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GENERAL INFORMATION

HISTORY OF BAPTIST BIBLE COLLEGE & SEMINARY

Baptist Bible Seminary (so named because the school only offered a three-year Bible degree) was established in 1932 by a group of pastors led by Dr. Richard J. Murphy. Its original purpose of preparing men and women to serve Christ as they carried out the biblical command to “go into all the world and preach the Gospel” has not changed. The founders insisted the new school be strongly biblical and that it keep high academic standards. Through the years, the school’s leaders have continued those goals. The current vision statement, “Excellence in biblical higher education for effectiveness in global Christian leadership,” indicates high regard for God’s Word as well as a commitment to excellent academics.

A three-year Bible program was in place during the early years of 1932–1947. In 1947, four-year programs in a variety of disciplines were added. A few years later, the Regents of New York State granted a temporary charter, and in 1954, they gave permission to grant the Bachelor of Theology and Bachelor of Religious Education degrees. In 1967, the Bachelor of Sacred Music degree was approved.

At that time, the school used the facilities of First Baptist Church, Johnson City, NY. As the number of students grew from the original 40, additional buildings were purchased. In the 1960s, the administrator and the board of trustees saw clearly that the school needed a new campus. When the present site in Clarks Summit, PA was purchased in 1968, this vision became a reality.

During 1968, the Association for Biblical Higher Education granted accreditation, and in early 1969, the Pennsylvania Department of Education approved the same programs and degrees offered in New York. In addition, they approved the Associate of Arts degree. In 1971, in order to accurately reflect the courses of study offered, the name of the Seminary was changed to Baptist Bible College of Pennsylvania. In 1982, BBC was authorized to grant the Bachelor of Science in Bible degree. Accreditation from the Middle States Association of Colleges & Schools (Philadelphia, PA) was given in 1984.

In September 1972, classes began at Baptist Bible Seminary. Initially offering the Master of Divinity and Master of Theology degrees, the Seminary now also offers the Master of Ministry, Doctor of Ministry, and Doctor of Philosophy in Biblical Studies degrees.

In 1989, the Pennsylvania Department of Education granted approval for the College to offer the Master of Science in Christian School Education degree. In 2010, that degree was renamed Master of Education. In 1996, the Master of Science in Counseling degree program was approved and in 2007, the Master of Arts degree was approved.

The Bachelor of Arts, Bachelor of Music Education, Bachelor of Science, Bachelor of Science in Business Administration, Bachelor of Science in Education and Bachelor of Science in Counseling degrees were added in 2012. The same year the Master of Science in Counseling Ministries degree was renamed Master of Science in Counseling.

STATEMENT OF MISSION

Founded in 1932 in Johnson City, New York, Baptist Bible College of Pennsylvania is an educational institution that embraces its Baptist heritage. With a commitment to biblical authority, BBC serves undergraduate, graduate, and seminary students by preparing them for lives of significant service for the cause of Jesus Christ in a variety of ministries and careers.

As a learning community dedicated to biblical higher education, BBC strengthens the church of God and influences society by cultivating an environment that promotes academic excellence and Christlikeness. Students are challenged to pursue biblical truth and wisdom, to embrace a Christian worldview, and to develop professional competence and relational skills.

BBC aspires to be a community of individuals who love and serve God with all their heart, soul, and mind, and who love their neighbor as themselves. We launch our graduates into the world as servants of God and as lifelong learners.

STATEMENT OF VALUES

Biblical Truth. We value the Scriptures as truth, the highest authority for faith and practice, the center of true learning, and the basis of our worldview.

Transformational Learning. We value the development of biblically-based critical thinking, building wisdom that transforms worldview, character, behavior, relationships, and ministry in conformity to Christ.

Spiritual Integration. We value the development of the whole person: the integration of faith and practice, mind and heart, and learning and service.

Global Orientation. We value obedience to the Great Commission; therefore we seek to serve Christ in a myriad of ways anywhere in the world.

Cultural Relevance. We value living wisely within the culture that surrounds us, establishing a redemptive presence and speaking the truth in love wherever God sends us.

Christian Leadership. We value the development of leadership skills as the natural outcome of transformational learning, so we may assist others in achieving their God-given potential.

Baptist Heritage. We value the local church, the pillar and foundation of truth, along with the rich spiritual legacy of our Baptist distinctives and history.

Pursuit of Excellence. We value continuous assessment that leads to God-honoring improvement, innovation, and creative development.

Responsible Stewardship. We value the wise investment and management of the resources that God has entrusted to us, maximizing the benefit to those we serve.

STATEMENT OF VISION

Baptist Bible College & Seminary has an overarching vision of pursuing excellence in biblical higher education for effectiveness in global Christian leadership.

The College has undergraduate programs of biblical, general, and profession studies which foster the doctrinal and ecclesiastical heritage of the school. Sound preparation for every student requires

knowledge of biblical truth, professional skill training, and a strong core of courses in general studies. Strong spiritual dynamics are important and are stressed in every program of study as well as in co-curricular activities.

Since not all students are certain of careers in Christian ministry when they apply to BBC, a variety of academic programs are offered to enhance ability to function effectively in life, home, local church, community, and in professional ministry careers.

The Baptist Bible College graduate programs exist for the primary purpose of preparing men and women to be godly servant leaders for selected ministries. By using the Scriptures as the foundation and basis for all instruction, the programs seek to produce graduates who are able to serve effectively in a variety of personal and professional ministries.

Each academic program has clearly stated goals which give focus to the selection of courses, faculty, and learning models.

The Confession of Faith and Standards of Conduct provide a doctrinal and practical framework within which the educational program is carried out as they reflect the religious positions and spiritual commitment the institution seeks to serve and preserve.

CONFESSION OF FAITH

We believe in the verbal and plenary inspiration of the text of the original manuscripts of the 66 books of the Old and New Testaments, which alone constitute the inerrant Word of God. We believe the Bible supports using a grammatical, historical method of interpretation in light of the progress of revelation. Thus, we believe that the Bible is the clear, sufficient, and supreme authority for all belief, life, and ministry.

We believe in the trinity of the Godhead: one immutable and omnipotent God, omniscient in all things past, present, and future, who eternally exists in three equal Persons: Father, Son, and Holy Spirit.

We believe in the deity, virgin birth, perfect humanity, sinless life, substitutionary death, bodily resurrection, and ascension of the Lord Jesus Christ. He is the only means of salvation from sin and the sole mediator between God and man.

We believe in the personality and deity of the Holy Spirit, through whose ministry believers today are regenerated, baptized into Christ and His body, indwelt, sealed, gifted, and empowered for service.

We believe that gifts of the Holy Spirit are given to build up the body of Christ. We believe that the sign gifts of the Spirit were given only for the apostolic era, providing revelation and authenticating the ministry of the apostles.

We believe that God created the universe (including mankind) in six literal, consecutive 24-hour days apart from the process of evolution. We believe that man was created in the image of God and retains that image after the fall. Therefore, we affirm the dignity of human life and affirm that all people are worth pursuing for the cause of Christ.

We believe that all human beings are totally depraved and guilty before God as a result of the fall of Adam. We commit acts of sin because we are sinners by nature.

We believe that the Triune God saves sinners by grace alone through faith in Christ alone. God secures their eternal salvation, having sovereignly elected them to be willing recipients of His grace in Christ, whose blood was shed for the remission of sins. We believe that salvation is demonstrated through good works that are part of a holy life. We believe that every Christian has the joyous responsibility of evangelizing sinners in obedience to Christ's Great Commission.

We believe that the universal Church is the body of Christ, comprised of all true believers from Pentecost until the Rapture. Jesus Christ is the sole head of the Church.

We believe that the local church is an assembly of immersed believers, led by pastors and served by deacons, independent and congregationally governed, in fellowship with other churches of like faith and order.

We believe that the local church is responsible to fulfill the Great Commission. It must observe the ordinances of believers' baptism and the Lord's Supper; foster true fellowship, prayer, and worship; edify and equip believers; and evangelize the world.

We believe that the only biblical mode of baptism is immersion; that baptism is for believers only; that it is a testimony of their identity by faith with Christ's death, burial, and resurrection; and that it is a prerequisite for local church membership. We believe that the ordinance of the Lord's Supper is solely a memorial of Christ's death, and that the body and blood of Christ are not present in the bread and cup.

We believe in the priesthood of all believers and that we have direct access to God apart from any mediator except Christ. We respect the God-given capacity of individual soul liberty through which each person will give account for living by the dictates of his own conscience. We believe in the separation of church and state, and that believers must fulfill biblical responsibilities to each.

We believe that the Bible directs us to a life of holiness, requiring separation from worldliness and ecclesiastical apostasy unto God.

We believe in the personal existence of angels as created spirit beings. God's holy angels are ministering spirits. Satan and other fallen angels can influence believers, but believers cannot be demon possessed.

We believe in the pre-tribulation rapture and bodily resurrection of the Church at Christ's imminent coming. Believers will give account for their works at the Judgment Seat of Christ, which will follow the Rapture.

We believe in the distinction between the nation of Israel and the Church, the Spirit-baptized Body of Christ. The Church is not the collection of all believers of all times.

We believe that God will fulfill the biblical covenants made with the nation of Israel. Though they are now dispersed among the nations, they will be re-gathered in the land of Israel and saved as a nation at the premillennial coming of Christ to the earth. At that time, Christ will begin his Davidic rule over the world for 1,000 years and continue to reign in the eternal state.

We believe in the bodily resurrection and judgment of unbelievers after the millennial reign of Christ. We believe in the eternal existence and punishment of all unbelievers in the lake of fire and the eternal existence and blessedness of all believers in the new heavens and earth.

STANDARDS OF CONDUCT

Personal Holiness

Baptist Bible College & Seminary believes that it has a responsibility to guide students in their spiritual, moral, and intellectual development so they will be servants for Christ. While we recognize that each believer is free to follow a biblically informed conscience in personal standards of conduct, we choose to limit our freedom in some areas in order to build up others in our campus community. We desire all those associated with BBC&S to be characterized by the pursuit of godliness and biblical discernment in every area of life.

Philippians 4:8 instructs believers to be committed to whatever is “true, honorable, right, pure, lovely, and of good report.” Additional Scripture passages that speak to this issue are Psalm 1 and 101; Romans 12:1–2; 1 Corinthians 10:31; 2 Corinthians 10:4–5; and Ephesians 5:1–17. First Corinthians 8–10 directs us to evaluate whether our choices might harm a weaker brother or destroy our testimony to the unsaved. We want to foster a positive and godly community spirit on campus that assists students in preparation for effective ministry leadership. This includes a Christ-like spirit in speech, attitude, and conflict resolution.

Trustees, employees, and students choose to use media, technology, and literature in a way that is consistent with Christ-honoring discernment. We choose to avoid any activity that does not promote values consistent with biblical principles of righteousness and personal purity. For instance, we choose not to use alcoholic beverages, tobacco, or non-medical drugs. We refuse to be involved in occult practices. We will not be involved in gambling, worldly dancing, and immodest dress.

We affirm our commitment to these values annually in writing. Those who do not abide by the values or whose spirit is evidently unsympathetic toward the standards and ideals of the institution or who seem to be exerting any negative or harmful influence upon the school may be asked to leave.

Ecclesiastical Cooperation and Separation

The spiritual unity of all true believers in the Lord Jesus Christ is a great and blessed teaching of Scripture. All who minister for Christ quickly learn that spiritual unity is challenging to implement in the practical realities of ministry life.

The church is the pillar and foundation of truth. The very nature of the biblical word “church” (“called out assembly”) implies both sanctification and separation. We believe that God has called all genuine believers to be positively identified as His true followers of God in true holiness.

As we equip our students for effective ministry leadership, we must help them understand the great value of wisely partnering with others to fulfill the Great Commission. Attendant to that is their responsibility to help them learn to identify unwise or unbiblical associations they should avoid.

We believe that God does not direct His church to partner with organizations that deny His Word or His holy purposes. We live in the last days, so we should not be surprised to find organizations that once confessed Christ but have turned from Him (apostasy). As a school, we do not partner with such organizations or ecumenical endeavors, and we guide our students to understand the error of such partnerships.

In addition, the Scripture teaches that it is sometimes wise and necessary to choose not to partner with other believers. Those who affirm the core doctrines of Christian orthodoxy, but who deny other truths of the faith, may not be qualified to become partners in fulfilling the Great Commission. At

times, we choose to limit our partnerships to ensure the opportunity to preach the whole counsel of God.

BAPTIST DISTINCTIVES

The College holds firmly to historic Baptist faith and practice and supports a fundamental view regarding the Bible in contrast to the liberal, neo-orthodox, and neo-evangelical views.

SPIRITUAL CLIMATE

Baptist Bible College strives to create a climate which promotes both learning and spiritual growth. Courses are taught by Godly professors from a biblical point of view. In addition to course instruction, all undergraduate students (residential and online) are required to be involved in Christian ministries in a local church or organization to put their knowledge into practice.

For residential students, activities outside the classroom, such as daily chapel, prayer groups, missions and Bible conferences, and personal devotions, contribute to spiritual development. Recreation and other co-curricular activities are designed to support this spiritual climate by teaching self-discipline, moral responsibility, and servant-leadership.

Online students have the benefit of interaction with students and professors from all over the globe. The diversity of students in their courses helps encourage critical thinking through their courses and allows for deep interaction on spiritual issues. Online students are strongly encouraged to actively participate in their local churches as well as continue their spiritual growth through personal devotions and prayer. Chapel messages are available for download through the BBC website.

LOCATION OF CAMPUS

BBC is located in Clarks Summit, Pennsylvania, a residential suburb of over 8,000 people. This suburb is part of the greater Scranton/Wilkes-Barre area with a population exceeding 500,000.

The College is easily reached by public transportation. Several airlines serve the Wilkes-Barre/Scranton airport at Avoca, and there is a major bus terminal nearby.

Access by car is also convenient. Scranton is at a crossroads of the interstate highway system of the northeastern United States. Interstate 81, the Northeast Extension (I-476) of the Pennsylvania Turnpike, and U.S. Highways 6 and 11 pass within two miles of the campus, and Interstates 80 and 84 are only a short distance from Clarks Summit.

Organizations contributing to community cultural life include the Everhart Museum of Natural History, Science, and Art; the Northeastern Philharmonic Orchestra.

There are several other colleges in this area: University of Scranton, Marywood University, Keystone College, Lackawanna College, The Commonwealth Medical College, the Worthington-Scranton campus of Pennsylvania State University, The Wilkes University, King's College, Misericordia University, and Johnson College.

FACILITIES

The 131-acre campus has been steadily developed since 1968 and now contains 19 major buildings.

Jackson Hall houses administrative and faculty offices, most of the classrooms, a computer lab, a science lab, and the library. The Music Department occupies Buckingham Hall with music classrooms, practice rooms, and studio offices for the music faculty.

Facilities for chapel services, the cafeteria, the athletics program, and other student activities are located in the Phelps Student Center. Twelve three-story residence halls furnish on-campus housing for students. An addition to the Student Center is under construction. A student recreational center will open soon with a running track, large gym, and additional facilities for recreation and larger meeting space.

BBC&S provides wireless access to the Internet across the entire campus. An Ethernet jack is also provided in the dorm rooms for those students who wish to use a wired connection to the Internet. The computer lab also provides access to the network.

The Joseph M. Stowell Seminary building includes classrooms, faculty offices, a chapel, a student lounge, and a computer lab.

The central portion of the campus is located near a 4 1/2-acre pond.

ACCREDITATION AND CERTIFICATION

Baptist Bible College & Seminary is accredited by the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104, 267-284-5000. Middle States is a regional accrediting agency recognized nationally. All degrees have been approved by the Pennsylvania Department of Education.

Since 1968, the College has been accredited by the Association for Biblical Higher Education, 5850 T.G. Lee Blvd, Suite.130, FL 32822, 407-207-0808.

The undergraduate teacher education programs are approved by the Association of Christian Schools International. The Early Childhood and Elementary PK-4, Secondary Education English, Science, Social Studies, Mathematics, and K-12 Physical Education/Health and Music Education programs are approved for Pennsylvania state certification.

ECCLESIASTICAL RELATIONSHIPS

Baptist Bible College, as an independent, self-governed institution, experiences a relationship with a growing number of churches that share the same doctrinal and ecclesiastical position as the College. Many of these churches are unaffiliated, while others are in association with state and/or national fellowships of fundamental churches.

MEMBERSHIPS

Baptist Bible College is a member of the Associated Schools of the American Institute of Holy Land Studies in Jerusalem. The Institute offers both graduate and undergraduate levels in the following departments: Archaeology, Biblical Studies, Hebrew Language and Literature, History, Social Studies, and short-term studies.

Baptist Bible College is a corporate member of the American Schools of Oriental Research. This provides a direct channel for historical, geographical, cultural, and archaeological studies in several Middle Eastern countries.

ALUMNI OFFICE

The Alumni Office maintains an active relationship between the school and its graduates. It assists the Alumni Association in uniting alumni for spiritual fellowship, in promoting projects which support the school, and in maintaining enthusiasm for the College.

BAPTIST BIBLE SEMINARY

The Seminary, which began in 1972 as the School of Theology, is a graduate-level division of Baptist Bible College of Pennsylvania. It shares the campus with the College and is characterized by a balance of academic excellence and passion for ministry.

The curriculum and schedule are structured to give each student ample opportunity to study at his own pace and schedule. Personal contact with faculty members of the Seminary and warm Christian fellowship with other students are daily occurrences.

The Seminary offers five graduate degree programs. The Master of Divinity (M.Div.) degree is a 94-credit professional program designed primarily to train men for worldwide Christian ministry. The Master of Theology (Th.M.) degree is a 32-credit program that is designed to allow qualified men to develop a greater proficiency in a selected area of Bible knowledge. The Master of Ministry (M.Min.) degree is a 30-credit program that is designed to sharpen the skills of pastors and missionaries already involved in full-time Gospel ministries. The Doctor of Ministry (D.Min.) degree is a 34-credit advanced professional education program for full-time ministry professionals who want to develop further and excel in biblical leadership ministry. The Doctor of Philosophy (Ph.D.) degree is a 60-credit degree program. Its majors are in Old Testament Hebrew, New Testament Greek, Systematic Theology, and Bible Exposition. The BBS Ph.D. is designed to blend and balance rigorous scholarship with pastoral passion for all students regardless of career orientation. The BBS doctoral degrees are sought after by professors and educational leaders from around the world.

Baptist Bible Seminary is the ideal next step for men graduating from a Bible college. The BBS curriculum is designed to take students to the next level rather than repeating undergraduate studies. Scholarship aid and advance standing make the transition to graduate study a logical step.

CAMPUS STUDENT LIFE

STUDENT ACTIVITIES AND ORGANIZATIONS

Devotional Life. A strong devotional life is essential for growth in grace and in the knowledge of our Lord Jesus Christ. Therefore, students are encouraged to spend time with the Lord in personal prayer and meditation in the Bible each day. Residence hall prayer times and small group fellowships assist in this important area for our on campus students. Each semester, the student body also unites for a day of prayer.

Chapel. Each school day, the students and faculty meet for prayer, worship, spiritual instruction, and challenge. Daily chapel services feature faculty members, pastors, missionaries, students, and other special speakers.

Church Attendance. The College firmly supports the biblical doctrine of the local church. Students are required to regularly attend one of the approved fundamental churches in the area.

Student Government. The Student Leadership Council serves the students as its governing body and is comprised of the Executive Council elected from the general student body as well as class presidents and representatives and residence hall presidents and representatives. The SLC exists to promote fellowship, scholarship, leadership, and spiritual life in the school. It also coordinates student activities, promotes a close and harmonious relationship between students and school personnel, and preserves and builds the school heritage.

Recreation and Athletics. The College participates in intercollegiate soccer, volleyball, cross country, basketball, baseball, softball, golf, and tennis. It is a member of the National Christian College Athletic Association (NCCAA Div. II), the National Collegiate Athletic Association (NCAA Div. III), and the Colonial States Athletic Conference (CSAC) which provide intercollegiate competition for men and women. An active intramural program offers numerous sports. In addition, students may participate in many individual recreational activities.

Married Students' Association. This group promotes fellowship among married students by providing opportunities to share common interests and to encourage one another. The association also presents the unique concerns as married students to the administration.

Student Missions Fellowship. The SMF is open to the entire student body and exists to promote awareness of global ministries campus wide and to give students an opportunity to be involved in furthering global ministries. It is particularly involved in the annual missions conference in the spring.

STUDENT ORGANIZATIONS.

Separate fellowships have been organized for each program. These groups and their purposes follow:

Music Interest Fellowship. To promote interest, inspiration, and skills in church music.

Pastoral Interest Fellowship. To promote interest in the pastoral ministry, provide an introduction to pastoral issues, and produce a burden for the pastoral ministry.

Missions Interest Fellowship. To cultivate a greater burden for missions, further inform students about world mission fields, and provide students an opportunity to become involved in various missionary activities.

Teacher Education Fellowship. To provide practical and helpful information concerning teacher education.

Youth Interest Fellowship. To promote interest in, provide information about, and encourage involvement in ministries to youth.

Office Administration Fellowship. To promote interest in the use of office skills in a Christian environment.

Counseling Interest Fellowship. To foster an interest in Christian counseling and provide information regarding issues relevant to career counseling ministries.

Communication Ministries Fellowship. To provide a place for writers and drama students to grow in their ability to minister through their skills.

Women's Ministries Fellowship. To foster interest in women's ministries and to provide further opportunities to hear from women in the field.

THEATRICAL OPPORTUNITIES

Main Stage Play Productions. Each semester the Department of English and Communications produces a play. Auditions are open to all BBC students. The purpose of these productions is to expose students to a variety of dramatic literature and to provide hands-on experience with theatrical production. Past plays have included classics such as *The Taming of the Shrew*, *The Miser*, and *The Crucible*; serious dramas such as *The Diary of Anne Frank*, *The Trip to Bountiful*, and *The Little Foxes*; comedies like *Lost in Yonkers*, *The Good Doctor*, and *You Can't Take it With You*; and musicals such as *The Secret Garden*, *You're a Good Man, Charlie Brown*, and *Little Women*, the Broadway Musical.

Student Productions and Senior Projects. Communications students may choose to produce a theatrical production on campus for their senior projects.

Directing Scene Project. Students enrolled in the Directing course are required to direct a number of scenes from a variety of plays. This provides another opportunity for students interested in obtaining theatrical experience, especially in the area of acting and/or directing.

Local Theatre. Many of our Communications students volunteer their time to work backstage at local theatre companies like The Northeast Theatre Company (TNT) and the Bloomsburg Theatre Ensemble (BTE).

MUSIC PERFORMANCES

Baptist Bible College provides many opportunities for students to attend and participate in the production of significant musical events. Participants include both music majors and non-music majors. All performances are public events to which the student body, parents, and the community are invited.

Musical Ensembles. Each year, several vocal/instrumental ensembles represent the College in churches and Christian schools. These groups go on annual concert tours on behalf of the College, and they provide musical ministry for Bible and missions conferences as well as other special events on campus. All students are invited to audition for the Chamber Singers and Concert Chorale.

General Student Recitals. At least once each semester our music majors offer public performances as part of our ongoing Music Performance Seminar.

Junior/Senior Recitals. Our upperclassmen music majors present public junior/senior recitals. Students, faculty and family are all invited to these special events.

Departmental Concerts. All of our musicians join forces for seasonal concerts: The Winter Concert is in early December and our Spring Concert in late April.

Music Performance Seminar. Although music majors are expected to participate in this weekly event, attendance is open to all students interested in music. Activities include faculty lectures on musical topics, a variety of performances by its members, and guest appearances by regional professionals and alumni.

STUDENT SERVICES

Alumni Services. The Alumni Department desires to assist our alumni with finding a place of ministry. Alumni from the College and Seminary may receive help with cover letter and resume design as well as lifetime storage of those documents through the College website. The website also has search features for both alumni and employers. One-on-one conferences are encouraged to assist with individual needs, answer questions, and provide information and counsel.

Campus Security. Carefully selected students serve as campus security and are responsible for security, traffic, safety, and other assigned tasks. They receive training from qualified BBC security officers.

Career Services Office. Students who desire counsel in the areas of program or career guidance or who wish to take tests in the areas of their abilities and career interests may do so through the Career Services Office. Additional services include cover letter review and design, resume review and design, personal marketing website (to host their resume and cover letter), career counseling with online testing, and mock interviews.

Counseling and Guidance. A close relationship exists between students and faculty at Baptist Bible College. Students are encouraged to talk with faculty members about matters of concern. Although all school personnel are interested in helping the students, the Office for Student Development (OSD) offers professional counseling and guidance services.

Dining. The cafeteria-style dining area has the capacity to serve the entire student body.

Disability Services. Baptist Bible College welcomes the opportunity to serve disabled students. We will make reasonable accommodations for students with disabilities in compliance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990. The purpose of accommodations is to provide equal access to educational opportunities to students with disabilities. Academic standards are not lowered, nor are essential elements of programs changed.

Students requesting accommodations on the basis of disabilities must complete a Request for Accommodations Form available online and provide documentation of the disability. After that is completed, the student should make an appointment to speak to the Supervisor of Learning Support Services. Accommodations may include such support as special housing accommodations, extended test-taking time, use of test readers, testing in a room where the student will have minimal distractions, testing with enlarged fonts, preferred seating in the classroom, and permission to record courses.

Employment. Baptist Bible College is located in the greater Scranton/Wilkes Barre area that has a population of over 500,000. This industrial and commercial area offers many job opportunities for students living in the area. The College also employs a number of students.

Health Services. A registered nurse is available for any sickness that may occur; a doctor also is available on campus bi-weekly for appointments. The Health Services Office furnishes ordinary medicines and first-aid supplies, but students must pay a nominal fee for doctor visits and prescriptions or medications.

Housing. Residence halls on campus provide comfortable living accommodations for students. All single students, under 25 years of age, taking classes on campus are required to live in the College

dormitories if space is available. Should the dormitories be filled, the Office for Student Development will help the student find a place to live in the area. The College also assists married couples in locating suitable apartments or homes. There is limited housing available on campus for married couples.

Insurance. A group insurance plan is available to all students. This insurance costs less than similar coverage through an individual plan. This policy covers the student for the entire year, including summer. Information on student insurance may be obtained from the Business Office.

Orientation. This program acquaints new students with the purpose and services of Baptist Bible College. A trained residence hall staff is also available, providing encouragement and guidance in forming a personal Christian philosophy of life. The Office for Student Development helps students find employment, housing, and medical services.

ADMISSION

STANDARDS FOR ADMISSION—UNDERGRADUATE

Christian Character. Evidence of personal faith in Jesus Christ as Savior and of submission to the will of God is essential. By submitting an application, the prospective student expresses willingness to follow school regulations.

Academic Preparation. Completion of high school or equivalency is required. High school graduates must send transcripts of all completed high school courses. Applicants who are not high school graduates may secure a high school equivalency diploma (GED) from the state in which they live. Transcripts of any completed high school courses and the GED test results must be sent to BBC. A minimum of a 2.0 high school GPA is required for admission.

Pre-admission Tests. All applicants are required to take either the Scholastic Aptitude Test (SAT—minimum combined critical reading and math score of 850 is required) or the American College Test (ACT—minimum composite score of 17 is required).

Arrangements to take these tests should be made through the high school guidance office or online at www.collegeboard.com (SAT) or www.act.org (ACT). Please request that your scores be sent to the Admissions Office using the following codes for Baptist Bible College: the SAT code is 2036; the ACT code is 3523.

Application Procedures

All persons who desire to register at Baptist Bible College must submit an application for admission. Steps are outlined as follows:

- Application options:
 - Complete an online application and pay the \$40 non-refundable online application fee by credit card.
 - Complete a paper copy of the application and mail it to the Admissions Office together with a \$40 non-refundable application fee (fee waivers are not accepted). (Checks made payable to Baptist Bible College).
- It is the responsibility of the applicant to print his/her name and any other requested information on the top of each reference. It is the applicant's option to sign the waiver on each of these references, waiving the right to examine these forms, thus making the comments contained therein confidential. It is to be understood that the waiver is not required as a condition for admission. Distribute these references and ask the persons completing them to return them to the College within one week. All applicants must arrange to have high school transcripts sent to the College. In addition to the high school transcripts, transfer students should have official transcripts of all previous college course work sent to the Admissions Office.
- Transfer students from Christian colleges must obtain a Transfer Student Reference form to be completed by a college representative who knows the applicant well.
- All reference forms may be found by visiting: www.bbc.edu/apply

- When the application file is complete, the Admissions Committee will review it, and the applicant will be notified of the decision. A personal interview may be required at the discretion of the Admissions Committee.
- If a student applied for admission to Baptist Bible College in the past three years and the student did not enroll, a letter requesting that the application be reactivated may be sent. The Admissions Committee will require a pastor's reference and a \$40 non-refundable fee.
- Submit a \$250 deposit by May 1 for fall enrollment and by December 15 for spring enrollment. Deposits are refundable until May 1 or December 15. All refund requests must be made in writing and postmarked no later than May 1 or December 15.
- Applications and reference forms are available online at www.bbc.edu.

Placement Test

All incoming education students must complete the online Mathematics Placement Test prior to arriving on campus for their first semester. The results of the placement test will determine which mathematics courses are appropriate for you. Students who switch into an education major after being in a different program will need to take the placement test before registering for a mathematics course.

Readmission

If a student leaves BBC for any reason and desires to return, the student must apply for readmission*, completing the following steps:

- Complete readmit application.
- Furnish official transcript(s) of all post-secondary courses taken since leaving BBC.
- Submit a \$250 deposit by August 1 for enrollment in the fall semester and by December 15 for enrollment in the spring semester.

* *Student spouses, faculty spouses, and staff members should contact the Admissions Office for readmission instructions. At the discretion of the Admissions Committee, a personal interview may also be required. The Admissions Committee will review the readmit request and notify the student if they have been permitted to return.*

Students who arrive at registration expecting to be readmitted without fulfilling these requirements should expect to wait until after registration to have their applications considered. The College cannot guarantee acceptance in such cases.

Students readmitted to one of the College programs will normally be subject to current requirements for that course of study.

Divorce Policy

Individuals who have been divorced or are married to a divorced person should request a copy of the divorce policy from the Admissions Office.

Transfer Students

Baptist Bible College believes that learning, wherever it occurs, should be recognized and integrated into a student's degree program when that learning is found to be equivalent to that offered by post-secondary educational institutions and determined to be applicable for meeting degree and program requirements at BBC.

Applicants who have completed courses at an accredited college or university may receive transfer credit for courses which apply to one of the College programs and which reflect a grade of “C–” or above. Credits from non-accredited schools must be validated. Baptist Bible College gives credit for suitable scores in Advanced Placement (AP) exams, International Baccalaureate (IB) courses, College Level Examination Program (CLEP) exams, and Defense Activity for Non-Traditional Education Support (DANTES) exams. These scores must be provided to the Registrar’s Office prior to the student’s last semester before graduation. Contact the Registrar’s Office for further information.

Applicants who have earned 30 hours or more at an accredited college or university and have maintained at least a 2.5 GPA are not required to take the SAT or ACT. Each transfer student must have official academic transcripts of all previous college courses sent to the Admissions Office before a decision will be made on the student’s application. A minimum of a 2.0 cumulative college GPA is required. To qualify for graduation, students must complete at least 30 semester-hour credits at Baptist Bible College.

Home School Students

BBC is interested in and welcomes home school students. All home school applicants should send their high school transcripts to the College. Questions regarding admission policies and procedures should be sent to the Director of Enrollment.

New Student Orientation

All residential new students must be present for orientation.

STANDARDS FOR ADMISSION—GRADUATE

Application Process

- Complete an online application and pay the \$40 non-refundable application fee by credit card.
- Secure an application packet from the Director of Graduate and Online Enrollment; Baptist Bible College; 538 Venard Road; Clarks Summit, PA 18411. Phone 800.451.7664. E-mail: gradadmissions@bbc.edu. Students can also apply online at www.bbc.edu/graduate.
- Fill out the application form completely, attach required materials, and enclose a non-refundable application fee of \$40.
- Upon receipt of these materials, the Admissions Office will process your application, notify you of your admission status, and send further information.

Readmission Policy and Procedures

If a student does not take classes for at least three years and has a desire to return, the student must apply for readmission, completing the following steps:

- Write a letter to the Director of Graduate and Online Enrollment for Baptist Bible College as early as possible indicating a desire for readmission. Include in this letter a) a summary of activities since leaving the institution, including employment; b) reasons for wanting to return; c) change, if any, in marital status; d) academic and career goals; and e) any other information which may assist the Admissions Office in making a decision for re-admittance.
- Furnish official transcript(s) of all post-secondary courses taken since leaving Baptist Bible College.

- Request and submit a current pastoral reference form from the applicant's pastor.

General Requirements

For admission to a master's degree program, the applicant should hold a bachelor's degree from an accredited institution. Applicants who possess bachelor's degrees from non-accredited institutions may enroll at Baptist Bible College if their degrees are validated by the Registrar. All application materials must be received by the Director of Graduate and Online Enrollment before a candidate can be admitted to the program. Admissions requirements are listed for each program in the respective sections of the catalog.

Evaluation of undergraduate transcripts is part of the application process. If a student has a deficiency, the program director will coordinate an individual plan of study. An applicant whose undergraduate grade point average (GPA) is below 3.0 may be required to take the Graduate Record Exam (GRE) or may request in writing a waiver of the GRE requirement. Requests for a waiver are to be addressed to the program director and will be granted or denied by the same office. Please ask for details.

Admission Levels

Applicants will be placed in one of the following classifications:

Fully Matriculated

This status is for college graduates who have submitted all required admissions materials and have been accepted by the Graduate Studies Committee. Applicants must provide personal and professional references acceptable to the Committee. Students accepted as fully matriculated must have an undergraduate GPA of 3.0 or higher. Students may substitute the GPA requirement with one of the following:

- A GRE (verbal, quantitative, or analytical) or GRE subject test (Psychology) score in the 70th percentile or higher.
- An undergraduate GPA of 2.75 with a GRE (verbal, quantitative, or analytical) or GRE subject test (Psychology) in the 60th percentile or higher.

Matriculated, Provisional

The College may accept graduate students with the provision that they fulfill certain foundational requirements in order to qualify for degree candidacy. Provisional students must demonstrate competency in the specified areas by the time they complete 16 graduate credits. The fulfillment of these competencies may not be applied toward the graduate credits required for degree completion.

Provisional students receive academic advisement relative to course scheduling. Students will be advised on a case-by-case basis and allowed to take only graduate courses for which they have adequate foundational preparation. When all foundational competencies are met satisfactorily, the provisional student status will be changed to Fully Matriculated.

Matriculated, Probationary

In some cases, a student who does not meet the standard GPA/GRE graduate requirements may be admitted with the understanding that the individual's matriculation status will be reviewed regularly. Specifically, once a probationary student shows a cumulative GPA of at least 3.0 during completion of the first eight graduate credits, the status may change from Probationary to Fully Matriculated.

Probationary students who do not achieve at least a 3.0 GPA during their first eight graduate credits have the option of repeating courses in an effort to raise their GPA to the 3.0 standard. Failure to do so will result in dismissal from the graduate program.

The student, may reapply for admission back into their program after one year, and if accepted, must retake courses in an effort to raise their GPA to 3.0. At that time the student will reenter under academic probation.

Matriculated, Probationary students not able to achieve a 3.0 cumulative GPA at the end of two semesters will be dismissed.

Non-matriculated, Continuing Education

College graduates wishing to enhance their breadth of knowledge in one of the graduate programs may take up to nine graduate credits following submission of a continuing education application. After completion of nine credits, they must apply for matriculation into a degree program if they desire further training (i.e., such students will not be allowed to enroll in additional courses for credit unless they have entered one of the graduate degree programs). Enrichment students desiring to matriculate must follow the normal application process. Acceptance into a graduate program from enrichment student status is not automatic. If accepted, such students may then apply the graduate credits already earned toward the master's degree.

Non-matriculated, Undergraduate Juniors and Seniors

Undergraduate juniors and seniors may not be fully matriculated into a master's program until they receive a conferred baccalaureate degree. Selected students who apply and meet established criteria may be allowed to enroll in graduate courses.

Approved students may complete up to nine hours of graduate credits. Approval to take graduate credits does not automatically insure eventual matriculation into a master's degree program. Upon conferral of a baccalaureate degree, students follow the normal application process. If accepted, students may then apply the graduate credits earned toward their master's degree.

Academic Prerequisites for Admission

Students entering the counseling or education graduate programs are required to have prerequisite competencies in the fields of Bible and theology, as well as appropriate competencies in counseling or education. Before candidacy status can be granted, students lacking any prerequisites must develop, with their advisor, a program by which they will fulfill these requirements during their program.

Bible/Theology Prerequisites

- An undergraduate Bible/theology major or its equivalent, or
- Bible/theology competency, including knowledge of bibliology, hermeneutics, anthropology, soteriology, ecclesiology, separation, eschatology, theological systems, and general Bible content.

Theology deficiencies can be satisfied by completing TH517 Survey of Doctrines.

Counseling prerequisites: Those students considered to already have a strong foundation in doctrinal issues may complete TH511 How to Develop a Biblical Worldview.

Education prerequisite for M.Ed.: ED560 Principles and Methods of Teaching and Learning.

GENERAL INFORMATION

International Students

This school is authorized under federal law to enroll non-immigrant alien students. Inquiries concerning admission policies and procedures should be sent to the Director of Enrollment. At least six months should be allowed to process international student applications.

Veterans and War Orphans

The College is an approved institution for veterans and war orphans. Applicants who qualify for these benefits should contact their local Veterans Administration Office to apply for Certificates of Eligibility. This certificate must be presented to the Office of Student Financial Services at registration.

Non-Discriminatory Policy

Baptist Bible College of Pennsylvania admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs, and activities generally made available to students. It does not discriminate on the basis of race, color, national and ethnic origin, or handicap in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-sponsored programs.

Baptist Bible College does not discriminate on the basis of handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations. The designated coordinator for College compliance with Section 504 of the Rehabilitation Act of 1973 is the Vice President for Business and Finance.

ACADEMICS

GRADUATION REQUIREMENTS

Degrees are awarded in May, August, and December and are awarded at the next graduation date after all degree requirements are met. The commencement ceremony is held in May. Candidates for graduation from the residential degree and certificate programs are expected to participate in the commencement ceremony rehearsal and in all commencement weekend activities at which caps and gowns are worn.

General Requirements for Undergraduate Programs

To be eligible for a degree, the student must have:

- Completed a minimum of 30 semester-hour credits at Baptist Bible College.
- Earned a cumulative grade point average of at least 2.0. Education programs require a higher GPA. The Education Handbook should be consulted for specific details by those accepted into the education programs.
- Completed the number of Ministry Development units required by the student's program.
- Completed all the requirements of the student's program (see Curriculum Information chapter).
- Paid the graduation fee.

General Requirements for Graduate Programs

To be eligible for a degree, the student must have:

- Completed a minimum of 2/3 of required classes at Baptist Bible College.
- Earned a cumulative grade point average of at least 3.0.
- Completed all the requirements of the student's program (see Curriculum Information).
- Paid the graduation fee.

Special Requirements for Baccalaureate Degree

Doctrinal Agreement. Before graduation, each student will be asked to state agreement with the published doctrinal statement of the College or to submit a statement on the area(s) of disagreement. Directions for preparing this statement can be obtained from the Dean of the School of Bible and Theology.

Special Requirement for Associate of Arts Degree

A student who meets the general requirements for the Associate in Arts degree may not receive it in the same year he/she receives a baccalaureate degree. Veterans and members of the military are only required to complete 15 credits at BBC for the Associate of Arts degree programs.

Special Requirements for Master of Science in Counseling Degree

Admission to degree candidacy status.

A passing score on the written and oral comprehensive final exams.

Successful completion of the supervised practicum and internship courses with a grade of “B” or higher in each course.

Because character is fundamental to Christian living as well as effective biblical ministry, Baptist Bible College stresses the central importance of reflecting the character of Christ in our lives and professional practice. While we are called to act redemptively toward those who fall, it is also true that actions have consequences. Therefore, moral or ethical misconduct is considered a serious violation of the BBC&S Standards of Conduct and may be grounds for dismissal at any point prior to graduation.

Special Requirement for Additional Degrees

At least 30 additional semester-hour credits must be taken for each additional degree received.

Graduation Honors

Graduation honors announced at commencement are based upon a student’s cumulative grade point average at the beginning of the last semester before graduation. The final transcript and diploma will reflect honors standing based upon completion of all academic studies.

The following standards apply:

Undergraduate

- 3.4 With Honor
- 3.6 With High Honor
- 3.8 With Highest Honor

Graduate

- 3.5 Cum Laude
- 3.8 Magna Cum Laude
- 4.0 Summa Cum Laude

CREDIT HOUR DEFINITION

At Baptist Bible College, academic credit is measured in semester hours. A semester hour represents the equivalent of at least one class period of 50 minutes per week for 14 weeks not including final exams. It is expected that students will spend approximately two hours outside of class for each hour in class or its equivalent.

GRADE POINT AVERAGE

Grade point average (GPA) is a numerical measure of all grades. It is calculated by dividing the total number of grade points earned by the total number of credit hours attempted (excluding courses marked AU, I, NG, P, S, U, W or WP). The student’s GPA is based only upon courses taken at BBC&S.

REPEATED COURSES

When both the original and the repeated course are taken at BBC, the most recent grade replaces the previous grade in calculating the GPA. The student’s grade point average is then adjusted to reflect the last grade. Financial aid will only be disbursed one time for retaking previously passed coursework.

CLASSIFICATION

Each undergraduate student will be associated with one of the organized classes and normally will remain with that class throughout the school year. At registration, each student is assigned to one

of the four organized classes. This classification is based upon the total number of credits earned (including physical education) as described in the following scale:

Classification	Credit Hours
Freshman	0–26
Sophomore	27–56
Junior (Baccalaureate degrees)	57–86
Senior (Baccalaureate degrees)	87 or more

All students are also classified as full-time or part-time, depending on the number of semester hours for which they are enrolled. The part-time student is one who is enrolled for less than 12 semester hours. The full-time student is one enrolled for 12 or more semester hours. To receive veterans' benefits, a student must be enrolled for 12 or more semester hours of credit. Classification of students is determined at beginning of each term.

CONFIDENTIALITY OF STUDENT RECORDS

Student records are maintained in compliance with the Family Educational Rights and Privacy Act of 1974. The information contained in the student's permanent educational record will be made available to the student but not to others without the student's written permission. Specific details are available in the Registrar's Office.

GAINFUL EMPLOYMENT

The U.S. Department of Education has issued the final rules and regulations on "gainful employment." These provisions are applicable to all schools that offer any non-degree programs of study. All non-degree programs regardless of school type or educational level are currently subject to gainful employment requirements. Only degree (associate, bachelor, graduate and/or professional) programs and two year transfer programs are not subject to gainful employment requirements.

Baptist Bible College & Seminary does not have any programs of study that fall under the regulatory requirements of Gainful Employment Programs as determined by the U.S. Department of Education.

TRANSCRIPTS

Student transcripts are released only by written request of the student. No transcript will be released unless the student has paid all financial obligations to the College. Unofficial transcripts will be sent to the student, whereas all official transcripts will be sent only to agencies and institutions designated by the student. Unofficial transcripts are available to students in the student portal.

RICHARD J. MURPHY MEMORIAL LIBRARY

Richard J. Murphy Memorial Library (www.bbc.edu/library)

Located on the first and second floors of Jackson Hall, the library provides students, staff, and faculty with materials for their intellectual, cultural, and spiritual development. Library services are available for over 80 hours each week during the academic year. Many of the library's resources are available through the library's website 24 hours a day to both on-campus and off-campus users. Library staff members provide instruction in research methods and resource use through collaboration with faculty in classroom settings and informal conversation with students.



Library collections reflect the quality of many years of planned growth and development in support of the institution’s educational objectives. The library specializes in the areas of biblical studies, theology, and Christian ministries, and maintains robust collections in history, education, literature, music, and counseling. Careful attention is given to providing a diversity of viewpoints in keeping with library’s purpose as an information center. Currently the printed resources total over 90,000 volumes. The library maintains a growing collection of e-books that currently numbers over 10,000 titles. Agreements with regional library consortia expand the resources available to students, staff, and faculty

The library offers a wide range of periodicals and scholarly journals in print and online format. Nearly three hundred print subscriptions are available, and over 25,000 full-text titles are accessible through the library’s website. The library’s curriculum area houses teaching materials for elementary and secondary education in public and Christian schools. The library provides a wide array of current multimedia tools and computer workstations. Attractive spaces for collaborative and individual study are available throughout the library.

ACADEMIC STANDARDS—UNDERGRADUATE

Academic Load

The normal student load is 14–18 class hours per week. About two hours of study time should be allowed for each hour of class. Approval of student loads over 18 hours may be granted to students who have demonstrated superior ability. The College may limit the load of students with excessive employment or low grades.

Grading System

Point values are assigned to each grade to determine a student’s grade point average. The following scale is used:

A	95-100	4.00	grade points per credit hour
A-	92-94	3.66	grade points per credit hour
B+	90-91	3.33	grade points per credit hour
B	87-89	3.00	grade points per credit hour
B-	85-86	2.66	grade points per credit hour
C+	82-84	2.33	grade points per credit hour
C	79-81	2.00	grade points per credit hour
C-	77-78	1.66	grade points per credit hour
D+	75-76	1.33	grade points per credit hour
D	72-74	1.00	grade point per credit hour
D-	70-71	.66	grade points per credit hour
F	0		grade points per credit hour

Other course grades include:

AU	Audit or a course not taken for credit
I	Incomplete
NG	No grade submitted by the instructor
S	Satisfactory completion
U	Unsatisfactory performance

- WP Withdrawn Passing indicates that a student withdrew from a course and the student's performance was satisfactory at the time of withdrawal.
- WF Withdrawn Failing indicates that a student withdrew from a course and the student's performance was unsatisfactory at the time of withdrawal.

Class Attendance

Regular and prompt attendance at all class sessions is expected. Detailed expectations on attendance, absence, and tardiness are published in the Student Handbook.

Academic Honors

Semester Honors. Each semester, the Dean's List names full-time students whose semester grade point average is 3.75 or higher; the Merit List honors full-time students whose average is 3.50–3.74.

Alpha Gamma Epsilon. Members of this local honor society are chosen according to the following standards: 1) completion of 57 semester hours (junior status) at Baptist Bible College with a total grade point average of 3.4 or higher; 2) sympathy toward and support of Baptist Bible College standards and ideals; 3) faculty approval. Membership certificates are presented following selection to this honor.

Delta Epsilon Chi. Baptist Bible College participates in the honor society program of the Association for Biblical Higher Education. To be eligible for election by the faculty, a student must have earned a cumulative grade point average of at least 3.3 by the beginning of the student's final semester. In addition, eligibility will depend upon Christian character and leadership ability. Certificates of membership are presented during the spring semester.

Academic Deficiencies

Students whose total grade point average falls below 2.5 are subject to restrictions. Details of academic restriction, probation, and dismissal are given in the Student Handbook.

Ministry Development

The Ministry Development program is integrated with the academic program to provide a laboratory for students to test concepts, explore their giftedness, and generate questions to fuel the academic process. Practical ministry experience facilitates development of both spiritual maturity and skills for vocational ministry. Discipleship is provided through ministry coaches. Ministry Development personnel are available to counsel and to help students secure opportunities.

The Ministry Development program is designed to move students to new levels of leadership in preparation for future ministry. Seven units of ministry are required in four-year programs.

Many students become involved in local church ministries such as AWANA, youth work, teaching and facilitating groups, children's church, outreach, music, and preaching. Other organizations offer opportunities for ministry including county jails, nursing homes, hospitals, youth organizations, and schools. Traveling music ensembles minister in local churches. During the summer, opportunities include missionary and pastoral apprenticeships, camp work, and numerous local church ministries.

ACADEMIC STANDARDS—GRADUATE

Grading System

Academic credit is measured in semester hours. The grading system for graduate courses with accompanying grade points is as follows:

A	4.0	95–100
A–	3.75	92–94
B+	3.5	90–91
B	3.0	87–89
B–	2.75	85–86
C+	2.5	82–84
C	2.0	79–81
C–	1.75	77–78
D+	1.50	75–76
D	1.00	72–74
D–	.75	70–71
F	0	under 70

AU	Class audited, course not taken for credit and not included in GPA
I	Incomplete
P	Pass
NG	No grade submitted by the instructor
W	Withdrawal during first one–third of a course, not computed in grade point average
WP	Withdrawal after one–third of a course is completed with passing grades, not computed in GPA
WF	Withdrawal after one–third of a course is completed with failing grades, is computed in GPA

Transfer Credit

Up to one–third of a student’s program may be accepted as normal transfer credit from other graduate schools providing the course work is relevant to the student’s program and equivalent to BBC courses. Only courses that have received a grade of “B” or better will be considered for transfer credit. Those desiring consideration should make application to the Graduate Studies program director. Graduate–level courses taken while an undergraduate student may be eligible for transfer to the graduate program. Please check with the Program Director for further information.

Academic Deficiencies

At the end of each term, Satisfactory Academic Progress (SAP) will be evaluated for all students. Students falling below a 3.0 cumulative GPA at the end of a term will be placed on academic probation. A student on academic probation may continue to take courses in an effort to raise their GPA to a minimum of a 3.0 but will be restricted to one 3 credit course per session for online students or 6 credits per semester for on- campus students. This restriction will be lifted upon removal from probation.

