Music Theory III
MU324	Class Strings (1) +
MU404	Foundations and Issues in Worship
TH120	Building a Biblical Lifestyle *
TH211	Theology Survey
ELEC	Applied Music Major III (1)
ELEC	Choral Ensemble III (0)

### Fall Year 3 (16 credits)

MU342	Junior Recital (1)
MU401	Conducting
PH206	Worldviews: Humanities and Science *
PH308	Psychology of Learning and Education
SED320	Introduction to Special Education
ELEC	Applied Music Major V (1)
ELEC	Choral Ensemble V (0)
ELEC	Music History Elective (2)

### Fall Year 4 (13 credits)

ED212	Assessment of Learning (2)
ED323	Teaching Music in Elementary Schools (2)
ED421	Senior Education Seminar (1)
LY312	Literacy Development and Instruction in Core Secondary Courses
MU442	Senior Recital (1)
SED413	Teaching in the Inclusive Classroom
ELEC	Applied Music Major VII (1)
ELEC	Choral Ensemble VII (0)

### Spring Year 1 (18 credits)

BI111	Bible Survey *
ED201	Introduction to Education
HP101	Living Well (1) *
MA104	College Math II (or Math Elective dep. on ACT/SAT scores)
MU102	Music Theory II
MU209	Aural Skills II (2)
MU326	Class Woodwinds (1) +
ELEC	Applied Music Major II (1)
ELEC	Choral Ensemble II (0)
ELEC	Class Piano II or Applied Music Secondary (1)

### Spring Year 2 (18 credits)

MU202	Music Theory IV
MU306	Group Vocal Technique (2)
MU332	Class Brass (1) +
PS204	Child and Adolescent Development
SP100	Speech Communication*
TH308	Theological Distinctives
ELEC	Applied Music Major IV (1)
ELEC	Choral Ensemble IV (0)
ELEC	Music History Elective (2)

### Spring Year 3 (17 credits)

ED422	Educating the English Language Learner
ED424	Teaching Music in Secondary Schools (2)
EV220	World Religions
MU316	Orchestration
TH480	Senior Seminar *
ELEC	Applied Music Major VI (1)
ELEC	Choral Ensemble VI (0)
ELEC	Music History Elective (2)

### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0)
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

# BACHELOR OF SCIENCE PROGRAMS

## *Bible and Theology—Online*

### PROGRAM DESCRIPTION

This major is an expansion of our core Bible and Theology major that is foundational and required for all Clarks Summit University programs. It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology major will give students an opportunity for a greater knowledge of the Bible and theology, along with giving them the basic skills needed to communicate that knowledge in an effective manner.

### PROGRAM OBJECTIVES

Upon completion of the Bible and Theology major, the student will be able to:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Be able to articulate a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Competently study the Bible using inductive study methods, and by using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
- Perform competent research on biblical and theological issues using primary and secondary sources.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.

### COURSE REQUIREMENTS

121 credits • All courses are three credits unless noted otherwise.

#### *Bible and Theology Courses (48 credits)*

BI100	Principles of Bible Study
BI111	Bible Survey
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
ELEC	Biblical Studies (30 credits)

#### *Arts & Sciences (40 credits)*

Core Courses (16 credits)

EN121	Academic and Research Writing
EN122	Writing Across the Disciplines
PH206	Worldviews: Humanities and Science
HP101	Living Well (1)
PS100	General Psychology

Electives

History Core Elective (3 credits)—	HI111, HI112, HI205, HI206
Humanities Electives (9 credits)	
Math or Science Elective (3 credits)	
Arts & Sciences Electives (12 credits)	

#### *Bible/Theology Ministry Leadership Major (33 Credits)*

EV220 – World Religions

Ministry Communication Electives (6 credits)

EM303	Effective Bible Teaching
MM303	Outreach/Evangelism
PA412	Expository Preaching

Ministry Leadership Electives (9 credits)

Free Electives (15 credits)

## Biology

### PROGRAM DESCRIPTION

The focus of this major is to provide a broad foundation in biology that will equip students to pursue a variety of careers or to continue their education at the graduate level. Students will acquire a background in multiple biological sciences as well as chemistry, physics, and research methods.

### PROGRAM OBJECTIVES

Upon completion of the Biology major, the student will be able to:

- Operate with skill and safety in a laboratory setting
- Show literacy in reading and communicating in the realm of scientific knowledge.
- Appreciate the need to organize, analyze, and interpret data in a logical, objective way.
- Demonstrate an awareness of the structure and function of God's creation.
- Formulate a worldview consistent with the common ground between a biblical theology and scientific understanding.
- Articulate the importance of scientific/mathematical knowledge in everyday life.
- Understand, discuss, and present primary research.

### COURSE REQUIREMENTS—ODD YEARS

125/126 credits ▪ All courses are three credits unless noted otherwise.

**NOTE:** Students in need of Pre-Calculus will be advised to take College Math II during Year 1. This will add 3 credits to the program.

#### Fall Year 1 (17 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN121	Academic and Researched Writing *
SC203/207	Biology I (4)
SC221/225	Chemistry I (4) +

#### Spring Year 1 (17 credits)

EN122	Writing Across the Disciplines
SC218/218L	Biology II (4)
SC222/226	Chemistry II (4) +
TH120	Building a Biblical Lifestyle
ELEC	Biblical Studies Elective

#### Fall Year 2 (17 credits)

SC206/208	Human Anatomy and Physiology I (4)
SC223/223L	Physics I (4) +
TH211	Theology Survey *
ELEC	History Core Elective
ELEC	Free Elective

#### Spring Year 2 (14 credits)

SC224/224L	Physics II (4) +
SC261/261L	Human Anatomy & Physiology II (4)
SP100	Speech Communication *
ELEC	Biblical Studies Elective

#### Fall Year 3 (16 credits)

EV220	World Religions *
MA212	Calculus I
SC211	Genetics +
SC310/310L	Organic Chemistry I w/ Lab (4) – off site
ELEC	Free Elective

#### Spring Year 3 (14 credits)

HP101	Living Well (1) *
MA213	Calculus II
SC254 or SC255	Marine Biology and Ecology or Field Biology
SC312/312L	Organic Chemistry II w/ Lab (4) – off site
TH308	Theological Distinctions *

#### Fall Year 4 (15 credits)

LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC301	Kinesiology
SC401	Intro to Organic/Biochemistry
ELEC	Free Elective
	or
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC401	Intro to Organic/Biochemistry
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (15 or 16 credits)

PS100	General Psychology *
SC412	Biotech
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Humanities Elective *
	or
PS100	General Psychology *
SC231	Physiological Psychology (4)
SC412	Biotech
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered alternate years



## COURSE REQUIREMENTS—EVEN YEARS

125/126 credits ▪ All courses are three credits unless noted otherwise.

**NOTE:** Students in need of Pre-Calculus will be advised to take College Math II during Year 1. This will add 3 credits to the program.

### Fall Year 1 (17 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN121	Academic and Researched Writing
SC203/207	Biology I (4)
SC223/223L	Physics (4) +

### Fall Year 2 (17 credits)

SC206/208	Human Anatomy and Physiology I (4)
SC221/225	Chemistry I (4) +
TH211	Theology Survey *
ELEC	History Core Elective
ELEC	Free Elective

### Fall Year 3 (16 credits)

EV220	World Religions *
MA212	Calculus I
SC310/310L	Organic Chemistry I w/ Lab (4) – off site
SC401	Intro to Organic/Biochemistry
ELEC	Free Elective

### Fall Year 4 (15 credits)

LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC211	Genetics +
SC301	Kinesiology
ELEC	Free Elective
	or
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC211	Genetics +
ELEC	Humanities Elective
ELEC	Free Elective

### Spring Year 1 (17 credits)

EN122	Writing Across the Disciplines
SC218/218L	Biology II (4)
SC224/224L	Physics II (4) +
TH120	Building a Biblical Lifestyle *
ELEC	Biblical Studies Elective

### Spring Year 2 (14 credits)

SC222/226	Chemistry II (4) +
SC261/261L	Human Anatomy & Physiology II (4)
SP100	Speech Communication *
ELEC	Biblical Studies Elective

### Spring Year 3 (14 credits)

HP101	Living Well (1) *
MA213	Calculus II
SC312/312L	Organic Chemistry II w/ Lab (4) – off site
SC412	Biotech
TH308	Theological Distinctives *

### Spring Year 4 (15 or 16 credits)

PS100	General Psychology *
SC254 or SC255	Marine Biology and Ecology or Field Biology
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Humanities Elective
	or
PS100	General Psychology *
SC231	Physiological Psychology (4)
SC254 or SC255	Marine Biology and Ecology or Field Biology
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semester

+ Courses offered alternate years

## Camping Ministries

### PROGRAM DESCRIPTION

The Camping Ministries major is designed to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues. This program involves a year of internship in a camp setting; learning camp ministry through an experience based educational approach.

### PROGRAM OBJECTIVES

Upon completion of the Camping Ministries major, the student will:

- Develop and clearly articulate a solid philosophy and approach to developing a camping ministry based on an understanding of history, various philosophies, and current trends within the outdoor education and camping movements. (Foundations of Camping and Outdoor Education)
- Employ impact ministry environments and dynamics in an effective manner as tools for introducing others to a growing, intimate relationship with their God. (Introduction to Impact Ministry Leadership)
- Demonstrate competency in moving participants toward growth in the context of short term impact ministry environments such as retreats, resident camps, mission trips, and wilderness programming. (Counseling in Active Learning Environments)
- Investigate, evaluate, and adapt current experience based learning theories, models and tools for use in facilitating learning for a wide range of students in a variety of environments and experiences. (Foundations of Experience Based Learning)
- Design effective approaches to pursuing learning objectives through a variety of experiences, challenges, and assignments. (Planning for Integrative Learning)
- Formulate a vision for participants' potential development; assess their needs, set learning objectives, and set a strategy for the pursuit of effective learning. (Rec Programming: Vision, Assessment, Design)
- Demonstrate necessary skills and methods for effectively and safely implementing a learning strategy in the context of recreational programming. (Rec Programming: Implementation and Evaluation)
- Perform within an organizational environment in a manner that demonstrates competencies in management and administration pertinent to the role that he/she is preparing to play.

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111 Bible Survey \*  
EN121 Academic & Researched Writing \*  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
EV220 World Religions \*  
SP100 Speech Communication \*  
ELEC Humanities Elective

#### Fall Year 2 (15 credits)

PH206 Worldviews: Humanities and Science \*  
PH311 Personal Life of the Ministry Leader  
TH211 Theology Survey \*  
ELEC Arts & Sciences Elective  
ELEC Humanities Elective

#### Spring Year 2 (15 credits)

PS310 Dynamics of Discipleship  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective  
ELEC Free Elective

#### Fall Year 3 (15 credits)

EM413 Foundations of Ministry Leadership  
TH308 Theological Distinctives \*  
ELEC Biblical Studies Elective  
ELEC Free Elective  
ELEC Free Elective

#### Spring Year 3 (15 credits)

EM412 The Family Life of the Ministry Leader  
TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Fall Year 4 (15 credits)

Camping Ministries Internship courses (15)

#### Spring Year 4 (15 credits)

Camping Ministries courses (12)  
ELEC Arts & Sciences Elective (HP400 Recommended)

\* Courses offered both semesters

# Courses that may be substituted with a free elective

## Christian Ministries

### PROGRAM DESCRIPTION

This major is designed to offer students foundational ministry principles, practices and skills related to the mission and the function of the church. The goal is to help students become effective as members and leaders in the Body of Christ, strong contributors within a local church and committed to carrying the gospel of Jesus Christ to the world. This emphasis is designed to form a foundation upon which to build effective ministry in any life and ministry context the student pursues.

### PROGRAM OBJECTIVES

Upon completion of the Christian Ministries major, the student will:

- Desire to know and serve God.
- Possess a wise and accurate understanding of and ability to study and interpret the Scriptures.
- Be knowledgeable, effective and passionate carriers of Christ to the world.
- Be knowledgeable, effective and passionately committed to the local church.
- Clearly and effectively communicate God's Word to people.
- Skillfully serve God in a variety of vocational choices.
- Desire to be in lifelong pursuit of spiritual and ministry growth and learning.

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI111	Bible Survey *
EN121	Academic and Researched Writing *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle *
ELEC	History Core Elective

#### Spring Year 1 (16 credits)

BI100	Principles of Bible Study
EN122	Writing Across the Disciplines
HP101	Living Well (1) *
SP100	Speech Communication *
TH211	Theology Survey *
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

TH308	Theological Distinctives *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective
ELEC	Free Elective

#### Spring Year 2 (15 credits)

EV220	World Religions *
PH206	Worldviews: Humanities and Science *
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 3 (15 credits)

EM303 or PA412	Effective Bible Teaching Expository Preaching
PA311	The Personal Life of the Ministry Leader
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Ministry Leadership Elective

#### Spring Year 3 (15 credits)

PS310	Dynamics of Discipleship
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

EM413	Foundations of Ministry Leadership
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective

#### Spring Year 4 (15 credits)

EM412	The Family Life of the Ministry Leader
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

\* Courses offered both semesters

## ***Christian Ministries—Online***

### **PROGRAM DESCRIPTION**

This major is designed to offer online students foundational ministry principles, practices and skills related to the mission and the function of the church. The goal is to help students become effective as members and leaders in the Body of Christ, strong contributors within a local church and committed to carrying the gospel of Jesus Christ to the world. This emphasis is designed to form a foundation upon which to build effective ministry in any life and ministry context the student pursues.

### **PROGRAM OBJECTIVES**

Upon completion of the Christian Ministries major, the student will:

- Desire to know and serve God.
- Possess a wise and accurate understanding of and ability to study and interpret the Scriptures.
- Be knowledgeable, effective and passionate carriers of Christ to the world.
- Be knowledgeable, effective and passionately committed to the local church.
- Clearly and effectively communicate God's Word to people.
- Skillfully serve God in a variety of vocational choices.
- Desire to be in lifelong pursuit of spiritual and ministry growth and learning.

### **COURSE REQUIREMENTS**

121 Credits ▪ All courses are three credits unless noted otherwise.

#### ***Bible and Theology (36 credits)***

BI100	Principles of Bible Study
BI111	Bible Survey
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
ELEC	Biblical Studies Electives (18)

#### ***Arts & Sciences (40 credits)***

##### Core Courses (16 credits)

EN121	Academic and Researched Writing
EN122	Writing across the Disciplines
PH206	Worldviews: Humanities and Science
HP101	Living Well (1)
	Literature Elective (in place of Speech Communications)
	History Elective

##### Social Science Courses (6 credits)

PS100	General Psychology
EV220	World Religions

##### Math or Science Elective (3 credits)

##### Humanities Electives (9 credits)

##### Arts & Sciences Electives (6 credits)

#### ***Ministry Leadership Electives (33 credits)***

##### Core Ministries Courses (15 credits)

PS310	Dynamics of Discipleship
PA311	Personal Life of the Ministry Leader
EM412	Family Life of the Ministry Leader
EM413	Foundations of Ministry Leadership
EM303	Effective Bible Teaching or PA412 Expository Preaching

##### Ministries Leadership Elective Courses (18 credits)

Select from Camping (CA), Church Education (EM), Intercultural Studies (MI), Ministry Mentored (MM), Pastoral (PA), Psychology (PS), Sports Ministry (SM), Women's Ministry (WM), and Youth (YM) courses.

#### ***Free Electives (12 credits)***

## Counseling Ministries

### PROGRAM DESCRIPTION

This major is ideal for students that are primarily interested in the ministry applications of counseling. The Counseling Ministries Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling. Students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Upon completion of the Counseling Ministries major, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.

### COURSE REQUIREMENTS

122 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI100 Principles of Bible Study \*  
BI111 Bible Survey \*  
EN121 Academic and Researched Writing \*  
PS100 General Psychology \*  
ELEC History Core Elective

#### Spring Year 1 (16 credits)

EN122 Writing Across the Disciplines  
HP101 Living Well (1) \*  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective

#### Fall Year 2 (15 credits)

EV220 World Religions \*  
PS203 Introduction to Counseling  
TH211 Theology Survey \*  
ELEC Free Elective  
ELEC Free Elective

#### Spring Year 2 (15 credits)

ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective  
ELEC Free Elective

#### Fall Year 3 (15 credits)

PS303 Abnormal Psychology  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Counseling Elective  
ELEC Free Elective

#### Spring Year 3 (15 credits)

PS310 Dynamics of Discipleship  
PS416 Crisis Counseling  
TH308 Theological Distinctives \*  
ELEC Counseling Ministry Elective  
ELEC Free Elective

#### Fall Year 4 (15 credits)

PH206 Worldviews: Humanities and Science \*  
PS313 Ethics and Professionalism  
ELEC Biblical Studies Elective  
ELEC Counseling Elective  
ELEC Counseling Elective

#### Spring Year 4 (16 credits)

PS402 Historical and Contemporary Theories in Counseling  
PS414 Marriage and Family Dynamics +  
PS480 Senior Portfolio (1)  
TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Counseling Elective

\* Courses offered both semesters

+ Courses offered alternate years

## ***Counseling Ministries—Online***

### **PROGRAM DESCRIPTION**

This major is ideal for students that are primarily interested in the ministry applications of counseling. The Counseling Ministries Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling. Students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

### **PROGRAM OBJECTIVES**

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Upon completion of the Counseling Ministries major, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.

### **COURSE REQUIREMENTS**

122 credits ▪ All courses are three credits unless noted otherwise.

#### ***Bible and Theology Courses (33 credits)***

BI100	Principles of Bible Study
BI211	Bible Survey
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
ELEC	Biblical Studies Electives (15)

#### ***Counseling Courses (40 credits)***

PS100	General Psychology
PS203	Introduction to Counseling
PS303	Abnormal Psychology
PS310	Dynamics of Discipleship
PS313	Ethics and Professionalism
PS402	Historical and Contemporary Theories in Counseling
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling
PS480	Senior Portfolio (1)
ELEC	Counseling Electives (12)
ELEC	Women Counseling Women PS304 or PA442 Pastoral Counseling

#### ***Social Studies Courses (15 credits)***

ELEC	History Core Elective (3)
ELEC	Humanities Electives (12)

#### ***English/Literature Courses (6 credits)***

EN121	Academic and Researched Writing
EN122	Writing across the Disciplines

*Science Courses (6 credits)*

PH206 Worldviews: Humanities and Science  
ELEC Math or Science Elective

*Fitness Course (1 credit)*

HP101 Living Well (1)

*Elective Courses (21 credits)*

EV220 World Religions  
ELEC Arts & Sciences Electives (6)  
ELEC Free Electives (12)



## ***Degree Completion***

### **PROGRAM DESCRIPTION**

The Degree Completion program is designed to facilitate the development of ministry leaders who desire to finish an undergraduate degree and are not yet ready or interested in graduate-level work. Students who have already begun their undergraduate education elsewhere can complete their training through Clarks Summit University.

Students entering the Degree Completion programs must have successfully completed at least 60 semester credits toward a bachelor's degree and be at least 25 years of age.

### **PROGRAM OBJECTIVES**

The Degree Completion program meets the needs of students who desire to earn an accredited bachelor's degree and enhance their ministry competency, and have already earned a significant number of undergraduate credits. This program focuses on building competency in biblical understanding and ministry skills in an efficient and cost-effective manner.

Upon completion of the Degree Completion program, the student will:

- Earn an accredited Bachelor of Science degree.
- Possess a solid foundation in biblical studies and ministry application.

### **COURSE REQUIREMENTS**

120 credits • All courses are three credits unless noted otherwise

#### ***Bible and Theology Courses (30 credits)***

BI100	Principles of Bible Study
TH211	Theology Survey
TH308	Theological Distinctives
ELEC	Bible/Theology Electives (21)

#### ***Elective Courses (90 credits)***

ELEC	Ministry Leadership Electives (6)
ELEC	General Studies Electives (42)
ELEC	Free Electives (42)

## Education Ministries

### PROGRAM DESCRIPTION

The Education Ministries major prepares students to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools, and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

### PROGRAM OBJECTIVES

Upon completion of the Education Ministries major, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Articulate a clear philosophy ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)
- Understand and apply biblical principles related to small groups in ministry. (Small Group Ministry)

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise

#### Fall Year 1 (15 credits)

BI111 Bible Survey \*  
EN121 Academic and Researched Writing  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (16 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
HP101 Living Well (1) \*  
SP100 Speech Communication \*  
TH211 Theology Survey \*  
ELEC Humanities Elective

#### Fall Year 2 (15 credits)

TH308 Theological Distinctives \*  
ELEC Arts & Sciences Elective  
ELEC Humanities Elective \*  
ELEC Math or Science Elective  
ELEC Free Elective

#### Spring Year 2 (15 credits)

EV220 World Religions \*  
PH206 Worldviews: Humanities and Science \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Fall Year 3 (15 credits)

EM303 Effective Bible Teaching  
PA311 The Personal Life of the Ministry Leader  
ELEC Biblical Studies Elective  
ELEC Humanities Elective \*  
ELEC Ministry Leadership Elective

#### Spring Year 3 (15 credits)

EM421 Educational Ministry of the Church +  
PS310 Dynamics of Discipleship  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Fall Year 4 (15 credits)

EM413 Foundations of Ministry Leadership  
EM480 Educational Ministry Apprenticeship  
TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective

#### Spring Year 4 (15 credits)

EM302 Small Group Ministry +  
EM412 The Family Life of the Ministry Leader  
EM414 Education Ministry Seminar  
ELEC Biblical Studies Elective  
ELEC Free Elective

\* Courses offered both semesters

+ Courses offered alternating years

## Health and Physical Education (Non-Teaching)

### PROGRAM DESCRIPTION

The Health and Physical Education (non-teaching) major is designed for undergraduate students wanting to work with individuals of various ages, abilities, and cultures in human movement/performance and physical activity experiences that contribute to their growth and development in non-school settings. Health and Human Performance are dynamic fields, constantly evolving as social trends, demographics, and other factors impact it. Students successfully completing this program would be prepared for employment in fitness/health centers, recreation careers, and therapy-related careers.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Demonstrate critical thinking, communication, and writing skills necessary for the application of this program to the health, human movement/performance and physical needs of society.
- Demonstrate the skills necessary to occupy entry-level positions in health, human movement/performance, and physical activity careers.
- Recognize the stewardship principles needed for a God-honoring life of health, human movement/performance, and physical activity.
- Incorporate the knowledge and skills to plan, implement, and evaluate health, human movement/performance and physical activity programs in non-school settings.
- Learn skills in a variety of sports, games, rhythms/dance, swimming, and outdoor pursuits for their own enjoyment and to share with others.

### COURSE REQUIREMENTS—EVEN YEARS

124 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN121	Academic and Researched Writing
HP101	Living Well (1) *
HP202	Foundations of HPE & Sport +
SC203/207L	Biology I (4)

#### Spring Year 1 (16 credits)

EN122	Writing across the Disciplines
HP203	Coaching Techniques +
PE110	Weight Training (1) *
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *

#### Fall Year 2 (14 credits)

HP211	HPE Practicum (1) *
HP301	Individual, Dual, and Rhythmic Sports +
SC206/208	Human Anatomy and Physiology (4)
TH211	Theology Survey *
ELEC	Biblical Studies Elective *
ELEC	History Core Elective

#### Spring Year 2 (16 credits)

HP204	Team Sports +
PH206	Worldviews: Humanities and Science *
PS202	Human Growth and Development
ELEC	Biblical Studies Elective *
ELEC	Physical Education Elective (1) *
ELEC	Free Elective

#### Fall Year 3 (16 credits)

HP102	Outdoor Living Skills (1)
HP206	Personal and Community Health
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid/CPR/Aquatics/ Fitness (0) *
TH308	Theological Distinctives *
ELEC	Biblical Studies Elective *

#### Spring Year 3 (16 credits)

HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
HP422	Exercise and Nutrition+
PE113	Rock Climbing (1)
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 4 (16 credits)

HP211	HPE Practicum (1) *
HP302	Adapted Physical Education
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective *
ELEC	Free Elective

#### Spring Year 4 (13 credits)

EV220	World Religions *
HP211	HPE Practicum (1) *
SM304	Administration in HPE & Sport
ELEC	Humanities Elective
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered alternating years.

## COURSE REQUIREMENTS—ODD YEARS

124 Credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (17 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN121	Academic and Researched Writing
HP101	Living Well (1) *
HP301	Individual, Dual, and Rhythmic Sports +
SC203/207L	Biology I (4)

### Fall Year 2 (14 credits)

HP202	Foundations of HPE & Sport +
HP211	HPE Practicum (1) *
SC206/208	Human Anatomy and Physiology (4)
TH211	Theology Survey *
ELEC	Biblical Studies Elective
ELEC	History Core Elective

### Fall Year 3 (16 credits)

HP102	Outdoor Living Skills (1)
HP206	Personal and Community Health
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid/CPR/Aquatics/ Fitness (0) *
TH308	Theological Distinctives *
ELEC	Biblical Studies Elective

### Fall Year 4 (16 credits)

HP211	HPE Practicum (1) *
HP302	Adapted Physical Education
TH480	Senior Seminar
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

### Spring Year 1 (16 credits)

EN122	Writing across the Disciplines
HP204	Team Sports +
PE110	Weight Training (1) *
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *

### Spring Year 2 (16 credits)

HP203	Coaching Techniques +
PH206	Worldviews: Humanities and Science *
PS202	Human Growth and Development
ELEC	Biblical Studies Elective
ELEC	Physical Education Elective (1)
ELEC	Free Elective

### Spring Year 3 (13 credits)

HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
PE113	Rock Climbing (1)
ELEC	Biblical Studies Elective
ELEC	Free Elective

### Spring Year 4 (16 credits)

EV220	World Religions *
HP211	HPE Practicum (1) *
HP422	Exercise and Nutrition +
SM304	Administration in HPE & Sport
ELEC	Humanities Elective
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered alternating years.

## *Integrated Studies—Online*

### **PROGRAM DESCRIPTION**

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the Integrated Studies program offers a flexible online degree program that enhances the student's competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

### **PROGRAM OBJECTIVES**

Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

### **COURSE REQUIREMENTS**

121 credits ▪ All courses are three credits unless noted otherwise.

#### *Bible and Theology (42 Credits)*

BI100	Principles of Bible Study
BI111	Bible Survey
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
ELEC	Biblical Studies Electives (24)

#### *Arts & Sciences (16 credits)*

EN121	Academic and Researched Writing
EN122	Writing across the Disciplines
PH206	Worldviews: Humanities and Science
HP101	Living Well (1) *
ELEC	Literature Elective (3)
ELEC	History Core Elective (3)—HI111, HI112, HI205, HI206

#### *Social Science Courses (6 credits)*

PS100	General Psychology
EV220	World Religions

#### *Math or Science Elective (3 credits)*

#### *Humanities Electives (9 credits)*

#### *Elective Courses (45 credits)*

ELEC	Arts & Sciences Electives (12)
ELEC	Free Electives (33)

\* Courses offered both semesters

## ***Intercultural Studies***

### **PROGRAM DESCRIPTION**

The Intercultural Studies major focuses on preparing students with general skills and competencies necessary for effective cross-cultural ministries. Ample electives are available to allow students to pursue a secondary specific skill set in preparation for more specialized forms of cross-cultural ministry. This major also includes a cross-cultural six-week apprenticeship practicum. In addition, students may choose the ARRIBA! Program involving a 34 credit, on-site academic intercultural experience in Peru, South America during the Junior year.

### **PROGRAM OBJECTIVES**

Upon completion of the Intercultural Studies major, the student will:

- Understand and appreciate the basic elements of culture and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross-cultural environment. (Cross Cultural Communications)
- Comprehend how to start, establish and mature a church through its beginning stages. (Church Planting and Church Development)
- Integrate an understanding of Scripture, local church and culture to articulate productive approaches to practical issues that missionaries must deal with. (Missions Seminar)
- Demonstrate readiness to pursue effective cross-cultural ministry. (Missions Apprenticeship)
- Prepare and present effective sermons or Bible lessons using solid principles of biblical exposition. (Expository Preaching, Effective Bible Teaching)
- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching, Ministry Communication for Women)

### **COURSE REQUIREMENTS**

122/124 Credits ▪ All courses are three credits unless noted otherwise.

#### **Fall Year 1 (16 credits)**

BI111 Bible Survey \*  
EN121 Academic & Researched Writing  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### **Spring Year 1 (15 credits)**

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
EV220 World Religions \*  
SP100 Speech Communication \*  
ELEC Humanities Elective

#### **Fall Year 2 (15 credits)**

PH206 Worldviews: Humanities and Science \*  
PH311 Personal Life of the Ministry Leader  
TH211 Theology Survey \*  
ELEC Arts & Sciences Elective (Greek 1 recommended)  
ELEC Humanities Elective

#### **Spring Year 2 (15 credits)**

PS310 Dynamics of Discipleship  
ELEC Arts & Sciences Elective (Greek 2 recommended)  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### **Fall Year 3 (16 credits)**

EM413 Foundations of Ministry Leadership  
MI315 Cultural Anthropology  
MI475 Missions Apprenticeship Theory (1)  
TH308 Theological Distinctives \*  
ELEC Ministry Leadership Elective  
ELEC Ministry Leadership Elective

#### **Spring Year 3 (15 credits)**

MI302 Cross Cultural Communication  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### **Fall Year 4 (15 credits)**

MI401 Church Planting & Development  
MI480 Mission Apprenticeship Practicum  
TH480 Senior Seminar\*  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### **Spring Year 4 (15 credits)**

EM412 The Family Life of the Ministry Leader  
MI402 Missions Seminar  
ELEC Biblical Studies Elective  
ELEC Free Elective  
ELEC Free Elective

\* Courses offered both semesters

## ***Intercultural Youth Ministries***

### **PROGRAM DESCRIPTION**

The Intercultural Youth Ministries major is focused on developing leaders equipped to reach rapidly growing, distinct youth cultures around the world with the gospel, establishing young believers in their walk with God, and raising up young leadership for the Church of Jesus Christ in all cultures of the world. Students in this program will invest up to one year of their educational experience in a cross-cultural internship setting, learning about culture and ministry in an active experiential context.

### **PROGRAM OBJECTIVES**

Upon completion of the Intercultural Youth Ministries major, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Create effective strategies for youth ministry based on solid principles of strategic thinking. (Youth Ministry Seminar)
- Prepare and present effective sermons using solid principles of biblical exposition. (Expository Preaching)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross-cultural environment. (Cross Cultural Communications)
- Understand and appreciate the basic elements of culture, and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)

### **COURSE REQUIREMENTS**

121/123 Credits ▪ All courses are three credits unless noted otherwise.

#### **Fall Year 1 (16 credits)**

BI111 Bible Survey \*  
EN121 Academic & Researched Writing  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### **Spring Year 1 (15 credits)**

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
EV220 World Religions \*  
SP100 Speech Communication \*  
ELEC Humanities Elective

#### **Fall Year 2 (15 credits)**

PH206 Worldviews: Humanities and Science \*  
PH311 Personal Life of the Ministry Leader  
TH211 Theology Survey  
ELEC Arts & Sciences Elective (Greek 1 recommended)  
ELEC Humanities Elective

#### **Spring Year 2 (15 credits)**

PS310 Dynamics of Discipleship  
ELEC Arts & Sciences Elective (Greek 2 recommended)  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### **Fall Year 3 (15 credits)**

EM413 Foundations of Ministry Leadership  
MI301 Missionary Anthropology  
TH308 Theological Distinctives \*  
YM301 Youth Ministry Philosophy  
ELEC Ministry Leadership Elective

#### **Spring Year 3 (15 credits)**

MI302 Cross Cultural Communication  
YM302 Youth Ministry Strategy  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### **Fall Year 4 (15 credits)**

TH480 Senior Seminar \*  
YM407 Youth Evangelism or MI403 Cross Cultural Evangelism  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### **Spring Year 4 (15 credits)**

EM412 The Family Life of the Ministry Leader  
YM402 Youth Ministry Seminar  
ELEC Biblical Studies Elective  
ELEC Free Elective  
ELEC Free Elective

\* Courses offered both semesters

+ Courses offered in alternate years



## Mathematics

### PROGRAM DESCRIPTION

The focus of this major is to provide a broad foundation in mathematics that will equip students to pursue a variety of careers or to continue their education at the graduate level. Math majors will learn computational and problem-solving skills, abstract reasoning, the ability to conjecture, formulate, critique, and prove assertions, and the ability to communicate in a clear and concise manner. Students will also learn how technology can be used as a tool in mathematics.

### PROGRAM OBJECTIVES

Upon completion of the Biology major, the student will be able to:

- Develop attitudes of mind and analytical skills required for the efficient use and understanding of mathematics.
- Be able to abstract from the particular to the general and understand how to construct a proof of a mathematical statement.
- Be able to build mathematical models of real world situations.
- Acquire competency in the use of technology as a tool in mathematical problem solving.
- Be able to work independently on problems in mathematics.
- Develop an understanding of the beauty, power, and historical development of mathematics.

### COURSE REQUIREMENTS

120 Credits ▪ All classes are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI100 Principles of Bible Study \*  
BI111 Bible Survey \*  
EN121 Academic and Researched Writing  
MA112 Pre-Calculus  
ELEC History Core Elective

#### Spring Year 1 (15 credits)

EN122 Writing across the Disciplines  
MA204 Discrete Mathematics +  
MA212 Calculus I  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*

#### Fall Year 2 (16 credits)

MA213 Calculus II  
MA322 Number Theory +  
PH206 Worldviews: Humanities and Science \*  
TH211 Theology Survey \*  
ELEC Lab Science I (4) +

#### Spring Year 2 (16 credits)

MA206 Linear Algebra +  
MA312 Calculus III  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Lab Science II (4) +

#### Fall Year 3 (16 credits)

EV220 World Religions \*  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Mathematics Elective

#### Spring Year 3 (15 credits)

MA303 College Geometry +  
MA402 Abstract Algebra +  
TH308 Theological Distinctives \*  
ELEC Arts & Sciences Elective  
ELEC Humanities Elective

#### Fall Year 4 (15 credits)

MA401 Introductory Analysis +  
TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Mathematics Elective  
ELEC Free Elective

#### Spring Year 4 (12 credits)

MA316 Probability and Statistics  
MA490 Mathematics Elective  
ELEC Free Elective  
ELEC Free Elective

\* Courses offered both semesters

+ Courses offered alternate years

## Outreach Ministries

### PROGRAM DESCRIPTION

The Outreach Ministries major is focused on preparing students to lead a church into their world with the gospel of Jesus Christ. Students are prepared to be pastors while giving special attention to equipping and mobilizing Christians for the work of evangelism.

### PROGRAM OBJECTIVES

Upon completion of the Outreach Ministries major, the student will:

- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ. (Church Evangelism Strategies)
- Demonstrate competency in the use of varied outreach approaches targeted at specific target audiences. (Outreach Specialization Electives)

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI111 Bible Survey \*  
EN121 Academic and Researched Writing  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (16 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
HP101 Living Well (1) \*  
LI203 Survey of Biblical Themes  
SP100 Speech Communication \*  
TH211 Theology Survey \*

#### Fall Year 2 (15 credits)

PA311 The Personal Life of the Ministry Leader  
TH308 Theological Distinctives \*  
ELEC Arts & Sciences Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### Spring Year 2 (15 credits)

EM302 Small Groups  
EV220 World Religions \*  
PH206 Worldviews: Humanities and Science \*  
PS310 Dynamics of Discipleship  
ELEC Biblical Studies Elective

#### Fall Year 3 (15 credits)

PA412 Expository Preaching  
ELEC Biblical Studies Elective  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Free Elective

#### Spring Year 3 (15 credits)

EM412 The Family Life of the Ministry Leader  
EP442 Pastoral Counseling  
PA404 Pastoral Ministries Seminar  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective

#### Fall Year 4 (15 credits)

EM413 Foundations of Ministry Leadership  
EV312 Church Evangelism Strategies  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Spring Year 4 (15 credits)

TH480 Senior Seminar \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Free Elective  
ELEC Free Elective

\* Courses offered both semesters

## Pastoral Ministries

### PROGRAM DESCRIPTION

The Pastoral Ministries major prepares students for effective pastoral ministry with an emphasis on building a heart for people, a capacity for understanding and applying the Scriptures, and the skills necessary to lead a church through teaching, shepherding and administrating.

### PROGRAM OBJECTIVES

Upon completion of the Pastoral Ministries major, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles.
- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church.
- Comprehend basic biblical principles surrounding the administration of a local church education program.

### COURSE REQUIREMENTS

120 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111	Bible Survey *
EN121	Academic and Researched Writing
PS100	General Psychology *
TH120	Building a Biblical Lifestyle *
ELEC	History Core Elective
ELEC	Humanities Elective (1)

#### Spring Year 1 (16 credits)

BI100	Principles of Bible Study *
EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Survey of Biblical Themes
SP100	Speech Communication *
TH211	Theology Survey *

#### Fall Year 2 (16 credits)

LA301	Greek I (4)
PA311	The Personal Life of the Ministry Leader
TH308	Theological Distinctives *
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Spring Year 2 (16 credits)

EV220	World Religions *
LA302	Greek II (4)
PH206	Worldviews: Humanities and Science *
PS310	Dynamics of Discipleship
ELEC	Biblical Studies Elective

#### Fall Year 3 (15 credits)

PA412	Expository Preaching
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

EM412	The Family Life of the Ministry Leader
PA404	Pastoral Ministry Seminar
PA421	Advanced Expository Preaching
PA442	Pastoral Counseling
ELEC	Biblical Studies Elective

#### Fall Year 4 (14 credits)

EM413	Foundations of Ministry Leadership
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective (2)
ELEC	Free Elective

#### Spring Year 4 (12 credits)

TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## ***Pastoral Ministries—Accelerated***

### **PROGRAM DESCRIPTION**

The Accelerated Pastoral program is a blended Bachelor of Science and Master of Divinity professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses.

