



# 2022-23 Catalog

## Undergraduate and Graduate

Preparing *Christ-Centered, Career-Ready* Graduates.

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# General Information



# GENERAL INFORMATION

## ABOUT CLARKS SUMMIT UNIVERSITY

Clarks Summit University prepares Christ-centered, career-ready graduates through both on-campus and online options. More than 80 accredited academic programs span from High School Dual Enrollment to terminal degrees. Every bachelor's degree student earns a major in Biblical Studies alongside their career major of choice—Biology, Business Administration, Counseling and Education are just a few of the 60+ options. Customizable master's programs include Bible, Counseling, Education and Organizational Leadership. Baptist Bible Seminary combines ministry skills and sound biblical study in master's and doctoral degrees. Students can pursue their degree conveniently through fully online degrees and remote learning options. Residential students join a welcoming community to study on our beautiful Northeastern Pennsylvania campus.

### *Christ-Centered*

At CSU, students don't just learn God's Word in a class or two.

At the undergraduate level, every student earns a major in Biblical Studies, as well as their chosen career field, so they are immersed in the study of God's Word as they prepare for their future. Every class is taught through a Christ-centered perspective by a professor with a strong biblical worldview. CSU coaches, academic advisors and resident directors care about each student personally and want to encourage them to know Christ.

On the graduate level, each program requires Bible/Theology courses, ensuring our graduates understand how biblical principles intertwine with their career field. Each course is taught through a biblical worldview.

Trusted friends and mentors come alongside all students as they develop the core convictions and biblically-grounded beliefs that will prepare them for success in every area of life.

### *Career-Ready*

CSU helps students go beyond simply getting a degree, giving them an intentional path to reach their career goals. We help students discover how their own talents and abilities fit into their education and future career choices.

Every aspect of the on-campus CSU experience builds specific job skills or key soft skills employers are looking for, like dependability, effective communication, and a strong work ethic. Leadership development is the core of our on-campus student employment program, and co-curricular activities are intentionally designed to teach career skills.

Many undergraduate and graduate programs include internships, practicums and other hands-on learning opportunities, giving students experiences to build their resumes with guidance from industry experts.

That's all because our goal at CSU is not to just give students a degree—it is to launch them into a life of Christ-honoring success in their career.

## HISTORY OF CLARKS SUMMIT UNIVERSITY

Baptist Bible Seminary was established in 1932 by a group of pastors and educators led by Dr. Richard J. Murphy. At its founding, the school only offered a three-year Bible degree to fulfill its original purpose of preparing men and women to serve Christ as they carried out the biblical command to "go into all the world and preach the gospel." The founders insisted the new school be strongly biblical and that it keep high academic standards, a goal that still remains.

A three-year Bible program was in place during the early years of 1932–1947. In 1947, four-year programs in a variety of disciplines were added. A few years later, the Regents of New York State granted a temporary charter, and in 1954, they gave permission to grant the Bachelor of Theology and Bachelor of Religious Education degrees. In 1967, the Bachelor of Sacred Music degree was approved.

When the school was founded, it had an enrollment of only 40 students. As more and more students began seeking a solid biblical education through Baptist Bible Seminary, the school gradually began buying and constructing buildings of its own. It became apparent in the 1960s, however, that the school would need an entirely new campus to provide a home for all of its incoming students. In 1968, then-Pennsylvania Governor William Scranton helped Baptist Bible Seminary moved to its current, beautiful campus in Clarks Summit, Pennsylvania.

That same year, the Association for Biblical Higher Education granted accreditation. In early 1969, the Pennsylvania Department of Education approved the same programs and degrees offered in New York. In addition, they approved the Associate of Arts degree. In 1971, in order to accurately reflect the courses of study offered, the

name of the institution was changed to Baptist Bible College of Pennsylvania. In 1982, the institution was authorized to grant the Bachelor of Science in Bible degree. Accreditation from the Middle State Association of Colleges & Schools (Philadelphia, PA) was given in 1984.

The school's Board of Trustees prepared to start a post-baccalaureate program that would become a recognized theological seminary, and in September 1972, the seminary was launched with 23 students and three professors. The seminary began offering a Master of Divinity in 1975; gradually more degrees were added, such as: Master of Theology (1980), Master of Ministry (1987), Doctor of Ministry (1992), Doctor of Philosophy (2000) and Master of Arts (2012).

In 1989, non-seminary graduate studies were launched when the Pennsylvania Department of Education granted approval for the college to offer the Master of Science in Christian School Education degree. In 2010, that degree was renamed the Master of Education. The Master of Science in Counseling Ministries degree program was added in 1996, and later changed to a Master of Science in Counseling in 2012. More graduate degrees were added, including the Master of Arts (2007) and Master of Arts in Literature (2012).

The Bachelor of Arts, Bachelor of Music in Music Education, Bachelor of Sacred Music, Bachelor of Science, Bachelor of Science in Business Administration, Bachelor of Science in Education, and Bachelor of Science in Counseling degrees were added in 2012. The Bachelor of Science in Criminal Justice was added in 2018.

Baptist Bible College & Seminary offered the first online course through BBS in the fall of 1997. Two graduate school courses were also made available. That next spring, 13 online seminary courses were in place. By the summer of 1998, the library catalog was entirely online. In the Spring of 2002, WebCT became the school's online course management software, replaced by Moodle in 2008. Schoology has been the university's learning management system since 2016.

Today, students can choose to earn a degree completely on campus, completely online or in a hybrid combination. On the undergraduate level, fully online degrees include an Associate of Arts, Bachelor of Arts, Bachelor of Science, Bachelor of Science in Counseling, Bachelor of Science in Business Administration and Bachelor of Science in Bible. On the graduate level, the Master of Arts, Master of Arts in Literature and Master of Education degrees are offered entirely online. The Master of Science in Counseling degree is primarily online with some required on-campus modules, or students can complete the program on campus. Baptist Bible Seminary's Master of Ministry, Master of Divinity and Master of Arts programs are offered entirely online or on campus. Both Doctor of Ministry and Doctor of Philosophy programs are offered in a hybrid module format.

The school achieved university status with the Pennsylvania Department of Education in 2015, and the name changed to Clarks Summit University in 2016. With nearly 80 programs available in associate, bachelor's, master's and doctoral levels as well as on campus, online or hybrid formats, the offerings at CSU have greatly expanded while the original purpose to prepare students for serving Christ has remained the same. Clarks Summit University prepares Christ-centered, career-ready graduates.

## STATEMENT OF MISSION

Founded in 1932 in Johnson City, New York, Clarks Summit University is an educational institution that embraces its Baptist heritage. With a commitment to biblical authority, Clarks Summit University serves undergraduate, graduate and seminary students by preparing them for lives of significant service for the cause of Jesus Christ in a variety of ministries and careers.

As a learning community dedicated to biblical higher education, Clarks Summit University strengthens the church of God and influences society by cultivating an environment that promotes academic excellence and Christlikeness. Students are challenged to pursue biblical truth and wisdom, to embrace a Christian worldview, and to develop professional competence and relational skills.

Clarks Summit University aspires to be a community of individuals who love and serve God with all their heart, soul, and mind, and who love their neighbor as themselves. We launch our graduates into the world as servants of God and as lifelong learners.

## INSTITUTIONAL GOALS

Clarks Summit University provides a biblically based learning environment that guides students to:

- intellectual discipline characterized by integration of truth and wisdom
- spiritual maturity marked by Christlikeness
- professional and relational skills demonstrated by competent service to strengthen the church and influence society.

## STATEMENT OF VALUES

*Biblical Truth.* We value the Scriptures as truth, the highest authority for faith and practice, the center of true learning, and the basis of our worldview.

*Transformational Learning.* We value the development of biblically-based critical thinking, building wisdom that transforms worldview, character, behavior, relationships, and ministry in conformity to Christ.

*Spiritual Integration.* We value the development of the whole person: the integration of faith and practice, mind and heart, and learning and service.

*Global Orientation.* We value obedience to the Great Commission; therefore, we seek to serve Christ in a myriad of ways anywhere in the world.

*Cultural Relevance.* We value living wisely within the culture that surrounds us, establishing a redemptive presence and speaking the truth in love wherever God sends us.

*Christian Leadership.* We value the development of leadership skills as the natural outcome of transformational learning, so we may assist others in achieving their God-given potential.

*Baptist Heritage.* We value the local church, the pillar and foundation of truth, along with the rich spiritual legacy of our Baptist distinctives and history.

*Pursuit of Excellence.* We value continuous assessment that leads to God-honoring improvement, innovation, and creative development.

*Responsible Stewardship.* We value the wise investment and management of the resources that God has entrusted to us, maximizing the benefit to those we serve.

## STATEMENT OF VISION

Clarks Summit University's Christ-centered, career-ready graduates will strengthen the church and influence society around the world.

## STRATEGIC PLAN

In seeking to fulfill our mission, the Board of Trustees and Administrators of Clarks Summit University have developed a strategic plan that will keep CSU as a leader in higher education. Regular administrative meetings are held to evaluate the progress on the strategic plan. All employees have an opportunity to help implement as well as fine-tune the plan. Department meetings, employee/supervisor meetings, and all-employee meetings are held to both explain progress as well as seek feed-back on various issues in the strategic plan. The strategic plan can be found at: <https://www.clarkssummitu.edu/about-csu/consumer-info/>.

## CONFESSION OF FAITH

We believe in the verbal and plenary inspiration of the text of the original manuscripts of the 66 books of the Old and New Testaments, which alone constitute the inerrant Word of God. We believe the Bible supports using a grammatical, historical method of interpretation in light of the progress of revelation. Thus, we believe that the Bible is the clear, sufficient, and supreme authority for all belief, life, and ministry.

We believe in the trinity of the Godhead: one immutable and omnipotent God, omniscient in all things past, present, and future, who eternally exists in three equal Persons: Father, Son, and Holy Spirit.

We believe in the deity, virgin birth, perfect humanity, sinless life, substitutionary death, bodily resurrection, and ascension of the Lord Jesus Christ. He is the only means of salvation from sin and the sole mediator between God and man.

We believe in the personality and deity of the Holy Spirit, through whose ministry believers today are regenerated, baptized into Christ and His body, indwelt, sealed, gifted, and empowered for service.

We believe that gifts of the Holy Spirit are given to build up the body of Christ. We believe that the sign gifts of the Spirit were given only for the apostolic era, providing revelation and authenticating the ministry of the apostles.

We believe that God created the universe (including mankind) in six literal, consecutive 24-hour days apart from the process of evolution and that Adam and Eve were historical persons. We believe that mankind was created in the image of God and retains that image after the fall. All humans, from the time of their conception, including those who are physically or mentally challenged, have value as image-bearers. Therefore, we affirm the dignity of human life and oppose the use of abortion or euthanasia to end life. We affirm that all people are worth pursuing for the cause of Christ. Based on the model of God's creative design, we believe that marriage joins one man and one woman and is the only relationship in which sexual intimacy should be expressed.

We believe that all human beings are totally depraved and guilty before God as a result of the fall of Adam. We commit acts of sin because we are sinners by nature.

We believe that the Triune God saves sinners by grace alone through faith in Christ alone. God secures their eternal salvation, having sovereignly elected them to be willing recipients of His grace in Christ, whose blood was shed for the remission of sins.

We believe that salvation is demonstrated through good works that are part of a holy life. We believe that every Christian has the joyous responsibility of evangelizing sinners in obedience to Christ's Great Commission.

We believe that the universal Church is the body of Christ, comprised of all true believers from Pentecost until the Rapture. Jesus Christ is the sole head of the Church.

We believe that the local church is an assembly of immersed believers, led by pastors and served by deacons, independent and congregationally governed, in fellowship with other churches of like faith and order.

We believe that the local church is responsible to fulfill the Great Commission. It must observe the ordinances of believers' baptism and the Lord's Supper; foster true fellowship, prayer, and worship; edify and equip believers; and evangelize the world.

We believe that the only biblical mode of baptism is immersion; that baptism is for believers only; that it is a testimony of their identity by faith with Christ's death, burial, and resurrection; and that it is a prerequisite for local church membership.

We believe that the ordinance of the Lord's Supper is solely a memorial of Christ's death, and that the body and blood of Christ are not present in the bread and cup.

We believe in the priesthood of all believers and that we have direct access to God apart from any mediator except Christ. We respect the God-given capacity of individual soul liberty through which each person will give account for living by the dictates of his own conscience.

We believe in the separation of church and state, and that believers must fulfill biblical responsibilities to each.

We believe that the Bible directs us to a life of holiness, requiring separation from worldliness and ecclesiastical apostasy unto God.

We believe in the personal existence of angels as created spirit beings. God's holy angels are ministering spirits. Satan and other fallen angels can influence believers, but believers cannot be demon possessed.

We believe in the pre-tribulational rapture and bodily resurrection of the Church at Christ's imminent coming. Believers will give account for their works at the Judgment Seat of Christ, which will follow the Rapture.

We believe in the distinction between the nation of Israel and the Church, the Spirit-baptized Body of Christ. The Church is not the collection of all believers of all times.

We believe that God will fulfill the biblical covenants made with the nation of Israel. Though they are now dispersed among the nations, they will be re-gathered in the land of Israel and saved as a nation at the premillennial coming of Christ to the earth. At that time, Christ will begin his Davidic rule over the world for 1,000 years and continue to reign in the eternal state.

We believe in the bodily resurrection and judgment of unbelievers after the millennial reign of Christ. We believe in the eternal existence and punishment of all unbelievers in the lake of fire and the eternal existence and blessedness of all believers in the new heavens and earth.

## STANDARDS OF CONDUCT

### Personal Holiness

Clarks Summit University believes that it has a responsibility to guide students in their spiritual, moral, and intellectual development so they will be servants for Christ. We desire all those associated with Clarks Summit University to be characterized by the pursuit of godliness and biblical discernment in every area of life.

Philippians 4:8 instructs believers to be committed to whatever is “true, honorable, right, pure, lovely, and of good report.” Additional Scripture passages that speak to this issue are Psalm 1 and 101; Romans 12:1–2; 1 Corinthians 10:31; 2 Corinthians 10:4–5; and Ephesians 5:1–17. First Corinthians 8–10 directs us to evaluate whether our choices might harm a weaker brother or destroy our testimony to the unsaved. We want to foster a positive and godly community spirit on campus that assists students in preparation for effective ministry leadership. This includes a Christ-like spirit in speech, attitude, and conflict resolution.

Trustees, employees, and students choose to use media, technology, and literature in a way that is consistent with Christ-honoring discernment. We choose to avoid any activity that does not promote values consistent with biblical principles of righteousness and personal purity. For instance, we choose not to use alcoholic beverages, tobacco, or non-medicinal drugs. We refuse to be involved in occult practices. We will not be involved in gambling, worldly dancing, and immodest dress.

Those who do not abide by the values or whose spirit is evidently unsympathetic toward the standards and ideals of the institution or who seem to be exerting any negative or harmful influence upon the school may be asked to leave.

### Ecclesiastical Cooperation and Separation

The spiritual unity of all true believers in the Lord Jesus Christ is a great and blessed teaching of Scripture. All who minister for Christ quickly learn that spiritual unity is challenging to implement in the practical realities of ministry life.

As we equip our students for effective ministries and careers, we must help them understand the great value of wisely partnering with others to fulfill the Great Commission. Attendant to that is their responsibility to help them learn to identify unwise or unbiblical associations they should avoid. At times, we choose to limit our partnerships to ensure the opportunity to preach the whole counsel of God.

## SPIRITUAL CLIMATE

Clarks Summit University strives to create a climate that promotes both learning and spiritual growth. Courses are taught by professors from a biblical point of view. In addition to course instruction, all students (residential and online) are encouraged to be involved in ministries in a local church or organization to put their knowledge into practice.

For residential students, activities outside the classroom, such as daily chapel, prayer groups, Recharge CSU Day, and personal devotions contribute to spiritual development. Recreation and other co-curricular activities are designed to support this spiritual climate by teaching self-discipline, moral responsibility, and servant-leadership.

Online students have the benefit of interaction with students and professors from all over the globe. The diversity of students in their courses helps encourage critical thinking through their courses and allows for deep interaction on spiritual issues. Online students are strongly encouraged to actively participate in their local churches as well as continue their spiritual growth through personal devotions and prayer. Chapel messages are available to live-stream through Facebook.

## ACCREDITATION AND CERTIFICATION

Clarks Summit University is accredited by the Middle States Commission on Higher Education, 1007 North Orange Street; 4<sup>th</sup> Floor, MB #166; Wilmington, DE 19801 (267.284.5011). The University has been accredited by Middle States since 1984.

Since 1968, the University has been accredited by the Association for Biblical Higher Education Commission on Accreditation, 5850 T.G. Lee Blvd., Suite.130, Orlando, FL 32822 (407.207.0808).

MSCHE and ABHE are institutional accrediting agencies recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA).

All degrees offered by Clarks Summit University have been approved by the Pennsylvania Department of Education.

The Early Childhood and Elementary PK–4, Secondary Education English, Social Studies, Mathematics, PreK–12 Physical Education/Health, and PreK-12 Music Education programs are approved for Pennsylvania state certification.

Clarks Summit University is registered with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions. More information can be found at <http://www.ohe.state.mn.us/sPages/ohecontact.cfm> or by contacting them at the following: Minnesota Office of Higher Education; 1450 Energy Park Drive, Suite 350; St. Paul, MN 55108-5227. (651) 642-0567; (800) 657-3866; or (651) 642-0675 fax.

## **LOCATION OF CAMPUS**

Clarks Summit University is located in Clarks Summit, Pennsylvania, a residential suburb that is part of the greater Scranton/Wilkes–Barre area with a population exceeding 500,000.

The University is easily reached by public transportation. Several airlines serve the Wilkes–Barre/Scranton airport at Avoca, and there is a major bus terminal nearby.

Access by car is also convenient. Scranton is at a crossroads of the interstate highway system of the northeastern United States. Interstate 81, the Northeast Extension (I-476) of the Pennsylvania Turnpike, and U.S. Highways 6 and 11 pass within two miles of the campus, and Interstates 80 and 84 are only a short distance from the University.

Organizations contributing to community cultural life include the Northeastern Philharmonic Orchestra and the Everhart Museum of Natural History, Science, and Art.

Other colleges in the area include The University of Scranton, Marywood University, Keystone College, Lackawanna College, The Commonwealth Medical College, Penn State Scranton, Wilkes University, King's College, Misericordia University, and Johnson College.

## **CAMPUS FACILITIES**

The 111–acre campus contains 18 major buildings.

Jackson Hall houses the administrative and faculty offices, most of the classrooms, a science lab, and the Murphy Memorial Library. The Department of Music occupies Buckingham Hall with music classrooms, practice rooms, and studio offices. The Phelps Student Center includes the cafeteria and the Huckaby Gymnasium, which is home to Defender Athletics events. Elsewhere Performance Hall is a black-box performance space for the Theatre Department. The 62,000-square foot Recreation Center includes a running track, three basketball courts, weight room, and cardio room. The building is the setting for corporate chapels and other special events and houses the Athletic Department offices, classrooms and furnished gathering areas.

Twelve three–story residence halls provide on–campus housing for undergraduate, graduate and married students as well as housing for guests.

## **ALUMNI OFFICE**

The Alumni Office maintains an active relationship between the school and its alumni. It assists the Alumni Association in uniting alumni for spiritual fellowship, in promoting projects that support the school, and in maintaining enthusiasm for the University.



# Student Life



# STUDENT LIFE

We believe experiences outside the classroom are just as vital to the personal development of our students as time inside the classroom. That is why we have worked hard to develop student life on a safe campus environment that encourages spiritual and social growth. Our campus offers numerous opportunities to fill important leadership roles and participate in various student activities. Uniquely designed residence halls help students develop life-changing relationships as they grow spiritually and academically. Various student services provide the support that students need in order to enhance their academic program and care for their physical and emotional well-being. Our goal is to provide a positive atmosphere where students can expand their leadership capacity, explore their gifts and abilities, utilize their creativity, and make memories that will last for the rest of their life.

## STUDENT CONDUCT

Clarks Summit University aspires to be a learning community of believers dedicated to biblical higher education, who love and serve God with all their heart, soul, mind, and strength, and who love their neighbor as themselves. Clarks Summit University serves students by guiding them to think and act biblically and to live in community with other believers. In this way, Clarks Summit University prepares students to serve Jesus Christ through a variety of ministries and careers. The following four biblical principles are the foundation for all students at Clarks Summit University.

### *Love God*

As redeemed image bearers, students should commit to give the Lord Jesus Christ pre-eminence in every area of life by seeking an intimate, personal relationship with Him and striving for professional competence in their chosen profession for the glory of God. Students should worship, work, study, and play with all of their might for the glory of God.

### *Love Your Neighbor*

As redeemed image bearers, students should love their neighbor as Christ loves them. This involves yielding their rights for the sake of others, refusing to be a stumbling block in another's way, considering others before themselves, and living a life of personal sacrifice for the good of others and for the glory of God.

### *Live in Community*

As redeemed image bearers who live in community, students pledge to live, learn, and grow together in the Clarks Summit University community in such a way as to perpetuate the unity and growth of the body of Christ and to advance the Great Commission for the glory of God.

### *Learn Discernment*

As redeemed image bearers who strive to practice discernment, students should think and act biblically as they engage the culture, interact with media, be a light in their society, and behave ethically for the glory of God.

## Dismissal

The Clarks Summit University judicial system seeks to be redemptive and restore students to a good standing before Christ and in the Clarks Summit University community. However, punitive measures may be used to enforce standards and policies. Clarks Summit University reserves the right to instruct, correct, discipline, or dismiss students whose conduct it deems does not conform with university standards. The dismissal of a student occurs at the discretion of the Vice President of Student Development. Students who are dismissed may not visit campus without approval from the deans. Dismissal may be without the benefit of refund.

For students permitted to return after dismissal, see information in the Admissions section.

To learn more about the values and community standards, specifically for on-campus students, please visit the Student Handbook at <https://www.clarkssummitu.edu/life-at-csu/campus-life/student-handbook/>.

## CAREER SERVICES

As a student, CSU has a unique student employment program, which takes education a step farther by teaching the soft skills necessary to catch the eye of today's employers. More than one-third of on-campus students take part in the student employment which provides mentorship, discipleship, and leadership training. Students are given the ability to apply for on-campus employment each semester. Jobs are filled through an interview process, and work study hours (if awarded) are used for most positions. Student employees grow in various stages of learning objectives, including valuable career skills such as effective

communication, organization, problem solving, teamwork, dependability, and customer satisfaction. Students learn time management, punctuality, and dependability through regularly scheduled hours. Tasks like cleaning bathrooms and serving coffee are intentionally structured to produce professional, personal and spiritual growth. Students develop administrative and organizational skills by assigning tasks based on team strengths and weaknesses.

To help students explore various career opportunities, Career Services offers a career assessment to on-campus students which produces an individualized report that is discussed with a trained professional.

To prepare for the workforce following graduation, the Career Services Department advises students on interviewing skills, cover letter preparation, and resume building. Clarks Summit University does not guarantee employment or offer referrals to future employers.

For more information, [see Career Services](#) on the website.

## ON-CAMPUS OPPORTUNITIES

### Writing

*The Vantage Magazine:* Students interested in all types of writing are encouraged to contribute to the school magazine that is published four times a year. Led by a student editor-in-chief and faculty sponsor, the magazine chooses a theme by which to interpret the happenings in and around campus for the campus body; it is published online through social media. Other jobs include content editors, digital design editors, staff writers, photographers, and artists. The magazine's mission states: "Vantage Magazine exists as a Christ-centered, career-ready outlet for creative expression and community interaction showcasing the voices and visual talents of Clarks Summit University students." Publication in the magazine is notable on a résumé for similar job inquires.

*Sports Journalism:* Students interested in writing, commentating, and/or organizing sporting events are welcome to join the practicums which allow them to work alongside the Director of Athletic Communications for the CSU Defenders. Students could write copy on the events for the website, commentate sports games live and over the internet, and other necessary tasks to make the home games run smoothly. This program is conducted in an internship style and could be used for a résumé when sufficient hours are accrued.

*Campus Writing Center:* The Campus Writing Center is sponsored by a member of the English and Communications faculty and supported by qualified student consultants. It is open to all students seeking to gain instruction and guidance on how to make papers and assignments more effective. All members of the Campus Writing Center team are versed in academic writing and use this opportunity as a ministry to help fellow students grow in their writing skills.

### Theatre

Clarks Summit University's Department of Theatre offers students of all majors the opportunity to discover new talent, exercise developing skills, and transfer the principles of the classroom into the theatre to create vibrant works of art and tell meaningful stories. Students will learn what it means to be a vital member of an artistic community by engaging in a variety of learning experiences including performance and technical opportunities such as dramatic productions, original student projects and hands-on instruction in the varying disciplines of theatre. Production involvement is notable on a résumé and applicable to a variety of majors, ministries, and careers.

*Kindred HeARTs Productions:* These productions offer students and audience members a more traditional theatre experience with an emphasis on family-friendly theatre and theatre for young audiences. They are designed to appeal to our local community, offering everything from children's theatre to classic works. Auditions are open to all students. Recent plays include: *No Opera a the Op'ry House Tonight or Too Good to Be True*; *Remember My Name*; *Trifles*; *Riders to the Sea*; *The Boor*; *In Uniform*; *The Importance of Being Earnest: A Trivial Comedy for Serious People*; *The Reluctant Dragon*; and *The Ugly Duckling*.

*Elsewhere Performance Hall:* The Elsewhere venue offers students and audience members a smaller, more contemporary theatre experience. Our new black-box performance space offers a variety of critically engaging performance styles. Auditions are open to all students.

*Student Productions:* These productions offer students the chance to put their developing skills into practice, by taking on the challenge and responsibility of producing a larger work. They are often produced as a part of a class, internship, or a Senior Project.

*Field Trips:* Learning to create great theatre is more than an academic study. Theatre artists learn through observation and focused encounters. Our students have opportunities to connect with the broader artist community

through a variety of field trip experiences. Past field trips have included Broadway, Off Broadway, New York University (NYC), The Arden Theatre, The Walnut Street Theatre (Philadelphia), The Shaw Festival, The Stratford Festival (Canada), The Bloomsburg Theatre Ensemble, The University of Scranton, Keystone College, Wilkes University, and more!

*Study Abroad:* Students may have the opportunity to study abroad for several classes during their time at Clarks Summit University. Past study abroad opportunities include the following: Drama in Performance (3 credits) in England and Devised Theatre (3 credits) in South Africa.

### **Music**

Clarks Summit University provides many opportunities for students to attend and participate in the production of significant musical events. Participants include both music majors and non-music majors. All performances are public events to which the student body, parents, and community are invited.

*Concert Choir:* Performing groups represent the University at churches and community events, and periodically tour on behalf of the University. All students are invited to audition for Concert Choir.

*General Student Recitals:* Several times each semester, our music majors perform a varied repertoire as part of our ongoing Music Performance Seminar.

*Junior/Senior Recitals:* Our upperclassmen music majors present public recitals. Students, faculty, family, and community friends are invited to these special events.

*Departmental Concerts:* All of our musicians join forces for seasonal concerts. The Christmas Concert is in early December and our Spring Concert is in late April.

### **Ministry Development**

Ministry Development is instrumental in our students' growth as they identify opportunities in which they can apply their education in real-life ministry settings and serve unselfishly. This practical ministry experience helps to facilitate development in both spiritual maturity and ministry skills. Ministry Development cultivates a culture of ministry among students and seeks to partner with local pastors, ministry leadership, professors, staff, mentors, Resident Directors, and others in accomplishing this goal.

There are numerous ministry opportunities for students to become involved in nearby churches, in the community, and on campus. Some of these opportunities include assisting a church plant, working with inner-city youth, learning to teach, discipling inmates, bringing hope to nursing home residents, using sports as outreach, sharing the gospel in a variety of settings, counseling teens, assisting nonprofits, working at rescue missions, preaching, ministering through music, and developing a new ministry. There are also opportunities during the summer, which include missionary and pastoral apprenticeships, camp work, and numerous local church ministries.



# Admissions



# ADMISSIONS

## STANDARDS FOR ADMISSION—UNDERGRADUATE

*Christian Character.* Degree-seeking students must evidence personal faith in Jesus Christ as Savior, and they must be willing to submit to the Statement of Faith and Code of Conduct while a student at Clarks Summit University.

*Academic Preparation.* Completion of high school or equivalency is required. High school graduates must send transcripts of all completed high school courses. Applicants who are not high school graduates may secure a high school equivalency diploma (GED) from the state in which they live. Official transcripts of any completed high school courses and the GED test results must be sent to Clarks Summit University. A minimum of a 2.0 high school GPA is required for admission.

### *Pre-admission Tests*

The SAT or ACT is required for students entering any of our education programs. Arrangements to take these tests should be made through the high school guidance office or online at [www.collegeboard.com](http://www.collegeboard.com) (SAT), [www.act.org](http://www.act.org) (ACT), and [www.cltexam.com](http://www.cltexam.com) (CLT). Please request that your scores be sent to the Admissions Office using the following codes for Clarks Summit University: the SAT code is 2036; the ACT code is 3523.

### **Application Procedures**

All persons who desire to register at Clarks Summit University must submit an application for admission. By submitting an application, the prospective student expresses willingness to follow school regulations. Steps are outlined as follows:

- Application process:
  - Complete an online application and pay the \$25 non-refundable online application fee by credit card or check made out to Clarks Summit University.
  - Complete an interview with an Admissions Counselor.
  - Submit the proper transcripts.
  - Students can apply online at [discover.ClarksSummitU.edu/applynow](http://discover.ClarksSummitU.edu/applynow).
- When the application file is complete, the Admissions Committee will review it, and the applicant will be notified of the decision.
  - Students will receive an acceptance letter both by email and mail.
- Residential students must submit a \$250 deposit by May 1 for fall enrollment and by December 15 for spring enrollment. Deposits are refundable until May 1 (fall enrollment) or December 1 (spring enrollment). All refund requests must be made in writing and postmarked no later than May 1 (fall enrollment) or December 1 (spring enrollment).

### **Music Students**

Please note that acceptance into Clarks Summit University does not constitute acceptance into any of the degree programs offered by the Department of Music. Successful completion of the audition process, in addition to acceptance by the University, is needed for admission to music programs.

### **Auditions**

An essential step in beginning a major in music is the audition. Its purpose is to evaluate your background and determine your potential as a music student. The audition contains three components: performance, interview, and questions/answers. As part of the audition, you will need to perform two to three contrasting works from the standard repertoire in your field of study. We highly recommend early auditions for all applicants. Auditions can be scheduled as part of a campus visit.