Students unable to achieve a cumulative GPA of 3.0 after one year on probation will be dismissed. After one year of dismissal, the student may apply for reentry into the program, and if accepted, must retake courses in an effort to raise their GPA to a 3.0. The student has one year to raise their GPA. If unsuccessful the student will be dismissed and not allowed to return.

Student Appeals Process

Academic decisions are intended to be final and binding. All students, however, have the privilege of making appeals and addressing grievances related to the admissions process, retention, candidacy, comprehensive examination, and graduation. Students with such concerns should first appeal to their

Program Director. The next level of appeal is the Dean of their school. If matters are not resolved to the student's satisfaction, then both the student and the Dean should document their issues in writing and submit the matter to the Vice President and Provost. The Vice President and Provost will be considered the final step in the process.

Course End Dates

A course end date is the date by which all work must be submitted. These end dates are as follows:

Master of Arts

Online courses: Last day of the online course.

Master of Education

Online courses: Last day of the online course.

Summer modules: Four weeks after the last day of the module.

Master of Science in Counseling

On-campus and online classes: Last day of class or by the date specified in the syllabus.

DVD courses: 16 weeks after the DVDs are sent out.

Weekend seminars: Six weeks after the seminar.

Course Extension Policy

Baptist Bible College understands that unexpected, extenuating circumstances may keep students from completing a course during the normal enrollment period. Because of this, students are offered the ability to apply for a course extension.

Below are included some frequently asked questions, policy details, and general information to make it easy to determine whether a course extension is appropriate and to simplify the application process.

Who can apply for a course extension?

Course extensions are available to all students who are currently enrolled in a graduate class at BBC. To apply, simply fill out the form and submit it to the course professor.

What is a valid reason to file for a course extension?

There are three valid reasons that a student may request a course extension:

1) Illness, 2) Extenuating personal circumstances, 3) Military deployment.

What is the deadline for requesting a course extension?

A request for a course extension must be received prior to Wednesday of the last week of the enrolled session.

How long is the extension?

A course extension will permit the student an additional two-week period from the closing date of the enrolled course. At this time, all class requirements must be submitted so an appropriate final grade can be given.

How many extensions am I able to apply for?

One extension will be granted per course. If course work is not successfully completed by the end of the extension period, the grade will reflect the assigned work accomplished at the end of the extension. In extreme circumstances, program directors may grant an additional extension at their discretion. A new request must be submitted directly to the Program Director in this case.

What grade will I be given at the end of the course?

A grade will be assigned at the end of the course that reflects the work accomplished to that date. If a course extension is granted, the professor will submit a grade change at the end of the two weeks that reflects the additional work accomplished during the course extension.

ACADEMIC CURRICULUM

ACADEMIC PHILOSOPHY

Baptist Bible College & Seminary provides excellence in biblical higher education for effectiveness in global Christian leadership. This vision guides the academic philosophy of the college and its graduate programs.

DEVELOPMENT OF PHILOSOPHY

Baptist Bible College has always been committed to biblical higher education. Over the course of time, the way in which biblical higher education is offered has grown and improved. Each undergraduate student pursuing a bachelor's degree has a Bible major, taking at least 30 credits of Bible and theology. This provides the foundation for all other studies offered.

At the founding of the college in 1932, most classes were in Bible, theology, and ministry skills. Students enrolled because they desired to serve God's church in some way. Some sought vocational ministry, others simply desired a deeper understanding of the Word of God. In those early days, the educational program was modeled after a Bible institute. Students took very few general studies courses.

As the school prepared to offer degrees, general studies courses were added. This addition created an unusually strong foundation for service to Christ. General studies courses, typically composed of arts and sciences, teach students how to think with breadth and insight, and how to express themselves clearly. The combination of general studies, Bible, and theology allowed the students to understand truth and ethics, and also communicate these well. Graduates have filled positions in an astounding array of fields. The capacity to think biblically and express themselves cogently provides skills that are transferrable to nearly any discipline.

As the years went by, additional academic programs were offered, each built on the Bible major. These new program offerings amounted to a second major. Graduates have the equivalent of a double major in Bible and another field of study.

The curriculum is offered through four schools: Arts and Sciences, Bible and Theology, Global Ministries, and Education.

IMPLICATIONS OF THE PHILOSOPHY

The academic philosophy and the curriculum that stems from it are rooted in a belief that college education must do more than supply information for students. Students must also develop in conviction, commitment, character, competency, and capacity.

BBC graduates are marked by strong convictions because of their Bible major. Effective leadership is based in the Word of God, which produces a faith that has the doctrinal support for all of life and service. The curriculum produces leaders that have confidence in the capability of God's Word to meet needs in every situation.

The BBC academic philosophy leads students to a commitment to live as authentic followers of Jesus Christ. Their thoughts and actions are rooted in the Scripture, not human traditions. They

are committed to the local church, to its work and His people, and focused on fulfilling the Great Commission wherever God leads them.

Conviction and commitment produce leaders who are Christ-like in their character. As students seek to become like Christ, they grow into persons of honesty, credibility, wisdom, integrity, and maturity, capable of building constructive relationships based on the love of Christ.

The curriculum also shapes effective leaders by training them in competencies specific to their disciplines. BBC classes are designed in such a way that students not only increase in knowledge, but increase in capacity. They become life-long learners, and in the process continually discern how God has designed them to serve Christ effectively.

The BBC curricular philosophy results in the holistic development of each student. Strength of intellect and depth of capacity mark graduates whom God can use greatly.

EXTENDING THE PHILOSOPHY INTO GRADUATE EDUCATION

In the late 1980s, BBC created two graduate programs to augment the undergraduate programs in education and counseling. These programs are also based on biblical knowledge. Graduate students take a narrower educational focus but still gain new capacities in truth and ethics. Development of higher level communications skills is a central component of the learning process.

Students must have undergraduate credits in general biblical and theological knowledge, and they must also know how to study the Word of God. If a student lacks this base, additional classes are required to attain the master's degrees. Biblical truth is a necessary foundation to graduate education at BBC. The Master of Arts, added in 2006, follows the same pattern.

ACADEMIC GOALS

UNDERGRADUATE PROGRAMS

Upon successful completion of a bachelor's degree, graduates will:

- Have a general knowledge of biblical content and concepts.
- Have developed skills in critical thinking, value judgment, and understanding of primary and secondary sources.
- Desire to study the Bible inductively, competently using Bible study tools in a manner consistent with the historical, grammatical, and literal principles of interpretation.
- Gain an understanding of selected knowledge in the areas of humanities, social sciences, and natural sciences based on a Christian worldview.
- Have a general knowledge, comprehension, and application of theology from exegesis and the study of biblical text.
- Understand biblical principles for thoughtful and responsible living in the family, local church, Christian community, and society.
- Appreciate a Christian view of man, society, and culture as the graduate interacts with life and society.

- Articulate a biblical rationale for evangelization of the lost; edification of the believer; pre-tribulational, pre-millennial eschatology; and personal and ecclesiastical separation, and a Baptist position.
- Express proper care for the physical body.

GRADUATE PROGRAMS

The Baptist Bible College graduate programs exist for the primary purpose of preparing men and women to be godly servant leaders. By using the Scriptures as the foundation and basis for all instruction, the programs seek to produce graduates who are able to serve effectively in a variety of personal and professional ministries.

BBC graduate students will be:

- Gaining a fuller knowledge of the Bible, the Christian faith, self and other people, and the world around them.
- Deepening their love for and commitment to the authority of the Word of God, dedication to Jesus Christ as Lord, and sense of personal responsibility toward the Great Commission.
- Improving skills in informational literacy, research, and critical thinking to integrate learning and experience in a biblical worldview.
- Developing knowledge and skills needed for various personal and professional ministries.

ACADEMIC CONTEXT

SCHOOL OF ARTS AND SCIENCES

Department of Business Administration

As students take classes in the Department of Business Administration, they will:

- Become skilled, ethical leaders who can make an effective contribution to the kingdom of Christ in the global marketplace.
- Develop in their knowledge of what they believe and how to communicate that belief to the lost.
- Be exposed to real life business issues and concerns using internships, pro-bono consulting projects and extracurricular activities.
- Prepare for careers in management, marketing, information technology, finance, church administration, and for onward transition to graduate school.

Department of English and Communication

As students take classes in the Department of English and Communication, they will:

- Develop their skills and thinking, writing, and seeking effectiveness and clarity.
- Develop higher level reading skills in order to enhance appreciation, critical thinking, and contextual understanding within a framework.

- Assess, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theater, and teaching.
- Develop integrative skills in biblical, cultural, literary, and practical understanding.

Department of Health and Physical Education

As students take classes in the Department of Health and Physical Education, they will:

- Recognize the importance of godly body stewardship.
- Develop health and skill related physical fitness.
- Improve motor skill development.
- Pursue a healthy, active lifestyle.
- Recognize the importance of sportsmanship in sport and leisure pursuits.

Department of Music Ministries

As students take classes in the Department of Music Ministries, they will:

- Prepare for ministry as Christian musicians.
- Prepare for ministry as members of a local church.
- Receive an emphasis on voice and piano with programs for both the church musician and school music educator.

Department of Science and Math

As students take classes in the Department of Science and Math, they will:

- Appreciate the scientific attitude and scientific method.
- Logically and honestly make interpretations of scientific data.
- Become aware of the structure and functioning of God's creation, including ourselves, society, and the physical and biological world around them.

Department of Social Studies

As students take classes in the department of Social Studies, they will:

- Understand the present based on a historical knowledge of the past.
- Consider the factors involved the formation of the Judeo-Christian and Greco-Roman traditions.
- Appreciate the value of fine arts, sociology, philosophy, and economics to understanding our culture.
- Be prepared to make independent value judgments through understanding, interpreting, and applying factual material.

SCHOOL OF BIBLE AND THEOLOGY

The faculty bases their instruction on the verbal, plenary inspiration of the Bible in the original manuscript and upon its authority in all areas of life. The grammatical, historical, literal method of interpretation is the hermeneutic employed in the School Bible and Theology.

Department of Bible Exposition

As students take classes in the Department of Bible Exposition, they will:

- Note the historical contents of the entire Bible, gaining insight into the construction, purpose, and message of the Bible.
- Demonstrate basic skills of observation, interpretation and application of the text.
- Apply biblical truth in order to become like Jesus Christ.
- Communicate the Bible to others creatively and independently.

Department of Biblical Languages

As students take classes in the Department of Biblical Languages, they will:

- Understand the words, phrases, and vocal expressions of the original text in their chronological and cultural context.
- Translate from the original languages and exposit the word of God.

Department of Theology

As students take classes in the Department of Theology, they will:

- Understand the basics of biblical, systematic, and historical theology.
- Present the content and arrangement of theology as set forth in the Bible.
- Understand how the content of other disciplines is harmonized with theology.

SCHOOL OF GLOBAL MINISTRIES

The School of Global Ministries of Baptist Bible College exists to assist churches in the preparation of qualified, committed, thoughtful, spiritual leaders for church and church-related ministries worldwide. This is done in an academic environment in which the school is responsible to help students build the necessary skills to apply and communicate the truth they are learning in Bible and Theology courses in a manner that effectively ministers to the world about which they are learning in their studies in Arts and Sciences.

Ministry Foundations Core Curriculum

Students in all undergraduate programs are exposed to foundational ministry principles, practices, and skills related to the mission and the function of the church. The goal is to help students become effective as members of the Body of Christ, strong contributors within a local assembly of believers, and committed to carrying the Gospel of Jesus Christ to the world. This emphasis is designed to form a foundation upon which to build effective ministry in whatever discipline the student pursues.

Global Ministry Goals

As students take classes in the School of Global Ministries they will:

- Comprehend and value the design and intended role of the church in their lives and ministries. (The Church's Ministry)
- Understand and compare the basic foundations of major religious movements in the world and articulate the Gospel of Jesus Christ in a manner that is clear and understandable to people from any of those religious movements. (World Evangelism)

Global Ministry Programs

All lead to the Bachelor of Science degree unless noted otherwise.

Counseling Programs

Counseling – B.S. in Counseling

Counseling concentration for the M.A. degree

Master of Science in Counseling

Office Administration Programs

Office Administration—A.A. degree

Office Administration

Specialized Ministry Program

Specialized Ministries

Sports Ministries Programs

Sports and Recreational Ministries

Sports and Health Science—Pre—Athletic Training

Sports and Health Science—Pre—Physical Therapy

Sports Management

Ministry Leadership Programs

Camping Ministries

Chaplaincy Ministries

Education Pastor

General Missions

Intercultural Youth Ministry

Missions—Nursing

Outreach Pastor

Pastoral Ministries

Pastoral Ministries—Seminary Track

Women's Ministries

Worship Pastor

Youth Pastor

Ministry Leadership Programs

BBC offers a variety of programs designed to prepare students for career ministry leadership roles both in church-based ministry and in para-church organizations. Each of these programs is built upon the foundation of a set of goals that are essential to any ministry leadership role. Each program then focuses on the skills and competencies essential to a particular ministry role. The skills addressed in all of these programs are highly transferable to a range of career applications other than the particular focus of the program.

Ministry Leadership Core Curriculum

Ministry leadership can be carried out in many ways with many specializations, out of many gift sets, abilities, and approaches. However, common to all who would be ministry leaders are required certain foundational non-negotiable characteristics. All of the Ministry Leadership programs are built around a core set of goals aimed at helping students acquire those characteristics.

Ministry Leadership Goals

As students take classes in the Ministry Leadership programs they will:

- Comprehend and value the basic character demands essential to qualification for ministry leadership. (Personal Life of the Ministry Leader)
- Articulate a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth. (Dynamics of Discipleship)
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective. (Foundations of Ministry Leadership)
- Articulate biblical principles from which they can build families which meet biblical expectations. (Family Life of the Ministry Leader)
- Communicate the Scriptures in a clear, accurate, and relevant manner. (Expository Preaching, Effective Bible Teaching, Ministry Communication for Women)

Department of Camping Ministries

This department endeavors to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues.

Department of Chaplaincy Ministries

This department prepares qualified believers to be military pastors and assistants who will reach out to a population of servicemen and women and their families. This is a missions ministry in that the people served are characterized as multicultural, multiethnic, and pluralistic in their religious beliefs and serve in countries throughout the world.

Department of Church Educational Ministries

This department trains men and women to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

Department of Counseling

This department equips students to work in both ministerial and professional venues of counseling. Students are prepared to understand and respond biblically to the heart-felt needs of counselees and are given the necessary foundation for graduate work in the counseling field if they desire to pursue continuing education.

Department of Office Administration

This department develops students for office careers with a ministry emphasis. Students will be taught accounting, computer applications, communication, and a variety of other office skills. An opportunity to work part time in a ministry office is also provided.

Department of Pastoral Ministries

This department prepares men for effective pastoral ministry in local Baptist churches. The department purposes to produce graduates who demonstrate a balance of expository skill, spiritual leadership, pastoral care, and evangelistic fervor—all founded upon the clear teachings of Scripture.

Supported by the biblical studies base and integrated with general studies, the Pastoral Ministries programs require a minimum of 21 credits of professional training. Currently six programs are available: Church Music, Education Pastor, Outreach Pastor, Pastoral Ministry, Worship Pastor, and Youth Pastor. These are supported by the Departments of Youth Ministries, Evangelism/Outreach, and Music Ministries.

Various functions throughout the year provide fellowship, input, and evaluation for pastoral students and their wives. Students are encouraged to participate whenever possible.

While primarily designed for the future pastor, the department offers courses in ministry for the cultivation of skills for the Lord's service in a variety of contexts.

Department of Sports Ministries

This department endeavors to equip students for effective sports ministries in the local church, para-church organizations, and foreign missionary agencies.

Department of World Missions

This department presents the responsibility of every Christian to fulfill the Great Commission by being a personal witness, gives a general knowledge of mission fields, and instills an awareness of mission issues today. Missions courses are designed to equip the student with the methods for establishing a New Testament church in the United States or foreign nations, the basic principles and the ethics needed for a successful missionary program, exposure to the cultural and language differences in working with foreign peoples, and thoughtful consideration of the needs and programs in modern-day missions.

SCHOOL OF EDUCATION

The purpose of the School of Education at Baptist Bible College is to develop graduates who will be effective in the classroom. The history of BBC reflects strong support for the ministry of Christian schools. Along with preparing students who wish to teach within Christian schools, we believe that it is very important to prepare those students who wish to teach within public schools and international schools. Our mission is to provide the knowledge base and skills needed to be successful teacher whether it is in public or Christian education. The graduates of the School of Education programs will have developed a strong foundation in subject matter knowledge, pedagogical knowledge, and teaching skills.

Through the multidivisional experiences supported by the Bible and Arts and Science curriculum, the graduate of the various programs within the School of Education will be provided with the skills necessary to be an equipping, engaging and supportive educator. The graduate will understand the

importance of meeting the needs of the whole student: cognitive, emotional, social, physical and spiritual including the diverse learner's needs in an inclusive classroom. The graduate will have an understanding of multicultural perspectives which is imperative as we meet an ever changing, culturally diverse landscape.



DEGREES AND PROGRAMS

DEGREES AND CERTIFICATE

Bible Certificate. One year of training is required with a biblical studies emphasis.

Associate of Arts (A.A.). Two years of study are required. Courses in the arts and sciences are distributed over at least eight academic fields in the General Education A.A. The Office Administration A.A. focuses on office skills and ministry. The Early Childhood A.A. includes courses focusing upon ministry in preschool settings. The Business Administration A.A. focuses on courses for business. Also included are introductory courses in biblical background studies.

Bachelor of Arts (B.A.). Four year programs of study

Bachelor of Music Education (B.M.E.) Four year program of study awarded upon completion of the Music Education program.

Bachelor of Science (B.S.). Four year program of study.

Bachelor of Science in Bible (B.S. in Bible). Four years in length. May be added as a second degree to other bachelor degree programs with completion of a minimum of 150 credits total including 42 credits of Bible and theology courses.

Bachelor of Science in Business Administration (B.S. in Business Administration). This four year degree will be awarded up completion of the Business Administration program.

Bachelor of Science in Counseling (B.S. in Counseling). Four years in length. Awarded upon completion of the Counseling program.

Bachelor of Science in Education (B.S. in Education) Four years in length. Awarded upon completion of all four year teacher education programs except Music Education

Bachelor of Sacred Music (B.S.M.). This professional degree is awarded upon completion of the five-year Church Music program.

Master of Arts (M.A.). A 30 credit graduate program divided into two main parts: 15 credit core (Bible, theology and communications courses) and 15 credit areas of study with courses selected from various elective pools.

Master of Education (M.Ed.). A 31 credit graduate program with a combination of core required classes and concentration classes with a culminating Capstone Project experience.

Master of Science in Counseling (M.S.C.). A 48 credit graduate professional degree completed in two and a half to three years.

ACADEMIC PROGRAMS

Business Administration Programs

Business Administration—B.S. in Business Administration degree

Social Entrepreneurship Concentration—M.A. degree (available online)

Communication Programs

Communications—B.A. degree
Literature— B.A. degree
Literature Concentration —M.A. degree (available online)

Counseling Programs

Counseling—B.S. in Counseling degree
Counseling Concentration—M.A. degree (available online)
Counseling—M.S.C. degree (available online or on-campus)

General Programs

Bible Certificate—Certificate (available online or on-campus)
Biblical Studies—M.A. degree (available online)
Degree Completion/Accelerated Degree Completion—B.S. degree (available online)
General Education—A.A. degree
Integrated Studies—A.A. degree (available online)
Integrated Studies—B.S. degree (available online)

Missions Programs

General Missions—B.S. degree
Missions—Nursing—B.S. degree

Music Ministries Programs

Church Music—B.S. and B.S.M. degrees
Music Education K-12—B.M.E. degree
Music Ministries—B.S. degree
Worship Pastor—B.S. degree

Office Administration Programs

Office Administration—A.A. degree
Office Administration—B.S. degree

Pastoral Programs

Education Pastor— B.S. degree
Outreach Pastor— B.S. degree
Pastoral Ministries— B.S. degree
Pastoral Ministries–Seminary Track— B.S. degree
Worship Pastor— B.S. degree
Youth Pastor— B.S. degree

Professional Programs

Chaplaincy Ministries— B.S. degree
Pre-Seminary— B.S. degree

Specialized Ministries Programs

Camping Ministries— B.S. degree
Intercultural Youth Ministry— B.S. degree

Specialized Ministries— B.S. degree
Women's Ministries— B.S. degree
Worldview Studies Concentration—M.A. degree (online)

Sports Ministries Programs

Sports and Health Science (Pre-Athletic Training)—B.S. degree
Sports and Health Science (Pre-Physical Therapy)—B.S. degree
Sports and Recreational Ministries— B.S. degree
Sports Management— B.S. degree

Teacher Education Programs

Curriculum and Instruction Concentration—M.Ed. degree
Early Childhood Education—A.A. degree
Early Childhood & Elementary Education PreK-4th grade—B.S. in Education degree
Educational Administration Concentration—M.Ed. degree
Health and Physical Education K-12—B.S. in Education degree
Music Education K-12—B.M.E. degree
Reading Specialist Concentration—M.Ed. degree
Secondary Education—English— B.S. degree
Secondary Education—Math— B.S. degree
Secondary Education—Science— B.S. degree
Secondary Education—Social Studies— B.S. degree
Secondary English/Communication Concentration—M.Ed. degree

ACADEMIC CORE

UNDERGRADUATE CORE

Biblical Studies

It is our belief that knowledge of the Scriptures is essential to a proper education. For this reason, the professional programs include a 30–42 credit major in Bible and theology. Therefore, each student who graduates from one of these programs will have a strong major in biblical studies. The biblical studies core courses include:

- Introduction to Old Testament Literature (3)
- Introduction to New Testament Literature (3)
- Principles of Bible Study (3)
- Building a Biblical Lifestyle (3)
- Bible Exposition Electives (3 to 15)
- Theology II (3)
- Theology III (3)
- Theology IV (3)
- Theology V (3)
- Senior Seminar (3)

General Studies

The graduate of BBC also needs to have a good foundation in general education. Therefore, general education courses comprise a meaningful and vital part of the baccalaureate degree programs. The general studies core courses include*:

- History of Western Civilization and Thought (6)
- Literature Survey (3)
- General Psychology (3)
- Speech (3)
- Life Fitness and Physical Education (3)
- General Studies Electives (9–12 credits total)
- Academic Writing (3)
- Writing about Literature (3)
- Introduction to Fine Arts (3)
- Science (6)—including Understanding Science (3)

* *Education students have different core general studies and global ministries courses varying by program. More information is available from the Registrar's Office or the Undergraduate Teacher Education department.*

Global Ministries

Topics dealing with edification, education, discipleship, evangelism, and missions will be studied in order to provide each student with a biblically based local church orientation for personal and professional ministry. This ministry core includes:*

- The Church's Ministry (3)
- World Evangelism (3)

In addition, specific leadership competency is pursued in various program requirements through practicum, apprenticeship, student teaching, and ministry development opportunities.

Students pursuing a particular program should select from one of the programs which will best equip them for their anticipated career ministry. Faculty, Career Services, and academic advisors are prepared to counsel any student who needs assistance in making this important decision.

Elective Opportunities

A feature of the Baptist Bible College curriculum offerings is the range of electives available to students. This permits students to choose courses from a single area of the curriculum or to obtain greater breadth by selecting a variety of courses. Even within the core curriculum, course options allow for the diverse interests of students.

GRADUATE CORE

Core requirements vary by degree and are listed with program information on the following pages.

Business Administration Programs

Business Administration

PROGRAM DESCRIPTION

Baptist Bible College exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. The Business program prepares graduates to enter ministries that cannot readily be accessed by graduates of many existing programs. Such ministries include tent-making ministries (for closed-access nations and for entrepreneurial training of nationals), local church ministries (bi-vocational and executive pastoral ministries, church and Christian school business administrators), and para-church ministries (college, camp and missions business administrators). The program satisfies the minimal requirements for those who would choose to pursue an M.B.A. upon graduation.

PROGRAM OBJECTIVES

Upon completion of the Business program, the student will:

- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and use of the fundamental skills requisite for business administration.

COURSE REQUIREMENTS

Business Administration

Associate of Arts 63 credits
All courses are three credits unless noted otherwise.

Fall Year 1 (15 Credits)

TH120 Building a Biblical Lifestyle*
EN107 Academic Writing
SP100 Speech Communication *
BA102 Introduction to Business *
BA207 Financial Accounting

Fall Year 2 (17 Credits)

BI105 Introduction to Old Testament Literature
EM200 The Church's Ministry *
BA301 Principles of Management and Organization
BA303 Principles of Marketing
BA304 Corporation Finance
BA104 Business Law (2)

Spring Year 1 (16 Credits)

BI100 Principles of Bible Study *
PS100 General Psychology *
BA202 Business Ethics
ES105 Principles of Economics *
BA203 Introduction to Management Information Systems
HP100 Life Fitness (1) *

Spring Year 2 (15 Credits)

BI106 Introduction to New Testament Literature
TH201/TH202C Theology II or Theology III
EN313 Effective Business Communication
ELEC Business Option 1
ELEC Business Option 2

*Courses offered both semesters

Business Administration

Bachelor of Science in Business Administration 133 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 Credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
EN107 Academic Writing
BA102 Introduction to Business *
ES105 Principles of Economics *
HP100 Life Fitness (1) *

Fall Year 2 (18 Credits)

TH201 Theology II
HI111 History of Western Civilization & Thought I
EV220 World Evangelism *
BA207 Financial Accounting
AR200 Introduction to Fine Arts *
BA104 Business Law (2)
ELEC Physical Education Elective (1)

Fall Year 3 (15 Credits)

EM200 The Church's Ministry *
ELEC Free Elective
BA301 Principles of Management and Organization
BA304 Corporation Finance
BA303 Principles of Marketing

Fall Year 4 (18 Credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Literature Survey Elective
ELEC Free Elective
ELEC Business Elective
ELEC Business Elective

Spring Year 1 (18 Credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
LI210 Writing about Literature
PS100 General Psychology *
SP100 Speech Communication *
BA203 Introduction to Management Information Systems

Spring Year 2 (16 Credits)

TH202C Theology III
HI112 History of Western Civilization & Thought II
EN313 Effective Business Communication
BA208 Managerial Accounting
BA202 Business Ethics
ELEC Physical Education Elective (1)

Spring Year 3 (18 Credits)

MA216 Introduction to Statistics
TH306 Theology IV
ELEC Science Elective
ELEC Business Elective
ELEC Business Elective
BA302 International Business
BA480 Internship Preparation (0)

Spring Year 4 (14 Credits)

ELEC Business Elective
SC220B Understanding Science *
BA485 Business Internship *
TH480 Senior Seminar *
BA487 Business Capstone (2)*

*Courses offered both semesters

Business Administration Minor

21 credits
All courses are three credits unless noted otherwise.

Required Courses (18 credits)

BA102 Introduction to Business *
BA202 Business Ethics
BA207 Financial Accounting
BA301 Principles of Management and Organization
BA303 Principles of Marketing
ES105 Principles of Economics *

Electives—choose one (3 credits)

BA302 International Business
BA304 Corporation Finance
BA421 Principles of e-Commerce

Master of Arts—Social Entrepreneurship Concentration

PROGRAM DESCRIPTION

A social entrepreneur is someone who uses ideas and principles of entrepreneurship to create, organize and manage a venture to achieve an overall outcome that is essentially social in nature. Social entrepreneurship outcomes differ from those of conventional entrepreneurship in the sense that while the latter measures success primarily through the evaluation of investment returns, social enterprise ventures typically go on to place primary or additional emphases on a variety of social outcomes in areas such as education, poverty alleviation, healthcare, environmental management and community development, to name a few. At home and abroad, these outcomes can be effective bases from which to advance God's mission in the world, and because of the nature and range of these outcomes, social entrepreneurs are just as likely to operate in for-profit enterprises as they are in nonprofit enterprises.

With regard to the mission of Baptist Bible College graduate programs to prepare men and women to be godly servant-leaders for selected Christian ministries, the role of a Bible-based social entrepreneur is considered to be a growing need both in the United States and around the world. Specifically, there are significantly increasing opportunities to enhance the process of church planting as well as the work of local churches and para-church ministries in different societal contexts across the world, and we believe that social entrepreneurship has the potential to contribute meaningfully to this process. There is a need for missions-minded people who are inspired by the Word of God, and trained to both conceptualize and articulate the role of business in society as well as its ability to creatively respond to the socio-economic challenges of diverse people in a rapidly changing world. The program vision is for BBC to become a place that makes an effective contribution to this important task.

PROGRAM OBJECTIVES

The mission of the M.A. concentration in Social Entrepreneurship is to assist the student in acquiring the theological and functional knowledge, skills, and mindset necessary to launch or lead entrepreneurial ventures that create social change.

Graduates will be able to initiate a new social entrepreneurial venture, play a key leadership role in an existing one or be an informed advisor or operative in the design and delivery of a range of biblically based social impact programs that will be used by God to strengthen His church on a global scale. Given this context, the M.A. concentration in social entrepreneurship has the following key learning objectives:

- **A Biblical Worldview.** Students will articulate a Bible-centered worldview of business as well as its role and potential as a tool of the great commission
- **A Global Perspective.** Students will acquire an understanding of the global social, political, and cultural frameworks within which great commission businesses operate
- **Analytical Skills.** Students will demonstrate the ability to apply taught principles to the assessment of issues and problems, and to the making of responsible business decisions about those issues and problems.

- **Project Planning and Management Skills.** Students will develop an understanding of the processes involved in creating and utilizing an entrepreneurial venture plan focused on responsible engagement with communities.

The focus of the M.A. in Social Entrepreneurship is as much on the practice of a biblically based social entrepreneurship as it is the study of a theologically sound social entrepreneurship. Students will study the practice of social entrepreneurship through a mix of courses, experiential learning internships and projects, skills-focused training opportunities, and intensive coaching in the professional competencies required by successful venture creators. As graduates, they will be equipped to play active roles in the design and delivery of social impact programs on behalf of the churches and other organizations with which they are affiliated.

COURSE REQUIREMENTS

Bible/Theology courses

BI510 Inductive Bible Study
TH517 Survey of Doctrine*
TH518 Theology of Business as Mission
TH529 Theology of Social Justice
TH535 Theology in Praxis

Communication course

BA534 Marketing Strategy and Management

Content courses

BA511 Global Perspectives on Social Entrepreneurship
BA522 The Legal and Ethical Environment for Enterprise Development
BA527 Strategic Management and Leadership Development
BA517 Financial Management
ES514 International Political Economy

**Students with a strong theology background may substitute TH511 How to Develop a Biblical Worldview.*

Communications Programs

Communications—Emphasis in Theatre and Writing

PROGRAM DESCRIPTION

The primary focus of this program is to develop and hone the student's skills as a communicator. Students will take a series of core communications courses. They also will select genre and emphasis electives to assist them in meeting their educational goals. The Communication Internship provides practical field experiences. Graduation from this program requires completion of seven ministry units.

PROGRAM OBJECTIVES

The Communications program provides training for the student preparing for entry-level positions in areas of theatre and writing and preparation for further education in a graduate program.

Upon completion of a Communications degree program, the student will:

- Think, write, and speak clearly and effectively.
- Use critical and creative thinking skills for communication.
- Complete a culminating field experience.
- Demonstrate skill sets necessary for entry-level positions in communications or to enter graduate studies.

COURSE REQUIREMENTS

See next page.

Communications—Emphasis in Theatre and Writing

Bachelor of Arts 130 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing
SP100 Speech Communication *
HP100 Life Fitness (1) *

Fall Year 2 (17 credits)

ELEC Biblical Studies Elective
TH201 Theology II
EM200 The Church's Ministry *
ELEC Literature Survey Elective
PS100 General Psychology *
ELEC Communications Practicum Elective (1)
ELEC Physical Education Elective (1)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
ELEC Emphasis Elective
ELEC Genre Elective
LI341 Foundations of Literary Criticism
AR200 Introduction to Fine Arts *
CM411 Internship Seminar (1)

Fall Year 4 (16 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Emphasis Elective
ELEC Emphasis Elective
ELEC Genre Elective
ELEC Communications Practicum Elective (1)

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP301 Oral Interpretation
ELEC Physical Education Elective (1)

Spring Year 2 (16 credits)

TH202C Theology III
ELEC Science Elective
EN334 Creative Writing +
ELEC Emphasis Elective
EV220 World Evangelism*
ELEC Communications Practicum Elective (1)

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
ELEC Genre Elective
ELEC Emphasis Elective
ELEC Emphasis Elective
ELEC Free Elective

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
CM402A Communication Internship
SC220B Understanding Science*
TH480 Senior Seminar *
ELEC Free Elective

*Courses offered both semesters

+Courses offered alternate years

Emphasis Electives—choose six courses

DR302 Introduction to Theatre+
DR201 Acting+
DR304 Drama for Worship+
DR306 Directing+
DR342 Introduction to Technical Theatre+
EN301 Contemporary Christian Writing +o
EN302 Creative Nonfiction Writing+
EN313 Effective Business Communication+
EN336 Introduction to Journalism+
EN401 Fiction Writing+
EN406 Advanced Expository and Criticism+
EN330 Advanced English Grammar
OP104 Business Communication+
OP208 Desktop Publishing

Genre Electives—choose four courses

LI303 Studies in Dramatic Literature+
LI331 Selected Works of Shakespeare+
LI304 The Short Story+
LI204 Introduction to Poetry+
LI402 Studies in the Novel+
LI490 Literature Independent Study (by invitation)+
LI401 Themes in Adolescent Literature and Film+

Practicum Electives (1 cr. ea.) choose two courses

DR340 Theatre Practicum*
DR440 Advanced Theatre Practicum*
EN340 Writing Practicum*
EN345 Journalism Practicum*

Literature

PROGRAM DESCRIPTION

The focus of this program is to develop the student's skills in literary content and criticism. They will develop a literal, grammatical, historical approach to literacy interpretation.

Students will take a series of core courses. They will also select literature survey, genre, and communication electives.

PROGRAM OBJECTIVES

The literature Program provides training for the student for further education in graduate programs or for study in an area of specific interest.

Upon completion of the Literature Program, the student will:

- Think, write, and speak clearly and effectively.
- Read and interpret literature literally, grammatically, and historically.
- Demonstrate skill sets needed to enter graduate programs.

COURSE REQUIREMENTS

See next page.

Literature

Bachelor of Arts 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle
HI111 History of Western Civilization & Thought I*
EN107 Academic Writing *
LI221C American Literature I
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

TH201 Theology II
PS100 General Psychology *
EM200 The Church's Ministry *
ELEC Literature Survey Elective
LI341 Foundations of Literary Criticism
ELEC Physical Education Elective (1)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
AR200 Introduction to Fine Arts *
ELEC Literature Survey Elective
ELEC Genre Elective
ELEC Science Elective
ELEC Communications Elective

Fall Year 4 (15 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Genre Elective
ELEC Communications Elective
ELEC Free Elective

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
LI222C American Literature II
ELEC Physical Education Elective (1)

Spring Year 2 (18 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Genre Elective
EV220 World Evangelism*
ELEC Literature Survey Elective
SP100 Speech Communication *

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
ELEC Genre Elective
ELEC Literature Survey Elective
EN330 Advanced English Grammar
ELEC Communications Elective

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
SC220B Understanding Science*
ELEC Genre Elective
EN406 Advanced Expository and Criticism +
TH480 Senior Seminar *

*Courses offered both semesters

+Courses offered alternate years

Emphasis Electives—choose six courses

DR201 Acting+
DR302 Introduction to Theatre+
DR304 Drama for Worship+
DR306 Directing+
DR342 Introduction to Technical Theatre+
EN301 Contemporary Christian Writing+ o
EN302 Creative NonFiction Writing+
EN313 Effective Business Communication+
EN234 Creative Writing+ o
EN336 Introduction to Journalism+
EN401Fiction Writing+
EN406 Advanced Expository and Criticism+
EN330 Advanced English Grammar
OP104 Business Communication+
OP208 Desktop Publishing
SP306 Mass Media+

Genre Electives—choose four courses

LI303 Studies in Dramatic Literature+
LI331 Selected Works of Shakespeare+
LI304 The Short Story+
LI204 Introduction to Poetry+
LI402 Studies in the Novel+
LI490 Literature Independent Study (by invitation)+
LI401 Themes in Adolescent Literature and Film+

Literature Survey Electives—choose four

EN336 Introduction to Journalism+
LI203 Survey of Biblical Themes
LI211 British Literature I
LI212 British Literature II
LI201 World Literature I
LI202 World Literature II o

Counseling Programs

Counseling

PROGRAM DESCRIPTION

Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling program. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with learned people-helping skills in order to be a spiritual encouragement to those in need. Thus, a Bible college graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The BBC Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the BBC graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find BBC's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the Counseling program to be excellent preparation for master's degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.
- Have learned the interface between biblical principles and natural revelation.
- Be prepared for graduate work in counseling.

Counseling

Bachelor of Science in Counseling 128 Credits
All courses are three credits unless noted otherwise

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

TH201 Theology II
PS203 Introduction to Counseling
EV220 World Evangelism*
EM200 The Church's Ministry *
ELEC Free Elective
ELEC Physical Education Elective (1)

Fall Year 3 (15 credits)

ELEC Biblical Studies Elective
ELEC Counseling Skills Elective
ELEC Literature Survey Elective
PS303 Abnormal Psychology
ELEC Free Elective

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
PS451 Personality Theory
PS454 Tests and Measurements
ELEC Free Elective
SC220B Understanding Science *

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP100 Speech Communication *
HP100 Life Fitness (1) *

Spring Year 2 (18 credits)

TH202C Theology III
ELEC Biblical Studies Elective
PS202 Human Growth and Development
PS308 Psychology of Learning and Education
AR200 Introduction to Fine Arts*
ELEC Biblical Studies Elective

Spring Year 3 (14 credits)

TH306 Theology IV
PS310 Dynamics of Discipleship
SC231 Physiological Psychology (4)
PA442 Pastoral Counseling (M)
PS304 Women Counseling Women (W)
PS312 Issues in Professionalism (1)

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
PS402 Historical and Contemporary Theories in
Counseling
PS453 Social Psychology
PS414 Marriage and Family Dynamics +
TH480 Senior Seminar *
PS480 Senior Portfolio (0)

*Courses offered both semesters

+Offered alternate years

Master of Arts—Counseling Concentration

PROGRAM DESCRIPTION

The Master of Arts–Counseling concentration program provides foundational exposure to a variety of topics of value to those seeking to better understand people and to grow in awareness of how God’s Word applies to healthy living as well as the resolution of human struggles. These studies equip students to provide wise biblical counsel in a wide range of roles whether within the church or in positions outside the church. The counseling concentration prepares graduates to minister in lay counseling positions. It is not designed for those intending to pursue licensure as professional counselors.

PROGRAM OBJECTIVES

On completion of the Master of Arts-Counseling concentration, the graduate will be able to:

- Articulate a biblical world—and life—view as it relates to counseling philosophy and methodology.
- Describe how healthy human development unfolds.
- Facilitate healthy patterns of communication in relationships.
- Identify the wide range of patterns of suffering that occur in this broken world.
- Evaluate gifts, talents and sense of calling.
- Differentiate between traditional models of helping and a biblical view of the change process.
- Develop a repertoire of basic counseling skills.

COURSE REQUIREMENTS

All courses are three credits unless noted otherwise.

Bible/Theology courses (12 credits)

CO502 Biblical Theology of Counseling

CO506 Biblical Philosophy of Counseling

CO508 Methods of Biblical Change

TH517 Survey of Doctrine *

* *Students with a strong theology background may substitute TH511 How to Develop a Biblical ` Worldview.*

Communications Course (3 credits)

CO539 Marriage and Family Counseling

Counseling Courses (15 credits)

Elective course options are listed under the Master of Science in Counseling program. Students desiring to work toward the M.S.C. degree after the M.A. must work closely with an advisor immediately upon matriculation in the M.A. program to ensure courses are sequenced properly.

Total Credits for the Degree 30

Master of Science in Counseling

PROGRAM DESCRIPTION

The Master of Science in Counseling (M.S.C.) degree prepares students for career ministry opportunities in professional, entry-level positions. The M.S.C. program emphasizes biblical counseling and the professors hold to the position of biblical counseling and the Scripture's sufficiency in overcoming life's problems.

PROGRAM OBJECTIVES

Upon completion of the Master of Science in Counseling program students will be able to:

- Articulate a biblical world-view and life-view as it relates to counseling philosophy and methodology.
- Show a knowledge base and skills for entry-level positions as counselors in a variety of settings.
- Demonstrate advanced knowledge and skills, needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psycho-social and spiritual development.

In order to accommodate students working in the greater Clarks Summit area, courses in the M.S.C. program are offered in the evening and on Saturdays in fall, spring, and summer terms. It is possible for students to complete all required course work in two years, taking approximately eight semester credits each term. An internship will follow completion of these classroom studies and passing the objective and oral comprehensive examinations. A maximum of six years is permitted to complete the program without petitioning for an extension. Note: Students entering the program on provisional status will take longer to complete their studies, depending on their pace in fulfilling the prerequisite competencies.

DEGREE CANDIDACY

After completing 18 graduate credits, students fully matriculated into the M.S.C. program will apply for degree candidacy. The counseling faculty will make an objective and subjective assessment of the students' potential for academic success in the graduate program. Students must also demonstrate appropriate character and a potential for ministry success in the counseling field. Objective bases for admission to candidacy include establishing a proposed plan of study (including a timetable for degree completion), possessing a current GPA of at least 3.0, and having satisfied all foundational competency criteria. An interview with students' advisors may also be required.

COMPREHENSIVE FINAL EXAM

The comprehensive examination consists of a written and an oral section, as explained in the following paragraphs.

Written Examination

The written examination consists of multiple-choice questions over the course material from the required professional counseling courses. The examination will be preparatory in function and similar in nature to the National Board of Certified Counselors' (NBCC) National Certification Examination (NCE).

This examination may be taken when all course work has been completed. The student's enrollment GPA must be at least a 3.0 at the time of the examination. The written portion of the comprehensive examination is administered on announced dates in the following four time frames (1) during the second week in January, (2) the second week in March, (3) the second week in May, and (4) the second week in August by appointment with the Program Director. Students must schedule their examination at least one month prior to the date when they wish to take it.

Failure to pass the objective examination with a score of 70 percent or better overall will require a retake of the entire examination or the individual sections in which the score fell below 70 percent. Two opportunities to retake the examination and meet the passing standard are permitted.

Note: Under special circumstances (e.g., a missionary returning to the field), students may petition the Program Director for permission to take the examination on a date other than one of the advertised dates.

Oral Examination

The oral section of the examination is administered by at least two faculty members and reviews the major tenets from the required biblical counseling courses in the M.S.C. curriculum as well as practicum experience. Emphasis in the oral examination is given to philosophy and methodology in biblical counseling as presented in the required biblical counseling courses. At the completion of the exam the student will receive feedback on their performance along with recommendations for continued growth.

In order to arrange the appointment for the student and the required faculty members involved in this exam, the student should contact the Program Director well in advance of the date desired for the exam. Permission to take this exam is dependent upon all course work being successfully completed, with the exception of the internship, and successful completion of the written section of the comprehensive examination.

Failure to pass the oral examination will require a retake of the oral exam. Remedial assistance is recommended and will be arranged with the faculty advisor.

In an unusual circumstance, a student may fail the oral examination a second time. When this occurs, the Counseling faculty will consider of such factors as mitigating circumstances, motivation, attitude, and preparation methods, and the student may be granted a third and final attempt. There are no further appeals available should the oral examination be failed the third time.

SUPERVISED PRACTICUM AND INTERNSHIP

All students must complete the supervised practicum and internship requirements with a grade of "B" or higher. A handbook describing the specific requirements for this component of the M.S.C. program may be obtained from the Clinical Supervisor.

COURSE REQUIREMENTS

All courses are three credits unless noted otherwise.

Master of Science in Counseling

Biblical Counseling Courses (9 credits)

- CO502 Biblical Theology of Counseling
- CO506 Biblical Philosophy of Counseling
- CO508 Methods of Biblical Change

Professional Counseling Courses (33 credits)

- CO519 Evaluating Research
- CO520 Theories and Techniques of Counseling
- CO530 Human Development
- CO532 Career Counseling
- CO535 Introduction to Group Counseling
- CO539 Marriage and Family Counseling
- CO540 Abnormal Behavior
- CO542 Appraisal and Testing In Counseling
- CO544 The Helping Relationship
- CO550 Ethics and Professional Orientation to Counseling
- CO565 Ethnicity and Counseling

Field Experience (6 credits)

- CO580 Supervised Counseling Practicum (1)
- CO581 Supervised Counseling Practicum (1)
- CO582 Supervised Counseling Practicum (1)
- CO590 Supervised Counseling Internship

Elective Courses

All courses are one credit unless noted otherwise.

- CO510 Research Methods (3)
- CO511 Statistical Methods and Applications (3)
- CO528 Brief Counseling
- CO536 Addictions Counseling (1 or 2 credits)
- CO546 Sexual Functions, Dysfunctions, and Remediations
- CO548 Undefined for Life: How to Live Spiritually and Sexually Mature Lives
- CO549 The Psychology of Grief and Bereavement: Contemporary Understandings and Findings
- CO553 Cross-Cultural Biblical Counseling
- CO554 Crisis Counseling
- CO556 Psychology, Biblical Counseling and Psychotropic Medications
- CO557 A Biblical Approach to Cognitive Therapy
- CO561 A Rose in Bloom: The Godly Woman
- CO562 Soul Care When the Bible Doesn't seem to be Enough
- CO563 Child-Rearing: Biblical Principles and Applications
- CO566 Biblical Counseling with Difficult Issues
- CO567 Biblical Counseling for Those Struggling with Sexual Sin
- CO568 The Four Phases of Clinical Discipleship
- CO572 Pre-Marital Counseling
- CO574 Solving Marriage Problems
- CO575 The Christian Nurture and Counseling of Children and Teens: A Theologically Rooted Model
- CO579 Counseling Adolescents and Their Parents

Written and Oral Comprehensive Exams (non-credit)

Total Credits for Degree 48

Note: The prerequisite competencies in counseling/psychology and in Bible/theology must be satisfied prior to candidacy for the master's program. See academic prerequisites for admission.

General Programs

Bible Certificate

PROGRAM DESCRIPTION

A total of 30 or 33 credits is required, all of which must be earned at Baptist Bible College. A minimum of one ministry unit must also be completed prior to graduation. Upon successful completion of the Bible Certificate program, the student will be awarded the Bible certificate.

PROGRAM OBJECTIVES

The one-year Bible Certificate program is designed to equip students who plan to enter careers other than Christian ministries with a basic background in biblical studies so they can intelligently and effectively communicate their faith. The Christian maturity and knowledge of the Bible gained during this brief time will prove invaluable as these students move into other colleges and professions.

COURSE REQUIREMENTS

Bible Certificate 33 Credits
All courses are three credits unless noted otherwise

Fall (15 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
EM200 The Church's Ministry *
ELEC Free Elective
ELEC Free Elective

Spring (18 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
ELEC Biblical Studies Elective
TH201/TH202C Theology II or Theology III
ELEC Free Elective
EV220 World Evangelism *

*Courses offered both semesters

Bible Certificate Online 30 Credits
All courses are three credits unless noted otherwise

Fall (15 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study*
EV220 World Evangelism *
ELEC Free Elective
ELEC Biblical Studies Elective

Spring Year 1 (15 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
ELEC Biblical Studies Elective
ELEC Free Elective
ELEC Free Elective

* Courses offered both semesters

Degree Completion/Accelerated Degree Completion

PROGRAM DESCRIPTION

The Degree Completion program is designed to facilitate the development of ministry leaders who desire to finish an undergraduate degree and are not yet ready or interested in graduate-level work. Students who have already begun their undergraduate education elsewhere can complete their training through Baptist Bible College.

The Accelerated Degree Completion program is structured to allow an efficient and cost-effective option for individuals who desire an advanced-level degree, but have not yet completed their bachelor's degree. Students take graduate-level courses which can be applied to both their graduate and undergraduate programs through dual enrollment. Students can pursue the Accelerated Degree Completion program through the following master's degrees:

- Master of Arts
- Master of Divinity
- Master of Ministry

Students entering the Degree Completion or Accelerated Degree Completion programs must have successfully completed at least 60 semester credits toward a bachelor's degree and be at least 25 years of age.

PROGRAM OBJECTIVES

The Degree Completion program meets the needs of students who desire to earn an accredited bachelor's degree and enhance their ministry competency, and have already earned a significant number of undergraduate credits. This program focuses on building competency in biblical understanding and ministry skills in an efficient and cost-effective manner.

Upon completion of the Degree Completion program, the student will:

- Earn an accredited Bachelor of Science degree.
- Possess a solid foundation in biblical studies and ministry application.

The Accelerated Degree Completion program equips students who are ready for advanced study toward a master's degree offered by Baptist Bible College & Seminary but have not yet earned a bachelor's degree. Ministry leaders can complete both their bachelor's and master's degrees at the same time through this program.

Upon completion of the Accelerated Degree program, the student will:

- Earn an accredited Bachelor of Science degree
- Earn an accredited master's degree
- Possess a solid foundation in biblical studies and ministry application for their chosen field.

Students in the Accelerated Degree Completion program who do not maintain the required GPA in their associated graduate division program will be withdrawn from their graduate division program and will complete their undergraduate division degree in the Degree Completion program. Upon completion

of their undergraduate degree, the student may re-apply for their graduate program. All admissions requirements must be met for the graduate program at the time.