### **PROGRAM OBJECTIVES**

Upon successful completion of the M.Div. degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of pastoral and outreach skills needed to serve in a role of pastor and spiritual counselor, while showing an ability to present the gospel in an appropriate biblical and cultural manner.
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of Scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

### **COURSE REQUIREMENTS**

152 Credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (15 credits)

BI100	Principles of Bible Study *
EN121	Academic and Research Writing *
PS100	General Psychology *
TH120	Building Biblical Lifestyle *
ELEC	History Core Elective

### Fall Year 2 (15 credits)

NT502	Elements of Greek – I
OT500	Introduction to Old Testament & Old Testament Literature
TH500	Foundations of the Christiana Faith
ELEC	Humanities Elective
ELEC	Seminary Elective

### Fall Year 3 (18 credits)

BI607	Exposition of Ephesians
NT506	Greek Exegetical Methods
OT502	Elements of Hebrew – 1
PA412	Expository Preaching
TH602	Church and Baptist Distinctives
ELEC	Math or Science Elective

### Fall Year 4 (15 credits)

PH206	Worldviews: Humanities and Science *
PT500	Training Ministries of the Local Church
PT510	Pastoral Ministries Skills
TH501	Dispensational Premillennialism
ELEC	Old Testament Exegesis

### Fall Year 5 (9 credits)

BI715	Applied Bible Analysis (1)
PT701	Supervised Training Project 1
PT702	Supervised Training Project 2
PT715	Field Experience Log (2)

### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Biblical Themes in Literature
SP100	Speech Communication *
TH211	Theology Survey *
ELEC	Humanities Elective

### Spring Year 2 (18 credits)

BI602	Pentateuch
EM412	The Family Life of the Ministry Leader
EN406	Advanced Expository and Criticism
NT501	Introduction to New Testament & New Testament Literature
NT503	Elements of Greek – II
PT508	PT509 or MI815 Evangelism Course

### Summer Year 2 (3 credits)

PT700	Principles of Biblical Leadership
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### Spring Year 3 (15 credits)

OT503	Elements of Hebrew – 2
PA421	Advanced Expository Preaching
PS310	Dynamics of Discipleship
WM500	Theology and Practice of Worship
ELEC	New Testament Exegesis

### Summer Year 3 (3 credits)

OT600	Hebrew Exegesis
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### Spring Year 4 (16 credits)

PA404	Pastoral Ministry Seminar
PT714	Internship Colloquy (1)
TH708	Ordination Doctrinal Paper
TH804	Dynamics of Spiritual Growth
ELEC	Seminary Elective
ELEC	Ministry Leadership Elective

### Spring Year 5 (9 credits)

BI716	Applied Bible Analysis (1)
PT703	Supervised Training Project 3
PT704	Supervised Training Project 4
PT716	Field Experience Log (2)

\* Courses offered both semesters

## Pastoral Ministries—Seminary Track

### PROGRAM DESCRIPTION

The Pastoral Ministries major-Seminary track is designed for students intending to more fully prepare for pastoral ministry by continuing on to seminary education. The program focus is the same as that of the Pastoral Ministries program but accelerates the student's education through dual enrollment strategies. This program is available to students who demonstrate the academic capacity to handle the increased demands.

### PROGRAM OBJECTIVES

Upon completion of the Pastoral Ministries major-Seminary track, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles.
- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church.
- Comprehend basic biblical principles surrounding the administration of a local church education program.
- Develop a functional use of Koiné Greek.

### COURSE REQUIREMENTS

120 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111 Bible Survey \*  
EN121 Academic & Researched Writing  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective  
ELEC Humanities Elective (1)

#### Spring Year 1 (16 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
HP101 Living Well (1) \*  
LI203 Survey of Biblical Themes  
SP100 Speech Communication \*  
TH211 Theology Survey \*

#### Fall Year 2 (16 credits)

LA301 Greek I (4)  
PA311 The Personal Life of the Ministry Leader  
TH308 Theological Distinctives \*  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### Spring Year 2 (16 credits)

EV220 World Religions \*  
LA302 Greek II (4)  
PH206 Worldviews: Humanities and Science \*  
PS310 Dynamics of Discipleship  
ELEC Biblical Studies Elective

#### Fall Year 3 (14 credits)

NT505 Greek Reading (2)  
PA412 Expository Preaching  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Spring Year 3 (14 credits)

EM412 The Family Life of the Ministry Leader  
NT506 Greek Exegetical Methods (2)  
PA404 Pastoral Ministry Seminar  
PA421 Advanced Expository Preaching  
PA442 Pastoral Counseling

#### Fall Year 4 (15 credits)

EM413 Foundations of Ministry Leadership  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Spring Year 4 (13 credits)

TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective (1)  
ELEC Free Elective  
ELEC Free Elective

\* Courses offered both semesters

## Pre-Seminary

### PROGRAM DESCRIPTION

The Pre-Seminary major prepares men and women for ministries that require a graduate-level degree by challenging them to confront various disciplines of knowledge and to integration them into a coherent Christian worldview. In addition to 42 credits of Bible and theology, 60 credits of general studies courses are required. These are distributed over a wide range of academic disciplines to assure a proper and balanced program for graduate studies. Furthermore, students are required to take 14 credits in biblical languages. Twelve hours of electives afford students the opportunity to deepen or broaden their education according to their own interests.

### PROGRAM OBJECTIVES

The Pre-Seminary major prepares men and women who plan to continue education for ministry at a graduate school or seminary upon the completion of their undergraduate studies.

Upon completion of the Pre-Seminary program, the student will:

- Possess a basic knowledge of the Bible and theology.
- Demonstrate an adequate mastery of biblical languages to meet the entrance requirements of most conservative seminaries.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.

### COURSE REQUIREMENTS

120 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EN121 Academic and Researched Writing  
HI111 History of Western Civilization and Thought I  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*

#### Spring Year 1 (15 credits)

BI111 Bible Survey \*  
EN122 Writing across the Disciplines  
HI111 History of Western Civilization and Thought II  
PS100 General Psychology \*  
ELEC Biblical Studies Elective

#### Fall Year 2 (15 credits)

PH206 Worldviews: Humanities and Science \*  
TH211 Theology Survey \*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### Spring Year 2 (15 credits)

EN330 Structural Grammar and Linguistics  
EV220 World Religions \*  
LI203 Survey of Biblical Themes  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Fall Year 3 (16 credits)

LI341 Foundations of Literary Criticism  
ELEC Biblical Languages Elective (4)  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Free Elective

#### Spring Year 3 (16 credits)

PH305 Philosophy of History +  
TH308 Theological Distinctives \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Languages Elective (4)  
ELED C Free Elective

#### Fall Year 4 (15 credits)

LI485 C. S. Lewis +  
ELEC Biblical Languages Elective  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Free Elective

#### Spring Year 4 (13 credits)

EN406 Advanced Expository and Criticism +  
HP101 Living Well (1) \*  
TH480 Senior Seminar \*  
ELEC Biblical Languages Elective  
ELEC Biblical Studies Elective

\* Courses offered both semesters

+ Courses offered alternate years



## Specialized Ministries

### PROGRAM DESCRIPTION

The Specialized Ministries major includes a core of 42 semester hours of Bible and theology designed to help students gain a basic understanding of the truth. The program also includes 42 hours of general studies course work designed to help students understand the world in which they will be living and ministering that truth. Six hours of foundational ministry coursework are included in the program upon which all specializations are built. The remaining 33 credit hours are available for creating a specialized program of study. This specialization is developed for the student by an academic advisor selected by the director of the program. Advisors are selected based on their familiarity with the particular specialization the student wishes to pursue.

### PROGRAM OBJECTIVES

The Specialized Ministries major is designed for the student who is seeking a Bible college education in preparation for a ministry specialization that draws from multiple disciplines or a generalized set of ministry competencies to serve as a foundation for more specific graduate training.

Upon completion of the Specialized Ministries program, the student will:

- Show competence in application of Bible and theology for continued personal growth and for the benefit of others.
- Apply an understanding of their general studies exposure to an understanding of the world within which they seek to minister.
- Exercise basic ministry leadership in the context of their chosen specialization.

### COURSE REQUIREMENTS

121 Credits ▪ Courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111 Bible Survey \*  
EN122 Academic and Researched Writing  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
EV220 World Religions \*  
SP100 Speech Communication \*  
ELEC Humanities Elective

#### Fall Year 2 (15 credits)

TH211 Theology Survey \*  
ELEC Specialized Ministry Elective \*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### Spring Year 2 (15 credits)

ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Biblical Studies Elective  
ELEC Biblical Studies Elective \*  
ELEC Humanities Electives \*

#### Fall Year 3 (15 credits)

ELEC Arts & Sciences Elective  
ELEC Biblical or Professional Studies Elective  
ELEC Biblical or Professional Studies Elective  
ELEC Specialized Ministry Elective +  
ELEC Free Elective

#### Spring Year 3 (15 credits)

TH408 Theological Distinctives \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Specialized Ministry Elective +  
ELEC Free Elective

#### Fall Year 4 (15 credits)

TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Biblical Studies Elective  
ELEC Specialized Ministry Elective +  
ELEC Free Elective

#### Spring Year 4 (15 credits)

PH206 Worldviews: Humanities and Science \*  
ELEC Biblical or Professional Studies Elective  
ELEC Biblical Studies Elective  
ELEC Specialized Ministry Elective +  
ELEC Free Elective

\* Courses offered both semesters

+ Individualized course agreed upon by your advisor

## Sports and Health Science—Pre-Athletic Training

### PROGRAM DESCRIPTION

Sports and Health Science is a pre-graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Human Performance departments to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in athletic training or physical therapy.

### PROGRAM OBJECTIVES

Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Have completed extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

### COURSE REQUIREMENTS

124 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (14 credits)

BI111	Bible Survey *
EN121	Academic and Researched Writing
SC203/207	Biology (4)
TH120	Building a Biblical Lifestyle *
ELEC	Physical Education Elective (1)

#### Spring Year 1 (17 credits)

BI100	Principles of Bible Study *
EN122	Writing across the Disciplines
HP101	Living Well (1) *
SC218/218L	Biology II (4)
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (17 credits)

HP316	First Aid/CPR (0)
HS201	Health Science Observation I (1)
MA212	Calculus I
PS100	General Psychology *
SC206/208	Human Anatomy and Physiology I (4)
TH211	Theology Survey *
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

HS202	Health Science Observation II (1)
MA216	Introduction to Statistics
PH206	Worldviews: Humanities and Science *
SC261/261L	Human Anatomy & Physiology II (4)
ELEC	Biblical Studies Elective
ELEC	Physical Education Elective (1)

#### Fall Year 3 (15 credits)

HP305	Kinesiology
HS301	Health Science Practicum I (2)
SC221/225	Chemistry I (4)
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 credits)

HP306	Exercise Physiology
HS302	Health Science Practicum II (2)
TH308	Theological Distinctives *
ELEC	Biblical Studies Elective
ELEC	Physical Education Elective (1)
ELEC	Free Elective

#### Fall Year 4 (17 credits)

EV220	World Religions *
HP303	Care and Prevention of Athletic Injuries
HS401	Health Science Application I (2)
ELEC	Biblical Studies Elective
ELEC	Discipleship or Global Core Elective *
ELEC	Free Elective

#### Spring Year 4 (14 credits)

HP422	Exercise and Nutrition +
HS402	Health Science Application II (2)
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Sports and Health Science—Pre-Physical Therapy

### PROGRAM DESCRIPTION

Sports and Health Science is a pre–graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Human Performance departments to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in athletic training or physical therapy.

### PROGRAM OBJECTIVES

Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Have completed extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

### COURSE REQUIREMENTS

124 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

BI111	Bible Survey *
EN121	Academic and Researched Writing
MA212	Calculus I
SC203/207	Biology I (4)
TH120	Building a Biblical Lifestyle *
ELEC	Physical Education Elective (1)

#### Spring Year 1 (17 credits)

BI100	Principles of Bible Study *
EN122	Writing Across the Disciplines
HP101	Living Well (1) *
SC218/218I	Biology II (4)
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (14 credits)

HP316	First Aid/CPR (0)
HS201	Health Science Observation I (1)
PS100	General Psychology *
SC206/208	Human Anatomy and Physiology (4)
TH211	Theology Survey *
ELEC	Biblical Studies Elective

#### Spring Year 2 (15 credits)

HS202	Health Science Observation II (1)
MA216	Introduction to Statistics
PH206	Worldviews: Humanities and Science *
SC261/261L	Human Anatomy & Physiology II (4)
ELEC	Humanities Elective
ELEC	Physical Education Elective (1)

#### Fall Year 3 (15 credits)

HS301	Health Science Practicum I (2)
SC221/225	Chemistry I (4) +
ELEC	Biblical Studies Elective
ELEC	Discipleship Elective/Free Elective
ELEC	Global Core or Discipleship Elective *

#### Spring Year 3 (16 credits)

EV220	World Religions *
HS302	Health Science Practicum II (2)
SC222/226	Chemistry II (4) +
TH308	Theological Distinctives *
ELEC	Biblical Studies Elective
ELEC	Physical Education Elective (1)

#### Fall Year 4 (15 credits)

HS401	Health Science Application I (2)
SC223/223L	Physics I (4) +
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Math, Science, or Psychology Elective #

#### Spring Year 4 (15 credits)

HS402	Health Science Application II (2)
SC224/224L	Physics II (4) +
TH480	Senior Seminar *
ELEC	Sports Ministries Elective *
ELEC	Free Elective

\* Courses offered both semesters

# Recommend a second Biology course, preferably Biology II with Lab

+ Courses offered alternate years

## Sports and Recreational Ministries

### PROGRAM DESCRIPTION

The Sports and Recreational Ministries major is designed to equip students for effective worldwide sports ministries. The program is interdepartmental in that it cooperates with the Health and Human Performance, World Missions, Youth Ministries, Pastoral Ministries, Business, Science, Counseling, and Church Educational Ministries Departments. The Sports and Recreational Ministries major seeks to prepare graduates for a variety of athletics, recreational, and ministry related vocational positions.

### PROGRAM OBJECTIVES

Upon completion of the Sports and Recreational Ministries major, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.
- Construct and apply a biblically based philosophy of sports ministry.
- Interpret and apply the Scriptures properly in developing a rationale for and a set of principles to guide their approach to sports ministry.
- Use sports ministry as a vehicle to evangelize and disciple people effectively in any generation or culture.
- Organize and administer a sports ministry program in the local church, para-church organizations, and foreign missionary field.
- Demonstrate the skills necessary to occupy entry level sports ministry positions that are opening worldwide.

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI111 Bible Survey \*  
EN121 Academic and Researched Writing  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
SP100 Speech Communication \*  
TH211 Theology Survey \*  
ELEC Humanities Elective

#### Fall Year 2 (16 credits)

SA201 Sports Apprenticeship (1)  
SM206 Introduction to Sports Management +  
TH308 Theological Distinctives \*  
ELEC Arts & Sciences Elective  
ELEC Humanities Elective  
ELEC Math or Science Elective

#### Spring Year 2 (14 credits)

EV220 World Religions \*  
HP101 Living Well (1) \*  
PH206 Worldviews: Humanities and Science \*  
SA202 Sports Apprenticeship (1)  
ELEC Arts & Sciences Elective  
ELEC Free Elective

#### Fall Year 3 (16 credits)

PA311 The Personal Life of the Ministry Leader  
SA301 Sports Apprenticeship (1)  
SM301 History & Philosophy of Sports Ministry +  
SM306 Event & Facilities Management +  
ELEC Biblical Studies Elective  
ELEC Humanities Elective

#### Spring Year 3 (16 credits)

PS310 Dynamics of Discipleship  
SA302 Sports Apprenticeship (1) \*\*  
SM302 Biblical Foundations for Sports Ministry +  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Fall Year 4 (16 credits)

EM413 Foundations of Ministry Leadership  
SA401 Sports Apprenticeship (1) \*\*  
SM303 Evangelism a& Discipleship in Sports Ministry +  
TH480 Senior Seminar \*  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Spring Year 4 (13 credits)

EM412 The Family Life of the Ministry Leader  
SA402 Sports Apprenticeship (1) \*\*  
SM304 Administration & Organization of Sports Ministry +  
ELEC Biblical Studies Elective  
ELEC Free Elective

\* Courses offered both semesters

\*\* May substitute SM301 Sports Ministry Internship (3) for three SA credits

+ Courses offered alternating years

## Youth Pastor

### PROGRAM DESCRIPTION

The Youth Pastor major is designed to prepare students for effective pastoral ministry focused on adolescents. The program emphasis is on developing an ability to minister the Scriptures to the unique needs of youth while operating as part of a pastoral team. The skills and competencies focused on in this program are transferable to a range of career applications in ministry settings as well as the secular market.

### PROGRAM OBJECTIVES

Upon completion of the Youth Pastor major, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team.
- Create effective strategies for youth ministry based on solid principles of strategic thinking.
- Build strategies for training their students to influence their world with the gospel of Jesus Christ.
- Develop a discipleship strategy that provides for the spiritual growth of students and training for youth workers as effective disciples of students.
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.
- Prepare and present effective sermons using solid principles of biblical exposition.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Read biblical Greek at an elementary level.

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI111 Bible Survey \*  
EN121 Academic & Researched Writing  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (15 credits)

BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
EV220 World Religions \*  
SP100 Speech Communication \*  
ELEC Humanities Elective

#### Fall Year 2 (15 credits)

PA311 The Personal Life of the Ministry Leader  
PH206 Worldviews: Humanities and Science \*  
TH211 Theology Survey \*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective

#### Spring Year 2 (13 credits)

PS310 Dynamics of Discipleship  
ELEC Biblical Studies Elective  
ELEC Humanities Elective (1)  
ELEC Ministry Leadership Elective  
ELEC Math or Science Elective

#### Fall Year 3 (16 credits)

EM413 Foundations of Ministry Leadership  
LA301 Greek I (4)  
TH308 Theological Distinctives \*  
YM301 Youth Ministry Philosophy  
ELEC Biblical Studies Elective

#### Spring Year 3 (16 credits)

LA302 Greek II (4)  
YM302 Youth Ministry Strategy  
ELEC Biblical Studies Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Fall Year 4 (15 credits)

TH480 Senior Seminar \*  
YM407 Youth Evangelism  
ELEC Ministry Leadership Elective  
ELEC Ministry Leadership Elective  
ELEC Free Elective

#### Spring Year 4 (15 credits)

EM412 The Family Life of the Ministry Leader  
YM402 Youth Ministry Seminar  
ELEC Ministry Leadership Elective  
ELEC Free Elective  
ELEC Free Elective

\* Courses offered both semesters

## Youth Pastor—Accelerated

### COURSE REQUIREMENTS

152 credits, Bachelor of Science and Master of Divinity ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

EM200	The Church's Ministry *
EN121	Academic & Researched Writing
HI111	History of Western Civilization & Thought I
PS100	General Psychology *
TH120	Building a Biblical Lifestyle *
ELEC	Physical Education Elective (1)

#### Fall Year 2 (16 credits)

AR200	Introduction to Fine Arts *
BI607	Exposition of Ephesians (2)
NT502	Elements of Greek – 1 (4)
OT500	Introduction to Old Testament & Old Testament Literature
ELEC	Literature Survey Elective
ELEC	Physical Education Elective (1)

#### Fall Year 3 (17 credits)

NT504	Greek Reading (2)
OT502	Elements of Hebrew – 1 (4)
PA412	Expository Preaching
PT500	Training Ministries of the Church (2)
TH602	Church and Baptist Distinctives
YM301	Youth Philosophy

#### Fall Year 4 (16 credits)

OT600	Hebrew Exegesis (2)
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
TH500	Foundations of the Christian Faith
ELEC	New Testament Exegesis (2)
ELEC	Math or Science Elective

#### Fall Year 5 (9 credits)

PT701	Supervised Training Project 1
PT702	Supervised Training Project 2
PT703	Supervised Training Project 3

#### Spring Year 1 (16 credits)

BI100	Principles of Bible Study *
EN122	Writing Across the Disciplines
HI112	History of Western Civilization & Thought II
HP101	Living Well (1) *
SP101	Speech Communication *
TH202C	Theology III

#### Spring Year 2 (16 credits)

BI602	Pentateuch
CH601	Church History
NT501	Introduction to New Testament & New Testament Literature (2)
NT503	Elements of Greek – 2 (4)
PT602	Principles of Church Growth (2)
WM500	Theology and Practice of Worship (2)

#### Summer Year 2 (3 credits)

PT700	Principles of Biblical Leadership
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#### Spring Year 3 (18 credits)

EM412	The Family Life of the Ministry Leader
MI306	Dynamics of Discipleship
NT506	Greek Exegetical Methods (2)
OT503	Elements of Hebrew – 2 (4)
PT506	Personal Evangelism (1)
YM402	Youth Seminar
ELEC	Seminary Elective (2)

#### Spring Year 4 (16 credits)

MI815	World Ministry and the Local Church (2)
PA404	Pastoral Ministry Seminar
PT507	Training others in Evangelism (1)
PT714	Internship Colloquy (0)
TH501	Dispensational Premillennialism
TH708	Ordination Doctrinal Paper (2)
TH804	Dynamics of Spiritual Growth (2)
ELEC	Seminary Elective

#### Spring Year 5 (9 credits)

BI707	Applied Bible Analysis (2)
PT704	Supervised Training Project 4
PT709	Field Experience Log (4)

\* Courses offered both semesters

# BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

## Business Administration

### PROGRAM DESCRIPTION

The Business Administration program at Clarks Summit University exists to train students in a broad-based theoretical and practical Business curriculum to enhance their ability to minister locally and globally to believers and the lost. The program values vocational and spiritual excellence, believing both to be an expression of worship to God, and teaches its courses within a biblically-based ethical framework to develop both the students' minds and hearts. Graduates from the program are prepared for careers in for-profit enterprises (small businesses, corporations, or entrepreneurial ventures) as well as nonprofit organizations (community development organizations, Christian ministries, non-governmental organizations (NGOs), local church ministries, etc.) Graduates will also be ready to pursue Master-level studies in Business upon completion of the program.

### PROGRAM OBJECTIVES

Upon completion of the Business Administration major, the student will have:

- Articulate a biblically informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

### COURSE REQUIREMENTS

122 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

BA102 Introduction to Business  
BA101 Keyboarding (1)  
BA111 Bible Survey \*  
EN121 Academic & Researched Writing  
TH120 Building a Biblical Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (16 Credits)

BI100 Principles of Bible Study \*  
BA106 Business Computer Skills I \*  
EN122 Writing Across the Disciplines  
HP101 Living Well (1)  
PS100 General Psychology \*  
SP100 Speech Communication \*

#### Fall Year 2 (15 Credits)

BA200 Business Law and Ethics  
BA207 Financial Accounting  
TH211 Theology Survey \*  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Spring Year 2 (15 Credits)

EN313 Business Communication  
PH206 Worldviews: Humanities and Science \*  
ELEC Biblical Studies Elective  
ELEC Business Elective  
ELEC Humanities Elective

#### Fall Year 3 (15 Credits)

BA301 Principles of Management & Organization  
BA303 Principles of Marketing  
BA480 Internship Preparation (1)  
ELEC Business Elective  
ELEC Humanities Elective  
ELEC Free Elective

#### Spring Year 3 (16 Credits)

MA216 Introduction to Statistics  
TH308 Theological Distinctives \*  
ELEC Biblical Studies Elective  
ELEC Business Elective  
ELEC Free Elective

#### Fall Year 4 (15 Credits)

EV220 World Religions \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Business Elective  
ELEC Humanities Elective

#### Spring Year 4 (15 Credits)

BA485 Internship  
TH480 Senior Seminar \*  
ELEC Arts & Sciences Elective  
ELEC Business Elective  
ELEC Free Elective

\* Courses offered both semesters

+ Courses offered alternating years



## Office Administration

### PROGRAM DESCRIPTION

The Office Administration major provides students with technical expertise emphasizing information processing with a ministry orientation. The students develop skills in Microsoft Office programs, accounting, business communication, and graphic design. They also develop interpersonal skills that are essential in the workplace. An internship for real-world experience is included along with relevant courses in general studies, Bible, and theology.

### PROGRAM OBJECTIVES

As students take classes in the Department of Office Administration, they will:

- Articulate a biblically informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

### COURSE REQUIREMENTS

123 credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BA101 Keyboarding (1)  
BA102 Introduction to Business  
BI111 Bible Survey \*  
EN121 Academic and Research Writing  
TH120 Building a Bible Lifestyle \*  
ELEC History Core Elective

#### Spring Year 1 (16 credits)

BA106 Business Computer Skills I  
BI100 Principles of Bible Study \*  
EN122 Writing Across the Disciplines  
HP101 Living Well (1) \*  
PS100 General Psychology \*  
SP100 Speech Communication \*

#### Fall Year 2 (15 credits)

BA200 Business Law & Ethics  
BA207 Financial Accounting  
TH211 Theology Survey \*  
ELEC Biblical Studies Elective  
ELEC Free Elective

#### Spring Year 2 (15 credits)

BA209 Business Computer Skill II  
EN313 Business Communication  
PH206 Worldviews: Humanities and Science\*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective

#### Fall Year 3 (15 credits)

BA301 Principles of Management & Organization  
BA303 Principles of Marketing  
TH308 Theological Distinctives \*  
ELEC Humanities Elective  
ELEC Free Elective

#### Spring Year 3 (15 credits)

BA204 Office Production  
BA308 Graphic Design  
ELEC Biblical Studies Elective  
ELEC Math or Science Elective  
ELEC Free Elective

#### Fall Year 4 (16 credits)

BA221 Database & Presentation Software  
BA480 Internship Preparation (1)  
EV220 World Religions \*  
ELEC Arts & Sciences Elective  
ELEC Biblical Studies Elective  
ELEC Humanities Elective

#### Spring Year 4 (15 credits)

BA485 Internship  
TH480 Senior Seminar \*  
ELEC Arts & Sciences Elective  
ELEC Business Elective  
ELEC Free Elective

\* Courses offered both semesters

## Sports Management

### PROGRAM DESCRIPTION

The Sports Management major provides an educational foundation and training for the student who wants to serve God by leading others in an administrative or management role in a sports or recreation oriented organization.

Graduates of this program will have the biblical, discipleship, and business academic preparation needed for leadership responsibilities in a sports and recreation related business, organization, or ministry.

### PROGRAM OBJECTIVES

Upon completion of the Sports Management major, the student will:

- Articulate a biblically informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

### COURSE REQUIREMENTS

124 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BA101	Keyboarding (1)
BA102	Introduction to Business
BI111	Bible Survey *
EN121	Academic & Researched Writing
TH120	Building a Biblical Lifestyle *
ELEC	History Core Elective

#### Spring Year 1 (16 credits)

BA106	Business Computer Skills I *
BI100	Principles of Bible Study *
EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
SP100	Speech Communication *

#### Fall Year 2 (16 credits)

BA200	Business Law & Ethics
BA207	Financial Accounting
SA201	Sports Apprenticeship I (1)
SM206	Introduction to Sports Management
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 2 (16 credits)

EN313	Business Communication
PH206	Worldviews: Humanities and Science *
SA202	Sports Apprenticeship II (1)
TH211	Theology Survey *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Fall Year 3 (16 credits)

BA301	Principles of Management & Organization
BA303	Principles of Marketing
BA480	Internship Preparation
SA301	Sports Apprenticeship III (1)
SM306	Event & Facilities Management
ELEC	Humanities Elective

#### Spring Year 3 (16 credits)

MA2016	Introduction to Statistics
SA302	Sports Apprenticeship IV (1)
SM302	Biblical Foundations of Sports Ministry (Bible Elective)
TH308	Theological Distinctives *
ELEC	Arts & Sciences Elective
ELEC	Free Elective

#### Fall Year 4 (16 credits)

EV220	World Religions *
SA401	Sports Apprenticeship V (1)
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Humanities Elective

#### Spring Year 4 (13 credits)

BA485	Internship
SA402	Sports Apprenticeship VI (1)
SM304	Administration & Organization of Sports Ministry
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semesters

# BACHELOR OF SCIENCE IN COUNSELING PROGRAMS

## *Counseling—Accelerated*

### PROGRAM DESCRIPTION

The Accelerated Counseling program is designed for students with a strong academic background able and motivated to study at the graduate level. Graduates from this program will earn both the Bachelor of Science in Counseling and Master of Science in Counseling degrees. Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of this counseling program. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with learned people-helping skills in order to be a spiritual encouragement to those in need. Thus, Bible school graduates with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Accelerated Counseling program combines bachelor's and master's level courses to prepare students for career ministry opportunities in professional, entry-level positions. The Clarks Summit University counseling program emphasizes the sufficiency of Scripture in meeting counselee needs.

### PROGRAM OBJECTIVES

Upon completion of the Accelerated Counseling program, students will be able to:

- Articulate a biblical worldview and life view as it relates to counseling philosophy and methodology.
- Show a knowledge base and skills for entry level positions as counselors in a variety of settings.
- Demonstrate advanced knowledge and skills needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psycho-social and spiritual development.
- Pursue licensure and/or certification.

### COURSE REQUIREMENTS

152 credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (15 credits)

BI100 Principles of Bible Study \*  
BI111 Bible Survey \*  
EN121 Academic and Researched Writing  
PS100 General Psychology \*  
ELEC History Core Elective

### Fall Year 2 (15 credits)

CO502 Biblical Theology of Counseling  
PH206 Worldviews: Humanities and Science \*  
PS203 Introduction to Counseling  
TH211 Theology Survey \*  
ELEC Humanities Elective

### Fall Year 3 (15 credits)

CO508 Methods of Biblical Change  
CO550 Ethics and Professional Orientation to Counseling  
PS308 Psychology of Learning and Education  
PS454 Tests and Measurements  
ELEC Biblical Studies Elective

### Fall Year 4 (13 credits)

CO539 Marriage and Family Counseling  
CO540 Abnormal Behavior  
CO580 Supervised Counseling Practicum 1 (1)  
PS451 Personality Theory  
ELEC Biblical Studies Elective

### Fall Year 5 (13 credits)

PS310 Dynamics of Discipleship \*  
TH480 Senior Seminar \*  
CO582 Supervised Counseling Practicum 3 (1)  
ELEC Graduate Counseling Elective  
ELEC Graduate Counseling Elective

### Summer Courses (9 Credits)

CO535 Introduction to Group Counseling  
CO542 Appraisal and Testing  
CO544 The Helping Relationship

\* Courses offered both semesters

+ Courses offered alternating years

### Spring Year 1 (16 credits)

EN122 Writing Across the Disciplines  
HP101 Living Well (1) \*  
SP100 Speech Communication \*  
TH120 Building a Biblical Lifestyle \*  
ELEC Biblical Studies Elective  
ELEC Humanities Elective

### Spring Year 2 (15 credits)

BI210 Romans  
CO506 Biblical Philosophy of Counseling  
CO530 Human Development  
EV220 World Religions \*  
TH308 Theological Distinctives \*

### Spring Year 3 (13 credits)

CO520 Theories and Techniques in Counseling  
CO565 Ethnicity, Families and Counseling  
PA442 Pastoral Counseling (M) or  
PS304 Women Counseling Women (W)  
SC231 Physiological Psychology (4)

### Spring Year 4 (16 credits)

CO519 Evaluating Research  
CO532 Career Counseling  
CO581 Supervised Counseling Practicum 2 (1)  
PS416 Crisis Counseling +  
PS453 Social Psychology  
ELEC Biblical Studies Elective

### Spring Year 5 (12 credits)

CO590 Supervised Counseling Internship  
CO595 Comprehensive Written Exam (0)  
CO597 Comprehensive Oral Exam (0)  
ELEC Arts & Sciences Elective  
ELEC Graduate Counseling Elective  
ELEC Graduate Counseling Elective

## **Counseling**

### **PROGRAM DESCRIPTION**

Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling major. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with acquired skills in order to be a spiritual encouragement to those in need. Thus, a Bible school graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, students may complete a counseling apprenticeship program.

### **PROGRAM OBJECTIVES**

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the Counseling major to be excellent preparation for master's degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with issues that they face in life.
- Have learned the interface between biblical principles and natural revelation.

### **COURSE REQUIREMENTS**

123 Credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (15 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN121	Academic and Researched Writing
PS100	General Psychology *
ELEC	History Core Elective

### Fall Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
PS203	Introduction to Counseling
TH211	Theology Survey *
ELEC	Humanities Elective
ELEC	Free Elective

### Fall Year 3 (15 credits)

PS303	Abnormal Psychology
PS307	Adult Development
PS310	Dynamics of Discipleship
PS454	Tests and Measurements
ELEC	Biblical Studies Elective

### Fall Year 4 (15 credits)

PS313	Ethics and Professionalism
PS451	Personality Theory
PS453	Social Psychology
ELEC	Biblical Studies Elective
ELEC	Free Elective

### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

### Spring Year 2 (15 credits)

BI210	Romans
EV220	World Religions
PS204	Child and Adolescent Development
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective

### Spring Year 3 (16 credits)

PA442	Pastoral Counseling (M) or
PS304	Women Counseling Women (W)
PS416	Crisis Counseling
SC231	Physiological Psychology (4)
TH308	Theological Distinctives *
ELEC	Biblical Studies Elective

### Spring Year 4 (16 credits)

PS402	Historical and Contemporary Theories in Counseling
PS414	Marriage and Family Dynamics +
PS480	Senior Portfolio (1)
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered alternating years

## Counseling—Online

### PROGRAM DESCRIPTION

Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling major. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with acquired skills in order to be a spiritual encouragement to those in need. Thus, a Bible school graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, students may complete a counseling apprenticeship program.

### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the Counseling major to be excellent preparation for master's degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with issues that they face in life.
- Have learned the interface between biblical principles and natural revelation.

### COURSE REQUIREMENTS

123 credits • All courses are three credits unless noted otherwise.

#### *Bible and Theology Courses (39 credits)*

BI100	Principles of Bible Study
BI211	Bible Survey
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
ELEC	Biblical Studies Electives (21)

#### *Counseling Courses (47 credits)*

PS100	General Psychology
PS203	Introduction to Counseling
PS204	Child and Adolescent Development
PS303	Abnormal Psychology
PS304	Women Counseling Women or PA442 Pastoral Counseling
PS307	Adult Development
PS310	Dynamics of Discipleship
PS313	Ethics and Professionalism
PS402	Historical and Contemporary Theories in Counseling
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling
PS451	Personality Theory
PS453	Social Psychology
PS454	Tests and Measurements
PS480	Senior Portfolio (1)

*Social Science Courses (15 credits)*

ELEC History Core Elective (3)  
ELEC Humanities Electives (12)

*English/Literature Courses (6 credits)*

EN121 Academic and Researched Writing  
EN122 Writing across the Disciplines

*Science Courses (3 credits)*

SC231 Physiological Psychology (4)  
PH206 Worldviews: Humanities and Science

*Fitness Course (1 credit)*

HP101 Living Well (1)

*Elective Courses (12 credits)*

ELEC Ministry Leadership Elective (3)  
ELEC Free Electives (9)



# BACHELOR OF SCIENCE IN EDUCATION PROGRAMS

## PURPOSE

The purpose of the undergraduate education programs at Clarks Summit University is to develop teacher candidates who will be equipped to help their students to develop cognitively, socially, emotionally, physically, and spiritually.

## SCHOOL OF EDUCATION OBJECTIVES

Upon successful completion of the requirements set by the School of Education, the students will:

- Explain the Christian world view of education.
- Demonstrate an understanding of content and pedagogy in preparing instruction based on academic standards.
- Create a purposeful and equitable classroom environment for learning.
- Through the knowledge of content, pedagogy, and skill, deliver instruction which engages students in learning, using a variety of instructional strategies.
- Demonstrate qualities that characterize a Christian professional within and outside of the classroom.

## CERTIFICATION

Currently Clarks Summit University programs lead to the following certificates:

- Early Childhood/Elementary Education PreK–4: This program leads to the K–8 ACSI certificate and PreK–4th Grade Pennsylvania certificate.
- Secondary Education-English: The English program leads to the 7–12 ACSI certificate and Pennsylvania English certificate.
- Health and Physical Education: This program leads to the K–12 ACSI certificate and K–12 Pennsylvania Health and Physical Education.
- Secondary Education-Mathematics: The Mathematics program leads to the 7–12 ACSI certificate and Pennsylvania Mathematics certificate.
- Music Education: The Music program leads to K–12 ACSI certificate and K–12 Pennsylvania Music certificate.
- Secondary Education-Social Studies: The Social Studies program leads to the 7–12 ACSI certificate and Pennsylvania Social Studies certificate.

## APPLICATION INFORMATION

Pursuant to the newest Pennsylvania state certification requirements, students may matriculate into Clarks Summit University but must apply for entrance into an education program in the sophomore year. Students may be accepted when:

- At least 48 credits have been completed
- The cumulative GPA is 3.0 or above.
- They have completed 6 credit hours of mathematics and 6 credit hours of English. (Writing and literature)
- Met basic skills proficiency through one of the approved paths.
- Appropriate clearances (Child Abuse History Clearance, Criminal Background Record Check, FBI fingerprint, and a current Tuberculin test) have been secured.
- Sophomore portfolios submitted and approved.
- This information is found in the education handbooks that are distributed prior to the time of application.

## STUDENT TEACHING

Students will apply for student teaching as a culmination of their program. Successful applications will include the following:

- Completion of all core subject and pedagogy courses with a minimum cumulative GPA of 3.0.
- Completion of each core subject and pedagogy course with a grade of C or above.
- Met fieldwork competencies as set by Pennsylvania Department of Education.
- Developed competencies specific to the program.
- Satisfactory evaluation by the program advisor.

## Early Childhood and Elementary Education PreK–4

### PROGRAM DESCRIPTION

The Early Childhood/Elementary PreK–4th grade undergraduate major focuses on teaching children from birth to grade four within the home, Christian or public-school systems, international schools, or the pre-school or daycare setting. This program helps future teachers to understand the importance of the interaction between the child, family, school, teacher/care giver and community as it relates to child development. Students are also taught to respect diversity because we are created in God's image. The program provides an understanding of child development and the use of best practices to support and guide present and future development.

The program uses faith as the base for ethical behavior and professionalism. Future teachers also understand the standards for ethical and professional behavior as set by the National Association of the Education of Young Children and the Pennsylvania Department of Education.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the student will:

- Demonstrate thorough knowledge of content and pedagogical skills in planning and preparation.
- Establish and maintain a purpose and equitable environment for learning.
- Demonstrate skill in delivering instruction that engages students in learning by using a variety of instructional strategies to meet the needs of diverse learners.
- Demonstrate qualities that characterize a professional person in aspects that occur in and beyond the classroom/building.