### **Interview**

Conversation with the faculty will help us discover important aspects of your preparation that will give insight to your readiness for music theory and your placement in a performing ensemble.

### **Eligibility**

Students wishing to audition must first have completed all the following:

- Completion of junior year of high school
- Submission of admissions application to Clarks Summit University
- Declaration of music as major field of study

### **Audition Requirements**

Worship Studies, PreK-12 Music Education, applicants will:

- Perform two contrasting works from the standard repertoire in their fields of study (voice, piano, or instrumental). Voice and piano applicants must perform one of these by memory (vocalists and instrumentalists). For vocalists and instrumentalists, an accompanist will be provided for your audition. Please send copies of your music along with your audition application and information form.
- Demonstrate sight-reading ability.
- Demonstrate aural skills (tonal memory, pitch accuracy, and vocal sight-reading).
- Perform major and minor scales in forms appropriate to your instrument or voice.
- Additionally, composition applicants must submit examples of their work at the audition.

### **Audition Dates**

We recommend you schedule an audition as part of your campus visit.

### **Welcome Weekend**

New residential and commuter students are expected to be present for orientation activities during Welcome Weekend.

## **STANDARDS FOR ADMISSION—GRADUATE**

### **Application Procedures**

All persons who desire to register at Clarks Summit University must submit an application for admission. By submitting an application, the prospective student expresses willingness to follow school regulations. Steps are outlined as follows:

- Application process:
  - Complete an online application and pay the \$25 non-refundable online application fee by credit card.
  - Complete an interview with an Admissions Counselor.
  - Request Endorsement letter.
  - Submit the proper transcripts.
  - Students can apply online at [discover.ClarksSummitU.edu/applynow](https://discover.ClarksSummitU.edu/applynow).
- When the application file is complete, the Admissions Committee will review it, and the applicant will be notified of the decision.
  - Students will receive an acceptance letter both by email and mail.

### **General Requirements**

For admission to a master's degree program, the applicant should hold a bachelor's degree from an accredited institution. Applicants who possess bachelor's degrees from non-accredited institutions may enroll at Clarks Summit University if their degrees are validated by the Registrar. All application materials must be received by the Director of Admission before a candidate can be admitted to the program. Admissions requirements are listed for each program in the respective sections of the catalog.

### **Admission Levels**

Applicants will be placed in one of the following classifications:

#### **Fully Matriculated**

This status is for university graduates who have submitted all required admissions materials and have been accepted by the Graduate Studies Committee. Applicants must provide personal and professional references acceptable to the Committee. Students accepted as fully matriculated must have an undergraduate GPA of 3.0 or higher.

### **Matriculated, Provisional**

The University may accept graduate students with the provision that they fulfill certain foundational requirements in order to qualify for degree candidacy. Provisional students must demonstrate competency in the specified areas by the time they complete 16 graduate credits. The fulfillment of these competencies may not be applied toward the graduate credits required for degree completion.

Provisional students receive academic advisement relative to course scheduling. Students will be advised on a case-by-case basis and allowed to take only graduate courses for which they have adequate foundational preparation. When all foundational competencies are met satisfactorily, the provisional student status will be changed to Fully Matriculated.

### **Matriculated, Probationary**

In some cases, a student who does not meet the standard GPA graduate requirements may be admitted with the understanding that the individual's matriculation status will be reviewed regularly. Specifically, once a probationary student shows a cumulative GPA of at least 3.0 during completion of the first nine graduate credits, the status may change from Probationary to Fully Matriculated.

Probationary students who do not achieve at least a 3.0 GPA during their first nine graduate credits have the option of repeating courses in an effort to raise their GPA to the 3.0 standard. Failure to do so will result in dismissal from the graduate program.

The student may reapply for admission back into their program after one year, and, if accepted, must retake courses in an effort to raise their GPA to 3.0. At that time, the student will reenter under academic probation.

Matriculated, probationary students not able to achieve a 3.0 cumulative GPA at the end of two semesters will be considered for academic dismissal.

### **Non-matriculated, Continuing Education**

University graduates wishing to enhance their breadth of knowledge in one of the graduate programs may take courses following submission of a continuing education application. Enrichment students desiring to matriculate must follow the normal application process. Acceptance into a graduate program from enrichment student status is not automatic. If accepted, such students may then apply the graduate credits already earned toward the master's degree.

### **Non-matriculated, Undergraduate Juniors and Seniors**

Undergraduate juniors and seniors may not be fully matriculated into a master's program until they receive a conferred baccalaureate degree. Selected students who apply and meet established criteria may be allowed to enroll in graduate courses.

Approved students may complete up to nine hours of graduate credits. Approval to take graduate credits does not automatically insure eventual matriculation into a master's degree program. Upon conferral of a baccalaureate degree, students follow the normal application process. If accepted, students may then apply the graduate credits earned toward their master's degree.

### ***Academic Prerequisites for Admission***

Students entering the counseling or education graduate programs are required to have prerequisite competencies in the fields of Bible and theology, as well as appropriate competencies in counseling or education. Before candidacy status can be granted, students lacking any prerequisites must develop, with their advisor, a program by which they will fulfill these requirements during their program.

#### **Bible/Theology and Counseling Prerequisite for Master of Science in Counseling**

- Six credits of Bible/Theology or an equivalent knowledge of Bible and Theology.
  - Students who do not meet this prerequisite will need to complete TH517 Survey of Doctrines.
  - Those students considered to already have a strong foundation in doctrinal issues may complete TH511 How to Develop a Biblical Worldview.
- Six (6) credits of counseling/psychology from graduate or undergraduate courses.

#### **Bible/Theology Prerequisite for Master of Education**

- 6 credits of Bible/Theology or an equivalent knowledge of Bible and Theology.
- Students who do not meet this prerequisite will need to complete TH517 Survey of Doctrines.

## GENERAL INFORMATION

### *Transfer Students*

Clarks Summit University believes that learning, wherever it occurs, should be recognized and integrated into a student's degree program when that learning is found to be equivalent to that offered by post-secondary educational institutions and determined to be applicable for meeting degree and program requirements. Clarks Summit University makes every effort to transfer as many courses as possible, credit-for-credit. However, the student should be aware that all transferable credits may not apply to the degree program of choice.

Applicants who have completed courses in an accredited college, university or seminary, may receive transfer credit for courses which apply to one of the University degree programs, and which reflect the required grade according to college undergraduate, graduate, or seminary transfer policies. Credits from non-accredited schools are also eligible for transfer based upon above mentioned criteria. Only the credit is transferred into the degree program. The grade and grade points are not calculated in the student's grade point average. Students who take a course at Clarks Summit University who have received transfer credit for an equivalent course at Clarks Summit University will forfeit the transfer credit.

Credits from both accredited and non-accredited institutions and other sources must be validated prior to awarding transfer credits. Evaluation of credits for transfer is done by the Registrar. The validation process considers the following:

- Acceptable course grade according to the individual undergraduate, graduate, or seminary credit transfer policies.
- The academic credentials of the course instructor.
- The course description and or content of the course.
- The acceptance of the credits by other reputable colleges, universities, or seminaries.
- ACE recommendations
- For graduation, each degree has a policy of either a minimum number of credits that must be earned at CSU or a maximum number of credits that can be transferred in. The university reserves the right to adjust these requirements in exceptional cases.

The policies are listed below:

- Associates degrees: a minimum of 30 credits must be completed at CSU
- Bachelor's degrees: a minimum of 30 credits must be completed at CSU
- M.A., M.S.C., M.Ed. degrees (graduate school): a minimum of 2/3 credits must be completed at CSU
- M.A. degree (seminary): a maximum of 12 credits/4 courses can be transferred in
- M.Min. degree (seminary): a maximum of 12 credits/4 courses can be transferred in
- M.Div. degree (seminary): a maximum of 36 credits/12 courses can be transferred in
- Th.M., D.Min., Ph.D. (seminary): generally no transfer credits are accepted with few exceptions
- Clarks Summit University accepts transfer credit for suitable scores in Advanced Placement (AP) exams, International Baccalaureate (IB) courses, College Level Examination Programs (CLEP) exams, Defense Activity for Non-Traditional Education Support (DANTES) exams, and ACE approved training (including military experience).

Applicants who have earned 24 hours or more at an accredited college or have graduated high school at least two years prior are not required to take the SAT or ACT.

Each transfer student must have official academic transcripts of all previous college courses sent to the Admissions Office before a decision will be made on the student's application.

### *Non-Degree Seeking Students*

There are numerous reasons why individuals take courses at CSU with no intent of pursuing a degree. Included are reasons such as personal growth, limited time in the geographical area, continuing education credits, and transfer credit to other colleges and universities. If a non-degree seeking student chooses at some later time to seek a degree, then the necessary admissions requirements for acceptance into that program must be completed.

### *International Students*

This school is authorized under federal law to enroll non-immigrant alien students. Inquiries concerning admission policies and procedures should be sent to [admissions@ClarksSummitU.edu](mailto:admissions@ClarksSummitU.edu). At least six months should be allowed to process international student applications.

Clarks Summit University encourages qualified international students to make application if they have a financial guarantor in the United States, or if they have sufficient evidence from some responsible organization in their home country to show means of support and necessary travel expenses for attendance at the university. CSU is unable to

grant full financial scholarships to any international students. Furthermore, it is difficult for non-immigrant students to receive permission for off-campus employment during their studies in the United States. Under no circumstance should an applicant prepare to arrive in the United States until he or she has been granted final acceptance. Applicants arriving without means of support and a student visa are normally deported at the expense of their national governments and are not eligible for readmission to the United States.

An examination to establish the applicant's ability to use the English language for study is required for students who live in a country where English is not an official language. The required examination is the Test of English as a Foreign Language (TOEFL). Applicants are responsible to make their own arrangements for this examination by registering at [www.ets.org/toefl](http://www.ets.org/toefl). The testing organization should send the results directly to CSU. Minimum scores are 500 (paper-based exam), 173 (computer-based exam), or 60 (IBT).

After enrollment, if the student's command of English proves inadequate, the university reserves the right to require further language study by the student before such student is qualified for graduation. (More information at [www.ets.org](http://www.ets.org).)

### **Military Benefits**

The University is an approved institution for Reserve Officers' Training Corps (ROTC), Tuition Assistance, and GI Bill® benefits. Students wishing to use the ROTC Scholarship should contact their recruiter. Students using Tuition Assistance should request authorization through their Education Office. Students using the GI Bill® should obtain their Certificate of Eligibility from the Veterans Administration and provide it to the Office of Financial Aid at registration.

*"GI Bill®" is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).*

### **Non-Discriminatory Policy**

Clarks Summit University admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs, and activities generally made available to students. It does not discriminate based on race, color, national and ethnic origin, or handicap in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-sponsored programs.

Clarks Summit University does not discriminate based on handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations. The designated coordinator for university compliance with Section 504 of the Rehabilitation Act of 1973 is the Human Resources Coordinator.

### **Incentive Policy**

Clarks Summit University does not allow its employees to accept any inducements (e.g., gratuities, favors, discounts, entertainment, hospitality, loans, transportation, lodging, meals or any other items having a monetary value of more than a de minimus amount) for the purpose of enrolling any student or any group of students. The employees (admissions, recruiters, financial aid, etc.) of Clarks Summit University do not utilize any high-pressure recruitment tactics as a means to enroll its students. There are no institutional recruiters, admission counselors, financial aid personnel or anyone in any position who receives any commission, bonus, or other incentive payment for securing student enrollments or securing financial aid (e.g., federal, state, institutional, local, military, etc.) of any kind.

### **Readmission Policy and Procedures**

If a student leaves for any reason and would like to return, an application for readmission must be submitted. A committee will review the request and decide on readmission.

Here is a checklist of steps:

- Students must apply for readmission through the admissions/enrollment department and complete a readmission application. Please [email admissions](#) for the application.
- All fines and restorative processes must be fulfilled prior to application.
- Upon completion of the readmission application, students will be made aware of additional requirements needed for the readmission committee.
- Students who have been dismissed will not be allowed to return for at least one year.
- The application for readmission, along with any requirements, will be reviewed by the readmission committee who will either grant or deny readmission.

Note: At the discretion of the Admissions Committee, a personal interview may also be required.

Students who arrive at registration expecting to be readmitted without fulfilling these requirements should expect to wait until after registration to have their applications considered. The university cannot guarantee acceptance in such cases. Students readmitted to one of the undergraduate programs will normally be subject to the current requirements for that course of study.



# Academic Information



# ACADEMIC INFORMATION

## GRADUATION REQUIREMENTS

Degrees are awarded in May, August, and December and are awarded at the next graduation date after all degree requirements are met. The commencement ceremony is held in May. Candidates for graduation from the residential degree programs are expected to participate in the commencement ceremony rehearsal and in the commencement ceremony.

Students who have 3 or less credits to complete their degree at the end of the spring semester of their last year may request permission to walk in commencement exercises. Students need to have a plan to finish the 3 credits by the end of the summer. Those with more than 3 credits to complete at the end of the spring semester of their last year may walk in commencement exercises the following May after completing the remaining credits of their degree.

Because character is fundamental to Christian living as well as effective biblical ministry, Clarks Summit University stresses the central importance of reflecting the character of Christ in our lives and professional practice. While we are called to act redemptively toward those who fall, it is also true that actions have consequences. Therefore, moral or ethical misconduct is considered a serious violation of the Clarks Summit University Standards of Conduct and may be grounds for dismissal at any point prior to graduation.

### ***General Requirements for Undergraduate Programs***

To be eligible for a degree, the student must have:

- Completed a minimum of 30 semester-hour credits at Clarks Summit University.
- Earned a cumulative grade point average of at least 2.0. Education programs require a higher GPA as well as Accelerated Counseling.
- Completed all the requirements of the student's program (see Curriculum Information).

The Education Handbook should be consulted for specific details by those accepted into the education programs.

### ***General Requirements for Graduate Programs***

To be eligible for a degree, the student must have:

- Completed a minimum of 2/3 of required classes at Clarks Summit University.
- Earned a cumulative grade point average of at least 3.0.
- Completed all the requirements of the student's program (see Curriculum Information).

### ***Special Requirement for Associate of Arts Degrees***

Veterans and members of the military are only required to complete 15 credits at Clarks Summit University for the Associate of Arts degree programs.

### ***Special Requirement for Master of Education Degree***

Successful completion of ED591 Capstone Project.

### ***Special Requirements for Master of Science in Counseling Degree***

- Admission to degree candidacy status.
- A passing score on the written and oral comprehensive final exams.
- Successful completion of the supervised practicum and internship courses with a grade of "B" or higher in each course.

### ***Special Requirement for Additional Degrees***

At least 30 additional semester-hour credits must be taken for each additional degree received.

### ***Multiple Degrees***

Students may obtain multiple of the same degree as long as they meet unique credit requirements for each program.

### ***Special Requirements for the Sharing of Credits in Minors***

As it relates to earning a minor, some credits may be shared between the required courses for a student's major and the required courses for a student's minor. If the minor that a student is pursuing has some of the same required courses as the student's major, the student may share up to six credits of the required courses. There is no limit on how many credits can be shared in the elective requirements for either the major or minor.

If a student is pursuing multiple minors, some credits may be shared between the required courses for one minor and the required courses for the second minor. A student may share up to six credits of the required courses. There is no limit on how many credits can be shared in the elective requirements for either minor.

The following charts may be helpful to visualize the sharing of credits as it relates to minors. The charts can be read left-to-right as well as right-to-left.

MAJOR	SHARING	MINOR
Required Courses	<< up to 6 credits >>	Required courses
Required Courses	<< No limit >>	Elective courses
Elective courses	<< No limit >>	Required courses
Elective courses	<< No limit >>	Elective courses

MINOR 1	SHARING	MINOR 2
Required Courses	<< up to 6 credits >>	Required courses
Required Courses	<< No limit >>	Elective courses
Elective courses	<< No limit >>	Required courses
Elective courses	<< No limit >>	Elective courses

### Graduation Honors

Graduation honors announced at commencement are based upon a student's cumulative grade point average at the beginning of the last semester before graduation. The final transcript and diploma will reflect honors standing based upon completion of all academic studies.

The following standards apply:

#### Undergraduate

- 3.4 With Honor
- 3.6 With High Honor
- 3.8 With Highest Honor

#### Graduate

- 3.5 Cum Laude
- 3.8 Magna Cum Laude
- 4.0 Summa Cum Laude

### CREDIT HOUR DEFINITION

At Clarks Summit University, academic credit is measured in semester hours. A semester hour represents the equivalent of at least one class period of 50 minutes per week for 14 weeks not including final exams. It is expected that students will spend approximately two hours outside of class for each hour in class or its equivalent.

### GRADE POINT AVERAGE

Grade point average (GPA) is a numerical measure of all grades. It is calculated by dividing the total number of grade points earned by the total number of credit hours attempted (excluding courses marked AU, I, NG, P, S, U, W or WP). The student's GPA is based only upon courses taken at Clarks Summit University.

### REPEATED COURSES

When both the original and the repeated course are taken at Clarks Summit University, the most recent grade replaces the previous grade in calculating the GPA. The student's grade point average is then adjusted to reflect the last grade. Financial aid will only be disbursed one time for retaking previously passed coursework.

### CLASSIFICATION

Each undergraduate student will be associated with one of the organized classes and normally will remain with that class throughout the school year. At registration, each student is assigned to one of the four organized classes. This classification is based upon the total number of credits earned as described in the following scale:

Classification	Credit Hours
Freshman	0–26
Sophomore	27–56
Junior (Baccalaureate degrees)	57–86
Senior (Baccalaureate degrees)	87 or more

All undergraduate students are also classified as full-time or part-time, depending on the number of semester hours for which they are enrolled. The part-time student is one who is enrolled for less than 12 semester hours. The full-time student is one enrolled for 12 or more semester hours. Classification of students is determined at the beginning of each term.

## **CONFIDENTIALITY OF STUDENT RECORDS**

Student records are maintained in compliance with the Family Educational Rights and Privacy Act of 1974 in restricted-access storage facilities or electronic environments. The information contained in the student's permanent educational record will be made available to the student but not to others without the student's written permission. Specific details are available in the Registrar's Office. Admission records including transcripts and standardized test scores, academic deficiency, dismissal, athletic eligibility, financial aid, CSU transcript, and graduation processing records are maintained. Transcript and standardized test records are maintained permanently, and all other records are purged six years after graduation or withdrawal.

## **TRANSCRIPTS**

Student transcripts are released only by request of the student either in writing or through the CSU website. CSU uses a third party, Parchment, to handle transcript requests. No transcript will be released unless the student has paid all financial obligations to the University. Unofficial transcripts are available to students in the student portal or in the Registrar's Office. CSU does not release records from other organizations (standardized test scores, transcripts, etc.). Transcripts can be requested at <https://www.clarkssummitu.edu/academics/academic-resources/registrar/>.

## **RICHARD J. MURPHY MEMORIAL LIBRARY**

[ClarksSummitU.edu/library](https://ClarksSummitU.edu/library)

From its location on the first and second floors of Jackson Hall, Murphy Memorial Library provides services and resources for the intellectual, cultural, and spiritual development of the academic community of Clarks Summit University. Library services are available for over eighty hours each week during the academic year. In addition to books and materials, the campus library offers comfortable seating and classrooms for independent and group study, areas for viewing or listening to media, and computers for individual use. Access to databases with full-text journal articles and eBooks is available through the library's website. Library staff members provide instruction in research methods and resource use through collaboration with faculty in classroom settings and informal conversation with students.

Library collections reflect the quality of many years of planned growth and development in support of the institution's educational objectives. The library specializes in the areas of biblical studies, theology, and Christian ministries, and maintains strong collections in history, education, literature, and counseling. The library's curriculum area houses teaching materials for public and Christian school education. Other holdings include juvenile literature, music resources, and audiovisual materials. Careful attention is given to providing a diversity of viewpoints in keeping with the library's purpose as an information center. Interlibrary loan services and reciprocal borrowing agreements with other university libraries throughout North America expand the resources available to students, staff, and faculty.

## **ALTERNATE FORMS OF INSTRUCTION**

### ***Independent Study Courses***

Independent study courses are intended to be taken by students to enrich their studies as they work closely with a faculty member of Clarks Summit University to study a topic not traditionally covered in the Clarks Summit University curriculum. The best interests of the students, faculty, and institution should be taken into account when an independent study course is approved. Independent study courses are not intended as a scheduling convenience for students who desire to take courses that are offered in the regular academic schedule.

The student who desires to take an independent study course must first obtain faculty member approval and then the approval of the other individuals listed on the Independent Study form. The faculty member should prepare a course description for the course being taught, and this should accompany the request for an independent study.

Weekly interactions are suggested as a means for faculty members to monitor students enrolled in independent study courses. The interaction may be done in person or through use of communications technology, including mail, telephone, videoconferencing, computer technology, or other electronic means.

### ***Off-Schedule Courses***

Students may take courses off schedule if the faculty member will manage it with the student. These requests require approval of the faculty member, School Dean, and Vice President for Academics.

### ***Practical Training Courses***

Students at Clarks Summit University have the opportunity to participate in practical training experiences for academic credit. These experiences vary from program to program, but they may include internships, practicums, observations, apprenticeships, student teaching, or mentored courses. These courses are listed in the Clarks Summit University catalog with appropriate course codes, names, and descriptions.

In order for a student to complete the courses, these practical training experiences will require appropriate assignments to be submitted to the Clarks Summit University instructor of record. The activities submitted for grading are controlled by Clarks Summit University, not by the officials of the job establishment where the experiences may be taking place. The student will spend at least as much time in preparation and training as is normally required by Clarks Summit University for its other residential courses.

Class attendance will be posted at least once per week. The grading system used for these courses will be the same as the system used for other residential subjects offered by Clarks Summit University.

### **STUDY ABROAD OPPORTUNITIES**

Clarks Summit University offers students the opportunity to participate in study abroad through trips led by CSU faculty members. Trips are announced on a rolling basis through campus announcements, posts on the university's learning management system, and notices from the instructor leading the trip. Trips usually run for two to three weeks abroad, with additional pre- and post-trip work. Students who participate in the study abroad program at Clarks Summit University will receive final grades for their related courses when the work is completed (typically at the end of the semester in which the trip takes place).

The current location for our faculty-led study abroad trips is Costa Rica. Past locations have included South Africa and Italy. Clarks Summit University does not currently have any foreign extension sites. All study abroad trips are organized through the main campus in Clarks Summit, PA.

Students may enroll in study abroad options offered through other accredited organizations. However, Clarks Summit University does not sponsor such trips, and they will instead be treated as transfer courses for the students who complete these experiences. Any agreements made with other institutions regarding study abroad will govern the use of the external institution's facilities or instructors in assisting with course delivery, field trips, and connecting with local subject matter experts in the fields being studied.

Students interested in participating in a Study Abroad Program through another accredited organization should:

- Receive approval from both Academics and Office for Student Development.
- Contact the Registrar's Office to determine if all of the credits will transfer into the student's program of study.
- Contact the Office of Financial Aid to determine qualifications for any financial aid for the semester he/she would be studying abroad.

### **ACADEMIC STANDARDS—UNDERGRADUATE**

#### ***Academic Load***

The normal student load is 12–18 class hours per week. About two hours of study time should be allowed for each hour of class. Approval of student loads over 18 hours may be granted to students who have demonstrated superior ability. The University may limit the load of students with excessive employment or low grades.

#### ***Class Attendance***

Regular and prompt attendance at all class sessions is expected. Detailed expectations on attendance, absences, and tardiness are published in the Academic Policies section of this catalog.

## Grading System

Point values are assigned to each grade to determine a student's grade point average. The following scale is used:

A	95-100	4.00	grade points per credit hour
A–	92.5-94.9	3.66	grade points per credit hour
B+	90.0-92.4	3.33	grade points per credit hour
B	87.5-89.9	3.00	grade points per credit hour
B–	85.0-87.4	2.66	grade points per credit hour
C+	82.5-84.9	2.33	grade points per credit hour
C	80.0-82.4	2.00	grade points per credit hour
C–	77.5-79.9	1.66	grade points per credit hour
D+	75.0-77.4	1.33	grade points per credit hour
D	72.5-74.9	1.00	grade point per credit hour
D–	70.0-72.4	.66	grade point per credit hour
F	0-70	.00	grade point per credit hour

Other course grades include:

AU	Audit or a course not taken for credit
NG	No grade submitted by the instructor
S	Satisfactory completion
U	Unsatisfactory performance
FN	Failure for Non-Attendance
WP	Withdrawn Passing indicates that a student withdrew from a course and the student's performance was satisfactory at the time of withdrawal.
WF	Withdrawn Failing indicates that a student withdrew from a course and the student's performance was unsatisfactory at the time of withdrawal.

## Academic Honors

### Alpha Gamma Epsilon

Members of this local honor society are chosen according to the following standards: 1) completion of 57 semester hours (Junior status) while seeking a degree at Clarks Summit University with a total grade point average of 3.4 or higher; 2) sympathy toward and support of Clarks Summit University standards and ideals; 3) faculty approval. Membership certificates are presented following selection to this honor.

## Academic Deficiencies

### Academic Restriction

Any student whose cumulative grade point average falls below 2.0 will be placed on Academic Restriction. This prohibits students from participating in more than one major extracurricular activity per semester. Online students on Academic Restriction are limited to taking one course per session.

### Academic Probation

Serious academic deficiency will result in a student being placed on Academic Probation. Residential students on Academic Probation may not participate in any major extracurricular activity on campus until the probation is removed. Online students on Academic Probation are limited to taking one course per session until the probation is removed. Normally, probation means that a student's cumulative grade point average has fallen below the level specified on the following scale:

Credits Attempted*	Cumulative GPA	Cum. GPA for students in Accelerated Programs
1-18	1.4	2.4
19-36	1.6	2.6
37-55	1.8	2.8
56+	2.0	3.0

*\*Includes transfer credits (if any) but excludes credit hours for repeated courses and courses graded S, U, I, WP, or AU.*

The Admissions Committee, the Readmissions Committee, or the Vice President for Academics may impose a special probation status in certain cases. In these cases, the specific details of the probation will be given to the student.

Students are notified by email if they are placed on the restriction or probation list for that semester.

As it relates to academic restriction or probation status, a major extracurricular activity is defined as participation in student government, intercollegiate athletics, music groups, theatre, or any organized student group or activity functioning regularly. If a student is earning academic credit for a course required for graduation as determined by the curriculum course sequence forms, the definition of extracurricular does not apply. Intercollegiate athletics are not required courses for any Clarks Summit University curriculum program. Therefore, no student on Probation may take intercollegiate athletic sports for credit. If there are questions on whether a given activity or group is considered a major extracurricular activity, consult the OSD Deans. At the conclusion of each semester, the Vice President for Academics reviews the achievement of every student with semester or cumulative grade point averages below 2.0 and may administer Academic Dismissal, if a student has:

- been on academic probation more than one semester,
- failed to meet the requirements of the special academic probation which may have been imposed,
- experienced extreme academic deficiency during that semester (even if he/she has not been on academic probation), and the prospect for significant improvement seems remote.

Students who have been dismissed for academic reasons may seek readmission after one semester of not attending CSU.

## ACADEMIC STANDARDS—GRADUATE

### *Grading System*

Academic credit is measured in semester hours. The grading system for graduate courses with accompanying grade points is as follows:

A	4.0	95–100
A–	3.75	92–94
B+	3.5	90–91
B	3.0	87–89
B–	2.75	85–86
C+	2.5	82–84
C	2.0	79–81
C–	1.75	77–78
D+	1.50	75–76
D	1.00	72–74
D–	0.75	70–71
F	0.0	under 70

AU	Class audited, course not taken for credit and not included in GPA
P	Pass
NG	No grade submitted by the instructor
FN	Failure for Non-Attendance
W	Withdrawal during first one-third of a course, not computed in grade point average
WP	Withdrawal after one-third of a course is completed with passing grades, not computed in GPA
WF	Withdrawal after one-third of a course is completed with failing grades, is computed in GPA

### *Transfer Credit*

Up to one-third of a student's program may be accepted as normal transfer credit from other graduate schools providing the course work is relevant to the student's program and equivalent to Clarks Summit University courses. Only courses that have received a grade of "B" or better will be considered for transfer credit. Those desiring consideration should make application to the Graduate Studies program director. Graduate-level courses taken while an undergraduate student may be eligible for transfer to the graduate program. Please check with the Program Director for further information.

## **Academic Deficiencies**

At the end of each term, Satisfactory Academic Progress (SAP) will be evaluated for all students. Students falling below a 3.0 cumulative GPA at the end of a term will be placed on academic probation. A student on academic probation may continue to take courses in an effort to raise their GPA to a minimum of a 3.0 but will be restricted to one three-credit course per session for online students or six credits per semester for on-campus students. This restriction will be lifted upon removal from probation.

Students unable to achieve a cumulative GPA of 3.0 after one year on probation will be considered for academic dismissal. After one year of dismissal, the student may apply for reentry into the program, and if accepted, must retake courses in an effort to raise their GPA to a 3.0. The student has one year to raise their GPA. If unsuccessful, the student will be dismissed and not allowed to return.

## **Course End Dates**

A course end date is the date by which all work must be submitted. These end dates are as follows:

### **Master of Arts**

*Online courses:* Last day of the online course.

### **Master of Education**

*Online courses:* Last day of the online course.

### **Master of Science in Counseling**

*On-campus and online classes:* Last day of class or by the date specified in the syllabus.

*Campus Modules:* Seven weeks from the end of the residency week.

## **Course Extension Policy**

Clarks Summit University understands that unexpected, extenuating circumstances may keep students from completing a course during the normal enrollment period. Because of this, students are offered the ability to apply for a course extension.

Below are included some frequently asked questions, policy details, and general information to make it easy to determine whether a course extension is appropriate and to simplify the application process.

### **Who can apply for a course extension?**

Course extensions are available to all students who are currently enrolled in a graduate class at Clarks Summit University. To apply, simply fill out the form and submit it to the course professor.

### **What is a valid reason to file for a course extension?**

There are three valid reasons that a student may request a course extension:

1) Illness, 2) Extenuating personal circumstances, 3) Military deployment.

### **What is the deadline for requesting a course extension?**

A request for a course extension must be received prior to Wednesday of the last week of the enrolled session.

### **How long is the extension?**

A course extension will permit the student an additional two-week period from the closing date of the enrolled course. At this time, all class requirements must be submitted so an appropriate final grade can be given.

### **How many extensions am I able to apply for?**

One extension will be granted per course. If course work is not successfully completed by the end of the extension period, the grade will reflect the assigned work accomplished at the end of the extension. In extreme circumstances, program directors may grant an additional extension at their discretion. A new request must be submitted directly to the Program Director in this case.