COURSE REQUIREMENTS

Degree Completion/Accelerated Degree Completion

Bachelor of Science 120 credits
All courses are three credits unless noted otherwise

Bible and Theology Courses (30 credits)

BI100 Principles of Bible Study
TH306 Theology IV
TH401C Theology V
ELEC Bible/Theology Electives (21)

Elective Courses (90 credits)

ELEC Church Ministry Electives (6)
ELEC General Studies Electives (40)
ELEC Free Electives (44)

General Education

PROGRAM DESCRIPTION

Baptist Bible College exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career Christian ministry, the General Education program offers a basic program of general education coupled with biblical studies that provides a foundation for the further pursuit of Christian career ministry or continued studies at other institutions of higher learning.

PROGRAM OBJECTIVES

Upon completion of the General Education program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

COURSE REQUIREMENTS

General Education

Associate of Arts 60 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 Credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
SP100 Speech Communication *
ELEC Physical Education Elective (1)

Fall Year 2 (15 Credits)

ELEC Biblical Studies Elective
TH201 Theology II
EM200 The Church's Ministry*
ELEC General Studies Elective
SC220B Understanding Science*

Spring Year 1 (16 Credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
PS100 General Psychology*
LI210 Writing about Literature
HP100 Life Fitness (1)*

Spring Year 2 (13 Credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Literature Survey Elective
AR200 Introduction to Fine Arts*
ELEC Physical Education Elective (1)

*Course offered both semesters

Integrated Studies

PROGRAM DESCRIPTION

Baptist Bible College exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career Christian ministry upon entering BBC, the Integrated Studies program offers a flexible degree that enhances the student's competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

PROGRAM OBJECTIVES

Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

COURSE REQUIREMENTS

See next page.

Integrated Studies

Associate of Arts 60 credits
All courses are three credits unless noted otherwise.

Bible and Theology Courses (15 credits)

BI105 Introduction to Old Testament Literature
BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study
TH120 Building a Biblical Lifestyle
ELEC Biblical Studies Elective

Social Studies Courses (9 credits)

AR210 Introduction to Humanities
ELEC History Electives (6)

English/Literature Courses (9 credits)

EN107 Academic Writing
LI210 Writing about Literature
ELEC Literature Survey Elective

Math/Science/Computer Studies Courses (6 credits)

SC220B Understanding Science
ELEC Science Elective

Elective Courses (21 credits)

ELEC Ministry Elective
ELEC Free Electives (18)

Integrated Studies

Bachelor of Science 123 credits
All courses are three credits unless noted otherwise.

Bible and Theology Courses (42 credits)

BI100 Principles of Bible Study
BI105 Introduction to Old Testament Literature
BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle
TH201 Theology II
TH202C Theology III
TH306 Theology IV
TH401C Theology V
TH480 Senior Seminar
ELEC Biblical Studies Electives (15)

Social Studies Courses (12 credits)

AR210 Introduction to Humanities
PS100 General Psychology
ELEC History Electives (6)

English/Literature Courses (12 credits)

EN107 Academic Writing
LI210 Writing about Literature
ELEC Literature Survey Elective
ELEC Literature Elective

Science Courses (6 credits)

SC220B Understanding Science
ELEC Science Elective

Elective Courses (51 credits)

ELEC Ministry Electives (6)
ELEC General Studies Electives (12)
ELEC Free Electives (33)

Master of Arts

PROGRAM DESCRIPTION

The Master of Arts (M.A.) is an online degree that is designed to prepare students for personal and professional ministry opportunities. It is designed to assist lay people or ministry professionals who want to grow deeper spiritually and minister more effectively.

Each course demands interaction and collaboration with instructors and classmates as well as relevant, real-life assignments. Students must complete a 15 credit-hour core of biblical, theological, and communications courses. In addition, each student chooses 15 credit hours of elective courses designed to enhance their tools and skills for ministry.

The M.A. degree allows the student to respond to God's leading. Some choose to design a concentration that fits hand-in-glove with their current ministry. Others choose to complete a prescribed track in any of the following areas:

- ABWE/Missions
- Bible
- Counseling
- Intercultural Studies
- Literature
- Organizational Leadership
- Social Entrepreneurship
- Worldview Studies

PROGRAM OBJECTIVES

Upon completion of the M.A. program, the student will:

- Develop and value a biblical world-view as compared to other world-views in today's culture.
- Learn a method for interpreting the message of the Bible as it relates to doctrine.
- Recognize the nature and mission of the Church in the world today.
- Apply competent, effective ministry strategies in their spheres of influence.

COURSE REQUIREMENTS

The M.A. degree requires 30 credit hours comprised of ten three-credit hour courses. All credits may be earned through online study. Classes are offered in eight week sessions beginning each January, March, May, August and October.

In addition to online courses, students may complete the requirements through experience, on-campus, or other BBC&S distance learning courses. The program can be completed in as little as two years; however, a student is permitted a maximum of six years to complete the program.

A current schedule of course offering is at http://www.bbc.edu/graduate/master_of_arts_courses.asp.

Missions Programs

The Missions programs are designed to prepare students for effective global ministry, regardless of what missiological or intercultural ministry they may become involved. The programs provide a sound basis or platform for further study at the graduate level. Students who are nurses can enroll in the two year program and be fully prepared to embark in a medical missions ministry. The missions programs also include a cross-cultural six week apprenticeship experience. In addition students may choose the ARRIBA! Program which involves students with a 34 credit, on-site academic missions experience in Peru, South America during their Junior year.

General Missions

PROGRAM DESCRIPTION

The General Missions program focuses on preparing students with general skills and competencies necessary to effective cross cultural ministry. Ample electives are available to allow students to pursue a secondary specific skill set in preparation for more specialized forms of cross cultural ministry.

PROGRAM OBJECTIVES

Upon completion of the General Missions program, the student will:

- Understand and appreciate the basic elements of culture and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross cultural environment. (Cross Cultural Communications)
- Comprehend how to start, establish and mature a church through its beginning stages. (Church Planting and Church Development)
- Integrate an understanding of Scripture and culture to articulate productive approaches to practical issues that missionaries must deal with. (Missions Seminar)
- Demonstrate readiness to pursue effective cross cultural ministry. (Missions Apprenticeship)
- Prepare and present effective sermons or Bible lessons using solid principles of biblical exposition. (Expository Preaching, Effective Bible Teaching)
- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching, Ministry Communication for Women)

COURSE REQUIREMENTS

See next page.

General Missions

Bachelor of Science 133 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study*
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

TH201 Theology II
EM200 The Church's Ministry *
ELEC Literature Survey Elective
EV220 World Evangelism *
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
MI301 Missionary Anthropology
ELEC General Studies Elective
ELEC Global Ministry Elective
PA311 The Personal Life of the Ministry Leader
MI480 Missionary Apprenticeship (1)

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Global Ministry Elective
ELEC Free Elective
MI401 Church Planting and Development
EM413 Foundations of Ministry Leadership

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
HP100 Life Fitness (1) *

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC General Studies Elective
ELEC Global Ministry Elective
AR200 Introduction to Fine Arts *

Spring Year 3 (18 credits)

BI335 Acts
TH306 Theology IV
MI302 Cross Cultural Communication
ELEC General Studies Elective
MI306 Dynamics of Discipleship
ELEC Free Elective

Summer Year 3 (3 credit)

MI480 Missionary Apprenticeship

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
MI402 Missions Seminar
EM412 The Family Life of the Ministry Leader
SC220B Understanding Science *
TH480 Senior Seminar *

*Courses offered both semesters.

Missions—Nursing

PROGRAM DESCRIPTION

The Missions—Nursing program allows students to complete a two year program in which they receive a solid foundation in Bible, theology and missions as a solid foundation for service in medical missions work.

PROGRAM OBJECTIVES

Upon completion of the Missions—Nursing program, the student will:

- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross cultural environment. (Cross Cultural Communications)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Integrate an understanding of Scripture and culture to articulate productive approaches to practical issues that missionaries must deal with. (Missions Seminar)
- Understand and appreciate the basic elements of culture, and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)

COURSE REQUIREMENTS

Missions—Nursing

Bachelor of Science 68 credits

This program is designed for individuals who have already completed nurse's training. All courses are three credits unless indicated otherwise.

Fall Year 1 (18 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
EM200 The Church's Ministry *
MI301 Missionary Anthropology
TH120 Building a Biblical Lifestyle *
PA311 Personal Life of the Ministry Leader

Fall Year 2 (18 credits)

ELEC Biblical Studies Elective
TH201 Theology II
TH401C Theology V
EM303 Effective Bible Teaching
EM413 Foundations of Ministry Leadership
EV220 World Evangelism *

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
ELEC Biblical Studies Elective
TH202C Theology III
MI306 Dynamics of Discipleship
MI302 Cross Cultural Communication
ELEC Physical Education Elective (1)

Spring Year 2 (16 credits)

TH306 Theology IV
MI402 Missions Seminar
EM412 Family Life of the Ministry Leader
SC220B Understanding Science *
TH480 Senior Seminar *
ELEC Physical Education Elective (1)

* Courses offered both semesters.

Music Ministries Programs

The Department of Music offers four programs of study: Music Education, Church Music (5-year), Music Ministries, Worship Pastor, plus a Music Minor. The Church Music program awards both a degree in Bible and a degree in Music.

Music Education

Bachelor of Music Education: This program leads to K–12 ACSI certification and K–12 Pennsylvania Music certification. More information is available in the description provided under the School of Education.

Church Music

Bachelor of Science and the Bachelor of Sacred Music (B.S.M.): This five year program is designed for the person who will assume every responsibility associated with a complete ministry of music platform skills, pastoral responsibilities, direction of singers and instrumentalists, teaching of both adults and children, and mentoring and supervision of other musicians.

Music Ministries

Bachelor of Science: This program is designed for the person headed for a local church ministry in which music leadership will be an integral part. At any point in this program, students may transfer their credits to the 5-year Church Music program and earn the B.S.M. degree.

Worship Pastor

Bachelor of Science: This program is designed for young men who wish to combine their musical gifts with pastoral responsibilities in a local church. At any point in this program, students may (as in the Music Ministries program) transfer their credits to the 5-year program and earn the B.S.M. degree.

Minor in Music

This program is designed for the student who wishes to include music as a significant elective area to the major program of study such as youth, pastoral, women's, or specialized ministries, etc. Courses may be freely distributed among the student's other classes with one exception: the two ensemble credits must be earned in consecutive fall and spring semesters (see Ensembles). There is a requirement of 15 credit hours of music in addition to the student's major program.

ADMISSION

Please note that acceptance into Baptist Bible College does not constitute acceptance into any of the degree programs offered by the Department of Music. Successful completion of the audition process, in addition to acceptance by the College, is needed for admission to music programs.

Auditions

An essential step in beginning a major or minor program in music is the audition. Its purpose is to evaluate your background and determine your potential as a music student. Designed as an introduction to what you will actually be doing as a member of the musical community at Baptist Bible College, the audition provides the following opportunities:

Performance. Your singing or playing will allow the faculty to get a better understanding of where to begin your work as a college student.

Interview. Conversation with the faculty will help us discover important aspects of your preparation that will give insight to your readiness for music theory and your placement in a performing ensemble.

Questions and Answers. We value communication with our students and believe the audition is a perfect time to begin a conversation that will continue through your years at the College. Please feel free to engage us on all topics dealing with your educational career in music.

Eligibility

Students wishing to audition must first have completed all of the following:

- Completion of junior year of high school
- Submission of admissions application to Baptist Bible College
- Declaration of music as major or minor field of study

Audition Requirements

Church Music, Music Ministries, Music Education, Worship Pastor, and Music Minor applicants will:

- Perform two contrasting works from the standard repertoire in their fields of study (voice, piano, or instrumental). Voice and piano applicants must perform one of these by memory (vocalists and instrumentalists). An accompanist will be provided for your audition. Please send copies of your music along with your audition application and information form.
- Demonstrate sight-reading ability.
- Demonstrate aural skills (tonal memory, pitch accuracy, and vocal sight-reading).
- Perform major and minor scales in forms appropriate to your instrument or voice.
- Composition applicants must, in addition to the expectations described above, enter the program in one of two ways:
 - Students who have already been actively composing should submit examples of their work at the audition.
 - Beginners accepted into the program will be expected to demonstrate (after their second semester of study) aptitude for composition, as well as a grasp of functional theory that includes keyboard improvisational skills.

Audition Dates

Although you could audition as late as your arrival on campus to begin your first semester of study, we highly recommend early auditions for all applicants.

See the Music Department website for audition dates and Application and Information Form.

Church Music

PROGRAM DESCRIPTION

The purpose of the Church Music programs is to prepare both men and women for a variety of musical responsibilities within, and ancillary to the local church. They will learn the theoretical historical and theological foundations of music while becoming fluent performers as instrumentalists or vocalists. Courses in arranging and composition will prepare students to creatively adapt their energies to the specific needs and opportunities presented by a wide variety of churches and their musical recourses. And on this secure base of knowledge and skill they will lead, teach, or even pastor, using their musical, personal, and ministry skills to direct the worship of the 21st century church, and to develop the musical capacities of its members.

PROGRAM OBJECTIVES

Upon completion of a Church Music program, students will:

- Establish and direct a fully-developed ministry of vocal, choral, and instrumental music that requires their direct involvement as well as their ability to teach and mentor others to assist in that ministry.
- Teach a biblical philosophy of music among those to whom they minister, whether in a church, school, or mission field.
- Apply their facility as arrangers or composers to creatively enhance their music ministries.
- Assume pastoral leadership in the area of music as they publicly lead their congregations in worship
- Teach others in their areas of performance.

COURSE REQUIREMENTS

See next page.

Church Music

Bachelor of Science and Bachelor of Sacred Music 157 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (15 credits)

BI105 Introduction to Old Testament Literature
EN107 Academic Writing *
MU101 Musicianship I
MU104 Aural Skills I (2)
ELEC Applied Music Major I (1)
ELEC Applied Music Secondary (1)
HP100 Life Fitness (1) *
ELEC Choral or Instrumental Ensemble I (1)
MU110 Music Performance Seminar (0)

Fall Year 2 (18 credits)

TH201 Theology II
SP100 Speech Communication *
TH120 Building a Biblical Lifestyle *
HI111 History of Western Civilization & Thought I
MU201 Musicianship III
ELEC Applied Music Major III (1)
ELEC Choral or Instrumental Ensemble III (1)
ELEC Physical Education Elective (1)
MU110 Music Performance Seminar (0)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
ELEC Literature Survey Elective
PS100 General Psychology *
ELEC Music History Elective (2)
MU315 Vocal Composition & Arranging (2)
MU323 Class Percussion (1)
ELEC Applied Music Major V (1)
ELEC Choral or Instrumental Ensemble V (1)
MU110 Music Performance Seminar (0)

Fall Year 4 (15 credits)

ELEC Biblical Studies Elective
PA311 Personal Life of a Ministry Leader
ELEC General Studies Elective
ELEC Music History Elective (2)
MU404 Foundations and Issues in Worship (2)
MU324 Class Strings (1)
ELEC Applied Music Major VII (1)
MU110 Music Performance Seminar (0)

Fall Year 5 (14 credits)

TH401C Theology V
DR304 Drama for Worship+
MU423 Church Music Administration
EM413 Foundations of Ministry Leadership
MU429 Church Music Apprenticeship (2)
MU110 Music Performance Seminar (0)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
LI210 Writing about Literature
MU102 Musicianship II
MU209 Aural Skills II (2)
ELEC Applied Music Major II (1)
ELEC Applied Music Secondary (1)
ELEC Choral or Instrumental Ensemble II (1)
ELEC Applied Music Major Proficiency Exam I (0)
MU110 Music Performance Seminar (0)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
HI112 History of Western Civilization & Thought II
TH202C Theology III
MU202 Musicianship IV
ELEC Applied Music Major IV (1)
ELEC Choral or Instrumental Ensemble IV (1)
ELEC Physical Education Elective (1)
ELEC Applied Music Major Proficiency Exam II (0)
MU110 Music Performance Seminar (0)

Spring Year 3 (16 credits)

ELEC Biblical Studies Elective
EM200 The Church's Ministry
ELEC Science Elective
ELEC Music History Elective (2)
MU316 Instrumental Composition & Arranging (2)
MU326 Class Woodwinds (1)
ELEC Applied Music Major VI (1)
ELEC Choral or Instrumental Ensemble VI (1)
MU342 Junior Recital (0)
ELEC Applied Music Major Proficiency Exam III (0)
MU110 Music Performance Seminar (0)

Spring Year 4 (16 credits)

TH306 Theology IV
MU401 Conducting
EV220 World Evangelism*
MI306 Dynamics of Discipleship
MU306 Group Vocal Technique (2)
MU332 Class Brass (1)
ELEC Applied Music Major VIII (1)
MU442 Senior Recital (0)
MU472 Worship Service Proficiency Exam (0)
MU110 Music Performance Seminar (0)

Spring Year 5 (15 credits)

ELEC Biblical Studies Elective
MU426 Hymnology
EM412 Family Life of the Ministry Leader
SC220B Understanding Science*
TH480 Senior Seminar *
MU110 Music Performance Seminar (0)

*Courses offered both semesters.

Music Ministries

PROGRAM DESCRIPTION

The purpose of the Music Ministries programs is to prepare both men and women for a variety of musical responsibilities within, and ancillary to the local church. They will learn the theoretical, historical and theological foundations of music while becoming fluent performers as instrumentalists or vocalists. Courses in arranging and composition will prepare students to creatively adapt their energies to the specific needs and opportunities presented by a wide variety of churches and their musical recourses. And on this secure base of knowledge and skill they will lead, teach, or even pastor, using their musical, personal, and ministry skills to direct the worship of the 21st century church, and to develop the musical capacities of its members.

PROGRAM OBJECTIVES

Upon completion of a Music Ministries program, students will:

- Establish and direct a fully developed ministry of vocal, choral, and instrumental music that requires their direct involvement as well as their ability to teach and mentor others to assist in that ministry.
- Teach a biblical philosophy of music among those to whom they minister, whether in a church, school or mission field.
- Apply their facility as arrangers or composers to creatively enhance their music ministries.
- Assume pastoral leadership in the area of music as they publicly lead their congregations in worship.
- Teach others in their areas of performance.

COURSE REQUIREMENTS

See next page.

Music Ministries

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (17 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle *
EN107 Academic Writing *
MU101 Musicianship I
MU104 Aural Skills I (2)
ELEC Applied Music Major I (1)
ELEC Choral or Instrumental Ensemble I (1)
HP100 Life Fitness (1) *
MU110 Music Performance Seminar (0)

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
HI111 History of Western Civilization & Thought I
ELEC Literature Survey Elective
ELEC Applied Music Major III (1)
ELEC Applied Music Secondary (1)
ELEC Choral or Instrumental Ensemble III (1)
ELEC Physical Education Elective (1)
MU110 Music Performance Seminar (0)

Fall Year 3 (15 credits)

ELEC Biblical Studies Elective
DR304 Drama for Worship+
PA311 Personal Life of a Ministry Leader
ELEC Music History Elective (2)
MU404 Foundations & Issues in Worship (2)
ELEC Applied Music Major V (1)
ELEC Physical Education Elective (1)
ELEC Music Performance Seminar (0)

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC General Studies Elective
EV220 World Evangelism*
EM413 Foundations of Ministry Leadership
ELEC Music History Elective (2)
ELEC Applied Music Major VII (1)
MU110 Music Performance Seminar (0)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
LI210 Writing about Literature
PS100 General Psychology *
MU102 Musicianship II
ELEC Applied Music Major II (1)
ELEC Choral or Instrumental Ensemble II (1) #
ELEC Applied Music Major Proficiency Exam I (0)
MU110 Music Performance Seminar (0)

Spring Year 2 (18 credits)

ELEC Biblical Studies Elective
TH202C Theology III
HI112 History of Western Civilization & Thought II
SP100 Speech Communication *
EM200 The Church's Ministry *
ELEC Applied Music Major IV (1)
ELEC Applied Music Secondary (1)
ELEC Choral or Instrumental Ensemble IV (1) #
ELEC Applied Music Major Proficiency Exam II (0)
ELEC Music Performance Seminar (0)

Spring Year 3 (15 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
MI306 Dynamics of Discipleship
ELEC Science Elective
ELEC Music History Elective (2)
ELEC Applied Music Major VI (1)
MU342 Junior Recital (0)
ELEC Applied Music Major Proficiency Exam III (0)
ELEC Music Performance Seminar (0)

Spring Year 4 (16 credits)

ELEC General Studies Elective
MU426 Hymnology +
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar
SC220B Understanding Science*
ELEC Applied Music Major VIII (1)
MU442 Senior Recital (0)
MU110 Music Performance Seminar (0)

* Courses offered both semesters

+ Courses offered in alternate years

Instrumental majors (non-keyboard) must have four consecutive semesters in an instrumental ensemble.

Worship Pastor

PROGRAM DESCRIPTION

The purpose of the Worship Pastor programs is to prepare both men and women for a variety of musical responsibilities within, and ancillary to the local church. They will learn the theoretical, historical and theological foundations of music while becoming fluent performers as instrumentalists or vocalists. Courses in arranging and composition will prepare students to creatively adapt their energies to the specific needs and opportunities presented by a wide variety of churches and their musical recourses. And on this secure base of knowledge and skill they will lead, teach, or even pastor, using their musical, personal, and ministry skills to direct the worship of the 21st century church, and to develop the musical capacities of its members.

PROGRAM OBJECTIVES

Upon completion of a Worship Pastor program, students will:

- Establish and direct a fully developed ministry of vocal, choral, and instrumental music that requires their direct involvement as well as their ability to teach and mentor others to assist in that ministry.
- Teach a biblical philosophy of music among those to whom they minister, whether in a church, school or mission field.
- Apply their facility as arrangers or composers to creatively enhance their music ministries.
- Assume pastoral leadership in the area of music as they publicly lead their congregations in worship.
- Teach others in their areas of performance.

COURSE REQUIREMENTS

Worship Pastor

Bachelor of Science 130 credits
All courses are three credits unless noted otherwise.

Fall Year 1 (17 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study*
EN107 Academic Writing *
SP101 Speech Communication*
MU107 Introduction to Music and Worship
ELEC Choral or Instrumental Ensemble (1)
ELEC Applied Music (1)
MU110 Music Performance Seminar (0)

Fall Year 2 (15 credits)

TH201 Theology II
ELEC Literature Survey Elective
HI111 History of Western Civilization & Thought I
MU101 Musicianship I
ELEC Choral or Instrumental Ensemble (1)
ELEC Applied Music (1)
ELEC Physical Education Elective (1)
MU110 Music Performance Seminar (0)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
PA311 Personal Life of a Ministry Leader
EM413 Foundations of Ministry Leadership
ELEC Science Elective
ELEC Music History Elective (2)
ELEC Physical Education Elective (1)
ELEC Choral or Instrumental Ensemble (1)
MU110 Music Performance Seminar (0)

Fall Year 4 (16 credits)

ELEC Biblical Studies Elective
TH401C Theology V
EV220 World Evangelism*
MU419 Worship Leading Workshop
MU404 Foundations & Issues in Worship
MU418 Worship Presentation (1)
MU110 Music Performance Seminar (0)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
LI210 Writing about Literature
PS100 General Psychology*
MU108 Introduction to Music and Culture
ELEC Choral or Instrumental Ensemble (1)
ELEC Applied Music (1)
MU110 Music Performance Seminar (0)

Spring Year 2 (16 credits)

TH202C Theology III
HI112 History of Western Civilization & Thought II
EM200 The Church's Ministry*
MU102 Musicianship II
ELEC Choral or Instrumental Ensemble (1)
ELEC Applied Music (1)
MU104 Aural Skills I (1)
HP100 Life Fitness (1)*
MU110 Music Performance Seminar (0)

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
AR200 Introduction to Fine Arts*
MI306 Dynamics of Discipleship
EM412 The Family Life of the Ministry Leader
ELEC Music History Elective (2)
ELEC Choral or Instrumental Ensemble (1)
MU110 Music Performance Seminar (0)

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
ELEC Biblical Studies Elective
SC220B Understanding Science*
MU424 Hymnology and Worship Resources
TH480 Senior Seminar*
MU110 Music Performance Seminar (0)

*Courses offered both semesters.

Music Minor

All courses are three credits unless noted otherwise.

Vocal or Instrumental Proficiency (15 credits)

- MU101 Musicianship I
- MU102 Musicianship II
- MU104 Aural Skills I (1)*
- MU404 Foundations and Issues in Worship (2)
- MU151 Private Instruction in Voice (2) or MU150 Private Instrumental Instruction (2)
- MU152 Private Instruction in Piano (2)
- ELEC Choral or Instrumental Ensemble (2)

Piano Proficiency (15 credits)

- MU101 Musicianship I
- MU102 Musicianship II
- MU104 Aural Skills I(1)*
- MU404 Foundations and Issues in Worship (2)
- MU152 Private Instruction in Piano (2)
- MU151 Private Instruction in Voice (2)
- ELEC Choral or Instrumental Ensemble (2)

**Must be taken with MU102 Musicianship II*

Notes: Private Instruction must be done in consecutive semesters. Ensemble participation must be in consecutive semesters.

Office Administration Programs

PROGRAM DESCRIPTION

The Office Administration programs provide students with technical expertise emphasizing information processing with a ministry orientation. The students develop skills in keyboarding, word processing, accounting, business communication, desktop publishing, and using computer software. They also develop interpersonal skills that are essential in the workplace. These programs feature practical, hands-on experience in office work and also provide students with relevant courses in general studies, Bible and theology.

PROGRAM OBJECTIVES

The purpose of this program is to prepare students for career opportunities as office administration professionals in an office setting.

Upon completion of the Office Administration program, the student will:

- Demonstrate software and design skills through creation of quality business documents using proper format and mechanics.
- Edit work to a “no-error” final product.
- Apply proper design principles.
- Understand and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate oral and written communication skills through correct and tactful speaking and writing, including proper listening techniques.
- Use punctuation, capitalization, abbreviations, and numbers properly.
- Possess skills to use telecommunications.
- Develop and deliver a Power Point presentation.
- Identify the issues encountered in a global economy.
- Recognize the importance of continued growth in developing godly character and a servant’s heart.
- Possess general office skills, such as filing, keyboarding, meeting planning, use of equipment, etc.
- Demonstrate keying accuracy and speed skills by achieving a minimum of 45 net words per minute.
- Understand general accounting principles for use as an administrative assistant.

COURSE REQUIREMENTS

See next page.

Office Administration

Associate of Arts 61 credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
EN107 Academic Writing *
SP100 Speech Communication *
OP110 Word Processing *
HP100 Life Fitness (1) *

Fall Year 2 (14 credits)

EM200 Church's Ministry *
PS100 General Psychology *
OP215 Human Relations in the Office
OP211 Accounting
OP230 Readings in Office Administration (1)
OP220 Office Practicum (1)

Spring Year 1 (15 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
TH201/TH202C Theology II or Theology III
OP104 Business Communications
OP200 Document Production/Machine Transcription

Spring Year 2 (16 credits)

ELEC Women's Ministry Elective
OP206 Computer Applications in Christian Office
OP218 Office Procedures
OP208 Desktop Publishing
ELEC General Studies Elective
OP220 Office Practicum (1)

Courses offered both semesters

Bachelor of Science 129 credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
EN107 Academic Writing
SP100 Speech Communication *
OP110 Word Processing *
HP100 Life Fitness (1) *

Fall Year 2 (18 credits)

ELEC Biblical Studies Elective
TH201 Theology II
HI111 History of Western Civilization & Thought I
ELEC Literature Survey Elective
EM200 The Church's Ministry *
EV220 World Evangelism*

Fall Year 3 (15 credits)

ELEC Biblical Studies Elective
AR200 Introduction to Fine Arts *
OP211 Accounting
ELEC Free Elective
ELEC Science Elective

Fall Year 4 (16 credits)

TH401C Theology V
OP215 Human Relations in the Office
ELEC General Studies Elective
ELEC Free Elective
SC220B Understanding Science*
OP220 Office Practicum (1) *

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
LI210 Writing about Literature
PS100 General Psychology *
OP104 Business Communication
ELEC Physical Education Elective (1)

Spring Year 2 (16 credits)

ELEC Biblical Studies Elective
TH202C Theology III
OP200 Document Production/Machine Transcription
HI112 History of Western Civilization & Thought II
OP206 Computer Applications in the Christian Office
ELEC Physical Education Elective (1)

Spring Year 3 (16 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
OP208 Desktop Publishing
ELEC General Studies Elective
ELEC Free Elective
OP230 Readings in Office Administration (1)

Spring Year 4 (16 credits)

ELEC Biblical Studies Elective
OP218 Office Procedures
ELEC General Studies Elective
ELEC Free Elective
TH480 Senior Seminar*
OP220 Office Practicum (1) *

*Courses offered both semesters.

Pastoral Programs

The Pastoral Ministry programs prepare students for effective pastoral ministry in local churches. The department purposes to produce graduates who demonstrate a balance of expository skill, spiritual leadership, pastoral care, and evangelistic fervor—all founded upon the clear teachings of Scripture. Currently five pastoral programs are available: Education Pastor, Outreach Pastor, Pastoral Ministry, Pastoral Ministry—Seminary track, Worship Pastor and Youth Pastor. While primarily designed for the future pastor, these programs provide students the opportunity to cultivate ministry skills that are highly transferable to variety of vocational contexts.

Education Pastor

PROGRAM DESCRIPTION

The Education Pastor program prepares students to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools, and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

PROGRAM OBJECTIVES

Upon completion of the Education Pastor program, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)
- Understand and apply biblical principles related to small groups in ministry. (Small Group Ministry)

COURSE REQUIREMENTS

See next page.

Education Pastor

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

TH201 Theology II
AR200 Introduction to Fine Arts *
ELEC Literature Survey Elective
ELEC General Studies Elective
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
EM303 Effective Bible Teaching
ELEC Global Ministry Elective
ELEC Global Ministry Elective
ELEC Free Elective
PA311 The Personal Life of the Ministry Leader

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Global Ministry Elective
SC220B Understanding Science *
ELEC General Studies Elective
EM413 Foundations of Ministry Leadership

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
EM200 The Church's Ministry *
EV220 World Evangelism*
ELEC Free Elective

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
ELEC Global Ministry Elective
EM302 Small Group Ministry+
ELEC General Studies Elective
MI306 Dynamics of Discipleship

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
EM421 Educational Ministry of the Church+
EM412 The Family Life of the Ministry Leader
EM414 Education Ministry Seminar
TH480 Senior Seminar *

* Courses offered both semesters

+Courses offered alternating years

Outreach Pastor

PROGRAM DESCRIPTION

The Outreach Pastor program is focused on preparing students to lead a church into their world with the Gospel of Jesus Christ. Students are prepared to be pastors while giving special attention to equipping and mobilizing Christians for the work of evangelism.

PROGRAM OBJECTIVES

Upon completion of the Outreach Pastor program, the student will:

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching)
- Develop strategies for leading a congregation in reaching their community with the Gospel of Jesus Christ. (Church Evangelism Strategies)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Demonstrate competency in the use of varied outreach approaches targeted at specific target audiences. (Outreach Specialization Electives)

COURSE REQUIREMENTS

Outreach Pastor

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise

Fall Year 1 (16 credits)

BI105 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
AR200 Introduction to Fine Arts *
ELEC Literature Survey Elective
ELEC General Studies Elective
ELEC Physical Education Elective (1)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
PA412 Expository Preaching
ELEC Global Ministry Elective
ELEC Free Elective
EV312 Church Evangelism Strategies
PA311 The Personal Life of the Ministry Leader

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Global Ministry Elective
ELEC Free Elective
EM413 Foundations of Ministry Leadership
SC220B Understanding Science*

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

TH202C Theology III
EM200 The Church's Ministry *
ELEC General Studies Elective
ELEC Science Elective
EV220 World Evangelism*

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
MI306 Dynamics of Discipleship
PA421 Advanced Expository Preaching
ELEC Global Ministry Elective
ELEC General Studies Elective

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
ELEC Global Ministry Elective
ELEC Global Ministry Elective
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar*

*Courses offered both semesters

Pastoral Ministries

PROGRAM DESCRIPTION

The Pastoral Ministries program prepares students for effective pastoral ministry with an emphasis on building a heart for people, a capacity for understanding and applying the Scriptures, and the skills necessary to lead a church through teaching, shepherding and administrating.

PROGRAM OBJECTIVES

Upon completion of the Pastoral Ministries program, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching)
- Develop strategies for leading a congregation in reaching their community with the Gospel of Jesus Christ. (Church Evangelism Strategies)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church. (Pastoral Ministry Seminar)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)

COURSE REQUIREMENTS

See next page.

Pastoral Ministries

Bachelor of Science 131 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
AR200 Introduction to Fine Arts*
ELEC General Studies Elective
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
LA301 Greek I (4)
PA412 Expository Preaching
PA411 The Personal Life of the Ministry Leader
ELEC Free Elective

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Free Elective
ELEC Global Ministries Elective
ELEC Global Ministries Elective
EM413 Foundations of Ministry Leadership

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
HP100 Life Fitness (1) *

Spring Year 2 (18 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Literature Survey Elective
SC220B Understanding Science
EM200 The Church's Ministry *
EV220 World Evangelism*

Spring Year 3 (16 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
LA302 Greek II (4)
PA421 Advanced Expository Preaching
MI306 Dynamics of Discipleship

Spring Year 4 (15 credits)

ELEC Global Ministries Elective
PA442 Pastoral Counseling
PA404 Pastoral Ministry Seminar
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar*

* Courses offered both semesters

Pastoral Ministries—Seminary Track

PROGRAM DESCRIPTION

The Pastoral Ministries Seminary track program is designed for students intending to more fully prepare for pastoral ministry by continuing on to seminary education. The program focus is the same as that of the Pastoral Ministries program but accelerates the student's education through dual enrollment strategies. This program is available to students who demonstrate the academic capacity to handle the increased demands.

PROGRAM OBJECTIVES

Upon completion of the Pastoral Ministries Seminary track program, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching)
- Develop strategies for leading a congregation in reaching their community with the Gospel of Jesus Christ. (Church Evangelism Strategies)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church. (Pastoral Ministry Seminar)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)

COURSE REQUIREMENTS

See next page.

Pastoral Ministries—Seminary Track

Bachelor of Science 131 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
ELEC Literature Survey Elective
AR200 Introduction to Fine Arts *
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
LA301 Greek I (4)
PA412 Expository Preaching
PA411 The Personal Life of the Ministry Leader
ELEC Free Elective

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401 Theology V
ELEC Free Elective
EM413 Foundations of Ministry Leadership
ELEC Global Ministries Elective
ELEC General Studies Elective

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
HP100 Life Fitness (1) *

Spring Year 2 (18 credits)

ELEC Biblical Studies Elective
TH202C Theology III
SC220B Understanding Science *
ELEC General Studies Elective
EM200 The Church's Ministry *
EV220 World Evangelism *

Spring Year 3 (16 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
LA302 Greek II (4)
PA421 Advanced Expository Preaching
MI306 Dynamics of Discipleship

Spring Year 4 (15 credits)

PA442 Pastoral Counseling
PA404 Pastoral Ministry Seminar
ELEC General Studies Elective
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar *

*Courses offered both semesters

Youth Pastor

PROGRAM DESCRIPTION

The Youth Pastor program is designed to prepare students for effective pastoral ministry focused on adolescents. The program emphasis is on developing an ability to minister the Scriptures to the unique needs of youth while operating as part of a pastoral team. The skills and competencies focused on in this program are transferable to a range of career applications in ministry settings as well as the secular market.

PROGRAM OBJECTIVES

Upon completion of the Youth Pastor program, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Create effective strategies for youth ministry based on solid principles of strategic thinking. (Youth Ministry Strategy)
- Build strategies for training their students to influence their world with the Gospel of Jesus Christ. (Youth Evangelism)
- Develop a discipleship strategy that provides for the spiritual growth of students and training for youth workers as effective disciples of students. (Youth Ministry Seminar)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Prepare and present effective sermons using solid principles of biblical exposition. (Expository Preaching)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Read biblical Greek at an elementary level. (Greek II)

COURSE REQUIREMENTS

See next page.

Youth Pastor

Bachelor of Science 131 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

TH201 Theology II
AR200 Introduction to Fine Arts *
ELEC Literature Survey Elective
ELEC Global Ministry Elective
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
LA301 Greek I (4)
YM301 Youth Ministry Philosophy
ELEC Global Ministry Elective
PA311 The Personal Life of the Ministry Leader

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401 Theology V
ELEC Global Ministry Elective
ELEC Free Elective
YM407 Youth Evangelism
EM413 Foundations of Ministry Leadership

Fall Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
EM200 The Church's Ministry *
ELEC Global Ministry Elective
SC220B Understanding Science *

Spring Year 3 (16 credits)

ELEC Biblical Studies Elective
LA302 Greek II (4)
TH306 Theology IV
YM302 Youth Ministry Strategy
MI306 Dynamics of Discipleship

Spring Year 4 (18 credits)

ELEC Biblical Studies Elective
ELEC Free Elective
YM402 Youth Ministry Seminar
ELEC Global Ministry Elective
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar *

Professional Programs

Chaplaincy Ministries

PROGRAM DESCRIPTION

The Chaplaincy program provides training for students who seek to minister in one of our nation's military branches of service. Military chaplains of all branches are required to have earned a master's degree, to have a minimum of 72 hours of graduate-level credits, and to be ordained. The degree and all credits can be earned at Baptist Bible Seminary (BBS). Some credits can be earned at BBS while enrolled in the College in order to shorten the time required for the completion of education. Chaplain Assistants are not required to have a master's degree or be ordained. The majority of principles and ministry skills learned in this program carry over to other ministries, such as hospital, prison, corporation, fire, and police chaplaincies.

PROGRAM OBJECTIVES

Upon completion of the Chaplaincy program, the student will:

- Articulate and defend a biblical approach to counseling. (Intro to Counseling)
- Prepare and present effective sermons using solid principles of biblical exposition. (Expository Preaching)
- Understand the basic responsibilities and opportunities connected with the chaplaincy and apply foundational skills essential to the role. (Introduction to Chaplaincy)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Interact with the major approaches to crisis counseling from a biblical perspective. (Crisis Counseling)
- Interact with the major views of marriage and family therapy from a biblical perspective. (Marriage and Family Dynamics)

COURSE REQUIREMENTS

See next page.

Chaplaincy Ministries

Bachelor of Science 123 Credits
All courses are three credits unless noted otherwise

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

TH201 Theology II
PS203 Introduction to Counseling
AR200 Introduction to Fine Arts *
EM200 The Church's Ministry *
ELEC Literature Survey Elective
ELEC Physical Education Elective (1)

Fall Year 3 (15 credits)

ELEC Biblical Studies Elective
PA412 Expository Preaching
CH301 Introduction to Chaplaincy
ELEC Global Ministries Elective
PA311 Personal Life of the Ministry Leader

Fall Year 4 (15 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Chaplaincy Elective
ELEC Free Elective
SC220B Understanding Science*

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study*
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
HP100 Life Fitness (1) *

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Science Elective
EV220 World Evangelism *
ELEC Chaplaincy Elective

Spring Year 3 (15 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
PA442 Pastoral Counseling
PS416 Crisis Counseling +
ELEC Chaplaincy Elective

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
PS414 Marriage and Family Dynamics +
ELEC Chaplaincy Elective
ELEC Free Elective
TH480 Senior Seminar *

*Courses offered both semesters

+Courses offered every other year

Recommended Electives

NUMBER	COURSE TITLE	CREDITS	CHAPLAINCY	PHYS ED	FREE
EM 334	Ministry Communication For Women	3	x		x
EM 340	Introduction to Accelerated Learning	3	x		x
EM 350	Wilderness Ministry Leadership	3	x		x
ET 455	Studies in Ethical Thought	3	x		x
LA 301	Greek I	4	x		x
LA 302	Greek II	4	x		x
MI 301	Missionary Anthropology	3	x		x
MI 302	Cross Cultural Communication	3	x		x
MI 302	Global Cultures and Geography	3	x		x
MI 306	Dynamics of Discipleship	3	x		x
PA 412	Expository Preaching	3	x		x
PE 113	Outdoor Pursuits—Climbing	1	x	x	x
PS 303	Abnormal Psychology	3	x		x
PS 402	Historical and Contemporary Theories in Counseling	3	x		x

NUMBER	COURSE TITLE	CREDITS	CHAPLAINCY	PHYS ED	FREE
YM 301	Youth Ministry Philosophy	3	x		x
YM 302	Youth Ministry Strategy	3	x		x



Pre-Seminary

PROGRAM DESCRIPTION

The Pre-Seminary program prepares men and women for ministries that require a graduate-level degree by challenging them to confront various disciplines of knowledge and to integration them into a coherent Christian worldview. In addition to 42 credits of Bible and theology, 60 credits of general studies courses are required. These are distributed over a wide range of academic disciplines to assure a proper and balanced program for graduate studies. Furthermore, students are required to take 14 credits in biblical languages. Twelve hours of electives afford students the opportunity to deepen or broaden their education according to their own interests.

PROGRAM OBJECTIVES

The Pre-Seminary program prepares men and women who plan to continue education for ministry at a graduate school or seminary upon the completion of their undergraduate studies.

Upon completion of the Pre-Seminary program, the student will:

- Possess a basic knowledge of the Bible and theology.
- Demonstrate an adequate mastery of biblical languages to meet the entrance requirements of most conservative seminaries.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.

COURSE REQUIREMENTS

See next page.

Pre-Seminary

Bachelor of Science 125 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

TH201 Theology II
AR200 Introduction to Fine Arts *
ELEC Literature Survey Elective
ELEC Science Elective
ELEC Free Elective
ELEC Physical Education Elective (1)

Fall Year 3 (15-16 credits)

ELEC Biblical Studies Elective
ELEC Biblical Languages #
PH401 Ancient Medieval Philosophy
ELEC Practicum Elective
ELEC General Studies Elective

Fall Year 4 (15 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Biblical Languages #
ELEC Free Elective
ELEC General Studies Elective

* Courses offered both semesters

Fourteen credits required. Discuss with advisor

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP100 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
EM200 The Church's Ministry *
ELEC Free Elective
EV220 World Evangelism

Spring Year 3 (15-16 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
ELEC Biblical Languages #
PH402 Modern Western Philosophy
ELEC General Studies Elective

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
ELEC Biblical Languages #
ELEC Free Elective
SC220B Understanding Science *
TH480 Senior Seminar *

Specialized Ministries Programs

Camping Ministries

PROGRAM DESCRIPTION

The Camping Ministries program is designed to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues. This program involves a year of internship in a camp setting; learning camp ministry through an experience based educational approach.

PROGRAM OBJECTIVES

Upon completion of the Camping Ministries program, the student will:

- Develop and clearly articulate a solid philosophy and approach to developing a camping ministry based on an understanding of history, various philosophies, and current trends within the outdoor education and camping movements. (Foundations of Camping and Outdoor Education)
- Employ impact ministry environments and dynamics in an effective manner as tools for introducing others to a growing, intimate relationship with their God. (Intro to Impact Ministry Leadership)
- Demonstrate competency in moving participants toward growth in the context of short term impact ministry environments such as retreats, resident camps, missions trips, and wilderness programming. (Counseling in Active Learning Environments)
- Investigate, evaluate, and adapt current experience based learning theories, models and tools for use in facilitating learning for a wide range of students in a variety of environments and experiences. (Foundations of Experience Based Learning)
- Design effective approaches to pursuing learning objectives through a variety of experiences, challenges, and assignments. (Planning for Integrative Learning)
- Formulate a vision for participants' potential development; assess their needs, set learning objectives, and set a strategy for the pursuit of effective learning. (Rec Programming: Vision, Assessment, Design)
- Demonstrate necessary skills and methods for effectively and safely implementing a learning strategy in the context of recreational programming. (Rec Programming: Implementation and Evaluation)
- Perform within an organizational environment in a manner that demonstrates competencies in management and administration pertinent to the role that he/she is preparing to play.

COURSE REQUIREMENTS

See next page.

Camping Ministries

Bachelor of Science 132 Credits

All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

TH201 Theology II
EM200 The Church's Ministry *
ELEC Literature Survey Elective
PA311 Personal Life of the Ministry Leader
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
ELEC Biblical Studies Elective
TH401C Theology V
ELEC General Studies Elective
EM413 Foundations of Ministry Leadership
SC220B Understanding Science *

Fall Year 4 (18 credits)

ELEC Camping Ministries Electives (18)

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP100 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
AR200 Introduction to Fine Arts *
MI306 Dynamics of Discipleship
EV220 World Evangelism *

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
ELEC Biblical Studies Elective
TH306 Theology IV
ELEC General Studies Elective
EM412 Family Life of the Ministry Leader
TH480 Senior Seminar *

Spring Year 4 (15 credits)

ELEC Camping Ministries Electives (15)

*Courses offered both semesters

Courses that may be substituted with a free elective

Intercultural Youth Ministries

PROGRAM DESCRIPTION

The Intercultural Youth Ministries program is focused on developing leaders equipped to reach rapidly growing, distinct youth cultures around the world with the Gospel, establishing young believers in their walk with God, and raising up young leadership for the Church of Jesus Christ in all cultures of the world. Students in this program will invest up to one year of their educational experience in a cross cultural internship setting, learning about culture and ministry in an active experiential context.

PROGRAM OBJECTIVES

Upon completion of the Intercultural Youth Ministries program, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Create effective strategies for youth ministry based on solid principles of strategic thinking. (Youth Ministry Seminar)
- Prepare and present effective sermons using solid principles of biblical exposition. (Expository Preaching)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross cultural environment. (Cross Cultural Communications)
- Understand and appreciate the basic elements of culture, and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)

COURSE REQUIREMENTS

See next page.

Intercultural Youth Ministries

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization & Thought
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

TH201 Theology II
AR200 Introduction to Fine Arts *
ELEC Literature Survey Elective
ELEC Science Elective
SC220B Understanding Science *
ELEC Physical Education Elective (1)

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
LA301 Greek I (4)
YM301 Youth Ministry Philosophy
ELEC Global Ministry Elective
PA311 The Personal Life of the Ministry Leader

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401 Theology V
MI301 Missionary Anthropology
ELEC Free Elective
YM407 Youth Evangelism or
MI403 Cross Cultural Evangelism
EM413 Foundations of Ministry Leadership

Fall Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP101 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (16 credits)

ELEC Biblical Studies Elective
TH202C Theology III
EM200 The Church's Ministry *
ELEC Free Elective
ELEC Global Ministry Elective
ELEC General Studies Elective (1)

Spring Year 3 (16 credits)

ELEC Biblical Studies Elective
LA302 Greek II (4)
TH306 Theology IV
YM302 Youth Ministry Strategy
MI306 Dynamics of Discipleship

Spring Year 4 (18 credits)

ELEC Biblical Studies Elective
YM402 Youth Ministry Seminar
MI302 Cross Cultural Communication
ELEC Global Ministry Elective
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar *

*Courses offered both semesters

Specialized Ministries

PROGRAM DESCRIPTION

The Specialized Ministries program includes a core of 42 semester hours of Bible and theology designed to help students gain a basic understanding of the truth. The program also includes 42 hours of general studies course work designed to help students understand the world in which they will be living and ministering that truth. Six hours of foundational ministry coursework are included in the program upon which all specializations are built. The remaining 33 credit hours are available for creating a specialized program of study. This specialization is developed for the student by an academic advisor selected by the director of the program. Advisors are selected based on their familiarity with the particular specialization the student wishes to pursue.

PROGRAM OBJECTIVES

The Specialized Ministries program is designed for the student who is seeking a Bible college education in preparation for a ministry specialization that draws from multiple disciplines or a generalized set of ministry competencies to serve as a foundation for more specific graduate training.

Upon completion of the Specialized Ministries program, the student will:

- Show competence in application of Bible and theology for continued personal growth and for the benefit of others.
- Apply an understanding of their general studies exposure to an understanding of the world within which they seek to minister.
- Exercise basic ministry leadership in the context of their chosen specialization.

COURSE REQUIREMENTS

See next page.

Specialized Ministries

Bachelor of Science 123 Credits
Courses are three credits unless indicated otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
EM200 The Church's Ministry *
ELEC Literature Survey Elective
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (15 credits)

ELEC Biblical or Professional Studies Elective
ELEC Biblical or Professional Studies Elective
ELEC General Studies Elective
ELEC Specialized Ministry Elective +
ELEC Free Elective

Fall Year 4 (15 credits)

ELEC Biblical Studies Elective
TH401C Theology V
ELEC Specialized Ministry Elective +
ELEC Free Elective
TH480 Senior Seminar *

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP100 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC General Studies Elective
AR200 Introduction to Fine Arts *
EV220 World Evangelism *

Spring Year 3 (15 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
ELEC Free Elective
ELEC Specialized Ministry Elective +
ELEC General Studies Elective

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
ELEC Specialized Ministry Elective +
ELEC Biblical or Professional Studies Elective
ELEC Free Elective
SC220B Understanding Science *

*Courses offered both semesters

+Individualized course agreed upon by your advisor

Women's Ministries

PROGRAM DESCRIPTION

The Women's Ministries program is designed to assist women in developing their God-given gifts and abilities for ministry to women through the local church and in other settings. The program grows out of an interdisciplinary approach designed to prepare the student to understand and communicate the Scriptures with the world around her, especially in a ministry context. Students are counseled to use their electives to focus their ministry skills in specific areas according to their giftedness and interests. They may select from classes in other programs such as Office Administration, Music, Missions, Youth Ministry, and Counseling.