### COURSE REQUIREMENTS

126 credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EC111	Early Childhood Education Theories/Practices
EN105	Expository Writing
HP101	Living Well (1) *
MA102	College Math I

#### Spring Year 1 (16 credits)

EC112	Arts and Humanities in Early Child Education
EC316	Teaching Movement, Health, and Physical Education PreK-4 (1)
EN106	Rhetorical Grammar and Writing
MA104	College Math II
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *

#### Fall Year 2 (18 credits)

EC213	Cultural Diversity and Relationship Building
EC215	Infants and Toddlers: Curriculum and Teaching
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SED320	Introduction to Special Education
TH211	Theology Survey *

#### Spring Year 2 (18 credits)

EC114	Child, Family, and Community
EC211	Effective Instructional Strategies
EV220	World Religions *
PS100	General Psychology *
PS204	Child and Adolescent Development
SC205	Integrated Science

#### Fall Year 3 (15 Credits)

EC311	Classroom Organization and Management
EC323	Early Childhood Mathematics Instruction
LI309	Children's Literature
PS308	Psychology of Learning and Education
TH308	Theology Distinctives (Prereq. TH211) *

#### Spring Year 3 (15 credits)

EC310	Observation, Documentation, and Assessment in Early Childhood
EC313	Science Instruction for the Young Child
EC314	Early Childhood Language Arts Instruction
EC318	Reading Methods for Young Children
ED422	Educating the English Language Learner

#### Fall Year 4 (16 credits)

EC321	Teaching Early Childhood Social Studies
EC417	Advocacy, Leadership, and Collaboration
EC421	Differentiated Reading Instruction and Interventions
ED421	Senior Education Seminar (1)
SED413	Teaching in the Inclusive Classroom
TH480	Senior Seminar *

#### Spring Year 4 (12 credits)

EC432	Student Teaching Seminar (0)
ED434	Student Teaching I (6)
ED436	Student Teaching II (6)

\* Courses offered both semesters

## Health and Physical Education

### PROGRAM DESCRIPTION

The Health & Human Performance (HP) department provides coursework in HPE leading to K-12 teacher certification with the Commonwealth of Pennsylvania and ACSI (Association of Christian Schools International) for those students pursuing HPE careers, particularly in the school setting. The HPE program, in conjunction with the School of Education, seeks to familiarize all students with issues related to education, contemporary educational theory and practice so that they can be effective in the classroom. The program provides students with a biblical worldview and the practical experience necessary to teach with professional excellence in health and human performance.

### PROGRAM OBJECTIVES

Upon successful completion of this major the students will:

- Develop a strong foundation in subject matter knowledge, pedagogical knowledge and teaching skills.
- Demonstrate the knowledge, skills and values of godly body stewardship.
- Plan and prepare units and lessons that reflect a pedagogical mastery of health and physical education content to meet the needs of diverse learners in various settings.
- Create and maintain a classroom atmosphere that fosters student learning.
- Deliver lessons that reflect appropriate choices of aligned objectives, content, methods and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community.
- Develop the skills necessary for life-long learning, understanding of multi-cultural perspectives, and the use of technology which is important to any educator. This is accomplished through the multidivisional experiences supported by the Bible and the Arts & Sciences' curriculum.

### COURSE REQUIREMENTS—EVEN YEARS

122 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN105	Expository Writing
HP102	Outdoor Living Skills (1) *
HP202	Foundations of Health Physical Education +
MA102	College Math I

#### Spring Year 1 (14 credits)

ED201	Introduction to Education
HP101	Living Well (1) *
HP115	Movement Education Practicum (1)
HP203	Coaching Techniques +
MA104	College Math II or Math Elective
TH120	Building a Biblical Lifestyle *

#### Fall Year 2 (16 credits)

HP301	Individual, Dual, and Rhythmic Sports+
LI221C	American Literature I
PS308	Psychology of Learning and Education
SC206/208	Human Anatomy and Physiology I (4)
TH211	Theology Survey *

#### Spring Year 2 (15 credits)

ED422	Educating the English Language Learner
HP204	Team Sports
PH206	Worldviews: Humanities and Science *
PS204	Child and Adolescent Development
SP100	Speech Communication *

#### Fall Year 3 (18 credits)

ED419	Methods of Teaching Physical Education
EV220	World Religions*
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid/CPR/Aquatics (0)
SED320	Introduction to Special Education
TH308	Theological Distinctives *

#### Spring Year 3 (18 credits)

HP206	Personal and Community Health
HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	History Core Elective

#### Fall Year 4 (13 credits)

ED212	Assessment of Learning (2)
ED421	Senior Education Seminar (1)
ED432	Student Teaching Seminar (0)
HP302	Adapted Physical Education
HP405	Health Education Strategies and Concepts
LY312	Literacy Development and Instruction in Core Secondary Courses
PE110	Weight Training (1)

#### Spring Year 4 (12 credits)

ED434	Student Teaching I (6)
ED436	Student Teaching II (6)

\* Courses offered both semesters

+ Courses offered alternating years

## COURSE REQUIREMENTS—ODD YEARS

122 Credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (16 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN105	Expository Writing
HP102	Outdoor Living Skills (1) *
HP301	Individual, Dual, and Rhythmic Sports +
MA102	College Math I

### Fall Year 2 (16 credits)

HP202	Foundations of Health and Physical Education +
LI221C	American Literature I
PS308	Psychology of Learning and Education
SC206/208	Human Anatomy and Physiology I (4)
TH211	Theology Survey *

### Fall Year 3 (18 credits)

ED419	Methods of Teaching Physical Education
EV220	World Religions*
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid/CPR/Aquatics (0)
SED320	Introduction to Special Education
TH308	Theological Distinctives *

### Fall Year 4 (13 credits)

ED212	Assessment of Learning (2)
ED421	Senior Education Seminar (1)
ED432	Student Teaching Seminar (0)
HP302	Adapted Physical Education
HP405	Health Education Strategies and Concepts
LY312	Literacy Development and Instruction in Core Secondary Courses
PE110	Weight Training (1)

\* Courses offered both semesters

+ Courses offered alternating years

### Spring Year 1 (14 credits)

ED201	Introduction to Education
HP101	Living Well (1) *
HP115	Movement Education Practicum (1)
MA104	College Math II or Math Elective
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *

### Spring Year 2 (15 credits)

ED422	Educating the English Language Learner
HP203	Coaching Techniques +
HP204	Team Sports +
PH206	Worldviews: Humanities and Science *
PS204	Child and Adolescent Development

### Spring Year 3 (18 credits)

HP206	Personal and Community Health
HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	History Core Elective

### Spring Year 4 (12 credits)

ED434	Student Teaching I (6)
ED436	Student Teaching II (6)

## Secondary Education—English

### PROGRAM DESCRIPTION

The purpose of the Secondary Education English program is for students to gain pedagogical and content skills in the field of English as they work toward program completion and certification. Students will prepare in the general education arena in conjunction with English specific skills including grammar, writing, literature, and communication.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of English content: grammar, writing, speaking, reading and literature.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life-long learners of language and communication.
- Deliver lessons that reflect appropriate choices of student objectives, varied teaching methods, and fitting assessment tools such as rubrics, rating scales, achievement tests.
- Sustain professional behaviors in personal development in language, literature, communication, and research-supported pedagogical practices.
- Sustain practical relationships within a school community, undergirded by ethical integrity.

### COURSE REQUIREMENTS

123 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI111	Bible Survey *
EN105	Expository Writing
LI221C	American Literature I
MA102	College Math I
TH120	Building a Biblical Lifestyle *

#### Spring Year 1 (16 credits)

BI100	Principles of Bible Study *
ED201	Introduction to Education
HP101	Living Well (1) *
LI222C	American Literature II
MA104	College Math II
ELEC	History Core Elective

#### Fall Year 2 (16 credits)

DR340	Theatre Practicum (1) *
LI341	Foundations of Literary Criticism
SED320	Introduction to Special Education
SP100	Speech Communication *
TH211	Theology Survey *
ELEC	English/Literature Elective #1

#### Spring Year 2 (15 credits)

ED422	Educating the English Language Learner
EN330	Advanced English Grammar/Linguistics
PS204	Child and Adolescent Development
ELEC	Biblical Studies Elective
ELEC	English/Literature Elective #2

#### Fall Year 3 (16 credits)

EN340	Academic Writing Practicum (1)
LI211A	British Literature I
LI401	Themes in Adolescent Literature+
PS308	Psychology of Learning and Education
TH308	Theological Distinctives *
ELEC	English/Literature Elective #3

#### Spring Year 3 (18 credits)

AR200	Introduction to Fine Arts *
EV220	World Religions
LI212A	British Literature II
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
ELEC	English/Literature Elective #4

#### Fall Year 4 (15 credits)

ED212	Assessment of Learning (2)
ED315	Teaching Grammar/Writing in Sec. Schools
ED316	Teaching Literature/Reading in Sec. Schools
ED421	Senior Education Seminar (1)
LY312	Literacy Development and Instruction in Core Secondary Courses
SED413	Teaching in the Inclusive Classroom

#### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0)
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

+ Courses offered alternate years

## Secondary Education—Math

### PROGRAM DESCRIPTION

The purpose of the Bachelor Science Degree in Secondary Education: Mathematics is to prepare individuals for careers as mathematics teacher in Christian, public, international, and other private schools. Students will develop a deep understanding of mathematics, and its relevance to technology and the sciences, its relationship to our culture. Students will also develop knowledge of best practices for planning for and teaching secondary mathematics.

Students will learn how to recognize and address adolescents' cognitive, personal, and moral stages of development as well as how to construct classroom materials to meet various learning styles. The student will also learn the importance of the partnership between the adolescent, family, school, teacher, and community as it relates to educating the whole adolescent.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Develop a deep understanding of mathematics beyond what they will be expected to teach.
- Be able to make students aware of the role of mathematics in our culture and its importance to technology, natural science, and social science.
- Be able to plan and carry out a program of teaching mathematics to students of varying abilities and backgrounds.
- Be able to assess student learning through a variety of methods and set up a classroom atmosphere conducive to learning.
- Recognize learning disabilities and be able to appropriate measures to help students overcome them.

### COURSE REQUIREMENTS

123 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN105	Expository Writing
HP101	Living Well (1) *
MA112	Pre-Calculus
SP100	Speech Communication *

#### Spring Year 1 (15 credits)

ED201	Introduction to Education
MA204	Discrete Mathematics +
MA212	Calculus I
TH120	Building a Biblical Lifestyle *
ELEC	Biblical Studies Elective

#### Fall Year 2 (16 credits)

LI221	American Literature I
MA213	Calculus II
MA322	Number Theory +
TH211	Theology Survey *
ELEC	Lab Science I (4) +

#### Spring Year 2 (18 credits)

ED422	Educating the English Language Learner
MA206	Linear Algebra +
MA312	Calculus III
PH206	Worldviews: Humanities and Science *
PS204	Child Development
TH308	Theological Distinctive *

#### Fall Year 3 (15 credits)

EV200	World Religions
MA401	Introductory Analysis +
SED320	Introduction to Special Education
ELEC	History Core Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

MA303	College Geometry +
MA316	Probability and Statistics +
MA402	Abstract Algebra +
PS308	Psychology of Learning and Education
TH480	Senior Seminar *

#### Fall Year 4 (16 credits)

ED212	Assessment of Learning
ED421	Senior Education Seminar (1)
ED423	Teaching Math in Secondary Schools +
LY312	Literacy Development and Instruction in Core Secondary Courses
MA404	Mathematics Seminar
SED413	Teaching in the Inclusive Classroom

#### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0) [Winterim]
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

+ Courses offered alternate years

## Secondary Education—Social Studies

### PROGRAM DESCRIPTION

The purpose of the Secondary Social Studies undergraduate program is to prepare individuals for careers as secondary educators in Christian, public, international and other private schools. Students will learn the theoretical principles of adolescent development as well as developmentally appropriate teaching methods for Social Studies. Using their growing knowledge of adolescent development; students will learn appropriate and effective teaching methods for the social studies components. These methods will seek to reach all learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides students with a biblical world-view and the practical experience necessary to teach with professional excellence the various subjects comprising social studies.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of social studies content.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life-long learners
- Deliver lessons that reflect appropriate choices of aligned standards, objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

### COURSE REQUIREMENTS

124 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

BI100	Principles of Bible Study *
BI111	Bible Survey *
EN105	Expository Writing
HI111	History of Western Civilization and Thought I
MA102	College Math I (Math Elective/ACT, SAT Dep)

#### Fall Year 2 (15 credits)

HI/PO401	Politics and Christian Worldview+
HI205	American History I
LI221C	American Literature I
SED320	Introduction to Special Education
TH211	Theology Survey *

#### Fall Year 3 (18 credits)

ED414	Teaching Social Studies in Secondary Schools I
HI/PO305	Philosophy of History +
PS308	Psychology of Learning and Education
SP100	Speech Communication *
SP301	Sociology
TH308	Theological Distinctives *

#### Fall Year 4 (12 credits)

ED212	Assessment of Learning (2)
ED421	Senior Education Seminar (1)
ED431	Teaching Social Studies in Secondary Schools II
LY312	Literacy Development and Instruction in Core Secondary Courses
SED413	Teaching in the Inclusive Classroom Stage III Field Experience (0)

#### Spring Year 1 (15 credits)

ED201	Introduction to Education
EV220	World Religions *
HI112	History of Western Civilization and Thought II
MA104	College Math II (Math Elective/ACT, SAT Dep)
TH120	Building a Biblical Lifestyle *

#### Spring Year 2 (16 credits)

HI/PO302	The American Regime +
HI206	American History II +
HP101	Living Well (1) *
PS204	Child and Adolescent Development
ELEC	Biblical Studies Elective
ELEC	Social Studies Elective

#### Spring Year 3 (18 credits)

BA105	Principles of Economics
ED422	Educating the English Language Learner
PH206	Worldviews: Humanities and Science *
SO315	Cultural Anthropology
TH480	Senior Seminar *
ELEC	Social Studies Elective

#### Spring Year 4 (15 credits)

ED432	Student Teaching Seminar (0) [Winterim]
SO402	Global cultures and Geography [Winterim]
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

+ Courses offered alternate years



# BACHELOR OF SACRED MUSIC

## *Worship Studies*

### **PROGRAM DESCRIPTION**

The purpose of the Worship Studies major is to prepare both men and women for a variety of musical responsibilities within, and ancillary to the local church. They will learn the theoretical, historical and theological foundations of music while becoming fluent performers as instrumentalists or vocalists.

Courses in arranging and composition will prepare students to creatively adapt their energies to the specific needs and opportunities presented by wide a variety of churches and their musical recourses. On this secure base of knowledge and skill they will lead, teach, or even pastor, using their musical, personal, and ministry skills to direct the worship of the 21st century church, and to develop the musical capacities of its members.

### **PROGRAM OBJECTIVES**

Upon completion of a Worship Studies major, students will:

- Establish and direct a fully-developed ministry of vocal, choral and instrumental music that requires their direct involvement as well as their ability to teach and mentor others to assist in that ministry.
- Teach a biblical philosophy of music among those to whom they minister, whether in a church, school, or mission field.
- Apply their facility as arrangers or composers to creatively enhance their ministries.
- Assume pastoral leadership in the area of music as they publicly lead their congregations in worship
- Teach others in their areas of performance

### **COURSE REQUIREMENTS**

125 Credits ▪ All courses are three credits unless noted otherwise.



### Fall Year 1 (16 credits)

BI111	Bible Survey *
EN121	Academic and Researched Writing
MU101	Music Theory I
MU104	Aural Skills I (2)
PS100	General Psychology *
ELEC	Applied Music Major (1)
ELEC	Applied Music Secondary (1)
ELEC	Choral Ensemble (0)

### Fall Year 2 (14 credits)

HP101	Living Well (1) *
MU201	Music Theory III
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle *
TH211	Theology Survey *
ELEC	Applied Music Major (1)
ELEC	Choral Ensemble (0)

### Fall Year 3 (15 credits)

ME412	Live Performance Technology
MU404	Foundations and Issues in Worship
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Choral Ensemble (0)
ELEC	Music History Elective (2)
ELEC	Free Elective

### Fall Year 4 (16 credits)

MU325	CSU Chapel Band (1)
MU401	Conducting
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEDC	Choral Ensemble (0)
ELEC	Humanities
ELEC	Music History Elective (2)
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered in alternate years

# Instrumental majors (non-keyboard) must have four consecutive semesters in an instrumental ensemble.

### Spring Year 1 (16 credits)

BI100	Principles of Bible Study *
EN122	Writing Across the Disciplines
MU102	Music Theory II
MU209	Aural Skills II (2)
ELEC	Applied Music Major (1)
ELEC	Applied Music Secondary (1)
ELEC	Choral Ensemble (0)
ELEC	Math or Science Elective

### Spring Year 2 (15 credits)

MU202	Music Theory IV
MU306	Group Vocal Technique (2)
PH206	Worldviews: Humanities and Science *
SP301	Oral Interpretation
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Choral Ensemble (0)

### Spring Year 3 (16 credits)

MU316	Orchestration
MU342	Junior Recital (1)
TH308	Theological Distinctives *
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Choral Ensemble (0)
ELEC	Music History Elective (2)
ELEC	Free Elective

### Spring Year 4 (17 credits)

EV220	World Religions *
MU325	CSU Chapel Band (1)
MU423	Church Music Administration and Internship
MU426	Hymnology (2)
MU442	Senior Recital (1)
TH480	Senior Seminar *
ELEC	Applied Music Major (1)
ELEC	Choral Ensemble (0)
ELEC	Free Elective

## MASTER OF ARTS PROGRAMS

### PROGRAM DESCRIPTION

The Master of Arts (M.A.) is an online degree that is designed to prepare students for personal and professional ministry opportunities. It is designed to assist lay people or ministry professionals who want to grow deeper spiritually and minister more effectively.

Each course demands interaction and collaboration with instructors and classmates as well as relevant, real-life assignments. Students must complete a 15-credit hour core of biblical, theological, and communications courses. In addition, each student chooses 15 credit hours of elective courses designed to enhance their tools and skills for ministry. Elective courses allow the opportunity for students to focus on specific areas of concentration such as Bible, theology, counseling, literature or organizational leadership. Association of Baptists for World Evangelism missionaries may use their CEIM training to fill the elective portion of the program requirements.

### PROGRAM OBJECTIVES

Upon completion of the M.A. program, the student will:

- Develop and value a biblical worldview as compared to other worldviews in today's culture.
- Learn a method for interpreting the message of the Bible as it relates to doctrine.
- Recognize the nature and mission of the Church in the world today.
- Apply competent, effective ministry strategies in their spheres of influence.

### COURSE REQUIREMENTS

The M.A. degree requires 30 credit hours comprised of ten three-credit hour courses. All credits may be earned through online study. Classes are offered in eight week sessions beginning each January, March, May, August and October.

The program is divided into two main parts—required and elective areas. There are two required core areas: **Bible, Theology & Interpretation**, and **Communications**. You must select four courses in the Bible/Theology area and one course in Communications. Communications courses include those graduate courses connected with the presentation of biblical text: teaching, preaching, and linguistics.

In addition to online courses, students may complete the requirements through experience, on-campus, or other Clarks Summit University distance learning courses. The program can be completed in as little as two years; however, a student is permitted a maximum of six years to complete the program.

## ***Bible Concentration***

### **COURSE REQUIREMENTS**

30 Credits • All courses are three credits unless noted otherwise.

#### ***Required Bible Elective (3 credits)***

TH511 How to Develop a Biblical Worldview

-or-

TH517 Survey of Doctrines

#### ***Bible/Theology Electives (9 credits)***

Choose from elective pool

#### ***Communications Elective (3 credits)***

Choose from elective pool

#### ***Electives (15 credits)***

Choose from elective pool

## ***Counseling Concentration***

### **PROGRAM DESCRIPTION**

The Master of Arts–Counseling program provides foundational exposure to a variety of topics of value to those seeking to better understand people and to grow in awareness of how God’s Word applies to healthy living as well as the resolution of human struggles. These studies equip students to provide wise biblical counsel in a wide range of roles, whether within the church or in positions outside the church. The counseling concentration prepares graduates to minister in lay counseling positions. It is not designed for those intending to pursue licensure as professional counselors.

### **PROGRAM OBJECTIVES**

Upon completion of the Counseling program, the graduate will be able to:

- Articulate a biblical world—and life—view as it relates to counseling philosophy and methodology.
- Describe how healthy human development unfolds.
- Facilitate healthy patterns of communication in relationships.
- Identify the wide range of patterns of suffering that occur in this broken world.
- Evaluate gifts, talents and sense of calling.
- Differentiate between traditional models of helping and a biblical view of the change process.
- Develop a repertoire of basic counseling skills.

### **COURSE REQUIREMENTS**

30 Credits ▪ All courses are three credits unless noted otherwise.

#### ***Bible/Theology Courses (12 credits)***

CO502	Biblical Theology of Counseling
CO506	Biblical Philosophy of Counseling
CO508	Methods of Biblical Change
TH517	Survey of Doctrine *

\* *Students with a strong theology background may substitute TH511 How to Develop a Biblical Worldview.*

#### ***Communications Course (3 credits)***

CO539	Marriage and Family Counseling
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#### ***Counseling Courses (15 credits)***

Elective course options are listed under the Master of Science in Counseling program. Students desiring to work toward the M.S.C. degree after the M.A. must work closely with an advisor immediately upon matriculation in the M.A. program to ensure courses are sequenced properly.

## Literature Concentration

### PROGRAM DESCRIPTION

Recognizing the need to combine scholarly rigor with the challenge of biblical and critical thinking, the focus of this program is to develop students' skills in literary content and criticism.

Students will develop a literal, grammatical, historical approach to literary interpretation, they will engage in grounding literary texts within the literal hermeneutic, and they will form an understanding of the issues in cultural history and literary genre.

### PROGRAM OBJECTIVES

The Literature program provides training for the student for further education in graduate programs or for study in an area of specific interest.

Upon completion of the Literature program, the student will:

- Think, write, and speak clearly and effectively.
- Read and interpret literature literally, grammatically, contextually, and historically.
- Demonstrate information literacy skills that will enable them to retrieve, evaluate, and synthesize information for the development of a thesis.

### COURSE REQUIREMENTS

33 Credits ▪ All courses are three credits unless noted otherwise.

For the degree of Master of Arts, students must complete 33 credits of coursework, which includes four core courses, two required literature courses and four elective literature courses. In the final term, students will work through the process of beginning their thesis and will take the writing seminar: Advanced Expository and Criticism. MA students must successfully complete a Master's Thesis in the context of one of their elective courses. This is the culminating experience of their program; students must register and choose a thesis adviser.

#### *Required Core Courses (15 credits)*

EN507	Advanced Expository and Criticism
LI512	Principles of Literary Criticism
LI517	Narrative Genre
LI518	Dramatic Genre
LI535	Thesis in American Literary Studies

#### *Required Bible & Theology Courses: (6 credits)*

TH524	Dynamics of Spiritual Growth
	Bible Elective

#### *American Literature Electives (choose 12 credits)*

LI510	Puritan Writings of American Authors
LI515	Reading in American Romanticism and Transcendentalism
LI520	Readings in American Realism and Naturalism
LI525	Readings in Modern American Thought
LI530	The American Novel

## ***Organizational Leadership Concentration***

### **COURSE REQUIREMENTS**

30 Credits • All courses are three credits unless noted otherwise.

#### ***Required Bible Elective (3 credits)***

TH511 How to Develop a Biblical Worldview

-or-

TH517 Survey of Doctrines

#### ***Bible/Theology Electives (9 credits)***

Choose from elective pool

#### ***Communications Elective (3 credits)***

Choose from elective pool

Suggested course:

OL502 Educational Organizations as Learning Communities

#### ***Organizational Leadership Electives (15 credits)***

Choose from elective pool

# MASTER OF ARTS IN LITERATURE

## PROGRAM DESCRIPTION

Clarks Summit University's 33-credit online Master of Arts in Literature degree program will powerfully develop your ability to understand, evaluate and use literature in your life and ministry. You will study and learn from literature with greater thoroughness and intensity. Your capacity for study will vastly broaden your skills and career options. Your critical thinking will expand through your application of deeper biblical interpretation, letting you use greater analytical and hermeneutical skills in literary content and criticism.

## PROGRAM OBJECTIVES

Upon completion of the Literature program, the student will:

- Use communication skills to think, write, and speak clearly and effectively about worldviews through literary analysis.
- Read and interpret literature literally, grammatically and historically.
- Demonstrate critical thinking skills to recognize and evaluate literature and the perspective from which it is written, assessing its contribution to critical thought.
- Use information literacy skills to retrieve, evaluate and synthesize information for the development of a thesis.

## PROGRAM REQUIREMENTS

33 credits ▪ All courses are three credits unless noted otherwise

### *Required Bible Elective (3 credits)*

TH511 How to Develop a Biblical Worldview

-or-

TH517 Survey of Doctrines

### *Required Bible Course (3 credits)*

BI510 Inductive Bible Study

### *Communications Electives (6 credits)*

EN507 Advanced Exposition and Criticism

LI512 Principles of Literary Criticism

### *Literature Required Courses (9 credits)*

LI517 Narrative Genre

LI518 Dramatic Genre

LI535 Thesis in American Literacy

### *Literature Electives (12 credits)*

Choose from elective pool

# MASTER OF EDUCATION PROGRAMS

## PROGRAM DESCRIPTION

The Master of Education (M.Ed.) program is designed to meet the professional needs of educators who serve or are preparing to serve in Christian, international, other private or public schools. Commitment to biblical principles and a biblical world life view marks the perspectives from which all of this program's courses are presented. It is our goal that our graduates will be able to relate these principles to their varied educational ministries.

- Educational Administration
- Curriculum and Instruction
- Secondary English/Communications

## PROGRAM OBJECTIVES

The Master of Education provides graduate studies to enhance the skill sets of classroom teachers, reading specialists, curriculum and instruction supervisors, coaches, and school administrators. The program emphasizes theory, pedagogy, and research skills to the extent that a graduate will have the basis for pursuing post-graduate studies.

At the completion of this program, the student will be able to:

- Adopt and apply a biblical world life view as it relates to educational philosophy, theory, and methodology.
- Demonstrate competency in applying theory and research through best practice to a chosen area of study.
- Develop leadership skills appropriate to concentrated area of study.
- Develop theoretically grounded practitioners who are able to contribute to the spiritual and educational missions of their schools.
- Apply research to their educational endeavors as well as provide opportunities to make original contributions to knowledge in education.

## COURSE OFFERINGS

Courses are designed to meet the needs of believing educators and are offered online in regular sessions throughout the year and on campus in summer school modules. Courses are scheduled on a rotating basis to support degree completion schedules. All core courses and concentration courses within each discipline can be completed by distance learning. The program can be completed in three years. The Capstone Project can be completed within those three years. *A maximum of six years is permitted to complete the program without the student petitioning the Program Director for an extension.*

## ADMISSION AND MATRICULATION

Admission to the University does not imply approval to candidacy for a master's degree. To be eligible, the student must:

- File an application for admission with the Admissions Office.
- Establish a program of study (including a timetable for degree completion) in conjunction with a faculty advisor and approved by the Program Director.
- Meet all prerequisites required by the School of Education—Graduate Studies (i.e., foundational course work competencies).

## CAPSTONE PROJECT—ED591

The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research or writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses. The Capstone Project must be completed prior to graduation.



## ***Educational Administration Concentration***

### **CONCENTRATION PURPOSE**

This program equips educators for positions in educational administration. Preparation for a variety of functions required of school leaders, with an emphasis on Christian schools, will be given.

### **CONCENTRATION OBJECTIVES**

On completion of the Educational Administration concentration, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Apply biblical principles to his/her role as an educational leader.
- Plan and develop school curricula which present a biblical worldview, develop a plan for instructional supervisions and provide for the assessment of learning.
- Supervise the faculty and staff including evaluation of instruction and the development of personal and professional growth.
- Manage the daily operation of a school including records, finances, reports, and schedules.
- Develop school environments which facilitate the development of spiritual growth and moral character of teachers and students.
- Develop school policies and procedures that are in keeping with biblical principles, educational research, and school law.
- Plan for effective public relations and development program for a school.

### **COURSE REQUIREMENTS**

31 Credits ▪ All courses are three credits unless noted otherwise.

#### ***Theology Course (2 Credits)***

TH524 Dynamics of Spiritual Growth (2)

#### ***Professional Courses (11 credits)***

ED500 The Philosophic Base of Education (2)  
ED506 Philosophy of Learning (2)  
ED510 Research Methods (2)  
ED511 Statistical Methods and Applications or ED513 Assessment of Learning (2)  
ED520 Development of Curriculum (2)  
ED569 Writing Practicum (1)

#### ***Administration Courses (12 Credits)***

ED565 Instructional Supervision  
ED580 Educational Administration  
ED582 School Finance  
ED584 School Law

#### ***Elective Courses (6 Credits)***

ED526 Leadership in Educational Settings  
ED529 Advanced Curriculum Design  
ED531 Learning Disabilities  
ED532 School Counseling Programs: Model, Development and Management  
ED548 Instructional Design  
ED549 Teaching Bible  
ED550 Contemporary Issues in Education  
ED583 Public Relations and Development  
ED590 Readings in Education  
ED591 Capstone Project (1, 2, or 3)

#### ***Comprehensive Project (0 credit)***

*NOTE: The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.*

## Curriculum and Instruction Concentration

### CONCENTRATION PURPOSE

This program is designed to equip Christian educators to be curriculum and instructional supervisors. Preparation will provide the educator with the necessary tools to develop and implement age-appropriate curriculum consistent with a Christian philosophy of education.

### CONCENTRATION OBJECTIVES

On completion of the Curriculum and Instruction concentration, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Develop teaching techniques that encourage biblical analysis and critical thinking.
- Plan and develop a school curriculum that presents a biblical worldview and provides for the assessment of learning.
- Utilize sound instructional principles, methods, and skills effectively in teaching students with a variety of learning styles and diverse needs.
- Develop a plan of instructional supervision for a school.
- Understand the implications of contemporary issues in education as expressed in current research.
- Establish relationships with faculty and students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

### COURSE REQUIREMENTS

31 Credits ▪ All courses are three credits unless noted otherwise.

#### *Theology Course (2 credits)*

TH524 Dynamics of Spiritual Growth (2)

#### *Professional Courses (11 credits)*

ED500 The Philosophic Base of Education (2)  
ED506 Philosophy of Learning (2)  
ED510 Research Methods (2)  
ED511 Statistical Methods and Applications or ED513 Assessment of Learning (2)  
ED520 Development of Curriculum (2)  
ED569 Writing Practicum (1)

#### *Curriculum and Instruction Courses (12 credits)*

ED526 Leadership in Educational Settings  
ED529 Advanced Curriculum Design  
ED548 Instructional Design  
ED565 Instructional Supervision

#### *Elective Courses (6 credits)*

ED531 Learning Disabilities  
ED532 School Counseling Programs: Model, Development and Management  
ED546 Educational Theatre  
ED549 Teaching Bible  
ED550 Contemporary Issues in Education  
ED560 Principles and Methods of Teaching and Learning  
ED575 Teaching Theory and Teaching of Grammar and Writing across the Curriculum  
ED576 Advanced Methods of Teaching Literature  
ED590 Readings in Education

#### *Comprehensive Project (0 credit)*

*NOTE: The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.*

## ***Secondary English/Communications Concentration***

### **CONCENTRATION PURPOSE**

This program is designed to prepare teachers to assume positions in Christian, public, international and other private schools as English and communications teachers. Preparation will be given in a variety of areas required of English and communications teachers through a variety of grammar, writing, literature, speech, and drama venues.

### **CONCENTRATION OBJECTIVES**

On completion of the Secondary English and Communications concentration, the graduate will be able to:

- Develop and articulate a thoroughly Christian philosophy of teaching English and communications (speech and drama).
- Articulate an understanding of the principles for teaching writing, grammar, literature, speech, and theatrical principles.
- Apply a biblical world–life view and philosophy for the selection of literature, speech, and drama materials for use in the classroom and play production.
- Gain or develop skills and techniques in the classroom teaching of the different areas in which an English/communications teacher functions.
- Develop and improve techniques in oral expression and interpretation to be used in teaching and performance.
- Establish relationships with students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

### **COURSE REQUIREMENTS**

31 Credits ▪ All courses are three credits unless noted otherwise.

#### ***Theology Course (2 credits)***

TH524 Dynamics of Spiritual Growth (2)

#### ***Professional Courses (11 credits)***

ED500 The Philosophic Base of Education (2)

ED506 Philosophy of Learning (2)

ED510 Research Methods (2)

ED511 Statistical Methods and Applications or ED513 Assessment of Learning (2)

ED520 Development of Curriculum (2)

ED569 Writing Practicum (1)

#### ***Secondary English/Communications Courses (12credits)***

LI517 Narrative Genre or

LI518 Dramatic Genre

ED575 Theory and Teaching of Grammar and Writing across the Curriculum

ED576 Advanced Methods of Teaching Literature

LI512 Principles of Literary Criticism

#### ***Elective Courses (6 credits required)***

ED546 Educational Theatre

ED529 Advanced Curriculum Design

ED548 Instructional Design

EN507 Advanced Exposition and Criticism

LI590 Readings in Literature (various titles offered)

#### ***Completion of Comprehensive Project (0 credit)***

# MASTER OF SCIENCE IN COUNSELING PROGRAM

## *Counseling*

### PROGRAM DESCRIPTION

The Master of Science in Counseling (M.S.C.) degree prepares students for career ministry opportunities in professional, entry-level positions that require state licensure. The M.S.C. program emphasizes a biblical counseling model while equipping students for state licensure or doctoral work in the fields of counseling or psychology.

### PROGRAM OBJECTIVES

Upon completion of the Master of Science in Counseling program students will be able to:

- Articulate a biblical world-view and life-view as it relates to counseling philosophy and methodology.
- Show a knowledge base and skills for entry-level positions as counselors in a variety of settings.
- Demonstrate advanced knowledge and skills, needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psycho-social and spiritual development.

### COURSE DELIVERY

The M.S.C. degree can be completed in both on-campus and online formats either delivery methods requires the completion of three-week long campus based module courses. Residential courses fall into the normal semester structure, while online courses are eight weeks long delivered in five annual sessions, two in the fall two in the spring and one during the summer.

An internship will follow completion of these studies and passing the objective and oral comprehensive examinations. A maximum of seven years is permitted to complete the program without petitioning for an extension. Note: Students entering the program on provisional status will take longer to complete their studies, depending on their pace in fulfilling the prerequisite competencies.

### DEGREE CANDIDACY

After completing 18 graduate credits, students fully matriculated into the M.S.C. program will apply for degree candidacy. The counseling faculty will make an objective and subjective assessment of the students' potential for academic success in the graduate program. Students must also demonstrate appropriate character and a potential for ministry success in the counseling field. Objective bases for admission to candidacy include establishing a proposed plan of study (including a timetable for degree completion), possessing a current GPA of at least 3.0, and having satisfied all foundational competency criteria. An interview with students' advisors may also be required.

### COMPREHENSIVE FINAL EXAM

The comprehensive examination consists of a written and an oral section, as explained in the following paragraphs.

#### *Written Examination*

The written examination consists of multiple-choice questions over the course material from the required professional counseling courses. The examination will be preparatory in function and similar in nature to the National Board of Certified Counselors' (NBCC) National Certification Examination (NCE).

This examination may be taken when all required course work has been completed. The student's enrollment GPA must be at least a 3.0 at the time of the examination. The written portion of the comprehensive examination is administered by appointment with the Program Director. Students must schedule their examination at least one month prior to the date when they wish to take it.

Failure to pass the objective examination with a score of 70 percent or better overall will require a retake of the entire examination or the individual sections in which the score fell below 70 percent. Two opportunities to retake the examination and meet the passing standard are permitted.

#### *Oral Examination*

The oral section of the examination is administered by at least two faculty members and reviews the major tenets from the required biblical counseling courses in the M.S.C. curriculum as well as practicum experience. Emphasis in the oral examination is given to philosophy and methodology in biblical counseling as presented in the required

biblical counseling courses. At the completion of the exam the student will receive feedback on their performance along with recommendations for continued growth.

In order to arrange the appointment for the student and the required faculty members involved in this exam, the student should contact the Program Director well in advance of the date desired for the exam. Permission to take this exam is dependent upon all course work being successfully completed, with the exception of the internship, and successful completion of the written section of the comprehensive examination. Students may not begin internship until both the written and oral exam have been successfully completed.

Failure to pass the oral examination will require a retake of the oral exam. Remedial assistance is recommended and will be arranged with the faculty advisor.

In an unusual circumstance, a student may fail the oral examination a second time. When this occurs, the Counseling faculty will consider such factors as mitigating circumstances, motivation, attitude, and preparation methods, and the student may be granted a third and final attempt. There are no further appeals available should the oral examination be failed the third time.

## **SUPERVISED PRACTICUM AND INTERNSHIP**

All students must complete the supervised practicum and internship requirements with a grade of "B" or higher. A handbook describing the specific requirements for this component of the M.S.C. program may be obtained from the Clinical Supervisor.

## **COURSE REQUIREMENTS**

60 Credits • All courses are three credits unless noted otherwise.

### *Biblical Counseling Courses (9 credits)*

- CO502 Biblical Theology of Counseling
- CO506 Biblical Philosophy of Counseling
- CO508 Methods of Biblical Change

### *Professional Counseling Courses (33 credits)*

- CO519 Evaluating Research
- CO520 Theories and Techniques of Counseling
- CO530 Human Development
- CO532 Career Counseling
- CO539 Marriage and Family Counseling
- CO540 Abnormal Behavior
- CO550 Ethics and Professional Orientation to Counseling
- CO565 Ethnicity and Counseling
- CO535 Introduction to Group Counseling (module course)
- CO542 Appraisal and Testing in Counseling (module course)
- CO544 The Helping Relationship (module course)

### *Field Experience (6 credits)*

- CO580 Supervised Counseling Practicum I (1)
- CO581 Supervised Counseling Practicum II (1)
- CO582 Supervised Counseling Practicum III (1)
- CO590 Supervised Counseling Internship (3)

### *Elective Courses (12 credits)*

*All courses are one credit unless noted otherwise.*

- CO510 Research Methods
- CO511 Statistical Methods and Applications
- CO549 The Psychology of Grief and Bereavement: Contemporary Understandings and Findings (1)
- CO551 A Whole Church Model for Ministering to the Hurting (1)
- CO556 Psychology, Biblical Counseling and Psychotropic Medications (1)
- CO558 Family Legacies (1)
- CO561 Counseling Interventions for Women (1)
- CO562 Soul Care: When the Bible Doesn't Seem to Be Enough (1)
- CO566 Biblical Counseling with Difficult Issues (1)
- CO568 The Four Phases of Clinical Discipleship (1)
- CO572 Pre-Marital Counseling (1)
- CO701 Evaluation of Mental and Emotional Disorders with Consultation

### *Specialization Tracks (12 credits each)*

#### **Addictions**

- CO617 Understanding and Treating Addictions
- CO627 Substance Addictions
- CO619 Behavioral Addictions
- CO590 Addictions Internship

#### **General Counseling (choose 12 elective credits)**

#### **Hospital Chaplaincy (4 units earned in Hospital Chaplaincy Internship)**

#### **Marriage and Family**

- CO514 Counseling Children and Adolescents
- CO630 Human Sexuality
- CO558 Family Legacies
- CO572 Pre-Martial Counseling
- CO590 Marriage and Family Internship

#### **Mental and Mood Disorders**

- CO701 Evaluation and Consultation of Mental and Mood Disorders
- CO703 Diagnosis of Mental and Mood Disorders
- CO705 Preventions and Treatments of Mental and Mood Disorders
- CO590 Mental and Mood Disorders elective – OR - Mental and Mood Disorders elective

#### **Therapeutic Recreation (12 elective credits)**

#### *Written and Oral Comprehensive Exams*

- CO595 Comprehensive Written Exam (0)
- CO597 Comprehensive Oral Exam (0)

*Note: The prerequisite competencies in counseling/psychology and in Bible/theology must be satisfied prior to candidacy for the master's program. See academic prerequisites for admission.*

# COURSES OF INSTRUCTION

## NUMBERING

Each course in the curriculum is identified by a course number which is comprised of letters and three numbers. The initial letters specify the department (or academic area), while the numbers and any additional letters distinguish the courses offered by that department.