### **What grade will I be given at the end of the course?**

A grade will be assigned at the end of the course that reflects the work accomplished to that date. If a course extension is granted, the professor will submit a grade change at the end of the two weeks that reflects the additional work accomplished during the course extension.

## ACADEMIC STANDARDS—ONLINE

### ***Student Services***

Clarks Summit University desires our online students to be part of the CSU community regardless of their location of learning. To assist in that goal, our Enrollment Department has dedicated online admissions counselors who work closely with potential students through the process from inquiry to enrollment. The admission process will help determine if a student is prepared for online education. As part of this process, the admissions counselors will answer any questions concerning the specifics of a distance education program at CSU.

The Clarks Summit University Undergraduate and Graduate Catalog will contain all curriculum information and details for programs, courses, and curriculum. Academic policies, graduation information, financial aid policies, student progress requirements, and other important information is in the annual catalog. Students should be familiar with their particular enrollment-year catalog.

The CSU website will be the main source of information concerning student-success helps. Our Online Resource Hub has a variety of helpful tips for online students to succeed, links to various departments, and technology support. All online students have access to the writing center, student support services (accommodations), and library resources. All new online students are automatically enrolled into a Schoology Orientation course, providing an overview of CSU's learning management system. Students are also assigned to an academic advisor to assist them in creating a pathway to ensure timely degree completion. The online academic advisor takes a proactive approach in following up with students who were admitted with unique academic conditions and need to reach satisfactory academic progress.

Clarks Summit University believes our Online Learning Department provides an exceptional education through outstanding faculty and therefore desires students to join our programs. We recruit students in various ways such as radio advertisements, print pieces, internet advertisements, social media posts, website stories, emails, mailings, and more. CSU welcomes transfer students hoping to help them finish a degree. Evaluation of transfer credits is the same regardless of the course structure (online or residential).

### ***Faculty Support***

Online adjunct instructors are provided with learning management system training. Synchronous training is offered to adjunct instructors on how to ready their courses each session, increase instructor presence, and support students. Online instructors are also provided with just-in-time resources on how to record attendance and final grades. The Online Learning Department is available to support online instructors. The Department contains a Faculty Development Specialist who was hired specifically for online instructor support.

The Online Learning Department provides support to online instructors by holding a virtual professional development session every eight weeks. The Department assists instructors in adapting new pedagogically-appropriate technology into their courses, such as the Turnitin plagiarism checker tool. Further, the Department communicates online instructor expectations and helps instructors uphold those expectations throughout each online session.

Instructors are evaluated regularly through multiple departments. Student evaluations are collected for each course. Instructors work closely with their Department Chairs and School Deans to ensure quality content is delivered in online courses. The Online Learning Department reviews online courses to be sure that courses are organized and accessible to online students.

### ***Curriculum and Instruction***

All online program offerings are a virtual mirror of residential offerings. They are the same programs containing essentially the same courses. Course objectives are the same in both formats, but the online delivery method simply uses different learning and assessment methods. Academic policies, such as grading policies and plagiarism policies, are the same across both modalities.

Instructors in online courses are actively involved in online courses through the Schoology course management system. The Online Learning Department encourages each course to contain discussion boards as one means of facilitating learning through instructor-to-student and student-to-student communication.

All instructors are vetted for their academic qualifications whether full-time, part-time, or adjunct. Online instructors must have the next highest-level degree than that which they are teaching, and their degree must be in the area they are teaching. For online assignments, preference is given to instructors actively working in the field in which they are instructing.

### ***Evaluation and Assessment***

Online programs are included in the University's annual program evaluation using a program matrix. The matrices are used to close the learning loop to improve learning experiences. The goal is to measure how well the course assessments are fulfilling the program, degree, and institutional objectives. Based on the program evaluation, course materials and assessments are adjusted to better achieve learning goals.

At the conclusion of each course, students are asked to fill out a course evaluation. Those evaluations are compiled, returned to the appropriate Dean, and then used to improve the course. The instructor portion of those evaluations are discussed with the instructor.

Final grades for each online course are due three business days after the completion of the course. Final grades are based upon student completion of the requirements in the syllabus. Institution-wide grading scales are utilized in all online courses. Undergraduate, graduate, and seminary courses follow their respective grading scales, as described in the catalog. Online courses run either 8, 10 or 16 weeks. If a student has not completed their course work at the end of the course, instructors may allow for an extension.

During each course, online instructors are required to provide a list of at-risk students at two specific points during the course, depending on the length of the course. Advisors are notified of those students and follow-up to offer assistance.



# Academic Policies



# ACADEMIC POLICIES

Clarks Summit University stands for academics for life and ministry, where our intention is to find, nurture, and then unleash into our culture, biblical leaders—those who love God, serve others, and think well with strong minds. We believe this process requires hard work and discipline while nourishing a fervent love for God side-by-side with others in the CSU community. We want our students to take hold of the unique opportunity this brief window in time offers, namely that of intense, disciplined study of Scripture, our world, and the skills necessary to be Christ-centered, career-ready graduates.

The following academic policies help students gain the most out of their time in the classroom.

## CLASS ATTENDANCE

### *Online Classes*

Course attendance for online classes is to be reported in Portal weekly. If a student does not participate in an online course for two consecutive weeks, the student will be marked absent and given a FN grade (failure for non-attendance). An online student is considered present in a course when they submit a gradable activity for that course.

### *Residential Classes*

Student attendance for residential classes is recorded in Portal for each class period. Attendance is recorded daily for the first full week of class and then at least weekly thereafter. If a student does not participate in a course for two consecutive weeks, the student will be marked absent and given a FN grade (failure for non-attendance). Residential undergraduate students who exceed the allowable limit may appeal their absences, at the end of the semester, to the Absence Appeals Committee.

In-class interaction with professors and classmates maximizes the benefits of the educational program of Clarks Summit University. We expect you to attend all scheduled classes regularly and punctually. We want you to appreciate your learning opportunities while developing personal responsibility, self-discipline, and decision-making skills.

The University faculty is encouraged to assist you in developing these important qualities through class attendance requirements. Faculty members use various approaches to encourage attendance, and they are explained in the course syllabi. Academic bonuses or penalties related to attendance will not exceed five percent of the final grade. Instructors will work with individual students on the submission and grading of any assignments or assessments that are missed due to absences.

Generally, it is understood that absences should be reserved for emergencies, sickness, or school-sponsored activities. As questions arise in this area, please speak to your professor. The following standards have been established to allow reasonable absences as you develop personal discipline.

### **Maximum Absences**

- Multiply the number of class meetings per week by two (except modified schedules) to find the maximum number of allowable absences per semester for any reason.
- The student should determine when and why he or she takes an absence. Absences (including excused absences) beyond the maximum number allowed are considered excessive and will lower the course grade as follows:
  - For classes meeting three or more days per week, a 2% reduction in the final grade per absence over the limit will be assessed.
  - For classes meeting two days per week, a 3% reduction in the final grade per absence over the limit will be assessed.
  - For classes meeting one day per week, a 6% reduction in the final grade per absence over the limit will be assessed.
- Three tardy arrivals to class will result in one absence. On the third tardy, the student will be marked absent in Portal. A student is considered tardy if he/she arrives after the class has started and attendance has been recorded.

### Automatic Failure

Automatic failure will result if a student's absences exceed one quarter of the scheduled sessions for a course, even if some of the absences are for university-approved and university-sponsored activities. In extraordinary circumstances, the Academic Office will consider an appeal for this failure.

Failure will occur when a student's absences reach the following levels.

<i>Class Sessions Per Week</i>	<i>Absences</i>
5 day-a-week full semester class	19 absences
4 day-a-week class	16 absences
Class with a 2-hour lab	16 absences
3 day-a-week class	12 absences
2 day-a-week class	8 absences
1 day-a-week class	4 absences

### Adjustments for Extracurricular Activities

Students are encouraged to be involved in extracurricular activities such as field trips, athletic contests, musical events, special ministries, etc., sponsored by the University. Sometimes participation in such an activity may force the student to be absent from class, and he or she will need to use cuts for such extracurricular events. In addition, upon appeal, students may be granted up to the following additional absences:

- Two additional absences for classes meeting 3-5 days/week
- One additional absence for classes meeting 1-2 days/week

In unusual cases, a student may be permitted to take exams or quizzes late without penalty for university-sponsored absences, illness, or a death in the family.

### INTERIM GRADE REPORTS

Each semester, instructors submit a list of those students whose class achievement at that time is below a C average, have excessive absences, or are otherwise in danger of not completing the class. This is for the purpose of helping the student by monitoring progress and does not appear on a student's permanent record. After reports are submitted, students are notified by an email from the Registrar's Office and asked to follow-up with their instructors.

### LATE WORK POLICY

While at Clarks Summit University, students are expected to work diligently as they learn the important skills of time management and responsibility. However, there will be times when work may be turned in late. In such cases, the following guidelines are followed.

- Each instructor may establish his or her own late policies based on style of teaching and content needs.
- This policy will be clearly articulated in the course syllabus.
- Late work policies could include:
  - The steps for turning in late work (i.e., permission, form, email, etc.)
  - The immediate penalty for late work (i.e., point reductions, limited feedback from instructor, etc.)
  - The time frame for accepting late work (i.e., cut-off date, maximum number of days, etc.)
- Late policies will make allowances for emergency situations that arise without creating an overwhelming grade penalty for the students.

Because a student's overall education is not limited to the content of a course, our Clarks Summit University professors seek to exhibit grace in the application of these policies.

### FINAL EXAM POLICY

Final Exams are not allowed to be taken early.

The final exam schedule will be published during the first month of the semester to allow for students to arrange end-of-semester travel plans.

If there is an academic scheduling problem, and two finals are scheduled at the same time, the student and professor will arrange an alternate time.

If there is more than one section of a course, the professor may approve a student taking the exam at a different time.

If there is an unplanned emergency (sickness, death in the family, etc.), students may petition the Vice President for Academics for permission to take their finals at an alternate time. This alternate time will be worked out between the Academic Office and the professors affected.

## COURSE GRADES

During the semester, students may access their course grades in the university's learning management system. Final course grades are usually entered in Portal within three business days after the end of the course. Students may access their grades through the Student Portal. Instructions for Portal are available from the Registrar's Office.

## WRITTEN WORK STANDARDS

In order to help students standardize appropriate style and form for the writing of papers, the Clarks Summit University faculty have adopted specific styles. Most undergraduate programs use the MLA format. Some undergraduate programs use the APA format as professions demand. This formatting will be communicated to the students by the content instructors. Most graduate programs at the university use the APA format. The Seminary uses Turabian format. Students should be familiar with their respective format as papers will be graded according to this standard.

## ACADEMIC DISHONESTY

Students are expected to display integrity in all their academic work. Academic dishonesty or cheating of any kind is a direct violation of biblical principles. Clarks Summit University takes dishonesty very seriously. The following policy outlines how academic dishonesty is handled. It is expected that all work students submit to any class for grading is their original work unless the student gives credit to the source. A student who does not exhibit academic integrity may be dismissed from the University.

### *Plagiarism Policy*

Plagiarism, the act of presenting another person's work as one's own, is a serious, punishable offense. Plagiarism is a form of cheating and is an academic integrity issue. Plagiarism involves presenting another's text, idea, vocabulary, or sentence structure as one's own.

Plagiarism issues also include copying one's own or another student's work, submitting one paper to multiple professors (without prior permission), or cutting and pasting passages from another work into one's work and presenting it as original. Further, proper referencing issues, source documentation, and collaboration are also plagiarism issues.

It is the responsibility of the student to examine and understand the act of plagiarism to ensure correct presentation of original thought and research in academic work.

### *Processing Academic Dishonesty*

The steps below will be followed when any incident of academic dishonesty occurs.

- Faculty members will handle formatting issues and minor textual issues during grading.
- **First Offense:** Any submitted work exhibiting academic dishonesty will receive a failing grade. The faculty member will confront the student privately and make sure that the student understands the offense. The faculty member will keep a copy of the submitted work, a copy of the supporting proof of the cheating, and other pertinent documentation of the offense. Notice and record of the offense will be given to the School Dean and the Academic Vice President. That documentation will be kept on file in the Academic Office. The Office of Student Development (OSD) will be notified.
- **Second Offense:** A second offense in any course by the same student will result in a failing grade for the course where the second offense occurred. The School Dean and the Academic Vice President will be notified, the documentation of this offense will be added to their Academic Office file, and OSD will be notified.
- **Third Offense:** A third offense in any course by the same student will result in dismissal from the school. The School Dean and the Academic Vice President will be notified, the documentation of this offense will be added to their Academic Office file, and OSD will be notified. The student may apply for re-admission to the school upon demonstrated evidence of personal growth.

### **Notifications**

- In the case of online students, the Executive Director of Online Learning should also be notified.
- In the case of seminary students, the Chaplain for the Seminary should be notified.

### **Appeal Process**

- Any offense may be appealed by the student by following the process outlined in the Students Appeal and Grievance Policy. The student has 30 calendar days from notification of a decision to appeal that decision. The grievance process is outlined below.

Depending on the severity of each case, the University reserves the right to immediately dismiss a student for cheating.

### **STUDENT APPEALS AND GRIEVANCE POLICY**

Academic decisions are intended to be final and binding. All students, however, have the privilege of making appeals and addressing grievances related to exams, assignment grades, course grades, plagiarism, academic integrity issues, or any other issues relating to academic standards or performance. Students with such concerns should follow this process.

- Complete the [CSU Student Complaint and Grievance Form](#) located on the website.
- The grievance should first be directed to the faculty member in charge of the course.
- If there is no resolution, the student may appeal to the dean of the school under which the course falls.
- If there is still no resolution, the student may appeal to the Vice President for Academics.
- If there is still no resolution, the student may appeal to the Academic Affairs Committee, whose decision will be final and binding.

### **Timing**

- All complaints must be filed within 30 calendar days after the incident occurs. The student has 15 calendar days from notification of a decision to appeal that decision.
- The faculty member, dean and Vice President for Academics must respond within 5 business days to the student grievance.

### **Notes**

- When the grievance is concerning a dean, the grievance is submitted to the Vice President for Academics.
- At each stage of this process, if matters are not resolved to the student's satisfaction, then both the student and the University's representative in that stage should document the issues in writing for submission of the matter to the next stage of appeal.

### **Complaint Information—Wisconsin Online Students**

If you have tried to resolve an issue with CSU, but the matter is not resolved, you may file a complaint with the Education Approval Program in Wisconsin. More information can be found at:

<https://dsps.wi.gov/Pages/Programs/EducationalApproval/Student.aspx>

Educational Approval Program

Attention: Student Complaints

P.O. Box 8366

Madison, WI 53708-8366

(608) 266-1996

[DSPSEAP@wisconsin.gov](mailto:DSPSEAP@wisconsin.gov)



# Academic Curriculum



# ACADEMIC CURRICULUM

## ACADEMIC PHILOSOPHY

Clarks Summit University pursues excellence in biblical higher education for effectiveness in global Christian leadership. This vision guides the academic philosophy of the University.

### *Development of Philosophy*

Clarks Summit University has always been committed to biblical higher education. Over the course of time, the way in which biblical higher education is offered has grown and improved. Each undergraduate student pursuing a bachelor's degree has a Biblical Studies major, taking at least 30 credits of Bible and theology. This provides the foundation for all other studies offered.

At the founding of the University in 1932, most classes were in Bible, theology, and ministry skills. Students enrolled because they desired to serve God's church in some way. Some sought vocational ministry, others simply desired a deeper understanding of the Word of God. In those early days, the educational program was modeled after a Bible institute. Students took very few general studies courses.

As the school prepared to offer degrees, general studies courses were added. This addition created an unusually strong foundation for service to Christ. A general studies course, typically composed of arts and sciences, teaches students how to think with breadth and insight, and how to express themselves clearly. The combination of general studies, Bible, and theology allowed the students to understand truth and ethics, and also communicate these well. Graduates have filled positions in an astounding array of fields. The capacity to think biblically and express themselves cogently provides skills that are transferrable to nearly any discipline.

As the years went by, additional academic programs were offered, each built on the Biblical Studies major. These new program offerings amounted to a second major. Graduates have the equivalent of a double major in Biblical Studies and another field of study.

In 2012, the University was granted permission to offer an array of bachelor's degrees corresponding to the various programs. All students still receive a major in Biblical Studies.

The curriculum is offered through five schools: Arts & Sciences, Behavioral Sciences, Education, Theology, and the Seminary.

### *Implications of the Philosophy*

The academic philosophy and the curriculum that stems from it are rooted in a belief that university education must do more than supply information for students. Students must also develop in conviction, commitment, character, competency, and capacity.

Clarks Summit University graduates are marked by strong convictions because of their Biblical Studies major. Effective leadership is based in the Word of God, which produces a faith that has the doctrinal support for all of life and service. The curriculum produces leaders with professional competence and a confidence in the capability of God's Word to meet needs in every situation.

The Clarks Summit University academic philosophy leads students to a commitment to live as authentic followers of Jesus Christ. Their thoughts and actions are rooted in the Scripture, not human traditions. They are committed to the local church, to its work and His people, and focused on fulfilling the Great Commission wherever God leads them.

Conviction and commitment produce graduates who are Christ-like in their character. As students seek to become like Christ, they grow into persons of honesty, credibility, wisdom, integrity, and maturity, capable of building constructive relationships based on the love of Christ.

The curriculum also shapes effective graduates by training them in competencies specific to their disciplines. Clarks Summit University classes are designed in such a way that students not only increase in knowledge but increase in capacity. They become life-long learners, and, in the process, continually discern how God has designed them to serve Christ effectively.

The Clarks Summit University curricular philosophy results in the holistic development of each student. Strength of intellect and depth of capacity mark graduates whom God can use greatly.

### ***Extending the Philosophy into Graduate Education***

In the late 1980s, Clarks Summit University created two graduate programs in education and counseling, and in 2006 added a Master of Arts program to augment the undergraduate programs. These programs are also based on biblical knowledge. Graduate students take a narrower educational focus but still gain new capacities in truth and ethics. Development of higher-level communications skills is a central component of the learning process.

Students must have undergraduate credits in general biblical and theological knowledge, and they must also know how to study the Word of God. If a student lacks this base, additional classes are required to attain the master's degrees. Biblical truth is a necessary foundation to graduate education at Clarks Summit University.

## **ACADEMIC OBJECTIVES**

### ***Undergraduate Programs***

Upon successful completion of a bachelor's degree, graduates will:

- Demonstrate an understanding of selected knowledge in the areas of Bible, humanities, social sciences, and natural sciences based on a Christian worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Implement appropriate tools to accurately study, interpret, and apply biblical truth.
- Apply biblical principles for thoughtful and responsible living and service in the world.
- Desire to know, love, and serve God.
- Exhibit professional behaviors and competently apply the skills specific to the various areas of study.

### ***Graduate Programs***

The Clarks Summit University graduate programs exist for the primary purpose of preparing men and women to be godly servant leaders. By using the Scriptures as the foundation and basis for all instruction, the programs seek to produce graduates who are able to serve effectively in a variety of personal and professional ministries.

Upon successful completion of a master's degree, graduates will:

- Gain a fuller knowledge of the Bible, the Christian faith, self and other people, and the world around them.
- Deepen their love for and commitment to the authority of the Word of God, dedication to Jesus Christ as Lord, and sense of personal responsibility toward the Great Commission.
- Improve skills in informational literacy, research, and critical thinking to integrate learning and experience in a biblical worldview.
- Develop knowledge and skills needed for various personal and professional ministries.

## **ACADEMIC CONTEXT**

### ***School of Arts & Sciences***

The purpose of the School of Arts & Sciences is to develop Christ-centered lifelong learners who are critical, holistic thinkers and effective communicators. Our goal is to prepare students to contribute positively in their areas of expertise as they seek to glorify God. The School of Arts & Sciences includes the Department of Business Administration, Department of English and Communications, Department of Health and Human Performance, Department of Music, Department of Science and Mathematics, and Department of Social Sciences.

As students take classes in the School of Arts & Sciences, they will:

- Achieve an understanding of selected knowledge in the areas of humanities, social sciences, and natural sciences based on a Christian Worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Utilize a Christian view of man, society, and culture as graduates interact with life and society.

### **Department of Business Administration**

As students take classes in the Department of Business Administration, they will:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in business-oriented organizations.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.

- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

### **Department of English and Communication**

As students take classes in the Department of English and Communication, they will:

- Develop their skills in thinking, writing, and seeking effectiveness and clarity.
- Develop higher-level reading skills in order to enhance appreciation, critical thinking, and contextual understanding within a framework.
- Access, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theatre, and teaching.
- Develop integrative skills in biblical, cultural, literary, and practical understanding.

### **Department of Health and Human Performance**

As students take classes in the Department of Health and Human Performance, they will:

- Demonstrate competency in knowledge and communication of the human body's form, function, and performance.
- Recognize the importance of godly body stewardship and pursue a healthy, active lifestyle.
- Improve in personal and prescriptive motor skills development and health- and skill-related physical fitness.
- Recognize the importance of and practice professionalism and ethical behavior.
- Learn to be aware of and care for the holistic needs of others.

### **Department of Music**

As students take classes in the Department of Music, they will:

- Develop a broader appreciation for music as an art form and as a unique gift God has given for expression and beauty.
- Connect theology and a philosophy of music with teaching and performing.
- Develop as musicians through academic study, ensemble participation, pedagogical experiences, and performance.

### **Department of Science and Mathematics**

As students take classes in the Department of Science and Mathematics, they will:

- Identify and use the scientific method and scientific attitudes.
- Interpret scientific data logically and honestly.
- Use mathematical principles to model the biological and physical sciences.
- Identify the structure and functions of God's creation, including mankind, society, and the physical and biological world.

### **Department of Social Science**

As students take classes in the Department of Social Science, they will be able to:

- Identify and analyze how selected events, dates, authors, and texts have influenced the course of history.
- Demonstrate various capacities for independent historical research in primary texts.
- Compare and contrast the ethical, political, and philosophical ideas of a Christian worldview with the ideas of some of the more influential classical and medieval authors.
- Interact with others about selected passages from primary texts.
- Synthesize knowledge gained from fine arts, sociology, philosophy, and economics to relate to their own and others' cultures.

### ***School of Behavioral Sciences***

The purpose of the School of Behavioral Sciences is to develop Christ-centered graduates who serve people in a hurting world. Our goal is to prepare students who will be competent professionals as they seek to glorify God in their careers. The School of Behavioral Sciences includes the Department of Counseling and the Department of Criminal Justice.

As students take classes in the School of Behavioral Sciences, they will:

- Achieve an understanding of selected knowledge in the areas of psychology, counseling, and intervention with hurting populations based on a Christian worldview.
- Demonstrate skills in critical thinking, working effectively with people, and serving professionally in their field.
- Respond with integrity and ethics from a biblically-based worldview.

#### **Department of Counseling**

This department equips students to work in both ministerial and professional venues of counseling. Students are prepared to understand and respond biblically to the heart-felt needs of counselees and are given the necessary foundation for graduate work in the counseling field if they desire to pursue continuing education.

As students take classes in the Department of Counseling, they will:

- Acquire a profound intimacy with and appreciation for the Word of God as Inspired Truth.
- Achieve knowledge of historical and contemporary psychological theories and models of therapeutic intervention, while developing a biblically-based philosophy of counseling.
- Grow in personal awareness of the work of God in their own lives and in developing lifestyles that are marked by pursuing God.
- Evidence a professional competency in the ethical, compassionate care of people, providing hope in response to individual and cultural needs.

#### **Department of Criminal Justice**

This department equips students for careers in a variety of settings, including law enforcement, corrections, advocacy, and the court systems.

As students take classes in the Department of Criminal Justice, they will:

- Develop a biblically-grounded philosophy of restorative justice that considers the vital roles of compassion and consequence.
- Grow in awareness of systemic factors that influence and perpetuate criminal activity.
- Evidence a professional competency in ethical decision making and the ability to act with integrity in criminal justice settings.

### ***School of Education***

The purpose of the School of Education at Clarks Summit University is to develop graduates who will be effective in the classroom. The history of Clarks Summit University reflects strong support for the ministry of Christian schools. Along with preparing students who wish to teach within Christian schools, we believe that it is very important to prepare those students who wish to teach within public schools and international schools. Our mission is to provide the knowledge base and skills needed to be a successful teacher whether it is in public or Christian education. The graduates of the School of Education programs will have developed a strong foundation in subject matter knowledge, pedagogical knowledge, and teaching skills.

Upon successful completion of the requirements set by the School of Education, the students will:

- Explain the Christian worldview of education.
- Demonstrate an understanding of content and pedagogy in preparing instruction based on academic standards.
- Create a purposeful and equitable classroom environment for learning.
- Deliver instruction which engages students in learning using a variety of instructional strategies.
- Demonstrate qualities that characterize a Christian professional within and outside of the classroom.

## ***School of Theology***

The School of Theology exists to assist the church in the preparation of qualified, committed, thoughtful, spiritual leaders for church and church-related ministries worldwide. This is done in an academic environment in which the school is responsible to help students build the necessary skills to effectively study, interpret, apply, and communicate the Word of God. The school bases that instruction on the verbal, plenary inspiration of the Bible in the original manuscripts and upon its authority in all areas of life. The grammatical, historical, literal method of interpretation is the hermeneutic employed.

As students take classes in the School of Theology, they will:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Apply a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Develop competent, inductive Bible study skills using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
- Demonstrate the skills to perform competent research on biblical and theological issues using primary and secondary sources.
- Comprehend and value the design and intended role of the church in their lives and ministries.
- Understand and compare the basic foundations of major religious movements in the world and articulate the gospel of Jesus Christ in a manner that is clear and understandable to people from any of those religious movements.
- Value and develop the basic character demands essential to qualification for ministry leadership.
- Articulate and apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.

## **Department of Bible Exposition**

As students take classes in the Department of Bible Exposition, they will:

- Articulate the historical contents of the entire Bible, gaining insight into the construction, purpose, and message of the Bible.
- Demonstrate basic skills of observation, interpretation, and application of the text.
- Apply biblical truth in order to become like Jesus Christ.
- Communicate the Bible to others creatively and independently.
- Understand the basics of biblical and systematic theology.
- Integrate the content of other disciplines with theology.
- Articulate and apply the biblical rationale for evangelization of the lost, edification of the believer, pre-tribulation, premillennial eschatology, personal and ecclesiastical separation, and the biblical distinctives or Baptists.

## **Program of Camping Ministries**

This program endeavors to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues.

## **Program of Church Education Ministries**

This program trains men and women to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school; children, youth, and adult groups; leadership training; vacation Bible schools; and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

## **Program of Intercultural Studies**

This program presents the responsibility of every Christian to participate in the Mission of God (Missio Dei) by giving a general knowledge of mission opportunities and instilling an awareness of mission issues today. Intercultural Studies courses are designed to equip the student with the methods for understanding God's mission to the nations, the basic principles and the ethics needed for a successful missionary program, exposure to the cultural and language differences in working intercultural, and thoughtful consideration of the needs and programs in modern-day mission work.

### **Department of Ministry Leadership**

The Department of Ministry Leadership offers a variety of programs designed to prepare students for career ministry leadership roles both in church-based ministry and in para-church organizations. Each of these programs is built upon the foundation of a set of goals that are essential to any ministry leadership role. Each program then focuses on the skills and competencies essential to a particular ministry role.

As students take classes in the ministry program, they will:

- Comprehend and value the basic character demands essential to qualification for ministry leadership.
- Apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.

### **Department of Pastoral Ministries**

This department prepares men for effective pastoral ministry in local churches. The department purposes to produce graduates who demonstrate a balance of expository skill, spiritual leadership, pastoral care, and evangelistic fervor—all founded upon the clear teachings of Scripture.

### **Program of Sports and Recreational Ministries**

This program endeavors to equip students for effective sports ministries in the local church, para-church organizations, foreign missionary agencies, and sports-related organizations. The program desires to produce graduates who understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures; construct and apply a biblically-based philosophy of sports ministry; interpret and apply the Scriptures properly in developing a rationale for and a set of principles to guide their approach to sports ministry; use sports ministry as a vehicle to evangelize and disciple people effectively in any generation or culture; organize and administer a sports ministry program in the local church, para-church organizations or foreign missionary field; and demonstrate the skills necessary to occupy entry-level sports ministry positions that are opening worldwide.



# Degrees



# DEGREES

## ***Associate of Arts (A.A.)***

Two-year program of study. All programs include a blend of general studies and introductory biblical background courses.

- Addiction Counseling
- Addiction Counseling—Online
- Bible and Theology
- Bible and Theology—Online
- Business Administration
- Business Administration—Online
- Christian Ministries—Online
- Counseling Ministries—Online
- Early Childhood Education
- General Education
- Integrated Studies—Online

## ***Bachelor of Arts (B.A.)***

Four-year programs of study with a professional major from the School of Arts & Sciences.

- Communications
- Interdisciplinary Studies
- Interdisciplinary Studies—Online
- Literature

## ***Bachelor of Music in Music Education (B.M.M.E.)***

Four-year program of study.

- PreK-12 Music Education

## ***Bachelor of Sacred Music (B.S.M.)***

Four-year program of study.

- Worship Studies

## ***Bachelor of Science (B.S.)***

Four-year programs of study.

- Addictions Counseling—Online
- Bible and Theology
- Bible and Theology—Online
- Biology
- Camping Ministries
- Christian Ministries—Online
- Counseling Ministries
- Counseling Ministries—Online
- Criminal Justice—Online
- Degree Completion—Online
- Education Ministries
- Health and Physical Education (non-Teaching)
- Integrated Studies
- Integrated Studies—Online
- Intercultural Studies
- Intercultural Youth Ministries
- Mathematics
- Outreach Ministries
- Pastoral Ministries
- Pastoral Ministries—Seminary Track
- Sports and Health Science—Pre-Athletic Training
- Sports and Health Science—Pre-Physical Therapy
- Sports and Recreational Ministries
- Youth Ministries

### ***Bachelor of Science in Bible (B.S.B.)***

Students in the following majors that result in a Bachelor of Science degree may elect to receive this degree instead.

- Bible and Theology
- Camping Ministries
- Christian Ministries
- Degree Completion
- Integrated Studies
- Intercultural Studies
- Intercultural Youth Ministries
- Outreach Ministries
- Pastoral Ministries
- Youth Ministries

### ***Bachelor of Science and Master of Divinity program (B.S. and M.Div.)***

Five-year accelerated, dual-degree programs.