PROGRAM OBJECTIVES

Upon completion of the Women's Ministries program, the student will:

- Understand the needs of women at various stages of life and offer practical biblical counsel for those needs. (Women Counseling Women)
- Articulate a clear biblical philosophy for ministry by women to women in the church. (Women in Christian Ministry)
- Understand what it will take to be ready to minister into and from a family setting. (Ministry of Marriage and Motherhood)
- Communicate the Scriptures in a clear and compelling manner. (Ministry Communication for Women)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)

COURSE REQUIREMENTS

See next page.

Women's Ministries

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
HP100 Life Fitness (1) *

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
EM200 The Church's Ministry *
ELEC General Studies Elective
EV220 World Evangelism *
ELEC Physical Education Elective (1)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
ELEC General Studies Elective
EM332 Women in Christian Ministry
ELEC Free Elective
ELEC Global Ministry Elective
PA311 The Personal Life of the Ministry Leader

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
EM331 Ministry of Marriage and Motherhood
ELEC Global Ministry Elective
ELEC Free Elective
EM413 Foundations of Ministry Leadership

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP100 Speech Communication *
ELEC Physical Education Elective (1)

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Literature Survey Elective
AR200 Introduction to Fine Arts *
ELEC Science Elective

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
EM334 Ministry Communication for Women
ELEC General Studies Elective
ELEC Global Ministry Elective
MI306 Dynamics of Discipleship

Spring Year 4 (15 credits)

ELEC Global Ministry Elective
EM336 Women Counseling Women
EM412 The Family Life of the Ministry Leader
SC220B Understanding Science *
TH480 Senior Seminar *

*Courses offered both semesters

Sports and Recreational Ministries Programs

Sports and Health Science

PROGRAM DESCRIPTION

Sports and Health Science is a pre-graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Physical Education departments at BBC to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in athletic training or physical therapy.

PROGRAM OBJECTIVES

Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Have completed extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

COURSE REQUIREMENTS

See next page.

Sports and Health Science—(Pre-Physical Therapy)

Bachelor of Science 134 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (17 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
MA212 Calculus I
EN107 Academic Writing *
SC203/207 Biology I (4)
ELEC Physical Education Elective (1)

Fall Year 2 (17 credits)

TH201 Theology II
SC261/261L Human Anatomy & Physiology II (4)
ELEC Literature Survey Elective
PS100 General Psychology *
AR200 Introduction to Fine Arts *
HS201 Health Science Observation I (1)
HP310 First Aid/CPR/Aquatics/Fitness Testing (0)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
ELEC Discipleship Elective
SC221/225 Chemistry I (4) +
EV220 World Evangelism*
ELEC Global Core Elective*
HS301 Health Science Practicum I (2)

Fall Year 4 (15 credits)

ELEC Biblical Studies Elective
TH401C Theology V
SC223/223L Physics I (4) +
ELEC Science, Math or Psychology Elective #
HS401 Health Science Application I (2)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI110 History of Western Civilizations Overview
LI210 Writing about Literature
SC206/208 Human Anatomy and Physiology I (4)
HP100 Life Fitness (1) *

Spring Year 2 (17 credits)

ELEC Biblical Studies Elective
TH202C Theology III
MA216 Introduction to Statistics
ELEC Psychology Elective
SP100 Speech Communication *
HS202 Health Science Observation II (1)
ELEC Physical Education Elective (1)

Spring Year 3 (18 credits)

SM302 Biblical Foundations for Sports Ministry
TH306 Theology IV
SC222/226 Chemistry II (4) +
EM200 The Church's Ministry *
SC220B Understanding Science *
HS302 Health Science Practicum II (2)

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
ELEC Sports Ministries Elective *
SC224/224L Physics II (4) +
TH480 Senior Seminar *
HS402 Health Science Application II (2)

*Courses offered both semesters

Recommend a second Biology course, preferably, Biology II with Lab

+ Offered alternate years

Sports and Health Science—(Pre-Athletic Training)

Bachelor of Science 131 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
SC203/207 Biology I (4)

Fall Year 2 (18 credits)

TH201 Theology II
SC261/261L Human Anatomy & Physiology II (4)
MA212 Calculus I
PS100 General Psychology *
AR200 Introduction to Fine Arts *
ELEC Physical Education Elective (1)
HS201 Health Science Observation I (1)
HP310 First Aid/CPR/Aquatics/Fitness Testing (0)

Fall Year 3 (15 credits)

ELEC Biblical Studies Elective
ELEC Discipleship Elective
SC221/225 Chemistry I (4)
HP305 Kinesiology
HS301 Health Science Practicum I (2)

Fall Year 4 (17 credits)

ELEC Biblical Studies Elective
TH401C Theology V
HP303 Care and Prevention of Athletic Injuries
EV220 World Evangelism*
ELEC Global Core Elective*
HS401 Health Science Application I (2)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SC206/208 Human Anatomy and Physiology I (4)
HP100 Life Fitness (1) *

Spring Year 2 (17 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Literature Survey Elective
SP100 Speech Communication *
MA216 Introduction to Statistics
HS202 Health Science Observation II (1)
ELEC Physical Education Elective (1)

Spring Year 3 (17 credits)

SM302 Biblical Foundations for Sports Ministry
TH306 Theology IV
HP422 Exercise and Nutrition
EM200 The Church's Ministry *
HP306 Exercise Physiology
HS302 Health Science Practicum II (2)

Spring Year 4 (14 credits)

ELEC Biblical Studies Elective
ELEC Sports Ministries Elective *
TH480 Senior Seminar *
SC220B Understanding Science *
HS402 Health Science Application II (2)

*Courses offered both semesters

Sports and Recreational Ministries

PROGRAM DESCRIPTION

The Sports and Recreational Ministries program is designed to equip students for effective worldwide sports ministries. The program is interdepartmental in that it cooperates with the Health and Physical Education, World Missions, Youth Ministries, Pastoral Ministries, Business, Science, Counseling, and Church Educational Ministries Departments. The Sports and Recreational Ministries program seeks to prepare graduates for a variety of athletics, recreational, and ministry related vocational positions.

PROGRAM OBJECTIVES

Upon completion of the Sports and Recreational Ministries program, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Construct and apply a biblically based philosophy of sports ministry. (History and Philosophy of Sports Ministry)
- Interpret and apply the Scriptures properly in developing a rationale for and a set of principles to guide their approach to sports ministry. (Biblical Foundations of Sports Ministry)
- Use sports ministry as a vehicle to evangelize and disciple people effectively in any generation or culture. (Evangelism and Discipleship in Sports Ministry)
- Organize and administer a sports ministry program in the local church, para-church organizations, and foreign missionary field. (Administration and Organization of Sports Ministry)
- Demonstrate the skills necessary to occupy entry level sports ministry positions that are opening worldwide. (Sports Ministry Practice and Internship)

COURSE REQUIREMENTS

See next page.

Sports and Recreational Ministries

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH102 Building a Biblical Lifestyle *
HI111 History of Western Civilization & Thought I
EN107 Academic Writing *
PS100 General Psychology *
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

TH201 Theology II
EM200 The Church's Ministry *
AR200 Introduction to Fine Arts *
ELEC General Studies Elective
ELEC Science Elective
ELEC Physical Education Elective (1)

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
ELEC Global Ministry Elective
ELEC General Studies Elective
ELEC Free Elective
SM301 History & Philosophy of Sports Ministry +
PA311 Personal Life of the Ministry Leader

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401 Theology V
ELEC Global Ministry Elective
SM303 Evangelism & Discipleship in Sports Ministry+
EM413 Foundations of Ministry Leadership
SC220B Understanding Science *

* Courses offered both semesters

+Courses offered alternate years

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study*
HI112 History of Western Civilization & Thought II
LI210 Writing about Literature
SP100 Speech Communication *
HP100 Life Fitness (1)*

Spring Year 2 (15 credits)

ELEC Biblical Studies Elective
TH202C Theology III
ELEC Literature Survey Elective
ELEC General Studies Elective
EV220 World Evangelism*

Spring Year 3 (18 credits)

ELEC Biblical Studies Elective
TH306 Theology IV
ELEC Global Ministry Elective
SM302 Biblical Foundations for Sports Ministry +
ELEC Free Elective
MI306 Dynamics of Discipleship

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
ELEC Global Ministry Elective
SM304 Administration & Organization of Sports Ministry +
EM412 The Family Life of the Ministry Leader
TH480 Senior Seminar *

Sports Management

PROGRAM DESCRIPTION

The Sports Management program provides an educational foundation and training for the student who wants to serve God by leading others in an administrative or management role in a sports or recreation oriented organization.

Graduates of this program will have the biblical, discipleship, and business academic preparation needed for leadership responsibilities in a sports and recreation related business, organization, or ministry.

PROGRAM OBJECTIVES

Upon completion of the Sports Management program, the student will:

- Demonstrate critical thinking and writing skills.
- Articulate a biblically informed and holistic view of business, management, and leadership theories and principles in a sports related organization.
- Understand the business practices unique to leading a sports oriented organization.
- Have completed extensive field experience.
- Exhibit necessary competencies for the management and leadership of a sports related organization.
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.

COURSE REQUIREMENTS

See next page.

Sports Management

Bachelor of Science 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
TH120 Building a Biblical Lifestyle*
SM206 Introduction to Sports Management
EN107 Academic Writing
BA102 Introduction to Business
ELEC Physical Education Elective (1)

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
HI111 History of Western Civilization & Thought I
PS100 General Psychology *
BA205 Principles of Accounting (4)

Fall Year 3 (17 credits)

ELEC Biblical Studies Elective
ELEC Literature Survey Elective
ELEC Discipleship Elective
BA304 Principles of Marketing
BA309 Fundamentals of Selling
BA104 Business Law (2)

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
SC220B Understanding Science *
TH401C Theology V
EM413 Foundations of Ministry Leadership
ELEC Free Elective
SM480 Internship in Sports Management II

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
LI210 Writing About Literature
SP100 Speech Communication *
BA 203 Management Information Systems
HP100 Life Fitness (1) *

Spring Year 2 (16 credits)

TH202C Theology III
AR200 Introduction to Fine Arts*
MA216 Introduction to Statistics
HI112 History of Western Civilization & Thought II
EV220 World Evangelism*
ELEC Physical Education Elective (1)

Spring Year 3 (18 credits)

SM302 Biblical Foundations for Sports Ministry
TH306 Theology IV
EM200 The Church's Ministry *
SM306 Communications in Sports
BA202 Business Ethics
SM380 Internship in Sports Management I

Spring Year 4 (15 credits)

ELEC Biblical Studies Elective
TH480 Senior Seminar *
ELEC Science Elective
SM304 Administration & Organization of Sports
Ministry
ELEC Business Elective

*Courses offered both semesters

Education Programs

PURPOSE

The purpose of the undergraduate education programs at Baptist Bible College is to develop teacher candidates who will be equipped to help their students to develop cognitively, socially, emotionally, physically, and spiritually.

PROGRAM OBJECTIVES

The graduates of the undergraduate education programs will have developed a strong foundation in subject matter knowledge, pedagogical knowledge, and teaching skills. They will also be able to plan and carry out instruction to meet the various needs of the diverse learner in the inclusive classroom.

Through the experiences supported by the School of Bible and Theology and the School of Arts and Sciences curriculum, the graduates of the undergraduate education programs will be provided with the skills necessary for life-long learning, an understanding of multi-cultural perspectives, the use of technology to support instruction as well as teaching within a standards based system. Graduation from these programs requires completion of seven ministry units.

ACADEMIC CREDENTIALS

Currently BBC offers the following programs:

- Early Childhood Education (Associate of Arts degree) —This program prepares a student to work as a teacher’s aid within child care facilities and preschools.
- Early Childhood/Elementary Education PreK–4 program leads to K–8 ACSI certification and PreK–4th Grade Pennsylvania certification as well as the B.S. in Education degree.
- English Education—The English Education program leads to 7–12 ACSI certification and Pennsylvania English certification as well as the B.S. in Education degree.
- Health and Physical Education—This program leads to K–12 ACSI certification and K–12 Pennsylvania Health and Physical Education certification as well as the B.S. in Education degree.
- Mathematics Education—The Mathematics Education program leads to 7–12 ACSI certification and Pennsylvania Mathematics certification as well as the B.S. in Education degree.
- Music Education—The Music Education program leads to K–12 ACSI certification and K–12 Pennsylvania Music certification as well as the B.S. in Education degree.
- Science Education—The Science Education program leads to 7–12 ACSI certification and Pennsylvania certification in General Science as well as the B.S. in Education degree.
- Social Studies Education—The Social Studies Education program leads to 7–12 ACSI certification and Pennsylvania Social Studies certification as well as the B.S. in Education degree.

APPLICATION INFORMATION

Pursuant to the newest Pennsylvania state certification requirements, students may matriculate into BBC but must apply for entrance into an education program in the sophomore year. Students may be accepted when:

- At least 48 credits have been completed
- The cumulative GPA is 3.0 or above.
- Appropriate PAPA (Pre-Service Academic Performance Assessment) tests have been passed.
- Appropriate clearances (Child Abuse History Clearance, Criminal Background Record Check, FBI fingerprint, and a current Tuberculin test) have been secured.
- Sophomore portfolio's submitted and approved.

This information is found in the education handbooks that are distributed prior to the time of application.

STUDENT TEACHING

Students will apply for student teaching as a culmination of their program. Successful applications will include the following:

- Completion of all core subject and pedagogy courses with a minimum cumulative GPA of 3.0.
- Completion of each core subject and pedagogy course with a C or above.
- Completion of required evaluated pre-student teaching field experience.
- Teaching competencies specific to the program.
- Passing all required Praxis tests.
- Satisfactory evaluation by the program advisor.

See the appropriate program handbook for program specific information.

Early Childhood Education

PROGRAM DESCRIPTION

The purpose of the two year Early Childhood program is to prepare individuals for ministry roles as early childhood educators in churches, Christian schools, social agencies, homes, pre-school programs, and day care programs. Students will learn the theoretical principles of child development as well as developmentally appropriate practices. Students will be able to recognize and address children's cognitive, personal and moral stages of development as well as address and reach the child, family, school, teacher/caregiver and community as it relates to the education of the whole child. The program provides students with the biblical education and practical experience necessary to work with young children with professional excellence.

PROGRAM OBJECTIVES

Upon successful completion of this program, the student will:

- Be aware of social, cultural, historical, and legal issues associated with early childhood education.
- Appreciate the importance of active learning in the content of guided play and direct instructional techniques.
- Know how to provide optimum, developmentally appropriate experiences for children in the early years.
- Successfully apply content knowledge to practicum experience.

COURSE REQUIREMENTS

See next page.

Early Childhood Education

Associate of Arts 60 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Survey of Old Testament Literature
BI100 Principles of Bible Study *
EN105 Expository Writing
EC111 Early Childhood Education Theories and Practices
PS205 Child Development, Cognition, and Learning I
EC103 Field Experiences in Early Childhood Education I (1)

Fall Year 2 (16 credits)

ELEC Biblical Studies Elective
TH201 Theology II
EC211 Effective Instruction Strategies for Young Children
MA102 College Math I
PS207 Child Development, Cognition, and Learning III
EC203 Field Experiences in Early Childhood Education II (1)

Spring Year 1 (16 credits)

BI106 Survey of New Testament Literature
TH120 Building a Biblical Lifestyle *
SP100 Speech Communication *
EC114 Child, Family and Community
PS206 Child Development, Cognition, and Learning II
EC104 Field Experiences in Early Childhood Education I (1)

Spring Year 2 (12 credits)

TH202C Theology III
ELEC General Studies Elective
MA201 College Math II
EC204 Field Experiences in Early Childhood Education II (1)
EC316 Teaching Movement, Health, and Physical Education Pre K-4 (1)
HP100 Life Fitness (1) *

* Courses taught both semesters

Early Childhood and Elementary Education PK–4

PROGRAM DESCRIPTION

The Early/ Elementary PreK–4th grade undergraduate program focuses on teaching children from birth to grade four within the home, Christian or public school systems, international schools, or the pre-school or daycare setting. This program helps future teachers to understand the importance of the interaction between the child, family, school, teacher/care giver and community as it relates to child development. Students are also taught to respect diversity because we are created in God’s image. The program provides an understanding of child development and the use of best practices to support and guide present and future development.

The program uses faith as the base for ethical behavior and professionalism. Future teachers also understand the standards for ethical and professional behavior as set by the National Association of the Education of Young Children and the Pennsylvania Department of Education.

PROGRAM OBJECTIVES

Upon successful completion of this program, the student will:

- Demonstrate thorough knowledge of content and pedagogical skills in planning and preparation.
- Establish and maintain a purpose and equitable environment for learning.
- Demonstrate skill in delivering instruction that engages students in learning by using a variety of instructional strategies to meet the needs of diverse learners.
- Demonstrate qualities that characterize a professional person in aspects that occur in and beyond the classroom/building.

COURSE REQUIREMENTS

See next page.

Early Childhood and Elementary Education PK–4

Bachelor of Science in Education 140 credits
All courses are three credits unless noted otherwise

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study*
MA102 College Mathematics I
EN105 Expository Writing
EC111 Early Childhood Education Theories and Practices
HP100 Life Fitness (1)*

Fall Year 2 (18 credits)

TH201 Theology II
EC211 Effective Instruction Strategies for Young Children
ED202 Classroom Organization and Management
EC213 Cultural Diversity and Relationship Building
HI205 American History I
PS205 Child Development, Cognition and Learning I

Fall Year 3 (18 Credits)

TH401C Theology V
EC315 Infants and Toddlers: Curriculum and Teaching
EC321 Teaching Early Childhood Social Studies
EC323 Early Childhood Mathematics Instruction
EC314 Early Childhood Language Arts Instruction
PS207 Child Development, Cognition, and Learning III

Fall Year 4 (16 credits)

EC421 Differentiated Reading Instruction and Interventions
EC417 Advocacy, Leadership, and Collaboration
SED320 Introduction to Special Education
SED413 Teaching in the Inclusive Classroom
TH480 Senior Seminar*
ED421 Senior Education Seminar (1)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
EC114 Child, Family, and Community
HI110 History of Western Civilization Overview
SP100 Speech Communication*
MA104 College Mathematics II
EC112 Arts and Humanities in Early Child Education (2)

Summer Year 1 (3 credits)

TH120 Building a Biblical Lifestyle

Spring Year 2 (16 credits)

ED422 Educating the English Language Learner
AR200 Introduction to Fine Arts*
ELEC Church Ministry Elective*
PS206 Child Development, Cognition, and Learning II
SC205 Integrated Science
EC316 Teaching Movement, Health, and Physical Education Pre K–4 (1)

Summer Year 2 (3 credits)

ELEC Literature Survey Elective

Spring Year 3 (18 credits)

TH202C Theology III
TH306 Theology IV
EC313 Science Instruction for the Young Child
SC220B Understanding Science*
EC318 Reading Methods for Young Children
EC310 Observation, Documentation, and Assessment in Early Childhood

Summer Year 3 (3 credits)

ELEC Biblical Studies Elective

Spring Year 4 (12 credits)

EC432 Student Teaching Seminar (0)
ED434 Student Teaching I (6)
ED436 Student Teaching II (6)

* Courses offered both semesters

Health and Physical Education

PROGRAM DESCRIPTION

The purpose of the K–12 undergraduate program is to prepare individuals for careers as K–12 educators in Christian, public and international schools. Students will learn the theoretical principles of child/adolescent development as well as developmentally appropriate practices specific to their discipline, and moral stages of development as well as address and reach the various learning styles. The student will learn the importance of the partnership between the child/adolescent, family, school, teacher and community as it relates to the education of the whole child/adolescent. The program provides students with a biblical world–life view and the practical experience necessary to teach child/adolescents with professional excellence in subject specific disciplines.

PROGRAM OBJECTIVES

Upon successful completion of this program the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of health and physical education content.
- Create and maintain a classroom atmosphere that fosters student learning.
- Deliver lessons that reflect appropriate choices of aligned objectives, methods, and assessments tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS

See next page.

Health and Physical Education

Bachelor of Science in Education 127 Credits
All courses are three credits unless noted otherwise

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
EN105 Expository Writing
HP202 Foundations of Health and Physical Education
MA102 College Math I
HP102 Outdoor Living Skills (1) *

Fall Year 2 (18 credits)

TH201 Theology II
ELEC Literature Survey Elective
HI110 History of Western Civilization Overview
SC220B Understanding Science *
SED320 Introduction to Special Education
HP203 Coaching Techniques

Fall Year 3 (14 credits)

ELEC Church Ministry Elective
HP303 Care and Prevention of Athletic Injuries
HP301 Individual/Dual/Rhythmic Sports
HP206 Personal and Community Health
HP305 Kinesiology (2)
HP313 Sport Skills Proficiency and Assessment Exam (0)
HP310 First Aid/CPR/Aquatics/Fitness (0)

Fall Year 4 (13 credits)

ELEC Biblical Studies Elective
TH401C Theology V
HP405 Health Education Strategies and Concepts
TH480 Senior Seminar *
ED421 Senior Education Seminar (1)
ED432 Student Teaching Seminar (0)

Spring Year 1 (16 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
ED201 Introduction to Education
MA104 College Math II
SP100 Speech Communication *
HP100 Life Fitness (1) *

Spring Year 2 (16 credits)

ED422 Educating the English Language Learner
PS202 Human Growth and Development
TH202C Theology III
SC206/208 Human Anatomy and Physiology I (4)
HP204 Team Sports
HP314 Sport Skills Proficiency and Assessment Exam (0)

Spring Year 3 (18 credits)

PS308 Psychology of Learning and Education
TH306 Theology IV
ED311 Literacy Development and Instruction in Core Secondary Courses
ED419 Methods of Teaching Physical Education
ED212B Assessment of Learning in HPE (2)
HP308 Motor Learning and Skill Analysis (2)
HP306 Exercise Physiology (2)
HP315 Sport Skills Proficiency and Assessment Exam (0)

Spring Year 4 (16 credits)

Winterim - HP302 Adapted Physical Education
HP403 Senior HPE Seminar (1)
ED434 Student Teaching I (6)
ED436 Student Teaching II (6)

* Courses offered both semesters

Music Education

PROGRAM DESCRIPTION

The purpose of the K–12 undergraduate programs is to prepare individuals for careers as K–12 educators in Christian, public and international schools. Students will learn the theoretical principles of child/adolescent development as well as developmentally appropriate practices specific to their discipline, and moral stages of development as well as address and reach the various learning styles. The student will learn the importance of the partnership between the child/adolescent, family, school, teacher and community as it relates to the education of the whole child/adolescent. The program provides students with a biblical world–life view and the practical experience necessary to teach child/adolescents with professional excellence in subject specific disciplines.

PROGRAM OBJECTIVES

Upon successful completion of this program the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of music content.
- Create and maintain a classroom atmosphere that fosters student learning.
- Deliver lessons that reflect appropriate choices of aligned objectives, methods, and assessments tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS

See next page.

Music Education

Bachelor of Music Education 145 credits
All courses are three credits unless noted otherwise

Fall Year 1 (17 credits)

TH120 Building a Biblical Lifestyle*
EN105 Expository Writing
MU101 Musicianship I
MA102 College Math I
MU104 Aural Skills I (2)
ELEC Applied Music Major I (1)
ELEC Applied Music Secondary (1)
ELEC Choral or Instrumental Ensemble I (1)
MU110 Music Performance Seminar (0)

Fall Year 2 (18 credits)

BI105 Introduction to Old Testament Literature
TH201 Theology II
ELEC Literature Survey Elective
SP100 Speech Communication *
MU201 Musicianship III
MU323 Class Percussion (1)
ELEC Applied Music Major III (1)
ELEC Choral or Instrumental Ensemble III (1)
MU110 Music Performance Seminar (0)

Fall Year 3 (18 credits)

SED320 Introduction to Special Education
ELEC Church Ministry Elective
HI110 History of Western Civilization Overview
ED323 Teaching Music in Elementary Schools (2)
ELEC Music History Elective (2)
MU315 Vocal Composition & Arranging (2)
MU324 Class Strings (1)
ELEC Applied Music Major V (1)
ELEC Choral or Instrumental Ensemble V (1)
MU110 Music Performance Seminar (0)
MU342 Junior Recital (0)

Fall Year 4 (16 credits)

TH480 Senior Seminar*
SED413 Teaching in the Inclusive Classroom
TH401C Theology V
MU401 Conducting
ELEC Music History Elective (2)
ED421 Senior Education Seminar (1)
ELEC Applied Music Major VII (1)
MU442 Senior Recital (0)
MU110 Music Performance Seminar (0)

Spring Year 1 (18 credits)

BI100 Principles of Bible Study *
MU102 Musicianship II
ED201 Introduction to Education
MA201 College Math II
MU209 Aural Skills II (2)
ELEC Applied Music Major II (1)
ELEC Applied Music Secondary (1)
ELEC Choral or Instrumental Ensemble II (1)
HP100 Life Fitness (1) *
ELEC Applied Music Major Proficiency Exam I (0)
MU110 Music Performance Seminar (0)

Summer Year 1 (3 credits)

SC220B Understanding Science*

Spring Year 2 (18 credits)

BI106 Introduction to New Testament Literature
ED422 Educating the English Language Learner
PS308 Psychology of Learning and Education
TH202C Theology III
MU202 Musicianship IV
MU326 Class Woodwinds (1)
ELEC Applied Music Major IV (1)
ELEC Choral or Instrumental Ensemble IV (1)
ELEC Applied Music Major Proficiency Exam II (0)
MU110 Music Performance Seminar (0)

Summer Year 2 (3 credits)

PS202 Human Growth and Development

Spring Year 3 (19 credits)

TH306 Theology IV
ED311 Literacy Development and Instruction in Core
Secondary Courses
ELEC Music History Elective (2)
ED212 Assessment of Learning (2)
MU316 Instrumental Composition & Arranging (2)
MU306 Group Vocal Technique (2)
ED424 Teaching Music in Secondary Schools (2)
MU332 Class Brass (1)
ELEC Applied Music Major VI (1)
ELEC Choral or Instrumental Ensemble VI (1)
ELEC Applied Music Major Proficiency Exam III (0)
MU110 Music Performance Seminar (0)

Summer Year 3 (3 credits)

ELEC Biblical Studies Elective

Spring Year 4 (12 credits)

Winterim – ED432 Student Teaching Seminar (0)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

* Courses offered both semesters

Secondary Education—English

PROGRAM DESCRIPTION

The purpose of the 7–12 Secondary undergraduate program is to prepare individuals for careers as secondary educators in Christian, public, international and other private schools. Students will learn the theoretical principles of adolescent development as well as developmentally appropriate content practices specific to their discipline. Students will be able to recognize and address adolescents' cognitive, personal, and moral stages of development as well as address and reach the various learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides student with biblical world–life view and the practical experience necessary to teach adolescents with professional excellence in subject specific disciplines.

PROGRAM OBJECTIVES

Upon successful completion of this program the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of English content: grammar, writing, speaking, reading and literature.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life–long learners
- Deliver lessons that reflect appropriate choices of aligned objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS

See next page.

Secondary Education—English

Bachelor of Science in Education 132 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
Old Testament History
TH120 Building a Biblical Lifestyle *
EN105 Expository Writing
MA102 College Math I
LI221C American Literature I
HP100 Life Fitness (1) *

Fall Year 2 (18 credits)

TH201 Theology II
ELEC Literature Elective
SP100 Speech Communication *
AR200 Introduction to Fine Arts *
SED320 Introduction to Special Education
LI341 Foundations of Literary Criticism

Fall Year 3 (16 credits)

ELEC Biblical Studies Elective
ELEC Literature or English Elective
LI211A British Literature I
SC220B Understanding Science*
ELEC Church Ministry Elective
EN340 Writing Practicum (1)

Fall Year 4 (16 credits)

TH401C Theology V
LI401 Themes in Adolescent Literature+
SED413 Teaching in the Inclusive Classroom
ED315 Teaching Grammar/Writing in Secondary
Schools
TH480 Senior Seminar*
ED421 Senior Education Seminar (1)

* Courses offered both semesters

+ Courses offered alternate years

Spring Year 1 (18 credits)

BI106 Introduction to New Testament Literature
BI100 Principles of Bible Study *
HI110 History of Western Civilization Overview
MA201 College Math II
ED201 Introduction to Education
LI222C American Literature II

Spring Year 2 (18 credits)

ED422 Educating the English Language Learner
TH202C Theology III
PS202 Human Growth and Development
LI202B World Literature II
PS308 Psychology of Learning and Education
ELEC Literature or Drama Elective #

Spring Year 3 (18 credits)

ED212 Assessment of Learning (2)
ED311 Literacy Development and Instruction in Core
Secondary Courses
TH302 Theology IV
LI212A British Literature II
EN330 Advanced English Grammar/Linguistics
ED316 Teaching Literature/Reading in Secondary
Schools
DR340 Drama Practicum (1) *

Spring Year 4 (12 credits)

ED432 Student Teaching Seminar (0)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

Secondary Education—Math

PROGRAM DESCRIPTION

The purpose of the 7–12 Secondary undergraduate programs is to prepare individuals for careers as secondary educators in Christian, public, international and other private schools. Students will learn the theoretical principles of adolescent development as well as developmentally appropriate practices specific to their discipline. Students will be able to recognize and address adolescents' cognitive, personal, and moral stages of development as well as address and reach the various learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides student with biblical world–life view and the practical experience necessary to teach adolescent with professional excellence in subject specific disciplines.

PROGRAM OBJECTIVES

Upon successful completion of this program the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of mathematics content.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life–long learners
- Deliver lessons that reflect appropriate choices of aligned objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS

See next page.

Secondary Education—Math

Bachelor of Science in Education 127 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study*
MA212 Calculus I
EN105 Expository Writing
MA204 Discrete Mathematics+
HP100 Life Fitness (1)*

Fall Year 2 (16 credits)

TH201 Theology II
ELEC Literature Survey Elective
SC223/SC223L Physics I (4)+
MA312 Calculus III

Fall Year 3 (15 credits)

MA316 Probability and Statistics+
AR200 Introduction to Fine Arts*
SED320 Introduction to Special Education
ELEC Church Ministry Elective
ED423 Teaching Math in Secondary Schools +

Fall Year 4 (18 credits)

ELEC Biblical Studies Elective
TH401C Theology V
MA401 Introductory Analysis+
SED413 Teaching in the Inclusive Classroom
TH480 Senior Seminar*
MA404 Mathematics Seminar (2)+
ED421 Senior Education Seminar (1)

Spring Year 1 (15 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle *
MA213 Calculus II
SP100 Speech Communication*
ED201 Introduction to Education

Spring Year 2 (18 credits)

ED422 Educating the English Language Learner
TH202C Theology III
HI110 History of Western Civilization Overview
PS202 Human Growth and Development
SC220B Understanding Science*
MA206 Linear Algebra+

Spring Year 3 (17 credits)

ED212 Assessment of Learning (2)
ED311 Literacy Development and Instruction in Core
Secondary Courses
TH306 Theology IV
MA303 College Geometry+
PS308 Psychology of Learning and Education
MA402 Abstract Algebra+

Spring Year 4 (12 credits)

Winterim - ED432 Student Teaching Seminar (0)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

* Courses offered both semesters

+ Courses offered alternate years

Secondary Education—Science

PROGRAM DESCRIPTION

The purpose of the 7–12 Secondary undergraduate program is to prepare individuals for careers as secondary educators in Christian, public, international and other private schools. Students will learn the theoretical principles of adolescent development as well as developmentally appropriate practices specific to their discipline. Students will be able to recognize and address adolescents' cognitive, personal, and moral stages of development as well as address and reach the various learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides student with biblical world–life view and the practical experience necessary to teach adolescents with professional excellence in subject specific disciplines.

PROGRAM OBJECTIVES

Upon successful completion of this program the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of science content.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life–long learners
- Deliver lessons that reflect appropriate choices of aligned objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS

See next page.

Secondary Education—Science

Bachelor of Science in Education 138 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (17 credits)

BI105 Introduction to Old Testament Literature
MA212 Calculus I
SC203/207 Biology I (4)
SC221/225 Chemistry I (4) +
EN105 Expository Writing

Fall Year 2 (17 credits)

SP100 Speech Communication *
TH120 Building a Biblical Lifestyle *
SC223/223L Physics (4)+
SC401 Organic Chemistry/Biochemistry +
SC227 Meteorology +
HP100 Life Fitness (1) *

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
TH201 Theology II
ELEC Church Ministry Elective *
HI110 History of Western Civilizations Overview
SC216 Geology+
SED320 Introduction to the Special Education

Fall Year 4 (16 credits)

TH401 Theology V
SC211 Genetics +
SC220B Understanding Science*
SED413 Teaching in the Inclusive Classroom
TH480 Senior Seminar *
ED421 Senior Education Seminar (1)

Spring Year 1 (17 credits)

BI106 Introduction to New Testament Literature
ELEC Math Elective
SC206/208 Human Anatomy and Physiology I (4)
SC222/226 Chemistry II (4) +
ED201 Introduction to Education

Summer Year 1 (3 credits)

SC214 Astronomy

Spring Year 2 (18 credits)

BI100 Principles of Bible Study *
ED422 Educating the English Language Learner
TH202C Theology III
SC254 Marine Biology and Ecology
SC224/224L Physics II (4)+
SC412 Biotechnology (2)+

Summer Year 1 (3 credits)

ELEC Literature Survey Elective

Spring Year 3 (17 credits)

TH306 Theology IV
ED212 Assessment of Learning (2)
PS202 Human Growth and Development
ED311 Literacy Development and Instruction in Core
Secondary Subjects
ED416 Teaching Science in Secondary Schools
PS308 Psychology of Learning and Education

Spring Year 4 (12 credits)

ED432 Student Teaching Seminar (0)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

* Courses offered both semesters

+Courses offered alternate years

Secondary Education—Social Studies

PROGRAM DESCRIPTION

The purpose of the 7–12 Secondary undergraduate program is to prepare individuals for careers as secondary educators in Christian, public, international and other private schools. Students will learn the theoretical principles of adolescent development as well as developmentally appropriate practices specific to their discipline. Students will be able to recognize and address adolescents' cognitive, personal, and moral stages of development as well as address and reach the various learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides student with biblical world–life view and the practical experience necessary to teach adolescents with professional excellence in subject specific disciplines.

PROGRAM OBJECTIVES

Upon successful completion of this program the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of social studies content.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life–long learners
- Deliver lessons that reflect appropriate choices of aligned objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS

See next page.

Secondary Education—Social Studies

Bachelor of Science in Education 127 Credits
All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)

BI105 Introduction to Old Testament Literature
BI100 Principles of Bible Study *
HI111 History of Western Civilization and Thought I
MA102 College Math I
EN105 Expository Writing
HP100 Life Fitness (1) *

Fall Year 2 (15 credits)

TH201 Theology II
SP100 Speech Communication *
HI205 American History I
SED320 Introduction to Special Education
ELEC Church Ministry Elective*

Fall Year 3 (18 credits)

ELEC Biblical Studies Elective
SC220B Understanding Science *
ELEC Literature Survey Elective
ED414 Teaching Social Studies in Secondary Schools I
ELEC Social Studies Elective
PH305 Philosophy of History +

Fall Year 4 (16 credits)

TH401C Theology V
PO401 Politics and Society +
SED413 Teaching in the Inclusive Classroom
ELEC Social Studies Elective
TH480 Senior Seminar*
ED421 Senior Education Seminar (1)

* Courses offered both semesters.

+ Courses offered alternate years

Spring Year 1 (15 credits)

BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle*
HI112 History of Western Civilization and Thought II
MA201 College Math II
ED201 Introduction to Education

Spring Year 2 (17 credits)

ED422 Educating the English Language Learner
TH202C Theology III
HI206 American History II +
PS202 Human Growth and Development
PO302 The American Regime +
ED212 Assessment of Learning (2)

Spring Year 3 (15 credits)

ED311 Literacy Development and Instruction in Core Secondary Courses
PS308 Psychology of Learning and Education
TH306 Theology IV
ED431 Teaching Social Studies in Secondary Schools II
ES301 Economic Concepts +

Spring Year 4 (15 credits)

Winterim – SO402 Global Cultures and Geography
Winterim – ED432 Student Teaching Seminar (0)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

Master of Education

PROGRAM DESCRIPTION

The Master of Education (M.Ed.) program is designed to meet the professional needs of educators who serve or are preparing to serve in Christian, international, other private or public schools. Commitment to biblical principles and a biblical world life view marks the perspectives from which all of this program's courses are presented. It is our goal that our graduates will be able to relate these principles to their varied educational ministries.

Educational Administration
Curriculum and Instruction
Reading Specialist
Secondary English/Communications

PROGRAM GOALS

The Master of Education provides graduate studies to enhance the skill sets of classroom teachers, reading specialists, curriculum and instruction supervisors, coaches, and school administrators. The program emphasizes theory, pedagogy, and research skills to the extent that a graduate will have the basis for pursuing post-graduate studies. At the completion of this program, the student will be able to:

- Adopt and apply a biblical world life view as it relates to educational philosophy, theory, and methodology.
- Demonstrate competency in applying theory and research through best practice to chosen areas of study.
- Develop leadership skills appropriate to concentrated area of study.
- Develop theoretically grounded practitioners who are able to contribute to the spiritual and educational missions of their schools.
- Apply research to their educational endeavors as well as provide opportunities to make original contributions to knowledge in education.

COURSE OFFERINGS

Courses are designed to meet the needs of believing educators and are offered online in regular sessions throughout the year and on campus in summer school modules. Courses are scheduled on a rotating basis to support degree completion schedules. All core courses and many concentration courses within each discipline can be completed only by distance learning. The program can be completed in three years. The Capstone Project can be completed within those three years. A maximum of *six years is permitted to complete the program without the student petitioning the Program Director for an extension.*

ADMISSION AND MATRICULATION

Admission to the College does not imply approval to candidacy for a master's degree. To be eligible, the student must:

- File an application for admission with the Admissions Office.

- Establish a program of study (including a timetable for degree completion) in conjunction with a faculty advisor and approved by the Program Director.
- Meet all prerequisites required by the School of Education - Graduate Studies (i.e., foundational course work competencies).

CAPSTONE PROJECT—ED591

The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research or writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses. The Capstone Project must be completed prior to graduation.

GRADUATION REQUIREMENTS

Completion of all course work with a cumulative GPA of 3.0 or higher.

Successful completion of the Capstone Project (ED591).

As character is fundamental to Christian living as well as effective biblical ministry, Baptist Bible College stresses the central importance of reflecting the character of Christ in our lives and professional practice. Therefore, moral or ethical misconduct is considered a serious violation of the BBC&S Standards of Conduct and may be grounds for dismissal at any point prior to graduation.

Educational Administration Concentration

CONCENTRATION PURPOSE

This program equips educators for positions in educational administration. Preparation for a variety of functions required of school leaders, with an emphasis on Christian schools, will be given.

CONCENTRATION OBJECTIVES

On completion of the Master of Education degree in the Educational Administration program, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Apply biblical principles to his/her role as an educational leader.
- Plan and develop school curricula which present a biblical worldview, develop a plan for instructional supervisions and provide for the assessment of learning.
- Supervise the faculty and staff including evaluation of instruction and the development of personal and professional growth.
- Manage the daily operation of a school including records, finances, reports, and schedules.
- Develop school environments which facilitate the development of spiritual growth and moral character of teachers and students.
- Develop school policies and procedures that are in keeping with biblical principles, educational research, and school law.
- Plan for effective public relations and development program for a school.

COURSE REQUIREMENTS

Theological Course (2 Credits)

TH524 Dynamics of Spiritual Growth 2

Professional Courses (11 credits)

ED500 The Philosophic Base of Education 2

ED506 Philosophy of Learning 2

ED510 Research Methods 2

ED511 Statistical Methods and Applications or ED513 Assessment of Learning 2

ED520 Development of Curriculum 2

ED569 Writing Practicum 1

Administration Courses (16 Credits)

ED548 Instructional Design 3

ED565 Instructional Supervision 3

ED580 Educational Administration 3

ED582 School Finance 2

ED583 Public Relations and Development 3

ED584 School Law 2

Electives (2 Credits)

ED501 Critical Thinking Skills and Integration 3

ED512 Academic and Administrative Uses of Computers in Education 2

ED526 Leadership in Educational Settings or ED568 Curriculum Leadership 3

ED531 Learning Disabilities 3

- ED532 School Counseling Programs: Model, Development, and Mgmt. 2
- ED533 School Counseling Programs: Theory, Practice, and Issues 2
- ED549 Teaching Bible 3
- ED550 Contemporary Issues in Education 3
- ED560 Principles and Methods of Teaching and Learning 3
- ED581 Personnel Administration 2
- ED590 Readings in Education 1, 2, or 3
- ED591 Capstone Project 1, 2, or 3
- ED593 Seminar in Education 1, 2, or 3

Comprehensive Project (non-credit)

Total Credits for the Degree 31

NOTE: The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.

Curriculum and Instruction Concentration

CONCENTRATION PURPOSE

This program is designed to equip Christian educators to be curriculum and instructional supervisors. Preparation will provide the educator with the necessary tools to develop and implement age-appropriate curriculum consistent with a Christian philosophy of education.

CONCENTRATION OBJECTIVES

On completion of the Master of Education degree with the Curriculum and Instruction concentration, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Develop teaching techniques that encourage biblical analysis and critical thinking.
- Plan and develop a school curriculum that presents a biblical worldview and provides for the assessment of learning.
- Utilize sound instructional principles, methods, and skills effectively in teaching students with a variety of learning styles and diverse needs.
- Develop a plan of instructional supervision for a school.
- Understand the implications of contemporary issues in education as expressed in current research.
- Establish relationships with faculty and students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

COURSE REQUIREMENTS

Theological Course (2 credits)

TH524 Dynamics of Spiritual Growth 2

Professional Courses (11 credits)

ED500 The Philosophic Base of Education 2

ED506 Philosophy of Learning 2

ED510 Research Methods 2

ED511 Statistical Methods and Applications or ED513 Assessment of Learning 2

ED520 Development of Curriculum 2

ED569 Writing Practicum 1

Curriculum and Instruction Courses (12 credits)

ED526 Leadership in Educational Settings (on-campus) or ED568 Curriculum Leadership (on-line) 3

ED529 Advanced Curriculum Design 3

ED548 Instructional Design 3

ED565 Instructional Supervision 3

Electives (6 credits)

ED546 Educational Theatre 3

ED501 Critical Thinking Skills and Integration 2

ED512 Academic and Administrative Uses of Computers in Education 2

ED531 Learning Disabilities 3

ED532 School Counseling Programs: Model, Development and Management 2

ED547 Teaching Math 2

ED549 Teaching Bible 3

ED550 Contemporary Issues in Education 3

- ED560 Principles and Methods of Teaching and Learning 3
- ED569 Seminar and Practicum in Academic Writing 1 or 2
- ED575 Teaching Theory and Teaching of Grammar and Writing across the Curriculum 3
- ED576 Advanced Methods of Teaching Literature 3
- ED586 Literature for Children and Adolescents 3
- ED588 Teaching Strategies in the Content Areas 3
- ED590 Readings in Education 3
- RS501 Diagnostic and Evaluation of Reading Problems 3
- RS502 Teaching Struggling Readers and Writers 3

Comprehensive Project (non-credit)

Total Credits for the Degree 31

NOTE: The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.

Reading Specialist Concentration

CONCENTRATION PURPOSE

This program of study leads to an emphasis in the field of reading. It enables a teacher to provide specialized reading instruction to students in kindergarten through grade 12.

CONCENTRATION OBJECTIVES

Candidates in the Reading Specialist Concentration will demonstrate the following concentration outcomes:

- Develop a strong knowledge base of the major theories of reading development and their relationship to various models of reading instruction.
- Construct a personal philosophy about literacy development and instruction.
- Identify and respect the diversity of students and their literacy abilities.
- Use multiple, appropriate procedures to assess and evaluate students' progress, achievement, and needs in reading.
- Plan and implement appropriate reading instruction based on students' needs.
- Investigate and implement research on current practices in reading instruction.
- Incorporate technology into reading instruction.
- Communicate assessment results and instructional plans with parents and other related educational personnel.

COURSE REQUIREMENTS

Theological Course (2 credits)

TH524 Dynamics of Spiritual Growth 2

Professional Courses (11 credits)

ED500 The Philosophic Base of Education 2

ED506 Philosophy of Learning 2

ED510 Research Methods 2

ED511 Statistical Methods and Applications or ED513 Assessment of Learning 2

ED520 Development of Curriculum 2

ED569 Writing Practicum 1

Reading Specialist Program Courses (18 credits)

ED586 Literature for Children and Adolescents 3

ED587 Best Practices in the Teaching of Reading 3

ED588 Teaching Strategies for Reading in the Content Areas 3

RS501 Diagnostic Evaluation of Reading Problems 3

RS502 Teaching Struggling Readers and Writers 3

RS503 Reading Clinical Experience 3

Total Credits for the Degree 31

Note: The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admissions. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.

Secondary English/Communications Concentration

CONCENTRATION PURPOSE

This program is designed to prepare teachers to assume positions in Christian, public, international and other private schools as English and communications teachers. Preparation will be given in a variety of areas required of English and communications teachers through a variety of grammar, writing, literature, speech, and drama venues.

CONCENTRATION OBJECTIVES

On completion of the Master of Education degree with the Secondary English and Communications concentration, the graduate will be able to:

- Develop and articulate a thoroughly Christian philosophy of teaching English and communications (speech and drama).
- Articulate an understanding of the principles for teaching writing, grammar, literature, speech, and theatrical principles.
- Apply a biblical world-life view and philosophy for the selection of literature, speech, and drama materials for use in the classroom and play production.
- Gain or develop skills and techniques in the classroom teaching of the different areas in which an English/communications teacher functions.
- Develop and improve techniques in oral expression and interpretation to be used in teaching and performance.
- Establish relationships with students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

COURSE REQUIREMENTS

Theological Course (2 credits)

TH524 Dynamics of Spiritual Growth 2

Professional Courses (11 credits)

ED500 The Philosophic Base of Education 2

ED506 Philosophy of Learning 2

ED510 Research Methods 2

ED511 Statistical Methods and Applications or ED513 Assessment of Learning 2

ED520 Development of Curriculum 2

ED569 Writing Practicum 1

Secondary English/Communications courses (12credits)

LI517 Narrative Genre 3

LI518 Dramatic Genre 3

ED575 Theory and Teaching of Grammar and Writing across the Curriculum 3

ED576 Advanced Methods of Teaching Literature 3

LI512 Principles of Literary Criticism 3

Electives (6 credits required)

ED546 Educational Theatre 3

ED501 Critical Thinking Skills and Integration 3

ED529 Advanced Curriculum Design 3

ED548 Instructional Design 3

ED568 Curriculum Leadership 3
ED586 Literature for Children and Adolescents 3
ED588 Teaching Strategies for Reading in the Content Areas 3
LI590 Readings in Education (various titles offered) 2/3

Completion of Comprehensive Project (non-credit)

Total Credits for the Degree 31

COURSES OF INSTRUCTION

NUMBERING

Each course in the curriculum is identified by a course number which is comprised of letters and three numbers. The initial letters specify the department (or academic area), while the numbers and any additional letters distinguish the courses offered by that department.

The first number indicates the classification of students for whom a course is normally intended:

- 100s—for freshmen students
- 200s—for sophomore students
- 300s—for junior students
- 400s—for senior students
- 500 and higher—graduate level

The third number is an indicator of the semester in which a course is normally offered:

- Odd numbers—fall semester
- Even numbers—spring semester
- Zero (0)—either (or both) semesters

For example, BI101 represents the number of a Bible course that is prescribed in the freshman year, fall semester. Similarly, PA312 identifies a pastoral studies course that is required in the junior year, spring semester. PS100 indicates a freshman psychology course that is offered both semesters. Courses with numbers below 100 are not college level courses.

CREDIT VALUES

The credit value of each course is identified in bold type following the course title.

A student who is granted transfer credit for part of a course may be permitted by the appropriate faculty member to complete the requirement of that course by enrolling for the portion for which he/she has no transferable credit. In each case, the faculty member and the registrar will arrange the credit value assigned and an appropriate course title.

PREREQUISITES

The requirements, if any, for admission to a particular course, follow the course description. For example, under LA401 Greek III, the prerequisite given is LA302 Greek II, which must be completed before the student may enroll in LA401.

CANCELLATIONS

The College reserves the right to cancel any scheduled course for which low enrollment does not justify organization of a class.

COURSE DESCRIPTIONS

AIR FORCE ROTC

AS101–102 Foundations of the Air Force—2 semesters 2 credits

This survey course briefly covers topics relating to the Air Force and defense. It focuses on the structure and missions of Air Force organizations, officership, and professionalism. It is also a good introduction into the use of communication skills.

AS111–112 Leadership Laboratory 0 credits

This course (to be taken in conjunction with AS101 and 102) is a weekly laboratory that touches on the topics of Air Force customs and courtesies, health and physical fitness, and drill and ceremonies.

AS201–202 The Evolution of Aerospace Studies—2 semesters 2 credits

This survey course is concerned with the beginnings of manned flight and the development of aerospace power in the United States, including the employment of air power in WWI, WWII, Korea, Vietnam, the Gulf War and the peaceful employment of U.S. air power in civic actions, scientific missions, and support of space exploration.

AS211–212 Leadership Laboratory 0 credits

This course (to be taken in conjunction with AS201 and 202) provides students with the opportunity to demonstrate fundamental management skills and preparation for Field Training.

AS301–302 Leadership Studies—2 semesters 3 credits

This course is a study in the anatomy of leadership, the need for quality and management leadership, the role of discipline in leadership situations, and the variables affecting leadership. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts, deal with actual problems, and complete projects associated with planning and managing the Leadership Laboratory.