The first number indicates the classification of students for whom a course is normally intended:

- 100s—for freshmen students
- 200s—for sophomore students
- 300s—for junior students
- 400s—for senior students
- 500 and higher—graduate level

## CREDIT VALUES

The credit value of each course is identified in bold type following the course title.

A student who is granted transfer credit for part of a course may be permitted by the appropriate faculty member to complete the requirement of that course by enrolling for the portion for which he/she has no transferable credit. In each case, the faculty member and the registrar will arrange the credit value assigned and an appropriate course title.

## PREREQUISITES

The requirements, if any, for admission to a particular course, follow the course description. For example, under LA401 Greek III, the prerequisite given is LA302 Greek II, which must be completed before the student may enroll in LA401.

## CANCELLATIONS

The University reserves the right to cancel any scheduled course for which low enrollment does not justify organization of a class.

# COURSE DESCRIPTIONS

## *Air Force ROTC*

### **AS101–102 Foundations of the Air Force—2 semesters 2 credits**

This survey course briefly covers topics relating to the Air Force and defense. It focuses on the structure and missions of Air Force organizations, officership, and professionalism. It is also a good introduction into the use of communication skills.

### **AS111–112 Leadership Laboratory 0 credits**

This course (to be taken in conjunction with AS101 and 102) is a weekly laboratory that touches on the topics of Air Force customs and courtesies, health and physical fitness, and drill and ceremonies.

### **AS201–202 The Evolution of Aerospace Studies—2 semesters 2 credits**

This survey course is concerned with the beginnings of manned flight and the development of aerospace power in the United States, including the employment of air power in WWI, WWII, Korea, Vietnam, the Gulf War and the peaceful employment of U.S. air power in civic actions, scientific missions, and support of space exploration.

### **AS211–212 Leadership Laboratory 0 credits**

This course (to be taken in conjunction with AS201 and 202) provides students with the opportunity to demonstrate fundamental management skills and preparation for Field Training.

### **AS301–302 Leadership Studies—2 semesters 3 credits**

This course is a study in the anatomy of leadership, the need for quality and management leadership, the role of discipline in leadership situations, and the variables affecting leadership. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts, deal with actual problems, and complete projects associated with planning and managing the Leadership Laboratory.

### **AS311–312 Leadership Laboratory 0 credits**

This course (taken in conjunction with AS301 and AS302) provides the student with the opportunity to develop fundamental management skills while planning and conducting cadet activities.

### **AS401–402 National Security Studies and Preparation for Active Duty 6 credits**

This course is a study about the role of the professional military leader in a democratic society; societal attitudes toward the armed forces; the requisites for maintaining adequate national defense structure; the impact of technological and international developments on strategic preparedness and the overall policymaking process, and military law. In addition, topics will be studied that prepare the student for the first active-duty assignment as an officer in the Air Force.

### **AS411–412 Leadership Laboratory 0 credits**

This course (taken in conjunction with AS401 and AS402) provides the student with the opportunity to use leadership skills in planning and conducting cadet activities. It also prepares the student for commissioning and entry into the active-duty Air Force.

## *Arts*

### **AR200 Introduction to Fine Arts 3 credits**

This course is a survey of Western culture focusing on the great painters from the Middle Ages to the twentieth century and the great composers from J.S. Bach through Igor Stravinsky. The meaning and significance of artistic expressions will be examined from historical, philosophical, and theological points of view.

### **AR210 Introduction to Humanities 3 credits**

This course is an introductory exploration of the humanities through the examination and discussion of select artistic, literary and philosophic works of Western civilization. Students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these works and texts to express and/or form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality in order to better understand, embrace and share the Christian worldview.

## *Business*

### **BA101 Keyboarding 1 credit**

This course teaches the computer keyboard with emphasis on developing speed, accuracy, and proper technique. Students with at least one year of keyboarding or typing instruction may test out of keyboarding following a timed-writing test.



**BA102 Introduction to Business 3 credits**

This course provides a foundational overview of various business functions and competencies, such as management, global competition, ethics, marketing, technology, leadership and motivation.

**BA105 Principles of Economics 3 credits**

This course presents a survey of basic micro and macro-economic principles and concepts. Reviews the economic dynamics of market forces affecting competition, different economic systems, the role of government in the economy, and economic aspects of international trade. Discusses the labor market, interest rates and the supply of money, and the performance of a national economy. Examines the use of economics in business decisions, considering such principles as opportunity costs, diminishing returns, and the marginal principle.

**BA106 Business Computer Skills I 3 credits**

This course educates students in Word, Excel, and Outlook. Word instruction includes basic formatting, columns, styles, tables, and mail merge. Excel instruction includes spreadsheet preparation, charts, functions, and tables. Outlook instruction includes email preparation, calendar building, and task organizing. The format is lectures, worksheets, assignments, exams, and projects. Training in the computer's operating system is also included.

**BA110 Introduction to Business Management and Communication 2 credits**

This course introduces the principles of business management and communication by means of a practical, personalized, experiential learning technique. Students will learn the primary functions of an effective manager and will utilize skills necessary to carry out assigned tasks. Special emphasis is on the effective communication, business management, leadership, and team building.

**BA200 Business Law and Ethics 3 credits**

This course examines both micro and macro business ethics from a philosophic and theological perspective. The course will also provide a foundational overview of various business law essentials, such as an introduction to law and contracts, business and technology, real property, wills and trusts. Particular attention is paid to the application of differing legal and ethical frameworks and various principles to work-related challenges in contemporary organization.

**BA203 Essentials of Management Information Systems 3 credits**

This course provides an overview of the role of management information systems in management, including information technology related business initiatives, electronic commerce, database development and analysis, data security, and emerging trends and technologies. These concepts are critical to gaining a competitive edge in today's global economy.

**BA204 Office Production 3 credits**

This course is designed to build both accuracy and speed while producing professional documents. Emphasis will be placed on the production of business letters, interoffice memos, reports, tables, and other office documents using Microsoft Word. Training will also include development of skills in transcription. Other topics will include records management and mail processing. Prerequisite: BA106, BA209.

**BA207 Financial Accounting 3 credits**

The course introduces the student to the collection, recording, summarization, and interpretation of accounting data. Students will learn generally accepted accounting principles and the accounting cycle. Topics include accrual based accounting, internal controls, and financial statement preparation.

**BA208 Managerial Accounting 3 credits**

This course introduces students to managerial uses of accounting information. Topics include the use of accounting information for planning and control, actual and standard cost systems, budgeting, performance evaluation, decision-making, and financial statement analysis. Prerequisite: BA 207

**BA209 Business Computer Skills II 3 credits**

This course educates students in advanced Word and Excel features. Building on Business Computer Skills I, Word instruction includes collaboration, customizing Word, online forms, advanced tables, and managing long documents. Excel instruction includes tables, managing multiple worksheets, developing excel applications, text functions, and advanced functions. The format is lectures, worksheets, assignments, exams, and projects. In addition, other software will be introduced that is relevant to office settings such as WordPress, Google, Forms, and Smore. Prerequisite: BA106.

**BA215 Personal Finance 3 credits**

This course develops the students' understanding of personal finance concepts and ability to assess these concepts critically within a biblical worldview. Topics will include personal budgeting, taxes, sources of financial information, use of credit, compound interest, and personal investing. Students will apply these concepts to their current and future personal financial situations. The course will equip students to become responsible stewards of financial resources, goods savers, and wise users of credit.

**BA221 Database & Presentation Software 3 credits**

This course is comprised of two parts. Part one teaches the concepts of database systems using Microsoft Access. Instruction in Access will introduce students to tables, queries, forms, and reports. Part two teaches the mechanics of PowerPoint software along with concepts of good design. Other presentation software will be presented. The format includes lecture, quizzes, assignments, exams, hands-on class work, and projects.

**BA301 Principles of Management and Organization 3credits**

This course provides a survey of fundamental management concepts and techniques. It highlights the development of management principles and their integration into contemporary management theory. Emphasis is placed on the role and the primary functions of the manager, as well as the skills and techniques used to perform these functions.

**BA303 Principles of Marketing 3 credits**

This course introduces basic marketing principles and concepts, emphasizes the development of marketing strategy and the key components of the marketing mix, and highlights the integration of marketing with other functions in a business organization. Pre-requisite: BA105

**BA304 Corporation Finance 3 credits**

This course overviews the nature of financial decision-making in organizations and the valuation of financial securities such as bonds and stocks. Financial management topics include capital budgeting and capital structure management. It also examines corporate governance and ethics. Prerequisite: BA 201, BA207

**BA308 Graphic Design 3 credits**

Students are taught to effectively communicate using text and images with Adobe InDesign. The foundations of design, composition and layout are taught. The course surveys the concepts, hardware, software, and processes used in design as students produce various forms, postcards, newsletters, brochures, etc. The format is lecture, demonstration, discussion, and hands-on computer work.

**BA309 Fundamentals of Selling 3 credits**

This course explores principles underlying the business-to-business sales process and practical application of these principles to selling situations. Students will study the role of selling in the total marketing process. Pre-requisite: BA303

**BA322 Principles of Nonprofit Administration 3 credits**

This course will examine nonprofit organizations in the context of the nonprofit sector, especially related to nonprofit ministries. The course will focus on various aspects of nonprofit entities including the nonprofit sectors, strategic planning, legal framework, resource development, values and ethics, marketing and communication, and financial and volunteer management.

**BA405 Entrepreneurship and Small Business Management 3 credits**

This course overviews the fundamental principles and processes of the establishment of new ventures and the management of small firms. Student teams will create a business plan from scratch and defend its financial viability. Pre-requisites: BA207 or BA208, BA301, and BA303

**BA411 Advertising and Sales Promotion Management 3 credits**

This course provides a survey of the principles of advertising and sales promotion management as critical components of marketing. It is an overview of the use and integration of various advertising techniques and the relative advantages of different media. Students will also review the social significance of advertising and sales promotions, ethical considerations and how advertising and sales promotions influence consumer behavior. Pre-requisite: BA303

**BA480 Internship Preparation 1 credit**

This course for the business administration degree is designed to assist students prepare for their internship and ultimately the workforce. Career assessment, resume preparation, and interviewing techniques will be part of the course. Prerequisite: permission of instructor.

**BA485 Business Internship 3 credits**

This culminating course is designed for business administration degree students to gain valuable experience with on-the-job training in real-world vocational and/or ministry settings. The internship will complete the students' total academic

preparation for their profession by allowing them to apply classroom knowledge in actual work situations. Prerequisite: BA480.

**BA487 Business Strategy Capstone 2 credits**

This is the capstone course for the business program. It is designed to integrate the knowledge and techniques studied in other courses as a tool to examining the processes by which organizations formulate strategy, implement policy and evaluate outcomes in a competitive and global environment. The ethical implications of strategic choices are a key concern of this course. Integrative, analytical and decision-making skills will be exercised through the use of case analyses and business games. Pre-requisites: BA301, BA303, BA304, BA485 (may be concurrent), and 7th semester standing

**Bible**

**BI100 Principles of Bible Study 3 credits**

This course is an introduction to various tools of Bible study and a methodical and inductive approach to study of the Scriptures, basic laws, and principles of interpretation. This course includes opportunities to practice using the tools, methods, and principles.

**BI105 Introduction to Old Testament Literature 3 credits**

This class surveys the entire Old Testament with an emphasis on its historical and theological foundation to the great ideas of the Bible—creation, transgression, redemption, and consummation. The three main genre of the Old Testament (narrative, poetry, and prophecy) will be studied along with the significance of the great eschatological covenants (Abrahamic, Davidic, Palestinian, and New) and Israel's place in God's plan.

**BI106 Introduction to New Testament Literature 3 credits**

This course develops the overarching themes of the Bible begun in the Old Testament and revealed in the literature of the New Testament. The Gospels reflect the hinge of history—the incarnation, death, and resurrection of Jesus Christ. The balance of the New Testament describes the story of the early Church as it proclaimed the themes of transgression, redemption, and consummation. The various types of New Testament literature are explained along with interpretive principles associated with each.

**BI111 Bible Survey 3 credits**

This course surveys the Old and New Testament. Major dates, events, characters, theological passages, and themes are studied from Genesis to Revelation.

**BI210 Romans 3 credits**

This course is a methodical and inductive study of Romans with emphasis upon the argument of the book, its doctrinal themes, and its demands upon the believer.

**BI305 Deuteronomy 3 credits**

This course will study the Old Testament Pentateuch book, Deuteronomy. Authorship, date, historical context, content, and theme of the book will be analyzed.

**BI332 Studies in Psalms 3 credits**

This course is a survey of the formation and organization of the book of Psalms, the nature of Old Testament poetry and application of sound principles for studying the book. Selected psalms are used to illustrate the various kinds of psalms and the doctrinal and devotional values of the Psalms.

**BI333 Life of Christ 3 credits**

This course is a study of the earthly life and ministry of Christ as revealed in the four Gospels. The study, which will place value on the harmony of the Gospels, will emphasize understanding that Jesus Christ was and is, what He did, and why such revelation is important.

**BI334 Gospel of John 3 credits**

This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John's argument; key themes and doctrine; and a critical examination of problem passages.

**BI335 Acts 3 credits**

This course is an expository analysis. Emphasis is placed upon the birth and beginnings of the Church, transitional and dispensational programs, teaching concerning the Holy Spirit, biblical basis of missions and the missionary journeys of the Apostle Paul, and the nature and form of the Christian Church in its early development.

**BI336 1 Corinthians 3 credits**

This course is an expository, analytical, and practical study of selected portions of 1 Corinthians with special attention to God's solutions to major problems of the Church in every generation.

- BI337 Prison Epistles** **3 credits**  
 This course is an exposition of selected portions of these epistles designed to illustrate inductive Bible study, historical setting, and the manner in which these epistles fit into Paul's life.
- BI338 General Epistles** **3 credits**  
 This course is a study of the New Testament epistles known as the General Epistles: James, 1 and 2 Peter, 1, 2, and 3 John, and Jude. Authorship, date, and historical context of each Epistle are examined. The content and theme of the epistles are analyzed in detail.
- BI339 Pastoral Epistles** **3 credits**  
 This course is designed to be a verse-by-verse study of the New Testament Epistles of 1 and 2 Timothy and Titus. Authorship, date, argument, and historical setting are analyzed for each of these late Pauline Epistles.
- BI340 Genesis** **3 credits**  
 This course examines the historical, theological, and prophetic themes of Genesis, matters relating to the origins of the human race and of Israel, a section-by-section exposition, including close analysis of selected passages and themes, and application of principles to contemporary life.
- BI341 I Peter** **3 credits**  
 This course will study the New Testament General Epistle, I Peter. Authorship, date, historical context, content, and theme of the epistle will be analyzed.
- BI342 Isaiah** **3 credits**  
 This course is a study of the nature and function of Old Testament prophecy, the historical setting of the book, special introductory problems, and a survey of the entire book. Detailed study is given to selected passages in Isaiah.
- BI343 Proverbs** **3 credits**  
 This course is designed to help the student study, understand, apply, and communicate the book of Proverbs. The course will focus on the unique interpretation issues of Proverbs and the concept of "wisdom" as presented in the book. The course will also include a "Spiritual Formation" element, with the intention of helping the student understand the need for spiritual wisdom and how to live in that wisdom.
- BI344 Kings and Chronicles** **3 credits**  
 This course surveys the major movements of the records of the kings of the United and Divided Kingdoms of Israel in the context of historical, geographical, and contextual settings, together with personal applications for today.
- BI347 Jeremiah** **3 credits**  
 This course is an exposition of the historical, theological, and prophetic themes of this major prophet with emphasis on the eschatological application particularly the New Covenant.
- BI352 James** **3 credits**  
 This course will study the New Testament General Epistle, James. Authorship, date, historical context, and theme of the epistle will be analyzed.
- BI353 Post- Exilic Minor Prophets** **3 credits**  
 This course is an analytical, historical, and theological book study of Haggai, Zechariah, and Malachi. Their relations to Ezra, Nehemiah, and Esther along with the intertestamental period and the New Testament will be emphasized.
- BI420 Christ in the Old Testament** **3 credits**  
 This course focuses on the progressive revelation of the person and work of Christ in the Old Testament. Special attention will be given to context, historical setting, and need for a given prophecy along with its fulfillment in Christ. In addition, the literal interpretation of yet unfulfilled prophecies will be explored.
- BI443 Pre-Exilic Prophets** **3 credits**  
 This course is a study of Divine origin and functions of the Old Testament prophets. There is careful analysis of selected Pre-Exilic Prophets; reconstruction of the religious and political conditions of the times in which the prophets ministered.
- BI444 Post-Exilic Prophets** **3 credits**  
 This course examines the divine origin and functions of the Old Testament prophets. Careful analysis is given to selected portions of the post-exilic prophets, and the religious and political conditions of the times in which the prophets ministered is reconstructed.

- BI445 Matthew 3 credits**  
This course is a careful analysis of the book in light of its use of many Old Testament prophecies of Israel's Messiah and His kingdom as well as how Matthew presents Jesus Christ as the literal fulfillment of those prophecies.
- BI446 Hebrews 3 credits**  
This course makes an analysis of the epistle to the Hebrews in light of the people to whom it was written and the reason for which it was written. Contrasts between Christianity and Judaism are emphasized.
- BI447 Daniel and Revelation 3 credits**  
This course is a practical exposition of selected portions of the books of Daniel and Revelation. Presentation of the prophetic Scriptures and the person of Jesus Christ with doctrinal and eschatological features are emphasized.
- BI449 Wisdom Literature 3 credits**  
This course is an expository analysis of the Hebrew poetic books, Job, Proverbs, Ecclesiastes, and Song of Solomon with emphasis on interpretation and application to the New Testament age.
- BI450 Bible Lands Seminar 3 credits**  
This course is designed to give the student an in-depth exposure to the Bible by studying in the land of Israel. A rich international exposure is provided by studying in the Ancient Near East. Emphasis is placed on the historical, geographical, and cultural backgrounds of the Bible. Additional cost.
- BI490 Independent Study in Bible 1, 2, or 3 credits**  
This course is a program of independent research open to qualified students interested in areas of biblical study not covered by current courses. Written reports are required, and it is offered upon application to department. Prerequisite: Permission of instructor.
- BI503 Interpretation of Genesis 3 credits**  
This course is an expository study of the book of Genesis designed to give an overview of Genesis as well as matters relating to the origins of the human race, sin and fall, and Israel. Special attention will be given to the historical, theological, and prophetic themes of Genesis. Students will be challenged to make thoughtful applications in order to develop their use of this book for the edification of the Body.
- BI504 Interpretation of the Gospels: Luke 3 credits**  
This course will be a thorough analysis of the Gospel of Luke within its historical and cultural context. Careful consideration will be given to how the structure, theology, and literary features of the book influence one's interpretation of it. The course will focus on thoughtful exposition of the book to build a depth of understanding the content of Luke's Gospel. And, building from the exposition, the student will have the opportunity to consider applications of Luke's Gospel to their personal lives as well as in a ministry context.
- BI506 Interpretation of Wisdom Literature 3 credits**  
This course is a collaborative online study serving as an introduction to the Old Testament biblical wisdom literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible—God's grand story of redemption—with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a "Spiritual Formation" element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching-learning experience.
- BI507 Interpretation of Romans 3 credits**  
This course is an expository study of the book of Romans. Special attention is given to the text of Romans, the development of its major theological themes and arguments, and the application of them in the lives of believers.
- BI508 Interpretation of Hebrews 3 credits**  
This course is an analysis of the content of this general epistle in light of its main themes: the superiority of Christ as high priest and sacrifice, correlation of the Old and New Testaments, and the potential apostasy of the New Testament audience. The student will analyze the paragraph content and flow of the argument while answering theological questions raised by the application of the themes to the text.
- BI510 Inductive Bible Study 3 credits**  
This course is an introduction to the inductive Bible study method and its use with different genres of Scripture such as narrative, history, wisdom literature, epistles, and prophecy. The student will complete practical assignments using the three steps of observation, interpretation, and application, and will interact with the professor and other students in accurately evaluating their findings.

**BI512 Study in Psalms Literature 3 credits**

This course is an introductory exploration of the major literary categories in the book of Psalms. The student will focus on understanding selected psalms based on their genre and authorial intent. The theological message of the psalm and its contribution to the spiritual growth of the student as an individual and in the body of Christ will also be examined.

**BI513 Interpretation of Song of Songs 3 credits**

This course is a history of interpretation, the poetry, the theological message of the Song of Songs and its relevance for the church today. The student will seek to understand the poetic language, theology and the rhetorical devices the biblical author employed to communicate this divinely inspired message of love and desire. An investigation of the connection between sexuality and theology will also be pursued.

**BI520 Wisdom Literature 3 credits**

This course will be a collaborative online study serving as an introduction to the OT Biblical Wisdom Literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible (God's grand story of redemption), with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a "Spiritual Formation" element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching-learning experience, (e.g., something that can be used in a small group Bible study, discipleship, ABF or Sunday school class, Bible institute, preaching, etc.)

**BI523 A Chronological Interpretation of the Life of Christ 3 credits**

This course surveys the life and teachings of Christ in chronological order from the four gospels. Students use a harmony of the gospels to analyze the events in the life of Christ. Students will gain insight into how to become committed disciples of Jesus through this course.

**BI526 Interpreting Biblical Prophecy: Daniel and Revelation 3 credits**

This course is an examination of Daniel and Revelation as a basis for understanding how to interpret prophetic literature. Interpretive methods will be studied and contrasts will be made between the dispensational and covenant approaches to hermeneutics. These will include how to deal with symbolism, types, and fulfillment of prophecy. The many differences between allegorical and literal interpretation will be surveyed and emphasized.

**BI529 Christ in the Old Testament 3 credits**

This course focuses on the progressive revelation of the person and work of Christ in the Old Testament. Special attention will be given to context, historical setting, and need for a given prophecy along with its fulfillment in Christ. In addition, the literal interpretation of yet unfulfilled prophecies will be explored.

**BI531 Interpretation of the Gospels: John 3 credits**

This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John's argument; key themes and doctrine; and a critical examination of problem passages.

**BI550 Principles of Bible Teaching 3 credits**

This course is a practical overview of the purpose of Bible teaching and essential factors for achieving that purpose. Through interaction with expert sources and fellow teachers, the student will understand the distinctiveness of Bible teaching and develop practical skills for effectively and creatively communicating God's Word to learners. As a result, the student will be able to design appropriate Bible sessions for any age group.

**BI590 Readings in Bible 1 credit**

This course is a study of the Bible through a program of guided reading and analysis. The course will focus on both selected assigned readings as well as texts selected by the student.

**Camping**

**CA400 Learning Activities, Games, and Events 3 credits**

This course is an introduction to skills and competencies necessary for planning and leading learning activities. Students will learn how to introduce truth, illustrate truth, or illuminate a lack of truth through the use and modification of known activities or by introducing new activities, games, and initiatives.



**CA401 Foundations of Camping and Outdoor Education 3 credits**

This course is designed to familiarize the student with the history, philosophies, and current trends within the outdoor education and organized camping movement. Major topics addressed are centralized vs. de-centralized programming, residential and wilderness environments, and needs-based and age-graded programming.

Students will be introduced to the roles that many of the major professional organization play such as the American Camping Association, Christian Camping International, Association for Experiential Education, and Association for Challenge Course Technology. The Students will be helped to develop and clearly articulate a solid philosophic approach to developing a camping ministry.

**CA403 Introduction to Impact Ministry Leadership 3 credits**

This course is designed to trains individuals in the effective use of impact ministry environments and dynamics as tools for introducing others to a growing, intimate relationship with God. While the focus is on the camping and wilderness laboratory, this is a leadership course. The skills that are introduced are skills that are highly transferable into any environment. Our goal is to help students to acquire tools that help them increase their effectiveness in moving people toward God.

**CA405 Counseling in Active Learning Environments 3 credits**

This course is designed to help students understand principles and acquire competencies necessary to move participants toward growth in the context of short-term impact ministry environments such as retreats, resident camps, mission trips, and wilderness trips. Subjects include group dynamics, relationship building, camper discipline, facilitation, framing, debriefing, processing, and Bible study.

**CA407 Foundations of Experience-Based Learning 3 credits**

This course is designed to introduce the student to current experience-based learning theories, models, and tools. Students will interact with these theories, investigate, evaluate, and adapt theories in order to develop skills for facilitating learning for a wide range of students in a variety of environments and experiences.

**CA409 Recreational Programming: Vision, Assessment and Design 3 credits**

This course introduces students to the recreational program development cycle endemic to typical camping environments, from assessment and design to implementation and evaluation. Assessment of human development, spiritual development, and group dynamics will be addressed along with basic principles of strategic program development. Students will be introduced to the necessary skills techniques and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will also be given to proper evaluation methods and post event learning integration.

**CA410 Ropes Course Skills and Certifications 3 credits**

This course explores the proper use of ropes course elements. Emphasis is placed on technical and facilitation skill development. Students experience these activities as both participant and leader/facilitator.

**CA411 Planning for Integrative Learning 3 credits**

This course is designed to empower the student to design effective methods of pursuing learning objectives through a variety of experiences, challenges, and assignments. Emphasis is placed on integrative approaches, collaboration skills, tracking systems, and assessment as part of a comprehensive approach to developing and using effective learning environments.

**CA412 Recreational Programming: Implementation and Evaluation 3 credits**

This course introduces students to the necessary skills, techniques, and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will be given to proper evaluation methods and post-event learning integration. Topics include staffing, budgets, safety, contingency plans, food service, promotion, surveys, and evaluation.

**CA414 Mobilization of Staff and Volunteers 3 credits**

This course is designed to equip the student with the conceptual framework and human relation skills necessary to the successful personnel management of a recreational service organization.

**CA416 Financial Management in Non-Profit Organizations 3 credits**

This course will introduce students to basic budgetary principles and procedures for non-profit agencies. Key topics will include budgeting, reporting, financing, cost analysis, fundraising, stewardship, and donor management.

**CA418 Risk Management in Non-Profit Organizations 3 credits**

This course will introduce students to situational analysis of the legal systems which have an impact on the delivery of recreation and leisure services. Emphasis will be placed on applied legal understanding and loss control strategies. Key topics will include insurance, release forms, record keeping, risk transference, signage, and supervision.

**CA422 Governance and Administration of Non-Profit Organizations 3 credits**

This course will examine structural models for governance of non-profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Topics include board structure, finance, publicity, program planning, strategic planning, and consultants.

**CA424 Management of Support Services 3 credits**

This course will introduce students to competencies necessary for effectively managing the support services that surround organizations, including food service, facilities services, housekeeping, and site maintenance. Record keeping, planning, equipment procurement, outsourcing, budgeting, evaluation, standards, and inspections are also addressed in this course.

**Communications**

**CM302 Film: Form and Function 3 credits**

This course explores the history and theory of cinema along with individual and collaborative exercises in the filmmaking process. The student will be challenged to communicate visually while gaining an understanding of the language of film.

**CM402 Communications Internship 3 credits**

This course is a 130–150-hour internship enabling Communications students to learn new skills, gain on-the-job experience, and to function as a professional communicator. Students have completed internships in varied venues. Prerequisite: Permission of advisor

**CM404 Senior Project 3 credits**

This senior project enables Communications students to use their talents and creative abilities to produce a significant work of art. Students may write and/or direct one-act plays, oral interpretation-style performers, or produce compilations of literature, and write and submit articles and/or short stories for publication. Prerequisite: Permission of instructor.

**CM411 Internship Seminar 1 credit**

This course presents internship and placement requirements for Communications majors, principles of professional and ethical conduct, and tools for developing job acquisition skills. Prerequisite: Permission of advisor

**Counseling**

**CO502 Biblical Theology of Counseling 3 credits**

This course covers the centrality of the Bible in its relationship to biblical counseling, student development of a theology of counseling with respect to counseling philosophy and methodology, and the church's role in counseling from the perspective of pastors and non-clergy.

**CO506 Biblical Philosophy of Counseling 3 credits**

This course covers student formulation and articulation of a personal philosophy of biblical counseling with emphasis on the Scripture's sufficiency in meeting human needs. Analysis of various Christian counselors and philosophies toward biblical counseling and historical perspectives relative to contemporary issues in counseling will be taught.

**CO508 Methods of Biblical Change 3 credits**

This course covers elements for effective relationship-building between counselor and counselee, the process of affecting behavioral, attitudinal, cognitive, emotional, and spiritual heart change in counselees' lives, and elements of spiritual dynamics, grace accountability, and follow-up in their relationship to affecting biblical change in counselees' lives.

**CO510 Research Methods 3 credits**

This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature.

**CO511 Statistical Methods and Applications 3 credits**

This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.

**CO519 Evaluating Research 3 credits**

This course is an introduction to research methods and statistics. Students will demonstrate an understanding of how to critically evaluate quantitative and qualitative research.



**CO520 Theories and Techniques of Counseling 3 credits**

This course is an analysis of a broad range of theories in counseling. The nature of the counseling relationship and techniques used in promoting counselee change, and role and practice of the professional counselor will be taught.

**CO530 Human Development 3 credits**

This course covers lifespan learning and development with respect to human personality formation. Developmental processes and adjustment functions within cultural contexts will be covered. Interplay between human development, personality formation, and the role of learning in formulating life constructs.

**CO532 Career Counseling 3 credits**

This course is a survey of developmental theories, decision-making paradigms, and principles for vocational guidance. Factors involving choice of colleges and/or other educational options as they relate to career planning, and information service tools as they relate to the career counseling process are included.

**CO535 Introduction to Group Counseling 3 credits**

This course is a study of the process involved in group development, dynamics, counseling, and closure. Leadership styles, elements of cohesion, issues of confidentiality, and various theories of group approaches; ethics and moral guidelines, as well as analysis of long-term effectiveness from group experiences, and includes an experiential component which includes voluntary self-disclosure activities.

**CO539 Marriage and Family Counseling 3 credits**

In this course, students will learn to develop a biblical/theological template for working with marriages and families. Both theory and techniques of a systemic approach to marriage and family counseling are presented. The course introduces students to the classical and modern theoretical therapeutic models for marriage and family counseling.

**CO540 Abnormal Behavior 3 credits**

This course is an in-depth examination of causes, classifications, referral procedures, and intervention strategies relating to character, personality, cognitive, and affective disturbances. The student will gain a working knowledge of the DSM.

**CO542 Appraisal and Testing in Counseling 3 credits**

This course is a survey of assessment instruments which are involved in appraisal and counseling processes, including intellectual, personality, and vocational-interest inventories. Validity/reliability, report writing, and ethical practices in the use of assessment devices is included along with supervised opportunities to administer various assessment instruments to counselees. (Prerequisite: equivalent of an undergraduate or graduate course in tests and measurements or statistics.)

**CO544 The Helping Relationship 3 credits**

This course focuses on developing the basic counseling skills that a beginning counselor needs in order to deliver quality counseling services to clients, as well as to most effectively contribute to a counselee's transformative and meaningful change.

**CO549 The Psychology of Grief and Bereavement: Contemporary Understandings and Findings 1 credit**

This seminar focuses on how people move toward restoration after bereavement and other significant losses. It provides a review of historical developments in this area and the current theoretical/empirical status of the psychology of grief and bereavement. Given the critical existential dimension for many grievers, themes related to meaning making, personal growth, and faith are addressed in some depth. Overall, this course will increase your knowledge of the multifaceted nature of coping with loss and provide general instruction for working with different types of persons struggling with grief issues.

**CO550 Ethics and Professional Orientation to Counseling 3 credits**

This course is an investigation of legal, ethical, and moral issues germane to professional counseling, as well as credentials and professionalism, affiliation, professional membership, licensure, and certification. Malpractice and legal responsibilities in relationship to counselor trainees and professional counselors is covered.

**CO551 A Whole Church Model for Ministering to the Hurting 1 credit**

If a church is going to truly minister to the hurting, there must be a consistent message that permeates all the ministries of the church. From how new members are received, to the messages from the pulpit, to small group teaching, to loving church discipline, to the prayer ministry, to evangelism and discipleship, to lay counseling ministry and crisis counseling, this consistent message must drive all that the church does in order that God be glorified through the thorough application of the cross for salvation and sanctification.

**CO556 Psychology, Biblical Counseling, and Psychotropic Medication** **1 credit**

This course offers a critique of the myriad systems of psychotherapy and proposes how biblical counseling offers a more thorough answer to our deepest needs. The presentation culminates in a discussion of the current state of psychotropic medications; categories of drugs, indications for their use, and their limitations. Because so many in our society and in the Church today are using these drugs, we all encounter people affected by them, whether in our roles as friends, family members, counselors, pastors or church workers. We will be better equipped to support or assist these individuals if we have a basic, balanced understanding of psychotropic medications and their effects.

**CO558 Family Legacies** **1 credit**

This course examines multi-generational family functioning and outcomes as measured by biblical concepts and relevant research. A wide-ranging number of topics are covered including: Families as systems, stages of family development, environmental and genetic issues that influence a family's cognitive state, communication and conflict resolution, multi-generational family continuums, the impact of divorce on family members and their development, emerging issues representing challenges confronting 21st century families, choices that correlate with positive outcomes, and ways in which biblical healthy-family principles can be applied to the evangelistic, discipleship and outreach ministries of the church.

**CO561 Counseling Interventions for Women** **1 credit**

This seminar was designed to help women answer some of life's toughest questions: Why was I created? What does God really want for my life? How can I be what God really wants me to be? These active and interactive sessions guide women in finding their passion, fulfilling God's purpose, and experiencing His peace so that their true beauty can be seen.

**CO562 Soul Care When the Bible Doesn't Seem to be Enough** **1 credit**

This course explores the applications of a biblical world view toward the goal of heart change and transforming lives. Consideration is given to the sufficiency of scripture and yet the importance of the power of community to care for others and get to the core of the counselee's problems. Emphasis is on the superiority of coming alongside in love, not simply symptom elimination.

**CO565 Ethnicity and Counseling** **3 credit**

This course is a study of the ethnic and multicultural influences that contribute to the development of individual identity in our society along with consideration of the relevant implications for counseling in an ethnically diverse society.

**CO566 Biblical Counseling with Difficult Issues** **1 credit**

This course addresses the question: "Is biblical counseling effective with difficult issues?" Topics include. Solving problems biblically, Biblical Counsel for Those Struggling with Obsessive Compulsive Disorder and the New Epidemic of 'Cutting,' Counseling and Demonic and Discovering Our Identity in Christ.

**CO568 Four Phases of Clinical Discipleship** **1 credit**

This course presents a comprehensive approach to biblical counseling which includes components for evangelism, nouthetic counseling, spiritual warfare, and for promoting an understanding of our new life in Christ. These elements complement one another and can enhance the work of counselors as a framework for understanding and for intervening biblically in the struggles presented by those we counsel.

**CO570 Reading in Counseling** **1 credit**

This course is a development by student and faculty mentor of an independent study that is within the context of the graduate program and involves reading, writing, and interaction with the mentor. This is available in a group or individual basis.

**CO572 Pre-Marital Counseling** **1 credit**

This course presents a comprehensive program for preparing couples for marriage, including such elements as planning a wedding, testing for marital compatibility and sexual fulfillment in marriage. Students will learn how to teach effective biblical communication in marriage using a format that allows the counselor to guide couples from the issue stage through conflict resolution. Students will also examine the power of assignments given to couples in pre-marriage counseling.

**CO580/581/582 Supervised Counseling Practicum** **1 credit each**

This course is a superintended experience in which the student participates in providing counseling services under the direction of a qualified supervisor and maintains logs documenting participation experiences. Professional development acquired from on-site supervision, clinical supervision from the course instructor, and peer interaction in the classroom context. (Prerequisite: All Bible/Theology and Counseling/Psychology admission prerequisites, courses include CO502, CO506, CO508, CO520, CO535, and CO542, CO550 Completed or concurrently taking CO504 or CO544. Permission from the counseling program director and the practicum course professor

**CO590 Supervised Counseling Internship 3 credits**

This course is an advanced-level experience in which the student performs extensive professional counseling functions under the guidance of an approved supervisor and maintains logs documenting participation experiences. (Prerequisite: completion of all required courses and permission of instructor, passing written and oral comprehensive exams.)

**CO595 Comprehensive Examination 0 credit**

This course is the written portion of the comprehensive examination consists of multiple-choice questions over the course material from the required professional counseling courses. The examination will be similar in nature and preparatory in function to the National Board of Certified Counselors' (NBCC) National Certification Examination (NCE). This examination will be taken when all course work has been completed.

**CO627 Substance Addictions 3 credits**

An overview of substance dependency and chemical addictions with leading focuses on assessment and treatment. The student will explore various categorical defining chemical dependency and social trends in addressing substance related disorders. With a focus on a biblical worldview, students will explore competing arguments for addressing social concerns related to substance addictions.

**CO630 Human Sexuality 3 credits**

This course explores sexuality from physiological, social, and spiritual perspectives. Healthy functioning and remediation for dysfunction will be considered. The influence of a biblical worldview will be foundational to the topic.

**CO701 Evaluation and Consultation of Mental and Emotional Disorders 3 credits**

This course offers an understanding of mental and emotional disorders with evaluation and consultation. The classification systems of mental and emotional disorders are studied with emphasis on symptomatology, etiology, and implications for treatment modalities with special emphasis given to the understanding of the DMS 5. This course prepares counselors to work within the framework of state licensure and Christian counseling while being spiritually sensitive and culturally competent when offering consultation.