- Pastoral Ministries—Accelerated
- Pastoral Ministries—Accelerated—Online
- General Ministries—Accelerated
- General Ministries—Accelerated—Online

### ***Bachelor of Science in Business Administration (B.S.B.A.)***

Four-year programs of study.

- Accounting
- Business Administration
- Business Administration—Online
- Entrepreneurship
- Information and Technology
- Marketing and Media
- Sports Management

### ***Bachelor of Science in Counseling and Master of Science in Counseling (B.S.C. and M.S.C.)***

Six-year accelerated, dual-degree program.

- Counseling—Accelerated

### ***Bachelor of Science in Counseling (B.S.C.)***

Four-year programs of study.

- Counseling
- Counseling—Online

### ***Bachelor of Science in Criminal Justice (B.S.C.J.)***

Four-year program of study.

- Criminal Justice

### ***Bachelor of Science in Education (B.S.E.)***

Four-year programs of study.

- Early Childhood and Elementary Education PreK-4
- PreK-12 Health and Physical Education
- Secondary Education—English
- Secondary Education—Mathematics
- Secondary Education—Social Studies

### ***Master of Arts (M.A.)***

A 30-credit graduate program divided into two main parts: 15 credit core (Bible, theology, and communications courses) and 15 credits from selected concentration areas.

- Bible
- Counseling
- Integrated Studies
- Organizational Leadership

***Master of Education (M.Ed.)***

A 30-credit graduate program. Combines core required and concentration classes with a culminating capstone project.

- Curriculum and Instruction

***Master of Science in Counseling (M.S.C.)***

A 60-credit graduate professional degree.

- Counseling



# Academic Core



# ACADEMIC CORE

## UNDERGRADUATE ACADEMIC PROGRAMS

All bachelor's degree programs are made up of two majors, a Biblical Studies major and a professional major, plus a core of general studies and ministry courses totaling a minimum of 120 credits. Associate degree programs have a minimum of 18 credits of Biblical Studies and are a minimum of 60 credits total. Students with multiple majors or minors are allowed to double dip—use the same course to meet requirements in more than one major or minor. The maximum number of credits of overlap is six credits.

### **Arts & Sciences Core (40 credits)**

The graduate of Clarks Summit University needs to have a good foundation in general education. Therefore, general education courses comprise a meaningful and vital part of the baccalaureate degree programs. The general studies core courses include\*:

- General Psychology (3)
- Speech Communication (3)
- Living Well (1)
- Academic and Research Writing (3)
- Writing Across the Disciplines (3)
- World Religions (3)
- Worldviews: Humanities and Science (3)
- History Core Elective (3)
- Humanities Electives (9)
- Arts & Sciences Electives (6)
- Math or Science Elective (3)

*\* Education students have different core courses varying by program. More information is available from the Registrar's Office or the Undergraduate Teacher Education department.*

As students take classes in the School of Arts & Sciences, they will:

- Achieve an understanding of selected knowledge in the areas of humanities, social sciences, and natural sciences based on a Christian Worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Utilize a Christian view of man, society, and culture as graduates interact with life and society.

### **Biblical Studies Major (30 credits minimum)**

We believe that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Biblical Studies courses. The Biblical Studies major consists of a minimum of 30 credits and is overseen by the School of Theology.

- Principles of Bible Study (3)
- Building a Biblical Lifestyle (3)
- Bible Survey (3)
- Theology Survey (3)
- Theological Distinctives (3)
- Senior Seminar (3)
- Biblical Studies Electives (12)

As students take classes in the School of Theology, they will:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Apply a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Develop competent, inductive Bible study skills using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
- Demonstrate the skills to perform competent research on biblical and theological issues using primary and secondary sources.
- Comprehend and value the design and intended role of the church in their lives and ministries.
- Understand and compare the basic foundations of major religious movements in the world and articulate the gospel of Jesus Christ in a manner that is clear and understandable to people from any of those religious movements.
- Value and develop the basic character demands essential to qualification for ministry leadership.

- Articulate and apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.

### ***Professional Major***

The second major for a bachelor, degree-seeking student is the professional major (see Degree Programs).

## **CERTIFICATES (FOR CREDIT)**

### ***Information and Technology***

Undergraduate; on-campus only

This 12-credit certificate focuses on practical skills that can be immediately implemented in the information technology workplace. While CSU does not award specific certifications, the IT Certificate will prepare students to successfully complete the certification exams necessary to gain globally recognized IT certifications.

Required courses:

- BA109 Business Computer Skills 1: Information, People, and Technology
- BA119 Business Computer Skills 2: Organization of Data, Networking, and Telecommunications
- BA206 Advanced Networking
- BA216 Web Design and Development

## **CERTIFICATES (NON-CREDIT)**

Our non-credit certificate program is offered for alumni, parents and others to assist them in their careers and ministries. Courses are online only.

### ***Intercultural Studies***

Undergraduate; online; three courses

The Intercultural Studies Certificate provides learners with a foundation for some of the world's diverse cultures and God's presence within them. Learners will grow in their cultural intelligence (CQ) as well as in their ability to adapt and contextualize their ministry to a variety of diverse settings.

By the end of this certificate program, you will be able to:

- Appreciate fundamental differences between cultures.
- Articulate the core story of the Gospel in a variety of cultural settings.
- Contextualize your ministry to a variety of diverse settings.
- Articulate the timeless and global mission of God's people

Required courses:

- MI315 Cultural Anthropology
- MI302 Cross-Cultural Communication
- MI401 Missional Theology
- Learners may substitute any course with MI480 Mission Apprenticeship Program. This is a spring break trip which may require the raising of funds to cover the cost of the trip.

### ***Ministry Leadership***

Undergraduate; online; four courses

The Ministry Leadership certificate focuses on personal growth of the leader. This certificate program is designed to equip leaders to take on a wide variety of challenges and opportunities that leadership provides. Learners will be led through three foundational leadership courses that will help them explore and reflect on the many dimensions of Christian leadership.

Upon completion of this certificate program, the student will be able to:

- Lead through the lens of Scripture
- Nurture biblically-informed self-leadership skills, including care for your spiritual growth
- Apply servant leadership principles

Required courses: (choose 3 courses)

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PS310 Dynamics of Discipleship
- PA311 Personal Life of the Ministry Leader

### ***New Testament Studies***

Undergraduate; online; three courses

The New Testament Studies certificate is designed to equip learners with a deeper understanding of the Bible and with a systematic approach to the bible study process. This certificate program will prepare learners to use the New Testament in their ministry roles.

Upon completion of this certificate program, the student will be able to:

- Identify major purposes of the New Testament
- Summarize the essential historical background information and genres of New Testament literature
- Apply basic hermeneutical principles to the bible study process
- Apply select New Testament books to your life and to your ministry contexts

Required courses: (choose 3 courses)

- BI210 Romans
- BI333 Life of Christ
- BI334 Gospel of John
- BI335 Acts
- BI336 1 Corinthians
- BI337 Prison Epistles
- BI338 General Epistles
- BI339 Pastoral Epistles
- BI445 Matthew
- BI447 Interpreting Biblical Prophecy: Daniel and Revelation

### ***Old Testament Studies***

Undergraduate; online; three courses

The Old Testament Studies certificate equips learners with a deeper understanding of the Bible and how to systematically approach the bible study process. This certificate prepares learners to use the Old Testament in various ministry roles.

Upon completion of this certificate program, the student will be able to:

- Identify major purposes of the Old Testament
- Summarize the essential historical background information and genres of Old Testament literature
- Apply basic hermeneutical principles to the bible study process
- Apply select Old Testament books to your life and to your ministry contexts

Required courses: (choose 3 courses)

- BI305 Deuteronomy
- BI332 Studies in the Psalms
- BI340 Genesis
- BI342 Isaiah
- BI343 Proverbs
- BI344 Kings and Chronicles
- BI347 Jeremiah
- BI353 Post-Exilic Prophets
- BI443 Pre-Exilic Prophets

### ***Women's Ministry***

Undergraduate or graduate; online; four courses

This certificate program will equip women for competence in ministering to others. By completing this certificate, women will be able to use Bible study tools effectively and teach the Bible to others. This will aid them in providing lay counseling to those in their church and community.

Upon completion of this certificate program, the student will be able to:

- Address specific needs of women today
- Ministry to women facing a myriad of development, relational, and spiritual issues
- Use an inductive Bible study approach
- Prepare Bible lessons
- Teach Bible lessons

Required undergraduate courses:

- BI100 Principles of Bible Study
- EM303 Effective Bible Teaching
- EM332 Women in Ministry
- PS304 Women Counseling Women

Required graduate courses:

- BI510 Inductive Bible Study
- BI550 Principles of Bible Teaching
- CO561 Counseling Interventions for Women
- EM532 The Ministry of Women

## MINORS

Students may also choose to add minors to their degree program to broaden their studies in an area of interest. All courses are three credits unless noted otherwise. Online students should verify that all courses for a minor are offered online before selecting that minor. Please note the policy listed in the Academics section of the catalog regarding credits that can be shared between majors and minors.

### *School of Arts & Sciences*

#### **Biology**

15 credits

*Electives—choose 15 credits*

SC203/207	Biology I (4)
SC206/208	Human Anatomy and Physiology I (4)
SC211	Essentials of Genetics
SC218/218L	Biology II (4)
SC231	Physiological Psychology (4)
SC254	Marine Biology and Ecology
SC255	Field Marine Biology and Ecology
SC261/261L	Human Anatomy and Physiology II (4)
SC301	Kinesiology
SC313/313L	Microbiology (4)
SC401	Introduction to Organic Chemistry and Biochemistry

#### **Business**

15 credits

*Required—9 credits*

BA102	Introduction to Business
BA211	Financial Accounting I
BA212	Financial Accounting II

*Electives—choose 6 credits*

BA105	Economics
BA109	Business Computer Skills 1
BA119	Business Computer Skills 2
BA215	Personal Finance
BA220	Marketing
BA225	Strategic Human Resources Management
BA230	Entrepreneurship
BA301	Management and Organization
SM306	Sport Event and Facilities Management

#### **Health and Fitness**

16 credits

HP102	Outdoor Living Skills (1)
HP206	Personal & Community Health
HP306	Exercise Physiology
HP422	Exercise and Nutrition
PE110	Weight Training (1)
PE115	Walking and Jogging (1)
SC206	Human Anatomy and Physiology I
SC208	Human Anatomy and Physiology I Lab (1)

## History

15 credits

*Choose One Sequence—6 credits*

HI205/HI206 American History I *and* American History II (6)

HI111/HI112 History of Western Civilization & Thought I *and* History of Western Civilization & Thought II (6)

*Electives—choose 9 credits*

HI204 Introduction to African History

HI305 Philosophy of History

HI341 History of the Church

The other two courses not taken in sequences listed above

## Literature

15 credits

*Required—3 credits*

LI341 Foundations of Literary Criticism

*Choose One Sequence—6 credits*

LI211A/LI212A British Literature I *and* British Literature II (6)

LI221C/LI222C American Literature I *and* American Literature II (6)

*Electives—choose 6 credits*

LI201C World Literature I

LI202B World Literature II

LI211A British Literature I

LI212A British Literature II

LI221C American Literature I

LI222C American Literature II

LI203 Survey of Biblical Themes in Literature

LI303 Studies in Dramatic Literature

LI304 The Short Story

LI309 Children's Literature

LI331 Selected Works of Shakespeare

LI342 Classical Epic

LI401 Themes in Adolescent Literature and Film

LI402 Studies in the Novel

LI480 Readings in Tolkien

LI485 Readings in C.S. Lewis

EN234 Creative Writing

EN301 Contemporary Christian Writers

EN406 Advanced Expository and Criticism

## Mathematics

15 credits

*Electives—choose 15 credits*

MA204 Discrete Mathematics

MA206 Linear Algebra

MA212 Calculus I

MA213 Calculus II

MA216 Introduction to Statistics

MA303 College Geometry

MA312 Calculus III

MA316 Probability and Statistics

MA322 Number Theory

MA401 Introductory Analysis

MA402 Abstract Algebra

MA404 Mathematical Seminar

MA490 Independent Study in Math

## Music

16 credits

- MU101 Music Theory I
- MU102 Music Theory II
- MU104 Aural Skills I (2)
- MU322 Class Piano (1)
- MU404 Foundations and Issues in Worship
- Applied Music Lessons – 2 credits
- Choral Ensemble – 2 credits

## Social Studies

15 credits

*Choose One Sequence—6 credits*

HI205/HI206 American History I and American History II (6)

HI111/HI112 History of Western Civilization & Thought I and History of Western Civilization & Thought II (6)

*Electives—choose 9 credits*

Choose any Economics (ES), Civics (PO), History (HI), Philosophy (PH), Psychology (PS), or Sociology (SO) courses

## Sports and Coaching

16 credits

- HP203 Coaching Techniques
- HP204 Team Sports
- HP301 Individual, Dual, and Rhythmic Sports
- HP303 Care and Prevention of Athletic Injuries
- HP308 Motor Learning and Skills Analysis
- PE110 Weight Training (1)

## Sports Management

16 credits

*Required—13 credits*

- BA102 Introduction to Business
- SM206 Introduction to Sports Management
- SM304 Administration and Organization of Sports Ministry
- SM306 Sport Event and Facility Management
- SA201 Sports Apprenticeship (1 credit)

*Elective—choose 3 credits*

- BA105 Economics
- BA109 Business Computer Skills 1
- BA215 Personal Finance
- BA220 Marketing
- BA225 Strategic Human Resources Management
- BA230 Entrepreneurship
- BA301 Management and Organization
- EN313 Business Communications

## Theatre

16 credits

*Required—1 credit*

- DR340 Theatre Practicum (1)

*Electives—choose 15 credits*

- CM402 Communications Internship
- CM404 Communications Senior Project
- DR302 Introduction to Theatre
- DR306 Directing
- DR307 Acting I: Movement and Voice
- DR308 Acting II: Methods and Characterization

- DR342 Stagecraft
- DR345 Drama in Performance
- DR406 Educational and Devised Theatre
- SP301 Oral Interpretation

### **Writing**

16 credits

*Required—1 credit*

- EN340 Academic Writing Practicum (1)

*Electives—choose 15 credits*

- CM402 Communications Internship
- CM404 Communications Senior Project
- EN234 Creative Writing
- EN301 Contemporary Christian Writing
- EN302 Creative Non-Fiction Writing
- EN313 Business Communication
- EN330 Structural Grammar and Linguistics
- EN336 Introduction to Journalism
- EN401 Fiction Writing
- EN406 Advanced Expository and Criticism
- EN446 Convergent Journalism

### **School of Behavioral Sciences**

#### **Addictions Counseling**

15 credits

- PS117 Understanding and Treating Addiction
- PS203 Introduction to Counseling
- PS219 Behavioral Addictions
- PS227 Substance Addictions
- PS416 Crisis Counseling

#### **Counseling**

15 credits

*Required—6 credits*

- PS203 Introduction to Counseling
- PS402 Historical and Contemporary Theories in Counseling

*Electives—choose 9 credits*

- PA442 Pastoral Counseling
- PS117 Understanding and Treating Addiction
- PS204 Child and Adolescent Development
- PS219 Behavioral Addictions
- PS227 Substance Addictions
- PS303 Abnormal Psychology
- PS304 Women Counseling Women
- PS307 Adult Development
- PS308 Psychology of Learning and Education
- PS310 Dynamics of Discipleship
- PS313 Ethics and Professionalism
- PS414 Marriage and Family Dynamics
- PS416 Crisis Counseling
- PS451 Personality Theory
- PS453 Social Psychology
- PS454 Tests and Measurements

## **Criminal Justice**

15 credits

### *Required—9 credits*

- CJ211 Theological Foundations of Justice and Restoration
- CJ214 Introduction to Criminal Justice
- CJ405 Ethics in Criminal Justice

### *Electives—choose 6 credits*

- CJ305 Criminology
- CJ310 Juvenile Justice
- CJ312 Systems of Corrections
- CJ403 Criminal Law
- CJ414 Criminal Justice Management
- CJ416 Criminal Procedures
- PS227 Substance Addictions

## **School of Education**

### **Special Education**

18 credits

- SED320 Introduction to Special Education
- SED323 Teaching Students with Emotional and Behavioral Disabilities
- SED413 Teaching in the Inclusive Classroom **or** ED308A - Adapted Physical Education
- SED429 Autism Spectrum Disorders
- SED432 Teaching Students with Learning Disabilities
- SED438 Teaching Gifted and Talented Students

## **School of Theology**

### **Camping Ministries**

15 credits

#### *Core Electives—choose 6 credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader
- PS310 Dynamics of Discipleship

#### *Electives—choose 9 credits*

- CA400 Learning Activities, Games, and Events
- CA401 Foundations of Camping and Outdoor Education
- CA403 Introduction to Impact Ministry Leadership
- CA405 Counseling in Active Learning Environments
- CA407 Foundations of Experience-based Learning
- CA409 Recreational Programming: Vision, Assessment and Design
- CA411 Planning for Integrative Learning
- CA412 Recreational Programming: Implementation and Evaluation
- CA414 Mobilization of Staff and Volunteers
- CA422 Governance and Administration – Non-Profit Organizations
- CA424 Management of Support Services

### **Christian Ministries**

15 credits

#### *Electives—Choose 15 credits*

Choose from any Educational Ministries (EM), Ministry Mentored (MM), Missions/Intercultural Studies (MI), Pastoral Ministry (PA), Sports & Recreational Ministry (SM), Youth Ministry (YM) courses or PS310 Dynamics of Discipleship course

## **Educational Ministries**

15 credits

### *Core Electives—Choose 6 credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader
- PS310 Dynamics of Discipleship

### *Electives—Choose 9 credits*

- EM200 The Church's Ministry
- EM302 Small Group Ministry
- EM303 Effective Bible Teaching
- EM332 Women in Ministry
- EM414 Education Ministries Seminar
- EM421 Educational Ministry of the Church
- EM480 Educational Ministry Apprenticeship

## **Intercultural Studies**

15 credits

### *Required*

- MI301 Missionary Anthropology
- MI401 Missional Theology and Church Planting
- MI402 Missions Seminar
- PS310 Dynamics of Discipleship

### *Elective—choose 3 credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader

## **Intercultural Youth Ministry**

15 credits

### *Required—6 credits*

- PS310 Dynamics of Discipleship
- YM301 Youth Ministry Philosophy

### *Ministry Leadership Elective—choose 3 credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader

### *Youth Ministry Elective—choose 3 credits*

- YM302 Youth Ministry Strategy
- YM402 Youth Ministry Seminar
- YM407 Youth Evangelism

### *Cross-Cultural Elective—choose 3 credits*

- MI302 Cross-Cultural Communication
- MI403 Cross-Cultural Evangelism

## **Pastoral**

15 credits

### *Core Electives—choose 6 credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader
- PS310 Dynamics of Discipleship

### *Electives—choose 9 credits*

- BA215 Personal Finance
- EM302 Small Group Ministry
- NT502 Elements of Greek - 1
- NT503 Elements of Greek - 2
- PA404 Pastoral Ministries Seminar
- PA412 Expository Preaching
- PA421 Advanced Expository Preaching
- PA442 Pastoral Counseling
- PA480 Pastoral Apprenticeship

## **Sports and Recreational Ministries**

15 credits

### *Sports Ministries Core Electives—choose 6 Credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader
- PS310 Dynamics of Discipleship

### *Sports Ministries Electives—choose 9 credits*

- SM301 History and Philosophy of Sports Ministry
- SM302 Biblical Foundations for Sports Ministry
- SM303 Evangelism and Discipleship in Sports Ministry
- SM304 Administration and Organization of Sports Ministry

## **Youth Ministry**

15 credits

### *Core Electives—choose 6 credits*

- EM412 The Family Life of the Ministry Leader
- EM413 Foundations of Ministry Leadership
- PA311 The Personal Life of the Ministry Leader
- PS310 Dynamics of Discipleship

### *Youth Ministry Electives—choose 9 credits*

- YM301 Youth Ministry Philosophy
- YM302 Youth Ministry Strategy
- YM402 Youth Ministry Seminar
- YM407 Youth Evangelism



# Academic Programs



# ACADEMIC PROGRAMS

## ASSOCIATE OF ARTS PROGRAMS

### Addictions Counseling

#### PROGRAM DESCRIPTION

The two-year program in Addictions Counseling includes both foundational biblical counseling courses and specific courses that address the issues of substance and behavioral addictions. Beyond basic instruction in counseling skills, the program has two main focuses: 1) to present a biblical perspective on addictions, habits, and enslavement that relates to both understanding them and helping a person find freedom from them, and 2) to acquaint the student with historical and current models of treatment that are used.

#### PROGRAM OBJECTIVES

Upon completion of the Addictions Counseling program, the student will:

- Demonstrate an understanding of the arena of addictions, habitual thinking and behavior patterns and enslaving choices.
- Apply the historical and current theories and conceptualizations to the treatment of addictions.
- Have formulated a biblical philosophy of the counseling of those struggling with addictions.
- Be prepared to gain employment in addiction treatment facilities and programs.
- Have completed the foundational Associate of Arts education to pursue a bachelor's and master's degree that can result in certification as an Addictions Counselor.

**DEGREE:** Associate of Arts

#### COURSE REQUIREMENTS

61 credits • All courses are three credits unless noted otherwise.

##### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
PS203	Introduction to Counseling
SP100	Speech Communication *

##### Fall Year 2 (15 credits)

PS117	Understanding and Treating Addiction
PS227	Substance Addictions
PS303	Abnormal Psychology ~
PS307	Adult Development
ELEC	Counseling Elective

##### Spring Year 1 (15 credits)

EV220	World Religions *
PS100	General Psychology *
PS414	Marriage and Family Dynamics ~
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

##### Spring Year 2 (15 credits)

PS219	Behavioral Addictions
PS310	Dynamics of Discipleship
PS416	Crisis Counseling
ELEC	Biblical Studies Elective
ELEC	Counseling Elective

\* Courses offered both semesters

~ Courses offered alternate even years

## Addictions Counseling—Online

### PROGRAM DESCRIPTION

The two-year program in Addictions Counseling includes both foundational biblical counseling courses and specific courses that address the issues of substance and behavioral addictions. Beyond basic instruction in counseling skills, the program has two main focuses: 1) to present a biblical perspective on addictions, habits, and enslavement that relates to both understanding them and helping a person find freedom from them, and 2) to acquaint the student with historical and current models of treatment that are used.

### PROGRAM OBJECTIVES

Upon completion of the Addictions Counseling program, the student will:

- Demonstrate an understanding of the arena of addictions, habitual thinking and behavior patterns and enslaving choices.
- Apply the historical and current theories and conceptualizations to the treatment of addictions.
- Have formulated a biblical philosophy of the counseling of those struggling with addictions.
- Be prepared to gain employment in addiction treatment facilities and programs.
- Have completed the foundational Associate of Arts education to pursue a bachelor's and master's degree that can result in certification as an Addictions Counselor.

**DEGREE:** Associate of Arts

### COURSE REQUIREMENTS

61 Credits ▪ All courses are three credits unless noted otherwise.

#### Bible and Theology Core (18 Credits)

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives

#### Arts & Sciences Core (22 Credits)

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Elective	
Humanities Elective	
Math or Science Elective	

#### Electives (21 Credits)

PS117	Understanding and Treating Addiction
PS203	Introduction to Counseling
PS219	Behavioral Addictions
PS227	Substance Addictions
PS303	Abnormal Psychology
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling

## Bible and Theology

### PROGRAM DESCRIPTION

This two-year program expands on the primary core Bible and Theology courses that are foundational and required for all Clarks Summit University programs. It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology Associates degree will give students an opportunity to dig deeper in the areas of Bible and theology, while giving them the basic skills needed to communicate that knowledge in an effective manner.

### PROGRAM OBJECTIVES

Upon completion of the Bible and Theology associates degree, the student will:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Perform competent research on biblical and theological issues using primary and secondary sources.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.

**DEGREE:** Associate of Arts

### COURSE REQUIREMENTS

61 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 Credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	Math or Science Elective

#### Fall Year 2 (15 Credits)

EV220	World Religions *
PH206	Worldviews: Humanities and Science *
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective

#### Spring Year 1 (16 Credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
ELEC	Biblical Studies Elective

#### Spring Year 2 (15 Credits)

TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Ministry Leadership Elective

*\*Courses offered both semesters*

## ***Bible and Theology—Online***

### **PROGRAM DESCRIPTION**

This two-year program expands on the primary core Bible and Theology courses that are foundational and required for all Clarks Summit University programs. It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology Associates degree will give students an opportunity to dig deeper in the areas of Bible and theology, while giving them the basic skills needed to communicate that knowledge in an effective manner.

### **PROGRAM OBJECTIVES**

Upon completion of the Bible and Theology associates degree, the student will:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Perform competent research on biblical and theological issues using primary and secondary sources.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.

**DEGREE:** Associate of Arts

### **COURSE REQUIREMENTS**

61 Credits ▪ All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (18 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives

#### **Arts & Sciences Core (22 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Elective	
Humanities Elective	
Math or Science Elective	

#### **Electives (21 Credits)**

Bible/Theology Electives (15 Credits)	
Ministry Leadership Electives (6 Credits)	

## Business Administration

### PROGRAM DESCRIPTION

The two-year Business Administration program provides students with a foundation in business theory and practice and prepares them for entrance into a Bachelor of Business Administration degree or entry-level positions in the workforce. All of the coursework is fully transferrable into the Clarks Summit University Bachelor of Science in Business Administration program.

### PROGRAM OBJECTIVES

Upon completion of the Business Administration program, the student will:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Associate of Arts

### COURSE REQUIREMENTS

61 credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computer Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

#### Fall Year 2 (15 Credits)

BA211	Financial Accounting I
BA220	Marketing
BA301	Management and Organization
ELEC	Biblical Studies Elective
ELEC	Business Elective

#### Spring Year 1 (15 Credits)

BA105	Economics
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Spring Year 2 (15 Credits)

BA212	Financial Accounting II
BA225	Strategic Human Resources Management
EN313	Business Communication
TH308	Theological Distinctives
ELEC	Humanities Elective

\* Courses offered both semesters

## ***Business Administration—Online***

### **PROGRAM DESCRIPTION**

The two-year Business Administration program provides students with a foundation in business theory and practice and prepares them for entrance into a Bachelor of Business Administration degree program or entry-level position in the workforce. All of the coursework is fully transferrable into Clarks Summit University's Bachelor of Science in Business Administration program.

### **PROGRAM OBJECTIVES**

Upon completion of the Business Administration program, the student will:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Associate of Arts

### **COURSE REQUIREMENTS**

61 credits • All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (18 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives

#### **Arts & Sciences Core (25 Credits)**

BA212	Financial Accounting II
BA215	Personal Finance
EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
EN313	Business Communication
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Humanities Elective	

#### **Program Courses (18 Credits)**

BA102	Introduction to Business
BA105	Economics
BA109	Business Computer Skills 1
BA220	Marketing
BA211	Financial Accounting I
BA225	Strategic Human Resources Management

## ***Christian Ministries—Online***

### **PROGRAM DESCRIPTION**

This two-year program is designed to offer online students introductory ministry principles, practices, and skills related to the mission and the function of the church. The goal is to help students become effective as members and leaders in the body of Christ, strong contributors within a local church, and committed to carrying the gospel of Jesus Christ to the world. This emphasis is designed to introduce the student to content that will help form a foundation upon which to build an effective ministry.

### **PROGRAM OBJECTIVES**

Upon completion of the Christian Ministries program, the student will:

- Desire to know and serve God.
- Possess an accurate understanding of and ability to study the Scriptures.
- Be knowledgeable, effective, and passionately committed to the local church.
- Clearly and effectively communicate God's Word to people.

**DEGREE:** Associate of Arts

### **COURSE REQUIREMENTS**

61 Credits ▪ All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (18 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives

#### **Arts & Sciences Core (22 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Elective	
Humanities Elective	
Math or Science Elective	

#### **Electives (21 Credits)**

Christian Ministries Electives (12 Credits)	
EM412	The Family Life of the Ministry Leader
EM413	Foundations of Ministry Leadership
PA311	The Personal Life of the Ministry Leader
PS310	Dynamics of Discipleship
Ministry Leadership Electives (9 Credits)	

## ***Counseling Ministries—Online***

### **PROGRAM DESCRIPTION**

This two-year program is ideal for students who are primarily interested in the ministry applications of counseling. The Counseling Ministries Associates Degree explores foundational philosophical assumptions as well as practical methodologies of biblical counseling. Students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to minister to hurting individuals. The Clarks Summit University Counseling programs emphasize the sufficiency of Scripture in meeting counselee needs.

### **PROGRAM OBJECTIVES**

Upon completion of the Counseling Ministries program, the student will:

- Develop a biblical philosophy of counseling
- Understand basic counseling techniques
- Desire to help people deal biblically with problems they face in life

**DEGREE:** Associate of Arts

### **COURSE REQUIREMENTS**

61 Credits ▪ All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (18 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives

#### **Arts & Sciences Core (22 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Elective	
Humanities Elective	
Math or Science Elective	

#### **Electives (21 Credits)**

Counseling Ministries Core (18 Credits)	
PS203	Introduction to Counseling
PS310	Dynamics of Discipleship
PS313	Ethics and Professionalism
PS402	Historical and Contemporary Issues in Counseling
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling
Counseling Ministry Electives (3 Credits)	
PS304	Women Counseling Women, <b>or</b>
PA442	Pastoral Counseling

## Early Childhood Education

### PROGRAM DESCRIPTION

The purpose of the two-year Early Childhood program is to prepare individuals for ministry roles as early childhood educators in churches, Christian schools, social agencies, homes, pre-school programs, and day care programs. Students will learn the theoretical principles of child development as well as developmentally appropriate practices. Students will be able to recognize and address children's cognitive, personal, and moral stages of development as well as address and reach the child, family, school, teacher/caregiver, and community as it relates to the education of the whole child. The program provides students with the biblical education and practical experience necessary to work with young children. A student in this program must maintain a GPA of 2.0.

### PROGRAM OBJECTIVES

Upon successful completion of this program, the student will:

- Be aware of social, cultural, historical, and legal issues associated with early childhood education.
- Appreciate the importance of active learning in the context of guided play and direct instructional techniques.
- Know how to provide optimum, developmentally appropriate experiences for children in the early years.
- Successfully apply content knowledge to practicum experiences.