AS311–312 Leadership Laboratory 0 credits

This course (taken in conjunction with AS301 and AS302) provides the student with the opportunity to develop fundamental management skills while planning and conducting cadet activities.

AS401–402 National Security Studies and Preparation for Active Duty 6 credits

This course is a study about the role of the professional military leader in a democratic society; societal attitudes toward the armed forces; the requisites for maintaining adequate national defense structure; the impact of technological and international developments on strategic preparedness and the overall policy-making process, and military law. In addition, topics will be studied that prepare the student for the first active-duty assignment as an officer in the Air Force.

AS411–412 Leadership Laboratory 0 credits

This course (taken in conjunction with AS401 and AS402) provides the student with the opportunity to use leadership skills in planning and conducting cadet activities. It also prepares the student for commissioning and entry into the active-duty Air Force.

ARTS

AR200 Introduction to Fine Arts

3 credits

This course is a survey of Western culture focusing on the great painters from the Middle Ages to the twentieth century and the great composers from J.S. Bach through Igor Stravinsky. The meaning and significance of artistic expressions will be examined from historical, philosophical, and theological points of view.

AR210 Introduction to Humanities

3 credits

This course is an introductory exploration of the humanities through the examination and discussion of select artistic, literary and philosophic works of Western civilization. Students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these works and texts to express and/or form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality in order to better understand, embrace and share the Christian worldview.

BUSINESS

BA102 Introduction to Business

3 credits

This course provides a foundational overview of various business functions and competencies, such as management, global competition, ethics, marketing, technology, leadership and motivation, and managing personal finances.

BA104 Business Law

2 credits

This course examines the legal system's role and impact regarding business transactions, liability issues, and ownership of intellectual property.

BA115 Personal Finance

3 credits

This course develops the students' understanding of personal finance concepts and ability to assess these concepts critically within a Biblical worldview. Topics will include personal budgeting, sources of financial information, use of credit, compound interest, and personal investing. Students will apply these concepts to their current and future personal financial situations. The course will equip students to become responsible stewards of financial resources, goods savers, and wise users of credit.

BA202 Business Ethics

3 credits

This course examines both micro and macro business ethics from a philosophic and theological perspective. Particular attention will be paid to the application of differing ethical frameworks and various principles to work-related challenges in contemporary organization. Students will consider their own personal values as they relate these to legal mandates and the moral expectations embedded with an organization's culture. The analysis of case situations will illustrate the application of various ethical approaches to managing organizations. Pre-requisite: BA102 or instructor placement

BA203 Introduction to Management Information Systems

3 credits

This course provides an overview of the role of management information systems in management, including information technology related business initiatives, electronic commerce, database development and analysis, data security, and emerging trends and technologies. These concepts are critical to gaining a competitive edge in today's global economy.

- BA207 Financial Accounting** **3 credits**
 The course introduces the student to the collection, recording, summarization, and interpretation of accounting data. Students will learn generally accepted accounting principles and the accounting cycle. Topics include accrual based accounting, internal controls, and financial statement preparation.
- BA208 Managerial Accounting** **3 credits**
 This course introduces students to managerial uses of accounting information. Topics include the use of accounting information for planning and control, actual and standard cost systems, budgeting, performance evaluation, decision-making, and financial statement analysis.
 Prerequisite: BA 207.
- BA301 Principles of Management and Organization** **3 credits**
 This course provides a survey of fundamental management concepts and techniques. It highlights the development of management principles and their integration into contemporary management theory. Emphasis is placed on the role and the primary functions of the manager, as well as the skills and techniques used to perform these functions.
- BA302 International Business** **3 credits**
 This course is a study of the major aspects of the international business environment and operations within the context of the challenges of globalization. Emphasis is placed on the cultural, ethical and legal dimensions. Pre-requisite: 5th semester standing; BA301 or BA303
- BA303 Principles of Marketing** **3 credits**
 This course introduces basic marketing principles and concepts, emphasizes the development of marketing strategy and the key components of the marketing mix, and highlights the integration of marketing with other functions in a business organization. Pre-requisite: ES105
- BA304 Corporation Finance** **3 credits**
 This course overviews the nature of financial decision-making in organizations. It highlights three basic issues that embody the financial management of an organization: capital budgeting, capital structure and short-term financing and net working capital. It also examines corporate governance, ethics and international issues. Pre-requisite: BA207 or instructor placement
- BA309 Fundamentals of Selling** **3 credits**
 This course explores principles underlying the sales process and practical application of these principles to selling situations. Students will study the role of selling in the total marketing process. Pre-requisite: BA303
- BA405 Entrepreneurship and Small Business Management** **3 credits**
 This course overviews the fundamental principles and processes of the establishment of new ventures and the management of small firms. Pre-requisites: BA207 or BA208, BA301, and BA303
- BA411 Advertising and Sales Promotion Management** **3 credits**
 This course provides a survey of the principles of advertising and sales promotion management as critical components of marketing. It overviews the use and integration of various advertising techniques and the relative advantages of different media. Students will also review the social significance of advertising and sales promotions, ethical considerations and how advertising and sales promotions influence consumer behavior. Pre-requisite: BA303

BA414 Management Strategy **3 credits**

This course is designed to prepare students to be senior managers in a competitive business world. It introduces key concepts and processes underpinning strategy formulation, implementation and evaluation in organizations. Emphasis is placed on the roles of leadership and coordination in the process. Students will apply this knowledge to the analysis of complex business situations and use it to make 'big picture' strategy decisions. They will gain insights into sustainable competitive advantage, self-leadership and organizational leadership. Pre-requisite: BA301

BA421 Principles of eCommerce **3 credits**

This course presents concepts and skills for the strategic use of e-commerce and related information system technologies. Students will identify the principles and skills that e-commerce developers need to successfully plan and deploy e-commerce business solutions. Emphasis will be placed on developing a framework for the analysis of e-commerce solutions to issues surrounding business-to-business, business to consumer, and intra-organizational business processes including electronic transactions, supply chains, decision making and organizational performance. Pre-requisite: BA203, BA303

BA445 Marketing Management **3 credits**

This course is designed to examine fundamental marketing concepts and apply them to business situations. In this light, it highlights the components of a marketing strategy, and the elements of planning and implementing a marketing plan. Emphasis is placed on the identification, analysis, and selection of target markets: the development and management of product/service lines, pricing decisions, distribution systems and approaches to promotion. Key environmental trends impacting marketing strategy will be examined. Students will diagnose marketing problems, identify opportunities at operational and strategic levels, and develop a marketing plan for a selected organization. Pre-requisite: BA303

BA480 Internship Preparation **0 credit**

This course is planning, preparation and decision-making for students enrolling in BA485. Pre-requisite: 6th semester standing

BA485 Business Internship **3 credits**

This course is a guided professional practicum in business administration involving an internship with a business organization to complement the varied academic disciplines covered in the business curriculum. Students will have opportunities to apply classroom knowledge to real-world business settings. Pre-requisite: 7th semester standing and BA480

BA487 Business Capstone **2 credits**

This is the capstone course for the business program. It is designed to integrate the knowledge and techniques studied in other courses as a tool to examining the processes by which organizations formulate strategy, implement policy and evaluate outcomes in a competitive and global environment. The ethical implications of strategic choices are a key concern of this course. Integrative, analytical and decision-making skills will be exercised through the use of case analyses and business games. Pre-requisite: BA301, BA303, BA304, BA485 (may be concurrent), and 7th semester standing

BA500 Fundamentals of Business Management **3 credits**

This course introduces students to the fundamentals of business organization and procedures. Students will become acquainted with general business principles and competencies, including

basic business terminology, business types and trends, as well as general business organization and control methods.

BA511 Global Perspectives on Social Entrepreneurship 3 credits

This course introduces students to the basic ideas, tools and emerging activities of social entrepreneurship around the world. Social entrepreneurs use entrepreneurial talents and managerial skill to address social problems. As such, students will explore and discover ways to create and sustain social value in business contexts. They will learn to design enterprise processes to support innovation and adaptation with a clear focus on the needs of those being served.

BA517 Financial Management 3 credits

This course equips the student with an understanding of financing, financial management, and governance in competitive business enterprises. Specific topics will include: budgeting, enterprise valuation, capital funding sources (public debt and equity markets, private equity and debt financing, government funding, etc.), financial oversight and best practices, selected financial management obstacles, and long-term enterprise sustainability. Students will develop a financial capitalization and ongoing financial management program for a selected organization.

BA522 The Legal and Ethical Environment for Enterprise Development 3 credits

This course overviews the fundamental concepts, principles, and rules of law and ethics that apply to business transactions. Students will be exposed to fundamental business law principles as well as ethical challenges typically faced by missions-driven organizations. They will have the opportunity to examine the ways that incumbent and emerging Christ-centered leaders can assess the values that influence their actions in organizational contexts. Emphasis will be placed on exploring how a biblical worldview informs our understanding of stewardship as it relates to organizational leadership.

BA527 Strategic Management and Leadership Development 3 credits

This course is designed to prepare students to be senior managers in a competitive business world. It introduces key concepts and processes underpinning strategy formulation, implementation and evaluation in organizations. Emphasis is placed on the roles of leadership and coordination in the process. Students will apply this knowledge to the analysis of complex business situations and use it to make 'big picture' strategy decisions. They will gain insights into sustainable competitive advantage, self-leadership and organizational leadership

BA534 Marketing Strategy and Management 3 credits

This course is designed to examine fundamental marketing concepts and apply them to business situations. In this light, it highlights the components of a marketing strategy, and the elements of planning and implementing a marketing plan. Emphasis is placed on the identification, analysis, and selection of target markets: the development and management of product/service lines, pricing decisions, distribution systems and approaches to promotion. Key environmental trends impacting marketing strategy will be examined. Students will diagnose marketing problems, identify opportunities at operational and strategic levels, and develop a marketing plan for a selected organization.

BIBLE

BI100 Principles of Bible Study 3 credits

This course is an introduction to various tools of Bible study and a methodical and inductive approach to study of the Scriptures, basic laws, and principles of interpretation. This course includes opportunities to practice using the tools, methods, and principles.

BI105 Introduction to Old Testament Literature 3 credits

This class surveys the entire Old Testament with an emphasis on its historical and theological foundation to the great ideas of the Bible—creation, transgression, redemption, and consummation. The three main genre of the Old Testament (narrative, poetry, and prophecy) will be studied along with the significance of the great eschatological covenants (Abrahamic, Davidic, Palestinian, and New) and Israel's place in God's plan.

BI106 Introduction to New Testament Literature 3 credits

This course develops the overarching themes of the Bible begun in the Old Testament and revealed in the literature of the New Testament. The Gospels reflect the hinge of history—the incarnation, death, and resurrection of Jesus Christ. The balance of the New Testament describes the story of the early Church as it proclaimed the themes of transgression, redemption, and consummation. The various types of New Testament literature are explained along with interpretive principles associated with each.

BI210 Romans 3 credits

This course is a methodical and inductive study of Romans with emphasis upon the argument of the book, its doctrinal themes, and its demands upon the believer.

BI332 Studies in Psalms 3 credits

This course is a survey of the formation and organization of the book of Psalms, the nature of Old Testament poetry, and application of sound principles for studying the book. Selected psalms are used to illustrate the various kinds of psalms and the doctrinal and devotional values of the Psalms.

BI333 Life of Christ 3 credits

This course is a study of the earthly life and ministry of Christ as revealed in the four Gospels. The study, which will place value on the harmony of the Gospels, will emphasize understanding who Jesus Christ was and is, what He did, and why such revelation is important.

BI335 Acts 3 credits

This course is an expository analysis. Emphasis is placed upon the birth and beginnings of the Church, transitional and dispensational programs, teaching concerning the Holy Spirit, biblical basis of missions and the missionary journeys of the Apostle Paul, and the nature and form of the Christian Church in its early development.

BI336 1 Corinthians 3 credits

This course is an expository, analytical, and practical study of selected portions of 1 Corinthians with special attention to God's solutions to major problems of the Church in every generation.

BI337 Prison Epistles 3 credits

This course is an exposition of selected portions of these epistles designed to illustrate inductive Bible study, historical setting, and the manner in which these epistles fit into Paul's life.

- BI338 General Epistles** **3 credits**
 This course is a study of the New Testament epistles known as the General Epistles: James, 1 and 2 Peter, 1, 2, and 3 John, and Jude. Authorship, date, and historical context of each Epistle are examined. The content and theme of the epistles are analyzed in detail.
- BI339 Pastoral Epistles** **3 credits**
 This course is designed to be a verse-by-verse study of the New Testament Epistles of 1 and 2 Timothy and Titus. Authorship, date, argument, and historical setting are analyzed for each of these late Pauline Epistles.
- BI340 Genesis** **3 credits**
 This course examines the historical, theological, and prophetic themes of Genesis, matters relating to the origins of the human race and of Israel, a section-by-section exposition, including close analysis of selected passages and themes, and application of principles to contemporary life.
- BI341 I Peter** **3 credits**
 This course will study the New Testament General Epistle, I Peter. Authorship, date, historical context, content, and theme of the epistle will be analyzed.
- BI342 Isaiah** **3 credits**
 This course is a study of the nature and function of Old Testament prophecy, the historical setting of the book, special introductory problems, and a survey of the entire book. Detailed study is given to selected passages in Isaiah.
- BI343 Proverbs** **3 credits**
 This course is designed to help the student study, understand, apply, and communicate the book of Proverbs. The course will focus on the unique interpretation issues of Proverbs and the concept of "wisdom" as presented in the book. The course will also include a "Spiritual Formation" element, with the intention of helping the student understand the need for spiritual wisdom and how to live in that wisdom.
- BI347 Jeremiah** **3 credits**
 An exposition of the historical, theological, and prophetic themes of this major prophet with emphasis on the eschatological application particularly the New Covenant.
- BI443 Pre-Exilic Prophets** **3 credits**
 Divine origin and functions of the Old Testament prophets. Careful analysis of selected Pre-Exilic Prophets; reconstruction of the religious and political conditions of the times in which the prophets ministered.
- BI444 Post-Exilic Prophets** **3 credits**
 This course examines the divine origin and functions of the Old Testament prophets. Careful analysis is given to selected portions of the post-exilic prophets, and the religious and political conditions of the times in which the prophets ministered is reconstructed.
- BI445 Matthew** **3 credits**
 This course is a careful analysis of the book in light of its use of many Old Testament prophecies of Israel's Messiah and His kingdom as well as how Matthew presents Jesus Christ as the literal fulfillment of those prophecies.

- BI446 Hebrews** **3 credits**
 This course makes an analysis of the epistle to the Hebrews in light of the people to whom it was written and the reason for which it was written. Contrasts between Christianity and Judaism are emphasized.
- BI447 Daniel and Revelation** **3 credits**
 This course is a practical exposition of selected portions of the books of Daniel and Revelation. Presentation of the prophetic Scriptures and the person of Jesus Christ with doctrinal and eschatological features are emphasized.
- BI449 Wisdom Literature** **3 credits**
 This course is an expository analysis of the Hebrew poetic books, Job, Proverbs, Ecclesiastes, and Song of Solomon with emphasis on interpretation and application to the New Testament age.
- BI450 Bible Lands Seminar** **3 credits**
 This course is designed to give the student an in-depth exposure to the Bible by studying in the land of Israel. A rich international exposure is provided by studying in the Ancient Near East. Emphasis is placed on the historical, geographical, and cultural backgrounds of the Bible. Additional cost.
- BI452 Pre-Exilic Minor Prophets** **3 credits**
 This course is an expository analysis of the minor prophets: Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah with emphasis on their background, interpretation, application, and place in eschatological theology.
- BI490 Independent Study in Bible** **1, 2, or 3 credits**
 This course is a program of independent research open to qualified students interested in areas of biblical study not covered by current courses. Written reports are required, and it is offered upon application to department. Prerequisite: Permission of instructor.
- BI503 Interpretation of Genesis** **3 credits**
 This course is an expository study of the book of Genesis designed to give an overview of Genesis as well as matters relating to the origins of the human race, sin and fall, and Israel. Special attention will be given to the historical, theological, and prophetic themes of Genesis. Students will be challenged to make thoughtful applications in order to develop their use of this book for the edification of the Body.
- BI504 Interpretation of the Gospels: Luke** **3 credits**
 This course will be a through analysis of the Gospel of Luke within its historical and cultural context. Careful consideration will be given to how the structure, theology, and literary features of the book influence one's interpretation of it. The course will focus on thoughtful exposition of the book to build a depth of understanding the content of Luke's Gospel. And, building from the exposition, the student will have the opportunity to consider applications of Luke's Gospel to their personal lives as well as in a ministry context.
- BI506 Interpretation of Wisdom Literature** **3 credits**
 This course is a collaborative online study serving as an introduction to the Old Testament biblical wisdom literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible—God's grand story of redemption—with special attention given to its use and application to the

believer today. With this in mind, the student will have the opportunity to experience a “Spiritual Formation” element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching–learning experience.

BI507 Interpretation of Romans **3 credits**

This course is an expository study of the book of Romans. Special attention is given to the text of Romans, the development of its major theological themes and arguments, and the application of them in the lives of believers.

BI508 Interpretation of Hebrews **3 credits**

This course is an analysis of the content of this general epistle in light of its main themes: the superiority of Christ as high priest and sacrifice, correlation of the Old and New Testaments, and the potential apostasy of the New Testament audience. The student will analyze the paragraph content and flow of the argument while answering theological questions raised by the application of the themes to the text.

BI510 Inductive Bible Study **3 credits**

This course is an introduction to the inductive Bible study method and its use with different genres of Scripture such as narrative, history, wisdom literature, epistles, and prophecy. The student will complete practical assignments using the three steps of observation, interpretation, and application, and will interact with the professor and other students in accurately evaluating their findings.

BI512 Study in Psalms Literature **3 credits**

This course is an introductory exploration of the major literary categories in the book of Psalms. The student will focus on understanding selected psalms based on their genre and authorial intent. The theological message of the psalm and its contribution to the spiritual growth of the student as an individual and in the body of Christ will also be examined.

BI513 Interpretation of Song of Songs **3 credits**

This course is a history of interpretation, the poetry, the theological message of the Song of Songs and its relevance for the church today. The student will seek to understand the poetic language, theology and the rhetorical devices the biblical author employed to communicate this divinely inspired message of love and desire. An investigation of the connection between sexuality and theology will also be pursued.

BI520 Wisdom Literature **3 credits**

This course will be a collaborative online study serving as an introduction to the OT Biblical Wisdom Literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible (God’s grand story of redemption), with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a “Spiritual Formation” element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching-learning experience, (e.g., something that can be used in a small group Bible study, discipleship, ABF or Sunday School class, Bible institute, preaching, etc.)

BI523 A Chronological Interpretation of the Life of Christ **3 credits**

This course surveys the life and teachings of Christ in chronological order from the four gospels. Students use a harmony of the gospels to analyze the events in the life of Christ. Students will gain insight into how to become committed disciples of Jesus through this course.

BI526 Interpreting Biblical Prophecy: Daniel and Revelation 3 credits

An examination of Daniel and Revelation as a basis for understanding how to interpret prophetic literature. Interpretive methods will be studied and contrasts will be made between the dispensational and covenant approaches to hermeneutics. These will include how to deal with symbolism, types, and fulfillment of prophecy. The many differences between allegorical and literal interpretation will be surveyed and emphasized.

BI529 Christ in the Old Testament 3 credits

This course focuses on the progressive revelation of the person and work of Christ in the Old Testament. Special attention will be given to context, historical setting, and need for a given prophecy along with its fulfillment in Christ. In addition, the literal interpretation of yet unfulfilled prophecies will be explored.

BI531 Interpretation of the Gospels: John 3 credits

This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John's argument; key themes and doctrine; and a critical examination of problem passages.

BI538 Spiritual Formation in the Context of Community 3 credits

This course is designed to address the disconnect between knowing about Jesus Christ and being like Jesus Christ through the use of spiritual disciplines. Spiritual disciplines are activities undertaken by us to allow our spirit to work in tandem with the Holy Spirit producing lives characterized by righteousness and holiness. The disciplines of engagement will be the focus, such as worship, celebration, prayer, and submission.

BI550 Principles of Bible Teaching 3 credits

This course is a practical overview of the purpose of Bible teaching and essential factors for achieving that purpose. Through interaction with expert sources and fellow teachers, the student will understand the distinctiveness of Bible teaching and develop practical skills for effectively and creatively communicating God's Word to learners. As a result, the student will be able to design appropriate Bible sessions for any age group.

BI590 Readings in Bible 1 credit

This course is a study of the Bible through a program of guided reading and analysis. The course will focus on both selected assigned readings as well as texts selected by the student.

CAMPING

CA400 Learning Activities, Games, and Events 3 credits

This course is an introduction to skills and competencies necessary for planning and leading learning activities. Students will learn how to introduce truth, illustrate truth, or illuminate a lack of truth through the use and modification of known activities or by introducing new activities, games, and initiatives.

CA401 Foundations of Camping and Outdoor Education 3 credits

This course is designed to familiarize the student with the history, philosophies, and current trends within the outdoor education and organized camping movement. Major topics addressed are centralized vs. de-centralized programming, residential and wilderness environments, and needs-based and age-graded programming.

- CA403 Introduction to Impact Ministry Leadership** **3 credits**
 This course trains individuals in the effective use of impact ministry environments and dynamics as tools for introducing others to a growing, intimate relationship with God. While the focus is on the camping and wilderness laboratory, this is a leadership course.
- CA405 Counseling in Active Learning Environments** **3 credits**
 This course is designed to help students understand principles and acquire competencies necessary to move participants toward growth in the context of short-term impact ministry environments such as retreats, resident camps, mission trips, and wilderness trips. Subjects include group dynamics, relationship building, camper discipline, facilitation, framing, debriefing, processing, and Bible study.
- CA407 Foundations of Experience-Based Learning** **3 credits**
 This course is designed to introduce the student to current experience-based learning theories, models, and tools. Students will investigate, evaluate, and adapt theories in order to develop skills for facilitating learning in a variety of environments and experiences.
- CA409 Recreational Programming: Vision, Assessment and Design** **3 credits**
 This course introduces students to the initial stages of program development: formulating a vision for potential development, assessing needs, setting learning objectives, and setting a strategy for the pursuit of effective learning. Topics include personality styles, learning styles, and human development.
- CA410 Ropes Course Skills and Certifications** **3 credits**
 This course explores the proper use of ropes course elements. Emphasis is placed on technical and facilitation skill development. Students experience these activities as both participant and leader/facilitator.
- CA411 Planning for Integrative Learning** **3 credits**
 This course is designed to empower the student to design effective methods of pursuing learning objectives through a variety of experiences, challenges, and assignments. Emphasis is placed on integrative approaches, collaboration skills, tracking systems, and assessment as part of a comprehensive approach to developing and using effective learning environments.
- CA412 Recreational Programming: Implementation and Evaluation** **3 credits**
 This course introduces students to the necessary skills, techniques, and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will be given to proper evaluation methods and post-event learning integration. Topics include staffing, budgets, safety, contingency plans, food service, promotion, surveys, and evaluation.
- CA414 Mobilization of Staff and Volunteers** **3 credits**
 This course is designed to equip the student with the conceptual framework and human relation skills necessary to the successful personnel management of a recreational service organization.
- CA416 Financial Management in Non-Profit Organizations** **3 credits**
 This course will introduce students to basic budgetary principles and procedures for non-profit agencies. Key topics will include budgeting, reporting, financing, cost analysis, fundraising, stewardship, and donor management.

CA418 Risk Management in Non-Profit Organizations 3 credits

This course will introduce students to situational analysis of the legal systems which have an impact on the delivery of recreation and leisure services. Emphasis will be placed on applied legal understanding and loss control strategies. Key topics will include insurance, release forms, record keeping, risk transference, signage, and supervision.

CA422 Governance and Administration of Non-Profit Organizations 3 credits

This course will examine structural models for governance of non-profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Topics include board structure, finance, publicity, program planning, strategic planning, and consultants.

CA424 Management of Support Services 3 credits

This course will introduce students to competencies necessary for effectively managing the support services that surround organizations, including food service, facilities services, housekeeping, and site maintenance. Record keeping, planning, equipment procurement, outsourcing, budgeting, evaluation, standards, and inspections are also addressed in this course.

CHAPLAINCY

CH301 Introduction to Chaplaincy 3 credits

This course covers the fundamental elements of what it takes to function as a chaplain in today's military. Such topics as the history of the military chaplaincy, ministry in a pluralistic environment, privileged communication, the Geneva-Hague Conventions, ministry to military families, and counseling in a stressful environment will be addressed.

COMMUNICATIONS

CM402 Communications Internship 3 credits

This course is a 130-150 hour internship enabling Communications students to learn new skills, gain on-the-job experience, and to function as a professional communicator. Students have completed internships in varied venues. Prerequisite: Permission of advisor

CM404 Senior Project 3 credits

This senior project enables Communications students to use their talents and creative abilities to produce a significant work of art. Students may write and/or direct one-act plays, oral interpretation-style performers, or produce compilations of literature, and write and submit articles and/or short stories for publication. Prerequisite: Permission of instructor.

CM411 Internship Seminar 1 credit

This course presents internship and placement requirements for Communications majors, principles of professional and ethical conduct, and tools for developing job acquisition skills. Prerequisite: Permission of advisor

COUNSELING

CO502 Biblical Theology of Counseling 3 credits

This course covers the centrality of the Bible in its relationship to biblical counseling, student development of a theology of counseling with respect to counseling philosophy and methodology, and the church's role in counseling from the perspective of pastors and non-clergy.

CO506 Biblical Philosophy of Counseling **3 credits**

This course covers student formulation and articulation of a personal philosophy of biblical counseling with emphasis on the Scripture's sufficiency in meeting human needs. Analysis of various Christian counselors and philosophies toward biblical counseling and historical perspectives relative to contemporary issues in counseling will be taught.

CO508 Methods of Biblical Change **3 credits**

This course covers elements for effective relationship-building between counselor and counselee, the process of affecting behavioral, attitudinal, cognitive, emotional, and spiritual heart change in counselees' lives, and elements of spiritual dynamics, grace accountability, and follow-up in their relationship to affecting biblical change in counselees' lives.

CO510 Research Methods **3 credits**

This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature.

CO511 Statistical Methods and Applications **3 credits**

This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.

CO519 Evaluating Research **3 credits**

This course is an introduction to research methods and statistics. Students will demonstrate an understanding of how to critically evaluate quantitative and qualitative research.

CO520 Theories and Techniques of Counseling **3 credits**

This course is an analysis of a broad range of theories in counseling. The nature of the counseling relationship and techniques used in promoting counselee change, and role and practice of the professional counselor will be taught.

CO528 Brief Counseling **1 credit**

An overview of principles, models, and techniques for promoting accelerated healing and change in people's lives. Students will be encouraged to critically examine the value and advisability of time-limited counseling and to think through a biblically-informed approach to counseling within a brief format. Exploration of applications of this knowledge toward the bold goal of transforming lives, not simply eliminating symptoms.

CO530 Human Development **3 credits**

This course covers lifespan learning and development with respect to human personality formation. Developmental processes and adjustment functions within cultural contexts. Interplay between human development, personality formation, and the role of learning in formulating life constructs.

CO532 Career Counseling **3 credits**

This course is a survey of developmental theories, decision-making paradigms, and principles for vocational guidance. Factors involving choice of colleges and/or other educational options as they relate to career planning, and information service tools as they relate to the career counseling process are included.

CO535 Introduction to Group Counseling 3 credits

This course is a study of the process involved in group development, dynamics, counseling, and closure. Leadership styles, elements of cohesion, issues of confidentiality, and various theories of group approaches; ethics and moral guidelines, as well as analysis of long-term effectiveness from group experiences, and includes an experiential component which includes voluntary self-disclosure activities.

CO536 Addictions Counseling 1 or 2 credits

This course is an introduction to biblical philosophy and methodology for counseling persons with addictions issues such as drugs, alcohol, pornography, gambling, and eating disorders.

CO539 Marriage and Family Counseling 3 credits

In this course, students will learn to develop a biblical/theological template for working with marriages and families. Both theory and techniques of a systemic approach to marriage and family counseling are presented. The course introduces students to the classical and modern theoretical therapeutic models for marriage and family counseling.

CO540 Abnormal Behavior 3 credits

This course is an in-depth examination of causes, classifications, referral procedures, and intervention strategies relating to character, personality, cognitive, and affective disturbances. The student will gain a working knowledge of the DSM.

CO542 Appraisal and Testing in Counseling 3 credits

This course is a survey of assessment instruments which are involved in appraisal and counseling processes, including intellectual, personality, and vocational-interest inventories. Validity/reliability, report writing, and ethical practices in the use of assessment devices is included along with supervised opportunities to administer various assessment instruments to counsees. (Prerequisite: equivalent of an undergraduate or graduate course in tests and measurements or statistics.)

CO544 The Helping Relationship 3 credits

This course focuses on developing the basic counseling skills that a beginning counselor needs in order to deliver quality counseling services to clients, as well as to most effectively contribute to a counselee's transformative and meaningful change.

CO546 Sexual Functions, Dysfunctions, and Remediation 1 credit

In this course all the major sexual dysfunctions are evaluated, along with proven clinical remediations. This course will also look at anatomy and physiology of sexual organs and functions and evaluate the use of medications (holistic and traditional), surgeries, and hormone therapies.

CO548 Undefined for Life: How to Live Spiritually and Sexually Mature Lives 1 credit

The problem of sexual sin in the Church has become widespread in our day, in part due to the seduction of internet anonymity. Sexual purity requires that we be both spiritually and sexually mature. And, we cannot be fully spiritually mature unless we are also sexually mature. Surrounded by high divorce rates, sex outside of marriage, and sexual issues of pornography, abuse, dissatisfaction, and addiction, contemporary Christians need to be trained to deal with their own sexual brokenness and to help others who are struggling.

**CO549 The Psychology of Grief and Bereavement:
Contemporary Understandings and Findings** **1 credit**

This seminar focuses on how people move toward restoration after bereavement and other significant losses. It provides a review of historical developments in this area and the current theoretical/empirical status of the psychology of grief and bereavement. Given the critical existential dimension for many griever, themes related to meaning making, personal growth, and faith are addressed in some depth. Overall, this course will increase your knowledge of the multifaceted nature of coping with loss and provide general instruction for working with different types of persons struggling with grief issues.

CO550 Ethics and Professional Orientation to Counseling **3 credits**

This course is an investigation of legal, ethical, and moral issues germane to professional counseling, as well as credentials and professionalism, affiliation, professional membership, licensure, and certification. Malpractice and legal responsibilities in relationship to counselor trainees and professional counselors is covered.

CO553 Cross-Cultural Biblical Counseling **1 credit**

This seminar is an analysis of biblical counseling/in-depth discipleship for the cross-cultural worker who lives and ministers in a culture with a different language, value system, and set of religious forms and beliefs. A model of intercultural biblical counseling/in-depth discipleship is developed and assessed. Also included is an exploration of effective intercultural counseling/discipleship strategies.

CO554 Crisis Counseling **1 credit**

A study of the variety of life crises to which counselors may be called upon to respond along with consideration of models for intervention. Attention will be given to developing a simple, biblically informed format to guide the counselor faced with the confusion and distress often accompanying crisis events.

CO556 Psychology, Biblical Counseling and Psychotropic Medication **1 credit**

This course offers a critique of the myriad systems of psychotherapy and proposes how biblical counseling offers a more thorough answer to our deepest needs. The presentation culminates in a discussion of the current state of psychotropic medications; categories of drugs, indications for their use, and their limitations. Because so many in our society and in the Church today are using these drugs, we all encounter people affected by them, whether in our roles as friends, family members, counselors, pastors or church workers. We will be better equipped to support or assist these individuals if we have a basic, balanced understanding of psychotropic medications and their effects.

CO557 Biblical Approach to Cognitive Therapy **1 credit**

Cognitive therapy has in a short time become the predominant secular approach to counseling, in large measure because of its effectiveness. This development generates several questions for the biblical counselor. How can a secular approach be effective and how effective can a secular approach be? How biblical is cognitive therapy? How would a biblical approach to cognitive therapy differ from the secular version? What would a comprehensive biblical approach to cognitive therapy look like and work? This course seeks to answer these questions.

CO558 Family Legacies: Multi-Generational Assessment & Restorative Strategies **1 credit**

This course examines multi-generational family functioning and outcomes as measured by biblical concepts and relevant research. A wide-ranging number of topics are covered including: Families as systems, stages of family development, environmental and genetic issues that influence a family's cognitive state, communication and conflict resolution, multi-generational family continuums, the impact of divorce on family members and their development, emerging issues representing challenges confronting 21st century families, choices that correlate with positive outcomes, and ways in which biblical healthy-family principles can be applied to the evangelistic, discipleship and outreach ministries of the church.

CO561 A Rose in Bloom: The Godly Woman **1 credit**

A Rose in Bloom seminar was designed to help women answer some of life's toughest questions: Why was I created? What does God really want for my life? How can I be what God really wants me to be? These active and interactive sessions guide women in finding their passion, fulfilling God's purpose, and experiencing His peace so that like the rose, their true beauty can be seen.

CO562 Soul Care When the Bible Doesn't Seem to be Enough **1 credit**

This course explores the applications of a biblical world view toward the goal of heart change and transforming lives. Consideration is given to the sufficiency of scripture and yet the importance of the power of community to care for others and get to the core of the counselee's problems. Emphasis is on the superiority of coming alongside in love, not simply symptom elimination.

CO563 Child Rearing: Principles and Applications **1 credit**

This course is an examination of biblical principles for child rearing and applications critical to effective parenting in the 21st century. Consideration of challenges faced by contemporary parents and the Bible's sufficiency for responding to these concerns. The wise use of discipline in child training is also examined.

CO565 Ethnicity and Counseling **3 credit**

This course is a study of the ethnic and multicultural influences that contribute to the development of individual identity in our society along with consideration of the relevant implications for counseling in an ethnically diverse society.

CO566 Biblical Counseling with Difficult Issues **1 credit**

This course addresses the question: "Is biblical counseling effective with difficult issues?" Topics include. Solving problems Biblically, Biblical Counsel for Those Struggling with Obsessive Compulsive Disorder and the New Epidemic of 'Cutting,' Counseling and Demonic and Discovering Our Identity in Christ.

CO567 Biblical Counseling for Those Struggling with Sexual Sin **1 credit**

This course presents a biblical understanding of sexual sin and its origins along with recommendations through biblical counseling for helping to free those caught up in bondage to these struggles. The discussion also addresses issues related to women such as counseling the wives of men involved in sexual sin and sexual purity in women.

CO568 Four Phases of Clinical Discipleship **1 credit**

This course presents a comprehensive approach to biblical counseling which includes components for evangelism, nouthetic counseling, spiritual warfare, and for promoting an

understanding of our new life in Christ. These elements complement one another and can enhance the work of counselors as a framework for understanding and for intervening biblically in the struggles presented by those we counsel.

CO572 Pre-Marital Counseling **1 credit**

This course presents a comprehensive program for preparing couples for marriage, including such elements as planning a wedding, testing for marital compatibility and sexual fulfillment in marriage. Students will learn how to teach effective biblical communication in marriage using a format that allows the counselor to guide couples from the issue stage through conflict resolution. Students will also examine the power of assignments given to couples in pre-marriage counseling.

CO574 Solving Marriage Problems **1 credit**

This course covers the analysis of the major problems presented in the marriage counselor's office. The course covers a wide range of solutions needed to guide a couple back to harmony.

**CO575 The Christian Nurture and Counseling of Children and Teens:
A Theologically Rooted Model** **1 credit**

Beginning with reflections on the spiritual nature of children, this course then explores the implications this has for the church and the home, spiritual instruction, and parenting. Roles and goals for proactive, scripturally based parenting are proposed along with guidelines for managing negative behavior. Finally, a model is proposed for understanding and counseling with children and teens from a Christian perspective, when problems require outside assistance.

CO579 Counseling Adolescents and Their Parents **1 credit**

This course is an investigation of the historical, biblical, and legal aspects of the teen years. This course is designed to take an in depth look at the phenomenon of adolescence and how our society views the teen years. A practical approach to teenage behavioral problems will be studied while examining how the counselor can encourage and develop parental involvement in the therapeutic process. Counselors will learn techniques to help parents and teenagers back on the path of reconciliation.

CO580/581/582 Supervised Counseling Practicum **1 credit each**

Superintended experience in which the student participates in providing counseling services under the direction of a qualified supervisor and maintains logs documenting participation experiences. Professional development acquired from on-site supervision, clinical supervision from the course instructor, and peer interaction in the classroom context. (Prerequisite: All Bible/Theology and Counseling/Psychology admission prerequisites, courses include CO502, CO506, CO508, CO520, CO535, CO542, CO550. Completed or concurrently taking CO504 or CO544. Permission from the counseling program director and the practicum course professor.)

CO590 Supervised Counseling Internship **3 credits**

An advanced-level experience in which the student performs extensive professional counseling functions under the guidance of an approved supervisor and maintains logs documenting participation experiences. (Prerequisite: completion of all required courses and permission of instructor, passing written and oral comprehensive exams.)

CO595 Comprehensive Examination **0 credit**

This course is the written portion of the comprehensive examination consists of multiple-choice questions over the course material from the required professional counseling courses.

The examination will be similar in nature and preparatory in function to the National Board of Certified Counselors' (NBCC) National Certification Examination (NCE). This examination will be taken when all course work has been completed.

DRAMA (THEATRE)

DR201 Acting 3 credits

This course offers an introduction to the art of acting, including physical and vocal conditioning, character analysis, performance preparation, rehearsal behavior, and an introductory study of selected acting methods and styles.

DR302 Introduction to Theatre 3 credits

This course is designed to give the student an introductory view of drama/theatre art form. Basic methods of acting, directing, and technical theatre will be introduced. Opportunities for practical application are available. May be used as an English elective.

DR304 Drama for Worship 3 credits

This course will enable students to explore and develop writing and performance skills for use in worship settings. Emphasis will be placed on selecting, creating and performing quality theatre. The course will culminate in the development and presentation of a creative worship experience.

DR306 Directing 3 credits

This course will explore the process of directing plays as well as developing tools for working with actors, designers, and technicians. It will cover rehearsal techniques, promotion and public relations, and bringing the play to its final performance.

DR340 Theatre Practicum 1 credit

This course offers practical training in the basics of theatre productions in association with a college production. Prerequisite: Permission of instructor and/or advisor

DR342 Introduction to Technical Theatre 3 credits

This course offers a general survey of technical theatre, including design and construction of stagecraft, lighting, sound, costumes, makeup, and properties. Practical training is offered in association with college productions.

DR440 Advanced Drama Practicum 1 credit

This course provides an opportunity for the student to fulfill leadership roles in chosen areas of theatre production. Prerequisite: DR340 and permission of instructor.

DR490 Independent Study in Drama 1, 2, or 3 credits

This course of independent study is open to students interested in areas not covered by current course offerings, providing an opportunity for a student to work closely with a professor in the choosing, designing, developing, and completing a project. Prerequisite: Permission of instructor and approval of department chair

EARLY CHILDHOOD EDUCATION

EC103 Early Childhood Education Field Experience I 1 credit

Students will pursue opportunities to observe and participate in a field experience at the early childhood level, focusing on large and small motor skills and story reading.

- EC104 Early Childhood Education Field Experience I** **1 credit**
 Students will pursue opportunities to observe and participate in a field experience at the early childhood level, focusing on large and small motor skills and story reading.
- EC111 Early Childhood Education Theories and Practices** **3 credits**
 This course is an introduction to the theory base that drives developmentally appropriate practice for working with children birth through age eight. It provides knowledge of how children develop and learn across all developmental domains. Early childhood students will learn the basic principles of planning and implementing developmentally appropriate curriculum and instruction based on knowledge of individual children, families, and the community.
- EC112 Arts and Humanities in Early Childhood Education** **2 credits**
 This course is a study of the concepts and pedagogies of fostering children’s development in the dramatic arts, music, dance, and the visual arts.
- EC114 Child, Family, and Community** **3 credits**
 This course equips the learners with the understanding of the complex characteristics of children’s families and communities to create and sustain respectful, reciprocal relationships which enable families and to involve all families in their children’s development and learning.
- EC203 Early Childhood Education Field Experience II** **1 credit**
 Students pursue opportunities to observe and participate in a field experience including early childhood age children with exceptionalities. Appropriate reflection and assessment of these experiences is required.
- EC204 Early Childhood Education Field Experience II** **1 credit**
 Students pursue opportunities to observe and participate in a field experience including early childhood age children with exceptionalities. Appropriate reflection and assessment of these experiences is required.
- EC211 Effective Instructional Strategies for the Young Child** **3 credits**
 This course provides the theory and application to help early childhood/elementary teachers understand why and how to set up, arrange, and make changes to early childhood learning environments. This course emphasizes the use of learning centers (literacy, manipulative and sensory, science, mathematics, etc.). The course will also cover foundational information such as the emotionally supportive and equitable environment, the role of the teacher, the importance of the environment, design principles, health and safety, assessing the environment, meeting the needs of all learners, the teacher’s role in facilitating learning in the various environments, and ways to address each curricular area outdoors.
- EC213 Cultural Diversity and Relationship Building** **3 credits**
 This course equips the learner to become cross-culturally competent. Various cultural groups will be studied to better understand the beliefs, traditions, and values related to children and learning across and within cultures. Strategies will be shared which will aid in creating and sustaining respectful, reciprocal relationships which enable families and aid in their children’s development and learning.
- EC310 Observation, Documentation and Assessment in Early Childhood** **3 credits**
 Students learn to observe, document, and assess young children for the purpose of developing instructional practices that support individualized and classroom instruction.

- EC313 Science Instruction for the Young Child** **3 credits**
 This course is designed to introduce the student to the teaching of science at the early childhood level. Students learn how to develop, implement, assess, and modify science curriculum. Students will explore how to help children build on their natural curiosity to develop both skills and knowledge in science.
- EC314 Early Childhood Language Arts Instruction** **3 credits**
 This course is designed to introduce methods and materials used in teaching language arts in early childhood education. Attention is given to developing listening, speaking, reading, writing, and visual literacy. Students learn how to select, plan, implement, and assess developmentally appropriate language and literacy experiences.
- EC315 Infants and Toddlers: Curriculum and Teaching** **3 credits**
 This course is a study of creating and maintaining a developmentally appropriate environment for infants and toddlers. The topics to be covered are infant and toddler development, the tools for quality care and education, effective preparation for professional educators, establishing a positive learning environment, and matching caregiver strategies, materials, and experiences to the child's development.
- EC316 Teaching Movement, Health, and Physical Education PreK–4** **1 credit**
 This course provides an overview of the place of movement, health, and physical education in the Pre K–4 curriculum with emphasis on facilitating each student into the role of participant in a healthy, active manner. Instruction will include the importance of quality movement, health and physical education experiences implemented in effective lessons, along with effective classroom management strategies, and assessment of the experience in light of program objectives related to movement, health and physical education.
- EC318 Reading Methods for Young Children** **3 credits**
 This course presents the best practices in early literacy foundations. The topics covered are: word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. A field experience is also part of the course. This will enable the student to put learning into practice.
- EC321 Teaching Early Childhood–Social Studies** **3 credits**
 This course covers content and methods used to teach geography, history (including Pennsylvania history), economics and civic government in an early childhood curriculum.
- EC323 Early Childhood Mathematics Instruction** **3 credits**
 This course is designed to help students learn about the foundations of children's mathematical understanding from early childhood through the primary grades. Students learn to develop, implement, assess, and modify curriculum and lessons to support the mathematical development of young children.
- EC417 Advocacy, Leadership, and Collaboration** **3 credits**
 This course provides the foundation for the importance of early childhood advocacy as well as developing an advocacy plan. The student will learn of the Pennsylvania regulations and standards that serve PreK–4th grade programs (i.e. Keystone STARS, etc.) the various types of state early childhood program (i.e. Child Care, PA Pre–K Counts) including regulatory processes and program guidelines. The ethical standards (i.e. NAEYC, PDE) and professional development will be covered.

- EC421 Differentiated Reading Instruction and Interventions** **3 credits**
 This course presents the best practices in early literacy foundations. The topics covered are: word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. A field experience is also part of the course. This will enable the student to put learning into practice.
- EC432 Student Teaching Seminar** **0 credits**
 Student Teaching Seminar is a preparation seminar for the student teaching experience. Classroom management, lesson planning, and orientation to student teaching is covered.
- EC434/436 Student Teaching I/II** **6 credits**
 Student Teaching I and II are periods of observation and teaching in two different levels under the supervision of a qualified teacher and a college supervisor who visits, counsels, and evaluates. The student must be prepared to live off campus for this period of time. Open to approved seniors in the Education program.
- EC511 Academic and Professional Writing** **3 credits**
 An advanced study of the writing of papers for academic and professional discourse. The student will have the opportunity to practice and master a systematic procedure for effectively organizing and writing graduate-level papers of all kinds: research, essays, critiques, and other papers required of students in a variety of disciplines. This is a writing intensive course
- EC521 Creative Writing** **3 credits**
 This course is an examination of the genres subsumed under the title Creative Writing, the writing and marketing of such works. Through the close reading of current professional creative writing, the writing of short pieces of poetry, fiction and nonfiction, and an exploration of the marketing process, the student will participate in the business of creative writing.
- EC531 Writing Fiction** **3 credits**
 The student will read, write, and critique fiction with emphasis on the many skills necessary to write good fiction: point of view, plot, characterization, dialogues, setting, imagery, and revision. The student will write a variety of short fiction works with a final piece (selection of short stories or a significant portion of a novel prepared for submission to a publication.
- EC535 Nonfiction: Writing to Inspire** **3 credits**
 Students will learn how to write articles for magazines, newspapers or newsletters and e-zines as well as learn how to write books designed to encourage, inspire and inform the reader. Students will analyze the current inspirational market for style, substance and presentation, learn how to do basic Bible study and application, and learn how to develop ideas into personal marketable essays. The student will submit work for publication as the capstone project.
- EC541 Twentieth Century Christian Writers** **3 credits**
 This course is a survey of some of the key Twentieth Century Christian writers with attention paid to their place in church and world history, their motivation and impact on the world, and why and how their legacy continues to impact writers today. A primary objective of this course is for the student to learn from those who have taught well through their writing. This is a writing intensive course.

EDUCATION

ED201 Introduction to Education

3 credits

This course is intended to introduce the student to the field of education. A historical approach is taken as a basis for developing the philosophical, religious, political, social, and practical aspects of educational theory and implementation. Basic school organization, legal and ethical issues, curriculum and assessment, use of technology, diversity, and current educational issues are discussed.

ED202 Classroom Organization and Management

3 credits

This course is designed to acquaint the student with classroom procedures and management techniques. The student will become familiar with the instructional skills needed to work within various classroom structures to meet the needs of students.

ED212 Assessment of Learning

2 credits

This course is designed to help students assess aptitude and achievement. Teacher-constructed exams and standardized tests, including the criterion-referenced and norm-referenced nature of assessment, will be discussed.

ED301 Teaching Social Studies in Elementary Schools

2 credits

This course is designed to introduce the student to the teaching of social studies at the elementary level. Topics will include the place of social studies in the elementary curriculum, recent research and trends in teaching social studies, and available teaching resources/materials. Attention will be given to using the strategies to meet academic stand (Prerequisite: Entrance to the education department. Corequisite: ED317)

ED303 Teaching Science in Elementary Schools

2 credits

This course is designed to introduce the student to the teaching of science at the elementary level. Students will be expected to develop and defend viable philosophies of science and teaching science in the elementary school. Students will explore and evaluate science programs. Students will learn how to apply the Pennsylvania academic standards to science instruction. (Prerequisite: Entrance to the education department)

ED307 Teaching Physical Education in Elementary Schools

1 credit

This course provides an overview of the place of physical education in the elementary school curriculum with emphasis on facilitating each elementary school student into the role of participant in the physical education experience. Instruction will include the importance of quality physical education, implementation of effective lessons, classroom management strategies, and assessment of the physical education experience in light of program objectives in physical education. (Prerequisite: Entrance to the education department)

ED311 Literacy Development and Instruction in Core Secondary Courses

3 credits

Focus is on research-based best practices in literacy interventions; critical components of reading and how these components pose challenges for students with disabilities; use of explicit and systematic instruction; review/evaluation of secondary literacy programs and materials using research-based criteria. There is a 50 hour Level Three Practicum attached to this course.

ED315 Teaching of Grammar and Writing in Secondary School

2 credits

This course is designed to prepare English teachers for middle and secondary school teaching. Its emphasis will be on general methods, lesson planning, preparation, teaching techniques,

materials, presentation, and evaluation. Prerequisites: ED201, ED202, and admission to the Education Department

ED316 Teaching of Literature and Reading in Secondary School 3 credits

This course is designed to prepare English teachers for junior and senior high school teaching of literature and reading. Emphasis will be on general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation, as well as presenting reading skills. Prerequisites: ED201, ED202, and admission to the Education Department

ED317 Elementary Education Field Experience I 1 credit

Students pursue opportunities to observe and participate in a field experience at the elementary level. Appropriate reflection and assessment of these experiences is required. Corequisite: ED301.

ED318 Adaptive Physical Education 2 credits

This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special consideration in an Adapted Physical Education program. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed for inclusion in an Adapted Physical Education setting. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Also listed as HP302. Prerequisite: Admission to the Education Department

ED319 Elementary Education Field Experience II 1 credits

Students pursue opportunities to observe and participate in a field experience including elementary-age children with exceptionalities.