***Drama (Theatre)***

**DR302 Introduction to Theatre 3 credits**

This course is designed to give the student an introductory view of drama/theatre art form. Basic methods of acting, directing, and technical theatre will be introduced. Opportunities for practical application are available. This course may be used as an English elective.

**DR306 Directing 3 credits**

This course will explore the process of directing plays as well as developing tools for working with actors, designers, and technicians. It will cover rehearsal techniques, promotion and public relations, and bringing the play to its final performance.

**DR307 Acting I: Movement and Voice 3 credits**

This course offers an introduction to a variety of movement and voice based acting techniques through which students will work from the ground up to realize their full potential in performance by understanding and tuning their primary instruments of communication and storytelling, the body and the voice. Techniques such as Alexander, Viewpoints, and Suzuki may be explored as student's experiment with improvisation, concentration, imagination, and performance. Acting I is not a prerequisite for Acting II, but will provide a solid foundation and helpful understanding of the craft for students wishing to take Acting II.

**DR308 Acting II: Methods and Characterization 3 credits**

This course offers an introduction to a variety of acting methods and characterization techniques through which students will analyze the dramatic text and develop believable characters. Methods such as Stanislavski, Meisner, and Shurtleff may be explored as student's experiment through improvisation, monologue presentation, and scene performance to create physically powerful and emotionally responsive characters.

There are no prerequisites for Acting II, but Acting I will provide a solid foundation and helpful understanding of the craft students wishing to take this class.

**DR340 Theatre Practicum 1 credit**

This course offers practical training in the basics of theatre productions in association with a university production. Prerequisite: Permission of instructor and/or advisor

**DR342 Stagecraft 3 credits**

This course offers a general survey of technical theatre, including design and construction of stagecraft, lighting, sound, costumes, makeup, and properties. Practical training is offered in association with university productions.

**DR440     Advanced Theatre Practicum** **1 credit**  
This course provides an opportunity for the student to fulfill leadership roles in chosen areas of theatre production.  
Prerequisite: DR340 and permission of instructor.

**DR490     Independent Study in Drama** **1, 2, or 3 credits**  
This course of independent study is open to students interested in areas not covered by current course offerings, providing an opportunity for a student to work closely with a professor in the choosing, designing, developing, and completing a project. Prerequisite: Permission of instructor and approval of department chair

### *Early Childhood Education*

**EC103     Early Childhood Education Field Experience I** **1 credit**  
Students will pursue opportunities to observe and participate in a field experiences at the early childhood level working with children and supporting the teacher and staff.

**EC104     Early Childhood Education Field Experience I** **1 credit**  
Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC111     Early Childhood Education Theories and Practices** **3 credits**  
This course is an introduction to the theory base that drives developmentally appropriate practice for working with children birth through age eight. It provides knowledge of how children develop and learn across all developmental domains. Early childhood students will learn the basic principles of planning and implementing developmentally appropriate curriculum and instruction based on knowledge of individual children, families, and the community.

**EC112     Arts and Humanities in Early Childhood Education** **3 credits**  
This course is a study of the concepts and pedagogies of fostering children's development in the dramatic arts, music, dance, and the visual arts.

**EC114     Child, Family, and Community** **3 credits**  
This course equips the learners with the understanding of the complex characteristics of children's families and communities to create and sustain respectful, reciprocal relationships which enable families and to involve all families in their children's development and learning.

**EC203     Early Childhood Education Field Experience II** **1 credit**  
Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC204     Early Childhood Education Field Experience II** **1 credit**  
Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC211     Effective Instructional Strategies for the Young Child** **3 credits**  
This course provides the theory and application to help early childhood/elementary teachers understand why and how to set up, arrange, and make changes to early childhood learning environments. This course emphasizes the use of learning centers (literacy, manipulative and sensory, science, mathematics, etc.). The course will also cover foundational information such as the emotionally supportive and equitable environment, the role of the teacher, the importance of the environment, design principles, health and safety, assessing the environment, meeting the needs of all learners, the teacher's role in facilitating learning in the various environments, and ways to address each curricular area outdoors.

**EC213     Cultural Diversity and Relationship Building** **3 credits**  
This course equips the learner to become cross-culturally competent. Various cultural groups will be studied to better understand the beliefs, traditions, and values related to children and learning across and within cultures. Strategies will be shared which will aid in creating and sustaining respectful, reciprocal relationships which enable families and aid in their children's development and learning.

**EC215     Infants and Toddlers: Curriculum and Teaching** **3 credits**  
This course is a study of creating and maintaining a developmentally appropriate environment for infants and toddlers. The topics to be covered are infant and toddler development, the tools for quality care and education, effective preparation for professional educators, establishing a positive learning environment, and matching caregiver strategies, materials, and experiences to the child's development. Prerequisite: Child Development, Cognition, and Learning I

- EC310 Observation, Documentation and Assessment in Early Childhood** **3 credits**  
Students learn to observe, document, and assess young children for the purpose of developing instructional practices that support individualized and classroom instruction. Prerequisite: Admission to the School of Education
- EC311 Classroom Organization and Management** **3 credits**  
This course is designed to acquaint the student with classroom procedures and management techniques. The student will become familiar with the instructional skills needed to work within various classroom structures to meet the needs of students. In addition, students will learn the importance of social competence and strategies for fostering children's development in this area.
- EC313 Science Instruction for the Young Child** **3 credits**  
This course is designed to introduce the student to the teaching of science at the early childhood level. Students learn how to develop, implement, assess, and modify science curriculum. Students will explore how to help children build on their natural curiosity to develop both skills and knowledge in science. Prerequisite: Admission to the School of Education
- EC314 Early Childhood Language Arts Instruction** **3 credits**  
This course is designed to introduce methods and materials used in teaching language arts in early childhood education. Attention is given to developing listening, speaking, reading, writing, and visual literacy. Students learn how to select, plan, implement, and assess developmentally appropriate language and literacy experiences. Prerequisite: Admission to the School of Education
- EC316 Teaching Movement, Health, and Physical Education PreK–4** **1 credit**  
This course provides an overview of the place of movement, health, and physical education in the PreK–4 curriculums with emphasis on facilitating each student into the role of participant in a healthy, active manner. Instruction will include the importance of quality movement, health and physical education experiences implemented in effective lessons, along with effective classroom management strategies, and assessment of the experience in light of program objectives related to movement, health and physical education. Prerequisite: Admission to the School of Education
- EC318 Reading Methods for Young Children** **3 credits**  
This course presents the best practices in early literacy foundations. The topics covered are: word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. Prerequisite: Admission to the School of Education
- EC321 Teaching Early Childhood Social Studies** **3 credits**  
This course covers content and methods used to teach geography, history (including Pennsylvania history), economics and civic government in an early childhood curriculum. Prerequisite: Admission to the School of Education
- EC323 Early Childhood Mathematics Instruction** **3 credits**  
This course is designed to help students learn about the foundations of children's mathematical understanding from early childhood through the primary grades. Students learn to develop, implement, assess, and modify curriculum and lessons to support the mathematical development of young children. Prerequisite: Admission to the School of Education
- EC417 Advocacy, Leadership, and Collaboration** **3 credits**  
This course provides the foundation for the importance of early childhood advocacy as well as developing an advocacy plan. The student will learn of the Pennsylvania regulations and standards that serve PreK–4th grade programs (i.e. Keystone STARS, etc.) the various types of state early childhood program (i.e. Child Care, PA PreK Counts) including regulatory processes and program guidelines. The ethical standards (i.e. NAEYC, PDE) and professional development will be covered. Prerequisite: Admission to the School of Education
- EC421 Differentiated Reading Instruction and Interventions** **3 credits**  
This course presents the best practices in early literacy foundations. The topics covered are: word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. Prerequisites: Admission to the School of Education; EC318 Reading Methods for Young Children
- EC432 Student Teaching Seminar** **0 credits**  
Student Teaching Seminar is a preparation seminar for the student teaching experience. Classroom management, lesson planning, and orientation to student teaching are covered. Prerequisite: Admission to the School of Education
- EC434/436 Student Teaching I/II** **6 credits each**  
Student Teaching, I and II are periods of observation and teaching in two different levels under the supervision of a qualified teacher and a university supervisor who visits, counsels, and evaluates. Open to approved seniors in the Education program. Prerequisite: Admission to the School of Education



## Education

### **ED201 Introduction to Education 3 credits**

This course is intended to introduce the student to the field of education. A historical approach is taken as a basis for developing the philosophical, religious, political, social, and practical aspects of educational theory and implementation. Basic school organization, legal and ethical issues, curriculum and assessment, use of technology, diversity, and current educational issues are discussed.

### **ED315 Teaching of Grammar and Writing in Secondary School 2 credits**

This course is designed to prepare English teachers for middle and secondary school teaching. Its emphasis will be on classroom organization and management general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation. Prerequisites: ED201 and admission to the School of Education

### **ED316 Teaching of Literature and Reading in Secondary School 3 credits**

This course is designed to prepare English teachers for junior and senior high school teaching of literature and reading. Emphasis will be on general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation, as well as presenting reading skills. Prerequisites: ED201 and admission to the School of Education

### **ED318 Adaptive Physical Education 3 credits**

This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special consideration for teaching today's diverse student population. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed to include all students in your physical education program. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Also listed as HP302. Prerequisite: Admission to the School of Education

### **ED323 Teaching Music in Elementary School 2 credits**

This course covers methods and materials for teaching music in the elementary school, with special emphasis placed on the art of teaching, the teaching of music activities, and the understanding of learning sequences in the study of music. Included are lesson planning and objectives, evaluation procedures of music methods and materials and their effectiveness at the various levels of learning, and an introduction to current music learning theories. Students will learn how these teaching and learning principles are transferred to choral, instrumental, and string programs. Students will also be introduced to the use of Microsoft Word and Finale for lesson planning and curriculum writing. Prerequisite: MU202

### **ED414 Teaching Social Studies in Secondary I 3 credits**

This course is designed to introduce future secondary social studies teachers to the various facets of teaching. Classroom arrangements, procedures, and a philosophy of discipline will prepare the students to plan lesson appropriate to various social studies students within the multiple social studies disciplines. Prerequisites: ED201 and admission to the Education Department.

### **ED419 Methods of Teaching Physical Education 3 credits**

This course is designed to help students understand and demonstrate the various dimensions of effective teaching in K–12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE and PA standards. Particular attention will be given to managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, lesson planning, and other effective teaching strategies and programming issues. Also listed as HP419 Prerequisites: HP301, and admission to the School of Education

### **ED421 Senior Education Seminar 1 credit**

This course is designed for prospective teachers who are nearing completion of their certification program. The goal is to promote a successful transition from the role of student to that of educator. A sampling of topics to be discussed will be: review of the Christian philosophy of education, differences between public school and Christian school philosophies and practices, basic legal principles for educators (Buckley Amendment, copyright law, liability, Act 34, etc.), and Pennsylvania's Code of Professional Practice and Conduct for Educators. Prerequisites: Admission to the School of Education

### **ED422 Teaching the English Language Learner 3 credits**

This 3-credit-hour course presents an overview of the areas pertinent to teaching English Language Learners in the content areas, K–12: language, culture, standards-based instruction, assessment as related to ELLs, and professionalism. Prerequisites: Admission to the School of Education.

**ED423 Teaching Math in the Secondary School 3 credits**

This course is an integrative study of curriculum and instruction in mathematics for middle/secondary—level classrooms. The student will prepare to teach junior and senior high school students by developing effective pedagogy, direct, or indirect methods in the classroom, lab, or field. Each student will also exhibit the skills of content selection, instructional planning, lesson preparation, materials procurement and storage, and instructional assessment, applying them to inclusive and multicultural settings. The student will complete at least twenty hours of field experience in association with course assignments. Prerequisites: Admission to the School of Education

**ED424 Teaching Music in Secondary School 2 credits**

This course covers methods and materials for teaching music in the upper middle 6-8 and secondary 9-12 schools, with special emphasis placed on inferential teaching, the teaching of music activities, and the understanding of learning sequences in the study of music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at secondary levels of learning, and an introduction to music learning theories appropriate for secondary students. Students will learn how these principles are transferred to choral, instrumental, and string programs. Students will also be introduced to a variety of teaching approaches, as well as to comprehensive secondary core-skills based, inferential music curriculum. Prerequisite: MU202

**ED425 Health Education Concepts and Strategies 3 credits**

This course provides an overview of the teacher's role in comprehensive school health education including an introduction to the health status of youth, at-risk students, components of the coordinated school health program, National Health Education Standards, and Pennsylvania General Standards. Information is provided on school health services, a healthful and safe school environment, the comprehensive school health education curriculum, instructional strategies, and assessment. An important focus of this course is on the skills needed to teach health in a new and different way. Also listed as HP405. Prerequisites: HP206 and Admission to the School of Education

**ED431 Teaching Social Studies in Secondary Schools II 3 credits**

This course is designed to continue the preparation of social studies teachers for secondary level teaching. Emphasis will be placed on general methods, lesson planning, preparation, teaching techniques, material (including bulletin boards, handouts, and electronic resources), assessment, evaluation, and presentations. Students will begin to articulate a philosophy of teaching social studies. Prerequisites: ED201, ED414, and admission to School of Education

**ED432 Student Teaching Seminar 0 credits**

The student teaching seminar is designed to orient the student to the requirements of the culminating experience of secondary education majors. It will cover professional interaction, pedagogical requirements and responsibility, legal issues and a spiritual challenge as the teacher prepares for this venture. Open to seniors in the education program. Prerequisites: Admission to student teaching

**ED434 Student Teaching I 6 credits**

This course is a period of observation and teaching in a Christian school under the supervision of a qualified teacher and a University supervisor who visits, counsels, and evaluates. The student must be prepared to live off campus for this period of time. Open to seniors in the Education programs. Prerequisites: Admission to student teaching

**ED436 Student Teaching II 6 credits**

This course is a period of observation and teaching in a public school under the supervision of a qualified, certified teacher and a University supervisor who visits, counsels, and evaluates. Prerequisites: Admission to student teaching

**ED490 Independent Study in Education 1, 2, or 3 credits**

This course is an independent reading course in which requirements will be based on the student's interest and need. Prerequisite: Permission of instructor

**ED500 The Philosophic Base of Education 2 credits**

This course is an investigation of the historical foundations of education through its many phases and periods with careful analysis of each school of philosophy in the light of the Christian philosophy of education. Emphasis will be placed upon the historical, philosophical, social, international, and political events that have shaped American education. Special attention is given to the development of a consistent biblical philosophy of education.

**ED506 Philosophy of Learning 2 credits**

This course is an overview of the development of the philosophy of learning and how each philosophy impacts teaching. The course will focus on the what, why, and how of learning. Various philosophies of learning will be compared and evaluated as well as how the student's view of learning impacts his style of teaching. The theological implications of the philosophy of learning will also be discussed. This course is required for all M.Ed. students.

- ED510 Research Methods** **2 or 3 credits**  
 This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature. This course is required for all M.Ed. students.
- ED511 Statistical Methods and Applications** **3 credits**  
 This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.
- ED513 Assessment of Learning** **2 credits**  
 This course is an overview of the assessment process within schools. Standardized tests and alternative instruments will be examined. Instrument development and evaluation, student evaluation, and reporting of student progress will be emphasized. This is a required class for all M.Ed. students.
- ED520 Development of Curriculum** **2 credits**  
 This course will present the philosophical and application factors affecting curriculum development. Students will develop a personal philosophy of curriculum and learn how to evaluate and develop curriculum models and lesson plans. Procedures for development, implementation, and evaluation of an effective curriculum in an educational setting will be discussed. This course is required for all M.Ed. students.
- ED526 Leadership in Educational Settings** **3 credits**  
 This course provides an emphasis on the role of educators as instructional leaders and innovators within an educational organization. It will focus on the nature and implementation of educational leadership strategies to influence growth in curriculum development, professional development, and spiritual encouragement within an educational team.
- ED529 Advanced Curriculum Design** **3 credits**  
 This course is designed to present and evaluate models of curriculum design that will enable curriculum leaders to assist faculty in curriculum evaluation, curriculum writing, and curriculum revision. Emphasis will be placed on interaction among curriculum, integration, instruction, and assessment activities.
- ED531 Learning Disabilities** **3 credits**  
 This course will provide a brief history of the field of learning disabilities and the laws that govern testing and placement. The student will learn to identify cognitive, behavioral, and social characteristics of the learning-disabled student. Emphasis will be placed on the services, treatment intervention, and instructional approaches that can be used in the classroom.
- ED532 School Counseling Programs: Model, Development, and Management** **3 credits**  
 This course covers the development and implementation of guidance functions in the Christian school, leadership and management functions of the counselor within the administrative setting, and pupil personnel services as they relate to guidance counselor functions are included.
- ED548 Instructional Design** **3 credits**  
 This course provides an overview of the theoretical and practical framework for creating effective instruction. Topics include instructional systems, instructional outcomes, varieties of learning, designing instruction, and delivery systems for instruction. Emphasis will be on determining goals, identifying appropriate resources and strategies to reach those goals, and evaluating the ultimate achievement of the goals. In addition, student involvement in the instructional development process will be emphasized.
- ED550 Contemporary Issues in Education** **3 credits**  
 This course covers current research pertaining to issues of importance to educators and implications of these issues for the Christian school movement. Emphasis is given to societal trends, church/state issues, and Christian versus public school issues.
- ED560 Principles and Methods of Teaching and Learning** **3 credits**  
 A study of the K-12 learner characteristics, biblical concepts related to learning, and elements of effective teaching methods. Active involvement in the total teaching/learning process as instructional principles, methods and skills are enhanced for effective classroom instruction.



**ED565 Instructional Supervision 3 credits**

This course is a study of effective concepts of instructional supervision topics, including the school's supervision policy, the administrator's supervision plan, and the role of the teacher's job description, techniques of supervision, and the improvement of classroom instruction.

**ED569 Writing Practicum 1 credit**

This course is an exploration of theory, research, and practice related to the educator as an academic and professional writer. Study of the writer's craft, including issues of voice, audience, revision, conventions and style, and editing provide the main focus.

**ED575 Theory, Methodology, and Materials for Grammar and Writing across the Curriculum 3 credits**

This course is designed to enable administrators, English teachers, and content area teachers to evaluate the theories of understanding and teaching grammar and determine the teaching method that will enable them to teach grammar and its correlating writing skills successfully and to apply these concepts to content area classes. Attention will be given to the process of moving the teaching and application of writing skills across disciplines. Attention will be given to creating rubrics for the grading of student work.

**ED576 Advanced Methods of Teaching Literature 3 credits**

This course will study the approaches and methodology of teaching literature in middle, junior, and senior high schools. It will examine the theories of literary analysis, the sequencing of literary experiences, and the methods that best communicate literature to students. Practical suggestions for literature circles, unit plans, and thematic and adolescent units will be incorporated.

**ED580 Educational Administration 3 credits**

This is a study of the philosophical and practical models of leadership, management, and organization in a school setting. Various organizational forms of Christian schools will be examined with an emphasis on the administrative processes involved in each of them. The role and responsibilities of the effective school board will be analyzed.

**ED582 School Finance 3 credits**

This course is an examination of the solid financial base essential for an educational institution, including proper budgeting, financial planning, development processes, fund raising, endowments, and financial management that form the building blocks for this base. General principles for oversight and coordination of these areas will be examined.

**ED583 Public Relations and Development 3 credits**

This course examines the nature and scope of public relations and development for educational institutions, including public relations, student recruitment, development processes, fund raising, endowments, and management of these activities. General principles for oversight and coordination of these areas will be examined.

**ED584 School Law 3 credits**

This course will introduce students to a variety of legal principles. Particular consideration will be given to Christian schools, although the class will also cover legal issues involved in public education. The class will also examine school law issues from a philosophical/theoretical framework.

**ED586 Literature for Children and Adolescents 3 credits**

This course is a study of the genre found in children's and adolescent literature. The course will also cover how to match literature and readers. Graduate students will learn how to use literature circles to draw students into the joy of literature

**ED590 Readings in Education 3 credits**

This is an independent study through the use of reading, writing, and interaction with a faculty mentor. The course is developed in the areas of student interests for an agreed-upon number of credits and is open to individuals or groups.

**ED591 Capstone Project 1, 2, or 3 credits**

This is a professional contribution to the education field, usually a research project utilizing empirical methodology. It may be another type of contribution, however, with permission of the advising professor.

***Educational Ministries***

**EM200 The Church's Ministry 3 credits**

This course is a study of God's corporate purpose for and design of the Church. Special attention is given to the value and necessity of edification and outreach being accomplished through a community of saints. The Church's activity in education, worship, fellowship, evangelism, and missions is considered.

- EM201    Advanced Church's Ministry** **3 credits**  
 This course is offered in conjunction with THE Church's Ministry, a course that serves to help students understand the role of the Church in this world, one's role in the church, and how God designed the Church to function. The Advance Church's Ministry course is an opportunity for students to think seriously about potential roles as leaders in the church. Students will grow in their leadership knowledge and skills through a supervised and hands-on leadership role in the class. The primary goal will be to help students become strong shepherd leaders in their local church bodies.  
 Prerequisite: Permission of instructor
- EM302    Small Group Ministry** **3 credits**  
 This course is designed to introduce the theories, principles, practices, and place of small group process and dynamics in a ministry context. The course will establish the biblical, theological, educational, and social foundations of small group process. From this foundation, the principles and practices-including the administration, organization, and leadership thereof- of small group process in a ministry context will be examined.
- EM303    Effective Bible Teaching** **3 credits**  
 This course is designed to develop the student's ability to teach the Bible effectively. Emphasis is placed on understanding the purpose of Bible teaching and the essential factors necessary to achieve that purpose. These factors include practical guidance in the areas of writing objectives, session planning, and other teaching skills.
- EM322    Principles of Ministry Strategy** **3 credits**  
 This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objective.
- EM331    Ministry in Marriage and Motherhood** **3 credits**  
 This course teaches women how to experience the joy of the Lord as they live to their full potential as wives, mothers, and homemakers. A special emphasis will be given to developing a ministry mindset (a serving heart) in marriage and the home.
- EM332    Women in Christian Ministries** **3 credits**  
 This course is a study of the biblical role of women in ministry. It will establish a theological foundation and facilitate the creation of personal philosophy of women in vocational ministry. The course will include both theoretical and practical components, along with an overview of ministry opportunities available to women.
- EM334    Ministry Communication for Women** **3 credits**  
 This course will develop a student's ability to communicate effectively in various women's ministry settings. Key areas of emphasis are Bible teaching, discipleship, small group facilitation, and presentation skills. Students will have opportunities to practice communication in several of these areas.
- EM336    Women Counseling Women** **3 credits**  
 This course is designed to develop the student's ability to provide biblical counsel relevant to issues facing women today. The student will assess cultural influences versus biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one's spiritual heart condition influences one's ability to counsel and to be counseled. This course is also listed as PS304.
- EM340    Introduction to Accelerated Learning** **3 credits**  
 This course is primarily about learning how to learn most effectively. The student will utilize the wilderness as a medium for "in-process learning." The course introduces dynamic tools for taking control of one's life-long learning experience. Emphasis will be placed on the development of skills for experiential learning, problem solving, communication, and collaboration.
- EM350    Wilderness Ministry Leadership** **3 credits**  
 This course is a practical, hands-on learning experience conducted in a wilderness environment. Students develop a philosophy and practice for conducting wilderness ministry. An emphasis is placed upon instructional methodologies, logistics, and technical skill necessary to facilitate a wilderness learning experience for others. Prerequisite: EM340
- EM412    Family Life of the Ministry Leader** **3 credits**  
 This course teaches that a ministry leader must first exercise that leadership at home. This course is designed to lead students in a consideration of biblical principles concerning the family, especially as it relates to God's expectations for the ministry leader. Students will be helped in formulating approaches for carrying out their own responsibilities and for helping others understand and pursue godly relationships in their homes.

**EM413 Foundations of Ministry Leadership 3 credits**

This course teaches that there is a great deal of profitable theory related to leadership. Leading a group of God's people toward the accomplishment of the mission He has given them requires a clear understanding of principles of spiritual leadership. This course will take students into an exploration of the practicalities of administration and management surrounded by and built on the foundation of an understanding of biblical servant/shepherd leadership.

**EM415 Developing Dynamic Teams 3 credits**

Organizations are increasingly realizing the need for a team orientation yet, despite the rhetoric, there remain significant cultural impediments to team development and maintenance. This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams of employees and volunteers for maximum effectiveness.

**EM421 Educational Ministry of the Church 3 credits**

This course studies the practical leadership of the educational agencies available in a local church, including philosophy, background, objectives, personnel, preparation, and evaluation techniques of local church educational agencies.

**EM430 Campus Leadership Seminar 3 credits**

This three-credit course is designed for leadership-driven students to develop a personal and biblical leadership philosophy and practice, while utilizing and sharpening basic competencies necessary for effective leadership. It will require hands-on involvement in leadership opportunities, as well as providing a variety of leadership development experiences. This is a year-long course with limited enrollment since each student must meet certain prerequisites and personalized attention to each student is required.

**EM480 Educational Ministry Apprenticeship 3 credits**

This course is a six-week summer local church apprenticeship with a Christian education emphasis. A student will be placed under a Christian education director, youth director, or pastor for instruction and training. Apprenticeships in special kinds of work may be arranged in some cases. Open to students who have completed their junior year. Consult with department chair early in junior year.

**EM490 Independent Study in Local Church Education 1, 2, or 3 credits**

This course allows the student to study areas of personal interest not covered in other courses in local church education. The student will be working closely with the instructor. The course stresses the need for creative, high quality work. Prerequisite: Permission of instructor

**EM507 Spiritual Formation in the Context of Community 3 credits**

This course is designed to equip the student in the use of spiritual disciplines in their pursuit of Christ-likeness. Spiritual disciplines are tools employed by us to allow our spirit to work in tandem with the Holy Spirit producing lives characterized by Christ-likeness. The disciplines of Bible intake, journaling, and solitude within the context of our online community will aid us in a moment connection with God.

**EM508 An Interpretive Study of Biblical Discipleship 3 credits**

This course is an exploration of key New Testament passages important to biblical interpretation of spiritual development and of the practice of making disciples. Focus will be given to the discipling ministry of Christ and of the early church as displayed in the Gospels and in the Acts of the Apostles. Focus will also be given to the process of spiritual development as discussed in the New Testament epistles.

**English**

**EN095 English Fundamentals 3 credits**

This course is designed to enable the student to communicate clearly and effectively in written communication and in spoken word. Its emphasis is on study skills, fundamental grammar skills, and writing skills needed for success in university. Not a university level course.

**EN103 Honors English Composition 3 credits**

This course in written communication skills is for students who have attained high scores on the SAT Verbal, SAT Writing, or ACT English. It is designed to engage the student in reading and thinking critically and to enable the student to communicate clearly and effectively in writing. Emphasis is on rhetorical strategies in varied modes and the procedure for researching and writing longer papers.

**EN105 Expository Writing 3 credits**

This course will include a thorough presentation of the academic writing skills necessary for college and one's profession/ministry. Students will learn to write expository and argumentative essays that are free of errors which obstruct reader comprehension. Research and application of material will be a focus of this course.

- EN106 Rhetorical Grammar and Writing** **3 credits**  
 This basic grammar course deals with the foundational concepts which build the strongest clarity in writing. It includes the functions of the parts of speech, sentence structure, phrases, punctuation, and common errors and differences of standard and nonstandard English. This study in grammar and writing will enable writers, speakers, and teachers to make application of grammar skills to their verbal and written work.
- EN107 Academic Writing** **3 credits**  
 This course is an intense, thorough presentation of the academic writing skills necessary for college and one's teaching profession/ministry. Students will learn to write expository, argumentative, and persuasive essays that are free of errors which obstruct reader comprehension. Research and the use of quality sources will be a focus of this course.
- EN121 Academic and Researched Writing** **3 credits**  
 This course is designed to enable the student to communicate clearly and effectively in written and spoken word. Emphasis is on academic writing style, employing rhetorical strategies, and the processes for researching and writing.
- EN122 Writing Across the Disciplines** **3 credits**  
 This writing course presents an overview of reading, discussion, and writing throughout various academic disciplines. The coursework seeks to strengthen reading and writing skills and establishes connections among biblical studies, psychology, literature, and other areas of the humanities.
- EN234 Creative Writing** **3 credits**  
 This course provides a cursory study of rhetorical techniques and application of principles for writing effectively in a variety of genres that include poetry, short story non-fiction, and plays. Prerequisites: EN103, EN105 or EN107
- EN301 Contemporary Christian Writing** **3 credits**  
 This is a survey course considering the context and works of prominent Christian writers of the 20th and 21st centuries who have explored their faith in essay, allegory, biography and the novel. This is a writing course that requires critical thinking through reading and discussion and requires writing about and imitating various models from the writers studied. Prerequisites: EN103, EN105, or EN107
- EN302 Creative Non-Fiction Writing** **3 credits**  
 This writing course emphasizes skill development as students analyze, write, and edit creative nonfiction prose in its various subgenres. The course employs a workshop atmosphere emphasizing content, structure, and style in student writing. Students will also examine and discuss professional models to trace this genre's roots in memoir, literary journalism, and the personal essay. Prerequisite: EN103, EN105 or EN107
- EN313 Business Communication** **3 credits**  
 This course will introduce the student to informal and formal forms of communication along with a concise and clear language structure used in most organizations. The student will be introduced to various forms of communication, such as emails, blogs, content management, formal letters, memos and agendas.
- EN330 Structural English Grammar/Linguistics** **3 credits**  
 This advanced course studies the philosophy, systems, and patterns by which words work together to form sentences. It includes the functions of verbal and other phrases, coordinate and subordinate clauses, and sentences well as diagramming. This study in grammar theory will enable writers, linguists, and teachers to make application of grammar skills to their work. Prerequisite: a basic understanding of elemental English grammar.
- EN336 Introduction to Journalism** **3 credits**  
 This course covers the fundamental principles of interviewing, reporting, editing, and presenting material for newspapers, magazines, journals, and other media publications. Writing of news stories, feature articles, reviews, and editorials will be part of the writing component. Layout and graphic appeal will be covered in the newspaper section of study. Practical skills and organization of a writing staff will comprise the third component of the course.
- EN340 Academic Writing Practicum** **1 credit**  
 This course provides writing students or English education students observation and practical experiences in their chosen area of study. Students will work under a faculty mentor for the purpose of assisting in professional development.
- EN345 Communications Writing Practicum** **1 credit**  
 This course provides the student with practical communications experience in writing a Clarks Summit University venue. The student will work under a faculty mentor and participate in the various phases of communications writing and editing. Prerequisite: Permission of instructor and advisor

**EN401 Fiction Writing 3 credits**

This course will give the student further opportunities to develop the fundamentals of structure, description, characterization, point of view, dialogue, and plot in the area of fiction writing. Focus will be on writing short stories. Models will be examined and discussed from secular and Christian sources in order to trace the development of shorter fiction. Addressing the needs and formulas of potential publishers will be a culminating activity of the course. Prerequisite: EN103, EN105 or EN107 and EN234

**EN406 Advanced Expository and Criticism 3 credits**

This course emphasizes development of a mature, professional style in expository writing by study of stylistic and analytical principles underlying effective, stimulating prose and by writing major papers. Careful attention will be given to principles of criticism and analysis. Prerequisite: EN103, EN105 or EN107

**EN480 Independent Study in English 1, 2, or 3 credit(s)**

This course of independent study is open to students interested in areas not covered by current course offering, providing an opportunity for a student to work closely with a professor in the choosing, design, development, and completion of a project. Prerequisite: Permission of instructor and approval of department chair

**EN490 Independent Study in Journalism 1, 2, or 3 credit(s)**

This course of independent study is open to students who wish to pursue research and writing that would enhance journalism skills. Prerequisite: EN336, permission of instructor, and approval of department chair

**EN507 Advanced Exposition and Criticism 3 credits**

This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.

**EN511 Academic and Professional Writing 3 credits**

This course is an advanced study of the writing of papers for academic and professional discourse. The student will have the opportunity to practice and master a systematic procedure for effectively organizing and writing graduate-level papers of all kinds: research, essays, critiques, and other papers required of students in a variety of disciplines. This is a writing intensive course.

**EN521 Creative Writing 3 credits**

This course is an examination of the genres subsumed under the title Creative Writing, the writing and marketing of such works. Through the close reading of current professional creative writing, the writing of short pieces of poetry, fiction and nonfiction, and an exploration of the marketing process, the student will participate in the business of creative writing.

**EN531 Writing Fiction 3 credits**

The student will read, write, and critique fiction with emphasis on the many skills necessary to write good fiction: point of view, plot, characterization, dialogue, setting, imagery, and revision. The student will write a variety of short fiction works with a final piece (selection of short stories or a significant portion of a novel prepared for submission to a publication.

**EN535 Nonfiction: Writing to Inspire 3 credits**

Students will learn how to write articles for magazines, newspapers, newsletters, and e-zines as well as learn how to write books designed to encourage, inspire and inform the reader. Students will analyze the current inspirational market for style, substance, and presentation, learn how to do basic Bible study and application, and will also learn how to develop ideas into personal, marketable essays. The student will submit work for publication as the capstone project.

**EN541 Twentieth-Century Christian Writers 3 credits**

This course is a survey of some of the key Twentieth-Century Christian writers with attention paid to their place in church and world history, their motivation and impact on the world, and why and how their legacy continues to impact writers today. A primary objective of this course is for the student to learn from those who continue to impact the world through their writing. This is a writing intensive course.

### **Economics**

**ES301 Economic Concepts 3 credits**

This course constitutes an inductive exploration of fundamental economic concepts through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar economic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of economic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently.



## *Evangelism*

### **EV220 World Religions 3 credits**

This is a survey of the history, doctrine, and philosophy of major non-Christian belief systems. The presentation of the gospel to meet the unique needs of each group will be emphasized. An analysis of each belief system in reference to its cultural, political, and geographical setting is developed during the semester. The student will have an understanding of the world religions studies and be able to analyze other religious systems in a systematic manner. Also, appropriate evangelistic methods for each religion/worldview will be considered.

### **EV312 Church Evangelism Strategies 3 credits**

This course is designed to introduce the student to a variety of options open to them for local church evangelism. Strategies will be analyzed with regard to their effectiveness with different cultural groups and with regard to their contemporary relevance. Stress will also be placed on presenting the gospel accurately and clearly.

### **EV490 Independent Study in Evangelism 1, 2, or 3 credits**

This course is designed to help the student study areas of evangelism not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

### **EV520 Personal Evangelism in a Postmodern Era 3 credits**

This course will equip the student in doing personal evangelism in light of the rise of postmodernism in Western culture. The culture will be examined for the purposes of communicating to it the transcultural truth of the gospel of Christ. The study will ground personal evangelism upon biblical theology. Discussion will be given to various ways of presenting the gospel in the postmodern era in various cultural settings.

## *Geography*

### **GE402 World Geography 2 credits**

This course is designed to provide the student with the general knowledge base necessary for teaching geography in the elementary school. It emphasizes an overview of world geography, focusing upon political, physical, cultural, and economic geography. (Taught only in Winterim)

### **GE502 World Geography 2 credits**

This course is designed to provide the student with the general knowledge base necessary for the teaching of geography in the elementary or secondary school. It emphasizes an overview of world geography, focusing upon political, physical, natural, and economic geography. (Taught only in Winterim.)

## *History*

### **HI110 Western Civilization Overview 3 credits**

This course introduces the student to the seminal events, ideas, thinkers and works of our Western Civilization. The primary means of our investigation will be direct interaction with poetic, philosophic and historical texts in the light of divine revelation granted us in Scripture. Underlying ideas, which influence deeds, will be our focus as we examine the flow of history and thought from the first civilizations to the present century.

### **HI111 Western Civilization and Thought I 3 credits**

This course introduces the student to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will be direct interaction with poetic, philosophic, and historical texts in the light of divine revelation granted in Scripture. Underlying ideas, which influence deeds, will be the focus in the examination of the flow of history and thought from the creation account in Genesis through the Greco-Roman World to the beginning of the Modern Era (approximately 1600).

### **HI112 Western Civilization and Thought II 3 credits**

This course is an introduction to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will consist of sustained interaction with primary texts in the light of divine revelation granted in Scripture. Ideas which influence deeds will be our focus as we examine our Western heritage from A.D. 1500 to our present century.

### **HI204 Introduction to African History 3 credits**

This course is a basic survey of the continent of Africa, noting the influence of religion, geography, Colonialism, and other cultural features on the various people groups. Attention is also given to contemporary challenges facing the nations of the continent.

### **HI205 American History I 3 credits**

This course is a survey of United States history from pre-Colonial times through the Reconstruction Era of 1877. Special attention is focused on the social, intellectual, and cultural threads of American history.

**HI206 American History II 3 credits**

This course is a survey of United States history from the end of the Reconstruction Era (1877) to the present. Attention is focused on the social, intellectual, and cultural threads of the American history.

**HI302 American Regime 3 credits**

This course offers an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution, the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently. (Also labeled PS302)

**HI305 Philosophy of History 3 credits**

This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion and study of history. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently. (Also numbers PH305)

**HI341 History of the Church 3 credits**

This course is a study of the origin of the Church as recorded in the book of Acts, followed by a study of the Apostolic, Ante-Nicene, and Post-Nicene periods of the growth and development of the Church, traced through the Middle Ages and Reformation period to the rise of modern denominations.

**HI401 Politics and the Christian Worldview 3 credits**

This course constitutes an inductive exploration of politics and society through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar political texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political and sociological thought. In this regard, particular attention will be paid to the study of how political systems and governments emerge, how they maintain themselves (both internally and with respect to foreign powers), and how they deal with questions of injustice leading to reform or revolution. (Also labeled PO401)

**HI490 Independent Study in History 1, 2, or 3 credits**

This course is open to students interested in reading in areas not covered by current course offerings. Areas of concentration and other details are worked out between the student and the instructor. Prerequisite: Permission of instructor

***Health and Human Performance***

**HP101 Living Well 1 credit**

This course is designed to provide students with a better understanding of the mechanics and components of fitness and wellness as it relates to the biblical principle of body stewardship. The intent of this course is to help each student realize and practice the value and role of wellness on a philosophical, physiological, psychological and personal level.

**HP102 Outdoor Living Skills 1 credit**

This course is designed to help students become actively involved in outdoor pursuits and to braid those pursuits together with the governing values and purpose in their lives. The focus is not to add something new to busy students' lives, but to assist in integrating ministry passion, fitness activity, and outdoor pursuits. Success in this course will result in students who are involved in moving people toward godliness while establishing quality fitness habits, all in the context of enjoyable outdoor activities.