**DEGREE:** Associate of Arts

### COURSE REQUIREMENTS

60 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EC103	Field Experiences in Early Childhood Education I (1)
EC111	Early Childhood Education Theories and Practices
EN105	Expository Writing
SP100	Speech Communication *

#### Spring Year 1 (16 credits)

EC104	Field Experiences in Early Childhood Education I (1)
EC114	Child, Family and Community
PS100	General Psychology *
PS204	Child and Adolescent Development
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Fall Year 2 (13 credits)

EC203	Field Experiences in Early Childhood Education II (1)
EC213	Cultural Diversity and Relationship Building
EC215	Infants through Preschool: Curriculum and Teaching
PS308	Psychology of Learning & Education
ELEC	Biblical Studies Elective

#### Spring Year 2 (15 credits)

EC112	Arts and Humanities in Early Childhood
EC204	Field Experiences in Early Childhood Education II (1)
EC316	Teaching Movement, Health, and Physical Education PreK-4 (1)
EV220	World Religions *
HP101	Living Well (1) *
TH308	Theological Distinctives
ELEC	Math or Science Elective

\* Courses offered both semesters

## General Education

### PROGRAM DESCRIPTION

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Biblical Studies major is foundational or essential. Since not all students are certain of career direction, the two-year General Education program offers a basic program of general education coupled with biblical studies that provides a foundation for the further pursuit of Christian ministry or continued studies at Clarks Summit University or another institution of higher learning.

### PROGRAM OBJECTIVES

Upon completion of the General Education program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**DEGREE:** Associate of Arts

### COURSE REQUIREMENTS

61 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 Credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (15 Credits)

EV220	World Religions *
PH206	Worldviews: Humanities and Science *
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Literature Survey Elective

#### Spring Year 1 (16 Credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
ELEC	Humanities Elective

#### Spring Year 2 (15 Credits)

TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective
ELEC	Free Elective

*\*Courses offered both semesters*

## *Integrated Studies—Online*

### **PROGRAM DESCRIPTION**

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Biblical Studies major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the two-year Integrated Studies program offers a flexible online degree program that enhances the student's competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

### **PROGRAM OBJECTIVES**

Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**DEGREE:** Associate of Arts

### **COURSE REQUIREMENTS**

61 credits • All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (18 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives

#### **Arts & Sciences Core (22 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Elective	
Humanities Elective	
Math or Science Elective	

#### **Free Electives (21 Credits)**

# BACHELOR OF ARTS PROGRAMS

## Communications

### PROGRAM DESCRIPTION

The primary focus of this four-year program is to develop and hone the student's skills as a communicator. Students will take a series of core communications courses. They also will select genre and emphasis electives to assist them in meeting their educational goals. The Communication Internship provides practical field experiences.

### PROGRAM OBJECTIVES

The Communications program provides training for the student preparing for entry-level positions in communications-focused careers and ministries and preparation for further education in a graduate program.

Upon completion of the Communications program, the student will:

- Think, write, and speak clearly and effectively.
- Read in order to enhance appreciation, critical thinking, and contextual understanding within a framework.
- Access, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theatre, and teaching.
- Possess integrative skills in biblical, cultural, literary, and practical understanding.

**DEGREE:** Bachelor of Arts

### COURSE REQUIREMENTS

122 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	Math or Science Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
EN234	Creative Writing
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	History Core Elective

#### Fall Year 2 (14 credits)

CM411	Internship Seminar (1)
ELEC	Biblical Studies Elective
ELEC	Emphasis Elective
ELEC	Genre Elective
ELEC	Humanities Elective
ELEC	Practicum Elective (1)

#### Spring Year 2 (16 credits)

EN330	Structural Grammar and Linguistics
PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Emphasis Elective
ELEC	Genre Elective
ELEC	Practicum Elective (1)

#### Fall Year 3 (16 credits)

LI341	Foundations of Literary Criticism
SP301	Oral Interpretation
ELEC	Biblical Studies Elective
ELEC	Emphasis Elective
ELEC	Practicum Elective (1)
ELEC	Free Elective

#### Spring Year 3 (15 credits)

EV220	World Religions *
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

ELEC	Biblical Studies Elective
ELEC	Emphasis Elective
ELEC	Genre Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

CM402	Communication Internship
BA179	Global Media
TH480	Senior Seminar *
ELEC	Emphasis Elective
ELEC	Free Elective

\* Courses offered both semesters

### Emphasis Electives—choose five courses

DR302	Introduction to Theatre
DR306	Directing
DR307	Acting I: Movement and Voice
DR308	Acting II: Methods and Characterization
DR342	Stagecraft
DR345	Drama in Performance
DR406	Educational and Devised Theatre
EN301	Contemporary Christian Writing
EN302	Creative Non-Fiction Writing
EN313	Business Communication
EN330	Structural Grammar and Linguistics
EN336	Introduction to Journalism
EN401	Fiction Writing
EN406	Advanced Expository and Criticism
EN446	Convergent Journalism
ME210	Introduction to Digital Photography
ME308	Graphic Design
ME421	Scriptwriting

### Genre Electives—choose three courses

LI204	Introduction to Poetry
LI303	Studies in Dramatic Literature
LI304	The Short Story
LI331	Selected Works of Shakespeare
LI401	Themes in Adolescent Literature and Film
LI402	Studies in the Novel
LI480	Readings in Tolkien
LI485	Readings in C.S. Lewis
LI490	Literature Independent Study (by invitation)

### Practicum Electives (1 credit each)—choose three courses

DR340	Theatre Practicum
DR440	Advanced Theatre Practicum
EN340	Academic Writing Practicum
EN345	Communications Writing Practicum
ME341	Media Practicum I
ME342	Media Practicum II

## Interdisciplinary Studies

### PROGRAM DESCRIPTION

The Interdisciplinary Studies major allows students to study two disciplines within the disciplines of Arts & Sciences that can be viewed in light of each other and in light of the Christian worldview. During this four-year program, students will study each discipline separately and in a blended manner so as to grasp the contribution of each for the student of the other.

### PROGRAM OBJECTIVES

Upon completion of the Interdisciplinary Studies major, the student will:

- Think, write, and speak clearly and effectively.
- Articulate a Christian worldview based on the integration of Biblical and Arts & Sciences studies.
- Demonstrate how two select disciplines contribute to the study of the other.

**DEGREE:** Bachelor of Arts

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Arts & Sciences Elective
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

EV220	World Religions *
ELEC	Biblical Studies Elective
ELEC	Interdisciplinary Elective Program 1
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Spring Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Interdisciplinary Elective Program 2
ELEC	Arts & Sciences Elective
ELEC	Humanities Elective

#### Fall Year 3 (15 credits)

ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 2
ELEC	Interdisciplinary Elective Program 2
ELEC	Biblical Studies Elective

#### Spring Year 3 (15 credits)

TH308	Theological Distinctives
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 2
ELEC	Interdisciplinary Elective Program 2

#### Fall Year 4 (15 credits)

TH480	Senior Seminar *
ELEC	Interdisciplinary Elective Program 1
ELEC	Interdisciplinary Elective Program 1
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

ELEC	Interdisciplinary Elective Program 2
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## *Interdisciplinary Studies—Online*

### **PROGRAM DESCRIPTION**

The Interdisciplinary Studies major allows students to study two disciplines within the disciplines of Arts & Sciences that can be viewed in light of each other and in light of the Christian worldview. During this four-year program, students will study each discipline separately and in a blended manner so as to grasp the contribution of each for the student of the other.

### **PROGRAM OBJECTIVES**

Upon completion of the Interdisciplinary Studies major, the student will:

- Think, write, and speak clearly and effectively.
- Articulate a Christian worldview based on the integration of Biblical and Arts & Sciences studies.
- Demonstrate how two select disciplines contribute to the study of the other.

**DEGREE:** Bachelor of Arts

### **COURSE REQUIREMENTS**

121 Credits • All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (33 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (12 Credits)	

#### **Arts & Sciences Core (37 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (9 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Electives (9)	
Math or Science Elective	

#### **Interdisciplinary Programs (39 Credits)**

ELEC	Interdisciplinary Electives Program 1 (21)
ELEC	Interdisciplinary Electives Program 2 (18)

#### **Free Electives (12 Credits)**

## Literature

### PROGRAM DESCRIPTION

The focus of this major is to develop the students' skills in literary content and criticism. They will develop a literal, grammatical, historical approach to literary interpretation. During this four-year program, students will take a series of core courses. They will also select literature survey, genre, and communication electives.

### PROGRAM OBJECTIVES

The Literature major provides training for the student for further education in graduate programs or for study in an area of specific interest.

Upon completion of the Literature major, the student will:

- Think, write, and speak clearly and effectively.
- Read and interpret literature literally, grammatically, and historically.
- Demonstrate skill sets needed to enter graduate programs.

**DEGREE:** Bachelor of Arts

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
LI221C	American Literature I
SP100	Speech Communication *

#### Fall Year 2 (15 credits)

LI201C	World Literature I
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Genre Elective
ELEC	Math or Science Elective

#### Fall Year 3 (15 credits)

LI211A	British Literature I
LI341	Foundations of Literary Criticism
SP301	Oral Interpretation
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

AR200	Introduction to Fine Arts
ELEC	Biblical Studies Elective
ELEC	Genre Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI222C	American Literature II
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	History Core Elective

#### Spring Year 2 (15 credits)

EN330	Structural Grammar and Linguistics
LI203	Survey of Biblical Themes in Literature
PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Genre Elective

#### Spring Year 3 (15 credits)

EV220	World Religions *
LI212A	British Literature II
TH308	Theological Distinctives
ELEC	Genre Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

EN406	Advanced Expository and Criticism ~
TH480	Senior Seminar *
ELEC	Communications Elective
ELEC	Genre Elective
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

### Communications Electives—choose three courses

DR302	Introduction to Theatre
DR306	Directing
DR307	Acting I: Movement and Voice
DR308	Acting II: Methods and Characterization
DR342	Stagecraft
DR345	Drama in Performance
DR406	Educational and Devised Theatre
EN301	Contemporary Christian Writing
EN302	Creative Non-Fiction Writing
EN313	Business Communication
EN336	Introduction to Journalism
EN401	Fiction Writing
EN446	Convergent Journalism
ME210	Introduction to Digital Photography
ME308	Graphic Design
ME421	Scriptwriting

### Genre Electives—choose four courses

LI204	Introduction to Poetry
LI303	Studies in Dramatic Literature
LI304	The Short Story
LI331	Selected Works of Shakespeare
LI401	Themes in Adolescent Literature and Film
LI402	Studies in the Novel
LI480	Readings in Tolkien
LI485	Readings in C.S. Lewis
LI490	Literature Independent Study (by invitation)

# BACHELOR OF MUSIC IN MUSIC EDUCATION PROGRAM

## PreK-12 Music Education

### PROGRAM DESCRIPTION

The purpose of the PreK-12 undergraduate program in Music Education is to prepare students for careers in various schooling venues. Students will learn the importance of the partnership between learners and their families, schools, teachers, and communities, as it relates to the formation of the whole person.

In this four-year program, students will develop a Biblical worldview and gain practical experience necessary to teach music with professional excellence. Students will leave this program equipped with confidence, pedagogical skills, and musical ability.

### PROGRAM OBJECTIVES

Upon successful completion of the PreK-12 Music Education Major, students will be able to:

- Prepare unit and lesson plans for classes and ensembles reflecting a pedagogical mastery of musical content.
- Create and maintain an atmosphere among music students that frees them to learn while instilling in them a joy for making music.
- Prepare classes and rehearsals in which objectives, methods, and assessments are in harmony with each other.

**DEGREE:** Bachelor of Music in Music Education

### COURSE REQUIREMENTS

126 credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
EN105	Expository Writing
MA102	College Math I (or Math Elective dep. on ACT/SAT scores)
MU101	Music Theory I
MU104	Aural Skills I (2)
MU323	Class Percussion (1) +
MU370	Concert Choir (0)
ELEC	Applied Music Major I (1)
ELEC	Class Piano I or Applied Music Secondary (1)

#### Spring Year 1 (17 credits)

ED201	Introduction to Education
MU102	Music Theory II
MU209	Aural Skills II (2)
MU326	Class Woodwinds (1) +
MU370	Concert Choir (0)
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
ELEC	Applied Music Major II (1)
ELEC	Class Piano II or Applied Music Secondary (1)

#### Fall Year 2 (15 credits)

BI111	Bible Survey
HP101	Living Well (1) *
LI221C	American Literature I
MU201	Music Theory III
MU324	Class Strings (1) +
MU370	Concert Choir (0)
SP100	Speech Communication *
ELEC	Applied Music Major III (1)

#### Spring Year 2 (18 credits)

MA104	College Math II (or Math Elective dep. on ACT/SAT scores)
MU202	Music Theory IV
MU306	Group Vocal Technique (2)
MU332	Class Brass (1) +
MU370	Concert Choir (0)
PS204	Child and Adolescent Development
TH308	Theological Distinctives
ELEC	Applied Music Major IV (1)
ELEC	Music History Elective (2)

#### Fall Year 3 (16 credits)

MU342	Junior Recital (1)
MU370	Concert Choir (0)
MU401	Conducting
PH206	Worldviews: Humanities and Science *
SED320	Introduction to Special Education
TH480	Senior Seminar *
ELEC	Applied Music Major V (1)
ELEC	Music History Elective (2)

#### Spring Year 3 (17 credits)

ED422	Educating the English Learner
ED424	Teaching Music in Secondary Schools (2)
EV220	World Religions *
MU316	Orchestration
MU370	Concert Choir (0)
PS308	Psychology of Learning and Education
ELEC	Applied Music Major VI (1)
ELEC	Music History Elective (2)

#### Fall Year 4 (14 credits; block schedule)

ED212	Assessment of Learning
ED323	Teaching Music in Elementary Schools (2)
ED421	Senior Education Seminar (1)
LY312	Literacy Development and Instruction in Core Sec. Subjects
MU370	Concert Choir (0)
MU442	Senior Recital (1)
SED413	Teaching in the Inclusive Classroom
ELEC	Applied Music Major VII (1)

#### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0)
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

+ Courses offered on rotating schedule; see advisor

# BACHELOR OF SACRED MUSIC PROGRAM

## Worship Studies

### PROGRAM DESCRIPTION

The purpose of the Worship Studies major is to prepare both men and women for a variety of musical responsibilities within and ancillary to the local church. During this four-year program, they will learn the theoretical, historical and theological foundations of music while becoming fluent performers as instrumentalists or vocalists. Courses in arranging and composition will prepare students to creatively adapt their energies to the specific needs and opportunities presented by a wide variety of churches and their musical recourses. On this secure base of knowledge and skill they will lead, teach, or even pastor, using their musical, personal, and ministry skills to direct the worship of the 21st century church, and to develop the musical capacities of its members.

### PROGRAM OBJECTIVES

Upon completion of a Worship Studies major, students will:

- Establish and direct a fully-developed ministry of vocal, choral and instrumental music that requires their direct involvement as well as their ability to teach and mentor others to assist in that ministry.
- Teach a biblical philosophy of music among those to whom they minister, whether in a church, school, or mission field.
- Apply their facility as arrangers or composers to creatively enhance their ministries.
- Assume pastoral leadership in the area of music as they publicly lead their congregations in worship
- Teach others in their areas of performance

**DEGREE:** Bachelor of Sacred Music

### COURSE REQUIREMENTS

125 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
MU101	Music Theory I
MU104	Aural Skills I (2)
MU370	Concert Choir (0)
ELEC	Applied Music Major (1)
ELEC	Class Piano I or Applied Music Secondary (1)

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
MU102	Music Theory II
MU209	Aural Skills II (2)
MU370	Concert Choir (0)
PS100	General Psychology *
SP100	Speech Communication *
ELEC	Applied Music Major (1)
ELEC	Class Piano II or Applied Music Secondary (1)

#### Fall Year 2 (14 credits)

HP101	Living Well (1) *
MU201	Music Theory III
MU370	Concert Choir (0)
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Math or Science Elective
ELEC	Free Elective

#### Spring Year 2 (15 credits)

MU202	Music Theory IV
MU306	Group Vocal Technique (2)
MU370	Concert Choir (0)
PH206	Worldviews: Humanities and Science *
SP301	Oral Interpretation
TH211	Theology Survey
ELEC	Applied Music Major (1)

#### Fall Year 3 (15 credits)

ME412	Live Performance Technology
MU370	Concert Choir (0)
MU404	Foundations and Issues in Worship
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Music History Elective (2)
ELEC	Free Elective

#### Spring Year 3 (16 credits)

MU316	Orchestration
MU342	Junior Recital (1)
MU370	Concert Choir (0)
TH120	Building a Biblical Lifestyle
TH308	Theological Distinctives
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Music History Elective (2)

#### Fall Year 4 (16 credits)

MU325	Chapel Band (1)
MU370	Concert Choir (0)
MU401	Conducting
ELEC	Applied Music Major (1)
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Music History Elective (2)
ELEC	Free Elective

#### Spring Year 4 (17 credits)

AR200	Introduction to Fine Arts
EV220	World Religions *
MU325	Chapel Band (1)
MU370	Concert Choir (0)
MU426	Hymnology (2)
MU442	Senior Recital (1)
TH480	Senior Seminar *
ELEC	Applied Music Major (1)
ELEC	Free Elective

\* Courses offered both semesters

# Instrumental majors (non-keyboard) must have four consecutive semesters in an instrumental ensemble.

## BACHELOR OF SCIENCE PROGRAMS

### Addictions Counseling—Online

#### PROGRAM DESCRIPTION

This major is ideal for students that are primarily interested in the application of counseling to addiction. The Addictions Counseling Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling for substance and behavioral addictions. During this four-year program, students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs.

#### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in an addiction treatment program will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective entry-level addictions counseling.

Upon completion of the Addictions Counseling major, the student will:

- Develop a biblical philosophy of addictions counseling.
- Develop a biblical model of addictions counseling.
- Desire to help people deal biblically with problems they face in life.

**DEGREE:** Bachelor of Science

#### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

##### Bible and Theology Core (30 Credits)

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9 Credits)	

##### Arts & Sciences Core (40 Credits)

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

##### Addictions Counseling Program Electives (30 Credits)

PS117	Understanding and Treating Addiction
PS203	Introduction to Counseling
PS219	Behavioral Addictions
PS227	Substance Addictions
PS303	Abnormal Psychology
PS307	Adult Development
PS310	Dynamics of Discipleship
PS313	Ethics and Professionalism
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling

##### Free Electives (21 Credits)

## Bible and Theology

### PROGRAM DESCRIPTION

This major is an expansion of our core Bible and Theology major that is foundational and required for all Clarks Summit University programs. It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology major will give students an opportunity for a greater knowledge of the Bible and theology, along with giving them the basic skills needed to communicate that knowledge in an effective manner. This program is completed in four years.

### PROGRAM OBJECTIVES

Upon completion of the Bible and Theology major, the student will be able to:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Be able to articulate a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Competently study the Bible using inductive study methods, and by using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
- Perform competent research on biblical and theological issues using primary and secondary sources.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective

#### Fall Year 2 (15 credits)

EM303	Effective Bible Teaching
EV220	World Religions *
ELEC	Biblical Studies Elective
ELEC	Math or Science Elective
ELEC	Free Elective

#### Spring Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 3 (15 credits)

NT502	Elements of Greek - 1
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

NT503	Elements of Greek - 2
TH308	Theological Distinctives
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

PA412	Expository Preaching
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

## ***Bible and Theology—Online***

### **PROGRAM DESCRIPTION**

This major is an expansion of our core Bible and Theology major that is foundational and required for all Clarks Summit University programs. It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology major will give students an opportunity for a greater knowledge of the Bible and theology, along with giving them the basic skills needed to communicate that knowledge in an effective manner. This program is completed in four years.

### **PROGRAM OBJECTIVES**

Upon completion of the Bible and Theology major, the student will be able to:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Be able to articulate a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Competently study the Bible using inductive study methods, and by using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
- Perform competent research on biblical and theological issues using primary and secondary sources.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.

**DEGREE:** Bachelor of Science

### **COURSE REQUIREMENTS**

121 credits • All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (30 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9 Credits)	

#### **Arts & Sciences Core (40 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

#### **Bible and Theology Program Electives (30 Credits)**

NT502	Elements of Greek - 1
NT503	Elements of Greek - 2
Ministry Communication Electives (6 Credits)	
EM303	Effective Bible Teaching
MM303	Outreach/Evangelism
PA412	Expository Preaching
Biblical Studies Electives (18 Credits)	

#### **Free Electives (21 Credits)**

## Biology

### PROGRAM DESCRIPTION

The focus of this major is to provide a broad foundation in biology that will equip students to pursue a variety of careers or to continue their education at the graduate level. During this four-year program, students will acquire a background in multiple biological sciences as well as chemistry, physics, and research methods.

### PROGRAM OBJECTIVES

Upon completion of the Biology major, the student will be able to:

- Operate with skill and safety in a laboratory setting
- Show literacy in reading and communicating in the realm of scientific knowledge.
- Appreciate the need to organize, analyze, and interpret data in a logical, objective way.
- Demonstrate an awareness of the structure and function of God's creation.
- Formulate a worldview consistent with the common ground between a biblical theology and scientific understanding.
- Articulate the importance of scientific/mathematical knowledge in everyday life.
- Understand, discuss, and present primary research.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS—ODD YEARS

126/127 credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

CSU101	CSU First Year Experience (0)
BI111	Bible Survey
EN121	Academic and Researched Writing
MA112	Pre-Calculus
SC203/207	Biology I (4)
SC221/225	Chemistry I (4) ^

#### Spring Year 1 (17 credits)

EN122	Writing Across the Disciplines
MA212	Calculus I
SC218/218L	Biology II (4)
SC222/226	Chemistry II (4) ~
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (17 credits)

BI100	Principles of Bible Study
MA213	Calculus II
SC206/208	Human Anatomy and Physiology I (4)
SC223/223L	Physics I (4) ~
SP100	Speech Communication *

#### Spring Year 2 (14 credits)

SC224/224L	Physics II (4) ^
SC261/261L	Human Anatomy & Physiology II (4)
TH211	Theology Survey
ELEC	Biblical Studies Elective

#### Fall Year 3 (16 credits)

EV220	World Religions *
SC211	Genetics ^
SC310/310L	Organic Chemistry I w/ Lab (4) – off site
ELEC	Biblical Studies Elective
ELEC	History Core Elective

#### Spring Year 3 (14 credits)

HP101	Living Well (1) *
SC254 or SC255	Marine Biology and Ecology or Field Marine Biology and Ecology
SC312/312L	Organic Chemistry II w/ Lab (4) – off site
TH308	Theological Distinctions
ELEC	Free Elective

#### Fall Year 4 (15 credits)

LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC301	Kinesiology
SC401	Introduction to Organic Chemistry and Biochemistry ~
ELEC	Free Elective
	or
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC401	Introduction to Organic Chemistry and Biochemistry ~
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (16 or 17 credits)

PS100	General Psychology *
SC313/313L	Microbiology (4) ^
TH480	Senior Seminar *
ELEC	Humanities Elective *
ELEC	Free Elective
	or
PS100	General Psychology *
SC231	Physiological Psychology (4)
SC313/313L	Microbiology (4) ^
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## COURSE REQUIREMENTS—EVEN YEARS

126/127 credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (17 credits)

CSU101	CSU First Year Experience (0)
BI111	Bible Survey
EN121	Academic and Researched Writing
MA112	Pre-Calculus
SC203/207	Biology I (4)
SC223/223L	Physics I (4) ~

### Fall Year 2 (17 credits)

BI100	Principles of Bible Study
MA213	Calculus II
SC206/208	Human Anatomy and Physiology I (4)
SC221/225	Chemistry I (4) ^
SP100	Speech Communication *

### Fall Year 3 (16 credits)

EV220	World Religions *
SC310/310L	Organic Chemistry I w/ Lab (4) – off site
SC401	Introduction to Organic Chemistry and Biochemistry ~
ELEC	Biblical Studies Elective
ELEC	History Core Elective

### Fall Year 4 (15 credits)

LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC211	Genetics ^
SC301	Kinesiology
ELEC	Free Elective
	or
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SC211	Genetics ^
ELEC	Humanities Elective
ELEC	Free Elective

### Spring Year 1 (17 credits)

EN122	Writing Across the Disciplines
MA212	Calculus I
SC218/218L	Biology II (4)
SC224/224L	Physics II (4) ^
TH120	Building a Biblical Lifestyle

### Spring Year 2 (14 credits)

SC222/226	Chemistry II (4) ~
SC261/261L	Human Anatomy & Physiology II (4)
TH211	Theology Survey
ELEC	Biblical Studies Elective

### Spring Year 3 (15 credits)

HP101	Living Well (1) *
SC312/312L	Organic Chemistry II w/ Lab (4) – off site
SC313/313L	Microbiology (4) ^
TH308	Theological Distinctives
ELEC	Free Elective

### Spring Year 4 (15 or 16 credits)

PS100	General Psychology *
SC254 or SC255	Marine Biology and Ecology or Field Marine Biology and Ecology
TH480	Senior Seminar *
ELEC	Humanities Elective
ELEC	Free Elective
	or
PS100	General Psychology *
SC231	Physiological Psychology (4)
SC254 or SC255	Marine Biology and Ecology or Field Marine Biology and Ecology
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semester

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Camping Ministries

### PROGRAM DESCRIPTION

The Camping Ministries major is designed to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues. This four-year program involves a year of internship in a camp setting—learning camp ministry through an experience-based educational approach.

### PROGRAM OBJECTIVES

Upon completion of the Camping Ministries major, the student will:

- Develop and clearly articulate a solid philosophy and approach to developing a camping ministry based on an understanding of history, various philosophies, and current trends within the outdoor education and camping movements. (Foundations of Camping and Outdoor Education)
- Employ impact ministry environments and dynamics in an effective manner as tools for introducing others to a growing, intimate relationship with their God. (Introduction to Impact Ministry Leadership)
- Demonstrate competency in moving participants toward growth in the context of short-term impact ministry environments such as retreats, resident camps, mission trips, and wilderness programming. (Counseling in Active Learning Environments)
- Investigate, evaluate, and adapt current experience-based learning theories, models and tools for use in facilitating learning for a wide range of students in a variety of environments and experiences. (Foundations of Experience Based Learning)
- Design effective approaches to pursuing learning objectives through a variety of experiences, challenges, and assignments. (Planning for Integrative Learning)
- Formulate a vision for participants' potential development; assess their needs, set learning objectives, and set a strategy for the pursuit of effective learning. (Rec Programming: Vision, Assessment, Design)
- Demonstrate necessary skills and methods for effectively and safely implementing a learning strategy in the context of recreational programming. (Rec Programming: Implementation and Evaluation)
- Perform within an organizational environment in a manner that demonstrates competencies in management and administration pertinent to the role that he/she is preparing to play.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
PA311	The Personal Life of the Ministry Leader
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Fall Year 3 (15 credits)

EM413	Foundations of Ministry Leadership
EV220	World Religions *
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

ELEC	Camping Ministries Internship courses (15)
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#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

PS310	Dynamics of Discipleship
TH308	Theological Distinctives
ELEC	Humanities Elective
ELEC	Math or Science Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

EM412	The Family Life of the Ministry Leader
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

ELEC	Camping Ministries courses (12)
ELEC	Arts & Sciences Elective (HP400 Recommended)

\* Courses offered both semesters

## Christian Ministries—Online

### PROGRAM DESCRIPTION

This major is designed to offer online students foundational ministry principles, practices and skills related to the mission and the function of the church. The goal is to help students become effective as members and leaders in the Body of Christ, strong contributors within a local church and committed to carrying the gospel of Jesus Christ to the world. This emphasis is designed to form a foundation upon which to build effective ministry in any life and ministry context the student pursues. This program is completed in four years.

### PROGRAM OBJECTIVES

Upon completion of the Christian Ministries major, the student will:

- Desire to know and serve God.
- Possess a wise and accurate understanding of and ability to study and interpret the Scriptures.
- Be knowledgeable, effective and passionate carriers of Christ to the world.
- Be knowledgeable, effective and passionately committed to the local church.
- Clearly and effectively communicate God's Word to people.
- Skillfully serve God in a variety of vocational choices.
- Desire to be in lifelong pursuit of spiritual and ministry growth and learning.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Bible and Theology Core (30 Credits)

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9 Credits)	

#### Arts & Sciences Core (40 Credits)

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

#### Christian Ministries Program (30 Credits)

Core Ministries Courses (12 Credits)	
EM412	The Family Life of the Ministry Leader
EM413	Foundations of Ministry Leadership
PA311	The Personal Life of the Ministry Leader
PS310	Dynamics of Discipleship
Ministry Communications Electives (3 Credits)	
EM303	Effective Bible Teaching, <i>or</i>
PA412	Expository Preaching
Ministries Leadership Elective Courses (15 Credits)	

#### Free Electives (21 Credits)

## Counseling Ministries

### PROGRAM DESCRIPTION

This major is ideal for students that are primarily interested in the ministry applications of counseling. The Counseling Ministries Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling. During this four-year program, students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Upon completion of the Counseling Ministries major, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (15 credits)

EV220	World Religions *
PS203	Introduction to Counseling
ELEC	Arts & Sciences Elective
ELEC	Free Elective
ELEC	Free Elective

#### Fall Year 3 (15 credits)

PS303	Abnormal Psychology ~
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Counseling Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

PS313	Ethics and Professionalism ^
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Counseling Elective
ELEC	Counseling Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

TH211	Theology Survey
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

PS310	Dynamics of Discipleship
PS402	Historical and Contemporary Theories in Counseling ^
TH308	Theological Distinctives
ELEC	Counseling Ministry Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

PH206	Worldviews: Humanities and Science *
PS414	Marriage and Family Dynamics ~
PS416	Crisis Counseling
TH480	Senior Seminar *
ELEC	Counseling Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Counseling Ministries—Online

### PROGRAM DESCRIPTION

This major is ideal for students that are primarily interested in the ministry applications of counseling. The Counseling Ministries Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling. During this four-year program, students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Upon completion of the Counseling Ministries major, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 credits • All courses are three credits unless noted otherwise.

#### Bible and Theology Courses (30 credits)

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9)	

#### Arts & Sciences Core (40 Credits)

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

#### Counseling Courses (30 credits)

PS203	Introduction to Counseling
PS303	Abnormal Psychology
PS310	Dynamics of Discipleship
PS313	Ethics and Professionalism
PS402	Historical and Contemporary Theories in Counseling
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling
ELEC	Counseling Electives (6)
PS304/PA442	Women Counseling Women or Pastoral Counseling

#### Free Electives (21 Credits)

## ***Criminal Justice—Online***

### **PROGRAM DESCRIPTION**

The criminal justice program at Clarks Summit University is designed to prepare students with the knowledge, skills, and experience necessary for careers in the criminal justice field. This four-year program will prepare students to develop a biblically-informed, restorative view of justice, with the goal of having a redemptive, ethical, caring, and service-minded career in the criminal justice field. Within the criminal justice major, students study law enforcement, the courts, and corrections system, along with the foundational disciplines of theology, sociology, and psychology.