ED323 Teaching Music in Elementary School 2 credits

This course is designed for the prospective music teacher, it covers methods and materials for teaching music in the elementary school. Special emphasis is placed on preparing the prospective teacher in the art of teaching, teaching music activities, and knowing music learning sequences for how students learn music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at levels of learning, and introductions to current music learning theories. These general music teaching and learning principles are transferable to other music disciplines such as chorus, instrumental, and strings. Also included is an introductory overview in using Microsoft Word and Finale for lesson planning and curriculum writing.

ED324 Teaching Methods in Music 3 credits

This course is designed for the prospective music teacher. It covers methods and materials for teaching music in the elementary, middle, and secondary schools. Special emphasis is placed on preparing the prospective teacher in the art of teaching, teaching music activities, and knowing music learning sequences for how students learn music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at levels of learning, and introductions to current music learning theories. These general music teaching and learning principles are transferable to other music disciplines such as chorus, instrumental, and strings. Also included is an introductory overview in using Microsoft Word and Finale for lesson planning and curriculum writing.

ED401 Teaching Math in Elementary School **3 credits**

This course is designed to build math concepts and develop math skills in elementary-age children. Special attention will be given to the mathematical scope and sequence in an elementary school, the use of manipulative and paper models in instruction, lesson development and presentation, and predicting, avoiding, diagnosing, and remediating difficulties related to mathematics instruction. Prerequisite: MA102 and MA201

ED407 Reading in Content Areas **3 credits**

A course designed to provide the elementary and secondary teacher with the strategies to assist students in content/subject courses with the reading, understanding, and learning of material. Attention will be given to using the strategies to meet Pennsylvania academic standards.

ED409 Educating the Exceptional Learner **3 credits**

This course is an introduction to exceptional learners and the range of special needs these learners possess. The development of Individualized Educational Plans, the characteristics, prevalence, causes and prevention, assessment, and teaching strategies for the exceptional learner will be addressed. Case studies are used for the practical application for planning for the exceptional learner. (Prerequisite: Entrance to the education department)

ED414 Teaching Social Studies in Secondary School **3 credits**

This course is designed to prepare secondary social studies teachers. General methods, planning, teaching techniques, materials, and testing applied to the various social studies at the junior and senior high level will be taught. Prerequisites: ED201, ED202, and admission to the Education Department

ED416 Teaching Science in Secondary Schools **3 credits**

This course is a survey and discussion of the methods that are widely held to be effective for science instruction in secondary schools. The student will prepare to teach junior and senior high school students by developing effective pedagogy and skillfully applying direct or indirect methods in the classroom, lab, or field. Each student will receive instruction and gain experience in selecting content, planning instruction, preparing lesson, procuring and storing materials, and assessing instruction in traditional inclusive, and multicultural settings.

ED419 Methods of Teaching Physical Education **3 credits**

This course is designed to help students understand and demonstrate the various dimensions of effective teaching in K-12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE recommended standards. The students will prepare and teach educationally sound unit and managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, and other effective teaching strategies and programming issues. Also listed as HP419. Prerequisites: HP301, HP304, and admission to the Education Department

ED421 Senior Education Seminar **1 credit**

This course is designed for prospective teachers who are nearing completion of their certification program. The goal is to promote a successful transition from the role of student to that of educator. A sampling of topics to be discussed will be: review of the Christian philosophy of education, differences between public school and Christian school philosophies and practices, basic legal principles for educators (Buckley Amendment, copyright law, liability, Act 34, etc.), and Pennsylvania's Code of Professional Practice and Conduct for Educators.

ED422 Teaching the English Language Learner 3 credits

This 3-credit-hour course presents an overview of the areas pertinent to teaching English Language Learners in the content areas, K-12: language, culture, standards-based instruction, assessment as related to ELLs, and professionalism.

ED423 Teaching Math in the Secondary School 3 credits

This course is an integrative study of curriculum and instruction in mathematics for middle/secondary-level classrooms. The student will prepare to teach junior and senior high school students by developing effective pedagogy, direct, or indirect methods in the classroom, lab, or field. Each student will also exhibit the skills of content selection, instructional planning, lesson preparation, materials procurement and storage, and instructional assessment, applying them to inclusive and multicultural settings. The student will complete at least twenty hours of field experience in association with course assignments.

ED424 Teaching Music in Secondary School 2 credits

This course is designed for the prospective music teacher, it covers methods and materials for teaching music in the secondary school. Special emphasis is placed on preparing the prospective teacher in the art of teaching, teaching music activities, and knowing music learning sequences for how students learn music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at levels of learning, and introductions to current music learning theories. These general music teaching and learning principles are transferable to other music disciplines such as chorus, instrumental, and strings. Also included is an introductory overview in using Microsoft Word and Finale for lesson planning and curriculum writing.

ED425 Health Education Concepts and Strategies 3 credits

This course provides an overview of the teacher's role in comprehensive school health education including an introduction to the health status of youth, at-risk students, components of the coordinated school health program, National Health Education Standards, and Pennsylvania General Standards. Information is provided on school health services, a healthful and safe school environment, the comprehensive school health education curriculum, instructional strategies, and assessment. An important focus of this course is on the skills needed to teach health in a new and different way. Also listed as HP405. Prerequisite: HP206 and admission to the Education Department

ED432 Student Teaching Seminar 0 credits

The student teaching seminar is designed to orient the student to the requirements of the culminating experience of secondary education majors. It will cover professional interaction, pedagogical requirements and responsibility, legal issues and a spiritual challenge as the teacher prepares for this venture. Open to seniors in the education program.

ED434 Student Teaching I 6 credits

This course is a period of observation and teaching in a Christian school under the supervision of a qualified teacher and a college supervisor who visits, counsels, and evaluates. The student must be prepared to live off campus for this period of time. Open to seniors in the Education programs.

ED436 Student Teaching II 6 credits

This course is a period of observation and teaching in a public school under the supervision of a qualified, certified teacher and a College supervisor who visits, counsels, and evaluates.

ED490 Independent Study in Education **1, 2, or 3 credits**

This course is an independent reading course in which requirements will be based on the student's interest and need. Prerequisite: Permission of instructor

ED500 The Philosophic Base of Education **2 credits**

This course is an investigation of the historical foundations of education through its many phases and periods with careful analysis of each school of philosophy in the light of the Christian philosophy of education. Emphasis will be placed upon the historical, philosophical, social, international, and political events that have shaped American education. Special attention is given to the development of a consistent biblical philosophy of education.

ED501 Critical Thinking Skills and Integration **3 credits**

Research relating to the area of critical thinking with emphasis on development of techniques for encouraging biblical analysis and applying sound cognitive processes in the classroom. Assumption of the course: Integration cannot take place without such critical thinking.

ED506 Philosophy of Learning **2 credits**

This course is an overview of the development of the philosophy of learning and how each philosophy impacts teaching. The course will focus on the what, why, and how of learning. Various philosophies of learning will be compared and evaluated as well as how the student's view of learning impacts his style of teaching. The theological implications of the philosophy of learning will also be discussed.

ED510 Research Methods **2 or 3 credits**

This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature.

ED511 Statistical Methods and Applications **3 credits**

This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.

ED512 Academic and Administrative Uses of Computers in Education **2 credits**

This is an exploratory course on the use of computers in education. The course is individualized to assist educators to utilize computers as effective tools in areas such as classroom teaching, management of teaching preparation and reporting, the administration of the school office, etc.

ED513 Assessment of Learning **2 credits**

This course is an overview of the assessment process within schools. Standardized tests and alternative instruments will be examined. Instrument development and evaluation, student evaluation, and reporting of student progress will be emphasized. This is a required class for all M.Ed. students

ED514 Educational Theatre **3 credits**

This course includes ideas for using techniques of TIE (theatre-in-education) and DIE (drama-in-education) to teach a variety of subjects. The student will explore various approaches to educational theatre, including Cecily O'Neill's Process Drama, Dorothy Heathcote's Mantle of the Expert, Jonathan Neeland's Structuring Drama Work, and Nellie McCaslin's Creative Dramatics.

ED518 Learning and Teaching Styles **3 credits**

A study of the variety of ways people learn and implement new materials presented in educational settings. An emphasis is placed on analyzing learning styles and teaching styles which vary according to cultural and sociological differences as well as how to develop teaching methodologies to match the various learning styles.

ED520 Development of Curriculum **2 credits**

This course will present the philosophical and application factors affecting curriculum development. Students will develop a personal philosophy of curriculum and learn how to evaluate and develop curriculum models and lesson plans. Procedures for development, implementation, and evaluation of an effective curriculum in an educational setting will be discussed.

ED521 Theories of Learning **3 credits**

This course is designed to assist students in understanding the process of teaching and learning, particularly within a graduate context. The course will look at the influence of a variety of learning theories on how educators view learning and how a theory of learning impacts course design and teaching in formal and non-formal settings. Various theories of learning and teaching will be studied in-depth with a focus on motivation, the learning process, and assessment. The theories presented in class will be evaluated using biblical principles to enable the student to develop his own theory and practices of teaching/learning.

ED522 Designing and Teaching an Online Course **3 credits**

This course is designed to assist students to understand and to apply instructional design principles to the development and delivery of online courses and programs that use interactive, Web-based technologies. Concepts presented in the class will include synchronous vs. asynchronous learning, use of the web for instruction, virtual classroom settling and building of community, evaluation tools, and the uses of the various technology tools that enhance online learning. After taking this course students will have the ability to design a community-based online class for a formal or non-formal educational setting.

ED523 Adult Education in the Church **3 credits**

This course is an introduction to the field of adult education as an area of study. It is designed for both vocational and lay teachers working with adult learners within a variety of ministry settings. The social context of adult education including generational norms, changing roles in society, and technology will be analyzed in reference to how they influence the practice of adult education. Students will be prepared to design lessons and teach an adult student population.

ED524 Education and the Millennial Generation **3 credits**

A study of the impact of technology on the philosophy and methods of education for the millennial generation. The class will focus on the changes in thinking patterns that have resulted from the millennial generation's access to computers, wireless networks, digital game technology, access to global resources via the internet, virtual reality, the ubiquitous IM, digital social networks, class discussions online and distance learning.

ED526 Leadership in Educational Settings **3 credits**

This course provides an emphasis on the role of educators as instructional leaders and innovators within an educational organization. It will focus on the nature and implementation of educational leadership strategies to influence growth in curriculum development, professional development, and spiritual encouragement within an educational team.

ED527 Teaching in a Multicultural Setting **3 credits**

This course is an evaluation of basic educational principles and significant cultural issues that must be addressed when teaching in a multicultural student setting. The student will evaluate a variety of learning and teaching styles and analyze how the cultural norms of the teacher and students impact the implementation of these styles in an educational setting. The student will also learn to integrate a biblical world-view into teaching while examining the interaction of biblical truth with diverse cultural norms.

ED529 Advanced Curriculum Design **3 credits**

This course is designed to present and evaluate models of curriculum design that will enable curriculum leaders to assist faculty in curriculum evaluation, curriculum writing, and curriculum revision. Emphasis will be placed on interaction among curriculum, integration, instruction, and assessment activities.

ED531 Learning Disabilities **3 credits**

This course is an introduction to the exceptional child with emphasis on the area of learning disabilities. Intellectual function, attention-deficit hyperactivity, and childhood behavior disorders, including their characteristics and educational implications are covered.

ED532 School Counseling Programs: Model, Development, and Management **3 credits**

This course covers the development and implementation of guidance functions in the Christian school, leadership and management functions of the counselor within the administrative setting, and pupil personnel services as they relate to guidance counselor functions are included.

ED533 School Counseling Programs: Theory, Practice, and Issues **2 credits**

A study designed to assist the school counselor in understanding and dealing with the intricacies of the young person in the middle and high school years in Christian school and church youth groups.

ED539A Methods in Teaching Technology **3 credits**

This course focuses on the utilization of technology for teaching. Students will be guided in the gathering, incorporation, and delivering of these methods through a process of research and "test and trail." The course will empower educators to find online resources, develop rich multimedia content, and promote student/teaching collaboration. This course promotes the utilization of free and open source technologies and addresses possible legal issues with copyrighted materials.

ED541 Reading in the Content Area **3 credits**

Materials and methods in reading improvement, focusing on upper elementary and adolescent age groups. Instruction in remedial and developmental reading techniques within the context of subject areas.

ED542 Teaching Methods in the Classroom: Music Education K-12 **3 credits**

This course is designed for the experienced music teacher and covers methods and materials for teaching classroom music through the approaches of Orff, Kodály, Dalcroze, and Suzuki for the elementary, middle, and secondary schools. Emphasis is on classroom music skill development and application to the student's area of specialization. Study will include lesson planning and objectives, techniques in teaching, evaluation procedures for assessment of music methods and materials, and effectiveness at various levels of learning, transferable to vocal and instrumental

music instruction. The course will include a survey of music software applications as a means of enhancing and supporting classroom learning.

ED547 Teaching Math **3 credits**

This course is designed to advance understanding and skill for teachers of mathematics. It emphasizes the framework prepared by the National Council of Teachers of Mathematics (K–12). Its core is a teaching strategy that allows the teacher to use the currently favored math curricula for sequence and assignments, but places the teacher in a position of authority to supplement the curriculum to suit the needs, interests, and abilities of the students.

ED548 Instructional Design **3 credits**

This course provides an overview of the theoretical and practical framework for creating effective instruction. Topics include instructional systems, instructional outcomes, varieties of learning, designing instruction, and delivery systems for instruction. Emphasis will be on determining goals, identifying appropriate resources and strategies to reach those goals, and evaluating the ultimate achievement of the goals. In addition, student involvement in the instructional development process will be emphasized.

ED549 Teaching Bible **3 credits**

This course covers advanced methods for teaching the Bible to elementary and secondary students. The course includes the development of aims and lesson plans which emphasize life application. A variety of methods and curricular materials are examined.

ED550 Contemporary Issues in Education **3 credits**

This course covers current research pertaining to issues of importance to educators and implications of these issues for the Christian school movement. Emphasis is given to societal trends, church/state issues, and Christian versus public school issues.

ED553 Teaching Drama and Theatre **3 credits**

This course covers techniques and ideas for teaching an informative and challenging drama class. Students will consider the development of course syllabi, including basic ideas for reading and analyzing plays, teaching beginning acting and directing skills, encouraging a love for drama and theatre, and creative field trips.

ED554 Attention–Deficit Hyperactivity Disorder **1 credit**

An in–depth look at identification, management, and treatment of children, adolescents, and adults with ADHD. The course examines neuroanatomy, neurochemistry, neurophysiology, minor physical anomalies, and behavioral problems used in diagnosing ADHD.

ED560 Principles and Methods of Teaching and Learning **3 credits**

This course assists the classroom teacher in understanding the learner as well as developing characteristics of excellence through a study of teaching and learning styles and the elements of effective teaching. Active involvement in the total teaching-learning process is included as instructional principles, methods, and skills are enhanced for effective classroom instruction.

ED565 Instructional Supervision **3 credits**

This course is a study of effective concepts of instructional supervision topics, including the school’s supervision policy, the administrator’s supervision plan, the role of the teacher’s job description, techniques of supervision, and the improvement of classroom instruction.

- ED566 Student Teaching Seminar** **0 credit**
 This seminar assists in preparation for student teaching, classroom management, lesson planning, and orientation to student teaching. Open only to those who are pursuing certification for teaching.
- ED567 Student Teaching** **12 credits**
 This course is a twelve-week period of observation and teaching in a K-12 school under the supervision of a highly qualified, certified teacher and a supervising professor who visits, counsels, and evaluates. (Prerequisite: Permission of the program director.)
- ED568 Curriculum Leadership** **3 credits**
 This course is an exploration into the approaches to developing, organizing, implementing, supervising, and evaluating PreK-12 curricula. Emphasis is placed on interaction among curriculum, integration, instruction, and assessment.
- ED569 Writing Practicum** **1 credit**
 This course is an exploration of theory, research, and practice related to the educator as an academic and professional writer. Study of the writer's craft, including issues of voice, audience, revision, conventions and style, and editing provide the main focus. This is a required class for all M.Ed. students
- ED575 Theory, Methodology, and Materials for Grammar and Writing across the Curriculum** **3 credits**
 This course is designed to enable administrators, English teachers, and content area teachers to evaluate the theories of understanding and teaching grammar and determine the teaching method that will enable them to teach grammar and its correlating writing skills successfully and to apply these concepts to content area classes. Attention will be given to the process of moving the teaching and application of writing skills across disciplines. Attention will be given to creating rubrics for the grading of student work.
- ED576 Advanced Methods of Teaching Literature** **3 credits**
 This course will study the approaches and methodology of teaching literature in middle, junior, and senior high schools. It will examine the theories of literary analysis, the sequencing of literary experiences, and the methods that best communicate literature to students. Practical suggestions for literature circles, unit plans, and thematic and adolescent units will be incorporated.
- ED580 Educational Administration** **3 credits**
 This is a study of the philosophical and practical models of leadership, management, and organization in a school setting. Various organizational forms of Christian schools will be examined with an emphasis on the administrative processes involved in each of them. The role and responsibilities of the effective school board will be analyzed.
- ED581 Personnel Administration** **3 credits**
 This is a study of the principles and practices of effective personnel policy and procedure as it relates to institutional faculty and non-instructional staff. Examination for general principles of recruitment, selection, orientation, compensation, evaluation, staff development, communication, conflict resolution, and employment termination is included.

ED582 School Finance **3 credits**

This course is an examination of the solid financial base essential for an educational institution, including proper budgeting, financial planning, development processes, fund raising, endowments, and financial management that form the building blocks for this base. General principles for oversight and coordination of these areas will be examined.

ED583 Public Relations and Development **3 credits**

This course examines the nature and scope of public relations and development for educational institutions, including public relations, student recruitment, development processes, fund raising, endowments, and management of these activities. General principles for oversight and coordination of these areas will be examined.

ED584 School Law **3 credits**

This course will introduce students to a variety of legal principles. Particular consideration will be given to Christian schools, although the class will also cover legal issues involved in public education. The class will also examine school law issues from a philosophical/theoretical framework.

ED586 Literature for Children and Adolescents **3 credits**

This course is a study of the genre found in children's and adolescent literature. The course will show how literature can be used within the school reading program as well as be used with struggling readers. Students will learn how to use reading circles to draw students into the joy of literature.

ED587 Best Practices in the Teaching of Reading **3 credits**

This course is a study of the best practices used in the teaching and assessment of reading. Attention will be given to the areas of emergent literacy, reading development in the middle grades, and strengthening reading skills of the secondary students.

ED588 Teaching Strategies for Reading in the Content Areas **3 credits**

This course provides instruction in the teaching of reading when using expository text. Expository text has its own specific structure and each content area contains its very own vocabulary. The student is taught how to match students to appropriate reading materials, determine students' prior knowledge, assist students during the reading of expository material, and how to reinforce learning after the reading. Useful strategies and techniques are learned.

ED590 Readings in Education **3 credits**

This is an independent study through the use of reading, writing, and interaction with a faculty mentor. The course is developed in the areas of student interests for an agreed-upon number of credits and is open to individuals or groups.

ED591 Capstone Project **1, 2, or 3 credits**

This is a professional contribution to the education field, usually a research project utilizing empirical methodology. It may be another type of contribution, however, with permission of the advising professor.

EDUCATIONAL MINISTRIES

EM200 The Church's Ministry **3 credits**

This course is a study of God's corporate purpose for and design of the Church. Special attention is given to the value and necessity of edification and outreach being accomplished through a

community of saints. The Church's activity in education, worship, fellowship, evangelism, and missions is considered.

EM201 Advanced Church's Ministry 3 credits

This course is offered in conjunction with The Church's Ministry, a course that serves to help students understand the role of the Church in this world, one's role in the church, and how God designed the Church to function. In addition, it serves as a foundation for specialized ministries courses to be taken in the various programs of study. The Advanced Church's Ministry course is an opportunity for students to think seriously about potential roles as leaders in the church. Students will grow in their leadership knowledge and skills through a supervised and hands-on leadership role in the class. The primary goal will be to help students become strong shepherd-leaders in their local church bodies. Prerequisite: Permission of instructor

EM303 Effective Bible Teaching 3 credits

This course is designed to develop the student's ability to teach the Bible effectively. Emphasis is placed on understanding the purpose of Bible teaching and the essential factors necessary to achieve that purpose. These factors include practical guidance in the areas of writing objectives, session planning, and other teaching skills.

EM331 Ministry in Marriage and Motherhood 3 credits

This course teaches women how to experience the joy of the Lord as they live to their full potential as wives, mothers, and homemakers. A special emphasis will be given to developing a ministry mindset (a serving heart) in marriage and the home.

EM332 Women in Christian Ministries 3 credits

This course is a study of the biblical role of women in ministry. It will establish a theological foundation and facilitate the creation of personal philosophy of women in vocational ministry. The course will include both theoretical and practical components, along with an overview of ministry opportunities available to women.

EM334 Ministry Communication for Women 3 credits

This course will develop a student's ability to communicate effectively in various women's ministry settings. Key areas of emphasis are Bible teaching, discipleship, small group facilitation, and presentation skills. Students will have opportunities to practice communication in several of these areas.

EM336 Women Counseling Women 3 credits

This course is designed to develop the student's ability to provide biblical counsel relevant to issues facing women today. The student will assess cultural influences versus biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one's spiritual heart condition influences one's ability to counsel and to be counseled. Also listed as PS304.

EM340 Introduction to Accelerated Learning 3 credits

This course is primarily about learning how to learn most effectively. The student will utilize the wilderness as a medium for "in-process learning." The course introduces dynamic tools for taking control of one's life-long learning experience. Emphasis will be placed on the development of skills for experiential learning, problem solving, communication, and collaboration.

EM350 Wilderness Ministry Leadership **3 credits**

This course is a practical, hands-on learning experience conducted in a wilderness environment. Students develop a philosophy and practice for conducting wilderness ministry. An emphasis is placed upon instructional methodologies, logistics, and technical skill necessary to facilitate a wilderness learning experience for others. Prerequisite: EM340

EM412 Family Life of the Ministry Leader **3 credits**

This course teaches that a ministry leader must first exercise that leadership at home. This course is designed to lead students in a consideration of biblical principles concerning the family, especially as it relates to God's expectations for the ministry leader. Students will be helped in formulating approaches for carrying out their own responsibilities and for helping others understand and pursue godly relationships in their homes.

EM413 Foundations of Ministry Leadership **3 credits**

This course teaches that there is a great deal of profitable theory related to leadership. Leading a group of God's people toward the accomplishment of the mission He has given them requires a clear understanding of principles of spiritual leadership. This course will take students into an exploration of the practicalities of administration and management surrounded by and built on the foundation of an understanding of biblical servant/shepherd leadership.

EM421 Educational Ministry of the Church **3 credits**

This course studies the practical leadership of the educational agencies available in a local church, including philosophy, background, objectives, personnel, preparation, and evaluation techniques of local church educational agencies.

EM430 Campus Leadership Seminar **3 credits**

This course is designed for upper-level students to develop a personal and biblical leadership philosophy and practice while utilizing and sharpening basic competencies necessary for effective leadership. It will require hands-on involvement in leadership opportunities on campus, as well as provide a variety of leadership development experiences. Each student will have an individualized program of learning and will be connected to a faculty/administrator mentor. This is a year-long course with limited enrollment since each student must meet certain prerequisites and personalized attention to each student is required.

EM480 Educational Ministry Apprenticeship **3 credits**

This course is a six-week summer local church apprenticeship with a Christian education emphasis. A student will be placed under a Christian education director, youth director, or pastor for instruction and training. Apprenticeships in special kinds of work may be arranged in some cases. Open to students who have completed their junior year. Consult with department chair early in junior year.

EM490 Independent Study in Local Church Education **1, 2, or 3 credits**

This course allows the student to study areas of personal interest not covered in other courses in local church education. The student will be working closely with the instructor. The course stresses the need for creative, high quality work. Prerequisite: Permission of instructor

EM507 Spiritual Formation in the Context of Community **3 credits**

This course is designed to equip the student in the use of spiritual disciplines in their pursuit of Christ-likeness. Spiritual disciplines are tools employed by us to allow our spirit to work in tandem with the Holy Spirit producing lives characterized by Christ-likeness. The disciplines of

Bible intake, journaling, and solitude within the context of our online community will aid us in a moment connection with God.

EM508 An Interpretive Study of Biblical Discipleship

3 credits

This course is an exploration of key New Testament passages important to Biblical interpretation of spiritual development and of the practice of making disciples. Focus will be given to the discipling ministry of Christ and of the early church as displayed in the Gospels and in the Acts of the Apostles. Focus will also be given to the process of spiritual development as discussed in the New Testament epistles.

ENGLISH

EN095 English Fundamentals

3 credits

This course is designed to enable the student to communicate clearly and effectively in written communication and in spoken word. Its emphasis is on study skills, fundamental grammar skills, and writing skills needed for success in college. Not a college level course.

EN103 Honors English Composition

3 credits

This course in written communication skills is for students who have attained high scores on the SAT Verbal, SAT Writing, or ACT English. It is designed to engage the student in reading and thinking critically and to enable the student to communicate clearly and effectively in writing. Emphasis is on rhetorical strategies in varied modes and the procedure for researching and writing longer papers.

EN105 Expository Writing

3 credits

This course will include a thorough presentation of the academic writing skills necessary for college and one's profession/ministry. Students will learn to write expository and argumentative essays that are free of errors which obstruct reader comprehension. Research and application of material will be a focus of this course.

EN107 Academic Writing

3 credits

This course is an intense, thorough presentation of the academic writing skills necessary for college and one's teaching profession/ministry. Students will learn to write expository, argumentative, and persuasive essays that are free of errors which obstruct reader comprehension. Research and the use of quality sources will be a focus of this course.

EN234 Creative Writing

3 credits

This course provides a cursory study of rhetorical techniques and application of principles for writing effectively in a variety of genres that include poetry, short story non-fiction, and plays. Prerequisites: EN103, EN105 or EN107

EN301 Contemporary Christian Writing

3 credits

This is a survey course considering the context and works of prominent Christian writers of the 20th and 21st centuries who have explored their faith in essay, allegory, biography and the novel. This is a writing course that requires critical thinking through reading and discussion and requires writing about and imitating various models from the writers studied.

EN302 Creative NonFiction Writing

3 credits

This writing course emphasizes skill development as students analyze, write, and edit creative nonfiction prose in its various subgenres. The course employs a workshop atmosphere emphasizing content, structure, and style in student writing. Students will also examine and

discuss professional models to trace this genre's roots in memoir, literary journalism, and the personal essay. Prerequisite: EN103, EN105 or EN107

EN313 Effective Business Communication 3 credits

This course will be introduced the student to informal and formal forms of communication along with a concise and clear language structure used in most organizations. The student will be introduced to various forms of communication, such as emails, blogs, content management, formal letters, memos and agendas.

EN330 Advanced English Grammar/Linguistics 3 credits

This advanced course studies the philosophy, systems, and patterns by which words work together to form sentences. It includes the functions of verbal and other phrases, coordinate and subordinate clauses, and sentences well as diagramming. This study in grammar theory will enable writers, linguists, and teachers to make application of grammar skills to their work. Prerequisite: a basic understanding of elemental English grammar

EN336 Introduction to Journalism 3 credits

This course covers the fundamental principles of interviewing, reporting, editing, and presenting material for newspapers, magazines, journals, and other media publications. Writing of news stories, feature articles, reviews, and editorials will be part of the writing component. Layout and graphic appeal will be covered in the newspaper section of study. Practical skills and organization of a writing staff will comprise the third component of the course.

EN340 Writing Practicum 1 credit

This course provides writing students or English education students observation and practical experiences in their chosen area of study. Students will work under a faculty mentor for the purpose of assisting in professional development.

EN345 Journalism Practicum 1 credit

This course provides the student with practical journalistic experience in one of the BBC student publications. The student will work under a faculty mentor and participate in the various phases of journalistic writing and editing. Prerequisite: Permission of instructor and advisor

EN401 Fiction Writing 3 credits

This course will give the student further opportunities to develop the fundamentals of structure, description, characterization, point of view, dialogue, and plot in the area of fiction writing. Focus will be on writing short stories. Models will be examined and discussed from secular and Christian sources in order to trace the development of shorter fiction. Addressing the needs and formulas of potential publishers will be a culminating activity of the course. Prerequisite: EN103, EN105 or EN107 and EN234

EN406 Advanced Expository and Criticism 3 credits

This course emphasizes development of a mature, professional style in expository writing by study of stylistic and analytical principles underlying effective, stimulating prose and by writing major papers. Careful attention will be given to principles of criticism and analysis. Prerequisite: EN103, EN105 or EN107

EN480 Independent Study in English 1, 2, or 3 credit(s)

This course of independent study is open to students interested in areas not covered by current course offering, providing an opportunity for a student to work closely with a professor in

the choosing, design, development, and completion of a project. Prerequisite: Permission of instructor and approval of department chair

EN490 Independent Study in Journalism **1, 2, or 3 credit(s)**

This course of independent study is open to students who wish to pursue research and writing that would enhance journalism skills. Prerequisite: EN336, permission of instructor, and approval of department chair

EN507 Advanced Exposition and Criticism **3 credits**

This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.

EN531 Writing Fiction Seminar **3 credits**

A seminar class in which the primary texts are student manuscripts. The student will read, write, and critique fiction with emphasis on the many skills necessary to write good fiction: point of view, plot, characterization, dialogue, setting, imagery, and revision. The student will write a variety of short fiction works with a final piece prepared for submission to a publication.

EN535 Writing to Inspire **3 credits**

Students will learn how to write articles for magazines, newspapers, newsletters, and e-zines. They will also learn how to write books designed to encourage, inspire and inform the reader. Students will analyze the current inspirational market for style, substance, and presentation. They will learn how to complete basic Bible study and application, and will also learn how to develop ideas into personal, marketable essays. The student will submit work for publication as the final project.

EN541 Twentieth-Century Christian Writers **3 credits**

This course is a survey of some of the key Twentieth-Century Christian writers with attention paid to their place in church and world history, their motivation and impact on the world, and why and how their legacy continues to impact writers today. A primary objective of this course is for the student to learn from those who continue to impact the world through their writing.

ECONOMICS

ES105 Principles of Economics **3 credits**

This course presents a survey of basic micro and macro economic principles and concepts. It reviews the economic dynamics of market forces affecting competition, different economic systems, the role of government in the economy, and economic aspects of international trade. It also discusses the labor market, interest rates and the supply of money, and the performance of a national economy. Finally, it examines the use of economics in business decisions, considering such principles as opportunity costs, diminishing returns, and the marginal principle.

ES301 Economic Concepts **3 credits**

This course constitutes an inductive exploration of fundamental economic concepts through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar economic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of economic thought. Secondary purposes include the

development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently.

ES514 International Political Economy 3 credits

This course covers the intersection of political structures and processes and economic policies with particular focus in developing economies and the role of non-profit organization, non-governmental organizations (NGO's), private sector enterprise, and other non-state actors in the shaping of development strategies. Specific topics will include: poverty and inequality, health and education, recent economic history, patterns of development (grassroots, cooperative, infrastructure financing, etc.) international aid and cooperation, and macroeconomic policy factors.

EVANGELISM

EV220 World Evangelism 3 credits

This course offers a very practical combined study of world religions and the sharing of one's biblical worldview and Christian faith. It prepares the student to answer the most common objections of six major religions and cults—Islam, Judaism, and Mormonism, Catholicism, Jehovah's Witness and the New Age Movement, along with the intentional relationship building and verbalizing of the gospel. In addition, the course will teach the basic discipleship methods for new believers. Also considered are evangelistic methods, such as tract distribution, questionnaires, interviews, and personal correspondence.

EV312 Church Evangelism Strategies 3 credits

This course is designed to introduce the student to a variety of options open to them for local church evangelism. Strategies will be analyzed with regard to their effectiveness with different cultural groups and with regard to their contemporary relevance. Stress will also be placed on presenting the Gospel accurately and clearly.

EV490 Independent Study in Evangelism 1, 2, or 3 credits

This course is designed to help the student study areas of evangelism not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

EV520 Personal Evangelism in a Postmodern Era 3 credits

This course will equip the student in doing personal evangelism in light of the rise of postmodernism in Western culture. The culture will be examined for the purposes of communicating to it the transcultural truth of the gospel of Christ. The study will ground personal evangelism upon biblical theology. Discussion will be given to various ways of presenting the gospel in the postmodern era in various cultural settings.

GEOGRAPHY

GE402 World Geography 2 credits

This course is designed to provide the student with the general knowledge base necessary for teaching geography in the elementary school. It emphasizes an overview of world geography, focusing upon political, physical, cultural, and economic geography.

GE502 World Geography 2 credits

This course is designed to provide the student with the general knowledge base necessary for the teaching of geography in the elementary or secondary school. It emphasizes an overview

of world geography, focusing upon political, physical, natural, and economic geography. (Taught only in Winterim.)

HISTORY

HI110 History of Western Civilization Overview 3 credits

This course introduces the student to the seminal events, ideas, thinkers and works of our Western Civilization. The primary means of our investigation will be direct interaction with poetic, philosophic and historical texts in the light of divine revelation granted us in Scripture. Underlying ideas, which influence deeds, will be our focus as we examine the flow of history and thought from the first civilizations to the present century.

HI111 History of Western Civilization and Thought I 3 credits

This course introduces the student to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will be direct interaction with poetic, philosophic, and historical texts in the light of divine revelation granted in Scripture. Underlying ideas, which influence deeds, will be the focus in the examination of the flow of history and thought from the creation account in Genesis through the Greco-Roman World to the beginning of the Modern Era (approximately 1600).

HI112 History of Western Civilization and Thought II 3 credits

This course is an introduction to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will consist of sustained interaction with primary texts in the light of divine revelation granted in Scripture. Ideas which influence deeds will be our focus as we examine our Western heritage from A.D. 1500 to our present century.

HI204 Introduction to African History 3 credits

This course is a basic survey of the continent of Africa, noting the influence of religion, geography, Colonialism, and other cultural features on the various people groups. Attention is also given to contemporary challenges facing the nations of the continent.

HI205 American History I 3 credits

This course is a survey of United States history from pre-Colonial times through the Reconstruction Era of 1877. Special attention is focused on the social, intellectual, and cultural threads of American history.

HI206 American History II 3 credits

This course is a survey of United States history from the end of the Reconstruction Era (1877) to the present. Attention is focused on the social, intellectual, and cultural threads of the American history.

HI303 The American Civil War 3 credits

This course is a survey of the background, causes, and course of the American Civil War. It gives attention to the military history of the war, as well as the social and political narrative. The major interpretive questions of the war will also be highlighted as well as the results of the war and its impact upon American history.

HI341 History of the Church 3 credits

This course is a study of the origin of the Church as recorded in the book of Acts, followed by a study of the Apostolic, Ante-Nicene, and Post-Nicene periods of the growth and development

of the Church, traced through the Middle Ages and Reformation period to the rise of modern denominations.

HI402 Historic Christian Responses

3 credits

This course is an exploration of historic attacks upon Christianity launched by Enlightenment freethinkers and Christian responses written in its defense. Two specific purposes are served: to acquaint students with the principal attacks on the credibility of Christianity, and to give them a deep familiarity with selected classic works of those who rose to the challenge presented by their contemporaries and offered a brilliant case in defense of the Gospel. The overarching objective of the course is to form a biblically sound and historically informed response to anti-Christian skepticism with the good conscience that Scripture commends to all believers.

HI423 The History of Christianity I

3 credits

This course is a study of the history of Christianity from the end of Biblical record to the beginning of the Reformation. The course will survey the major events, key persons, and narrative timeline of Christianity, as well as interacting with the major themes of Christian history. Opportunities to discuss the implications and lessons of Christian history will also be presented.

HI424 The History of Christianity II

3 credits

This course is a study of the history of Christianity from the beginning of the Reformation to the present day. The course will survey the major events, key person, and narrative timeline of Christianity, as well as interacting with the major themes of Christian history. Opportunities to discuss the implications and lessons of Christian history will also be presented.

HI490 Independent Study in History

1, 2, or 3 credits

This course is open to students interested in reading in areas not covered by current course offerings. Areas of concentration and other details are worked out between the student and the instructor. Prerequisite: Permission of instructor

HI525 The World of Islam

3 credits

This course is designed to provide the basic information about Islam. It will cover life of Muhammad, the expansion of Islam, Islamic beliefs (Allah, Angels, prophets, books, and the Day of Judgment) and duties (the great confession, fasting, prayer, pilgrimage, and JIHAD "the holy war." Social and political issues as set forth in the Qur'an and the sayings of the prophet Muhammad Hadith will be discussed also.

HEALTH AND PHYSICAL EDUCATION

HP100 Life Fitness

1 credit

This course is designed to provide students with a better understanding of the mechanics and components of fitness and wellness as it relates to the Biblical principle of body stewardship. The intent of this course is to help each student realize and practice the value and role of physical activity on a philosophical, physiological, and personal level.

HP102 Outdoor Living Skills

1 credit

This course is designed to help students become actively involved in outdoor pursuits and to braid those pursuits together with the governing values and purpose in their lives. The focus is not to add something new to busy students' lives, but to assist in integrating ministry passion, fitness activity, and outdoor pursuits. Success in this course will result in students who are

involved in moving people toward godliness while establishing quality fitness habits, all in the context of enjoyable outdoor activities.

HP202 Foundations of Health and Physical Education 3 credits

This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. The students are introduced to the vast interrelationships of physical education and health, fitness, recreation, dance, and other sub-disciplines of the HPERD alliance. Special attention will be given to related history, philosophy, professional organizations, and publications, as well as organizational and administrative problems, duties, and issues related to health and physical education.

HP203 Coaching Techniques 2 credits

This course is designed to provide the student with an overview of the philosophy, psychology, organization, general responsibilities, and methodology of an athletic coach. Class content and assignments will involve theory as well as practice.

HP206 Personal and Community Health 3 credits

This course is designed to help individuals incorporate and integrate the themes of health, wellness, and disease prevention into everyday life. The student is challenged to examine their lifestyle choices and behaviors so as to positively and favorably affect their health and well being now and in the future. Topics will include, yet not be limited to, consumer health, family and social health, environmental health, nutrition, weight management, mental and emotional health, communicable and chronic diseases, and substance use/abuse.

HP301 Individual, Dual, and Rhythmic Sports 3 credits

This course is designed to aid the pre-service teacher to develop both knowledge and skill in a variety of sport activities such as badminton, racquetball, golf, tennis, tumbling, and rhythmic activities. Attention will be given to skill proficiency and assessment as well as rules, scoring, terminology, strategy, safety, and etiquette. Prerequisite: Permission of instructor

HP302 Adaptive Physical Education 3 credits

This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special considerations in an Adapted Physical Education program. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed for inclusion in an Adapted Physical Education setting. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Also listed as ED318.

HP303 Care and Prevention of Athletic Injuries 3 credits

This course serves as an introduction to prevention, evaluation, care, and rehabilitation of sport-related injuries. Conditioning, training programs, nutrition, taping, and care of common injuries are analyzed and synthesized. Prerequisite: Permission of instructor

HP304 Team Sports 3 credits

This course is designed to aid the pre-service health and physical education K-12 teacher in developing knowledge, skill, and strategies for a variety of team sports. The following sports will be addressed: soccer, volleyball, basketball, baseball/softball, and street hockey.

HP305 Kinesiology 2 credits

This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and

laws of nature as they relate to movement will be discussed. Prerequisites: SC206 or permission of instructor

HP306 Exercise Physiology 2 credits

This course will study the effects of exercise on the human body and will include discussion of the scientific and spiritual needs for health and fitness maintenance as well as the principles related to various exercise needs and conditions. Prerequisite: SC206

HP308 Motor Learning and Skill Analysis 2 credits

This course is designed to help students understand how humans learn to move and how motor learning and movement are influenced and affected by the life span developmental processes. Particular emphasis is placed on critical element motor skill proficiency and assessment with appropriate sequential progressions for achievement in motor learning experiences.

HP310 First Aid, CPR, Aquatics, and Fitness Testing 0 credits

This course requires each student to successfully complete four competencies: a basic first aid/first responder's course, CPR for adult, child, and infant, an aquatics class covering the basic strokes, progressions, aquatic activities, and water safety, and finally, health-related fitness testing, which will be administered to health and physical education majors during the school year.

HP313/314/315 Sports Skills Proficiency and Assessment Exam 0 credits

This course requires each student to demonstrate adequate proficiency and demonstrated ability to assess each of the movement and sports skills covered in HP301 Individual, Dual, and Rhythmic Sports, HP304 Team Sports, and HP308 Motor Learning and Skill Analysis classes. The instructor will verify the proficiency and assessment of the student in each movement and sports skills.

HP405 Health Education Concepts and Strategies 3 credits

This course provides an overview of the teacher's role in comprehensive school health education including an introduction to the health status of youth, at-risk students, components of the coordinated school health program, National Health Education Standards and PA General Standards. Emphasis will be on the comprehensive school health education curriculum, instructional strategies and assessment. An important focus of this course is on the skills needed to teach health in a new and different way.

HP501 Philosophy and Curriculum in Health, Physical Education and Sport 3 credits

This course is designed to help the student develop a consistent philosophy and subsequent comprehensive, sequential curriculum in health, physical education, and sport K-12 from a Christian world view. Discussions and presentations of selected readings will lead to both theoretical and practical implications and applications in all three settings. Special attention will be given to small school and limited facility implementation and programming.

HP510 Theory and Practice of Coaching 3 credits

An overview of theories and strategies necessary to become a successful Christian coach will be presented and discussed. Sport-related areas of coaching philosophy, psychology, pedagogy, physiology, and ethics will be addressed and practically applied to a variety of sport settings.

HP511 Analysis of Human Movement 3 credits

Structure and mechanical analysis of human movement are addressed relative to their relationship to physical activity. Application of these movement concepts by designing and teaching developmentally appropriate movement lessons will be expected.

HP520 Curriculum in Physical Education and Sport 1 credit

This course includes interrelating the nature of the learner, subject matter knowledge, the environment, and curriculum theories to develop an integrated K–12 Health and Physical Education program. Special attention will be given to small school and limited facility implementation and programming.

HP545 Exercise and Nutrition 3 credits

The scientific principles controlling the relationship between exercise, nutrition, and weight control will be examined within the context of a Christian world-view. Special emphasis will be given to the practical application and implications of these principles to strategies for personal and corporate programming.

HP555 Contemporary Issues and Creative Approaches in HPE and Sport 3 credits

Creative ideas, issues, and trends in health, physical education and sport, both nationally and internationally are addressed through current literature and research. Topics include human trafficking, supplementation, terrorism, natural disasters, professional development, teaching and coaching philosophies, diversity issues, etc. Practical application to your current career setting will be emphasized.

HP570 Care and Prevention of Athletic Injuries 3 credits

The most recent procedures and practices in care and prevention of athletic and sports-related injuries are examined in detail. Strategies for remediation and rehabilitation with specific protocol suggestions are addressed both theoretically and with practical experience.

HP580 Sport Management and Administration 3 credits

Planning, programming, administering, and supervising instructional, intramural, and athletic programs in elementary, secondary, and collegiate settings are the focus of this course. Theoretical and practical experience applications are thoroughly integrated into the course work.

HEALTH SCIENCE

HS201 Health Science Observation 1 credit

This course is designed to introduce the student to the professional health care fields of Athletic Training, and/or Physical or Occupational Therapy. In the course, students will have the opportunity to do hands on health care professional observations, and will begin to develop a foundational knowledge about their chosen health care career interest.

HS202 Health Science Observation II 1 credit

This course is designed to introduce the student to the professional health care fields of Athletic Training, and/or Physical or Occupational Therapy. It is purposely designed as a continuation of the HS201 course. In the course, students will have the opportunity to do hands on health care professional observations, and continue to develop a foundational knowledge about their chosen health care career interest.

HS301 Health Science Practicum I **2 credits**

This course is designed to help the student to develop a basic foundational knowledge's of the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of relevant sports and exercise nutritional principles and issues.

HS302 Health Science Practicum II **2 credits**

This course is designed to help the student to continue to develop basic foundational knowledge's of the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. It is purposely designed as a continuation of the HS301 course. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of the field and career of Physical Therapy.

HS401 Health Science Application I **2 credits**

This course is designed to help the student to grow in their understanding of the treatment approaches in the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. In the course, students will have the opportunity to do hands on health care professional by continuing to learn through observations, and by participation in basic prevention, care, and treatment procedures. Moreover, students will develop a foundational knowledge of orthopedic injury assessment, treatment, and care.

HS402 Health Science Application II **2 credits**

This course is designed to help the student to continue to grow in their understanding of the treatment approaches professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. It is purposely designed as a continuation of the HS401 course. In the course, students will have the opportunity to do hands on health care professional by continuing to learn through observations, and by participation in basic prevention, care, and treatment procedures. Moreover, students will develop a foundational knowledge of the nature of, and basic therapy of musculoskeletal injuries.

INTERCULTURAL STUDIES

IS510 Anthropology **3 credits**

This course is designed to acquaint the student with a variety of contemporary theological issues which are confronting local church leaders and members at this time. The emphasis is upon the biblical evaluation of these issues in light of the absolute Word of God and the cultural milieu in which they are occurring. The course will focus on the development of critical thinking and the building of a Christian worldview as a foundation for the critical analysis of the contemporary theological issues.

IS520 Models of Global Ministry **3 credits**

A study of modified and new models of ministry being developed for the growth and strengthening of the global church. The student will evaluate the policies and methodologies of models presented in class and compare them with biblical mandates and models. Special emphasis will be given to the changing roles, responsibilities, and relationships in the global church as well as the development and increased use of new financial structures, holistic ministry models, and media.

IS531 Developing Multicultural Teams**3 credits**

An analysis of the various cultural, sociological, and biblical factors that are involved in the formation of a multicultural team. The student will develop a biblical model of servant leadership and discuss how it compares and contrasts with major cultural leadership models. Special emphasis will be given to forming a multicultural team, introducing and managing change, and leading biblically in intercultural teams.

IS540 Intercultural Communication**3 credits**

A study of the essential elements and various dimensions of intercultural communication that must be addressed in order to achieve accurate communication within multicultural settings. The student will evaluate both verbal and non-verbal forms of communication within a variety of cultural settings. Special emphasis will be given to the following categories: ways of perceiving the world, thinking, expressing ideas, acting, interacting, deciding, and channeling the message.

IS550 Study of Cultures**3 credits**

An anthropological study of different cultures, including ways of comparing and contrasting the structures of social relationships and belief systems that operate in different cultural settings. The student will be able to analyze world-views, social relations, language, government, and the belief systems of other peoples by studying each of those systems in their particular contexts. The student will then compare and contrast different cultural norms and the contexts in which they are situated with biblical models and mandates for culture.

LANGUAGE**LA301/302 Greek I and II****4 credits**

These courses are designed to begin teaching the fundamentals of biblical (koine) Greek to students desiring to be able to read from the Greek New Testament. Prerequisite for LA302 is LA301

LA401 Greek III**3 credits**

This course will build upon the skills developed in LA301 and LA302. Students will be introduced to Greek syntax and will expand their Greek vocabulary. Passages from the New Testament will be used to increase students' translation and parsing speed. Prerequisite: LA302

LA402 New Testament Greek Exegesis**3 credits**

This course builds upon the skills developed from LA301, LA302, and LA401 as students translate, parse, and exegete their way through the New Testament. Word study tools will be employed as students complete an exegetical paper of a passage from the New Testament. This course is designed to prepare students for Greek on a seminary level or for the entry-level pastorate. Prerequisite: LA401

LA441 Introduction to Biblical Hebrew**3 credits**

This course uses the study of biblical Hebrew to make the learners better students and teachers and to broaden their understanding of the Old Testament while helping them learn how to teach themselves a subject (in this case, a language).

LA442 Hebrew Readings**3 credits**

This course uses the study of biblical Hebrew to make the learner better students and teachers, to broaden their understanding of the Old Testament, and to help them learn how to teach

themselves a subject (in this case, a language). The language objectives being pursued build upon LA441 Introduction to Biblical Hebrew. Prerequisite: LA441

LA480 Independent Study in the Hebrew Bible **3 credits**

This course is designed for advanced students in biblical Hebrew. One book of the Old Testament will be studied in–depth in Hebrew through readings, translations, text–editions, and class lectures.

LA490 Independent Study in New Testament Greek **1, 2, or 3 credits**

This course is an independent study in New Testament Greek designed to give the student practice in translation, parsing, syntax, and exegesis. Paper required. Prerequisite: LA401

LITERATURE

LI201C World Literature I **3 credits**

This course presents a chronological study of great literary works of Western culture from the ancient classics through the Renaissance. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. It will include analysis of literary techniques, themes, and literary genre presented by great authors. Prerequisite: EN103, EN105, or LI210

LI202B World Literature II **3 credits**

This course includes the study of great masterpieces of world literature from the seventeenth century through the Post–modern period. It examines literary approaches included within Neoclassicism, Romanticism, Realism, Naturalism, Modernism, and Post–modernism. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

LI203 Survey of Biblical Themes in Literature **3 credits**

This course is designed to trace biblical themes, motifs, and allusions in the literature of western civilization as they emerged after the Reformation. Specific attention will be given to the authors whose works reflect themes found in Scripture regarding the fall, salvation, and sanctification of man. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

LI204 Introduction to Poetry **3 credits**

This course is an introduction to the language and craft of the poet. It will examine the ability of poetry to appeal to the reader’s intelligence, imagination, and senses. This writing–intensive course will help students look at a poem closely, offer vocabulary with which to express what poems mean, and provide students with opportunities for critical analysis and creative expression. Prerequisite: EN103, EN105, or LI210

LI210 Writing about Literature **3 credits**

This course provides an introductory study in reading literature and writing about literature. It introduces students to the genres of fiction, drama, and poetry. By studying important works by writers of various backgrounds, students gain experience reading, analyzing, and interpreting literature. This course establishes connections between literature and other areas of arts and communications.