**HP115 Movement Education 1 credit**

This course is designed to help the student acquire basic movement concepts and skills (body, space, effort, relationship) for leading physically, active and healthy lives. A wealth of developmentally appropriate movement education activities will be presented.

- HP202 Foundations of Health and Physical Education** **3 credits**  
 This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. The students are introduced to the vast interrelationships of physical education and health, fitness, recreation, dance, and other sub-disciplines of the HPERD alliance. Special attention will be given to related history, philosophy, professional organizations, and publications, as well as organizational and administrative problems, duties, and issues related to health and physical education.
- HP203 Coaching Techniques** **3 credits**  
 This course is designed to provide the student with an overview of the philosophy, psychology, organization, general responsibilities, and methodology of an athletic coach. Class content and assignments will involve theory as well as practice.
- HP204 Team Sports** **3 credits**  
 This course is designed to aid the (pre-service health and physical education K-12 teacher) in developing knowledge, skill and strategies for a variety of team sports. The following sports will be addressed: soccer, volleyball, basketball, baseball/softball, and street hockey.
- HP206 Personal and Community Health** **3 credits**  
 This course is designed to help individuals incorporate and integrate the themes of health, wellness, and disease prevention into everyday life. The student is challenged to examine their lifestyle choices and behaviors so as to positively and favorably affect their health and wellbeing now and in the future. Topics will include, yet not be limited to, consumer health, family and social health, environmental health, nutrition, weight management, mental and emotional health, communicable and chronic diseases, and substance use/abuse.
- HP301 Individual, Dual, and Rhythmic Sports** **3 credits**  
 This course is designed to aid the pre-service teacher to develop both knowledge and skill in a variety of sport activities such as badminton, racquetball, golf, tennis, tumbling, and rhythmic activities. Attention will be given to skill proficiency and assessment as well as rules, scoring, terminology, strategy, safety, and etiquette. Prerequisite: Permission of instructor
- HP302 Adaptive Physical Education** **3 credits**  
 This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special considerations in an Adapted Physical Education program. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed for inclusion in an Adapted Physical Education setting. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Also listed as ED318
- HP303 Care and Prevention of Athletic Injuries** **3 credits**  
 This course serves as an introduction to prevention, evaluation, care, and rehabilitation of sport-related injuries. Conditioning, training programs, nutrition, taping, and care of common injuries are analyzed and synthesized.
- HP305 Kinesiology** **3 credits**  
 This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and laws of nature as they relate to movement will be discussed. Prerequisites: SC206 or permission of instructor
- HP306 Exercise Physiology** **3 credits**  
 This course will study the body's responses and adaptations to exercise. Consideration will be given to body tissues and functions in relation to various methodologies, conditions and age groups.
- HP308 Motor Learning and Skill Analysis** **2 credits**  
 This course is designed to help students understand how humans learn to move and how motor learning and movement are influenced and affected by the life span developmental processes. Particular emphasis is placed on critical element motor skill proficiency and assessment with appropriate sequential progressions for achievement in motor learning experiences. Prerequisite: permission of instructor
- HP310 First Aid, CPR, and Aquatics** **0 credit**  
 In this course, each student must successfully complete three competencies: a basic first aid/first responder's course, CPR for adult and child, and an aquatics class covering the basic strokes, progressions, aquatic activities, and water safety testing which will be administered to health and physical education majors during the school year.



**HP313/314/315 Sports Skills Proficiency and Assessment Exam 0 credit**

This course requires each student to demonstrate adequate proficiency and demonstrated ability to assess each of the movement and sports skills covered in HP301 Individual, Dual, and Rhythmic Sports, and HP308 Motor Learning and Skill Analysis classes. The instructor will verify the proficiency and assessment of the student in each movement and sports skills.

**HP316 First Aid and CPR 0 credit**

This course requires each student to successfully complete two competencies: a basic first aid/first responder's course and a CPR for adult, child, and infant. This training is required for all Sport & Health Science majors.

**HP320 HPE 4 ME 0 credit**

This course is designed as a practicum for HPE majors to plan and teach lessons for home-schooled students in K-12th grades. Students learn how to prepare educationally sound lessons, effectively manage school-age students and appropriately assess student and teacher performance.

**HP401 Assessment in Health & Physical Education 2 credits**

This course is designed to assist the student in developing an understanding of assessment including testing, measurement, and evaluation issues in the field of health and physical education. Included will be knowledge and practical application of assessment goals, test selection and usage, statistical techniques/analysis and developmental/administration of testing processes within relevant areas of study.

**HP403 Senior Health & Physical Education Seminar 1 credit**

This course is designed to enhance the student's knowledge of and ability to participate in student teaching and future teaching in the areas of K-12 Health and Physical Education. The seminar involves reading and discussions dealing with current health and physical education issues. Attention will also be given to integration of Christian worldview.

**HP405 Health Education Concepts and Strategies 3 credits**

This course provides an overview of the teacher's role in comprehensive school health education including an introduction to the health status of youth, at-risk students, components of the coordinated school health program, National Health Education Standards, and Pennsylvania General Standards. Information is provided on school health services, a healthful and safe school environment, the comprehensive school health education curriculum, instructional strategies, and assessment. An important focus of this course is on the skills needed to teach health in a new and different way. Also listed as ED425. Prerequisites: HP206 or permission of instructor and admission to the School of Education.

**HP419 Methods of Physical Education 3 credits**

This course is designed to help students understand and demonstrate the various dimensions of effective teaching in K-12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE and PA standards. Particular attention will be given to managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, lesson planning and other effective teaching strategies and programming issues. Also listed as ED419. Prerequisites: HP301, and admission to the School of Education.

**HP422 Exercise and Nutrition 3 credits**

This course seeks to investigate the foundational content areas of exercise and nutrition and help the student apply them in the realms of sports and performance. Areas of healthy living are explored both individually and in interactive formats to provide students with both general application tools as well as personal feedback.

**Health Science**

**HS201 Health Science Observation I 1 credit**

This course is designed to introduce the student to the professional health care fields of Athletic Training, and/or Physical or Occupational Therapy. In the course, students will have the opportunity to do hands on health care professional observations, and begin to develop a foundational knowledge about their chosen health care career interest.

**HS202 Health Science Observation II 1 credit**

This course is designed to introduce the students to the professional health care fields of Athletic Training, Physical Therapy and other related fields. It is purposely designed as a continuation of the HS 201 course. In the course, students will have the opportunity to do hands on health care professional observations, and begin to develop a foundational knowledge about their chosen health care career interest.

**HS301 Health Science Practicum I 2 credits**

This course is designed to help the student to continue to grow in their understanding of the professional health care fields of Athletic Training, Physical Therapy, and other related fields. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of relevant sports and exercise nutritional principles and issues.

**HS302 Health Science Practicum II 2 credits**

This course is designed to help the student to continue to grow in their understanding of the professional health care fields of Athletic Training, Physical Therapy and other related fields. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of the field and career of Physical Therapy.

**HS401 Health Science Application I 2 credits**

This course is designed to help the student to continue to grow in their understanding of the professional health care fields of Athletic Training, Physical Therapy and other related fields. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of the clinical orthopedic assessment processes used daily in the professions of Athletic Training, Physical Therapy and related fields.

**HS402 Health Science Application II 2 credits**

This course is designed to help the student to continue to grow in their understanding of the professional health care fields of Athletic Training, Physical Therapy and other related fields. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of the clinical orthopedic assessment processes used daily in the professions of Athletic Training, Physical Therapy and related fields.

**Language**

**LA301/302 Greek I and II 4 credits**

These courses are designed to begin teaching the fundamentals of biblical (koine) Greek to students desiring to be able to read from the Greek New Testament. Prerequisite for LA302: LA301

**LA401 Greek III 3 credits**

This course will build upon the skills developed in LA301 and LA302. Students will be introduced to Greek syntax and will expand their Greek vocabulary. Passages from the New Testament will be used to increase students' translation and parsing speed. Prerequisite: LA302

**LA402 New Testament Greek Exegesis 3 credits**

This course builds upon the skills developed from LA301, LA302, and LA401 as students translate, parse, and exegete their way through the New Testament. Word study tools will be employed as students complete an exegetical paper of a passage from the New Testament. This course is designed to prepare students for Greek on a seminary level or for the entry-level pastorate. Prerequisite: LA401

**LA490 Independent Study in New Testament Greek 1, 2, or 3 credits**

This course is an independent study in New Testament Greek designed to give the student practice in translation, parsing, syntax, and exegesis. Paper required. Prerequisite: LA401

**Literature**

**LI201C World Literature I 3 credits**

This course presents a chronological study of great literary works of Western culture from the ancient classics through the Renaissance. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. It will include analysis of literary techniques, themes, and literary genre presented by great authors. Prerequisite: EN103, EN105, or LI210

**LI202B World Literature II 3 credits**

This course includes the study of great masterpieces of world literature from the seventeenth century through the Post-modern period. It examines literary approaches included within Neoclassicism, Romanticism, Realism, Naturalism, Modernism, and Post-modernism. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

- LI203 Survey of Biblical Themes in Literature 3 credits**  
 This course is designed to trace biblical themes, motifs, and allusions in the literature of western civilization as they emerged after the Reformation. Specific attention will be given to the authors whose works reflect themes found in Scripture regarding the fall, salvation, and sanctification of man. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210
- LI204 Introduction to Poetry 3 credits**  
 This course is an introduction to the language and craft of the poet. It will examine the ability of poetry to appeal to the reader's intelligence, imagination, and senses. This writing-intensive course will help students look at a poem closely, offer vocabulary to express what poems means, and provides students with opportunities for critical analysis and creative expression. Prerequisite: EN103, EN105, or LI210
- LI210 Writing about Literature 3 credits**  
 This course provides an introductory study in reading literature and writing about literature. It introduces students to the genres of fiction, drama, and poetry. By studying important works by writers of various backgrounds, students gain experience reading, analyzing, and interpreting literature. This course establishes connections between literature and other areas of arts and communications. Prerequisite: EN107
- LI211A British Literature I 3 credits**  
 This course presents a chronological survey of literature and primary sources presented through the historical contexts of Medieval England through the Restoration and early eighteenth-century periods. This course will enable students to examine and evaluate the historical and contemporary significance of the major works of each era. This is a writing-intensive course that requires reading, discussion, and critical thinking. The influence of British literature upon Modern thought will be explored. Prerequisite: EN103, EN105, or LI210
- LI212A British Literature II 3 credits**  
 This course presents a chronological survey of nineteenth-century through mid/late twentieth-century British literature emphasizing the cultural values, moral standards, and philosophies of life during the Romantic, Victorian, and Modern periods of history and, therefore, of literary and cultural development. Examination and evaluation of literary criticism for works and genres of these eras will be explored. The writing component will deal with literary analysis and criticism of works studied. Prerequisite: EN103, EN105, or LI210
- LI221C American Literature I 3 credits**  
 This course provides a chronological, historically relevant, thematic study of the social, political, philosophical, and religious ideas that sparked the poetic imagination of the early American writer. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. It reviews the development of American thought as it is revealed in the great works of American literature from the Puritan period to the Civil War (1600–1850). Prerequisite: EN103, EN105, or LI210
- LI222C American Literature II 3 credits**  
 This course provides a thematic survey of the three major literary movements that have occurred since the Civil War: Realism, Modernism, and Postmodernism. This is a writing-intensive course that requires reading, discussion, and critical thinking. The development of American thought as it is revealed in the great works of American literature from the Civil War to the present will be reviewed. Readings will center on primary works, and writings will predominantly consist of literary analysis. Prerequisite: EN103, EN105, or LI210
- LI303 Studies in Dramatic Literature 3 credits**  
 This course traces the development of dramatic literature from the classical Greek period through contemporary times. This reading-intensive course requires discussion, writing, and project work. Prerequisite: EN103, EN105, or LI210
- LI304 The Short Story 3 credits**  
 This course is designed to study the characteristics and influence of the short story as a modern literary genre. The emphasis will be on the five elements: conflict, plot, characterization, theme, and symbolism/irony. Modern short stories will be studied, and the historical development of this genre in America and Europe will be traced. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210
- LI309 Children's Literature 3 credits**  
 This course is designed to acquaint prospective teachers, potential writers, and students of literature PreK-4th grade with the classic and current literature appropriate for children. This course is designed to cover the various genre found within children's literature as well as the criteria used to determine the quality of the texts.

- LI331 Selected Works of Shakespeare 3 credits**  
 This writing-intensive course will emphasize the interpretation of Shakespeare's plays content, style, and characterization. Writings will consist predominantly of literary analysis. The course will seek to help the student develop an understanding of the themes and applications of these classics. Prerequisite: EN103, EN105, or LI210
- LI341 Foundations of Literary Criticism 3 credits**  
 This course in literary criticism deals with the philosophy, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, and cultural/historical contexts in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined, and several stellar literary texts will be evaluated. Prerequisite: EN103, EN105, or LI210
- LI401 Themes in Adolescent Literature and Film 3 credits**  
 This reading-intensive course is designed to acquaint prospective teachers of English, potential writers, and others who work with youth with the classic and current film of literature appropriate for the needs and capabilities of junior and early high school students. This course is designed to trace the literary themes of books written for and about adolescents. Prerequisite: EN103, EN105, or LI210
- LI402 Studies in the Novel 3 credits**  
 This course traces the development of the novel as a literary genre from its 17th–18th-century inception to the present. This reading-intensive course will track the changes in the areas of plot structure, characterization, and ethical appeal. The position of the novel in literary tradition, the purpose of the novel as a genre, and the power of the novel form will be discussed. Prerequisite: EN103, EN105, or LI210
- LI490 Independent Study in Literature 1, 2, or 3 credits**  
 This course is a program of independent study open to students interested in areas not covered by current course offerings. Areas of concentration and other details may be worked out between the student and the instructor. Prerequisite: Permission of instructor and the department chair
- LI495 Seminar for Academic Assistant in Literature 3 credits**  
 This seminar will provide qualified candidates an opportunity to work closely with a mentoring professor in the field of the student's study.
- LI510 Puritan Writings of American Authors 3 credits**  
 This course will trace the writings of American Puritans in sermon, poetry, devotional, and treatise. Its focus will be to seek out the personal stance of these authors (Bradford, Winthrop, Bradstreet, Taylor, I. Mather, C. Mather, Williams Edwards, and Brainard) on God and man's relationships to Him. It is designed to seek out the paradoxes, pains, and praises of the spiritual life as recorded in their writings. How their writings influenced American thought will provide the class's culminating discussion.
- LI512 Principles of Literary Criticism 3 credits**  
 This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/ historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.
- LI513 Biblical Themes in British Literature 3 credits**  
 This course traces the biblical themes of sin, salvation, and sanctification as found in British literature of the Elizabethan, Puritan, and Metaphysical ages. It is designed to study the major devotional statements of pivotal authors of these periods.
- LI515 Studies in American Romanticism and Transcendentalism 3 credits**  
 This course traces the development of the literature of American Romanticism and Transcendentalism and seeks to acquaint students primarily with the essays, short stories and novels within this period. An important focus of this class will be an exploration of how these essays, short stories and novels were shaped by the social, cultural, and historical forces characterizing the literary periods associated with them. We will focus on examining the interaction between the literature and history, seeing how authors have responded to important historical events and how they have contributed to mayor social movements.
- LI517 Narrative Genre 3 credits**  
 This course explores the history and structure of the main genres of narrative literature: the novel, the short story, the poem, and the play. It seeks out historical context, structure, rhetorical strategy, grammar, and thematic intent found in selections from each genre.

**LI518 Dramatic Genre 3 credits**

This course explores the history and structure of main genres of dramatic literature: tragic plays, comedic plays, and dramatic poetry. It seeks out historical context, structure, rhetorical strategy, and thematic intent found in the selections from each type of dramatic literature.

**LI520 Readings in American Realism and Naturalism 3 credits**

This course traces the development of the literature of American Realism and Naturalism and seeks to acquaint students primarily with short stories and novels within this period. An important focus of this class will be an exploration of how these short stories and novels were shaped by the social, cultural, and historical forces characterizing the literary periods associated with them. We will focus on examining the interaction between the literature and history, seeing how authors have responded to important historical events and how they have contributed to major social movements.

**LI522 Studies in Adolescent Literature and Film 3 credits**

This course for adults provides a study in current trends in adolescent literature, historical literature, and fantasy literature. It is designed to examine the issues presented and the world/life view purported in the burgeoning field of adolescent literature (and film).

**LI525 Readings in Modern American Thought 3 credits**

This readings course is designed to study works of American literature that have influence post 1950. This course will review poetry, short stories, plays, and/or novels that contribute to American thought.

**LI530 The American Novel 3 credits**

This course traces the American novel as a literary genre from its 17-18<sup>th</sup> century inception to the present. This course will trace the changes that ensued in this literary form in the areas of plot structure, characterization, and ethical appeal. The *position* of the novel in American literary tradition, the *purpose* of the American novel as a genre, and the *power* of the novel form will be discussed.

**LI535 Thesis in American Literary Studies 3 credits**

This thesis project is designed for the student, upon advisor approval, to thoroughly study one-time arena or author pivotal to American literary thought. A thesis will be written that generates an idea or influence found in the time arena of thoughts or author's works.

**Literacy**

**LY312 Literacy Development and Instruction in Core Secondary Courses 3 credits**

A course designed to teach a secondary teacher to assist secondary students in content subject courses in reading, writing, understanding and learning content material. Students will learn how to prepare secondary students for reading, assist them through the reading of content material as well as learning how to support them in the reflection of the reading completed. Students will also learn how to use writing and technology to support the learning of content material.

**Mathematics**

**MA102 College Math I 3 credits**

This is the first course in a two-course sequence designed to develop, review, strengthen, and extend basic concepts and skills in mathematics. The course begins with an introduction to problem solving and proceeds through elementary set theory, logic, number systems and bases, an examination of the basic arithmetic operations of addition, subtraction, multiplication and division of integers and fractions, number theory, real numbers and beginning algebra. Future K-4 teachers will develop a deeper understanding of the mathematical topics they will be teaching in their own classrooms.

**MA104 College Math II 3 credits**

This is the second course in a two-course sequence. The topics covered include concepts from elementary algebra, geometry, trigonometry, and statistics. The student will demonstrate an ability to solve equations in algebra. Students will demonstrate understanding of plane and three-dimensional geometry, trigonometry of both right and non-right triangles, and of statistics through correlation and linear regression.

**MA204 Discrete Mathematics 3 credits**

This course is an introduction to discrete mathematics. The student will demonstrate an understanding of topics including but not limited to the following: counting using combinations and permutations, Pascal's Triangle, the Binomial Theorem, and elementary set theory, topics in graph theory, basic logic and mathematical reasoning. Connections with secondary school mathematics will be presented. Prerequisite: Demonstrated skills in algebra.



**MA206 Linear Algebra** **3 credits**

This course is an introduction to the basic ideas of linear algebra. The student will develop an understanding of topics including but not limited to systems of linear equations, matrices and determinants, vector spaces, linear transformations, and transformation geometry. Connections with secondary school mathematics will be presented. Use of technology will be integrated with instruction. Prerequisite: MA204 or consent of the department.

**MA112 Pre-Calculus** **3 credits**

This course is designed to prepare students for calculus. It investigates fundamentals of analytic geometry, conic sections, and functions: polynomial, rational, exponential, logarithmic, and trigonometric functions.

**MA212 Calculus I** **3 credits**

This course is an introduction to the basic concepts of calculus. The student will develop an understanding of topics such as limits, continuity, finding derivatives of functions, applications of derivatives to science, economics, and other areas. Use of technology is integrated in the instruction. Prerequisite: Demonstrated skills in algebra and trigonometry

**MA213 Calculus II** **3 credits**

A continuation and extension of the concepts studied in MA212. The student will show an understanding of topics such as techniques of integration, applications of the definite integral to geometry and physics, logarithms and exponential functions, and use of technology. Prerequisite: MA212

**MA216 Introduction to Statistics** **3 credits**

This course is an introduction to the basic concepts and methods of statistics. Students will acquire an understanding of such topics as methods of random sampling, measures of central tendency and dispersion of data, histograms, binomial and normal distributions, linear regression and correlation, confidence intervals, and hypothesis tests for means and proportions. The student will also learn how to use web based statistical calculators.

**MA303 College Geometry** **3 credits**

This course is an introduction to geometry. The student will develop an understanding of topics including but not limited to Euclidean Geometry, constructions, proof in geometry, non-Euclidean geometries and use of technology. Prerequisite: MA212 and MA204

**MA312 Calculus III** **3 credits**

This course is a continuation of MA212 and MA213. The student will develop an understanding of topics such as improper integrals, indeterminate forms, infinite series and power series, polar coordinates, three-dimensional geometry, vector-valued functions, partial derivatives, multiple integrals. Prerequisite: MA 213

**MA316 Probability and Statistics** **3 credits**

This course is an introduction to the basic concepts and methods of probability and statistics. The student will show an understanding of topics such as computing probabilities of events, probability distributions, Bayes' Theorem, measures of central tendency, linear regression and correlation. Use of technology is integrated with instruction. Prerequisite: MA312

**MA322 Number Theory** **3 credits**

This course is an introduction to number theory and mathematical thinking. The student will develop an understanding of topics including but not limited to divisibility, greatest common divisor and least common multiple, the Euclidean Algorithm, congruence's, Fundamental Theorem of Arithmetic, rational and irrational numbers, and connections with secondary mathematics. The student will also demonstrate an understanding of elementary logic, and conjecture and proof in mathematics. Connections with secondary school mathematics will be presented. Prerequisite: Declared concentration in mathematics or consent of the department.

**MA401 Introductory Analysis** **3 credits**

This course is an introduction to the basic concepts of mathematical analysis, or "why calculus works". The student will demonstrate an understanding of topics such as the structure of the real number system, proofs of various limit theorems, continuity and differentiation of functions of a real variable, the Riemann Integral, and sequences and series. Connections with secondary school mathematics will be presented. Prerequisite: MA204 and MA312 or consent of the department

**MA402 Abstract Algebra** **3 credits**

This course is an introduction to algebraic structures. The student will develop an understanding of topics such as rings, integral domains, fields, ideals, polynomials, and groups. Connections with secondary school mathematics will be presented. Prerequisites: MA204 or consent of the department

**MA404 Mathematical Seminar** **3 credits**  
This course is a capstone course for the Mathematics Education program. Topics relevant to the secondary school mathematics curriculum will be examined from an advanced point of view. Topics will be drawn from Algebra, Geometry, Calculus, Probability and Statistics, and the History of Mathematics. Prerequisite: MA217 and MA312

**MA490 Independent Study in Math** **1, 2, or 3 credits**  
This course is a semi-independent study of a topic of interest to the student which is not covered in the regular courses. Prerequisite: Senior standing and consent of the department

### *Media*

**ME210 Introduction to Digital Photography** **3 credits**  
This course provides a foundational overview of various photography functions and competencies. The course will review various avenues of subject's matter and demonstrate how to touch-up, post, publish, and potentially sell the photos online. Lastly, the course will end with an art show displaying the student's top 2-3 photos with an opportunity for the students, faculty, staff, constituents, and community to purchase them.

**ME308 Graphic Design** **3 credits**  
This course teaches the student to effectively communicate through a combination of text and images. Using the latest design software, student will learn the foundations of design, composition and layout. Disciplines covered include graphic design for web and print and digital photography and processing.

**ME311 Video Production** **3 credits**  
This course provides a comprehensive foundation to the major aspects and processes of professional digital video production including pre-production, producing, directing, camera, lighting and sound recording.

**ME322 Digital Post-Production** **3 credits**  
This course allows students to learn non-linear digital video and multimedia post-production techniques and workflow. Areas covered include Video editing, Motion graphics, Sound mixing, file management and encoding for web delivery.

**ME341 Media Practicum I** **1 credit**  
This course provides the student with practical, hands-on experience in media production. Specific details of the practicum will be determined based on the student's experiences and educational needs.

**ME342 Media Practicum II** **1 credit**  
This course provides the student with advanced practical, hands-on experience in media production. Specific details of the practicum will be determined based on the student's experiences and educational needs.

**ME414 Social Media Content Creation** **3 credits**  
This course will enable students to explore the social media landscape and create engaging, thought-provoking content, utilizing Instagram Vine, You Tube, Vimeo, and other platforms.

**ME412 Live-Presentation Technology** **3 credits**  
This course covers the latest trends and processes in stage presentation for churches, conferences, education and music venues. This is a hands-on course that covers stage lighting, sound reinforcement, video projection, multi-camera video support and tech booth operation.

**ME421 Scriptwriting** **3 credits**  
This course explores the screen writers craft including story, character development, writing dialogue, the draft process, treatment and proposals. Scriptwriting for film, television, documentary, commercials, and playwriting will be covered.

### *Missions*

**MI240 Understanding Islam** **2 credits**  
This introductory course is designed to provide the basic information about Islam. It will cover Islamic beliefs and practices, social and political issues as set forth in the Qur'an, and the saying of the prophet Muhammad Hadith.

**MI301 Missionary Anthropology** **3 credits**  
A study of culture, customs, moral codes, social institutions, languages, arts, religions, and industries of the world's peoples in order to give the student a better understanding (or an attraction for) along with skills and abilities to reach the people with whom he/she will labor.

**MI302 Cross-Cultural Communication** **3 credits**  
This course is a study of positives and perplexities encountered during spoken and written communication where cultural and/or linguistic boundaries must be crossed.

**MI306 The Dynamics of Discipleship 3 credits**

This course teaches that at the core of ministry leadership is the business of shepherding individuals toward God, helping them grow in their faith, and mobilizing them as productive parts of the body of Christ. This course is designed to introduce students to concepts of spiritual development, a biblical understanding of what it takes to be a shepherd, and approaches for growing people of various age groups through each stage of growth.

**MI311 Intercultural Ministry Philosophy 3 credits**

This course is designed to help students to establish a biblical foundational philosophy for ministering in intercultural environments and to introduce students to basic skills and competencies necessary for effective ministry in any culture. Emphasis is placed on understanding non-negotiable biblical principles, exploration of characteristics unique to intercultural and cross-cultural communities, and applying ministry principles to the specific needs of individuals across the globe.

**MI315 Cultural Anthropology 3 credits**

This course is a study of culture, customs, moral codes, social institutions, languages, arts, religions and industries of world's people in order to give the student a better understanding of the social science of Anthropology along with skills and abilities to reach the people with whom he/she will labor.

**MI321 Intercultural Communication 3 credits**

This course is designed to develop the student's understanding of what culture is, how cultures communicate, increase sensitivity to and understanding of intercultural differences and similarities so that this awareness can lead to effective communication by helping the student build an effective approach to communicating effectively in intercultural settings, including those where language barriers may exist. A focus is placed on the many elements and processes involved in the sending and receiving of messages within intercultural contexts.

**MI401 Church Planting and Development 3 credits**

A study of reaching people and building the local church both stateside and cross-culturally is considered. This will start with the need to plant churches and that which is necessary to have a developing/expanding church. Biblical principles, theories, methods, and philosophies is discussed along with the giving of real-life illustrations. The intent of the course is to be extremely practical so that the student will be prepared to start a church.

**MI402 Missions Seminar 3 credits**

This course examines the personal journey an individual must take in their initial preparation for vocational cross-cultural mission. This includes the 'calling' of the individual as well as the community that will stand with them. In addition, this class will focus on a number of practical issues such as church relations, financial issue, partnerships (local and international) and best practice methodologies. This class is designed to complement the student's subsequent on field training.

**MI411 Intercultural Evangelism 3 credits**

This course is designed to help students develop an effective practical approach to bringing the unchanging gospel to culturally diverse settings in today's world. Core gospel concepts will be reviewed along with a evaluation of methods of engagement, challenges of communication, indigenous worldviews, cultural patterns and identification of local practical needs will be explored with a view to determining the logical starting point when communicating the gospel to the target culture.

**MI475 Missionary Apprenticeship Theory 1 credit**

This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of global missions. The 15 week in-class theory course on campus is in preparation to the six-week period of continuing educational experiences (apprenticeship) on a ministry location under the mentoring supervision of an experienced missionary. This apprenticeship is required for each General Missions major after the completion of their junior year.

**MI480 Missionary Apprenticeship Program (MAP) 3 credits**

This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of global missions. The six-week period apprenticeship of continuing educational experiences will take place on a ministry location under the mentoring supervision of an experienced missionary. This apprenticeship is required for each Intercultural Studies major after the completion of their junior year. Appointment to a MAP practicum ministry location will be decided upon by the student, the professor and the student's home church.

**MI482 Short-term Ministry Apprenticeship 1, 2, or 3 credits**

This study program is structured to assist the mission minded student to integrate what he/she is learning about the Great Commission and put it into action in a cross-cultural ministry for the duration of one week to a year. This program will be accomplished under the supervision of capable missionary personnel.



**MI485 Cultural Immersion (South Africa Edition) 3 credits**

This course is structured to help the student prepare for and engage in an immersive, intercultural study abroad experience. The student will engage in an eight-week period of continuing education experiences that will be under the supervision of (a) Clarks Summit University Professor(s). This course consists of both pre- and post-trip preparation and debrief work as well.

**MI490 Independent Study in Missions 1, 2, or 3 credits**

This course is designed to help the student study areas of missions not included in other mission's courses. Areas to be studied and other details are developed between the student and the instructor. Prerequisite: Permission of instructor

**Army ROTC**

**MIL101/102 Concepts of Leadership I and II 1 credit**

Instruction focuses on providing a basic understanding of the Army and general military knowledge and skills while concentrating on leadership skills and civic responsibilities important to everyone. Classes are one hour a week.

**MIL111L/112L, 131L/132L Leadership Application Laboratory 0 credit**

This class focuses on hands-on application and reinforcement of classroom instruction as well as teaching weapons, first aid, land navigation, and tactical leadership. This class meets at various locations in the Scranton area for two hours each week, is highly encouraged for students in the basic course, and is required for students in the advanced course.

**MIL138 Physical Fitness Training 1 credit**

U.S. Army Master Fitness trainers supervise a comprehensive fitness program based on the latest military fitness techniques and principles. The classes are one hour in duration.

**MIL201/202 Dynamics of Leadership I and II 2 credits**

Instruction is designed to familiarize students with basic military leadership at the junior leader and immediate supervisor level. Classes are two hours each week.

**MIL301/302 Basic Military Leadership I and II 2/1 credits**

Instruction focuses on continued leadership development. Students are trained and evaluated on developing, managing, and presenting training to the MS I and II cadets. The goal of the MS I and II year is to prepare students for the National Leadership Development and Assessment Course. Classes are two hours each week.

**MIL401/402 Advanced Military Leadership I and II 2/1 credits**

Instruction focuses on teaching students to function as a member of a staff and continue to develop leadership skills. This course covers public speaking, military briefing, effective writing as well as training management, and administrative and logistical support. Classes are two hours each week.

**Ministry Experience**

**MM301 Leadership 3 credits**

This course is a study of the foundational concepts and practices of leadership. The course will combine study of leadership theory and principles, with a carefully mentored experience-based application and practice of leadership in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of leadership.

**MM302 Communication 3 credits**

This course is a study of the foundational concepts and practices of communication. The course will combine the study of communication theory and principles, with a carefully mentored experience-based application and practice of communication in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of communication.

**MM303 Outreach/Evangelism 3 credits**

This course is a study of the foundational concepts and practices of outreach & evangelism. The course will combine the study of outreach theory and principles, with a carefully mentored experience-based application and practice of outreach & evangelism in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of outreach & evangelism.

**MM304 Discipleship 3 credits**

This course is a study of the foundational concepts and practices of discipleship. The course will combine the study of discipleship theory and principles, with a carefully mentored experience-based application and practice of discipleship in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of discipleship.

**MM305 Strategic Planning 3 credits**

This course is a study of the foundational concepts and practices of Strategic Planning. The course will combine the study of Strategic Planning theory and principles, with a carefully mentored experience-based application and practice of Strategic Planning in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of Strategic Planning.

**MM306 Spiritual Formation 3 credits**

This course is a study of the foundational concepts and practices of Spiritual Formation. The course will combine the study of Spiritual Formation theory and principles, with a carefully mentored experience-based application and practice of Spiritual Formation in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of Spiritual Formation.

**MM307 Service/Missions 3 credits**

This course is a study of the foundational concepts and practices of service/missions. The course will combine the study of service/missions theory and principles, with a carefully mentored experience-based application and practice of service/missions in a ministry context. The experience will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of service/missions.

**MM308 Small Groups 3 credits**

This course is a study of the foundational concepts and practices of small groups. The course will combine the study of small group's theory and principles, with a carefully mentored experience-based application and practice of small groups in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of small groups.

**MM309 Special Ministry Focus 3 credits**

This course is a study of the foundational concepts and practices for the area of ministry focus. The course will combine the study of the area of ministry focus theory and principles, with a carefully mentored experience-based application and practice of the area of focus in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of the ministry area/focus.

*Music*

**MU101 Music Theory I 3 credits**

This course is a systematic approach to music fundamentals that connects theory with musical practice. Basics of notation are reviewed and the rudiments of harmony are introduced. Specific attention is given to harmonic function and progression, triads and seventh chords, and melodic harmonization.

**MU102 Music Theory II 3 credits**

This course is a systematic approach to musical concepts begun in MU101. In addition to continued emphasis on triads and seventh chords, specific attention is given to melodic organization and introductory concepts of chromatic harmony. Prerequisite: MU101, MU104

**MU104 Aural Skills I 2 credit**

This course is a performance oriented approach to aural perception of rhythm, meter, intervals, and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a "hearing" eye and a "seeing" ear. Special emphasis is given to sight-singing, error detection, and rhythmic and melodic dictation.

**MU110 Music Performance Seminar 0 credits**

This course is a weekly plenary session required of all music majors that provides a public forum for music appreciation, performance, and career development. Recitals and guest lectures are featured each semester. Attendance is open to all students, faculty and staff.

**MU201 Music Theory III 3 credits**

This course is a systematic approach to advanced musical concepts related to functional tonality. Specific attention is given to chromatic harmony and formal organization. A sample of genres studies includes Variations, Fugue, and Rondo. Prerequisite: MU101, MU102, MU104, MU209

**MU202 Music Theory IV 3 credits**

This course is a continuation of the musical concepts presented in MU201. Specific attention is given to late-Romantic and 20th century compositional techniques. Course material will discuss the expansion of functional tonality and introduce post-tonal theory concepts and analysis techniques. Prerequisite: MU101, MU102, MU201, MU104, MU209

- MU209 Aural Skills II** **2 credit**  
 This course is a performance oriented approach to aural perception of rhythm, meter, intervals, and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a “hearing” eye and a “seeing” ear. Special emphasis is given to sight-singing, error detection, inversions of the triad and 7th chords, as well as rhythmic and melodic dictation. Concepts and skills from MU104 are elaborated and further refined. Prerequisite: MU104
- MU306 Group Vocal Technique** **2 credits**  
 This course prepares choral directors to successfully teach good vocal technique in the choral rehearsal. Through proper application of appropriate exercises to particular vocal problems—breathing, support, diaphragm activity, resonance, range extension, register consistency, vowel, modification, etc.—students will learn how to develop a beautiful choral sound. The class will function as a workshop in which students will develop their rehearsal/teaching skills in front of the rest of the class. Prerequisite: MU202
- MU316 Orchestration** **3 credits**  
 This course is an introduction to composition and arranging for traditional orchestral instruments, with a secondary emphasis on scoring for band and instrumental ensembles. By studying the distinctive sounds of instruments sounding alone, and in combination with other instruments, as well as the techniques employed to produce those sounds, students will learn how to translate any musical texture to an instrumental medium. Prerequisite: MU202
- MU317 Music History I** **2 credits**  
 This course is a summary of the major movements, genres, and forms in Western music from Ancient Music through the Renaissance Era and during the 17th and 18th centuries. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Prerequisite: MU102 or permission of instructor
- MU319 Music History II** **2 credits**  
 This course is a summary of the major movements, genres, and forms in Western music during the Romantic Era. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Prerequisite: MU102 or permission of instructor
- MU321 Music History III** **2 credits**  
 This course is a summary of the major movements, genres, and forms in Western music during the Twentieth Century. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Prerequisite: MU102 or permission of instructor
- MU322 Class Piano I** **1 credit**  
 This course is designed to advance the student’s facility in the art of playing the piano through the study of technique, style, musicality, keyboard theory, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as an ensemble. Daily and consistent practice is expected in order for the student to progress and develop.
- MU323 Class Percussion** **1 credit**  
 This course is an introduction to percussion instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to technical problems and the selection and care of instruments. Prerequisite: MU202
- MU324 Class Strings** **1 credit**  
 This course is an introduction to string instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202
- MU325 Chapel Band** **1 credit**  
 This is a performance ensemble consisting of instrumentalists and singers who both rehearse and perform weekly for the purpose of leading corporate “gospel worship” in chapel. Instruction will be provided that serves to advance the student’s understanding of and love for a gospel-centered worship philosophy, worship theory, worship performance practice, worship practice methods, worship repertoire, and worship performance. Prerequisite: Audition

**MU326 Class Woodwinds** **1 credit**

This course is an introduction to woodwind instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

**MU331 Class Piano II** **1 credit**

Class Piano II is designed to build on the concepts and skills from Class Piano I and to advance the student's facility in the art of playing the piano through the study of technique, style, musicality, keyboard theory, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as an ensemble. Daily and consistent practice is expected in order for the student to progress and develop. There is a class fee of \$50. Prerequisite: MU322

**MU332 Class Brass** **1 credit**

This course is an introduction to brass instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

**MU360 Chamber Singers** **1 credit**

This course is a mixed ensemble that participates in special events including Winter Concerts and Spring Concerts, Community events, Commencement activities, and Missions trips. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

**MU370 Concert Chorale** **1 credit**

This course is a mixed ensemble that participates in special events including Winter Concerts and Spring Concerts, Community events, and Commencement activities. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

**MU401 Conducting** **3 credits**

In this course students will encounter and learn techniques and methods required to rehearse and direct instrumental and choral ensembles. In addition to learning basic conducting patterns and gestures, students will be introduced to score preparation, stylistic and expressive distinctions in conducting, and score reading that includes transposition and clef reading. Prerequisite: MU202

**MU404 Foundations and Issues in Worship** **3 credits**

A study of the biblical and historical precedents of Christian worship as correctives to the errors that can easily dominate it: anthropocentric, rather than God-centered attitudes toward worship, methodological approaches to worship, and the performance-based approach. Scripture will be the primary source in examining the responsibility faced by the 21st-century Church as it attempts to worship in spirit and in truth in the face of many challenges.