A major in Criminal Justice prepares students for careers in law enforcement, corrections, court-related positions, and security, as well as for graduate work in focused criminal justice fields.

### **PROGRAM OBJECTIVES**

Upon completion of the Criminal Justice major, the student will:

- Articulate a biblical view of justice and restoration in the criminal justice profession.
- Evaluate criminal justice theory, systems, and practices, including the moral and ethical issues in criminal justice, from a biblical worldview
- Demonstrate communication skills for use in the criminal justice profession.
- Apply critical thinking skills within the context of the criminal justice profession.
- Demonstrate competence in professional skills, leadership, and service in the criminal justice profession.
- Prepare to pursue graduate studies in criminal justice.

**DEGREE:** Bachelor of Science

### **COURSE REQUIREMENTS**

121 Credits ▪ All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (30 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9 Credits)	

#### **Arts & Sciences Core (40 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

#### **Criminal Justice Program Electives (30 Credits)**

CJ211	Theological Foundations of Justice and Restoration
CJ214	Introduction to Criminal Justice
CJ305	Criminology
CJ310	Juvenile Justice
CJ312	Systems of Corrections
CJ403	Criminal Law
CJ405	Ethics in Criminal Justice
CJ414	Criminal Justice Management
CJ416	Criminal Procedures
PS227	Substance Addictions

#### **Free Electives (21 Credits)**

## ***Degree Completion—Online***

### **PROGRAM DESCRIPTION**

The Degree Completion program is designed to facilitate the development of ministry leaders who desire to finish an undergraduate degree and are not yet ready or interested in graduate-level work. Students who have already begun their undergraduate education elsewhere can complete their training through Clarks Summit University.

Students entering the Degree Completion programs must have successfully completed at least 60 semester credits toward a bachelor's degree.

### **PROGRAM OBJECTIVES**

The Degree Completion program meets the needs of students who desire to earn an accredited bachelor's degree, enhance their ministry competency, and have already earned a significant number of undergraduate credits. This program focuses on building competency in biblical understanding and general education in an efficient and cost-effective manner.

Upon completion of the Degree Completion program, the student will:

- Earn an accredited Bachelor of Science degree.
- Possess a solid foundation in biblical studies and ministry application.

**DEGREE:** Bachelor of Science

### **COURSE REQUIREMENTS**

121 credits • All courses are three credits unless noted otherwise

#### **Bible and Theology Core (30 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9 Credits)	

#### **Arts & Sciences Core (40 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

#### **Free Electives (51 Credits)**

## Education Ministries

### PROGRAM DESCRIPTION

The Education Ministries major prepares students to teach in the local church. During this four-year program, students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools, and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

### PROGRAM OBJECTIVES

Upon completion of the Education Ministries major, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Articulate a clear philosophy ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)
- Understand and apply biblical principles related to small groups in ministry. (Small Group Ministry)

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

EV220	World Religions *
ELEC	Arts & Sciences Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective
ELEC	Ministry Leadership Elective

#### Spring Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
TH308	Theological Distinctives
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 3 (15 credits)

EM303	Effective Bible Teaching
PA311	The Personal Life of the Ministry Leader
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 credits)

EM421	Educational Ministry of the Church ^
PS310	Dynamics of Discipleship
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

EM413	Foundations of Ministry Leadership
EM480	Educational Ministry Apprenticeship
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

EM302	Small Group Ministry ~
EM412	The Family Life of the Ministry Leader
EM414	Education Ministries Seminar
ELEC	Biblical Studies Elective
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Health and Physical Education (Non-Teaching)

### PROGRAM DESCRIPTION

The Health and Physical Education (non-teaching) major is designed for undergraduate students wanting to work with individuals of various ages, abilities, and cultures in human movement/performance and physical activity experiences that contribute to their growth and development in non-school settings. Health and Human Performance are dynamic fields, constantly evolving as social trends, demographics, and other factors impact it. Students successfully completing this four-year program would be prepared for employment in fitness/health centers, fitness training, recreation careers, and therapy-related careers.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Demonstrate critical thinking, communication, and writing skills necessary for the application of this program to the health, human movement/performance and physical needs of society.
- Demonstrate the skills necessary to occupy entry-level positions in health, human movement/performance, and physical activity careers.
- Recognize the stewardship principles needed for a God-honoring life of health, human movement/performance, and physical activity.
- Incorporate the knowledge and skills to plan, implement, and evaluate health, human movement/performance and physical activity programs in non-school settings.
- Learn skills in a variety of sports, games, rhythms/dance, swimming, and outdoor pursuits for their own enjoyment and to share with others.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

124 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
ED207	Foundations of Health and Physical Education ~
EN121	Academic and Research Writing
HP101	Living Well (1) *
SC203/207	Biology I (4)

#### Fall Year 2 (14 credits)

HP211	HPE Practicum (1) *
HP301	Individual, Dual, and Rhythmic Sports ^
SC206/208	Human Anatomy and Physiology I (4)
ELEC	Biblical Studies Elective
ELEC	History Core Elective

#### Fall Year 3 (16 credits)

HP102	Outdoor Living Skills (1)
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid, CPR, and Aquatics Testing (0) *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Fall Year 4 (16 credits)

ED308A	Adapted Physical Education
HP211	HPE Practicum (1) *
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP203	Coaching Techniques ^
PE110	Weight Training (1) *
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Spring Year 2 (16 credits)

HP204	Team Sports ~
PH206	Worldviews: Humanities and Science *
PS204	Child and Adolescent Development
TH211	Theology Survey
ELEC	Physical Education Elective (1) *
ELEC	Free Elective

#### Spring Year 3 (16 credits)

HP206	Personal and Community Health
HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
HP422	Exercise and Nutrition ^
PE113	Rock Climbing (1)
TH308	Theological Distinctives

#### Spring Year 4 (13 credits)

EV220	World Religions *
HP211	HPE Practicum (1) *
SM304	Administration and Organization of Sports Ministry
ELEC	Biblical Studies Elective
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Integrated Studies

### PROGRAM DESCRIPTION

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Biblical Studies major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the Integrated Studies program offers a flexible four-year program that enhances the student's competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

### PROGRAM OBJECTIVES

Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Arts & Sciences Elective
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

EV220	World Religions *
ELEC	Biblical Studies Elective
ELEC	Math or Science Elective
ELEC	Free Elective
ELEC	Free Elective

#### Spring Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Arts & Sciences Elective
ELEC	Free Elective
ELEC	Free Elective

#### Fall Year 3 (15 credits)

ELEC	Biblical Studies Elective
ELEC	Arts & Sciences Elective
ELEC	Free Elective
ELEC	Free Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

TH308	Theological Distinctives
ELEC	Arts & Sciences Elective
ELEC	Free Elective
ELEC	Free Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

TH480	Senior Seminar *
ELEC	Arts & Sciences Elective
ELEC	Free Elective
ELEC	Free Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

ELEC	Biblical Studies Elective
ELEC	Arts & Sciences Elective
ELEC	Free Elective
ELEC	Free Elective
ELEC	Free Elective

## *Integrated Studies—Online*

### **PROGRAM DESCRIPTION**

Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Biblical Studies major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the Integrated Studies program offers a flexible online degree, four-year program that enhances the student's competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

### **PROGRAM OBJECTIVES**

Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**DEGREE:** Bachelor of Science

### **COURSE REQUIREMENTS**

121 credits ▪ All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (30 Credits)**

BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (9 Credits)	

#### **Arts & Sciences Core (40 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (18 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	
Math or Science Elective	

#### **Free Electives (51 Credits)**

## Intercultural Studies

### PROGRAM DESCRIPTION

The Intercultural Studies major focuses on preparing students with the cultural intelligence and strategic competencies necessary for effective ministry in our intercultural world. This four-year program includes several electives, allowing students to pursue a secondary specific skill set in preparation for more specialized forms of cross-cultural ministry. The program also includes an immersive, global experience as well as local intercultural opportunities.

### PROGRAM OBJECTIVES

Upon completion of the Intercultural Studies major, the student will:

- Understand and appreciate the basic elements of culture and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross-cultural environment. (Cross Cultural Communications)
- Comprehend how to start, establish and mature a church through its beginning stages. (Church Planting and Church Development)
- Integrate an understanding of Scripture, local church and culture to articulate productive approaches to practical issues that missionaries must deal with. (Missions Seminar)
- Demonstrate readiness to pursue effective cross-cultural ministry. (Missions Apprenticeship)
- Prepare and present effective sermons or Bible lessons using solid principles of biblical exposition. (Expository Preaching, Effective Bible Teaching)
- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching, Ministry Communication for Women)

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

122 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
EV220	World Religions *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

PA311	The Personal Life of the Ministry Leader
PH206	Worldviews: Humanities and Science *
ELEC	Arts & Sciences Elective (Greek 1 recommended)
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

PS310	Dynamics of Discipleship
TH211	Theology Survey
ELEC	Arts & Sciences Elective (Greek 2 recommended)
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Fall Year 3 (16 credits)

EM413	Foundations of Ministry Leadership
MI315	Cultural Anthropology
MI475	Missions Apprenticeship Theory (1)
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective

#### Spring Year 3 (15 credits)

MI302	Cross-Cultural Communication
TH308	Theological Distinctives
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

MI401	Missional Theology and Church Planting
MI480	Mission Apprenticeship Practicum
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

EM412	The Family Life of the Ministry Leader
MI402	Missions Seminar
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Intercultural Youth Ministries

### PROGRAM DESCRIPTION

The Intercultural Youth ministries program focuses on preparing students with the cultural intelligence and strategic competencies necessary for effective ministry to the next generation in our intercultural world. This four-year program combines the intercultural core courses with the best of the youth ministry courses. The program also includes an immersive, global experience as well as local intercultural opportunities.

### PROGRAM OBJECTIVES

Upon completion of the Intercultural Youth Ministries program, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Create effective strategies for youth ministry based on solid principles of strategic thinking. (Youth Ministry Seminar)
- Prepare and present effective sermons using solid principles of biblical exposition. (Expository Preaching)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross-cultural environment. (Cross Cultural Communications)
- Understand and appreciate the basic elements of culture and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
EV220	World Religions *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Humanities Elective

#### Fall Year 2 (15 credits)

PA311	Personal Life of the Ministry Leader
PH206	Worldviews: Humanities and Science *
ELEC	Arts & Sciences Elective (Greek 1 recommended)
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

PS310	Dynamics of Discipleship
TH211	Theology Survey
ELEC	Arts & Sciences Elective (Greek 2 recommended)
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Fall Year 3 (15 credits)

EM413	Foundations of Ministry Leadership
MI301	Missionary Anthropology
YM301	Youth Ministry Philosophy
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective

#### Spring Year 3 (15 credits)

MI302	Cross-Cultural Communication
TH308	Theological Distinctives
YM302	Youth Ministry Strategy
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

TH480	Senior Seminar *
YM407	Youth Evangelism, <b>or</b> MI403 Cross-Cultural Evangelism
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

EM412	The Family Life of the Ministry Leader
YM402	Youth Ministry Seminar
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Mathematics

### PROGRAM DESCRIPTION

The focus of this major is to provide a broad foundation in mathematics that will equip students to pursue a variety of careers or to continue their education at the graduate level. During this four-year program, math majors will learn computational and problem-solving skills; abstract reasoning; the ability to conjecture, formulate, critique, and prove assertions; and the ability to communicate in a clear and concise manner. Students will also learn how technology can be used as a tool in mathematics.

### PROGRAM OBJECTIVES

Upon completion of the Mathematics major, the student will be able to:

- Develop attitudes of mind and analytical skills required for the efficient use and understanding of mathematics.
- Abstract from the particular to the general and understand how to construct a proof of a mathematical statement.
- Create mathematical models of real-world situations.
- Acquire competency in the use of technology as a tool in mathematical problem solving.
- Function independently on problems in mathematics.
- Develop an understanding of the beauty, power, and historical development of mathematics.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

120 Credits • All classes are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *
MA112	Pre-Calculus
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
MA204	Discrete Mathematics +
MA212	Calculus I
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (16 credits)

LI221C	American Literature I
MA213	Calculus II
MA322	Number Theory ^
ELEC	Biblical Studies Elective
ELEC	Lab Science I (4) +

#### Spring Year 2 (16 credits)

MA206	Linear Algebra ~
MA312	Calculus III
PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Lab Science II (4) +

#### Fall Year 3 (15 credits)

EV220	World Religions *
MA490	Mathematics Elective
ELEC	Arts & Sciences Elective
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective

#### Spring Year 3 (15 credits)

MA303	College Geometry ^
MA402	Abstract Algebra ^
PS100	General Psychology *
TH308	Theological Distinctives
ELEC	Humanities Elective

#### Fall Year 4 (15 credits)

MA401	Introductory Analysis ~
MA490	Mathematics Elective
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 4 (12 credits)

MA316	Probability and Statistics ~
MA490	Mathematics Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

+ Courses offered on rotating schedule; see advisor

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Outreach Ministries

### PROGRAM DESCRIPTION

The Outreach Ministries major is focused on preparing students to lead a church into their world with the gospel of Jesus Christ. Students are prepared to be pastors while giving special attention to equipping and mobilizing Christians for the work of evangelism. This program is completed in four years.

### PROGRAM OBJECTIVES

Upon completion of the Outreach Ministries major, the student will:

- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ. (Church Evangelism Strategies)
- Demonstrate competency in the use of varied outreach approaches targeted at specific target audiences. (Outreach Specialization Electives)

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (15 credits)

PA311	The Personal Life of the Ministry Leader
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Fall Year 3 (15 credits)

PA412	Expository Preaching
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Fall Year 4 (15 credits)

EM413	Foundations of Ministry Leadership
EV312	Church Evangelism Strategies
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Survey of Biblical Themes in Literature
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Spring Year 2 (15 credits)

EM302	Small Groups
EV220	World Religions *
PH206	Worldviews: Humanities and Science *
PS310	Dynamics of Discipleship
TH308	Theological Distinctives

#### Spring Year 3 (15 credits)

EM412	The Family Life of the Ministry Leader
PA404	Pastoral Ministries Seminar
PA442	Pastoral Counseling
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective

#### Spring Year 4 (15 credits)

TH480	Senior Seminar *
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Pastoral Ministries

### PROGRAM DESCRIPTION

The Pastoral Ministries major prepares students for effective pastoral ministry with an emphasis on building a heart for people, a capacity for understanding and applying the Scriptures, and the skills necessary to lead a church through teaching, shepherding and administrating. This program is completed in four years.

### PROGRAM OBJECTIVES

Upon completion of the Pastoral Ministries major, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles.
- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church.
- Comprehend basic biblical principles surrounding the administration of a local church education program.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

120 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Survey of Biblical Themes in Literature
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Fall Year 2 (15 credits)

NT502	Elements of Greek – 1
PA311	The Personal Life of the Ministry Leader
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Spring Year 2 (15 credits)

EV220	World Religions *
NT503	Elements of Greek – 2
PH206	Worldviews: Humanities and Science *
PS310	Dynamics of Discipleship
TH308	Theological Distinctives

#### Fall Year 3 (15 credits)

PA412	Expository Preaching
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

EM412	The Family Life of the Ministry Leader
PA404	Pastoral Ministries Seminar
PA421	Advanced Expository Preaching
PA442	Pastoral Counseling
ELEC	Biblical Studies Elective

#### Fall Year 4 (14 credits)

EM413	Foundations of Ministry Leadership
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective (2)
ELEC	Free Elective

#### Spring Year 4 (15 credits)

TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Pastoral Ministries—Seminary Track

### PROGRAM DESCRIPTION

The Pastoral Ministries Major-Seminary track is designed for students intending to more fully prepare for pastoral ministry by continuing on to seminary education. The four-year program focus is the same as that of the Pastoral Ministries program but accelerates the student's education through dual enrollment strategies. This program is available to students who demonstrate the academic capacity to handle the increased demands.

### PROGRAM OBJECTIVES

Upon completion of the Pastoral Ministries Major-Seminary track, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles.
- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church.
- Comprehend basic biblical principles surrounding the administration of a local church education program.
- Develop a functional use of Koiné Greek.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

120 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Survey of Biblical Themes in Literature
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Fall Year 2 (15 credits)

NT502	Elements of Greek – 1
PA311	The Personal Life of the Ministry Leader
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Spring Year 2 (15 credits)

EV220	World Religions *
NT302	Elements of Greek – 2
PH206	Worldviews: Humanities and Science *
PS310	Dynamics of Discipleship
TH308	Theological Distinctives

#### Fall Year 3 (15 credits)

NT504	Greek Reading
PA412	Expository Preaching
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 3 (15 credits)

EM412	The Family Life of the Ministry Leader
NT506	Greek Exegetical Methods
PA404	Pastoral Ministries Seminar
PA421	Advanced Expository Preaching
PA442	Pastoral Counseling

#### Fall Year 4 (15 credits)

EM413	Foundations of Ministry Leadership
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 4 (14 credits)

TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective (1)
ELEC	Humanities Elective (1)
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Sports and Health Science—Pre-Athletic Training

### PROGRAM DESCRIPTION

Sports and Health Science is a pre-graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Human Performance departments to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this four-year program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in athletic training.

### PROGRAM OBJECTIVES

Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Attain extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

124 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SC203/207	Biology I (4)
ELEC	History Core Elective
ELEC	Physical Education Elective (1)

#### Spring Year 1 (17 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
SC218/218L	Biology II (4)
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (14 credits)

HP316	First Aid/CPR (0)
HS201	Health Science Observation I (1)
MA112	Pre-Calculus
SC206/208	Human Anatomy and Physiology I (4)
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

HS202	Health Science Observation II (1)
MA216	Introduction to Statistics
PH206	Worldviews: Humanities and Science *
SC261/261L	Human Anatomy & Physiology II (4)
TH211	Theology Survey
ELEC	Physical Education Elective (1)

#### Fall Year 3 (15 credits)

HP305	Kinesiology
HS301	Health Science Practicum I (2)
SC221/225	Chemistry I (4) ^
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 credits)

HP306	Exercise Physiology
HS302	Health Science Practicum II (2)
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Physical Education Elective (1)
ELEC	Free Elective

#### Fall Year 4 (17 credits)

EV220	World Religions *
HP303	Care and Prevention of Athletic Injuries
HS401	Health Science Application I (2)
ELEC	Biblical Studies Elective
ELEC	Discipleship or Global Core Elective *
ELEC	Free Elective

#### Spring Year 4 (14 credits)

HP422	Exercise and Nutrition ^
HS402	Health Science Application II (2)
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Sports and Health Science—Pre-Physical Therapy

### PROGRAM DESCRIPTION

Sports and Health Science is a pre-graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Human Performance departments to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this four-year program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in physical therapy.

### PROGRAM OBJECTIVES

Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Have completed extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

124 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SC203/207	Biology I (4)
ELEC	History Core Elective
ELEC	Physical Education Elective (1)

#### Spring Year 1 (17 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
SC218/218L	Biology II (4)
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (14 credits)

HP316	First Aid/CPR (0)
HS201	Health Science Observation I (1)
MA112	Pre-Calculus
SC206/208	Human Anatomy and Physiology I (4)
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

HS202	Health Science Observation II (1)
MA216	Introduction to Statistics
PH206	Worldviews: Humanities and Science *
SC261/261L	Human Anatomy & Physiology II (4)
TH211	Theology Survey
ELEC	Physical Education Elective (1)

#### Fall Year 3 (15 credits)

HS301	Health Science Practicum I (2)
SC221/225	Chemistry I (4) ^
ELEC	Biblical Studies Elective
ELEC	Discipleship or Free Elective
ELEC	Global Core or Discipleship Elective

#### Spring Year 3 (16 credits)

EV220	World Religions *
HS302	Health Science Practicum II (2)
SC222/226	Chemistry II (4) ~
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Physical Education Elective (1)

#### Fall Year 4 (15 credits)

HS401	Health Science Application I (2)
SC223/223L	Physics I (4) ~
ELEC	Biblical Studies Elective
ELEC	Math, Sports and Health Science, or Psychology Elective
ELEC	Free Elective

#### Spring Year 4 (15 credits)

HS402	Health Science Application II (2)
SC224/224L	Physics II (4) ^
TH480	Senior Seminar *
ELEC	Sports Ministries Elective
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Sports and Recreational Ministries

### PROGRAM DESCRIPTION

The Sports and Recreational Ministries major is designed to equip students for effective worldwide sports ministries. This four-year program is interdepartmental in that it cooperates with the Health and Human Performance, World Missions, Youth Ministries, Pastoral Ministries, Business, Science, Counseling, and Church Educational Ministries Departments. The Sports and Recreational Ministries major seeks to prepare graduates for a variety of athletics, recreational, and ministry-related vocational positions.

### PROGRAM OBJECTIVES

Upon completion of the Sports and Recreational Ministries major, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.
- Construct and apply a biblically-based philosophy of sports ministry.
- Interpret and apply the Scriptures properly in developing a rationale for and a set of principles to guide their approach to sports ministry.
- Use sports ministry as a vehicle to evangelize and disciple people effectively in any generation or culture.
- Organize and administer a sports ministry program in the local church, para-church organizations, and foreign missionary field.
- Demonstrate the skills necessary to occupy entry level sports ministry positions that are opening worldwide.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
ELEC	Humanities Elective

#### Fall Year 2 (16 credits)

EV220	World Religions *
SA201	Sports Apprenticeship (1)
SM206	Introduction to Sports Management ~
ELEC	Arts & Sciences Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Spring Year 2 (14 credits)

HP101	Living Well (1) *
PH206	Worldviews: Humanities and Science *
SA202	Sports Apprenticeship (1)
TH308	Theological Distinctives
ELEC	Arts & Sciences Elective
ELEC	Free Elective

#### Fall Year 3 (16 credits)

PA311	The Personal Life of the Ministry Leader
SA301	Sports Apprenticeship (1) **
SM301	History and Philosophy of Sports Ministry ~
SM306	Sport Event and Facility Management ^
TH480	Senior Seminar *
ELEC	Biblical Studies Elective

#### Spring Year 3 (16 credits)

PS310	Dynamics of Discipleship
SA302	Sports Apprenticeship (1) **
SM302	Biblical Foundations for Sports Ministry ~
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Fall Year 4 (16 credits)

EM413	Foundations of Ministry Leadership
SA401	Sports Apprenticeship (1) **
SM303	Evangelism and Discipleship in Sports Ministry ^
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (13 credits)

EM412	The Family Life of the Ministry Leader
SA402	Sports Apprenticeship (1) **
SM304	Administration and Organization of Sports Ministry ^
ELEC	Biblical Studies Elective
ELEC	Free Elective

\* Courses offered both semesters

\*\* May substitute SM301 Sports Ministry Internship (3) for three SA credits

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Youth Ministries

### PROGRAM DESCRIPTION

The Youth Ministries major is designed to prepare students for effective pastoral ministry focused on adolescents. This four-year program's emphasis is on developing an ability to minister the Scriptures to the unique needs of youth while operating as part of a pastoral team. The skills and competencies focused on in this program are transferable to a range of career applications in ministry settings as well as the secular market.

### PROGRAM OBJECTIVES

Upon completion of the Youth Ministries major, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team.
- Create effective strategies for youth ministry based on solid principles of strategic thinking.
- Build strategies for training their students to influence their world with the gospel of Jesus Christ.
- Develop a discipleship strategy that provides for the spiritual growth of students and training for youth workers as effective disciples of students.
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.
- Prepare and present effective sermons using solid principles of biblical exposition.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Read biblical Greek at an elementary level.

**DEGREE:** Bachelor of Science

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey *
EN121	Academic and Researched Writing
HP101	Living Well (1) *
SP100	Speech Communication *
ELEC	History Core Elective

#### Fall Year 2 (15 credits)

PA311	The Personal Life of the Ministry Leader
PH206	Worldviews: Humanities and Science *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Math or Science Elective

#### Fall Year 3 (15 credits)

EM413	Foundations of Ministry Leadership
NT502	Elements of Greek – 1
YM301	Youth Ministry Philosophy
ELEC	Biblical Studies Elective
ELEC	Ministry Leadership Elective

#### Fall Year 4 (15 credits)

TH480	Senior Seminar *
YM407	Youth Evangelism
ELEC	Ministry Leadership Elective
ELEC	Ministry Leadership Elective
ELEC	Free Elective

#### Spring Year 1 (15 credits)

EN122	Writing Across the Disciplines
EV220	World Religions *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Humanities Elective

#### Spring Year 2 (15 credits)

PS310	Dynamics of Discipleship
TH211	Theology Survey
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 credits)

NT503	Elements of Greek – 2
PA412	Expository Preaching
TH308	Theological Distinctives
YM302	Youth Ministry Strategy
ELEC	Free Elective

#### Spring Year 4 (15 credits\*)

EM412	The Family Life of the Ministry Leader
YM402	Youth Ministry Seminar
ELEC	Ministry Leadership Elective
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## BACHELOR OF SCIENCE AND MASTER OF DIVINITY PROGRAMS

### *Pastoral Ministries—Accelerated (pastoral concentration)*

#### PROGRAM DESCRIPTION

The five-year Accelerated Pastoral program is a blended Bachelor of Science and Master of Divinity professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses.

#### PROGRAM OBJECTIVES

Upon successful completion of the M.Div. degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of pastoral and outreach skills needed to serve in a role of pastor and spiritual counselor, while showing an ability to present the gospel in an appropriate biblical and cultural manner.
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of Scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

**DEGREE:** Bachelor of Science and Master of Divinity

#### COURSE REQUIREMENTS

151 Credits total ▪ All courses are three credits unless noted otherwise.

121 credits for the B.S degree ▪ Courses not highlighted are required for the B.S. degree.

Seminary courses are numbered 500 or higher. Please reference the BBS catalog for information on Seminary courses.

### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
EN121	Academic and Research Writing
SP100	Speech Communication *
ELEC	History Core Elective
ELEC	Humanities Elective

### Fall Year 2 (18 credits)

NT502	Elements of Greek – 1
OT500	Introduction to Old Testament & Old Testament Literature
PA311	The Personal Life of the Ministry Leader
PA412	Expository Preaching
ELEC	Humanities Elective
ELEC	Seminary Elective

### Fall Year 3 (18 credits)

OT502	Elements of Hebrew – 1
PT612	Preaching the New Testament
PH206	Worldviews: Humanities and Science *
TH500	Foundations of The Christian Faith
ELEC	Seminary Bible or Language Elective
ELEC	Seminary Life and Ministry Elective

### Fall Year 4 (15 credits)

PT510	Pastoral Ministry Skills (may substitute PA404 Pastoral Ministries Seminar and add Seminary elective)
ELEC	Ministry Leadership Elective
ELEC	Seminary Bible or Language elective
ELEC	Seminary Church and Culture elective
ELEC	Seminary Life and Ministry elective

### Fall Year 5 (6 credits)

PT740	Internship (6)
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### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Survey of Biblical Themes in Literature
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

### Spring Year 2 (18 credits)

EM412	The Family Life of the Ministry Leader, or PT800 Theology & Practice of Family (fall course)
EN406	Advanced Expository and Criticism
NT501	Introduction to New Testament & New Testament Literature
NT503	Elements of Greek – 2
ELEC	Math or Science Elective
ELEC	Seminary Church and Culture Elective

### Summer Year 2 (3 credits)

NT506	Greek Exegetical Methods
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### Spring Year 3 (18 credits)

OT503	Elements of Hebrew – 2
PS310	Dynamics of Discipleship
PT512	Principles of Spiritual Formation
PT520	Theology and Practice of Worship
PT611	Preaching the Old Testament
TH563	Pneumatology & Ecclesiology

### Summer Year 3 (3 credits)

OT600	Hebrew Exegesis
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### Spring Year 4 (15 credits)

PA404	Pastoral Ministries Seminar (may substitute PT510 Pastoral Ministry Skill and add Ministry Leadership elective)
TH531	God's Plan for the Ages
TH708	Doctrinal Paper
PT714	Internship Colloquy (0)
ELEC	Seminary Elective
ELEC	Seminary Church and Culture elective

### Spring Year 5 (6 credits)

PT741	Internship (6)
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\* Courses offered both semesters

## ***Pastoral Ministries—Accelerated Online (pastoral concentration)***

### **PROGRAM DESCRIPTION**

The five-year Accelerated Pastoral program is a blended Bachelor of Science and Master of Divinity professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses.

### **PROGRAM OBJECTIVES**

Upon successful completion of the M.Div. degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of pastoral and outreach skills needed to serve in a role of pastor and spiritual counselor, while showing an ability to present the gospel in an appropriate biblical and cultural manner.
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of Scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

**DEGREE:** Bachelor of Science and Master of Divinity

### **COURSE REQUIREMENTS**

151 Credits total • All courses are three credits unless noted otherwise.

121 credits for the B.S degree • Courses not highlighted are required for the B.S. degree.

Seminary courses are numbered 500 or higher. Please reference the BBS catalog for information on Seminary courses.

#### **Undergraduate Bible and Theology Core (9 Credits)**

BI100	Principles of Bible Study
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### **Undergraduate Arts & Sciences Core (34 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
EN406	Advanced Expository and Criticism
HP101	Living Well (1)
LI203	Survey of Biblical Themes in Literature
PH206	Worldviews: Humanities and Science
PS100	General Psychology
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective (9)	
Math or Science Elective	

#### **Undergraduate Pastoral Courses (18 Credits)**

EM412	The Family Life of the Ministry Leader –OR–PT800	Theology & Practice of Family
PA311	Personal Life of the Ministry Leader	
PA412	Expository Preaching	
PS310	Dynamics of Discipleship	
Ministry Leadership Electives (6)		

#### **Seminary Pastoral Courses (51 Credits)**

NT501	Introduction to New Testament & New Testament Literature
NT502	Elements of Greek - 1
NT503	Elements of Greek - 2
NT506	Greek Exegetical Methods
OT500	Introduction to Old Testament & Old Testament Literature
OT502	Elements of Hebrew – 1
OT503	Elements of Hebrew – 2
OT600	Hebrew Exegesis

PT510	Pastoral Ministry Skills
PT512	Principles of Spiritual Formation
PT520	Theology and Practice of Worship
PT611	Preaching the Old Testament
PT612	Preaching the New Testament
PT714	Internship Colloquy (0)
TH500	Foundations of The Christian Faith
TH531	God's Plan for the Ages
TH563	Pneumatology & Ecclesiology
TH708	Doctrinal Paper

#### Seminary Electives (27 Credits)

Bible or Language Electives (6)
Church and Culture Electives (6)
Church and Culture Electives (3)
Life and Ministry Electives (6)
Free Elective (3)
Free Elective (3)

#### Internship (12 Credits)

PT740	Internship (6)
PT741	Internship (6)

## ***General Ministries—Accelerated (ministry concentration)***

### **PROGRAM DESCRIPTION**

The five-year Accelerated Ministry program is a blended Bachelor of Science and Master of Divinity professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses.