LI211A British Literature I **3 credits**

This course presents a chronological survey of literature and primary sources presented through the historical contexts of Medieval England through the Restoration and early eighteenth–

century periods. This course will enable students to examine and evaluate the historical and contemporary significance of the major works of each era. This is a writing-intensive course that requires reading, discussion, and critical thinking. The influence of British literature upon Modern thought will be explored. Prerequisite: EN103, EN105, or LI210

LI212A British Literature II **3 credits**

This course presents a chronological survey of nineteenth-century through mid/late twentieth-century British literature emphasizing the cultural values, moral standards, and philosophies of life during the Romantic, Victorian, and Modern periods of history and, therefore, of literary and cultural development. Examination and evaluation of literary criticism for works and genres of these eras will be explored. The writing component will deal with literary analysis and criticism of works studied. Prerequisite: EN103, EN105, or LI210

LI221C American Literature I **3 credits**

This course provides a chronological, historically relevant, thematic study of the social, political, philosophical, and religious ideas that sparked the poetic imagination of the early American writer. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. It reviews the development of American thought as it is revealed in the great works of American literature from the Puritan period to the Civil War (1600–1850). Prerequisite: EN103, EN105, or LI210

LI222C American Literature II **3 credits**

This course provides a thematic survey of the three major literary movements that have occurred since the Civil War: Realism, Modernism, and Postmodernism. This is a writing-intensive course that requires reading, discussion, and critical thinking. The development of American thought as it is revealed in the great works of American literature from the Civil War to the present will be reviewed. Readings will center on primary works, and writings will predominantly consist of literary analysis. Prerequisite: EN103, EN105, or LI210

LI303 Studies in Dramatic Literature **3 credits**

This course traces the development of dramatic literature from the classical Greek period through contemporary times. This reading-intensive course requires discussion, writing, and project work. Prerequisite: EN103, EN105, or LI210

LI304 The Short Story **3 credits**

This course is designed to study the characteristics and influence of the short story as a modern literary genre. The emphasis will be on the five elements: conflict, plot, characterization, theme, and symbolism/irony. Modern short stories will be studied, and the historical development of this genre in America and Europe will be traced. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

LI331 Selected Works of Shakespeare **3 credits**

This writing-intensive course will emphasize the interpretation of Shakespeare's plays content, style, and characterization. Writings will consist predominantly of literary analysis. The course will seek to help the student develop an understanding of the themes and applications of these classics. Prerequisite: EN103, EN105, or LI210

LI341 Foundations of Literary Criticism **3 credits**

This course in literary criticism deals with the philosophy, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, and cultural/historical contexts in order to determine authorial

intent. Works that lay the foundation for literary criticism will be examined, and several stellar literary texts will be evaluated. Prerequisite: EN103, EN105, or LI210

LI401 Themes in Adolescent Literature and Film 3 credits

This reading-intensive course is designed to acquaint prospective teachers of English, potential writers, and others who work with youth with the classic and current film of literature appropriate for the needs and capabilities of junior and early high school students. This course is designed to trace the literary themes of books written for and about adolescents. Prerequisite: EN103, EN105, or LI210

LI402 Studies in the Novel 3 credits

This course traces the development of the novel as a literary genre from its 17th–18th-century inception to the present. This reading-intensive course will track the changes in the areas of plot structure, characterization, and ethical appeal. The position of the novel in literary tradition, the purpose of the novel as a genre, and the power of the novel form will be discussed. Prerequisite: EN103, EN105, or LI210

LI490 Independent Study in Literature 1, 2, or 3 credits

This course is a program of independent study open to students interested in areas not covered by current course offerings. Areas of concentration and other details may be worked out between the student and the instructor. Prerequisite: Permission of instructor and the department chair

LI495 Seminar for Academic Assistant in Literature 3 credits

This seminar will provide qualified candidates an opportunity to work closely with a mentoring professor in the field of the student's study.

LI510 Puritan Writings of American Authors 3 credits

The course traces the writings of American Puritans. It is designed to seek out the paradoxes, pains, and praises of the spiritual life as recorded in their writings. It will include major works of Bradford, Winthrop, Bradstreet, Taylor, I. Mather, C. Mather, Edwards, and Brainard.

LI512 Principles of Literary Criticism 3 credits

This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/ historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.

LI513 Biblical Themes in British Literature 3 credits

This course traces the Biblical themes of sin, salvation, and sanctification as found in British literature of the Elizabethan, Puritan, and Metaphysical ages. It is designed to study the major devotional statements of pivotal authors of these periods.

LI517 Narrative Genre 3 credits

This course explores the history and structure of the main genres of narrative literature: the novel, the short story, the poem, and the play. It seeks out historical context, structure, rhetorical strategy, grammar, and thematic intent found in selections from each genre.

LI518 Dramatic Genre**3 credits**

This course explores the history and structure of main genres of dramatic literature: tragic plays, comedic plays, and dramatic poetry. It seeks out historical context, structure, rhetorical strategy, and thematic intent found in the selections from each type of dramatic literature.

LI522 Studies in Adolescent Literature and Film**3 credits**

This course for adults provides a study in current trends in adolescent literature, historical literature, and fantasy literature. It is designed to examine the issues presented and the world/life view purported in the burgeoning field of adolescent literature (and film).

MATHEMATICS**MA102 College Mathematics I****3 credits**

This is the first course in a two-course sequence designed to develop, review, strengthen, and extend basic concepts and skills in mathematics. The course begins with an introduction to problem solving and proceeds through elementary set theory, logic, number systems and bases, an examination of the basic arithmetic operations of addition, subtraction, multiplication and division of integers and fractions, number theory, real numbers and beginning algebra. Future K-4 teachers will develop a deeper understanding of the mathematical topics they will be teaching in their own classrooms.

MA104 College Mathematics II**3 credits**

This is the second course in a two-course sequence. The topics covered include concepts from elementary algebra, geometry, trigonometry, and statistics. The student will demonstrate an ability to solve equations in algebra. Students will demonstrate understanding of plane and three dimensional geometry, trigonometry of both right and non-right triangles, and of statistics through correlation and linear regression.

MA204 Discrete Mathematics**3 credits**

This course is an introduction to discrete mathematics. The student will demonstrate an understanding of topics including but not limited to the following: counting using combinations and permutations, Pascal's Triangle, the Binomial Theorem, elementary set theory, topics in graph theory, basic logic and mathematical reasoning. Connections with secondary school mathematics will be presented. Prerequisite: Demonstrated skills in algebra.

MA206 Linear Algebra**3 credits**

This course is an introduction to the basic ideas of linear algebra. The student will develop an understanding of topics including but not limited to systems of linear equations, matrices and determinants, vector spaces, linear transformations, and transformation geometry. Connections with secondary school mathematics will be presented. Use of technology will be integrated with instruction. Prerequisite: MA204 or consent of the department.

MA212 Calculus I**3 credits**

This course is an introduction to the basic concepts of calculus. The student will develop an understanding of topics such as limits, continuity, finding derivatives of functions, applications of derivatives to science, economics, and other areas. Use of technology is integrated in the instruction. Prerequisite: Demonstrated skills in algebra and trigonometry.

MA213 Calculus II **3 credits**

A continuation and extension of the concepts studied in MA212. The student will show an understanding of topics such as techniques of integration, applications of the definite integral to geometry and physics, logarithms and exponential functions, and use of technology.

Prerequisite: MA212

MA216 Introduction to Statistics **3 credits**

This course is an introduction to the basic concepts and methods of statistics. Students will acquire an understanding of such topics as methods of random sampling, measures of central tendency and dispersion of data, histograms, binomial and normal distributions, linear regression and correlation, confidence intervals, and hypothesis tests for means and proportions. The student will also learn how to use a statistical computer package.

MA303 College Geometry **3 credits**

This course is an introduction to geometry. The student will develop an understanding of topics including but not limited to Euclidean Geometry, constructions, proof in geometry, non-Euclidean geometries and use of technology. Prerequisite: MA212 and MA204

MA312 Calculus III **3 credits**

This course is a continuation of MA212 and MA213. The student will develop an understanding of topics such as improper integrals, indeterminate forms, infinite series and power series, polar coordinates, and use of technology. Prerequisite: MA213

MA313 Calculus IV **3 credits**

This is the final course in the calculus sequence. The student will demonstrate an understanding of topics such as three-dimensional geometry, vector-valued functions, partial derivatives, multiple integrals, and use of technology. Prerequisite: MA 312

MA316 Probability and Statistics **3 credits**

This course is an introduction to the basic concepts and methods of probability and statistics. The student will show an understanding of topics such as computing probabilities of events, probability distributions, Bayes' Theorem, measures of central tendency, linear regression and correlation. Use of technology is integrated with instruction. Prerequisite: MA312

MA322 Number Theory **3 credits**

This course is an introduction to number theory and mathematical thinking. The student will develop an understanding of topics including but not limited to divisibility, greatest common divisor and least common multiple, the Euclidean Algorithm, congruence's, Fundamental Theorem of Arithmetic, rational and irrational numbers, and connections with secondary mathematics. The student will also demonstrate an understanding of elementary logic, and conjecture and proof in mathematics. Connections with secondary school mathematics will be presented. Prerequisite: Declared concentration in mathematics or consent of the department.

MA401 Introductory Analysis **3 credits**

This course is an introduction to the basic concepts of mathematical analysis, or "why calculus works". The student will demonstrate an understanding of topics such as the structure of the real number system, proofs of various limit theorems, continuity and differentiation of functions of a real variable, the Riemann Integral, and sequences and series. Connections with secondary school mathematics will be presented. Prerequisite: MA204 and MA312 or consent of the department

MA402 Abstract Algebra**3 credits**

This course is an introduction to algebraic structures. The student will develop an understanding of topics such as rings, integral domains, fields, ideals, polynomials, and groups. Connections with secondary school mathematics will be presented. Prerequisites: MA204 or consent of the department.

MA404 Mathematical Seminar**2 credits**

This course is a capstone course for the Mathematics Education program. Topics relevant to the secondary school mathematics curriculum will be examined from an advanced point of view. Topics will be drawn from Algebra, Geometry, Calculus, Probability and Statistics, and the History of Mathematics. Prerequisite: MA217 and MA312

MA490 Independent Study in Math**1, 2, or 3 credits**

This course is a semi-independent study of a topic of interest to the student which is not covered in the regular courses. Prerequisite: Senior standing and consent of the department

MISSIONS**MI240 Understanding Islam****2 credits**

This introductory course is designed to provide the basic information about Islam. It will cover Islamic beliefs and practices, social and political issues as set forth in the Qur'an, and the saying of the prophet Muhammad Hadith.

MI301 Missionary Anthropology**3 credits**

A study of culture, customs, moral codes, social institutions, languages, arts, religions, and industries of the world's peoples in order to give the student a better understanding (or an attraction for) along with skills and abilities to reach the people with whom he/she will labor.

MI302 Cross-Cultural Communication**3 credits**

This course is a study of positives and perplexities encountered during spoken and written communication where cultural and/or linguistic boundaries must be crossed.

MI306 The Dynamics of Discipleship**3 credits**

This course teaches that at the core of ministry leadership is the business of shepherding individuals toward God, helping them grow in their faith, and mobilizing them as productive parts of the body of Christ. This course is designed to introduce students to concepts of spiritual development, a biblical understanding of what it takes to be a shepherd, and approaches for growing people of various age groups through each stage of growth.

MI401 Church Planting and Development**3 credits**

A study of reaching people and building the local church both stateside and cross-culturally will be considered. This will start with the need to plant churches and that which is necessary to have a developing/expanding church. Biblical principles, theories, methods, and philosophies will be discussed along with the giving of real-life illustrations. The intent of the course is to be extremely practical so that the student will be prepared to start a church.

MI402 Missions Seminar**3 credits**

This course is a study of the relationships and ministry of the missionary as well as research into current trends in missionary work.

MI480 Missionary Apprenticeship Program (MAP) **4 credits**
This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of missions. In addition to the fall semester classroom study, a six-week period of continuing educational experience on a cross-cultural ministry location under the supervision of an experienced missionary is necessary. The MAP classroom and the six-week cross-cultural experience learning is recommended to students for their junior year. This course is required for all mission majors.

MI482 Short-term Ministry Apprenticeship **1, 2, or 3 credits**
This study program is structured to assist the mission minded student to integrate what he/she is learning about the Great Commission and put it into action in a cross-cultural ministry for the duration of one week up to a year. This program will be accomplished under the supervision of capable missionary personnel.

MI490 Independent Study in Missions **1, 2, or 3 credits**
This course is designed to help the student study areas of missions not included in other missions courses. Areas to be studied and other details are developed between the student and the instructor. Prerequisite: Permission of instructor

ARMY ROTC

MIL101/102 Concepts of Leadership I and II **1 credit**
Instruction focuses on providing a basic understanding of the Army and general military knowledge and skills while concentrating on leadership skills and civic responsibilities important to everyone. Classes are one hour each week.

MIL111L/112L, 131L/132L Leadership Application Laboratory **0 credits**
This class focuses on hands-on application and reinforcement of classroom instruction as well as teaching weapons, first aid, land navigation, and tactical leadership. This class meets at various locations in the Scranton area for two hours each week, is highly encouraged for students in the basic course, and is required for students in the advanced course.

MIL138 Physical Fitness Training **1 credit**
U.S. Army Master Fitness trainers supervise a comprehensive fitness program based on the latest military fitness techniques and principles. The classes are one hour in duration.

MIL201/202 Dynamics of Leadership I and II **2 credits**
Instruction is designed to familiarize students with basic military leadership at the junior leader and immediate supervisor level. Classes are two hours each week.

MIL301/302 Basic Military Leadership I and II **2/1 credits**
Instruction focuses on continued leadership development. Students are trained and evaluated on developing, managing, and presenting training to the MS I and II cadets. The goal of the MS I and II year is to prepare students for the National Leadership Development and Assessment Course. Classes are two hours each week.

MIL401/402 Advanced Military Leadership I and II **2/1 credits**
Instruction focuses on teaching students to function as a member of a staff and continue to develop leadership skills. This course covers public speaking, military briefing, effective writing as well as training management, and administrative and logistical support. Classes are two hours each week.

MUSIC

MU101 Musicianship I

3 credits

A systematic approach to music fundamentals that connects theory with experience. Basics of notation are reviewed and simple models for understanding melodic and harmonic elements are introduced. A survey of motives, phrase structures, period construction, cadences, and textural analysis underscores the relationship between melody and harmony.

MU102 Musicianship II

3 credits

A systematic approach to musical concepts begun in Musicianship I. Students will work with voice-leading in four voices, common diatonic harmonic progressions, dominant and non-dominant 7th chords, leading-tone 7th chords, modulation, secondary dominants, and binary and ternary forms. Special emphasis is given to the development of functional keyboard skills. Students will analyze great works from the Anthology for Musical Analysis, and will compose a 4-part choral piece and a sacred piece. Prerequisite: MU101 or permission of instructor

MU104 Aural Skills I

2 credit

A performance oriented approach to aural perception of rhythm, meter, intervals and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a "hearing" eye and "seeing" ear. Special emphasis is given to sight-singing, error detection, and rhythmic and melodic dictation. Prerequisite: MU101

MU108 Introduction to Music and Culture

3 credits

An overview of musical styles and practices reflecting the geographical and historical cultures of the world, with the intention to expand the student's knowledge, deepen listening skills and increase aesthetic appreciation for musical expressions beyond the familiar styles of western civilization.

MU110 Music Performance Seminar

0 credits

A weekly plenary session required of all music majors that provides a public forum for music appreciation, performance, and career development. Recitals and guest lectures are featured each semester. All interested in the experience of music are welcome to attend.

MU201 Musicianship III

3 credits

A historical approach to musical analysis focusing on late Renaissance vocal and early Baroque instrumental composition. Techniques of invention and fugue are studied with special emphasis on the works of J.S. Bach. Theme and variation, sonata, and rondo forms are analyzed in works from the Classical period. Students will compose an invention, fugue exposition, and an original theme and variation sequence employing standard variation techniques and new harmonic progressions. Prerequisite: MU 102 or permission of instructor

MU202 Musicianship IV

3 credits

A continuation of the historical approach to musical analysis in MU201 with a systematization of compositional procedures and styles from the Romantic era through the first half of the 20th century. Remaining aspects of Western music that are covered include chromatic harmony, extended tertian and quartal harmony, (especially as used in 20th century jazz and impressionism), and such modern theoretical analysis including serial composition and other 20th century trends. Students will compose and analyze pieces in all styles studied. Prerequisite: MU201 or permission of instructor

MU209 Aural Skills II **2 credit**

A performance oriented approach to aural perception of triads, 7th chords, complex rhythmic subdivisions, and the harmonic implications of melodies. Students strengthen aural acuity by practicing the recognition, identification, and performance of these musical elements. Special emphasis is given to contextualized part-singing and to bass line and harmonic dictation.

Prerequisite: MU101

MU306 Group Vocal Technique **2 credits**

Prepares choral directors to successfully teach good vocal technique in the choral rehearsal. Through proper application of appropriate exercises to particular vocal problems—breathing, support, diaphragm activity, resonance, range extension, register consistency, vowel, modification, etc.—students will learn how to develop a beautiful choral sound. The class will function as a workshop in which students will develop their rehearsal/teaching skills in front of the rest of the class. Prerequisite: MU202

MU313 Music History: Ancient to Renaissance **2 credits**

A summary of the major movements, genres, and forms in Western music from Ancient Music to the Renaissance Era. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Written work includes summaries of primary source readings. Prerequisite: MU202 or permission of instructor

MU315 Vocal Composition and Arranging **2 credits**

An introduction to the art of choral arranging and composition. Through the study of art music—vocal polyphony and counterpoint—students will find broad application of their skills. Prerequisite: MU102

MU316 Instrumental Composition and Arranging **2 credits**

Prepares students to compose for traditional orchestral instruments, with a secondary emphasis on scoring for band and instrumental ensembles. By studying the distinctive sounds of instruments sounding alone, and in combination with other instruments, as well as the techniques employed to produce those sounds, students will learn how to translate any musical texture to an instrumental medium. Prerequisite: MU201

MU317 Music History: Baroque to Classic **2 credits**

A summary of the major movements, genres, and forms in Western music from the Baroque to the Classic Era. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Written work includes summaries of primary source readings. Prerequisite: MU202 or permission of instructor

MU319 Music History: The Romantic Era **2 credits**

A summary of the major movements, genres, and forms in Western music during the Romantic Era. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Written work includes summaries of primary source readings. Prerequisite: MU202 or permission of instructor

MU321 Music History: 20th Century and World Music **2 credits**

A summary of the major movements, genres, and forms in Western music during the 20th century, including an introduction to World Music. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Written work includes summaries of primary source readings. Prerequisite: MU202 or permission of instructor

MU323 Class Percussion **1 credit**

Prepares instrumental directors to teach beginning instrumentalists in a school or church setting and to develop a sensitive, intelligent approach to rehearsing ensembles. Students will develop an understanding of the fundamentals of playing and teaching percussion instruments. Particular attention will be given to technical problems, and the selection and care of instruments. Prerequisite: MU202

MU324 Class Strings **1 credit**

Prepares instrumental directors to teach beginning string players in a school or church setting, and to develop a sensitive, intelligent approach to rehearsing ensembles. Students will learn the fundamentals of playing these instruments, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

MU325 One Accord **1 credit**

An ensemble consisting of four vocalists and accompanist that presents the ministry and mission of BBC to churches on regularly scheduled weekends throughout the school year. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

MU326 Class Woodwinds **1 credit**

Prepares instrumental directors to teach beginning woodwind players in a school or church setting, and to develop a sensitive, intelligent approach to rehearsing ensembles. Students will learn the fundamentals of playing these instruments, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

MU332 Class Brass **1 credit**

Prepares instrumental directors to teach beginning instrumentalists in a school or church setting and to develop a sensitive, intelligent approach to rehearsing ensembles. Students will develop an understanding of the fundamentals of playing and teaching brass instruments. Particular attention will be given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

MU360 Chamber Singers **1 credit**

A 16-voice, select mixed ensemble that participates in BBC special events, weekend concerts, and an annual tour during spring break. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

MU370 Concert Chorale **1 credit**

A mixed ensemble of 40-45 voices that participates in BBC special events, weekend concerts, and a tour during spring break. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

- MU401 Conducting** **3 credits**
 Introduces students to techniques and procedures of conducting choral music. Basic patterns are developed from the standpoint of clarity and appropriateness of gesture to tempo, dynamics, articulation, and interpretation. Prerequisite: MU202
- MU404 Foundations and Issues in Worship** **2 credits**
 A study of the biblical and historical precedents of Christian worship as correctives to the errors that can easily dominate it: anthropocentric, rather than God-centered attitudes toward worship, methodological approaches to worship, and the performance-based approach. Scripture will be the primary source in examining the responsibility faced by the 21st-century Church as it attempts to worship in spirit and in truth in the face of many challenges.
- MU423 Church Music Administration** **3 credits**
 Prepares ministers of music for pastoral leadership by refining a philosophy of music already developed in MU404. Students will develop platform skills while learning to develop and implement multiple-choir and instrumental programs. Special units of study will focus on rehearsal techniques, record keeping, financial administration, resources (choral, instrumental, worship), and facility. Prerequisite: MU404
- MU426 Hymnology** **3 credits**
 An historical study of the origins and purposes of the hymns of the church, including examination of hymns as theological expression, literature, devotional material, and musical expression. Special emphasis will be given to the importance and viability of hymn singing in the 21st-century church.
- MU429 Church Music Apprenticeship** **2 credits**
 Practical opportunities for upper-classmen under the mentorship of qualified musicians in the areas of platform experience, administrative responsibility, and actual direction of musicians in the church. Consisting of a regular weekend ministry in a church, parameters of this project will be determined from the outset through the cooperative effort of the instructor, the sponsoring church, and the student. Students will journal their experience, and evaluation will focus largely on this record.
- MU500 Philosophy of Christian Music** **2 credits**
 This course covers the development of a distinctly Christian philosophy of music based on scriptural principles with examination of historical trends, styles, and movements in secular and sacred music and application to present-day culture.
- MU501 Graduate Music History** **2 credits**
 This course is a survey of stylistic periods, literature, and major composers from the Renaissance to the present. Recorded illustrations and score study will supplement classroom lecture and discussion.
- MU502 Applied Music Assessment** **0 credit**
 This course is the audition requirement used to assess the student's vocal and/or instrumental performance ability.
- MU504 Applied Music Proficiency** **1 or 2 credits**
 These are private lessons in an area of vocal or instrumental performance with the agreement of the music faculty.

MU506 Ensemble **1 or 2 credits**

This is small music ensemble participation or accompanying.

MU510 Principles and History of Music Education **2 credits**

This is an introduction to the history of American school music education from its European roots to the present. Philosophies of music and the development of music teaching in schools will be discussed.

MU520 Advanced Choral Methods **2 credits**

This course includes instruction in the development of skills appropriate for administrating, conducting, and promoting a junior and senior high choral program. Topics relevant to score study, rehearsal scheduling, choral auditions, budgeting, student motivation, and classroom behavior will be covered.

MU525 Advanced Conducting Techniques **3 credits**

This course includes advanced skill development for choral and instrumental conducting relating to baton technique, score reading, transposition, manual skills, and rehearsal technique.

MU530 Instrumental Methods **2 credits**

This course covers the development of teaching and playing skills on the standard band and orchestral instruments. Presentation and study of music from publishers of solo and ensemble literature is included.

MU540 Graduate Music Theory/Formal Analysis **2 credits**

This course offers enhanced review of the principles of music composition from the common practice era including basic elements of form and analysis. Aural skills including sight singing and rhythmic dictation are covered.

MU560 Independent Study in Music **1, 2, or 3 credits**

This is an independent study through the use of research, reading, and writing under the guidance of a faculty mentor. The course will be developed in an area of student interest.

OFFICE ADMINISTRATION

OP101 Keyboarding **1 credit**

This course teaches the computer keyboard with emphasis on developing speed, accuracy, and proper technique. Students with at least one year of keyboarding or typing instruction may test out of keyboarding.

OP104 Business Communication **3 credits**

Students will be introduced to informal and formal forms of communication along with a concise and clear language structure used in most organizations. The student will integrate the principles of grammar, spelling, and punctuation while creating various forms of written communication, such as email, blogs, letters, memos, reports, and agendas. Oral communication in business and intercultural communication will be included.

OP110 Comprehensive Word Processing **3 credits**

This course emphasizes the theory and practice of word processing with the use of Microsoft Word for Windows. Training in the computer's operating system is also included. Prerequisite: Keyboarding competency

OP112 Comprehensive Microsoft Excel 3 credits

This course is designed to teach the concepts of spreadsheets using Microsoft Excel. Instruction will include spreadsheet preparation, charts, functions, tables, auditing tools, analyzing and consolidating data, macros, templates, and more. The format will include quizzes, lesson application assignments, exams, and projects.

OP200 Document Production/ Machine Transcription 3 credits

This course is designed to build both accuracy and speed. Emphasis will be placed on the production of business letters, interoffice memos, reports, tables, and other office documents using Microsoft Word. Training will include development of skills in transcription. Prerequisite: OP110

OP206 Computer Applications 3 credits

This course teaches the concepts of database systems using Microsoft Access and spreadsheets using Microsoft Excel. Instruction in Access will introduce students to tables, queries, forms, and reports. Instruction in Excel will include spreadsheet preparation, charts, functions, tables, and more. The format includes lecture, hands-on class work, and projects.

OP208 Desktop Publishing 3 credits

Concepts of desktop publishing and graphic design are taught while learning Adobe InDesign through producing forms, documents, newsletters, brochures, and other publications. The course surveys the concepts, hardware, software, and processes used in design. The format is lecture, demonstration, discussion, and computer work. Also included is a section dealing with Microsoft PowerPoint.

OP211 Accounting 3 credits

This course is designed to familiarize the student with double-entry accounting procedures involving the fundamental accounting cycle, subsidiary ledgers, payroll records and procedures, banking transactions, reporting the results of operations, accounting and office technology, and accounting for the Christian organization.

OP215 Human Relations in the Office 3 credits

Students are taught an understanding of themselves and their personal, social, and vocational relationships. Emphasis is placed upon group dynamics while discussing human relations, the role of motivation, leadership, dealing with conflicts, handling situations relative to the office, developing social skills, and improving personal appearance.

OP218 Office Procedures 3 credits

This course is designed to introduce a wide variety of office practices. Some topics that will be covered include records management, telecommunications, mail processing, event and travel planning and reprographics. Students will prepare resumes and practice job interviews. Students are encouraged to develop an attitude of professionalism and responsibility in the area of Christian service. Prerequisite: OP110

OP220 Office Practicum 1 credit

This course is designed to provide on-the-job training in office duties and in dealing with actual situations encountered on the job. Assignments will be individually selected to meet the interests of the students. At least one practicum course must be completed in a Christian ministry environment such as local churches, Christian schools, mission agencies, or college office.

The instructor will meet with students to discuss their progress and evaluation. Prerequisite: Completion of a minimum of 9 credits of office professionals courses.

OP230 Readings in Office Administration **1 credit**

This course involves the reading and reporting on articles in current Christian and business periodicals covering those areas which may not be given thorough coverage in other classes but which may be beneficial to the individual working in a Christian office setting. Suggested subjects for reading and reporting will be given at the beginning of each semester with consideration given to current advancements in the business office and to individual student needs.

ORGANIZATIONAL LEADERSHIP

OL501 Leading in Active Learning Ministry Environments **3 credits**

This course is a study of organizational leadership theory and practice as it relates to the development and facilitation of active learning environments. Emphasis will be placed on identifying and evaluating students' personalities and leadership styles, adapting and using leadership approaches, and exploring principles for moving individuals and organizations toward growth and development.

OL502 Educational Organizations as Learning Communities **3 credits**

Students will interact with organizational theory and learning theory to help them develop effective approaches to encouraging and facilitating learning in all levels of the organization.

OL503 Strategic Thinking for Educational Leaders **3 credits**

This course engages students in the application of strategic theory, change theory, and implementation disciplines applied to real challenges within their organizations.

OL504 Developing Dynamic Teams **3 credits**

This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams for maximum effectiveness.

OL505 Governance and Administration of Non-Profit Organizations **3 credits**

This course exposes students to theories of governance and administration with a view to helping them interact effectively with all levels of a non-profit organization from any position within that organization.

OL506 Financial Management of Non-Profit Ministry Organizations **3 credits**

This course exposes students to financial management in the non-profit organization include planning, fund raising, marketing, oversight, and accountability. Students interact with all aspects of their organization's finances to gain proficiency in the rudiments of financial oversight.

OL507 Principles of Risk Management for Ministry Organizations **3 credits**

This course is designed to familiarize students with current law and industry standards over against which liability is determined. Students also interact with accreditation agencies and processes and the development of sound risk management policy.

PASTORAL

PA311 Personal Life of the Ministry Leader **3 credits**

This course is based on the fact that those who would be ministry leaders within the church of Jesus Christ are called upon to be examples of the believers in all aspects of life. This course

is intended to help students explore God's expectations for leaders in relation to personal discipline, integrity, relationships, and financial prudence. Students will be given opportunity to evaluate themselves and to develop a plan for personal character development.

PA404 Pastoral Ministries Seminar **3 credits**

This course is designed to familiarize the student with concepts, skills, and competencies necessary for effective pastoral ministry. It will involve the student in exploring characteristic of a healthy church and staff relationships, exposing them to various responsibilities of the pastoral function, and demonstrating numerous practices expected of pastors.

PA412 Expository Preaching **3 credits**

This course focuses on expository preaching, a method of sermon development which expounds a biblical text in an accurate and effective manner. This course is designed to equip the student in the preparation of expository sermons. To develop proficiency as an expositor, the student will learn the process of moving from analysis of the text through exegesis to a sermon structure which communicates truth to contemporary minds.

PA421 Advanced Expository Preaching **3 credits**

This course is designed to enhance the skills learned in Expository Preaching through the strategy of group sermon development, class interaction, and local church presentation of the messages which have been developed from a variety of genres. Prerequisite: PA412

PA442 Pastoral Counseling **3 credits**

This course focuses on helping the student to understand the fundamental causes of the deep personal struggles people are experiencing in our homes, churches, and society, and then, to equip the student with the necessary skills and materials to effectively bring about life change. Recognition of the place of truth, the preeminence of Jesus Christ and the work of the Holy Spirit in the healing process will be central to the dynamic of this emphasis.

PA480 Pastoral Apprenticeship **1, 2, or 3 credits**

This course is a minimum of six weeks summer apprenticeship. Qualified students are placed under the supervision of an experienced pastor for training and experience in the work of a church. This course is open to men who have completed the junior year in any pastoral curriculum. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

PA490 Independent Study in Pastoral Ministries **1, 2, or 3 credits**

This course is designed to help the student study areas of pastoral ministry not included in other pastoral studies courses. Areas of concentration and other details are worked out between the student and the instructor.

PHILOSOPHY

PH201 Ethics and the Christian Worldview **3 credits**

This course is an exploration of ethics and its relation to the Christian worldview. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue with others in a secular college campus environment. This course focuses on prominent ethical systems and the nature and significance of virtue.

PH202 Epistemology and the Christian Worldview **3 credits**

This course is an exploration of Epistemology and its relation to the Christian faith. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the nature, knowledge and communication of truth.

PH203 Philosophy of Religion and the Christian Worldview **3 credits**

This course is an exploration of philosophy of religion and its relation to the Christian faith. It is one among several courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the relation of faith to reason, religion to philosophy, and in general, on some of the more prominent criticisms against the Christian faith.

PH205 The Life of the Mind and the Christian Worldview **3 credits**

This course is an exploration of the life of the mind and its relation to the Christian faith. It is one among several courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within the wide spectrum of worldviews found in society. This course focuses on the relation of education and learning to the life of Christian service, and on developing the spirit and habits necessary for a life-long pursuit of God's truth.

PH305 Philosophy of History **3 credits**

This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion, and study of history.

PH307 Introduction to Eastern Thought **3 credits**

This course is an introductory examination of Eastern thought with particular emphasis on primary sources and their historical context. We will examine primarily the religious and philosophic texts of China and India with a view to hearing carefully what they say and juxtaposing them with the thought of Western philosophy and of the biblical Near East

PH311/312 Microexegesis: Edwards I and II **3 credits**

This course constitutes a language tutorial for the analysis of grammar, logic, and rhetoric in unusually challenging seminal texts of Jonathan Edwards. The primary purpose of the course is for students to engage in a line-by-line exegesis, articulating their interpretation of a text in the presence of their classmates and under the tutelage of their professor. It also includes the careful articulation of student's thoughts in written composition. Secondary purposes include an increased familiarity with the history and thought of Western civilization and the student's own theological understanding of topics raised through the text.

PH321/322 Microexegesis: Epistemology I and II **3 credits**

This course constitutes a language tutorial for the analysis of grammar, logic, and rhetoric in seminal texts pertaining to epistemology. The primary purpose of the course is for students to engage in a line-by-line exegesis, articulating their interpretation of a text in the presence of

their classmates and under the tutelage of their professor. It also includes the careful articulation of student's thoughts in written composition and collateral reading in formal deductive reasoning. Secondary purposes include an increased familiarity with the history and thought of western civilization and the student's own theological understanding of topics raised through the text, especially as it pertains to the study of epistemology.

PH323 Ethics and the Contemporary World **3 credits**

This course addresses the place of ethics in our contemporary cultural context. Students will explore a current attempt to pursue in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to ethical challenges to the Christian faith and an expression of Christian ethics within the context contemporary culture.

PH331 Philosophy of Religion and the Contemporary **3 credits**

This course addresses the place of world religions within our contemporary cultural context. Students will explore current interests in Buddhism, Hinduism and Islam in terms of their textual sources and their expression in mass media. They will engage this context by evaluating an apologetics response to the faith and an evangelical method for engaging in interfaith dialog.

PH333 Economics and the Contemporary World **3 credits**

This course addresses the place of economics in our contemporary cultural context. Students will explore the current concerns with money and markets in terms of their philosophic roots and their expression in mass media. Students will engage this context by evaluating a critique of Christianity in light of free markets and by considering an expression of Christian business ethics.

PH401 Ancient and Medieval Philosophy **3 credits**

This course constitutes an inductive exploration of ancient and medieval philosophy through the close reading of select seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's thought clearly and cogently.

PH402 Modern Western Philosophy **3 credits**

This course constitutes an inductive exploration of modern philosophy through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently.

PH415/416 Microexegesis: Theology I and II **3 credits**

This course constitutes an upper-level language tutorial for the analysis of grammar, logic and rhetoric in unusually challenging seminal texts pertaining to theology. The primary purpose of the course is for students to engage in a line-by-line exegesis, articulating their interpretation of a text in the presence of their classmates and under the tutelage of their professor. It also includes the careful articulation of students' thought in written composition and collateral

reading on figures of speech. Secondary purposes include an increased familiarity with the history and thought of Western civilization and the student's own theological understanding of topics raised throughout the text.

PH419/420 Microexegesis: Philosophy I and II

3 credits

This course constitutes an upper-level language tutorial for the analysis of grammar, logic, and rhetoric in unusually challenging seminal texts pertaining to philosophy. The primary purpose of the course is for students to engage in a line-by-line exegesis, articulating their interpretation of text in the presence of their classmates and under the tutelage of their professor. It also includes the careful articulation of students' thoughts in written composition. Secondary purposes include an increased familiarity with the history and thought of Western civilization and the student's own theological understanding of topics raised through the text, especially as it pertains to the study of philosophy.

PH421 Worldview Studies I: The Greeks

3 credits

A studied exploration of the tension between ANE, Greek and biblical worldviews as recorded in Homer's Iliad, Plato's Republic and divine revelation. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Homer's poetic vision of polytheism and Plato's argument for monotheism.

PH423 Worldview Studies II: Rome

3 credits

A studied exploration of the tension between Stoicism, Epicureanism and Augustine's vision of Christianity as embedded in Virgil's Aeneid, Lucretius' On the Nature of Things and Augustine's Confessions. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Lucretius' scientific atheism, Virgil's Stoic pantheism and Augustine's biblical monotheism.

PH424 Epistemology and the Contemporary World

3 credits

This course addresses the place of epistemology in our contemporary cultural context. Students will explore the current influence of naturalistic scientism in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to scientism and by considering an expression of Christian epistemology within the context of the academy.

PH425 Worldview Studies III: Christendom Divided

3 credits

A studied exploration of the tension between Roman Catholicism and English Protestantism as revealed in Dante's Divine Comedy and Milton's Paradise Lost. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the consequences of embracing competing visions of Christian monotheism.

PH 427 Worldview Studies IV: Early Modernity**3 credits**

A studied exploration of the tension between Hobbes's modern materialistic Enlightenment thinking and perhaps its greatest secular critic in Jean Jacques Rousseau. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe Hobbes's Leviathan and Rousseau's Emile for their competing visions of the definition and significance of modernity

PH429 Worldview Studies V: Late Modernity**3 credits**

A studied exploration of the tension between the existentialistic visions of Nietzsche, Kierkegaard and Dostoevsky. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the various responses to the crisis of modernity in the Western world as confronted in Nietzsche's Thus Spoke Zarathustra, Kierkegaard's Fear and Trembling and Dostoevsky's Brothers Karamazov.

PH433 Politics and the Contemporary World**3 credits**

This course addresses the place of politics in our contemporary cultural context. Students will explore the current concerns with power and justice in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics defense of God's politics in the Old Testament and by considering a sample articulation of public policy.

PH455 Studies in Ethical Thought**3 credits**

This course is intended as an introduction to several ethical philosophies, spanning the classical, medieval, modern, and post-modern world. Through a sustained interaction with primary sources, students will be led to grapple with and assess key ethical formulations from a Christian perspective. The chief ends of this course will be two fold: 1) for students to work out the core of their theology of sanctification and 2) for students to understand the core theological/philosophical

PH511 Worldviews in Tension: The Greeks**3 credits**

This course is a studied exploration of the tension between ANE, Greek, and biblical worldviews as recorded in Homer's Iliad, Plato's Republic and divine revelation. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Homer's poetic vision of polytheism and Plato's argument for monotheism.

PH512 Worldviews in Tension II: The Romans**3 credits**

This course is a studied exploration of the tension between Stoicism, Epicureanism and Augustine's vision of Christianity as embedded in Virgil's Aeneid, Lucretius' On the Nature of Things and Augustine's Confessions. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately,

students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Lucretius' scientific atheism, Virgil's Stoic pantheism and Augustine's biblical monotheism.

PH513 Worldview in Tension III: Christendom Divided 3 credits

This course is studied exploration of the tension between Roman Catholicism and English Protestantism as revealed in Dante's Divine Comedy and Milton's Paradise Lost. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the source and consequences of embracing competing visions of Christian monotheism.

PH514 Worldviews in Tension IV: Modernity in Question 3 credits

This course is a studied exploration of the tension between Hobbes's modern, materialistic Enlightenment thinking and perhaps its greatest secular critic in Jean Jacques Rousseau. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe Hobbes's Leviathan and Rousseau's Emile for their competing accounts of the definition and significance of modernity.

PH515 Worldviews in Tension V: Modernity in Crisis 3 credits

This course is A studied exploration of the tension between the existentialistic visions of Nietzsche, Kierkegaard and Dostoevsky. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the various responses to the crisis of modernity in the Western world as confronted in Nietzsche's Thus Spoke Zarathustra, Kierkegaard's Fear and Trembling and Dostoevsky's Brothers Karamazov.

PH516 Worldviews in Tension: Practicum 3 credits

This course involves reflective participation in the possibilities and challenges of Christian worldview education through the reading and discussion of interdisciplinary primary and secondary source texts. Participants will engage high school and/or undergraduate students in discussion and will reflect on the successes, failures, possibilities and challenges of sharing the Christian worldview through this educational strategy.

PH521 The Pentateuch and Classical Antiquity 3 credits

An inductive exploration of the Pentateuch through a comparison and contrast with the Classical Greek world-view. Through an examination of their respective understandings of natural and political origins we will wrestle with the philosophy of the Judeo-Christian world-view as laid out in the first five books of the Old Testament. Our ultimate intention will be to better understand and appreciate the Pentateuch in light of one of the more enduring alternative world-views.

PH522 Political Theology in Dialogue: King David and Xenophon's Cyrus 3 credits

An inductive exploration of select biblical texts pertaining to the career of King David (Judges, Ruth, 1 and 11 Samuel, I and II Kings, I and II Chronicles) in comparison and contrast with

Xenophon's political philosophy as articulated in his *Cyropaideis*. We will follow closely the political careers of the great kings of the Golden Age of Israel's monarchy as well as the meteoric rise of Cyrus the Elder, founder of the Persian Empire, in order to better understand the biblical analysis of political power whether in terms of its possible achievements, dangers or limitations.

PH523 Communicating in a Fallen World: The Gospels and Don Quixote 2 credits

An inductive study of the communication of truth and goodness in a fallen world through an examination of the figures of Christ and Cervantes' fictional knight, Don Quixote. We will examine their respective approaches to communicating the truth, and also include a study of contemporary efforts to present the Gospels in "movie" form. Our intention will be to study the tragic/comic theological and sociological implications of confronting a fallen humanity with truth and goodness, culminating in a final course project involving the production of a video related to course themes.

PH524 Interpreting Paul's Epistles in Light of Pantheism 3 credits

An inductive exploration of Paul's New Testament Epistles through a comparison and contrast with the Bhagavad Gita and selections from the Upanishads. Our intention will be to better understand and appreciate the distinctive Judeo-Christian world-view in light of some of its contrasts with one version of Eastern monism.

PH525 Reflections on Old Testament Poetry 3 credits

An exploration of Job, Proverbs, Song of Solomon, Ecclesiastes, and Psalms through the reading of select New Testament general epistles and philosophic texts from Greek, Roman, Medieval, and Modern thinkers. The course will focus on the following themes through the following texts: Suffering (Job/I Peter/Sophocles' Oedipus Rex), wisdom (Proverbs, James, and Epictetus' Enchiridion), love (Song of Solomon, II Peter, and Bernard of Clairveaux's On the Love of God), vanity (Ecclesiastes, I John, and Pascal's *Pensees*) and confession (Psalms, Hebrews, and Kierkegaard's Purity of Heart is to Will One Thing). Our intention will be to wrestle with the biblical world-view while exploring various prominent thinkers from several periods of Western history.

PH530 Reason & Revelation 1: The Pentateuch and Classical Antiquity 3 credits

An inductive exploration of the Pentateuch through a comparison and contrast with the Classical Greek worldview. Through an examination of their respective understandings of natural and political origins, we will wrestle with the philosophic implications of the Judeo-Christian worldview as laid out in the first five books of the Old Testament. Our ultimate intention will be to better understand and appreciate the Pentateuch in light of one of the more enduring alternative worldviews.

PH531 Confronting Culture: Ethics 3 credits

This course addresses the place of ethics in our contemporary cultural context. Students will explore a current attempt to pursue in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to ethical challenges to the Christian faith and an expression of Christian ethics within the context contemporary culture.

PH535 Reason & Revelation II: Political Theology in Dialogue,

King David and Cyrus

3 credits

An inductive exploration of select biblical texts pertaining to the career of King David in comparison and contrast with Xenophon's political philosophy as articulated in his *Cyropaideia*. We will follow closely the political careers of the great kings of the Golden Age of Israel's monarchy as well as the meteoric rise of Cyrus the Elder, founder of the Persian Empire, in order to better understand the biblical analysis of political power whether in terms of its possible achievements, dangers or limitations.

PH536 Confronting Culture: Epistemology

3 credits

This course addresses the place of epistemology in our contemporary cultural context. Students will explore the current influence of naturalistic scientism in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to scientism and by considering an expression of Christian epistemology within the context of the academy.

PH540 Reason and Revelation III: Reflections on Old Testament Poetry

3 credits

This course is an exploration of Job, Proverbs, Song of Solomon, Ecclesiastes, and Psalms through the reading of select New Testament general epistles and philosophic texts from Greek, Roman, Medieval, and Modern thinkers. The course will focus on the themes of suffering, wisdom, love, meaning and confession. Our Intention will be to wrestle with the biblical worldview while exploring various prominent thinkers from several periods of Western history.

PH541 Confronting Culture: World Religions

3 credits

This course addresses the place of world religions within our contemporary cultural context. Students will explore current interests in Buddhism, Hinduism and Islam in terms of their textual sources and their expression in mass media. They will engage this context by evaluating an apologetics response to the faith and an evangelical method for engaging in interfaith dialog.

PH545 Reason & Revelation IV: Interpretation: Pauline Epistles and Eastern Thought

3 credits

This course is a inductive exploration of Paul's New Testament Epistles through a comparison and contrast with the Bhagavad Gita and selections from the Upanishads. Our intention will be to better understand and appreciate the distinctive Judeo-Christian worldview in light of some of its contrasts with one version of Eastern monism.

PH550 Reason & Revelation V: Communicating in a Fallen World - the Gospels, Truth & Rhetoric

3 credits

An inductive study of the communication of truth and goodness in a fallen world through an examination of the Gospels and select texts related to rhetoric. We will examine contemporary efforts to present the Gospels in visual form and study the theological and sociological implications of confronting a fallen humanity with truth and goodness. The course will culminate in a final project involving the production of a video related to course themes.

PH551 Confronting Culture: Politics

3 credits

This course addresses the place of politics in our contemporary cultural context. Students will explore the current concerns with power and justice in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics defense of God's politics in the Old Testament and by considering a sample articulation of public policy.

PH561 Confronting Culture: Economics**3 credits**

This course addresses the place of economics in our contemporary cultural context. Students will explore the current concerns with money and markets in terms of their philosophic roots and their expression in mass media. Students will engage this context by evaluating a critique of Christianity in light of free markets and by considering an expression of Christian business ethics.

PHYSICAL EDUCATION**Health and Physical Education—Activities Courses****1 credit**

- PE101 Aerobics
- PE103 Golf
- PE104 Basketball
- PE106 Racquet Sports—Table Tennis
- PE107 Soccer
- PE108 Street Hockey
- PE109 Volleyball
- PE110 Weight Training
- PE111 Individualized Program
- PE112 Outdoor Pursuits—Paddling
- PE113 Outdoor Pursuits—Climbing
- PE114 Novelty Games
- PE116 Racquet Sports—Badminton
- PE117 Flag Football
- PE118 Bowling
- PE119 Cross Training
- PE120 Karate
- PE220 Intermediate Karate

Intercollegiate Sports**1 credit**

Men	Women
PE320 Golf	PE341 Soccer
PE331 Soccer	PE343 Cross Country
PE333 Cross Country	PE344 Softball
PE338 Tennis	PE345 Volleyball
PE340 Basketball	PE347 Tennis
PE346 Baseball	PE350 Basketball

POLITICS**PO302 American Regime****3 credits**

This course constitutes an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution,

the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen.

PO401 Politics and the Christian Worldview **3 credits**

This course constitutes an inductive exploration of politics and society through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar political texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political and sociological thought. In this regard, particular attention will be paid to the study of how political systems and governments emerge, how they maintain themselves (both internally and with respect to foreign powers), and how they deal with questions of injustice leading to reform or revolution.

PSYCHOLOGY

PS100 General Psychology **3 credits**

This course is an introduction to the field of psychology as a scientific discipline concerned with the study of behavior and cognitive processes. Included is a survey of fields such as biological bases of behavior, sensation and perception, learning, motivation and emotion, cognition, development, personality, intelligence, social behavior, abnormal behavior, and counseling.

PS202 Human Growth and Development **3 credits**

This course is a study of human biological, sociological, and psychological development from birth through senescence. Emphasis is given to the child and adolescent periods.

PS203 Introduction to Counseling **3 credits**

This course is a study of counseling theories and practices which apply to all people-related professions. A biblical counseling model covering intake to termination of a counseling relationship is presented.

**PS205 Child Development, Cognition and Learning I:
Conception to Age 2: Typical and Atypical Development** **3 credits**

A consideration of both typical and atypical patterns of learning and development from conception to age 2. Students learn appropriate and effective approaches, strategies and tools to influence positively the development and learning of infants and toddlers.

**PS206 Child Development, Cognition and Learning II:
Ages 3–5: Typical and Atypical Development** **3 credits**

A consideration of both typical and atypical patterns of learning and development from ages three to five. Students learn appropriate and effective approaches, strategies and tools to influence positively the development and learning of those in late toddlerhood to early childhood.

**PS207 Child Development, Cognition and Learning III:
Ages 6–9: Typical and Atypical Development** **3 credits**

A consideration of both typical and atypical patterns of learning and development from ages six to nine. Students learn appropriate and effective approaches, strategies and tools to influence positively the development and learning of those in early to early childhood.