**MU426 Survey of Congregational Song** **2 credits**

This course is an historical study of the origins and purposes of the hymns of the church, including examination of hymns as theological expression, literature, devotional material, and musical expression. Special emphasis will be given to the importance and viability of hymn singing in the 21st-century church.

***Organizational Leadership***

**OL501 Leading in Active Learning Ministry Environments** **3 credits**

This course is a study of organizational leadership theory and practice as it relates to the development and facilitation of active learning environments. Emphasis will be placed on identifying and evaluating students' personalities and leadership styles, adapting and using leadership approaches, and exploring principles for moving individuals and organizations toward growth and development.

**OL502 Educational Organizations as Learning Communities** **3 credits**

Students will interact with organizational theory and learning theory to help them develop effective approaches to encouraging and facilitating learning in all levels of the organization.

**OL503 Strategic Thinking for Educational Leaders** **3 credits**

This course engages students in the application of strategic theory, change theory, and implementation disciplines applied to real challenges within their organizations.

**OL504 Developing Dynamic Teams** **3 credits**

This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams for maximum effectiveness.

**OL505 Governance and Administration of Non-Profit Organizations 3 credits**

This course exposes students to theories of governance and administration with a view to helping them interact effectively with all levels of a non-profit organization from any position within that organization.

**OL506 Financial Management of Non-Profit Ministry Organizations 3 credits**

This course exposes students to financial management in the non-profit organization include planning, fund raising, marketing, oversight, and accountability. Students interact with all aspects of their organization's finances to gain proficiency in the rudiments of financial oversight.

**OL507 Principles of Risk Management for Ministry Organizations 3 credits**

This course is designed to familiarize students with current law and industry standards over against which liability is determined. Students also interact with accreditation agencies and processes and the development of sound risk management policy.

**Pastoral**

**PA311 The Personal Life of the Ministry Leader 3 credits**

This course is based on the fact that those who would be ministry leaders within the church of Jesus Christ are called upon to be examples of the believers in all aspects of life. This course is intended to help students explore God's expectations for leaders in relation to personal discipline, integrity, relationships, and financial prudence. Students will be given opportunity to evaluate themselves and to develop a plan for personal character development.

**PA404 Pastoral Ministries Seminar 3 credits**

This course is designed to familiarize the student with concepts, skills, and competencies necessary for effective pastoral ministry. It will involve the student in exploring characteristic of a healthy church and staff relationships, exposing them to various responsibilities of the pastoral function, and demonstrating numerous practices expected of pastors.

**PA412 Expository Preaching 3 credits**

This course focuses on expository preaching, a method of sermon development which expounds a biblical text in an accurate and effective manner. This course is designed to equip the student in the preparation of expository sermons. To develop proficiency as an expositor, the student will learn the process of moving from analysis of the text through exegesis to a sermon structure which communicates truth to contemporary minds.

**PA421 Advanced Expository Preaching 3 credits**

This course is designed to enhance the skills learned in Expository Preaching through the strategy of group sermon development, class interaction, and local church presentation of the messages which have been developed from a variety of genres. Prerequisite: PA412

**PA442 Pastoral Counseling 3 credits**

This course focuses on helping the student to understand the fundamental causes of the deep personal struggles people are experiencing in our homes, churches, and society, and then, to equip the student with the necessary skills and materials to effectively bring about life change. Recognition of the place of truth, the preeminence of Jesus Christ and the work of the Holy Spirit in the healing process will be central to the dynamic of this emphasis.

**PA480 Pastoral Apprenticeship 1, 2, or 3 credits**

This course is a minimum of six weeks summer apprenticeship. Qualified students are placed under the supervision of an experienced pastor for training and experience in the work of a church. This course is open to men who have completed the junior year in any pastoral curriculum. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**PA490 Independent Study in Pastoral Ministries 1, 2, or 3 credits**

This course is designed to help the student study areas of pastoral ministry not included in other pastoral studies courses. Areas of concentration and other details are worked out between the student and the instructor.

**Philosophy**

**PH201 Ethics and the Christian Worldview 3 credits**

This course is an exploration of ethics and its relation to the Christian worldview. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue with others in a secular college campus environment. This course focuses on prominent ethical systems and the nature and significance of virtue.



**PH202 Epistemology and the Christian Worldview 3 credits**

This course is an exploration of Epistemology and its relation to the Christian faith. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the nature, knowledge and communication of truth.

**PH203 Philosophy of Religion and the Christian Worldview 3 credits**

This course is an exploration of philosophy of religion and its relation to the Christian faith. It is one among several courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the relation of faith to reason, religion to philosophy, and in general, on some of the more prominent criticisms against the Christian faith.

**PH206 Worldviews: Humanities and Science 3 credits**

This course provides an interdisciplinary examination of worldviews with the humanities with an emphasis on the role of science. Students will look at modern science through the lenses of history, philosophy, religion, and popular culture to understand the nature of science and its proper place in their lives.

**PH305 Philosophy of History 3 credits**

This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion, and study of history. (Also labeled HI305)

**PH307 Introduction to Eastern Thought 3 credits**

This course is an introductory examination of Eastern thought with particular emphasis on primary sources and their historical context. We will examine primarily the religious and philosophic texts of China and India with a view to hearing carefully what they say and juxtaposing them with the thought of Western philosophy and of the biblical Near East.

**PH323 Ethics and the Contemporary World 3 credits**

This course addresses the place of ethics in our contemporary cultural context. Students will explore a current attempt to pursue in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to ethical challenges to the Christian faith and an expression of Christian ethics within the context contemporary culture.

**PH331 Philosophy of Religion and the Contemporary World 3 credits**

This course addresses the place of world religions within our contemporary cultural context. Students will explore current interests in Buddhism, Hinduism and Islam in terms of their textual sources and their expression in mass media. They will engage this context by evaluating an apologetics response to the faith and an evangelical method for engaging in interfaith dialog.

**PH333 Economics and the Contemporary World 3 credits**

This course addresses the place of economics in our contemporary cultural context. Students will explore the current concerns with money and markets in terms of their philosophic roots and their expression in mass media. Students will engage this context by evaluating a critique of Christianity in light of free markets and by considering an expression of Christian business ethics.

**PH401 Ancient and Medieval Philosophy 3 credits**

This course constitutes an inductive exploration of ancient and medieval philosophy through the close reading of select seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's thought clearly and cogently.

**PH402 Modern Western Philosophy 3 credits**

This course constitutes an inductive exploration of modern philosophy through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently.

**PH421 Worldview Studies I: The Greeks 3 credits**

This course is a studied exploration of the tension between ANE, Greek and biblical worldviews as recorded in Homer's Iliad, Plato's Republic and divine revelation. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Homer's poetic vision of polytheism and Plato's argument for monotheism.

**PH423 Worldview Studies II: Rome 3 credits**

This course is an exploration of the tension between Stoicism, Epicureanism and Augustine's vision of Christianity as embedded in Virgil's Aeneid, Lucretius' On the Nature of Things and Augustine's Confessions. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Lucretius' scientific atheism, Virgil's Stoic pantheism and Augustine's biblical monotheism.

**PH424 Epistemology and the Contemporary World 3 credits**

This course addresses the place of epistemology in our contemporary cultural context. Students will explore the current influence of naturalistic scientism in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to scientism and by considering an expression of Christian epistemology within the context of the academy.

**PH425 Worldview Studies III: Christendom Divided 3 credits**

This course is an exploration of the tension between Roman Catholicism and English Protestantism as revealed in Dante's Divine Comedy and Milton's Paradise Lost. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the consequences of embracing competing visions of Christian monotheism.

**PH 427 Worldview Studies IV: Early Modernity 3 credits**

This course is a studied exploration of the tension between Hobbes's modern materialistic Enlightenment thinking and perhaps its greatest secular critic in Jean Jacques Rousseau. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe Hobbes's Leviathan and Rousseau's Emile for their competing visions of the definition and significance of modernity

**PH429 Worldview Studies V: Late Modernity 3 credits**

This course is a studied exploration of the tension between the existentialistic visions of Nietzsche, Kierkegaard and Dostoevsky. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the various responses to the crisis of modernity in the Western world as confronted in Nietzsche's Thus Spoke Zarathustra, Kierkegaard's Fear and Trembling and Dostoevsky's Brothers Karamazov.

**PH433 Politics and the Contemporary World 3 credits**

This course addresses the place of politics in our contemporary cultural context. Students will explore the current concerns with power and justice in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics defense of God's politics in the Old Testament and by considering a sample articulation of public policy.

**PH455 Studies in Ethical Thought 3 credits**

This course is intended as an introduction to several ethical philosophies, spanning the classical, medieval, modern, and post-modern world. Through a sustained interaction with primary sources, students will be led to grapple with and assess key ethical formulations from a Christian perspective. The chief ends of this course will be twofold: 1) for students to work out the core of their theology of sanctification and 2) for students to understand the core theology/philosophy.



**PH511 Worldviews in Tension: The Greeks 3 credits**

This course is a studied exploration of the tension between ANE, Greek, and biblical worldviews as recorded in Homer's Iliad, Plato's Republic and divine revelation. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Homer's poetic vision of polytheism and Plato's argument for monotheism.

**PH512 Worldviews in Tension II: The Romans 3 credits**

This course is a studied exploration of the tension between Stoicism, Epicureanism and Augustine's vision of Christianity as embedded in Virgil's Aeneid, Lucretius' On the Nature of Things and Augustine's Confessions. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Lucretius' scientific atheism, Virgil's Stoic pantheism and Augustine's biblical monotheism.

**PH513 Worldview in Tension III: Christendom Divided 3 credits**

This course is studied exploration of the tension between Roman Catholicism and English Protestantism as revealed in Dante's Divine Comedy and Milton's Paradise Lost. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the source and consequences of embracing competing visions of Christian monotheism.

**PH514 Worldviews in Tension IV: Modernity in Question 3 credits**

This course is a studied exploration of the tension between Hobbes's modern, materialistic Enlightenment thinking and perhaps its greatest secular critic in Jean Jacques Rousseau. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe Hobbes's Leviathan and Rousseau's Emile for their competing accounts of the definition and significance of modernity.

**PH515 Worldviews in Tension V: Modernity in Crisis 3 credits**

This course is a studied exploration of the tension between the existentialistic visions of Nietzsche, Kierkegaard and Dostoevsky. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the various responses to the crisis of modernity in the Western world as confronted in Nietzsche's Thus Spoke Zarathustra, Kierkegaard's Fear and Trembling and Dostoevsky's Brothers Karamazov.

**PH516 Worldviews in Tension: Practicum 3 credits**

This course involves reflective participation in the possibilities and challenges of Christian worldview education through the reading and discussion of interdisciplinary primary and secondary source texts. Participants will engage high school and/or undergraduate students in discussion and will reflect on the successes, failures, possibilities and challenges of sharing the Christian worldview through this educational strategy.

**PH521 The Pentateuch and Classical Antiquity 3 credits**

This course is an inductive exploration of the Pentateuch through a comparison and contrast with the Classical Greek world-view. Through an examination of their respective understandings of natural and political origins we will wrestle with the philosophy of the Judeo-Christian world-view as laid out in the first five books of the Old Testament. Our ultimate intention will be to better understand and appreciate the Pentateuch in light of one of the more enduring alternative world-views.

**PH522 Political Theology in Dialogue: King David and Xenophon's Cyrus 3 credits**

This course is an inductive exploration of select biblical texts pertaining to the career of King David (Judges, Ruth, 1 and 11 Samuel, I and II Kings, I and II Chronicles) in comparison and contrast with Xenophon's political philosophy as articulated in his Cyropaideis. We will follow closely the political careers of the great kings of the Golden Age of Israel's monarchy as well as the meteoric rise of Cyrus the Elder, founder of the Persian Empire, in order to better understand the biblical analysis of political power whether in terms of its possible achievements, dangers or limitations.

**PH523 Communicating in a Fallen World: The Gospels and Don Quixote 2 credits**

This course is an inductive study of the communication of truth and goodness in a fallen world through an examination of the figures of Christ and Cervantes' fictional knight, Don Quixote. We will examine their respective approaches to communicating the truth, and also include a study of contemporary efforts to present the Gospels in "movie" form. Our intention will be to study the tragic/comic theological and sociological implications of confronting a fallen humanity with truth and goodness, culminating in a final course project involving the production of a video related to course themes.

**PH524 Interpreting Paul's Epistles in Light of Pantheism 3 credits**

This course is an inductive exploration of Paul's New Testament Epistles through a comparison and contrast with the Bhagavad Gita and selections from the Upanishads. Our intention will be to better understand and appreciate the distinctive Judeo-Christian world-view in light of some of its contrasts with one version of Eastern monism.

**PH525 Reflections on Old Testament Poetry 3 credits**

This course is an exploration of Job, Proverbs, Song of Solomon, Ecclesiastes, and Psalms through the reading of select New Testament general epistles and philosophic texts from Greek, Roman, Medieval, and Modern thinkers. The course will focus on the following themes through the following texts: Suffering (Job/I Peter/Sophocles' Oedipus Rex), wisdom (Proverbs, James, and Epictetus' Enchiridion), love (Song of Solomon, II Peter, and Bernard of Clairveaux's On the Love of God), vanity (Ecclesiastes, I John, and Pascal's Pensees) and confession (Psalms, Hebrews, and Kierkegaard's Purity of Heart is to Will One Thing). Our intention will be to wrestle with the biblical world-view while exploring various prominent thinkers from several periods of Western history.

**PH530 Reason & Revelation 1: The Pentateuch and Classical Antiquity 3 credits**

This course is an inductive exploration of the Pentateuch through a comparison and contrast with the Classical Greek worldview. Through an examination of their respective understandings of natural and political origins, we will wrestle with the philosophic implications of the Judeo-Christian worldview as laid out in the first five books of the Old Testament. Our ultimate intention will be to better understand and appreciate the Pentateuch in light of one of the more enduring alternative worldviews.

**PH531 Confronting Culture: Ethics 3 credits**

This course addresses the place of ethics in our contemporary cultural context. Students will explore a current attempt to pursue in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to ethical challenges to the Christian faith and an expression of Christian ethics within the context contemporary culture.

**PH535 Reason & Revelation II: Political Theology in Dialogue, King David and Cyrus 3 credits**

An inductive exploration of select biblical texts pertaining to the career of King David in comparison and contrast with Xenophon's political philosophy as articulated in his Cyropaideia. We will follow closely the political careers of the great kings of the Golden Age of Israel's monarchy as well as the meteoric rise of Cyrus the Elder, founder of the Persian Empire, in order to better understand the biblical analysis of political power whether in terms of its possible achievements, dangers or limitations.

**PH536 Confronting Culture: Epistemology 3 credits**

This course addresses the place of epistemology in our contemporary cultural context. Students will explore the current influence of naturalistic scientism in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to scientism and by considering an expression of Christian epistemology within the context of the academy.

**PH540 Reason and Revelation III: Reflections on Old Testament Poetry 3 credits**

This course is an exploration of Job, Proverbs, Song of Solomon, Ecclesiastes, and Psalms through the reading of select New Testament general epistles and philosophic texts from Greek, Roman, Medieval, and Modern thinkers. The course will focus on the themes of suffering, wisdom, love, meaning and confession. Our Intention will be to wrestle with the biblical worldview while exploring various prominent thinkers from several periods of Western history.

**PH541 Confronting Culture: World Religions 3 credits**

This course addresses the place of world religions within our contemporary cultural context. Students will explore current interests in Buddhism, Hinduism and Islam in terms of their textual sources and their expression in mass media. They will engage this context by evaluating an apologetics response to the faith and an evangelical method for engaging in interfaith dialog.

**PH545 Reason & Revelation IV: Interpretation: Pauline Epistles and Eastern Thought 3 credits**

This course is an inductive exploration of Paul's New Testament Epistles through a comparison and contrast with the Bhagavad Gita and selections from the Upanishads. Our intention will be to better understand and appreciate the distinctive Judeo-Christian worldview in light of some of its contrasts with one version of Eastern monism.

**PH550 Reason & Revelation V: Communicating in a Fallen World: the Gospels, Truth & Rhetoric 3 credits**

This course is an inductive study of the communication of truth and goodness in a fallen world through an examination of the Gospels and select texts related to rhetoric. We will examine contemporary efforts to present the Gospels in visual form and study the theological and sociological implications of confronting a fallen humanity with truth and goodness. The course will culminate in a final project involving the production of a video related to course themes.

**PH551 Confronting Culture: Politics 3 credits**

This course addresses the place of politics in our contemporary cultural context. Students will explore the current concerns with power and justice in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics defense of God's politics in the Old Testament and by considering a sample articulation of public policy.

**PH561 Confronting Culture: Economics 3 credits**

This course addresses the place of economics in our contemporary cultural context. Students will explore the current concerns with money and markets in terms of their philosophic roots and their expression in mass media. Students will engage this context by evaluating a critique of Christianity in light of free markets and by considering an expression of Christian business ethics.

**Physical Education**

**PE111 Individualized Program 1 credit**

This course is designed to give students with medically defined disabilities or physical restrictions/limitations an opportunity to maximize their potential through physical activity.

**Health and Physical Education—Activities Courses 1 credit**

- PE110 Weight Training
- PE112 Outdoor Pursuits—Paddling
- PE113 Climbing
- PE119 Cross Training
- PE120 Karate
- PE213 Advanced Climbing
- PE220 Intermediate Karate
- PE320 Advanced Karate

**PE320-360 Intercollegiate Athletics**

A student athlete may receive Physical Education credit for intercollegiate sport participation. This course is designed for playing team members and not team staff (manager, statistician, etc.).

**Intercollegiate Sports 1 credit**

*Men*

- PE320 Golf
- PE331 Soccer
- PE333 Cross Country
- PE338 Tennis
- PE340 Basketball
- PE346 Baseball

*Women*

- PE341 Soccer
- PE343 Cross Country
- PE344 Softball
- PE345 Volleyball
- PE347 Tennis
- PE350 Basketball

## *Politics*

### **PO302 American Regime 3 credits**

This course constitutes an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution, the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen. (Also labeled HI302)

### **PO401 Politics and the Christian Worldview 3 credits**

This course constitutes an inductive exploration of politics and society through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar political texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political and sociological thought. In this regard, particular attention will be paid to the study of how political systems and governments emerge, how they maintain themselves (both internally and with respect to foreign powers), and how they deal with questions of injustice leading to reform or revolution. (Also labeled HI401)

## *Psychology*

### **PS100 General Psychology 3 credits**

This course is an introduction to the field of psychology as a scientific discipline concerned with the study of behavior and cognitive processes. Included is a survey of fields such as biological bases of behavior, sensation and perception, learning, motivation and emotion, cognition, development, personality, intelligence, social behavior, abnormal behavior, and counseling.

### **PS117 Understanding and Treating Addictions 3 credits**

This course is an overview of substance and behavioral addictions with leading focuses on treatment. The student will explore biological, neuropsychological, social, and spiritual and Eco systematic influences and concerns related to helping those struggling with addiction.

### **PS202 Human Growth and Development 3 credits**

This course is a study of human biological, sociological, psychological and spiritual development from birth through senescence. Emphasis is given to the child and adolescent periods.

### **PS203 Introduction to Counseling 3 credits**

This course is a study of counseling theories and practices which apply to all people-related professions. A biblical counseling model covering intake to termination of a counseling relationship is presented.

### **PS204 Child and Adolescent Development 3 credits**

This course is an exploration of the physiological, social, cognitive and spiritual development of children. Consideration is made of the implications of family systems and cultural diversity. Special emphasis is placed on facilitation of this development in educational and counseling contexts.

### **PS303 Abnormal Psychology 3 credits**

This course is a study of mental and behavioral pathology including possible causes, symptoms, and methods of remediation for given disorders. A survey of diagnostic classification systems and preventive measures with attention to cultural and philosophical factors is included.

### **PS304 Women Counseling Women 3 credits**

This course is designed to develop the student's ability to provide biblical counsel relevant to issues facing women today. The student will assess the interaction of cultural influences and biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one's spiritual heart condition influences one's ability to counsel and to be counseled. Also listed as EM336

### **PS305 Adolescent and Adult Psychology 3 credits**

This course is an exploration of the physiological, social, cognitive and spiritual development of adolescents and adults. Consideration is made of the needs and pressures of various seasons of life, primarily from a strengths perspective. Special emphasis is placed on facilitation of this development in educational and counseling contexts.

**PS308 Psychology of Learning and Education 3 credits**

This course is an introduction to the concepts of psychology which relate to the learning process. Among the topics considered are learning theories and their applications, characteristics of students and teachers, learning and teaching styles, and exceptional children.

**PS313 Ethics and Professionalism 3 credit**

This course is an orientation to the fields and professions in the arenas of counseling and psychology and a review of legal and ethical issues relevant to counseling activities. Consideration is given to licensure and certification issues as well as continuing education.

**PS402 Historical and Contemporary Theories in Counseling 3 credits**

This course is a survey of trends in secular and Christian counseling. Theories are traced with reference to their historical settings; diverse counseling models are critiqued and evaluated.

**PS414 Marriage and Family Dynamics 3 credits**

This course is a study of both ineffective and effective marital and family relating patterns. The student will be introduced to a variety of counseling approaches for group intervention. Students will also be equipped with a biblical model for working with couples and families.

**PS416 Crisis Counseling 3 credits**

This course is a study of crisis intervention and counseling. Students will be introduced to a variety of models for assessing, strategies for helping, and approaches for counseling those in crisis. They will learn how to effectively help others in times of crisis from both professional and ministry perspectives.

**PS440 Psychology for Residence Leadership 3 credits**

This course is a study of psychology for residence leadership with an emphasis upon counseling, administration, and personality development within the residence hall program. This course is available only to current Resident Assistants.

**PS451 Personality Theory 3 credits**

This course is an exploration of major theories regarding the development, structure, and dynamics of human personality.

**PS453 Social Psychology 3 credits**

This course is a study of the influence of social forces and interaction on human behavior. The effects of social class, mass media and group membership upon attitude formation are considered, as well as the role of self-presentation strategies in indicating credibility. Students will complete a social psychological quasi experiment and present a poster session.

**PS454 Tests and Measurements 3 credits**

This course is an introduction to personality, psychological and intellectual assessment instruments. Statistical concepts and techniques are introduced, such as measures of central tendency and dispersion, normal probability curve, and descriptive and inferential statistical procedures.

**PS490 Independent Study in Psychology 1, 2, or 3 credits**

This course is an independent study designed to meet the needs of the individual student who desires summer reading in psychology. Written reports required in this course on assigned work. Prerequisite: Permission of instructor

**Science**

**SC203/207 Biology I with Lab 4 credits**

This course is an introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as cell structure; cell function, cell division, metabolic pathways, and genetics. The student further explores these concepts through a separate three-hour lab (SC207) taken in conjunction with the three hours of classroom instruction (SC203).

**SC205 Integrated Science 3 credits**

This course covers topics in physics, chemistry, astronomy, geology, meteorology, and botany. Students will develop literacy in science and technology and be introduced to current science pedagogy. This course is designed to give students majoring in Early Childhood/Elementary Education PreK-4 a strong foundation in and a practical understanding of the content necessary to successfully teach science in pre-school and any grade from kindergarten through fourth. (Taught only in Winterim)

**SC206/208 Human Anatomy and Physiology I with Lab 4 credits**

This course is an introduction to the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three-hour lab (SC208) taken in conjunction with the three hours of classroom instruction (SC206). Prerequisites: SC203 and SC207

**SC209 Meteorology 3 credits**

This course is an introduction to the content and skills of understanding the weather. Student will learn essential concepts of meteorology, collect weather data, and develop elementary skills of forecasting.

**SC211 Essentials of Genetics 3 credits**

This course is an integrated study of both classical genetics and molecular genetics. Students will demonstrate an understanding of the basic principles governing the transmission, mutation, and function of the genetic material. Prerequisite: SC203

**SC214 Astronomy 3 credits**

This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian worldview is viable in the study of astronomy.

**SC216 Geology 3 credits**

This course is a survey of geological concepts taught from a biblical perspective. Students will gain an understanding of minerals, types of rocks, plate tectonics, seismology, volcanology, surface processes, and the role and importance of natural resources in our lives

**SC218/SC218L Biology II with Lab 4 credits**

This course is an introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as plant biology, microbiology, animal diversity, and ecology. The student further explores these concepts through a separate three-hour lab (SC218L) taken in conjunction with the three hours of classroom instruction (SC218). Biology with Lab is 3 credits- for non-majors only.

**SC221/225 Chemistry I with Lab 4 credits**

This course is an introduction to the principles of inorganic chemistry. Students will gain an understanding of atomic, molecular, and crystalline structures; explain the drives, energy changes, and stoichiometry of chemical reactions; predict the effect of molecular geometry on physical and chemical characteristics; and solve problems related to these subjects. Student will further explore these concepts through a separate three-hour lab (SC225) each week.

**SC222/226 Chemistry II with Lab 4 credits**

This course extends students' knowledge of inorganic chemistry and also delves into units devoted to organic chemistry, electrochemistry, and nuclear chemistry. Students will apply kinetics to reaction systems and chemical equilibrium; describe the characteristics and stoichiometry of acid-based reactions; learn fundamental principles of electro-, organic, and nuclear chemistry; and solve problems related to these subjects. Students will further explore these concepts in a separate three-hour lab (SC226) each week. Prerequisite: SC221 and SC225.

**SC223/223L Physics I with Lab 4 credits**

This course is an introduction to the essential principles of mechanics- the study of motion. Mastery of these concepts will come from solving and discussing problems related to the various aspects of motion, including the motion of waves. Students will further explore mechanics through a separate three-hour lab (SC223L) each week. Prerequisite: Grade of "C" or better in MA201 or permission of the instructor.

**SC224/224L Physics II with Lab 4 credits**

This course is an introduction to the principles of sound, electricity, magnetism, thermodynamics, and modern physics. Knowledge of these topics will be strengthened through solving and discussing problems related to each topic. Students will further explore these topics in a separate three-hour lab (224L) each week. Prerequisite: Grade of "C" or better in SC223 and SC223L and in MA201, or permission of the instructor.

**SC231 Physiological Psychology 4 credits**

This course is a study of the nervous system as it relates to psychology including neural structure and function, pathology, and psychopharmacology. Students will apply this knowledge in the field of counseling including evaluating research, describing drug interaction, and identifying potential physiological causes for psychological symptoms. Prerequisite: PS100



- SC233/233L Biology I for Non-Science Majors with Lab** **3 credits**  
 This course is an introduction to the basic principles of biology for non-science majors. Students will demonstrate an understanding of selected topics from SC203 Biology I such as cell structure, function, and division, metabolic pathways, and genetics. The student further explores these concepts through a separate lab (SC122L) taken in conjunction with separate classroom instruction (SC233).
- SC234/234L Biology II for Non-Science Majors with Lab** **3 credits**  
 This course is an introduction to the basic principles of biology for non-science majors. Students will demonstrate an understanding of selected topics from SC218 Biology II such as plant biology, microbiology, animal diversity, and ecology. The student further explores these concepts through a separate lab (SC234L) taken in conjunction with separate classroom instruction (SC234).
- SC254 Marine Biology and Ecology** **3 credits**  
 This course is an overview of the marine environment. Basic scientific principles will be applied to the study of marine organisms and their diverse ecosystems.
- SC255 Field Marine Biology and Ecology** **3 credits**  
 This course is a field study of the marine environment. Basic scientific principles will be applied to the study of marine organisms in their natural habitats. Emphasis will be on marine ecosystems and the interrelation of primary producers, invertebrates, and marine fishes.
- SC261/SC261L Human Anatomy and Physiology II with Lab** **4 credits**  
 A more in-depth study of the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three-hour lab (SC261L) taken in conjunction with the three hours of classroom instruction (SC261).  
 Prerequisites: SC203, SC207, SC206 and SC208
- SC301 Kinesiology** **3 credits**  
 This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and laws of nature as they relate to movement will be discussed. Prerequisites: SC206 or permission of instructor
- SC401 Introduction to Organic Chemistry and Biochemistry** **3 credits**  
 This course is an introductory study of the chemistry of life. Students will demonstrate an understanding of the structure and function of biomolecules, rates of chemical reactions, mechanisms of enzyme action, and metabolism. Prerequisite: SC203, SC207, SC222, SC226.
- SC412 Biotechnology** **2 credits**  
 This course is a study of the principles of molecular biology that make biotechnology possible and the techniques that come from the practical application of some of these principles. Student will apply these concepts and techniques to a given research project. One hour of discussion will precede a weekly three-hour lab. Prerequisite: Permission of instructor
- SC490 Independent Study in Science** **1, 2, or 3 credits**  
 This course of independent study is open to students interested in areas of science not covered by current courses. All details are worked out between the student and the instructor. Prerequisite: Permission of instructor
- SC505 The Bible, Evolution, and Intelligent Design** **3 credits**  
 This course explores the issues relative to the origins of life in particular and the cosmos in general as they relate to the Bible, evolutionary science and intelligent design. The course delves into the claims of those who advocate an evolutionary or intelligent design interpretation of origins, through reading; discussions, and presentations, appropriate responses to those claims will be suggested using a biblical apologetic approach involving a grammatical, historical literal method of biblical interpretation.
- SC506 Astronomy: The Heavens Declare the Glory of God** **3 credits**  
 This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies, and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian worldview is viable in the study of astronomy.



## **Special Education**

### **SED320 Introduction to Special Education 3 credits**

This course is an introduction to the exceptional learner and the range of special needs these students possess. Among topics considered, are outcomes of exceptional learner; Principles of instruction, assessment and other issues dealing with the role of the teacher.

### **SED413 Teaching in the Inclusive Classroom 3 credits**

This course focuses on strategies and adaptation for designing academic instruction, supporting social and emotional learning, and planning for the sensory and physical needs of all students. The three tier model of intervention (RtI) is fully discussed as well as the inclusive teaching of the content areas. The course also covers adapting assessment within the inclusive classroom.

### **SED432 Subject Area Content Access for Students with Learning Disabilities 3 credits**

This course will provide strategies for effective teaching of learning disabled students being taught in any setting. Assessment, methodology and teaching strategies for language, reading, written language, mathematics, science and social studies will be addressed. Assessment and strategies for teaching critical skills such as study and social skills is also covered.

### **SED323 Evidence Based Approaches for Students with Behavioral, Social and Emotional Disabilities 3 credits**

This course will help teachers assess, plan, organize, and deliver individualized academic and behavior programming. Data will be collected on student performance that will be used to inform instructional decisions. Characteristics of students with these disorders, law, applied behavior analysis, positive behavior support, cognitive behavioral interventions, and social skills training will be covered. Evidence-based classroom and behavior management strategies and procedures will be discussed.

### **SED429 Evidence Based Instruction: Pervasive Developmental Disorders 3 credits**

This course will provide a practical approach to teaching students with pervasive developmental disorders that include autism, Asperger's, Rhett's syndrome, and childhood disintegrative disorders. A step-by-step guide for assessment, progress monitoring, and evidence-based practices is offered. Information is presented that addresses PDD across the lifespan, including, preschool, school page, and transitions stages.

### **SED437 Evidence Based Approaches for Teaching Gifted and Talented Students 3 credits**

This course addresses the needs of students who have amazing abilities and are in need of varied curriculum and/or programs that allow them the opportunity to grow. Characteristics of these students and methods of providing appropriate education for these students will be discussed. Issues of assessment and identification are addressed and models for educating the gifted learner are provided.

## **Sports Ministries**

### **SM206 Introduction to Sports Management 3 credits**

The course is designed to introduce the student to the field of sport management. A primary focus will be on the history and nature of the sport industry including the development of the sport management profession. Special attention will be given to the concepts of organization structure, management principles and leadership, including specific application of these concepts.

### **SM301 History and Philosophy of Sports Ministry 3 credits**

This course examines the history of ancient and modern sports and their relationship to both early and present Christianity. A special emphasis is given to the lives of influential Christians. A biblical rationale for sports ministry is presented, as are numerous ministry models.

### **SM302 Biblical Foundations for Sports Ministry 3 credits**

This course provides a theological foundation for sports ministry. Competition and sports-related activities are viewed through the lens of Scripture, and emphasis is placed on the integration of faith and sports participation.

### **SM303 Evangelism and Discipleship in Sports Ministry 3 credits**

This course examines the mandate to preach the gospel and to make disciples within a sports ministry context. Students will learn the skills required to use sports and recreation effectively as vehicles to accomplish the ministry of evangelism and discipleship.

### **SM304 Administration and Organization of Sports Ministry 3 credits**

This course is an examination of the various roles and functions required for establishing, organizing, and overseeing a sports ministry program. An emphasis is placed on the daily operation of a sports ministry and on the selection and oversight of activities, personnel, and facilities.

**SM306 Sport Event and Facility Management 3 credits**

This course will examine the basic principles and practices related to planning, funding, and operating sporting and recreation events and facilities. The course is designed to provide sports management managers with the general knowledge necessary for planning and operating sports and recreation facilities and events.

**SM310 Sports Ministry Apprenticeship I 3 credits**

This course requires a minimum ten-week full-time summer apprenticeship and is open to qualified students who have completed the junior year. Students will work directly with an experienced leader for training in sports ministry. The apprenticeship may be served in an approved local church, para-church, or mission agency. Consult with department chair.

**SM402 Senior Sports Ministry Seminar 1 credit**

This course is a seminar dealing with current trends and issues in sports ministry. Attendance at the annual CSRM meeting is required.

**SM410 Sports Ministry Apprenticeship II 3 credits**

This course is a part-time apprenticeship. Qualified students are placed in a community setting under an approved leader. Consult with department chair.

**Sociology**

**SO111 Introduction to the Human Sciences 3 credits**

This course offers a survey of the major disciplines that constitute the human sciences. Students will consider the fundamental character of disciplines such as psychology, economics, history, jurisprudence, and politics both from positivistic and praxeological standpoints. Furthermore, they will consider the contributions and place of each within the Christian Worldview.

**SO315 Cultural Anthropology 3 credits**

This course is a study of culture, customs, moral codes, social institutions, languages, arts, religions and industries of world's people in order to give the student a better understanding of the social science of Anthropology along with skills and abilities to reach the people with whom he/she will labor.

**SO402 Global Cultures and Geography 3 credits**

This course exposes the student to introductory material dealing with culture and geography especially designed for teaching geography in the secondary school. Geographical thinking about spatial relations, natural resources, human geographic processes, and key geographic topics provide the tools for examining worldwide cultures.

**Speech**

**SP100 Speech Communication 3 credits**

This course is designed to aid the student in developing the fundamental tools necessary to become an effective communicator. Emphasis will be placed on the process of speech preparation and precise delivery.

**SP101 Speech Communication 3 credits**

This course is designed to aid the student in developing the fundamental, introductory tools necessary to become an effective public communicator. Further, this section is designed to assist the pastoral student in the development of his public communication skills by introducing him to the basic principles of public communication preparation and delivery. This course will provide opportunities to gain experience in public speaking with the benefits of peer and instructor evaluation.

**SP301 Oral Interpretation 3 credits**

This course introduces the student to the use of oral reading as a skill that can be used to minister to an audience. Training is given in the selection, analysis, vocal and physical techniques needed for effective presentation of meaningful pieces.

**SP306 Mass Media 3 credits**

This course provides a foundation for understanding the mass media by examining the form, content, influence, and problems of books, periodicals, newspaper, music, film, radio, television, and the Internet.

**SP490 Independent Study in Speech 1, 2, or 3 credits**

This course is open to students interested in areas not covered by current course offerings. Advanced study and practice in public speaking, special voice and diction problems, as well as other communication skills, are options for the student. Prerequisites: SP100, permission of instructor, and permission of department chair

## *Theology*

### **TH120 Building a Biblical Lifestyle 3 credits**

This course helps the student to develop a philosophy and strategy of godly living that will guide him or her for a lifetime. These foundational concepts for successful Christian living include developing a biblical world view, ethics and patterns of behavior; Bible study; prayer; and making biblically-informed choices.

### **TH201 Theology II 3 credits**

This course is a study of the revelation, inspiration, and canonicity of the Bible. Divine attributes, divine decree, trinitarianism, the person of the Father, and the person of Christ are also covered.

### **TH202C Theology III 3 credits**

This course is a study of the doctrine of the Holy Spirit in both the Old and New Testaments, the creation, fall and death of man, the doctrine of salvation considered from man's need, God's methods in reaching man, and the application of the work of the Holy Spirit. The doctrines of angelology and demonology are also presented.

### **TH211 Theology Survey 3 credits**

This course surveys eight of the major divisions of theology- the doctrines of the Bible, God, Christ, Holy Spirit, Man, Sin, Salvation, and Angels (includes Satan and demons)

### **TH306 Theology IV 3 credits**

This course presents the biblical basis of distinctively Baptist beliefs concerning the New Testament church and its ministry during the Church Age (ecclesiology). The biblical distinctive of Baptist are presented as a single, coherent theology of the Church, beginning with the doctrine of Biblical authority. This will also involve a careful examination of the various application of the biblical doctrine of separation, as the biblical distinctive of Baptist are compared with the doctrine and practices of other theological movements.

### **TH308 Theological Distinctives 3 credits**

This course studies the theological distinctives of this school in the doctrines of the Church (ecclesiology), Last Things, and Separation (both personal and ecclesiastical).

### **TH401 Theology V 3 credits**

This course presents the biblical, hermeneutical, and historical basis of Premillennialism and Pretribulationism while contrasting it with other millennial views. The major eschatological events are studied with special emphasis given to the doctrine of Pretribulation Premillennialism. Hermeneutical presuppositions of each eschatological system are discussed. The hermeneutics of the premillennial system are then related to an overall approach to Bible study.

### **TH447 Toward a Theology of Social Justice 3 credits**

This course is an exploration of justice as a reflection of God's character and works, and of the way that our Christlikeness extends God's character and works into society. The course includes a biblical analysis of the history and theories of social justice, discussion of the myriad applications of social justice for believers, and construction of an individual philosophy of social justice.

### **TH480 Senior Seminar 3 credits**

This course serves as (a capstone) a comprehensive review of the biblical, Theological, and Worldview components of the Biblical Studies Curriculum. It will include a review of hermeneutics and of the biblical meta-narrative, which provides the framework from which all of the University's Biblical Studies courses are developed. It will also include a theological review and oral examination based on the University's (Baptist, Separatist, and Dispensational) theological and ecclesiastical positions. Prerequisites: TH201 and TH202

### **TH490 Independent Study in Theology 1, 2, or 3 credits**

This course is a program of independent study open to qualified students interested in areas of theological study not covered by current courses. Written reports are required. Prerequisite: Permission of instructor

### **TH507 Theological Issues and the Church 3 credits**

This course is a study of a variety of contemporary theological issues which are confronting local church leaders and members at this time. The emphasis is upon the biblical evaluation of these issues in light of the absolute Word of God and the cultural milieu in which they are occurring. The course will focus on the development of critical thinking and the building of a Christian world-view as a foundation for the critical analysis of the contemporary theological issues.