### **PROGRAM OBJECTIVES**

Upon successful completion of the M.Div. degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of ministry skills needed to serve in a role of pastor, spiritual counselor, or other ministry role while showing an ability to present the gospel in an appropriate biblical and cultural manner.
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of Scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

**DEGREE:** Bachelor of Science and Master of Divinity

### **COURSE REQUIREMENTS**

151 Credits total • All courses are three credits unless noted otherwise.

121 credits for the B.S degree • Courses not highlighted are required for the B.S. degree.

Seminary courses are numbered 500 or higher. Please reference the BBS catalog for information on Seminary courses.

### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
EN121	Academic and Research Writing
SP100	Speech Communication *
ELEC	History Core Elective
ELEC	Humanities Elective

### Fall Year 2 (18 credits)

NT502	Elements of Greek – 1
OT500	Introduction to Old Testament & Old Testament Literature
PA311	The Personal Life of the Ministry Leader
PA412	Expository Preaching
ELEC	Humanities Elective
ELEC	Seminary Elective

### Fall Year 3 (18 credits)

GM612	Communicating the New Testament
OT502	Elements of Hebrew – 1
PH206	Worldviews: Humanities and Science *
TH500	Foundations of The Christian Faith
ELEC	Seminary Bible or Language Elective
ELEC	Seminary Life and Ministry Elective

### Fall Year 4 (15 credits)

ELEC	Ministry Leadership elective
ELEC	Seminary Bible or Language elective
ELEC	Seminary Church and Culture elective
ELEC	Seminary Life and Ministry elective
ELEC	Seminary Life and Ministry elective

### Fall Year 5 (6 credits)

GM701	Integrated Ministry Project 1
GM702	Integrated Ministry Project 2

\* Courses offered both semesters

### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
LI203	Survey of Biblical Themes in Literature
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

### Spring Year 2 (18 credits)

EM412	The Family Life of the Ministry Leader, or PT800 Theology & Practice of Family (fall course)
EN406	Advanced Expository and Criticism
NT501	Introduction to New Testament & New Testament Literature
NT503	Elements of Greek – 2
ELEC	Math or Science Elective
ELEC	Seminary Church and Culture Elective

### Summer Year 2 (3 credits)

NT506	Greek Exegetical Methods
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### Spring Year 3 (18 credits)

GM611	Communicating the Old Testament
OT503	Elements of Hebrew – 2
PS310	Dynamics of Discipleship
PT512	Principles of Spiritual Formation
PT520	Theology and Practice of Worship
TH563	Pneumatology & Ecclesiology

### Summer Year 3 (3 credits)

OT600	Hebrew Exegesis
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### Spring Year 4 (15 credits)

TH531	God's Plan for the Ages
TH708	Doctrinal Paper
ELEC	Ministry Leadership Elective
ELEC	Seminary Elective
ELEC	Seminary Church and Culture elective

### Spring Year 5 (6 credits)

GM703	Integrated Ministry Project 3
GM704	Integrated Ministry Project 4

## ***General Ministries—Accelerated Online (ministry concentration)***

### **PROGRAM DESCRIPTION**

The five-year Accelerated Ministry program is a blended Bachelor of Science and Master of Divinity professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses.

### **PROGRAM OBJECTIVES**

Upon successful completion of the M.Div. degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of ministry skills needed to serve in a role of pastor, spiritual counselor, or other ministry role while showing an ability to present the gospel in an appropriate biblical and cultural manner.
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of Scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

**DEGREE:** Bachelor of Science and Master of Divinity

### **COURSE REQUIREMENTS**

151 Credits total • All courses are three credits unless noted otherwise.

121 credits for the B.S degree • Courses not highlighted are required for the B.S. degree.

Seminary courses are numbered 500 or higher. Please reference the BBS catalog for information on Seminary courses.

#### **Undergraduate Bible and Theology Core (9 Credits)**

BI100	Principles of Bible Study
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### **Undergraduate Arts & Sciences Core (34 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
EN406	Advanced Expository and Criticism
HP101	Living Well (1)
LI203	Survey of Biblical themes in Literature
PH206	Worldviews: Humanities and Science
PS100	General Psychology
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective (9)	
Math or Science Elective	

#### **Undergraduate Ministry Courses (18 Credits)**

EM412	The Family Life of the Ministry Leader –OR–PT800	Theology & Practice of Family
PA311	Personal Life of the Ministry Leader	
PA412	Expository Preaching	
PS310	Dynamics of Discipleship	
Ministry Leadership Electives (6)		

#### **Seminary Ministry Courses (48 Credits)**

GM611	Communicating the Old Testament
GM612	Communicating the New Testament
NT501	Introduction to New Testament & New Testament Literature
NT502	Elements of Greek- 1
NT503	Elements of Greek - 2
NT506	Greek Exegetical Methods
OT500	Introduction to Old Testament & Old Testament Literature
OT502	Elements of Hebrew – 1

OT503	Elements of Hebrew – 2
OT600	Hebrew Exegesis
PT512	Principles of Spiritual Formation
PT520	Theology and Practice of Worship
TH500	Foundations of The Christian Faith
TH531	God's Plan for the Ages
TH563	Pneumatology & Ecclesiology
TH708	Doctrinal Paper

#### Seminary Electives (30 Credits)

Bible or Language Electives (6)
Church and Culture Electives (6)
Church and Culture Electives (3)
Life and Ministry Electives (9)
Free Elective (3)
Free Elective (3)

#### Internship (12 Credits)

GM701	Integrated Ministry Project 1
GM702	Integrated Ministry Project 2
GM703	Integrated Ministry Project 3
GM704	Integrated Ministry Project 4

# BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION PROGRAMS

## Accounting

### PROGRAM DESCRIPTION

The Accounting Major at Clarks Summit University assists you in gaining the foundational skills needed for the growing field of accounting. During this four-year program, students will learn the fundamentals of accounting and the principles of finance, statistics, managerial information systems, and audit and risk management. The degree integrates an accounting internship. The accounting major values vocational and spiritual excellence, believing both to be an expression of worship to God, and teaches its courses within a biblically-based ethical framework to develop both the students' minds and hearts. Graduates will be prepared to enter careers in the accounting field as well as being supported in preparation to take the Certified Managerial Accounting (CMA) two-part exam or the Certified Public Accounting (CPA) four-part exam.

### PROGRAM OBJECTIVES

Upon completion of the Accounting major, the student will:

- Articulate a biblically-informed and holistic view of business and leadership theories as well as accounting principles in organizations.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Bachelor of Science in Business Administration

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computer Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

#### Spring Year 1 (15 Credits)

BA215	Personal Finance
EN122	Writing Across the Disciplines
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (15 Credits)

BA211	Financial Accounting I
BA220	Marketing
EV220	World Religions *
ELEC	History Core Elective
ELEC	Humanities Elective

#### Spring Year 2 (15 Credits)

BA212	Financial Accounting II
BA225	Strategic Human Resources Management
EN313	Business Communication
TH211	Theology Survey
ELEC	Biblical Studies Elective

#### Fall Year 3 (15 Credits)

BA301	Management and Organization
BA306	Managerial Accounting
BA485	Business Internship
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 3 (15 Credits)

BA340	Intermediate Accounting
MA216	Introduction to Statistics
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Fall Year 4 (15 Credits)

BA304	Corporate Finance
BA346	Federal Income Tax (Individual)
BA403	Business Law, Ethics and Theology
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (15 Credits)

BA409	Audit and Risk Management
BA440	Certified Managerial Accounting Preparation Seminar
PH206	Worldviews: Humanities and Science
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semesters

## Business Administration

### PROGRAM DESCRIPTION

The Business Administration program at Clarks Summit University exists to train students in a broad-based theoretical and practical Business curriculum to enhance their ability to minister locally and globally to believers and the lost. The four-year program values vocational and spiritual excellence, believing both to be an expression of worship to God, and teaches its courses within a biblically-based ethical framework to develop both the students' minds and hearts. Graduates from the program are prepared for careers in for-profit enterprises (small businesses, corporations, or entrepreneurial ventures) as well as nonprofit organizations (community development organizations, Christian ministries, non-governmental organizations, and local church ministries). In addition, graduates will be prepared to pursue master-level studies in business.

### PROGRAM OBJECTIVES

Upon completion of the Business Administration major, the student will:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Bachelor of Science in Business Administration

### COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computer Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

#### Spring Year 1 (15 Credits)

BA105	Economics
EN122	Writing Across the Disciplines
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (15 Credits)

BA211	Financial Accounting I
BA220	Marketing
EV220	World Religions *
ELEC	Business Elective
ELEC	History Core Elective

#### Spring Year 2 (15 Credits)

BA212	Financial Accounting II
BA225	Strategic Human Resources Management
EN313	Business Communication
TH211	Theology Survey
ELEC	Biblical Studies Elective

#### Fall Year 3 (15 Credits)

BA301	Management and Organization
BA485	Business Internship
ELEC	Biblical Studies Elective
ELEC	Business Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 Credits)

MA216	Introduction to Statistics
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Business Elective
ELEC	Humanities Elective

#### Fall Year 4 (15 Credits)

BA403	Business Law, Ethics and Theology
ELEC	Business Elective
ELEC	Business Elective
ELEC	Free Elective
ELEC	Free Elective

#### Spring Year 4 (15 Credits)

BA215	Personal Finance
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## ***Business Administration—Online***

### **PROGRAM DESCRIPTION**

The Business Administration program at Clarks Summit University exists to train students in a broad-based theoretical and practical business curriculum to enhance their ability to minister locally and globally to believers and the lost. The four-year program values vocational and spiritual excellence, believing both to be an expression of worship to God, and teaches its courses within a biblically-based ethical framework to develop both the students' minds and hearts. Graduates from the program are prepared for careers in for-profit enterprises (small businesses, corporations, or entrepreneurial ventures) as well as nonprofit organizations (community development organizations, Christian ministries, non-governmental organizations, and local church ministries). In addition, graduates will be prepared to pursue master-level studies in business.

### **PROGRAM OBJECTIVES**

Upon completion of the Business Administration major, the student will:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Bachelor of Science in Business Administration

### **COURSE REQUIREMENTS**

121 Credits ▪ All courses are three credits unless noted otherwise.

#### **Bible and Theology Core (30 Credits)**

BA403	Business Law, Ethics and Theology
BI100	Principles of Bible Study
BI111	Bible Survey
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (6 Credits)	

#### **Arts & Sciences Core (28 Credits)**

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (9 Credits)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Elective	

#### **Business Courses (51 Credits)**

BA102	Introduction to Business
BA105	Economics
BA109	Business Computer Skills 1: Information, People, and Technology
BA211	Financial Accounting I
BA212	Financial Accounting II
BA215	Personal Finance
BA220	Marketing
BA225	Strategic Human Resources Management
BA301	Management and Organization
BA485	Business Internship (3), OR BA487 Business Strategy Capstone (3)
EN313	Business Communication
MA216	Introduction to Statistics
Elec	Business Electives (15 credits)

#### **Free Electives (12 Credits)**

# Entrepreneurship

## PROGRAM DESCRIPTION

The Entrepreneurship Major at Clarks Summit University seeks to assist students who want to study business skills while developing the entrepreneurial mindset as well as creativity, change, and initiative needed to succeed in the business world. During this four-year program, students will learn real-life skills and their experience will culminate in an internship. The entrepreneurship major values vocational and spiritual excellence, believing both to be an expression of worship to God, and teaches its courses within a biblically-based ethical framework to develop both the students' minds and hearts. Graduates will gain skill sets needed to start small business or nonprofit ventures.

## PROGRAM OBJECTIVES

Upon completion of the Entrepreneurship major, the student will:

- Articulate a biblically-informed and holistic view of business, entrepreneurial and leadership theories as well as creativity and principles of change and initiative within organizations.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Bachelor of Science in Business Administration

## COURSE REQUIREMENTS

121 Credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (16 Credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computers Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

### Spring Year 1 (15 Credits)

BA215	Personal Finance
EN122	Writing Across the Disciplines
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

### Fall Year 2 (15 Credits)

BA211	Financial Accounting I
BA220	Marketing
EV220	World Religions *
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

### Spring Year 2 (15 Credits)

BA212	Financial Accounting II
BA225	Strategic Human Resources Management
BA230	Entrepreneurship
EN313	Business Communication
TH211	Theology Survey

### Fall Year 3 (15 Credits)

BA301	Management and Organization
BA322	Nonprofit Administration
BA485	Business Internship
ELEC	Biblical Studies Elective
ELEC	Free Elective

### Spring Year 3 (15 Credits)

BA255	Entrepreneurship Innovation and Change
MA216	Introduction to Statistics
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Business Elective

### Fall Year 4 (15 Credits)

BA382	Finance for Entrepreneurs and Non-Financial Administrators
BA403	Business Law, Ethics and Theology
ELEC	History Core Elective
ELEC	Humanities Elective
ELEC	Free Elective

### Spring Year 4 (15 Credits)

BA323	Social Entrepreneurship
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Information and Technology

### PROGRAM DESCRIPTION

The primary purpose of the Information and Technology major is to develop and hone the student's ability to analyze the IT needs for organizations from retail to manufacturing, ministry to science, and education to technology. The program brings real-world IT experience together with hands on IT lab interaction to learn how technology impacts the world at large, as well as implementing team-programming to face the cybersecurity challenges of today and tomorrow.

### PROGRAM OBJECTIVES

Upon completion of the Information and Technology major, the student will:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Develop skills in thinking, writing, and seeking effectiveness and clarity.
- Develop higher-level research and reading skills in order to enhance appreciation, critical thinking, and contextual understanding within a framework of IT and Cybersecurity theory.
- Access, analyze and produce quality work in the creative and commercial areas of programming, cybersecurity, web design, and IT analytics.
- Develop integrative skills in biblical, cultural, literary, and practical understanding of global IT.

**DEGREE:** Bachelor of Science in Business Administration

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computer Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

#### Spring Year 1 (15 Credits)

BA105	Economics
BA119	Business Computer Skills II
EN122	Writing Across the Disciplines
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (15 Credits)

BA206	Advanced Networking
BA211	Financial Accounting I
BA220	Marketing
EV220	World Religions *
ELEC	History Core Elective

#### Spring Year 2 (15 Credits)

BA212	Financial Accounting II
BA216	Web Design and Development
BA225	Strategic Human Resources Management
EN313	Business Communication
TH211	Theology Survey

#### Fall Year 3 (15 Credits)

BA301	Management and Organization
BA316	Introduction to Cybersecurity
BA485	Business Internship
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 Credits)

MA216	Introduction to Statistics
PS100	General Psychology *
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Fall Year 4 (15 Credits)

BA403	Business Law, Ethics and Theology
ELEC	Biblical Studies Elective
ELEC	Humanities Elective
ELEC	Free Elective
ELEC	Free Elective

#### Spring Year 4 (15 Credits)

BA215	Personal Finance
BA416	Cybersecurity Analytics
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semesters

## Marketing and Media

### PROGRAM DESCRIPTION

The primary purpose of the Marketing and Media major is to develop and hone the student's ability to communicate within the global context of expanding marketing and media. The marketing and media internship provides practical field experience. This four-year program is ideal training for the student seeking entry-level positions in marketing and media careers within business and/or ministry as well as preparation for graduate studies within the field.

### PROGRAM OBJECTIVES

Upon completion of the Marketing and Media major, the student:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Develop skills in thinking, writing, and seeking effectiveness and clarity.
- Develop higher-level research and reading skills in order to enhance appreciation, critical thinking, and contextual understanding within a framework of marketing and consumer behavior theory.
- Access, analyze, and produce quality work in the creative and commercial areas of writing, speech, advertising, media, and marketing.
- Develop integrative skills in biblical, cultural, literary, and practical understanding of global media and marketing.

**DEGREE:** Bachelor of Science in Business Administration

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computer Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

#### Spring Year 1 (15 credits)

BA179	Global Media
EN122	Writing Across the Disciplines
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (15 credits)

BA211	Financial Accounting I
BA220	Marketing
EV220	World Religions *
ELEC	Business or Communications Elective
ELEC	History Core Elective

#### Spring Year 2 (15 credits)

BA212	Financial Accounting II
BA225	Strategic Human Resources Management
EN313	Business Communication
TH211	Theology Survey
ELEC	Biblical Studies Elective

#### Fall Year 3 (15 credits)

BA301	Management and Organization
BA312	Consumer Behavior
BA485	Business Internship
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Spring Year 3 (15 credits)

BA310	Marketing Research
MA216	Introduction to Statistics
TH308	Theological Distinctives
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

#### Fall Year 4 (15 credits)

BA403	Business Law, Ethics and Theology
BA415	Social Media Strategy
ELEC	Business or Communications Elective <sup>SEP</sup>
ELEC	Free Elective
ELEC	Free Elective <sup>SEP</sup>

#### Spring Year 4 (15 credits)

BA215	Personal Finance
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
ELEC	Free Elective
ELEC	Free Elective

\* Courses offered both semesters

## Sports Management

### PROGRAM DESCRIPTION

The Sports Management major provides an educational foundation and training for the student who wants to serve God by leading others in an administrative or management role in a sport or recreation-oriented organization. Graduates of this four-year program will have the biblical, discipleship, and business academic preparation needed for leadership responsibilities in a sports and recreation related business, organization, or ministry.

### PROGRAM OBJECTIVES

Upon completion of the Sports Management major, the student:

- Articulate a biblically-informed and holistic view of business and leadership theories and principles in a business-oriented organization.
- Demonstrate professional oral and written communication skills in speaking, listening, writing, and presenting.
- Develop and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate practical and professional skill sets for business settings.
- Identify God-given gifts and talents that can make an effective contribution to the Kingdom of Christ in the global marketplace.

**DEGREE:** Bachelor of Science in Business Administration

### COURSE REQUIREMENTS

121 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BA102	Introduction to Business
BA109	Business Computer Skills 1
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HP101	Living Well (1) *

#### Spring Year 1 (15 credits)

BA215	Personal Finance
EN122	Writing Across the Disciplines
PS100	General Psychology *
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (16 credits)

BA211	Financial Accounting I
EV220	World Religions *
SA201	Sports Apprenticeship I (1)
SM206	Introduction to Sports Management ~
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 2 (16 credits)

BA212	Financial Accounting II
BA225	Strategic Human Resources Management
EN313	Business Communication
SA202	Sports Apprenticeship II (1)
TH211	Theology Survey
ELEC	Biblical Studies Elective

#### Fall Year 3 (16 credits)

BA220	Marketing
BA301	Management and Organization
BA485	Business Internship
SA301	Sports Apprenticeship III (1)
SM306	Sport Event and Facility Management ^
ELEC	History Core Elective

#### Spring Year 3 (16 credits)

MA216	Introduction to Statistics
SA302	Sports Apprenticeship IV (1)
SM302	Biblical Foundations for Sports Ministry ~
TH308	Theological Distinctives
ELEC	Humanities Elective
ELEC	Free Elective

#### Fall Year 4 (13 credits)

BA403	Business Law, Ethics and Theology
SA401	Sports Apprenticeship V (1)
ELEC	Business Elective
ELEC	Humanities Elective
ELEC	Free Elective

#### Spring Year 4 (13 credits)

PH206	Worldviews: Humanities and Science *
SA402	Sports Apprenticeship VI (1)
SM304	Administration and Organization of Sports Ministry ^
TH480	Senior Seminar *
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

# BACHELOR OF SCIENCE AND MASTER OF SCIENCE IN COUNSELING PROGRAM

## *Counseling—Accelerated*

### PROGRAM DESCRIPTION

The six-year Accelerated Counseling program is designed for students with a strong academic background able and motivated to study at the graduate level. Graduates from this program will earn both the Bachelor of Science in Counseling and Master of Science in Counseling degrees. Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of this counseling program. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with learned people-helping skills in order to be a spiritual encouragement to those in need. Thus, Bible school graduates with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Accelerated Counseling program combines bachelor's and master's level courses to prepare students for career ministry opportunities in professional, entry-level positions. The Clarks Summit University counseling program emphasizes the sufficiency of Scripture in meeting counselee needs.

### PROGRAM OBJECTIVES

Upon completion of the Accelerated Counseling program, students will be able to:

- Articulate a biblical worldview and life view as it relates to counseling philosophy and methodology.
- Show a knowledge base and skills for entry-level positions as counselors in a variety of settings.
- Demonstrate advanced knowledge and skills needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psychosocial and spiritual development.
- Pursue licensure and/or certification.

**DEGREE:** Bachelor of Science in Counseling and Master of Science in Counseling

### COURSE REQUIREMENTS

172 credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

### Fall Year 2 (15 credits)

BI210	Romans
EV220	World Religions *
PS203	Introduction to Counseling
ELEC	Humanities Elective
ELEC	Free Elective

### Fall Year 3 (15 credits)

CO505	Theological Foundations of Change ~
PS303	Abnormal Psychology ~
PS307	Adult Development
PS454	Tests and Measurements
ELEC	Biblical Studies Elective

### Fall Year 4 (16 credits)

CO571	Foundations of Clinical Mental Health Counseling ^
PS313	Ethics and Professionalism ^
PS451	Personality Theory
PS453	Social Psychology
PS498	Case Studies in Counseling (1)
ELEC	Biblical Studies Elective

## MSC

### Fall Year 5 (9 credits)

CO539	Marriage and Family Counseling ~
CO540	Abnormal Behavior ~
ELEC	Graduate Counseling Elective

### Fall Year 6 (9 credits)

CO550	Ethics and Professional Orientation to Counseling ^
CO583	Supervised Counseling Practicum
CO630	Human Sexuality ^

### Summer Courses (12 Credits)

CO519	Evaluating Research
CO535	Introduction to Group Counseling (module)
CO542	Appraisal and Testing (module)
CO544	The Helping Relationship (module)

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective

### Spring Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
PS204	Child and Adolescent Development
PS310	Dynamics of Discipleship
TH211	Theology Survey
ELEC	Biblical Studies Elective

### Spring Year 3 (16 credits)

CO506	Biblical Philosophy of Counseling ^
PA442	Pastoral Counseling (M), <b>or</b>
PS304	Women Counseling Women (W)
SC231	Physiological Psychology (4)
TH308	Theological Distinctives
ELEC	Biblical Studies Elective

### Spring Year 4 (16 credits)

CO520	Theories and Techniques in Counseling ~
PS414	Marriage and Family Dynamics ~
PS416	Crisis Counseling
PS498	Case Studies in Counseling (1)
TH480	Senior Seminar *
ELEC	Free Elective

### Spring Year 5 (9 credits)

CO530	Human Development ^
CO532	Career Counseling ^
ELEC	Graduate Counseling Elective

### Spring Year 6 (9 credits)

CO565	Ethnicity, Families and Counseling ~
CO590	Supervised Counseling Internship
CO595	Comprehensive Written Exam (0)
CO597	Comprehensive Oral Exam (0)
CO640	Crisis & Trauma Counseling (online only)

# BACHELOR OF SCIENCE IN COUNSELING PROGRAMS

## *Counseling*

### PROGRAM DESCRIPTION

Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling major. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with acquired skills in order to be a spiritual encouragement to those in need. Thus, a Bible school graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. This four-year program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, students may complete a counseling apprenticeship program.

### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the Counseling major to be excellent preparation for master's degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with issues that they face in life.
- Have learned the interface between biblical principles and natural revelation.

**DEGREE:** Bachelor of Science in Counseling

### COURSE REQUIREMENTS

123 Credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
SP100	Speech Communication *
ELEC	History Core Elective

### Fall Year 2 (15 credits)

BI210	Romans
EV220	World Religions *
PS203	Introduction to Counseling
ELEC	Humanities Elective
ELEC	Free Elective

### Fall Year 3 (15 credits)

PS303	Abnormal Psychology ~
PS307	Adult Development
PS454	Tests and Measurements
ELEC	Biblical Studies Elective
ELEC	Biblical Studies Elective

### Fall Year 4 (15 credits)

PS313	Ethics and Professionalism ^
PS451	Personality Theory
PS453	Social Psychology
ELEC	Biblical Studies Elective
ELEC	Free Elective

### Spring Year 1 (16 credits)

EN122	Writing Across the Disciplines
HP101	Living Well (1) *
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Biblical Studies Elective
ELEC	Humanities Elective

### Spring Year 2 (15 credits)

PH206	Worldviews: Humanities and Science *
PS204	Child and Adolescent Development
TH211	Theology Survey
ELEC	Arts & Sciences Elective
ELEC	Biblical Studies Elective

### Spring Year 3 (16 credits)

PA442	Pastoral Counseling (M), <b>or</b>
PS304	Women Counseling Women (W)
PS310	Dynamics of Discipleship
PS402	Historical and Contemporary Theories in Counseling ^
SC231	Physiological Psychology (4)
TH308	Theological Distinctives

### Spring Year 4 (16 credits)

PS414	Marriage and Family Dynamics ~
PS416	Crisis Counseling
PS480	Senior Portfolio (1)
TH480	Senior Seminar *
ELEC	Biblical Studies Elective
ELEC	Free Elective

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Counseling—Online

### PROGRAM DESCRIPTION

Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling major. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with acquired skills in order to be a spiritual encouragement to those in need. Thus, a Bible school graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. This four-year program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, students may complete a counseling apprenticeship program.

### PROGRAM OBJECTIVES

Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University's undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the Counseling major to be excellent preparation for master's degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with issues that they face in life.
- Have learned the interface between biblical principles and natural revelation.

**DEGREE:** Bachelor of Science in Counseling

### COURSE REQUIREMENTS

123 credits • All courses are three credits unless noted otherwise.

#### Bible and Theology Courses (42 credits)

BI100	Principles of Bible Study
BI111	Bible Survey
BI210	Romans
EV220	World Religions
TH120	Building a Biblical Lifestyle
TH211	Theology Survey
TH308	Theological Distinctives
TH480	Senior Seminar
Biblical Studies Electives (18)	

#### Arts & Sciences Core (28 credits)

EN121	Academic and Researched Writing
EN122	Writing Across the Disciplines
HP101	Living Well (1)
PH206	Worldviews: Humanities and Science
PS100	General Psychology
Arts & Science Electives (6)	
History Core Elective (HI111, HI112, HI205, or HI206)	
Humanities Electives (6)	

#### Counseling Courses (44 credits)

PS203	Introduction to Counseling
PS204	Child and Adolescent Development
PS303	Abnormal Psychology

PS304	Women Counseling Women or PA442 Pastoral Counseling
PS307	Adult Development
PS310	Dynamics of Discipleship
PS313	Ethics and Professionalism
PS402	Historical and Contemporary Theories in Counseling
PS414	Marriage and Family Dynamics
PS416	Crisis Counseling
PS451	Personality Theory
PS453	Social Psychology
PS454	Tests and Measurements
PS480	Senior Portfolio (1)
SC231	Physiological Psychology (4)

[Free Electives \(9 credits\)](#)

# BACHELOR OF SCIENCE IN CRIMINAL JUSTICE PROGRAM

## Criminal Justice

### PROGRAM DESCRIPTION

The criminal justice program at Clarks Summit University is designed to prepare students with the knowledge, skills, and experience necessary for careers in the criminal justice field. This four-year program will prepare students to develop a biblically-informed, restorative view of justice, with the goal of having a redemptive, ethical, caring, and service-minded career in the criminal justice field. Within the criminal justice major, students study law enforcement, the courts, and corrections system, along with the foundational disciplines of theology, sociology, and psychology. Moreover, students will apply what they are learning in the classroom through supervised internships and practice.

A major in Criminal Justice prepares students for careers in law enforcement, corrections, court-related positions, and security, as well as for graduate work in focused criminal justice fields.

### PROGRAM OBJECTIVES

Upon completion of the Criminal Justice major, the student will:

- Articulate a biblical view of justice and restoration in the criminal justice profession.
- Evaluate criminal justice theory, systems, and practices, including the moral and ethical issues in criminal justice, from a biblical worldview
- Demonstrate effective oral and written communication skills for use in the criminal justice profession.
- Apply critical thinking skills within the context of the criminal justice profession.
- Demonstrate competence in professional skills, leadership, and service in the criminal justice profession.
- Prepare to pursue graduate studies in criminal justice.

**DEGREE:** Bachelor of Science in Criminal Justice

### COURSE REQUIREMENTS

123 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 Credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN121	Academic and Researched Writing
HI205	American History I
HP101	Living Well (1) *
SP100	Speech Communication *

#### Spring Year 1 (15 Credits)

EN122	Writing Across the Disciplines
HI206	American History II ~
PS100	General Psychology *
TH120	Building a Biblical Lifestyle
ELEC	Biblical Studies Elective

#### Fall Year 2 (15 Credits)

CJ211	Theological Foundations of Justice and Restoration
SO301	Introduction to Sociology
ELEC	Biblical Studies Elective
ELEC	Free Elective
ELEC	Free Elective

#### Spring Year 2 (16 Credits)

CJ206	Law Enforcement Apprenticeship (1)
CJ214	Introduction to Criminal Justice
EV220	World Religions *
PH206	Worldviews: Humanities and Science *
TH211	Theology Survey
ELEC	Arts & Sciences Elective

#### Fall Year 3 (16 Credits)

CJ305	Criminology +
CJ307	Law Enforcement Apprenticeship (1)
PS227	Substance Addictions
PS303	Abnormal Psychology +
ELEC	Biblical Studies Elective
ELEC	Free Elective

#### Spring Year 3 (14 Credits)

CJ308	Law Enforcement Apprenticeship (1)
CJ310	Juvenile Justice +
CJ312	Systems of Correction +
SC231	Physiological Psychology (4)
TH308	Theological Distinctives

#### Fall Year 4 (16 Credits)

CJ403	Criminal Law +
CJ405	Ethics in Criminal Justice +
CJ409	Law Enforcement Apprenticeship (1)
ELEC	Biblical Studies Elective
ELEC	Counseling Elective
ELEC	Free Elective

#### Spring Year 4 (15 Credits)

CJ414	Criminal Justice Management +
CJ416	Criminal Procedures +
CJ480	Criminal Justice Internship
TH480	Senior Seminar *
ELEC	Biblical Studies Elective

\* Courses offered both semesters

+ Courses offered alternating years

~ Courses offered alternate even years

# BACHELOR OF SCIENCE IN EDUCATION PROGRAMS

## PURPOSE

The purpose of the undergraduate education programs at Clarks Summit University is to develop teacher candidates who will be equipped to help their students to develop cognitively, socially, emotionally, physically, and spiritually.