- PS303 Abnormal Psychology** **3 credits**
 This course is a study of mental and behavioral pathology including possible causes, symptoms, and methods of remediation for given disorders. A survey of diagnostic classification systems and preventive measures with attention to cultural and philosophical factors is included.
- PS304 Women Counseling Women** **3 credits**
 This course is designed to develop the student's ability to provide biblical counsel relevant to issues facing women today. The student will assess cultural influences versus biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one's spiritual heart condition influences one's ability to counsel and to be counseled. Also listed as EM336
- PS308 Psychology of Learning and Education** **3 credits**
 This course is an introduction to the concepts of psychology which relate to the learning process. Among the topics considered are learning theories and their applications, characteristics of students and teachers, learning and teaching styles, and exceptional children.
- PS312 Issues in Professionalism** **1 credit**
 This course is an orientation to the fields and professions in the arenas of counseling and psychology and a review of legal and ethical issues relevant to counseling activities. Consideration is given to licensure and certification issues as well as continuing education.
- PS402 Historical and Contemporary Theories in Counseling** **3 credits**
 This course is a survey of recent trends in secular and Christian counseling. Theories are traced with reference to their historical settings; diverse counseling models are critiqued and evaluated.
- PS414 Marriage and Family Dynamics** **3 credits**
 This course is a study of both ineffective and effective marital and family relating patterns. The student will be introduced to a variety of counseling approaches for group intervention. Students will also be equipped with a biblical model for working with couples and families.
- PS416 Crisis Counseling** **3 credits**
 This course is a study of crisis intervention and counseling. Students will be introduced to a variety of models for assessing, strategies for helping, and approaches for counseling those in crisis. They will learn how to effectively help others in times of crisis from both professional and ministry perspectives.
- PS440 Psychology for Residence Leadership** **3 credits**
 This course is a study of psychology for residence leadership with an emphasis upon counseling, administration, and personality development within the residence hall program. This course is available only to current Resident Assistants.
- PS451 Personality Theory** **3 credits**
 This course is an exploration of major theories regarding the development, structure, and dynamics of human personality.
- PS453 Social Psychology** **3 credits**
 This course is a study of the influence of social forces and interaction on human behavior. The effects of social class, mass media and group membership upon attitude formation are considered. Application is placed on ministry settings.

PS454 Tests and Measurements **3 credits**

This course is an introduction to personality, psychological, and intellectual assessment instruments. Statistical concepts and techniques are introduced, such as measures of central tendency and dispersion, normal probability curve, and descriptive and inferential statistical procedures.

PS490 Independent Study in Psychology **1, 2, or 3 credits**

This course is an independent study designed to meet the needs of the individual student who desires summer reading in psychology. Written reports required in this course on assigned work. Prerequisite: Permission of instructor

READING SPECIALIST

RS501 Diagnostic Evaluation of Reading Problems **3 credits**

The student becomes familiar with and practices using various types of formal and informal instruments and techniques used to discover a reader's strengths and weaknesses. The course provides instruction in the writing of evaluation reports and how to share the results with parents and school personnel.

RS502 Teaching Struggling Readers and Writers **3 credits**

This course provides the study of methods and strategies needed to teach the struggling reader. Based upon evaluation data, instructional plans are devised to meet the specific needs of the struggling reader. The student is taught how to write a plan of action, carry out the plan of action, and how progress will be measured.

RS503 Reading Clinical Experience **3 credits**

This is the culminating course for the reading specialist program of study. The course requires the demonstration of competency in working with K-12 students possessing reading difficulties.

RS590 Best Practices in Reading **1, 2 or 3 credits**

This course is designed to enhance the student's knowledge in the study and application of "best practices" in reading literacy and education.

SCIENCE

SC203/207 Biology I with Lab **4 credits**

An introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as cell structure, function, and division, metabolic pathways, genetics. The student further explores these concepts through a separate three-hour lab (SC 207) taken in conjunction with the three hours of classroom instruction (SC 203).

SC205 Integrated Science **4 credits**

An integrated review of the basic concepts of physics, chemistry, geology, meteorology, astronomy, botany, and cell biology. The student will develop an elementary scientific literacy of science and technology as defined in the benchmarks from the Atlas for Science Literacy, co-published by the American Association for the Advancement of Science and the National Science Teachers Association. This course may be taken by topic for a lesser number of credits. Students may take the course for one credit by completing the botany and cell biology units or the geology and astronomy units. Students will earn two credits by completing the physics and chemistry units or the geology, meteorology, astronomy, botany, and cell biology units.

A student will earn three credits if they complete a study of the physics, chemistry, geology, meteorology, and astronomy units

SC206/208 Human Anatomy and Physiology I with Lab **4 credits**

An introduction to the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three-hour lab (SC208) taken in conjunction with the three hours of classroom instruction (SC206). Prerequisites: SC203 and SC207.

SC209 Meteorology **3 credits**

An introduction to the content and skills of meteorology. The student will acquire the essential concepts of meteorology, collect weather data, and develop elementary skills of forecasting.

SC211 Essentials of Genetics **3 credits**

An integrated study of both classical genetics and molecular genetics. Students will demonstrate an understanding of the basic principles governing the transmission, mutation, and function of the genetic material. Prerequisite: SC203.

SC218/SC218L Biology II with Lab **4 credits**

An introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as plant biology, microbiology, animal diversity, and ecology. The student further explores these concepts through a separate three-hour lab (SC218L) taken in conjunction with the three hours of classroom instruction (SC218).

SC214 Astronomy **3 credits**

This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian worldview is viable in the study of astronomy.

SC216 Geology **3 credits**

This course is a survey of basic geological concepts. Students will demonstrate an understanding of rocks, minerals, plate tectonics, seismology, volcanism, and surface processes, as well as the stewardship model for proper use of the natural resources of the earth.

SC220B Understanding Science **3 credits**

This course is an interdisciplinary view of science. Students will look at modern science through the lenses of history, philosophy, religion, and popular culture to understand the nature of science and its proper place in their lives.

SC221/225 Chemistry I with Lab **4 credits**

This course is an introduction to the basic principles of chemistry. Student will demonstrate an understanding of atomic, molecular, and crystalline structures, explain the drives, energy changes, and stoichiometry of reactions, predict the effect of molecular geometry on physical and chemical characteristics, and solve problems related to these subjects. Students will further explore these concepts through a separate three hours lab (SC225). taken in conjunction with the three hours of classroom instruction (SC221).

SC222/226 Chemistry II with Lab **4 credits**

In this course students will apply kinetics to reaction systems and to chemical equilibria; describe the characteristics, reactions, and stoichiometry of acids and bases; apply basic chemical principles to electrochemistry, organic, and nuclear chemistry; and solve problems

related to these subjects. The student further explores these concepts through a separate three-hour lab (SC 226) taken in conjunction with the three hours of classroom instruction (SC 222). Prerequisite: SC221 and SC225 or permission of instructor.

SC223/223L Physics I with Lab **4 credits**

An introduction to the basic principles normal to first-semester college physics from forces and mechanics through wave and oscillatory motion. The student will explain these concepts, solve and discuss problems involving them. The student will further explore these topics through a separate two-hour lab (SC223L) each week. Prerequisite: MA201 or by permission of instructor

SC224/224L Physics II with Lab **4 credits**

This course is an introduction to the basic principles normal to second-semester college physics. The student will explain the concepts related to sound, optics, electromagnetism, and thermodynamics; solve and discuss problems involving the concepts. The student will further explore these topics through a separate two-hour lab (SC224L) each week. Pre-requisite: SC223 or by permission of instructor

SC231 Physiological Psychology **4 credits**

This course is a study of the nervous system as it relates to psychology including neural structure and function, pathology, and psychopharmacology. Students will apply this knowledge in the field of counseling including evaluating research, describing drug interaction, and identifying potential physiological causes for psychological symptoms. Prerequisite: PS100

SC254 Marine Biology and Ecology **3 credits**

This course is an overview of the marine environment. Basic scientific principles will be applied to the study of marine organisms and their diverse ecosystems.

SC255 Field Marine Biology and Ecology **3 credits**

This course is a field study of the marine environment. Basic scientific principles will be applied to the study of marine organisms in their natural habitats. Emphasis will be on marine ecosystems and the interrelation of primary producers, invertebrates, and marine fishes.

SC261/SC261L Human Anatomy and Physiology II with Lab **4 credits**

A more in depth study of the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three-hour lab (SC261L) taken in conjunction with the three hours of classroom instruction (SC261). Prerequisites: SC203, SC207, SC206 and SC208.

SC401 Introduction to Organic Chemistry and Biochemistry **3 credits**

This course is an introductory study of the chemistry of life. Students will demonstrate an understanding of the structure and function of biomolecules, rates of chemical reactions, mechanisms of enzyme action, and metabolism. Prerequisite: Permission of instructor

SC412 Biotechnology **2 credits**

This course is a study of the principles of molecular biology that make biotechnology possible and the techniques that come from the practical application of some of these principles. The student will apply these concepts and techniques to a given research project. One hour of discussion will precede a weekly three-hour lab. Prerequisite: Permission of instructor

SC490 Independent Study in Science **1, 2, or 3 credits**

This course of independent study is open to students interested in areas of science not covered by current courses. All details are worked out between the student and the instructor.
Prerequisite: Permission of instructor

SC505 The Bible, Evolution, and Intelligent Design **3 credits**

This course explores the issues relative to the origins of life in particular and the cosmos in general as they relate to the Bible, evolutionary science and intelligent design. The course delves into the claims of those who advocate an evolutionary or intelligent design interpretation of origins. Through reading, discussions, and presentations, appropriate responses to those claims will be suggested using a biblical apologetic approach involving a grammatical, historical literal method of biblical interpretation.

SC506 Astronomy: The Heavens Declare the Glory of God **3 credits**

This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies, and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian world-view is viable in the study of astronomy.

SPECIAL EDUCATION

SED320 Introduction to Special Education **3 credits**

This course is an introduction to the exceptional learner and the range of special needs these students possess. Among topics considered, are outcomes of exceptional learner; Principles of instruction, assessment and other issues dealing with the role of the teacher.

SED411 Adapting Instruction and Assessment for the Young Exceptional Learner **3 credits**

This course prepares students with the professional knowledge and skill competencies needed to promote optimal development in infants and toddlers (0–3), preschoolers (3–5), and primary-aged (6–8) children with special needs. This course presents disability characteristics, assessment practices, and interventions for inclusive and special education settings.

SED413 Teaching in the Inclusive Classroom **3 Credits**

This course focuses on strategies and adaptation for designing academic instruction, supporting social and emotional learning, and planning for the sensory and physical needs of all students. The three tier model of intervention (RtI) is fully discussed as well as the inclusive teaching of the content areas. The course also covers adapting assessment within the inclusive classroom.

SPORTS MINISTRIES

SM301 History and Philosophy of Sports Ministry **3 credits**

This course examines the history of ancient and modern sports and their relationship to both early and present Christianity. A special emphasis is given to the lives of influential Christians. A biblical rationale for sports ministry is presented, as are numerous ministry models.

SM302 Biblical Foundations for Sports Ministry **3 credits**

This course provides a theological foundation for sports ministry. Competition and sports-related activities are viewed through the lens of Scripture, and emphasis is placed on the integration of faith and sports participation.

SM303 Evangelism and Discipleship in Sports Ministry **3 credits**

This course examines the mandate to preach the Gospel and to make disciples within a sports ministry context. Students will learn the skills required to use sports and recreation effectively as vehicles to accomplish the ministry of evangelism and discipleship.

SM304 Administration and Organization of Sports Ministry **3 credits**

This course is an examination of the various roles and functions required for establishing, organizing, and overseeing a sports ministry program. An emphasis is placed on the daily operation of a sports ministry and on the selection and oversight of activities, personnel, and facilities.

SM310 Sports Ministry Apprenticeship I **3 credits**

This course requires a minimum ten-week full-time summer apprenticeship and is open to qualified students who have completed the junior year. Students will work directly with an experienced leader for training in sports ministry. The apprenticeship may be served in an approved local church, para-church, or mission agency. Consult with department chair.

SM402 Senior Sports Ministry Seminar **1 credit**

This course is a seminar dealing with current trends and issues in sports ministry. Attendance at the annual CSRSM meeting is required.

SM410 Sports Ministry Apprenticeship II **3 credits**

This course is a part-time apprenticeship. Qualified students are placed in a community setting under an approved leader. Consult with department chair.

SOCIOLOGY

SO111 Introduction to the Human Sciences **3 credits**

This course offers a survey of the major disciplines that constitute the human sciences. Students will consider the fundamental character of disciplines such as psychology, economics, history, jurisprudence, and politics both from positivistic and praxeological standpoints. Furthermore, they will consider the contributions and place of each within the Christian Worldview.

SO402 Global Cultures and Geography **3 credits**

This course exposes the student to introductory material dealing with culture and geography especially designed for teaching geography in the secondary school. Geographical thinking about spatial relations, natural resources, human geographic processes, and key geographic topics provide the tools for examining worldwide cultures.

SPEECH

SP100 Speech Communication **3 credits**

This course is designed to aid the student in developing the fundamental tools necessary to become an effective communicator. Emphasis will be placed on the process of speech preparation and precise delivery.

SP101 Speech Communication **3 credits**

This course is designed to aid the student in developing the fundamental, introductory tools necessary to become an effective public communicator. Further, this section is designed to assist the pastoral student in the development of his public communication skills by introducing him to the basic principles of public communication preparation and delivery. This course will provide

opportunities to gain experience in public speaking with the benefits of peer and instructor evaluation.

SP301 Oral Interpretation **3 credits**

This course introduces the student to the use of oral reading as a skill that can be used to minister to an audience. Training is given in the selection, analysis, vocal and physical techniques needed for effective presentation of meaningful pieces.

SP306 Mass Media **3 credits**

This course provides a foundation for understanding the mass media by examining the form, content, influence, and problems of books, periodicals, newspaper, music, film, radio, television, and the Internet.

SP490 Independent Study in Speech **1, 2, or 3 credits**

This course is open to students interested in areas not covered by current course offerings. Advanced study and practice in public speaking, special voice and diction problems, as well as other communication skills, are options for the student. Prerequisites: SP100, permission of instructor, and permission of department chair

THEOLOGY

TH120 Building a Biblical Lifestyle **3 credits**

This course helps the student to develop a philosophy and strategy of godly living that will guide him or her for a lifetime. These foundational concepts for successful Christian living include developing a Biblical world view, ethics and patterns of behavior; Bible study; prayer; and making Biblically-informed choices.

TH201 Theology II **3 credits**

This course is a study of the revelation, inspiration, and canonicity of the Bible. Divine attributes, divine decree, trinitarianism, the person of the Father, and the person of Christ are also covered.

TH202C Theology III **3 credits**

This course is a study of the doctrine of the Holy Spirit in both the Old and New Testaments, the creation, fall and death of man, the doctrine of salvation considered from man's need, God's methods in reaching man, and the application of the work of the Holy Spirit. The doctrines of angelology and demonology are also presented.

TH306 Theology IV **3 credits**

This course presents the biblical basis of distinctively Baptist beliefs concerning the New Testament church and its ministry during the Church Age (ecclesiology). The biblical distinctives of Baptists are presented as a single, coherent theology of the Church, beginning with the doctrine of Biblical authority. This will also involve a careful examination of the various applications of the biblical doctrine of separation, as the biblical distinctives of Baptists are compared with the doctrine and practices of other theological movements.

TH401 Theology V **3 credits**

This course presents the biblical, hermeneutical, and historical basis of premillennialism and pretribulationism while contrasting it with other millennial views. The major eschatological events are studied with special emphasis given to the doctrine of pretribulation premillennialism. Hermeneutical presuppositions of each eschatological system are discussed.

The hermeneutics of the premillennial system are then related to an overall approach to Bible study.

TH480 Senior Seminar **3 credits**

This course serves as (a capstone) a comprehensive review of the Biblical, Theological, and Worldview components of the Biblical Studies Curriculum. It will include a review of hermeneutics and of the biblical meta-narrative, which provides the framework from which all of the college's Biblical Studies courses are developed. It will also include a theological review and oral examination based on the college's (Baptist, Separatist, and Dispensational) theological and ecclesiastical positions. Prerequisites: TH201 and TH202

TH490 Independent Study in Theology **1, 2, or 3 credits**

This course is a program of independent study open to qualified students interested in areas of theological study not covered by current courses. Written reports are required. Prerequisite: Permission of instructor

TH507 Theological Issues and the Church **3 credits**

This course is a study of a variety of contemporary theological issues which are confronting local church leaders and members at this time. The emphasis is upon the biblical evaluation of these issues in light of the absolute Word of God and the cultural milieu in which they are occurring. The course will focus on the development of critical thinking and the building of a Christian world-view as a foundation for the critical analysis of the contemporary theological issues.

TH511 How to Develop a Biblical Worldview **3 credits**

This course is a presentation of the basic steps for building a Christian world-view that is true to the Bible. The student will be guided through the process of building a biblical world-view using case studies at various levels of doing theology: exegesis and biblical theology, linking from one passage to another in the Scriptures, categorizing all of the biblical data on various themes, validating extra-biblical truth claims, and applying biblical teaching to all of life.

TH516 Christology **3 credits**

This course is a study of the person and work of Christ. It will deal with the question of all ages "Who do you say that I am?" which Jesus asks his disciples two thousands years ago. The course provides an examination of the biblical and theological evidence concerning the identify of Jesus Christ and His life, work, teaching, death, resurrection, present work and second coming.

TH517 Survey of Doctrine **3 credits**

This course is an overview of the ten major theologies of the Bible spread over an eight-week online course. Examination of the major issues behind Bibliology, Theology Proper, Christology, Pneumatology, Angelology, Anthropology, Hamartiology, Soteriology, Ecclesiology and Eschatology will be conducted in a systematic approach.

TH518 Theology of Business as Mission **3 credits**

This course provides an articulation and defense of business as mission from a theological and Christian worldview perspective. As such the course will explore the current understanding of business as mission as well as the theological and Christian worldview foundation for business, missions and their conjunction.

- TH521 Apologetics** **3 credits**
 This course is designed to present the truths of biblical Christianity in comparison to other religions and world views. Students have the opportunity to explore the biblical and philosophical basis for knowing and communicating their Christian faith. The course seeks to help students understand their Christianity and joyfully share their lives with others around the world.
- TH522 Church and Baptist Distinctives** **3 credits**
 Students in this course will understand God’s design for the nature and mission of the Church in the world. As to the nature of the Church, students will analyze the tensions that exist between various views in Christendom concerning the relationship of Israel and the Church, global versus local aspects of church, church government, leadership, the practice of baptism and communion, and church discipline. Students will resolve these tensions by a methodologically sound approach to Scripture rather than tradition or contemporary culture. As to the mission of the Church, the student will understand a broadly based and biblical rationale for social responsibility of the part of the churches and Christians. They will exhibit the priority of the Gospel of eternal life through Christ.
- TH523 Dispensational Premillennialism** **3 credits**
 In this course the students will have the opportunity to examine God’s multifaceted plan for the world, past, present, and future. The course offers a dispensational premillennial approach enabling students to understand God’s plan for the ages. The course experience helps students to compare and contrast this interpretive approach to others.
- TH524 Dynamics of Spiritual Growth** **2 credits**
 This course is a study of biblical texts concerning sanctification and discipleship along with practical implementation through spiritual disciplines. Emphasis will be made on application to the student’s personal and ministry life.
- TH529 Theology of Social Justice** **3 credits**
 This course is an exploration of justice as a reflection of God’s character and works and of the way that our Christ likeness extends God’s character and works into society. The course includes a biblical analysis of the history and theories of social justice, discussion of the myriad applications of social justice for believers, and construction of an individual philosophy of social justice.
- TH535 Theology in Praxis** **3 credits**
 This course is designed to prepare the student to engage in the evaluation and implementation of doing theology within a particular context. The student will develop a biblical philosophy for the foundation and goals of a theology of praxis. The course will focus on preparing the student to participate in a wide range of activities from an informal/formal internship program to assisting in launching an organization. Pre-requisite: Completion of BA511, BA517, BA527, and BA524
- TH561 The Development of Theology in Cultural Settings** **3 credits**
 This course is an evaluation of the development of theology from historical forms to modern contextual theologies within specific cultural settings. The student will analyze the underlying cultural, theological, and sociological factors that have impacted the development of cultural theological expressions with the goal of comparing and contrasting each theological form with the Bible. Special emphasis will be given to the study of how culture has shaped both the questions and categories of theology.

YOUTH MINISTRIES

YM301 Youth Ministry Philosophy

3 credits

This course is designed to introduce students to skills and competencies necessary for successful youth ministry. It will involve students in an exploration of characteristics unique to youth and youth culture; educational principles as they apply to youth; and a biblical philosophy and direction for the discipline of youth.

YM302 Youth Ministry Strategy

3 credits

This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives.

YM402 Youth Ministry Seminar

3 credits

This course provides students with a grid for integrating the various pieces of their youth ministry education into a useable foundation for effectiveness as a youth pastor.

YM407 Youth Evangelism

3 credits

This course is designed to help students develop necessary skills and competencies for leading outreach ministries that are effective in training students to reach adolescents with the Gospel of Jesus Christ

YM480 Youth Ministry Apprenticeship

3 credits

This course is a minimum of ten weeks full-time summer apprenticeship. Qualified students are placed under the supervision of an experienced youth worker for training and experience in a youth ministry environment. Open to students who have completed the junior year. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

YM490 Independent Study in Youth Ministry

1, 2, or 3 credits

This course is designed to help the student study areas of youth ministry not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

STUDENT FINANCIAL SERVICES

Each year, the Lord brings to BBC a group of dedicated men and women preparing to be the next generation of Christian leaders. The College desires to prepare students for God’s calling in life through classroom training, practical experience, and financial responsibility. Baptist Bible College offers a wide range of financial counseling to students through the Office of Student Financial Services. In addition, the College seeks to develop financial policies that are fair and equitable for all students.

The Office of Student Financial Services provides a vital function in the students’ educational experience. The staff is available to counsel and advise students concerning their financial needs allowing students to complete their education with minimal outstanding debt.

Baptist Bible College maintains a diverse range of financial aid programs, which include grants, scholarships, and loans. Grants are defined as aid awarded based upon need and do not need to be repaid. Scholarships are awards based on merit or achievement and also do not need to be repaid. Loans are borrowed funds that are repaid with interest.

The College is approved by the Federal Pell Grant program, the William D Ford Direct Loan program, and the Pennsylvania Higher Education Assistance Agency. More detailed information is available in the BBC&S Guide to Costs and Financial Aid. Additional information can also be obtained by contacting:

Office of Student Financial Services
Baptist Bible College
538 Venard Road
Clarks Summit, PA 18411
financialaid@bbc.edu
570-585-9215

COSTS AND FEES—UNDERGRADUATE

2012 - 2013 Academic Year

Tuition

Full-time (12–18 credits/semester)	\$8,885per semester (a)
Under 11 credits	\$592 /credit
Over 18 credits	\$592/ credit (b)
Audit	\$296/credit
Wilderness	\$296/credit
May School.....	\$296/credit
Distance Learning–Undergrad	\$299/credit (k)
Distance Learning–High School	\$120/credit (l)

Tuition Online Programs

Degree Seeking	\$299/credit
High School Dual Enrolled.....	\$120/credit
Word of Life Internship.....	\$150/credit
Non–Credit Enrichment	\$75/credit
Group Education Degree Seeking.....	\$205/credit
Group Education Non–Degree Seeking	\$50/credit

The rates for online programs are applicable only to those students who are taking classes exclusively online. If a student is registered for any on campus course during the semester—all courses for which the student is registered (online and on-campus) are billed at the rates established for on-campus

students. First-time students are subject to the \$60 matriculation fee. Also, online students are subjects to any fees related to course changes, payment plans, late payments, and returned checks.

Fees—General

Full-time (12–18 credits)	\$630 flat rate
Under 11 credits	\$42 /credit
Over 18 credit credits	\$42 /credit
Audit	\$21/credit
Wilderness	\$30/credit
May School.....	\$30/credit
Confirmation Deposit	\$250/annum (d)

(Represents the general service fee for the institution. Additional fees may be assessed for special circumstances where appropriate.)

As long as rooms are available, all single, on campus students are required to live in the College dormitories. In cases where permission to live off-campus is granted, the College reserves the right to designate the place of residence and will hold those students responsible for compliance with the rules and regulations of the College. Each occupant is responsible for property in the dormitory. A separate charge for damage will be assessed when necessary.

Room and Board

Room	\$1,250/semester
Board—21 meal plan	\$2,225/semester
Board—14 meal plan	\$2,125/semester
May School Room and Board.....	\$320/2 week session

Fees—Per Semester

Accelerated Learning	\$25/credit
Annual Auto Registration	\$30
Application	\$40
Bad Check.....	\$30
Bible Study Software.....	\$165
Course Change	\$30 (g)
Fine Arts	\$75
Graduation	\$150
Health Insurance.....	Varies
Independent Study.....	\$50/credit
Internet Lab	\$40/semester
Late Payment	\$15/month
Late Registration	\$40
Matriculation	\$60
Off Schedule.....	\$100/credit
Payment Plan.....	\$100/semester
Portfolio Assessment Course	\$200 (h)
Portfolio Assessment Submission.....	\$100/credit (i)
Portfolio Assessment Completion	\$100/credit (j)
Private Music Lab: One lesson per week	\$270
Each additional lesson.....	\$135
Science Lab	\$100
Student Recital (Junior and Senior Music Majors) .	\$50
Student Teacher (Pre-teaching assignment).....	\$200 each experience (e)
Secretarial Certification Testing	\$60

* Each dormitory student is required to have health insurance coverage acceptable to the College. Full time students who are not covered as dependent son their parents’ policy or through individual coverage can apply for special student health insurance. Details are available in the Business Office.

- (a) Flat rate is charged even if calculation on a per credit basis is lower. (Ex. 12 credits x \$592/credit equals \$7,104)
- (b) If student is taking over 18 credits and part of the credits are audit credits or distance learning, he or she will be charged the lower rate for the portion which exceeds 18.
- (d) Returning students deposit is due by June 1. New students deposit is due by May 1. Amount is fully refundable if requested prior to May 1.
- (e) Amount charged twice if student is doing public and private student teaching.
- (f) Dual Enrollment Credit only applies to undergrad students enrolled in at least 12 credits.
- (g) Assessed for changes made after the 4 week drop date.
- (h) This fee is assessed when the student actually registers for the portfolio assessment course.
- (i) This fee is assessed upon submission of a student's portfolio. The amount is payable in full upon submission.
- (j) This fee is assessed upon approval of a student's portfolio. Approval is not complete until student pays this fee.
- (k) The reduced rate for Distance Learning Courses only applies to those students who are taking online courses exclusively. Students who take on-line courses in combination with traditional courses will be billed in accordance with the regular tuition rates.

COSTS AND FEES GRADUATE

2012-2013 Academic Year

Program	Tuition	Audit
M.A.	\$300/credit	\$150/credit
M.A. (Alumni)	\$240/credit	\$120/credit
M.Ed.....	\$400/credit	\$200/credit
M.Ed. (Alumni and Christian School Teachers)	\$280/credit	\$140/credit
M.S.C.	\$400/credit	\$200/credit
M.S.C. (Alumni)	\$320/credit	\$160/credit
Non-Degree Seeking	\$400/credit	\$200/credit

Fees

Application	\$40
Audit	\$14/credit
Auto Registration	\$30
Course Change	\$30
Technology	\$25/credit (d)
Graduation	\$150
Late Payment	\$15/month
Off Schedule.....	\$100/credit
Payment Plan.....	\$100/semester
Portfolio Assessment Course	\$200 (a)
Portfolio Assessment Submission	\$100/credit (b)
Portfolio Assessment Completion	\$100/credit (c)
Returned Check	\$30

Room and Board

Room	\$1,250/semester
14 Meal Plan.....	\$2,125/semester
21 Meal Plan.....	\$2,225/semester
Summer School Room.....	\$15/day
Summer School Room.....	\$160/2-week session
Summer School Room.....	\$240/4-week session
Summer School Board	\$160/2-week session
Summer School Board	\$240/4-week session

- (a) This fee is assessed when the student actually registers for the portfolio assessment course.

- (b) This fee is assessed upon submission of a student's portfolio. The amount is payable in full upon submission.
- (c) This fee is assessed upon approval of a student's portfolio. Approval is not complete until student pays this fee.
- (d) The maximum amount of this fee is \$150 per semester. Does not apply to M.Ed.

FINANCIAL/REGISTRATION POLICY

By registering for classes, a student assumes an obligation to care for charges incurred in an expeditious manner. All student accounts are to be cared for by the time of registration.

Pre-Payment Discount

A pre-payment discount is available. Students must pay the fall semester balance by July 15 and the spring semester balance by December 15. If a student does not register until after the first payment due date, the student will have missed the opportunity to take advantage of this discount.

Payments made in full by credit card will receive a 2% discount.

Payments made in full by cash or check will receive a 3% discount.

The student must have all prior balances paid in order to be eligible for the discount. Discounts will not be recalculated if the original estimated charges or estimated financial aid change for any reason.

Monthly Payment Plan

Students who do not pay their semester balance in full by the discount date will automatically be set up with a five month -payment plan. A \$100 payment plan fee will be assessed each semester for all students who elect the monthly payment plan.

Bills will be mailed on the following dates:

FALL		SPRING	
Billing Date	Payment Due	Billing date	Payment Due
July 1	July 15	December 1	December 15
August 1	August 15	January 1	January 15
September 1	September 15	February 1	February 15
October 1	October 15	March 1	March 15
November 1	November 15	April 1	April 15

Payment Plan Fee Waiver

There are two options to avoid the \$100 payment plan fee:

- (1) Pay your entire balance due, in full, prior to the first day of attendance for the semester.
- (2) Authorize BBC to automatically withdraw the calculated required monthly payment from your bank account. If you revoke your authorization for the automatic withdrawal at anytime during the semester, you will then incur the entire \$100 payment plan fee.

Late Fee and Grace Period

There is a five-day grace period for late payments. Any student who has not made their required payment by the end of the grace period, will be assessed a \$15 late fee.

Summer School/May School Payment Policy

- May School and Summer School statements will be mailed on May 1.
- All May School payments are due on the first day of May School.
- All Summer School payments are due on the first date of attendance.
- Payments for online courses are due on the official start date as determined by the Registrar's Office.
- Any unpaid balance as of the due date will be subject to at \$15 late payment fee.

Overpayments and Refunds

In the event a student has overpaid his or her charges, BBC will refund the overpayment upon the student's request. If a request for refund is not made, overpaid balances will be applied to future semesters.

Book Vouchers

If a student's aid (including grants, scholarships, and loans) will exceed his or her charges, the student may request a book voucher to be used at BBC's online bookstore. To request this voucher, please email the Office of Student Financial Services at financialaid@bbc.edu.

REFUND POLICY FOR DROPPED COURSES

Dropped Courses Procedure

The final recorded day of class attendance will be designated as the student's last day of attendance for the class. The student must follow appropriate procedure for notification to the Registrar's Office upon dropping their class(es).

Course Refund Schedule

Refund amounts are based on Tuition and General Fees only. Refunds at the Undergraduate level are only applicable for students who drop class(es) that put them below the 12-18 credit flat rate, or place them into the 12-18 flat rate. Please note that dropping below the 12-18 credit flat rate will also affect financial aid and students should set up an appointment to discuss the potential effects on financial aid with the Office of Student Financial Services.

Percentage of Course Completed	Percentage Refunded
0%-12.5%	100%
12.5%-25%	50%
>25%	0%

For various reasons, students may need to stop attending all of their courses. Any student who either stops attending or officially drops all of his or her current courses, as well as any scheduled courses within the same term, is considered to have withdrawn from the institution.

Students withdrawing from Baptist Bible College & Seminary must complete a withdrawal form which may be obtained from the College Office of Student Development, or Seminary Registrar's Office. The student must obtain all necessary signatures and designated offices will maintain a copy for their files.

The final recorded day of class attendance will be designated as the student's last day of attendance. This date must be documented on a withdrawal form to avoid overpayment liability. Students who are dismissed are not exempt from the refund policies, which must be administered in a consistent, fair and equitable manner.

Seminary, graduate, and undergraduate online students who drop all previously scheduled courses during a session or module, must provide a written intent to attend the next session in the term, or will otherwise be considered withdrawn. An email is acceptable notification. The dates for the next session the student expects to attend must be specified in their letter of intent. If the student attends the second session without having provided a letter of intent, any refunds calculated for the assumed withdrawal will be reversed.

REFUND POLICY FOR FULL WITHDRAWAL FROM SCHOOL

Full Withdrawal Refund Schedule

Refunds are calculated based upon all institutional charges including tuition, fees, room, and board.

Total Amount Of Institutional Costs

X Percentage of enrollment period not complete

Student Refund

If a student has completed 60 percent or more of the enrollment period then the percentage of cost incurred by the student is 100 percent.

Return of Federal Title IV Aid upon Complete Withdrawal from School

The Office of Student Financial Services is required by Federal statute to determine how much financial aid was earned by students who withdraw, drop out, or are dismissed prior to completing 60% of a payment period or term.

For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, a school must still complete a return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement.

The calculation is based on the percentage of earned aid using the following Federal's Return of Title IV Fund Formula: percentage of term completed = the number of days completed up to the withdrawal date divided by the total days in the term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate Federal program based on the percentage of unearned aid using the following formula:

Percentage of aid to be returned = 100 percent - percent of earned aid. Multiply the total amount of aid that could have been disbursed during the term by the percent of aid to be returned.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal.

The institution must return the amount of Title IV funds for which it is responsible no later than 45 days after the date of the determination of the date of the student's withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Direct Stafford Loans
- Subsidized Federal Direct Stafford Loans
- Federal Parent (PLUS) Loans
- Federal Pell Grants for which a return of funds is required
- Federal Supplemental Educational Opportunity Grant

Return on Non-Title IV Aid

When a student withdraws during BBC&S's refund period (less than 60% of the term completed), the institutional aid received by the student will be reduced in proportion to the adjustment of the student's charges. The only exception is outside scholarships with specific program requirements for full return upon withdrawal.

SATISFACTORY ACADEMIC PROGRESS

The U.S. Department of Education mandates institutions of higher education to establish minimum standards of Satisfactory Academic Progress (SAP) to be evaluated and monitored for all students in order to receive Federal (Title IV) aid. Any student who is otherwise eligible must meet the standards used by the institution to determine if a Title IV recipient is maintaining satisfactory academic progress in his or her course of study, regardless of whether the student had previously received Title IV aid.

Students must meet Satisfactory Academic Progress requirements in order to receive Federal (Title IV) financial aid that includes Pell Grants, Federal Supplemental Education Opportunity Grants, Stafford Loans, Plus Loans, and Federal Work Study.

Baptist Bible College has separate standards and requirements for students receiving institutional financial aid. These can be reviewed under the Institutional Aid section of this document.

This policy describes Financial Aid Satisfactory Academic Progress requirements and is in addition to and operates separately from the Academic Satisfactory Academic Progress requirements as outlined in the Student Handbook.

Evaluating Satisfactory Academic Progress

All students will be evaluated using Qualitative, Quantitative, and Maximum Time Frame standards. Academic records of all students will be reviewed after the end of each term (Fall, Spring, and Summer). The review is cumulative and includes all courses taken at the student's current academic level. After the evaluation, letters will be sent to all students who have not successfully met SAP requirements. Warning letters will be sent to those who did not meet the requirements at the end of the first term, and those who are not making progress at the end of the second term will receive a letter that their Financial Aid has been suspended until the deficiency is made up.



Qualitative Standard

To meet the qualitative standard, students must obtain a minimum cumulative GPA as determined by their classification and program. Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar's Office.

Student Classification

	Minimum Required Cum. GPA
All Undergraduate Programs (1–18 hours attempted)	1.4
All Undergraduate Programs (19–36 hours attempted)	1.6
All Undergraduate Programs (37–55 hours attempted)	1.8
All Undergraduate Programs (56+ hours attempted)	2.0
All Graduate Programs (except M.Min and M.Div), including Doctoral Programs	3.0
M.Min and M.Div	2.0

Once a transfer student has grades for a term at Baptist Bible College for coursework taken toward the eligible program, BBC will use the cumulative GPA calculated from those grades only.

Quantitative Standard

In order to meet the quantitative standard, students must complete 67% of their cumulative attempted credits at their current level. Withdrawals, incompletes, repeated courses, and failure grades will count as attempted but not earned credits and will lower the completion rate.

Transfer credits will count as attempted and earned. Completion rates are NOT ROUNDED UP to meet progress. If a student has a completion rate of 66.777%, they are not meeting the minimum 67% requirement of satisfactory academic progress for Title IV federal aid.

Maximum Time Frame

A student may not exceed a maximum number of attempted credits in any program even if aid was not received during that term or prior terms. The maximum number of credits is 150% of the program's required credits. Once the student reaches the maximum timeframe allowed, the student will be ineligible to receive Title IV financial aid; students may appeal on the basis of coursework not applicable to current degree program (see Appeals section below).

The maximum number of attempted credits allowed can be calculated by multiplying the number of credits required in the program by 1.5. Program Credits X 1.5 = Maximum Allowed

Some examples are provided below.

Academic Program	Required Program Credits	Max # of Attempted Credits Allowed
Bible Certificate	33	49.5
General Education	60	90.0
Pastoral Ministry	131	196.5
Music Education	168	252.0
Master of Arts	30	45.0
Master of Divinity	94	141.0

Withdrawals and Incompletes

Credits for a course in which a student has withdrawn or received a grade of incomplete are not considered successfully completed. When the incomplete grade becomes a letter grade, academic

progress may be reevaluated; however, it is the student's responsibility to inform the Office of Student Financial Services of such a change of grade.

Break in Enrollment

When a student has a break in enrollment and is readmitted, the SAP status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the spring term, does not return in the fall term, and is readmitted the next spring term, the student will continue in a financial aid suspension status for that term.

Terms/Parts-of-Terms/Summer Sessions

A traditional semester is referred to as a standard term (e.g. Fall, Spring, and Summer). Standard terms, as defined by Baptist Bible College, are comprised of a combination of smaller "sub terms" (such as online sessions 1 and 2 in any given semester). Satisfactory Academic Progress requirements are calculated based on the combined sub-terms as defined by Baptist Bible College. Credits taken during Winterim will be added to the Spring term. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term).

Summer sub-terms (May school, Summer online sessions, and Seminary modules), for the purpose of credit hour load and measurement of progress, are combined together into the Summer term.

Repeated Courses

Repeated courses are considered in all areas of SAP measurement. Courses will be considered attempted even if they are not earned each time the course is taken which will affect the student's maximum time frame and completion rate. It should be noted however that a student is only allowed to receive Title IV Federal aid for a passed repeated course only once. Failed courses are not affected.

Transfer Credits

GPA's for transfer courses are not considered in determining eligibility under the qualitative measure but transfer credits are considered in the qualitative, quantitative and maximum time frame measurements. Transfer students are awarded as first-year students without regard to grade or warning status at the prior post-secondary institution. SAP requirements would then be used to measure the transfer student's continued status. Transfer credits must be evaluated and a grade-level established before any educational loans are processed.

Consortium Agreements

The number of credits earned under an approved consortium agreement are integrated into the student's record upon completion of the course. Note: Courses must first be approved for transfer by the Baptist Bible College Registrar's Office. The Consortium Agreement is also subject to approval by both the home and host institution's authorized Financial Aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and satisfactory academic progress.

Change in Major / Additional Degrees

When a student changes his/her major or seeks an additional degree, the student may appeal to the Financial Aid Office to have courses attempted and earned that do not count toward the student's new major or degree excluded from the Maximum Time Frame calculation of the student's SAP standing.

Changed Grades

If a grade is changed, the student is required to notify the Student Financial Services Office immediately. The Student Financial Services Office will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade change late in or after the term in question or failure to notify the Financial Aid Office may result in the loss of financial aid eligibility because regulations may limit the time within which aid may be re-awarded or disbursed.

Failure to make Satisfactory Academic Progress

Students who fail to meet the qualitative, quantitative, or maximum timeframe standards at the end of a term will be placed on financial aid "warning" status for the next term and will remain eligible for financial aid while on a warning status. Students on financial aid warning status must meet SAP qualification requirements by the next term's measurement of progress. Students not meeting the requirements at the next term's measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

Reestablishing Eligibility for Financial Aid

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Baptist Bible College after academic suspension or approval of an academic suspension appeal does not automatically reinstate financial aid eligibility after a financial aid suspension. Reinstatement of aid eligibility is not retroactive. Reinstatement of aid eligibility will only affect current or future enrollment periods.

Once a student has made up either a credit deficiency or a GPA deficiency, it is his/her responsibility to notify the Office of Student Financial Services to request that aid be reinstated.

Appeals

Any student placed on Financial Aid Suspension has the opportunity to appeal such action. Circumstances under which a student should submit an appeal include death of a relative, personal injury or illness, or other extreme circumstance outside the control of the student.

To make an appeal, send a signed and dated letter to the Director of Student Financial Services within 30 days prior to the last day of classes during the semester in question. Students should address the following areas of concern in their appeal letter:

- 1) What were the circumstances in your life that prevented you from meeting SAP requirements?
- 2) What has changed that will enable you to meet SAP at the next evaluation?

If the school can confidently determine that the student will be able to meet SAP requirements after the subsequent term, the appeal will be granted. However, at the Director's discretion, if it is uncertain that the student will meet the requirements for the next evaluation, and academic plan suitable to the student's specific academic circumstance may be developed to ensure that the student is able to meet SAP standards by a specific point in time.

If a student decides to return to BBC after a lengthy absence and was on academic probation when they withdrew from the institution, then, the student must write an appeal letter to the Director of Student Financial Services explaining the above mentioned items. If the appeal is granted, the student will be given financial aid for one semester so that the appropriate GPA can be attained in order to meet the Satisfactory Academic Policy (SAP) guidelines.

Student Progress

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor(s). The student's responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, a student who fails to meet standards after receiving a financial aid warning at the start of the Fall semester will be immediately affected for aid eligibility in the Spring semester.

STUDY ABROAD

Students interested in participating in a Study Abroad Program should do two things:

- 1) Contact the Registrar's Office to determine if all of the credits will transfer into the student's program of study.
- 2) Contact the Office of Student Financial Services to determine qualification for any financial aid for the semester he/she would be studying abroad.

SCHOOL PERSONNEL

ADMINISTRATIVE COUNCIL

JAMES E. JEFFERY, D.D.

President

B.R.E., Baptist Bible College
M.R.E., Grand Rapids Baptist Seminary

MANNING BROWN, M.A., M.ED.

Executive Director, President's Office

M.A., Air University, Maxwell AFB, AL
M.Ed., Penn State University

HAL CROSS, MAJ

Vice President for Business & Finance

B.A., Bob Jones University
B.S., MAJ., Wichita State University

JAMES R. LYTLE, D.MIN.

Vice President and Provost

B.R.E., Baptist Bible College
M.Div., Th.M., Baptist Bible Seminary
D. Min., Trinity International University

DONALD PATTEN

Vice President for Institutional Advancement

MEL WALKER, M.MIN.

Vice President for Enrollment & External Relations

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M.Min., Baptist Bible Seminary

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- Crawford, Duke, Toledo, OH
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- *Greening, John (Board Chair), Schaumburg, IL
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- Howell, Jeff (Alumni Council President), Jersey Shore, PA

Jeffery, Jim (President), Clarks Summit, PA
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*Pierson, Bill, Lewisberry, PA
*Shirk, Don (Board Vice Chair), Batavia, NY
Trott, Ruth (Emeritus), Dillsburg, PA
*Vogel, Jim, Elgin, IL
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Ph.D., Binghamton University
Teaching Mathematics, 2007–

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M.Min., Baptist Bible Seminary
Teaching Missions, 1987–2000; 2003–

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D. Miss., Trinity International University
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Dean, School of Bible and Theology
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Teaching Counseling Ministries, 2005–

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Vice President and Provost
Teaching Bible and Theology, 1980–1993; 2007–

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B.A., Cornerstone University
M.A., Bowling Green State University
M.Min., Baptist Bible Seminary
Ph.D., New York University
Teaching English and Communications/Theatre, 1986–

BONNIE MCCALL, M.S.C.S.E.

Part-time Instructor

B.R.E., M.S.C.S.E., Baptist Bible College
Teaching Early Childhood Education, 2001–

DONALD E. MCCALL, D.MIN.

Professor

B.R.E., Th.B., Baptist Bible College
M. Min., D. Min., Baptist Bible Seminary
Teaching Pastoral Ministries, 2000–

DAVID B. MCGREW, M.MUS.

Assistant Professor

B.A., Cedarville University
M.Mus., Ithaca College
Teaching Music, 2001

JOSHUA B. MICHAEL, M.L.I.S., M.DIV

Associate Professor

B.A., Cedarville College
M.Div., Northwest Baptist Seminary
M.L.I.S., University of Pittsburgh
Library Director, 2007–

FAYE A. MOORE, M.S.C.M., NCC

Assistant Professor

B.S.B, M.S., Baptist Bible College
Teaching Psychology, 2000–

DWIGHT E. PETERSON, M.MIN.

Assistant Professor

Diploma, Word of Life Bible Institute
B.A., Grand Rapids Baptist College
Diploma, Calvary Baptist School of Church Ministries
M.Min., Baptist Bible Seminary
Teaching Church and Youth Ministry, 2001–

JOSEPH J. SCHLOEGEL, TH.M.

Professor

B.S., Philadelphia Biblical University
M.Div., Th.M., Grace Theological Seminary
Teaching Bible and Theology, 1978–

SCOTT SEVERANCE, PH.D.

Associate Professor

B.S., Bob Jones University
M.S., Ph.D., State University of New York, Buffalo
Teaching Science, 2010–

STEPHEN A. SHUMAKER, PH.D.

Professor

B.A., The Master's College
M.A., Ph.D., University of Dallas
Dean, School of Arts and Sciences
Teaching History and Philosophy, 1998–

BARRY C. SMITH, PH.D.

Professor

B.S., Kalamazoo College
M.S., University of Chicago
Ph.D., Pensacola Christian College
Graduate Studies, Baptist Bible Seminary
Department Chair, Science and Mathematics
Director of Institutional Research, 2005–

JONATHAN STRAYER, M.A.

Instructor

B.S.B., Baptist Bible College
M.A. Bowling Green State University
M.Ed. studies Baptist Bible College
Teaching Communications, 2012–

JENEAN TRUAX, M.MUS.

Part-time Instructor

B.S.B., B.S.M., Baptist Bible College
M.Mus., Binghamton University
Teaching Music, 2006–

GERLIN VALENCIA, PH.D.

Assistant Professor

Study in Law, University Central del Ecuador
B.A., Bluefield College
M.Div., Th.M., Ph.D., Southern Baptist Theological Seminary
Teaching Counseling Ministries, 2010–

DENNIS M. WILHITE, ED.D.

Professor

B.R.E., Baptist Bible College
M.R.E., Grand Rapids Baptist Seminary
Ed.D., Nova Southeastern University
Dean, School of Global Ministries
Teaching Church and Youth Ministry, 1990–

RACHEL WIREN, M.ED., M.A.

Assistant Professor

B.A., Pillsbury Baptist Bible College
M.Ed., Baptist Bible College
M.A., Wilkes University
M.F.A., studies Wilkes University
Teaching English, 2005–

SHARON A. WISE, M.ED.

Associate Professor

B.S., Purdue University
Graduate Studies, University of Michigan, Michigan State University
M.Ed., Baptist Bible College
Director, Elementary Education and Early Childhood
Teaching Education, 1988–

MARGARET L. WRIGHT, M.S.

Assistant Professor

B.A., State University of New York
M.S., University of Scranton
Teaching Science, 2003–

ACADEMIC CALENDAR

Fall Semester

	2012	2013
New Students Arrive	August 24	August 23
New Student Orientation	August 24–26	August 23–25
Campus Classes Begin	August 27	August 26
Online 1st Session Begins	August 20	August 19
New Student Retreat	August 31–Sept 2	Aug 30–Sept 1
Day of Prayer	October 9	October 8
Bible Conference	October 10–12	October 9–11
Community Appreciation Day	October 16	October 22
College Fall Break	October 26–29	November 1–4
Homecoming	October 13	October 12
Thanksgiving Break	November 21–26	November 27–Dec 2
Finals	December 18–20	December 17–19
End of Semester	December 20	December 19
Christmas Break	December 21–Jan 20	December 20–Jan 19

Spring Semester

	2013	2014
Winterim	January 7–18	January 6–17
New Students Arrive	January 19	January 17
Classes Begin Undergrad	January 21	January 20
Missions Conference	February 11–15	February 10–14
Day of Prayer	February 2	February 11
Spring Break	March 23–April 1	March 15–22
Classes Resume	April 2	March 24
Good Friday	March 29	April 18
Campus Appreciation Week	April 22–26	April 21–25
Finals	May 8–10	May 7–9
Graduate Reception	May 10	May 9
Commencement	May 11	May 10
May School	May 14–25	May

NOTE: Dates and events are subject to change. Visit www.bbc.edu/calendar for an updated listing of events

ONLINE ACADEMIC CALENDAR

Fall Semester

1st 8-Week Session Begins
 1st 8-Week Session Ends
 Session Break
 2nd 8-Week Session Begins
 Thanksgiving Break
 2nd 8-Week Session Ends

2012

August 20
 October 12
 October 14-20
 October 22
 November 18-24
 December 21

2013

August 19
 October 11
 October 13-19
 October 21
 November 24-30
 December 20

Spring Semester

1st 8-Week Session Begins
 1st 8-Week Session Ends
 Session Break
 2nd 8-Week Session Begins
 Spring Break
 2nd 8-Week Session Ends
 Summer
 1st 8-Week Session Begins (Graduate)
 2nd 8-Week Session Begins (Undergrad)
 1st 8-Week Session Ends (Graduate)
 2nd 8-Week Session Ends (Undergrad)

2013

January 7
 March 1
 March 3-9
 March 11
 March 24-30
 May 10
 2013
 May 13
 May 27
 July 5
 July 19

2014

January 6
 February 28
 March 2-8
 March 10
 March 16-22
 May 9
 2014
 May 12
 May 26
 July 4
 July 18

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