- TH511 How to Develop a Biblical Worldview 3 credits**  
 This course is a presentation of the basic steps for building a Christian world-view that is true to the Bible. The student will be guided through the process of building a biblical world-view using case studies at various levels of doing theology: exegesis and biblical theology, linking from one passage to another in the Scriptures, categorizing all of the biblical data on various themes, validating extra-biblical truth claims, and applying biblical teaching to all of life.
- TH516 Christology 3 credits**  
 This course is a study of the person and work of Christ. It will deal with the question of all ages "Who do you say that I am?" which Jesus asks his disciples two thousand years ago. The course provides an examination of the biblical and theological evidence concerning the identity of Jesus Christ and His life, work, teaching, death, resurrection, present work and second coming.
- TH517 Survey of Doctrine 3 credits**  
 This course is an overview of the ten major theologies of the Bible. Examination of the major issues behind Bibliology, Theology Proper, Christology, Pneumatology, Angelology, Anthropology, Hamartiology, Soteriology, Ecclesiology and Eschatology will be conducted in a systematic approach.
- TH518 Theology of Business as Mission 3 credits**  
 This course provides an articulation and defense of business as mission from a theological and Christian worldview perspective. As such the course will explore the current understanding of business as mission as well as the theological and Christian worldview foundation for business, missions and their conjunction.
- TH521 Apologetics 3 credits**  
 This course is designed to present the truths of biblical Christianity in comparison to other religions and world views. Students have the opportunity to explore the biblical and philosophical basis for knowing and communicating their Christian faith. The course seeks to help students understand their Christianity and joyfully share their lives with others around the world.
- TH522 Church and Baptist Distinctives 3 credits**  
 Students in this course will understand God's design for the nature and mission of the Church in the world. As to the nature of the Church, students will analyze the tensions that exist between various views in Christendom concerning the relationship of Israel and the Church, global versus local aspects of church, church government, leadership, the practice of baptism and communion, and church discipline. Students will resolve these tensions by a methodologically sound approach to Scripture rather than tradition or contemporary culture. As to the mission of the Church, the student will understand a broadly based and biblical rationale for social responsibility of the part of the churches and Christians. They will exhibit the priority of the gospel of eternal life through Christ.
- TH523 Dispensational Premillennialism 3 credits**  
 In this course the students will have the opportunity to examine God's multifaceted plan for the world, past, present, and future. The course offers a dispensational premillennial approach enabling students to understand God's plan for the ages. The course experience helps students to compare and contrast this interpretive approach to others.
- TH524 Dynamics of Spiritual Growth 2 credits**  
 This course is a study of biblical texts concerning sanctification and discipleship along with practical implementation through spiritual disciplines. Emphasis will be made on application to the student's personal and ministry life.
- TH529 Theology of Social Justice 3 credits**  
 This course is an exploration of justice as a reflection of God's character and works and of the way that our Christ likeness extends God's character and works into society. The course includes a biblical analysis of the history and theories of social justice, discussion of the myriad applications of social justice for believers, and construction of an individual philosophy of social justice.
- TH535 Theology in Praxis 3 credits**  
 This course is designed to prepare the student to engage in the evaluation and implementation of doing theology within a particular context. The student will develop a biblical philosophy for the foundation and goals of a theology of praxis. The course will focus on preparing the student to participate in a wide range of activities from an informal/formal internship program to assisting in launching an organization. Prerequisite: Completion of BA511, BA517, BA527, and BA524

**TH538 An Interpretive Study of Biblical Discipleship 3 credits**

An exploration of key New Testament passages key to biblical interpretation of spiritual development and of the practice of making disciples. Focus will be given to the discipling ministry of Christ and of the early church as displayed in the Gospels and in the Acts of the Apostles. Focus will also be given to the process of spiritual development as discussed in the New Testament Epistles.

**TH561 The Development of Theology in Cultural Settings 3 credits**

This course is an evaluation of the development of theology from historical forms to modern contextual theologies within specific cultural settings. The student will analyze the underlying cultural, theological, and sociological factors that have impacted the development of cultural theological expressions with the goal of comparing and contrasting each theological form with the Bible. Special emphasis will be given to the study of how culture has shaped both the questions and categories of theology.

**Youth Ministries**

**YM301 Youth Ministry Philosophy 3 credits**

This course is designed to help students establish a biblical foundational philosophy for ministering to youth and to introduce students to basic skills and competencies necessary for effective youth ministry in any culture. Emphasis will be placed on understanding non-negotiable biblical principles, exploration of characteristics unique to youth and youth culture, and applying ministry principles to the specific needs of adolescents.

**YM302 Youth Ministry Strategy 3 credits**

This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives.

**YM315 Adolescents & Youth Culture 3 credits**

This course is designed to help students understand modern youth culture and its impact on adolescents, then engage them from a biblical worldview.

**YM321 Communication in Youth Culture 3 credits**

This course is designed to help students establish a comprehensive strategy for effective communication in youth ministry. Emphasis will be placed on engaging the various stakeholders in student ministry with relevant, timely and clear communication across various contexts and channels.

**YM402 Youth Ministry Seminar 3 credits**

This course provides students with a grid for integrating the various pieces of their youth ministry education into a useable foundation for effectiveness as a youth pastor.

**YM407 Youth Evangelism 3 credits**

The goal of this course is to help students develop ministries which will enable them to train teens to influence their world with the gospel of Jesus Christ. A secondary goal is to help students develop a personal plan to have an effective outreach ministry themselves.

**YM480 Youth Ministry Apprenticeship 3 credits**

This course is a minimum of ten weeks full-time summer apprenticeship. Qualified students are placed under the supervision of an experienced youth worker for training and experience in a youth ministry environment. Open to students who have completed the junior year. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**YM490 Independent Study in Youth Ministry 1, 2, or 3 credits**

This course is designed to help the student study areas of youth ministry not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

# FINANCIAL AID

Each year, the Lord brings to Clarks Summit University a group of dedicated men and women preparing to be the next generation of Christian leaders. The University desires to prepare students for God's calling in life through classroom training, practical experience, and financial responsibility. Clarks Summit University offers a wide range of financial counseling to students through the Financial Aid Office. In addition, the University seeks to develop financial policies that are fair and equitable for all students.

Financial Aid Office provides a vital function in the students' educational experience. The staff is available to counsel and advise students concerning their financial needs allowing students to complete their education with minimal outstanding debt.

Clarks Summit University maintains a diverse range of financial aid programs, which include grants, scholarships, and loans. Grants are defined as aid awarded based upon need and do not need to be repaid. Scholarships are awards based on merit or achievement and also do not need to be repaid. Loans are borrowed funds that are repaid with interest.

Clarks Summit University is approved by the Department of Education to participate in the Federal Pell Grant program, campus-based funding, and William D. Ford Direct Loan program and cooperates with various state grant programs including the Pennsylvania Higher Education Assistance Agency (PHEAA).

For any financial aid questions contact:

Financial Aid Office  
Clarks Summit University  
538 Venard Road  
South Abington Township, PA 18411  
[financialaid@ClarksSummitU.edu](mailto:financialaid@ClarksSummitU.edu)  
570-585-9215

## UNDERGRADUATE COSTS—ON-CAMPUS

### *Average Annual Cost (Full-Time Undergraduate)*

Tuition .....	\$23,170
General Fees * .....	\$0
Room & Board.....	\$6,150
<b>Total Average Annual Costs .....</b>	<b>\$29,320</b>

*\* individual course-related fees may apply – see below*

### *Tuition (Per Credit)*

Tuition Flat Rate (12-18 credits) .....	\$11,585/semester
Tuition Per Credit (1-11 or over 18 credits) .....	\$690
Audit.....	\$345

### *Miscellaneous Fees*

Application Fee .....	\$40
Confirmation Deposit.....	\$250
Course Change Fee (after drop/add date) .....	\$30
Payment Plan Fee.....	\$50/semester
Returned Check Fee .....	\$30
Late Payment Fee.....	\$40
Default Fee (after two consecutive late fees) .....	\$100
Vehicle Registration Fee .....	\$50
Student ID Replacement Fee .....	\$20
Dorm Fob Replacement Fee.....	\$15
Graduation Fee (per degree)—charged for diploma even if the student is not “walking” .....	\$175

*Course-Related Fees\** (including, but not limited to\*\*)

Fine Arts Fee.....	\$75
Choral Fee (one-time only)—charged after course begins.....	\$25
Choral Dress/Tux—charged after course begins .....	\$80
Science Lab Fee .....	\$120
Independent Study Fee.....	\$50/credit
Off-Schedule Course Fee .....	\$100/credit
Student Teaching Fee.....	\$200/placement
Counseling Testing Fee (CO542).....	\$50
Drama Fee (DR342).....	\$75
Field Trip Fee .....	various
Portfolio Assessment Course Fee.....	\$200
Portfolio Assessment Submission Fee.....	\$100/credit
Portfolio Assessment Completion Fee .....	\$100/credit
Business Administration Computer Courses Fees (lab and certification exams) .....	various

*Music Fees*

Private Music Lesson .....	\$200
Instrument Rental Fee (all methods courses) .....	\$125
Senior Recital Fee.....	\$50

*Room & Board (Per Semester)*

Residence Hall.....	\$1,159
14 Meal Plan .....	\$1,816
21 Meal Plan .....	\$1,916

\* Charged upon course registration unless otherwise noted.

\*\* There will be some fluctuations in prices for courses/trip fees. Course fees may be added as needed to reflect the nature of the course/trip/activity, etc.



## UNDERGRADUATE COSTS—ONLINE

Online rates are applicable to students who take all courses exclusively online. Students registered for any on-campus course during the semester will have all courses, even those taken online, billed at the established on-campus rate.

### *Tuition (Per Credit)*

Regular Degree Seeking.....\$350

### *Discounts for Undergraduate Online, Graduate, and Seminary Studies*

Christian Worker Discount .....\$300

*\* those who are currently serving in full-time or bi-vocational ministry*

Teen Challenge Discount.....\$250

*\* current students and staff with Teen Challenge USA*

Teens for Christ Discount.....\$250

*\* current interns and staff with Teens for Christ*

Tuition Relief Discount .....\$250

*\* independent students that have an EFC score of 0-500 as reflected on their FAFSA.*

Military Discount.....\$250

*\* those currently serving in the U.S. Armed Forces, for Veterans, and military spouses.*

International Student Discount .....\$200

*\* non-citizens of the U.S. that are not considered eligible non-citizens (i.e. Green Card holders)*

Word of Life Discount.....\$200

*\* current employees and interns serving with Word of Life Fellowship*

### *Miscellaneous Fees*

Application Fee .....\$40

Course Change Fee (after drop/add date) .....\$30

Payment Plan Fee.....\$50/semester

Returned Check Fee .....\$30

Late Payment Fee.....\$40

Default Fee (after two consecutive late fees) .....\$100

Graduation Fee (per degree)—charged for diploma even if the student is not “walking” .....\$175

### *Course-Related Fees*

Independent Study Fee.....\$50/credit

Off-Schedule Course Fee .....\$100/credit

## GRADUATE COSTS

### *Tuition & Fees (Per Credit)—Regular Rate*

Master of Arts.....	\$400
Master of Education .....	\$500
Master of Science in Counseling.....	\$500
Non-Degree Seeking.....	regular rate applies
Audit.....	\$200

### *Discounts for Master of Arts*

Christian Worker Discount .....	\$350
<i>* those who are currently serving in full-time or bi-vocational ministry</i>	
ABHE Discount .....	\$350
<i>* those students who earned their undergraduate degree from an ABHE College or University</i>	
CSU Alumni Discount.....	\$300
<i>* students who completed a minimum of 30 credits from CSU at the undergraduate level.</i>	
Word of Life Discount.....	\$300
<i>* current employees and interns serving with Word of Life Fellowship</i>	
Military Discount.....	\$300
<i>* those currently serving in the U.S. Armed Forces, for Veterans, and military spouses</i>	
International Student Discount .....	\$300
<i>* non-citizens of the U.S. that are not considered eligible non-citizens (i.e. Green Card holders)</i>	

### *Discounts for Master of Education and Master of Science in Counseling*

Christian Worker Discount .....	\$450
<i>* those who are currently serving in full-time or bi-vocational ministry</i>	
ABHE Discount .....	\$450
<i>* those students who earned their undergraduate degree from an ABHE College or University</i>	
CSU Alumni Discount.....	\$400
<i>* students who completed a minimum of 30 credits from CSU at the undergraduate level.</i>	
Word of Life Discount.....	\$400
<i>* current employees and interns serving with Word of Life Fellowship</i>	
Military Discount.....	\$400
<i>* those currently serving in the U.S. Armed Forces, for Veterans, and military spouses</i>	
International Student Discount .....	\$400
<i>* non-citizens of the U.S. that are not considered eligible non-citizens (i.e. Green Card holders)</i>	

### *Miscellaneous Fees*

Application Fee .....	\$40
Course Change Fee (after drop/add date) .....	\$30
Payment Plan Fee.....	\$50/semester
Returned Check Fee .....	\$30
Late Payment Fee.....	\$40
Default Fee (after two consecutive late fees) .....	\$100
Vehicle Registration Fee (residential only).....	\$50
Student ID Replacement Fee (residential only).....	\$20
Dorm Fob Replacement Fee (residential only).....	\$15
Graduation Fee (per degree)—charged for diploma even if the student is not “walking” .....	\$175

### *Course-Related Fees \**

Independent Study Fee.....	\$50/credit
Off-Schedule Course Fee .....	\$100/credit
Prior Learning Assessment Fee .....	\$200
Portfolio Assessment Course Fee.....	\$200
Portfolio Assessment Submission Fee.....	\$100/credit
Portfolio Assessment Completion Fee .....	\$100/credit

Accelerated Learning Fee .....	\$30/credit
Testing Fee (Counseling) .....	\$50

*\*Charged upon course registration unless otherwise noted.*

*Room & Board (Per Semester)*

Residence Hall .....	\$1,159
14 Meal Plan .....	\$1,816
21 Meal Plan .....	\$1,916

## STUDENT FINANCIAL POLICIES

By registering for classes, the student assumes an obligation to care for charges incurred for education services. For additional billing and payment information, please visit [Student Financial Aid](#).

All Clarks Summit University students are required to be paid-in-full by the due date of their first bill each semester.

Payment in full can be made by one-time payment, or with financial aid, loans, outside payments from an organization or individual, or by enrolling in a semester-based payment plan with a pre-determined number of months. If you know that funds will be coming (such as payment from a church or individual other than a family member), please be sure to contact email the Financial Aid Office at [Financialaid@ClarksSummitU.edu](mailto:Financialaid@ClarksSummitU.edu) so it can be taken into account on your bill.

### *Billing Statement Dates*

Billing statements are available on the 1st of the month following course registration. Students registered after the 24th of a given month will not receive their bill until the 1st of the following month. All bills are due by the 15th of the month they are issued.

Billing statements are based upon course registration at the time the statement is generated. As such, students registered in advance for second session online courses will be billed for their courses as early as the following month.

### **Fall Semester**

<i>1st Statement Date</i>	<i>If Registered By</i>	<i>Due Date</i>
July 1	June 24	July 15
Aug 1	July 24	Aug 15
Sept 1	Aug 24	Sept 15
Oct 1	Sept 24	Oct 15
Nov 1	Oct 24	Nov 15

### **Spring Semester**

<i>1st Statement Date</i>	<i>If Registered By</i>	<i>Due Date</i>
Dec 1	Nov 24	Dec 15
Jan 1	Dec 24	Jan 15
Feb 1	Jan 24	Feb 15
Mar 1	Feb 24	Mar 15
Apr 1	Mar 24	Apr 15

### **Summer Semester**

<i>1st Statement Date</i>	<i>If Registered By</i>	<i>Due Date</i>
May 1	Apr 24	May 15
Jun 1	May 24	Jun 15

### *Payment Plans*

There is a \$50/semester enrollment fee for payment plans.

### *Late Fees*

A \$40 late fee will be charged for all missed or late payments received after the 15th of the month. Partial payments are considered late. Two consecutive late fees will result in a financial hold.

### *Default Fees*

Accounts with two or more consecutive late fees are in default. A \$100 default fee will be charged after the second late fee. Students enrolled in a payment plan with Tuition Management Systems who miss two consecutive payments will be dropped from the plan and charged a default fee. Defaulted accounts will be placed on financial hold.

### *Delinquency Financial Hold*

Accounts that are not paid in full or enrolled in a payment plan after the due date of the first bill each semester will be placed on hold. **While on hold, a student cannot view their schedule, register for classes, or receive a transcript or diploma.**

Likewise, accounts that are charged two consecutive late fees for insufficient payment in a given semester will also be placed on hold.

Students with a past due balance after the semester ends may not be permitted to return in future semesters. In addition, if the student fails to make consistent payments on an established payment plan for a past due account, Clarks Summit University reserves the right to seek collection assistance from a third party.

### *Overpayments and Refunds*

In the event you have overpaid your charges, we will refund the overpayment upon your request. If a request for your refund is not made, your overpaid balance will be applied to future semesters.

### *Title IV Credit Balances*

Credit balances created when Title IV program funds (Pell, FSEOG, Stafford and PLUS Loans) disbursed to a student's account exceed their total of tuition, fees, and room and board charged for the term, will be automatically refunded to the student within 14 days from the date of disbursement. Unless otherwise requested, the credit will be sent via pre-paid card to the student's address on file. Please note that federal funds cannot cover more than \$200 of a prior award year charges for tuition and fees, room or board (and with permission educationally related charges. To authorize Clarks Summit University to apply your title IV credit balance to a prior award year charge or educationally related charges, please complete the Title IV Credit Authorization form (form will open as PDF in a new window). **It is important to note that if courses are dropped resulting in a necessary return of Title IV funds, the student is required to return to Clarks Summit University the equivalent portion of the stipend paid.**

### *Book Vouchers*

If a student's aid (including grants, scholarships, and loans) will exceed their charges, the student may request a book voucher to be used at Clarks Summit University's online bookstore. To request this voucher, please email Financial Aid at [financialaid@ClarksSummitU.edu](mailto:financialaid@ClarksSummitU.edu).

### *Outstanding Account Balances*

If a student's account is not cared for in a timely manner, Clarks Summit University reserves the right to place the account on "financial hold." A financial hold will prevent a student from registering for classes in the following term. Students who are planning to graduate must have their account balances at "zero" by April 20th to be eligible for graduation. If you are unable to meet this deadline for some reason, the student must submit an appeal letter to the Director of Student Accounts no later than 5 p.m. on April 15. For those students who are planning on being a December graduate, your account must be paid in full by November 15.

**No diplomas or transcripts will be issued to any party until the student's financial obligations** to the institution (Business office, OSD and/or Library fines) have been met.

### *Refund Policy for Dropped Courses*

#### **Dropped Courses Procedure**

The final recorded day of class attendance will be designated as the student's last day of attendance for that class. The student must follow appropriate procedure for notification to the Registrar's Office upon dropping their class(es).

#### **Course Refund Schedule**

Refund amounts are based on tuition and general fees only. Refunds at the undergraduate level are only applicable for students who drop class(es) that put them below the 12- to 18-credit flat rate, or place them into the 12- to 18-credit flat rate.

Percentage of Course Completed	Percentage Refunded
.0.00% - 12.5%	100%
12.5% - 25%	50%
>25%	0%

For various reasons, students may need to stop attending all of their courses. Any student, who either stops attending or officially drops all of their current courses, is considered to have withdrawn from the institution.

All students withdrawing from Clarks Summit University must complete a withdrawal form. Each student's final day of class attendance must be documented on the form in order to avoid overpayment liability of federal student aid. Students who are dismissed are not exempt from this policy. Seminary, Graduate, and University Online students may obtain the Course Drop and Withdrawal form located in the Student Resources section of Moodle. Seminary students may also obtain a copy from the Seminary Registrar's Office. On campus University students must stop by the Office of Student Development to receive a form and begin the process of obtaining all necessary signatures from appropriate offices which will maintain a copy of their files.

Students attending modules or sessions shorter than a full semester must provide a written intent to attend their either already registered courses for the next session or module within the same semester, or those courses they plan to register for. This can be accomplished by simply completing the Course Drop and Withdrawal form located in the Student Resources section of Moodle. Just check the box that indicates you plan to attend other courses in a future session or module within the same term, specify the dates, and sign the form. Any student already registered for a future session or module who does not check this box on the signed form and who does not end up attending these already registered courses will be considered withdrawn from the institution as of their last documented date of attendance. Any student who does not check the box but does in fact take later courses within the same semester will have all previously calculated refunds reversed as well as their withdrawal status.

## REFUND POLICY FOR FULL WITHDRAWAL FROM SCHOOL

### *Full Withdrawal Refund Schedule*

Refunds are calculated based upon all institutional charges including tuition, fees, room, and board.

$$\begin{array}{l} \text{Total Amount of Institutional Costs} \\ \times \text{Percentage of enrollment period not complete} \\ \hline \text{Student Refund} \end{array}$$

If a student has completed 60 percent or more of the enrollment period, then the percentage of cost incurred by the student is 100 percent.

### *Return of Federal Title IV Aid upon Complete Withdrawal from School*

The Financial Aid Office is required by Federal statute to determine how much financial aid was earned by students who withdraw, drop out, or are dismissed prior to completing 60% of a payment period or term.

For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, a school must still complete a return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement.

The calculation is based on the percentage of earned aid using the following Federal Return of Title IV Fund Formula: percentage of term completed = the number of days completed up to the withdrawal date divided by the total days in the term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate Federal program based on the percentage of unearned aid using the following formula:

$$\text{Percentage of aid to be returned} = 100 \text{ percent} - \text{percent of earned aid.}$$

Multiply the total amount of aid that could have been disbursed during the term by the percent of aid to be returned.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal.

The institution must return the amount of Title IV funds for which it is responsible no later than 45 days after the date of the determination of the student's withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Direct Stafford Loans
- Subsidized Federal Direct Stafford Loans
- Federal Parent (PLUS) Loans
- Federal Pell Grants for which a return of funds is required
- Federal Supplemental Educational Opportunity Grant (FSEOG)

### *Return of Non-Title IV Aid*

When a student withdraws during Clarks Summit University's refund period (less than 60% of the term completed), the institutional aid received by the student will be reduced in proportion to the adjustment of the student's charges. The only exception is outside scholarships with specific program requirements for full return upon withdrawal.

## **UNOFFICIAL WITHDRAWALS**

Students no longer desiring to complete a course must fill out a course drop form to officially notify the University of the student's intent to withdraw from the course. Course drop forms are available from the Registrar's Office or in Schoology. Students that stop attending a course, without filling out the course drop form, will be withdrawn from the course after 14 consecutive calendar days of non-attendance.

Attendance, for online courses, is determined by submission of an academic assignment such as an examination, written paper or project, discussion board post, or other similar academic event.

Courses not officially dropped, in which the student stops attending the course for 14 days or more, will be assigned a grade of FN (Failure for Non-attendance), dated to the student's last date of attendance in the course. The FN grade indicates that the student stopped attending the course and failed to meet the course objectives. An FN grade is calculated into the student's grade point average like an F grade.

Students receiving a course grade of FN are responsible for all resulting charges to their student account. If, at any point, a student has dropped and/or unofficially withdrawn from all courses for the term, the student will be withdrawn from the University and will be subject to the Unofficial Withdrawal procedure, including the reduction and/or return of all financial aid. The full Financial Aid Withdrawal policy is available at <https://www.clarkssummitu.edu/admissions/future-undergraduate-students/undergraduate-financial-aid/financial-forms-resources/withdrawals-refunds/>.

### *Unofficial Withdrawal Appeal*

Students who receive a grade of "FN" may appeal to their professor to have the grade removed in order to continue work in the course. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The appeal must include a statement that the student desires to continue in the course. If the student is not satisfied with the decision of the professor, the student may appeal the decision according to the University's Student Appeals and Grievance Policy. <https://www.clarkssummitu.edu/academics/academic-policies-procedures/>.

## **SATISFACTORY ACADEMIC PROGRESS**

The U.S. Department of Education mandates institutions of higher education to establish minimum standards of Satisfactory Academic Progress (SAP) to be evaluated and monitored for all students in order to receive Federal (Title IV) aid. Any student who is otherwise eligible must meet the standards used by the institution to determine if a Title IV recipient is maintaining Satisfactory Academic Progress in his or her course of study, regardless of whether the student had previously received Title IV aid.

Students must meet Satisfactory Academic Progress requirements in order to receive Federal (Title IV) financial aid that includes Pell Grants, Federal Supplemental Education Opportunity Grants, Stafford Loans, Plus Loans, and Federal Work Study.



Clarks Summit University has separate standards and requirements for students receiving institutional financial aid. These can be reviewed under the Institutional Aid section of this document.

This policy describes Financial Aid Satisfactory Academic Progress requirements and is in addition to and operates separately from the Academic Satisfactory Academic Progress requirements as outlined in the Student Handbook.

### *Evaluating Satisfactory Academic Progress*

All students will be evaluated using qualitative, quantitative, and maximum time frame standards. Academic records of all students will be reviewed after the end of each term (fall, spring, and summer). The review is cumulative and includes all courses taken at the student's current academic level. After the evaluation, letters will be sent to all students who have not successfully met SAP requirements. Warning letters will be sent to those who did not meet the requirements at the end of the first term, and those who are not making progress at the end of the second term will receive a letter that their financial aid has been suspended until the deficiency is made up.

### *Qualitative Standard*

To meet the qualitative standard, students must obtain a minimum cumulative GPA as determined by their classification and program. Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar's Office.

### *Student Classification*

	<i>Minimum Required Cum. GPA</i>
All Undergraduate Programs (1–18 hours attempted)	1.4
All Undergraduate Programs (19–36 hours attempted)	1.6
All Undergraduate Programs (37–55 hours attempted)	1.8
All Undergraduate Programs (56+ hours attempted)	2.0
All Graduate Programs (except M.Min. and M.Div.), including doctoral programs	3.0
M.Min. and M.Div.	2.0

### *Minimum Required Cum. GPA for Accelerated Counseling and Pastoral*

All Undergraduate Programs (1–18 hours attempted)	2.4
All Undergraduate Programs (19–36 hours attempted)	2.6
All Undergraduate Programs (37–55 hours attempted)	2.8
All Undergraduate Programs (56+ hours attempted)	3.0

Once a transfer student has grades for a term at Clarks Summit University for coursework taken toward an eligible program, the institution will use the cumulative GPA calculated from those grades only.

### *Quantitative Standard*

In order to meet the quantitative standard, students must complete 67% of their cumulative attempted credits at their current level. Withdrawals, incompletes, repeated courses, and failure grades will count as attempted but not earned credits and will lower the completion rate.

Transfer credits will count as attempted and earned. Completion rates are NOT ROUNDED UP to meet progress. If a student has a completion rate of 66.777%, they are not meeting the minimum 67% requirement of satisfactory academic progress for Title IV federal aid.

### *Maximum Time Frame*

A student may not exceed a maximum number of attempted credits in any program even if aid was not received during that term or prior terms. The maximum number of credits is 150% of the program's required credits. Once the student reaches the maximum timeframe allowed, the student will be ineligible to receive Title IV financial aid; students may appeal on the basis of coursework not applicable to current degree program (see Appeals section below).

The maximum number of attempted credits allowed can be calculated by multiplying the number of credits required in the program by 1.5. Program Credits X 1.5 = Maximum Allowed

Some examples are provided below.

<i>Academic Program</i>	<i>Required Program Credits</i>	<i>Max # of Attempted Credits Allowed</i>
General Education	60	90.0
Pastoral Ministry	131	196.5
Master of Arts	30	45.0
Master of Divinity	94	141.0

### *Break in Enrollment*

When a student has a break in enrollment and is readmitted, the Satisfactory Academic Progress status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the spring term, does not return in the fall term, and is readmitted the next spring term, the student will continue in a financial aid suspension status for that term.

## **TERMS / PARTS-OF-TERMS / SUMMER SESSIONS**

A traditional semester is referred to as a standard term (e.g. Fall, Spring, and Summer). Standard terms, as defined by Clarks Summit University, are comprised of a combination of smaller “sub terms” (such as online sessions 1 and 2 in any given semester). Satisfactory Academic Progress requirements are calculated based on the combined sub-terms as defined by Clarks Summit University. Credits taken during Winterim will be added to the Spring term. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term).

Summer sub-terms (Summer online sessions and Seminary modules), for the purpose of credit hour load and measurement of progress, are combined together into the Summer term.

## **REPEATED COURSES**

Repeated courses are considered in all areas of SAP measurement. Courses will be considered attempted even if they are not earned each time the course is taken which will affect the student’s maximum time frame and completion rate. It should be noted however that a student is only allowed to receive Title IV Federal aid for a passed repeated course only once. Failed courses are not affected.

## **TRANSFER CREDITS**

GPA’s for transfer courses are not considered in determining eligibility under the qualitative measure but transfer credits are considered in the qualitative, quantitative and maximum time frame measurements. Transfer students are awarded as first-year students without regard to grade or warning status at the prior post-secondary institution. SAP requirements would then be used to measure the transfer student’s continued status. Transfer credits must be evaluated and a grade-level established before any educational loans are processed.

## **CONSORTIUM AGREEMENTS**

A consortium agreement is an agreement between two “like” institutions whereby the main enrollment is at Clarks Summit University (called the “home” institution) and the student takes courses at another eligible institution (called the “host” institution). This agreement will allow a student to take classes at the “host” institution while receiving their financial aid through the “home” institution.

The number of credits earned under an approved consortium agreement is integrated into the student’s record upon completion of the course. Note: Courses must first be approved for transfer by the Clarks Summit University Registrar’s Office. The Consortium Agreement is also subject to approval by both the home and host institution’s authorized Financial Aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and satisfactory academic progress.

## **CHANGE IN MAJOR / ADDITIONAL DEGREES**

When a student changes his/her major or seeks an additional degree, the student may appeal to the Financial Aid Office to have courses attempted and earned that do not count toward the student’s new major or degree excluded from the calculation of the student’s SAP standing.

## **CHANGED GRADES**

If a grade is changed, the student is required to notify The Financial Aid Office immediately. Financial Aid staff will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade

change initiated late or after the term in question or failure to notify the Financial Aid Office may result in the loss of financial aid eligibility because regulations may limit the time within which aid may be re-awarded or disbursed.

### **FAILURE TO MAKE SATISFACTORY ACADEMIC PROGRESS**

Students who fail to meet the qualitative, quantitative, or maximum timeframe standards at the end of a term will be placed on financial aid “warning” status for the next term and will remain eligible for financial aid while on a warning status. Students on financial aid warning status must meet SAP qualification requirements by the next term’s measurement of progress. Students not meeting the requirements at the next term’s measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

### **REESTABLISHING ELIGIBILITY FOR FINANCIAL AID**

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Clarks Summit University after academic suspension or approval of an academic suspension appeal does not automatically reinstate financial aid eligibility after a financial aid suspension. Reinstatement of aid eligibility is not retroactive. Reinstatement of aid eligibility will only affect current or future enrollment periods.

Once a student has made up either a credit deficiency or a GPA deficiency, it is his/her responsibility to notify the Financial Aid Office to request that aid be reinstated.

### **APPEALS**

Any student placed on Financial Aid Suspension has the opportunity to appeal such action. Circumstances under which a student should submit an appeal include death of a relative, personal injury or illness, or other extreme circumstance outside the control of the student.

To make an appeal, send a signed and dated letter to the Director of Student Financial Services within 30 days prior to the last day of classes during the semester in question. Students should address the following areas of concern in their appeal letter:

- What were the circumstances in your life that prevented you from meeting SAP requirements?
- What has changed that will enable you to meet SAP at the next evaluation?

If the school can confidently determine that the student will be able to meet SAP requirements after the subsequent term, the appeal will be granted. However, at the Director’s discretion, if it is uncertain that the student will meet the requirements for the next evaluation, an academic plan suitable to the student’s specific academic circumstance may be developed to ensure that the student is able to meet SAP standards by a specific point in time.

If a student decides to return to Clarks Summit University after a lengthy absence and was on academic probation when they withdrew from the institution, then, the student must write an appeal letter to the Director of Student Financial Services explaining the above-mentioned items. If the appeal is granted, the student will be given financial aid for one semester so that the appropriate GPA can be attained in order to meet the Satisfactory Academic Policy (SAP) guidelines.

#### *Student Progress*

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor(s). The student’s responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, a student who fails to meet standards after receiving a financial aid warning at the start of the Fall semester will be immediately affected for aid eligibility in the Spring semester.

### **STUDY ABROAD**

Students interested in participating in a Study Abroad Program should:

- Receive approval from both Academics and OSD.
- Contact the Registrar’s Office to determine if all of the credits will transfer into the student’s program of study.
- Contact the Financial Aid Office to determine qualification for any financial aid for the semester he/she would be studying abroad.

# SCHOOL PERSONNEL

## CABINET

### **JAMES R. LYTTLE, D.MIN.**

*President*

B.R.E., Clarks Summit University  
M.Div., Baptist Bible Seminary  
Th.M., Baptist Bible Seminary  
D.Min., Trinity Evangelical Divinity School  
Teaching Bible and Theology, 1980-1993; 2007-

### **THOMAS E. BEVAN, LF.**

*Vice President for Business Administration and Finance*  
President, BBC Foundation, Inc.

### **PAUL C. GOLDEN, M.DIV.**

*Executive Director, Office of the President*  
B.S. Clarks Summit University  
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### **WILLIAM J. HIGLEY, PH.D.**

*Vice President for Academics*  
B.S., Clarks Summit University  
M.A.C.E., Dallas Theological Seminary  
Ph.D., The Southern Baptist Theological Seminary  
Teaching Local Church Christian Education, 2001–

### **ANDREW WHIPPLE, M.A.**

*Vice President for Enrollment Management*  
B.S., Clarks Summit University  
M.A., Clarks Summit University

## BOARD OF TRUSTEES

Allen, Bob, (Emeritus), Dalton, PA  
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Calderon, Matthew, Corfu, NY  
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Curry, Kezia, Universal City, TX  
Dyson, Grace, Decatur, GA  
Floyd, Ken, Grand Rapids, MI  
Green, Larry, Highland Heights, OH  
Greening, John, Arlington Heights, IL  
Hauser, Donn, Towanda, PA  
Hess, Mike, Mount Pleasant, IA  
Howell, Jeff, Jersey Shore, PA  
Huffman, Kelly, Goshen, IN  
Kallman, Dan, Grandville, MI  
Kornegay, Milt, Syracuse, NY  
Lytle, Jim, (University President), Clarks Summit, PA  
McNeal, John, (Emeritus), Decatur, GA  
Moosey, Gary (Emeritus), Greer, SC  
Park, Bill, Birdsboro, PA  
Phelps, Russ (Emeritus), Binghamton, NY  
Shirk, Don (Board Chair), Batavia, NY  
Steckiel, Mark (Alumni Council President), Troy, PA  
Stockdale, Shawn, Clarks Summit, PA  
Trott, Ruth (Emeritus), Dillsburg, PA

## FACULTY

### **JOHN D. BEST, PH.D.**

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B.S., King's College  
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Teaching Mathematics, 2007–

### **DAVID L. BOSKET, M.MIN., M.B.A.**

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Director of Information Technology  
Teaching Business, 2013–

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B.S., St. John's University  
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Teaching Education 2005–

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B.A., Bob Jones University–Pastoral Theology  
B.A., Bob Jones University–Sacred Music  
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B.S.B., Clarks Summit University  
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Teaching Counseling, 2017 –

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Diploma, Calvary Baptist School of Church Ministries  
M.Min., Baptist Bible Seminary  
D.Min., Baptist Bible Seminary  
Teaching Church and Youth Ministry, 2001–

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M.S., US Naval Postgraduate School  
Director for Institutional Research  
Teaching Business, 2017–

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Chair, Department of Music  
School of Education Liaison  
Teaching Music, 2014–

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School of Education Liaison  
Teaching English, 2005–

**MARGARET L. WRIGHT, M.S.**

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B.A., State University of New York  
M.S., University of Scranton  
Teaching Science, 2003–

# ACADEMIC CALENDARS

## On-Campus

<b>Fall Semester</b>	<b>2017</b>	<b>2018</b>
New Students Arrive	August 25	August 24
New Student Orientation	August 25-27	August 24-26
Campus Classes Begin	August 28	August 27
Day of Prayer	October 9	October 8
Community Appreciation Day	October 10	October 9
Bible Conference	October 11-13	October 10-12
Homecoming	October 14	October 13
Thanksgiving Break	November 20-24	November 19-23
Finals	December 18-20	December 17-19
End of Semester	December 22	December 21
Christmas Break	December 22–Jan 14	December 21–Jan 13
<b>Spring Semester</b>	<b>2018</b>	<b>2019</b>
Winterim	January 4-12	January 3-11
New Students Arrive	January 12	January 11
Classes Begin Undergrad	January 15	January 14
Day of Prayer	February 6	February 5
Global Ministry Conference	February 7-9	February 6-8
Spring Break	March 12-18	March 11-15
Campus Appreciation Day	April 26	April 25
Easter Break	March 30-April 2	April 19-22
Finals	May 9-11	May 8-10
Graduate Reception	May 11	May 10
Commencement	May 12	May 11

*NOTE: Dates and events are subject to change. Visit [ClarksSummitU.edu/calendar](http://ClarksSummitU.edu/calendar) for an updated listing of events*

## Online

### Fall Semester

1st 8-Week Session Begins  
1st 8-Week Session Ends  
Session Break  
2nd 8-Week Session Begins  
Thanksgiving Break  
2nd 8-Week Session Ends

### 2017

August 21  
October 13  
October 16-20  
October 23  
November 20-24  
December 22

### 2018

August 20  
October 12  
October 15-19  
October 22  
November 19-23  
December 21

### Spring Semester

1st 8-Week Session Begins  
1st 8-Week Session Ends  
Session Break  
2nd 8-Week Session Begins  
2nd 8-Week Session Ends

### 2018

January 15  
March 9  
March 12-16  
March 19  
May 11

### 2019

January 14  
March 8  
March 11-15  
March 18  
May 10

### Summer

8-Week Session Begins  
8-Week Session Ends

### 2018

May 21  
July 13

### 2019

May 20  
July 12

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