## SCHOOL OF EDUCATION OBJECTIVES

Upon successful completion of the requirements set by the School of Education, the students will:

- Explain the Christian world view of education.
- Demonstrate an understanding of content and pedagogy in preparing instruction based on academic standards.
- Create a purposeful and equitable classroom environment for learning.
- Through the knowledge of content, pedagogy, and skill, deliver instruction which engages students in learning, using a variety of instructional strategies.
- Demonstrate qualities that characterize a Christian professional within and outside of the classroom.

## CERTIFICATION

Currently Clarks Summit University programs lead to the following certificates:

- Early Childhood/Elementary Education PreK–4: This program leads to the PreK–4th Grade Pennsylvania certificate as well as certification from the Association of Christian Schools International.
- Secondary Education-English: The English program leads to the Pennsylvania English certificate.
- PreK-12 Health and Physical Education: This program leads to the PreK–12 Pennsylvania Health and Physical Education.
- Secondary Education-Mathematics: The Mathematics program leads to the Pennsylvania Mathematics certificate.
- PreK-12 Music Education: The Music program leads to the PreK–12 Pennsylvania Music certificate.
- Secondary Education-Social Studies: The Social Studies program leads to the Pennsylvania Social Studies certificate.

## APPLICATION INFORMATION

Pursuant to the newest Pennsylvania state certification requirements, students may matriculate into Clarks Summit University but must apply for entrance into an education program in the sophomore year.

Students may be accepted when:

- At least 48 credits have been completed
- The cumulative GPA is 3.0 or above.
- They have completed 6 credit hours of mathematics and 6 credit hours of English. (Writing and literature)
- Met basic skills proficiency through one of the approved paths.
- Appropriate clearances (Child Abuse History Clearance, Criminal Background Record Check, FBI fingerprint, and a current Tuberculin test) have been secured.
- Sophomore portfolios submitted and approved.

This information is found in the education handbooks that are found on the School of Education Hub in Schoology.

## REQUIRED ACADEMIC PERFORMANCE

- Education majors are required to maintain a 3.0 GPA throughout the course of their programs.
- Once a student's GPA drops below a 3.0, the student is placed on School of Education probation.
- If a student's GPA remains under a 3.0 after a second semester, the student will be required to move into another program (Integrated Studies) until the GPA is raised to 3.0. At this time, the student may move back into the School of Education.

## STUDENT TEACHING

Students will apply for student teaching as a culmination of their program. Successful applications will include the following:

- Completion of all core subject and pedagogy courses with a minimum cumulative GPA of 3.0.
- Completion of each core subject and pedagogy course with a grade of C or above.
- Met fieldwork competencies as set by Pennsylvania Department of Education.
- Developed competencies specific to the program.
- Satisfactory evaluation by the program advisor.
- Senior portfolio submitted and approved.

This information is found in the education handbooks that are found on the School of Education Hub in Schoology.

## Early Childhood and Elementary Education PreK–4

### PROGRAM DESCRIPTION

The Early Childhood/Elementary PreK–4th grade undergraduate major focuses on teaching children from birth to grade four within the home, Christian or public-school systems, international schools, or the pre-school or daycare setting. This four-year program helps future teachers to understand the importance of the interaction between the child, family, school, teacher/care giver, and community as it relates to child development. Students are also taught to respect diversity because we are created in God's image. The program provides an understanding of child development and the use of best practices to support and guide present and future development.

The program uses faith as the base for ethical behavior and professionalism. Future teachers also understand the standards for ethical and professional behavior as set by the National Association of the Education of Young Children and the Pennsylvania Department of Education.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the student will:

- Demonstrate thorough knowledge of content and pedagogical skills in planning and preparation.
- Establish and maintain a purpose and equitable environment for learning.
- Demonstrate skill in delivering instruction that engages students in learning by using a variety of instructional strategies to meet the needs of diverse learners.
- Demonstrate qualities that characterize a professional person in aspects that occur in and beyond the classroom/building.

**DEGREE:** Bachelor of Science in Education

### COURSE REQUIREMENTS

126 credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EC111	Early Childhood Education Theories and Practices
EN105	Expository Writing
HP101	Living Well (1) *
MA102	College Math I

#### Spring Year 1 (16 credits)

EC112	Arts and Humanities in Early Child Education
EC316	Teaching Movement, Health, and Physical Education PreK-4 (1)
EN106	Rhetorical Grammar and Writing
MA104	College Math II
SP100	Speech Communication *
TH120	Building a Biblical Lifestyle

#### Fall Year 2 (18 credits)

EC213	Cultural Diversity and Relationship Building
EC215	Infancy through Preschool: Curriculum and Teaching
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SED320	Introduction to Special Education
SC205	Integrated Science

#### Spring Year 2 (15 credits)

EC114	Child, Family, and Community
EC211	Effective Instructional Strategies for the Young Child
PS100	General Psychology *
PS204	Child and Adolescent Development
TH211	Theology Survey

#### Fall Year 3 (15 Credits)

EC311	Classroom Organization and Management
EC323	Early Childhood Mathematics Instruction
EV220	World Religions *
LI309	Children's Literature
PS308	Psychology of Learning and Education

#### Spring Year 3 (18 credits)

EC310	Observation, Documentation, and Assessment in Early Childhood
EC313	Science Instruction for the Young Child
EC314	Early Childhood Language Arts Instruction
EC318	Reading Methods for Young Children
ED422	Educating the English Learner
TH308	Theological Distinctives

#### Fall Year 4 (16 credits)

EC321	Teaching Early Childhood Social Studies
EC417	Advocacy, Leadership, and Collaboration
EC421	Differentiated Reading Instruction and Interventions
ED421	Senior Education Seminar (1)
SED413	Teaching in the Inclusive Classroom
TH480	Senior Seminar *

#### Spring Year 4 (12 credits)

EC432	Student Teaching Seminar (0)
ED434	Student Teaching I (6)
ED436	Student Teaching II (6)

\* Courses offered both semesters

## PreK-12 Health and Physical Education

### PROGRAM DESCRIPTION

The Health & Human Performance (HP) department provides coursework in HPE leading to PreK-12 teacher certification with the Commonwealth of Pennsylvania for those students pursuing HPE careers, particularly in the school setting. The four-year HPE program, in conjunction with the School of Education, seeks to familiarize all students with issues related to education, contemporary educational theory and practice so that they can be effective in the classroom. The program provides students with a biblical worldview and the practical experience necessary to teach with professional excellence in health and human performance.

### PROGRAM OBJECTIVES

Upon successful completion of this major the students will:

- Develop a strong foundation in subject matter knowledge, pedagogical knowledge and teaching skills.
- Demonstrate the knowledge, skills and values of godly body stewardship.
- Plan and prepare units and lessons that reflect a pedagogical mastery of health and physical education content to meet the needs of diverse learners in various settings.
- Create and maintain a classroom atmosphere that fosters student learning.
- Deliver lessons that reflect appropriate choices of aligned objectives, content, methods and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community.
- Develop the skills necessary for life-long learning, understanding of multi-cultural perspectives, and the use of technology which is important to any educator. This is accomplished through the multidivisional experiences supported by the Bible and the Arts & Sciences' curriculum.

**DEGREE:** Bachelor of Science in Education

### COURSE REQUIREMENTS—EVEN YEARS

123 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
ED207	Foundations of Health Physical Education ~
EN105	Expository Writing
HP102	Outdoor Living Skills (1)
MA102	College Math I

#### Spring Year 1 (17 credits)

ED115	Movement Education Practicum (1)
ED201	Introduction to Education
HP101	Living Well (1) *
HP203	Coaching Techniques ^
MA104	College Math II or Math Elective
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Fall Year 2 (16 credits)

HP301	Individual, Dual, and Rhythmic Sports ^
HP314	Sports Skills Proficiency and Assessment Exam (0)
LI221C	American Literature I
SC206/208	Human Anatomy and Physiology I (4)
SED320	Introduction to Special Education
ELEC	Biblical Studies Elective

#### Spring Year 2 (15 credits)

HP204	Team Sports ~
HP313	Sports Skills Proficiency and Assessment Exam (0)
PS204	Child and Adolescent Development
SP100	Speech Communication *
TH308	Theological Distinctives
ELEC	History Core Elective

#### Fall Year 3 (15 credits)

ED419	Methods of Teaching Physical Education
EV220	World Religions *
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid, CPR, and Aquatics Testing (0)
PS308	Psychology of Learning and Education

#### Spring Year 3 (18 credits)

ED422	Educating the English Learner
HP206	Personal and Community Health
HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
HP315	Sports Skills Proficiency and Assessment Exam (0)
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *

#### Fall Year 4 (14 credits; block semester)

ED212	Assessment of Learning
ED308A	Adapted Physical Education
ED405C	Health Education Strategies and Concepts
ED421	Senior Education Seminar (1)
ED432	Student Teaching Seminar (0)
LY312	Literacy Development and Instruction in Core
PE110	Secondary Subjects
	Weight Training (1) *

#### Spring Year 4 (12 credits)

ED434	Student Teaching I (6)
ED436	Student Teaching II (6)

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## COURSE REQUIREMENTS—ODD YEARS

123 Credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN105	Expository Writing
HP102	Outdoor Living Skills (1)
HP301	Individual, Dual, and Rhythmic Sports ^
HP314	Sports Skills Proficiency and Assessment Exam (0)
MA102	College Math I

### Spring Year 1 (17 credits)

ED115	Movement Education Practicum (1)
ED201	Introduction to Education
HP101	Living Well (1) *
HP204	Team Sports ~
HP313	Sports Skills Proficiency and Assessment Exam (0)
MA104	College Math II or Math Elective
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

### Fall Year 2 (16 credits)

ED207	Foundations of Health and Physical Education ~
LI221C	American Literature I
SC206/208	Human Anatomy and Physiology I (4)
SED320	Introduction to Special Education
ELEC	Biblical Studies Elective

### Spring Year 2 (15 credits)

HP203	Coaching Techniques ^
PH206	Worldviews: Humanities and Science *
PS204	Child and Adolescent Development
SP100	Speech Communication *
TH308	Theological Distinctives

### Fall Year 3 (15 credits)

ED419	Methods of Teaching Physical Education
EV220	World Religions *
HP303	Care and Prevention of Athletic Injuries
HP305	Kinesiology
HP310	First Aid, CPR, and Aquatics Testing (0)
PS308	Psychology of Learning and Education

### Spring Year 3 (18 credits)

ED422	Educating the English Learner
HP206	Personal and Community Health
HP306	Exercise Physiology
HP308	Motor Learning and Skill Analysis
HP315	Sports Skills Proficiency and Assessment Exam (0)
TH480	Senior Seminar *
ELEC	History Core Elective

### Fall Year 4 (14 credits; block semester)

ED212	Assessment of Learning
ED308A	Adapted Physical Education
ED405C	Health Education Strategies and Concepts
ED421	Senior Education Seminar (1)
ED432	Student Teaching Seminar (0)
LY312	Literacy Development and Instruction in Core Secondary Subjects
PE110	Weight Training (1)

### Spring Year 4 (12 credits)

ED434	Student Teaching I (6)
ED436	Student Teaching II (6)

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Secondary Education—English

### PROGRAM DESCRIPTION

The purpose of the Secondary Education English program is for students to gain pedagogical and content skills in the field of English as they work toward program completion and certification. During this four-year program, students will prepare in the general education arena in conjunction with English specific skills including grammar, writing, literature, and communication.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of English content: grammar, writing, speaking, reading and literature.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life-long learners of language and communication.
- Deliver lessons that reflect appropriate choices of student objectives, varied teaching methods, and fitting assessment tools such as rubrics, rating scales, achievement tests.
- Sustain professional behaviors in personal development in language, literature, communication, and research-supported pedagogical practices.
- Sustain practical relationships within a school community, undergirded by ethical integrity.

**DEGREE:** Bachelor of Science in Education

### COURSE REQUIREMENTS

126 Credits ▪ All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN105	Expository Writing
HP101	Living Well (1) *
LI221C	American Literature I
MA102	College Math I

#### Spring Year 1 (15 credits)

ED201	Introduction to Education
LI222C	American Literature II
MA104	College Math II
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Fall Year 2 (17 credits)

ED202	Classroom Organization and Management (Secondary) (2)
EV220	World Religions *
LI341	Foundations of Literary Criticism
SED320	Introduction to Special Education
ELEC	Biblical Studies Elective
ELEC	English/Literature Elective #1

#### Spring Year 2 (16 credits)

DR340	Theatre Practicum (1) *
EN330	Structural Grammar and Linguistics
PS204	Child and Adolescent Development
SP100	Speech Communication *
TH308	Theological Distinctives
ELEC	English/Literature Elective #2

#### Fall Year 3 (16 credits)

EN340	Academic Writing Practicum (1)
LI211A	British Literature I
LI401	Themes in Adolescent Literature and Film ^
PS308	Psychology of Learning and Education
ELEC	English/Literature Elective #3
ELEC	History Core Elective

#### Spring Year 3 (18 credits)

AR200	Introduction to Fine Arts ~
ED422	Educating the English Learner
LI212A	British Literature II
PH206	Worldviews: Humanities and Science *
TH480	Senior Seminar *
ELEC	English/Literature Elective #4

#### Fall Year 4 (16 credits; block semester)

ED212	Assessment of Learning
ED315	Teaching Grammar and Writing in Secondary Schools
ED316	Teaching Literature and Reading in Secondary Schools
ED421	Senior Education Seminar (1)
LY312	Literacy Development and Instruction in Core Secondary Subjects
SED413	Teaching in the Inclusive Classroom

#### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0)
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## ***Secondary Education—Mathematics***

### **PROGRAM DESCRIPTION**

The purpose of the Bachelor Science Degree in Secondary Education—Mathematics is to prepare individuals for careers as mathematics teachers in Christian, public, international, and other private schools. During this four-year program, students will develop a deep understanding of mathematics, its relevance to technology and the sciences, and its relationship to our culture. Students will also develop knowledge of best practices for planning for and teaching secondary mathematics. Students will learn how to recognize and address adolescents' cognitive, personal, and moral stages of development as well as how to construct classroom materials to meet various learning styles. The student will also learn the importance of the partnership between the adolescent, family, school, teacher, and community as it relates to educating the whole adolescent.

### **PROGRAM OBJECTIVES**

Upon successful completion of this major, the students will:

- Develop a deep understanding of mathematics beyond what they will be expected to teach.
- Be able to make students aware of the role of mathematics in our culture and its importance to technology, natural science, and social science.
- Be able to plan and carry out a program of teaching mathematics to students of varying abilities and backgrounds.
- Be able to assess student learning through a variety of methods and set up a classroom atmosphere conducive to learning.
- Recognize learning disabilities and be able to appropriate measures to help students overcome them.

**DEGREE:** Bachelor of Science in Education

### **COURSE REQUIREMENTS**

125 Credits ▪ All courses are three credits unless noted otherwise.

### Fall Year 1 (16 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN105	Expository Writing
HP101	Living Well (1) *
MA112	Pre-Calculus
SP100	Speech Communication *

### Fall Year 2 (18 credits)

ED202	Classroom Organization and Management (Secondary) (2)
LI221C	American Literature I
MA213	Calculus II
MA322	Number Theory ^
ELEC	Lab Science I (4) +
ELEC	Biblical Studies Elective

### Fall Year 3 (15 credits)

EV220	World Religions *
MA401	Introductory Analysis ~
PS308	Psychology of Learning and Education
SED320	Introduction to Special Education
ELEC	History Core Elective

### Fall Year 4 (16 credits)

ED212	Assessment of Learning
ED421	Senior Education Seminar (1)
ED423	Teaching Math in Secondary Schools +
LY312	Literacy Development and Instruction in Core Secondary Subjects
MA404	Mathematics Seminar ^
SED413	Teaching in the Inclusive Classroom

### Spring Year 1 (15 credits)

ED201	Introduction to Education
MA204	Discrete Mathematics +
MA212	Calculus I
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

### Spring Year 2 (18credits)

MA206	Linear Algebra ~
MA312	Calculus III
MA316	Probability and Statistics ~
PH206	Worldviews: Humanities and Science *
PS204	Child Development
TH308	Theological Distinctives

### Spring Year 3 (15 credits)

ED422	Educating the English Learner
MA303	College Geometry ^
MA402	Abstract Algebra ^
TH480	Senior Seminar *
ELEC	Free Elective

### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0)
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

+ Courses offered on rotating schedule; see advisor

~ Courses offered alternate even years

^ Courses offered alternate odd years

## Secondary Education—Social Studies

### PROGRAM DESCRIPTION

The purpose of the Secondary Social Studies undergraduate program is to prepare individuals for careers as secondary educators in Christian, public, international, and other private schools. During this four-year program, students will learn the theoretical principles of adolescent development as well as developmentally appropriate teaching methods for Social Studies. Using their growing knowledge of adolescent development, students will learn appropriate and effective teaching methods for the social studies components. These methods will seek to reach all learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides students with a biblical worldview and the practical experience necessary to teach with professional excellence the various subjects comprising social studies.

### PROGRAM OBJECTIVES

Upon successful completion of this major, the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of social studies content.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life-long learners
- Deliver lessons that reflect appropriate choices of aligned standards, objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

**DEGREE:** Bachelor of Science in Education

### COURSE REQUIREMENTS

126 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (15 credits)

CSU101	CSU First Year Experience (0)
BI100	Principles of Bible Study
BI111	Bible Survey
EN105	Expository Writing
HI111	History of Western Civilization and Thought I
MA102	College Math I (Math Elective/ACT, SAT Dep)

#### Spring Year 1 (15 credits)

ED201	Introduction to Education
HI112	History of Western Civilization and Thought II
MA104	College Math II (Math Elective/ACT, SAT Dep)
TH120	Building a Biblical Lifestyle
TH211	Theology Survey

#### Fall Year 2 (18 credits)

ED202	Classroom Organization and Management (Secondary) (2)
HI205	American History I
HI/PO401	Politics and the Christian Worldview ~
HP101	Living Well (1) *
LI221C	American Literature I
PH206	Worldviews: Humanities and Science *
SED320	Introduction to Special Education

#### Spring Year 2 (18 credits)

EV220	World Religions *
HI/PO302	The American Regime ~
HI206	American History II ~
PS204	Child and Adolescent Development
TH308	Theological Distinctives
ELEC	Social Studies Elective

#### Fall Year 3 (17 credits)

ED414	Teaching Social Studies in Secondary Schools (2)
HI/PO305	Philosophy of History ^
PS308	Psychology of Learning and Education
SO301	Introduction to Sociology ^
SO315	Cultural Anthropology ~
SP100	Speech Communication *

#### Spring Year 3 (18 credits)

BA105	Economics
ED422	Educating the English Learner
SO402	Global Cultures and Geography ^
TH480	Senior Seminar *
ELEC	Social Studies Elective
ELEC	Biblical Studies Elective

#### Fall Year 4 (13 credits)

ED212	Assessment of Learning
ED421	Senior Education Seminar (1)
ED431	Teaching Social Studies in Secondary Schools II
LY312	Literacy Development and Instruction in Core Secondary Subjects
SED413	Teaching in the Inclusive Classroom
	Stage III Field Experience (0)

#### Spring Year 4 (12 credits)

ED432	Student Teaching Seminar (0)
ED434	Student Teaching I (6) *
ED436	Student Teaching II (6) *

\* Courses offered both semesters

~ Courses offered alternate even years

^ Courses offered alternate odd years

## MASTER OF ARTS PROGRAMS

### PROGRAM DESCRIPTION

The Master of Arts (M.A.) is a two-year online degree that is designed to prepare students for personal and professional ministry opportunities. It is designed to assist lay people or ministry professionals who want to grow deeper spiritually and minister more effectively.

Each course demands interaction and collaboration with instructors and classmates as well as relevant, real-life assignments. Students must complete a 15-credit hour core of biblical, theological, and communications courses. In addition, each student chooses 15 credit hours of elective courses designed to enhance their tools and skills for ministry. Elective courses allow the opportunity for students to focus on specific areas of concentration such as Bible, theology, counseling, literature or organizational leadership. Association of Baptists for World Evangelism missionaries may use their CEIM training to fill the elective portion of the program requirements.

### PROGRAM OBJECTIVES

Upon completion of the M.A. program, the student will:

- Develop and value a biblical worldview as compared to other worldviews in today's culture.
- Learn a method for interpreting the message of the Bible as it relates to doctrine.
- Recognize the nature and mission of the Church in the world today.
- Apply competent, effective ministry strategies in their spheres of influence.

### COURSE REQUIREMENTS

The M.A. degree requires 30 credit hours comprised of ten three-credit hour courses. All credits may be earned through online study. Classes are offered in eight-week sessions beginning each January, March, May, August and October.

The program is divided into two main parts—required and elective areas. There are two required core areas: **Bible, Theology & Interpretation**, and **Communications**. You must select four courses in the Bible/Theology area and one course in Communications. Communications courses include those graduate courses connected with the presentation of biblical text: teaching, preaching, and linguistics.

In addition to online courses, students may complete the requirements through experience, on-campus, or other Clarks Summit University distance learning courses. The program can be completed in as little as two years; however, a student is permitted a maximum of six years to complete the program.

## ***Bible Concentration***

### **PROGRAM DESCRIPTION**

The Master of Arts - Bible concentration will give students an opportunity to build a biblical worldview that helps them to better understand God and His Word, and how that knowledge interfaces with the world they live in. From that biblical worldview, they will develop a deeper knowledge of the Bible and theology, and their place of service in the Church and world. Students must complete a 15-credit hour core of biblical, theological, and communications courses. In addition, each student chooses 15-credit hours of elective courses designed to enhance their tools and skills for ministry.

### **PROGRAM OBJECTIVES**

Upon completion of the M.A. Bible Concentration, the student will:

- Articulate a general knowledge of the Bible and a basic understanding of theology based upon the exegesis of biblical texts.
- Develop and value a biblical worldview as compared to other worldviews in today's culture.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.
- Practice competent, effective ministry strategies in spheres of influence in the Church and in the world.

**DEGREE:** Master of Arts

### **COURSE REQUIREMENTS**

30 Credits ▪ All courses are three credits unless noted otherwise.

#### **Required Bible Elective (3 credits)**

- TH511      How to Develop a Biblical Worldview  
-or-  
TH517      Survey of Doctrine

#### **Bible/Theology Electives (9 credits)**

Choose from elective pool

#### **Communications Elective (3 credits)**

Choose from elective pool

#### **Electives (15 credits)**

Choose from elective pool

## Counseling Concentration

### PROGRAM DESCRIPTION

The Master of Arts–Counseling program provides foundational exposure to a variety of topics of value to those seeking to better understand people and to grow in awareness of how God’s Word applies to healthy living as well as the resolution of human struggles. These studies equip students to provide wise biblical counsel in a wide range of roles, whether within the church or in positions outside the church. The counseling concentration prepares graduates to minister in lay counseling positions. It is not designed for those intending to pursue licensure as professional counselors.

### PROGRAM OBJECTIVES

Upon completion of the Counseling program, the graduate will be able to:

- Articulate a biblical world—and life—view as it relates to counseling philosophy and methodology.
- Describe how healthy human development unfolds.
- Facilitate healthy patterns of communication in relationships.
- Identify the wide range of patterns of suffering that occur in this broken world.
- Evaluate gifts, talents, and sense of calling.
- Differentiate between traditional models of helping and a biblical view of the change process.
- Develop a repertoire of basic counseling skills.

**DEGREE:** Master of Arts

### COURSE REQUIREMENTS

30 Credits ▪ All courses are three credits unless noted otherwise.

#### Bible/Theology Courses (12 credits)

CO505	Theological Foundations of Change
CO506	Biblical Philosophy of Counseling
CO584	Spiritual Interventions in Counseling
TH517	Survey of Doctrine *

\* Students with a strong theology background may substitute TH511 How to Develop a Biblical Worldview.

#### Communications Course (3 credits)

CO539	Marriage and Family Counseling
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#### Counseling Courses (15 credits)

Elective course options are listed under the Master of Science in Counseling program. Students desiring to work toward the M.S.C. degree after the M.A. must work closely with an advisor immediately upon matriculation in the M.A. program to ensure courses are sequenced properly.

## *Integrated Studies Concentration*

### **PROGRAM DESCRIPTION**

This concentration in the Master of Arts degree allows students to tailor courses to their future plans, allowing students to better fulfill future ministry goals.

### **PROGRAM OBJECTIVES**

Upon completion of the M.A. Integrated Studies, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**DEGREE:** Master of Arts

### **COURSE REQUIREMENTS**

30 Credits ▪ All courses are three credits unless noted otherwise.

#### **Bible/Theology Courses (15 credits)**

Any Bible courses

#### **Electives (15 credits)**

Any electives

## Organizational Leadership Concentration

### PROGRAM DESCRIPTION

The Master of Arts - Organizational Leadership concentration is a unique program that will enhance the students' abilities in a wide range of ministry roles. Students must complete the 15-credit hour core of biblical, theological, and communications courses. In addition, students will receive 15-credit hours of practical, mentored training courses, gaining helpful tools to use in ministry while strengthening the students' abilities to successfully lead an organization.

### PROGRAM OBJECTIVES

Upon completion of the M.A. Organizational Leadership Concentration, the student will:

- Demonstrate how a biblical worldview influences leadership thought and practice
- Implement effective approaches for facilitating learning within organizations
- Apply tools for financial management in non-profit organizations
- Practice strategies for team development and mobilization

**DEGREE:** Master of Arts

### COURSE REQUIREMENTS

30 Credits ▪ All courses are three credits unless noted otherwise.

#### Required Bible Elective (3 credits; choose 1 course)

TH511	How to Develop a Biblical Worldview
TH517	Survey of Doctrine
TH532	Developing a Biblical Worldview

#### Bible/Theology Electives (9 credits)

Choose from elective pool

#### Communications Elective (3 credits; choose 1 course)

BI551	Communication of the Word
OL502	Organization as a Learning Community
OL508	Organizational Communication

#### Organizational Leadership Electives (15 credits; choose 5 courses)

OL501	Leadership in Active Learning Environments
OL502	Organization as a Learning Community
OL503	Strategic Thinking
OL504	Development of a Dynamic Team
OL505	Governance and Administration of Non-Profits
OL506	Financial Management of Non-Profits
OL507	Risk Management
OL508	Organizational Communication
OL509	Spiritual Disciplines for Ministry Leaders
OL510	Emotional Intelligence
OL511	Nonprofit Management

# MASTER OF EDUCATION PROGRAMS

## PROGRAM DESCRIPTION

The Master of Education (M.Ed.) program is designed to meet the professional needs of educators who serve or are preparing to serve in Christian, international, other private or public schools. Commitment to biblical principles and a biblical world life view marks the perspectives from which all of this program's courses are presented. During this three-year program, it is our goal that our graduates will be able to relate these principles to their varied educational ministries.

## PROGRAM OBJECTIVES

The Master of Education provides graduate studies to enhance the skill sets of classroom teachers, reading specialists, curriculum and instruction supervisors, coaches, and school administrators. The program emphasizes theory, pedagogy, and research skills to the extent that a graduate will have the basis for pursuing postgraduate studies.

At the completion of this program, the student will be able to:

- Adopt and apply a biblical world life view as it relates to educational philosophy, theory, and methodology.
- Demonstrate competency in applying theory and research through best practice to a chosen area of study.
- Develop leadership skills appropriate to concentrated area of study.
- Develop theoretically grounded practitioners who are able to contribute to the spiritual and educational missions of their schools.
- Apply research to their educational endeavors as well as provide opportunities to make original contributions to knowledge in education.

## COURSE OFFERINGS

Courses are designed to meet the needs of believing educators and are offered online in regular sessions throughout the year and on campus in summer school modules. Courses are scheduled on a rotating basis to support degree completion schedules. All core courses and concentration courses within each discipline can be completed by distance learning. The program can be completed in three years. The Capstone Project can be completed within those three years. *A maximum of six years is permitted to complete the program without the student petitioning the Dean of Education for an extension.*

## ADMISSION AND MATRICULATION

Admission to the University does not imply approval to candidacy for a master's degree. To be eligible, the student must:

- File an application for admission with the Admissions Office.
- Establish a program of study (including a timetable for degree completion) in conjunction with a faculty advisor and approved by the Dean of Education.
- Meet all prerequisites required by the School of Education—Graduate Studies (i.e., foundational course work competencies).

## CAPSTONE PROJECT—ED591

The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research or writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses. The Capstone Project must be completed prior to graduation.

## DISCLOSURE

The Master of Education students will receive an immediately applicable, real-world education as they earn a fully accredited degree that can meet continuing education requirements. The Master of Education degree does not lead to state certifications.

## Curriculum and Instruction Concentration

### CONCENTRATION PURPOSE

This program is designed to equip Christian educators to be curriculum and instructional writers and supervisors. Preparation will provide the educator with the necessary tools to develop and implement age-appropriate curriculum consistent with a Christian philosophy of education.

### CONCENTRATION OBJECTIVES

On completion of the Curriculum and Instruction concentration, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Develop teaching techniques that encourage biblical analysis and critical thinking.
- Plan and develop a school curriculum that presents a biblical worldview and provides for the assessment of learning.
- Utilize sound instructional principles, methods, and skills effectively in teaching students with a variety of learning styles and diverse needs.
- Develop a plan of instructional supervision for a school.
- Understand the implications of contemporary issues in education as expressed in current research.
- Establish relationships with faculty and students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

**DEGREE:** Master of Education

### COURSE REQUIREMENTS

30 Credits ▪ All courses are three credits unless noted otherwise.

#### Theology Course (2 credits)

TH524      Dynamics of Spiritual Growth (2)

#### Professional Courses (11 credits)

ED500      The Philosophic Base of Education (2)  
ED506      Philosophy of Learning  
ED510      Research Methods  
ED520      Development of Curriculum

#### Curriculum and Instruction Courses (12 credits)

ED526      Leadership in Educational Settings  
ED529      Advanced Curriculum Design  
ED548      Instructional Design  
ED565      Instructional Supervision

#### Elective Courses (3 credits—choose 1 course)

ED531      Learning Disabilities  
ED550      Contemporary Issues in Education  
ED560      Principles and Methods of Teaching and Learning  
ED590      Readings in Education

#### Capstone Project (2 credits)

**NOTE:** The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director.

# MASTER OF SCIENCE IN COUNSELING PROGRAM

## Counseling

### PROGRAM DESCRIPTION

The Master of Science in Counseling (M.S.C.) degree prepares students for career opportunities in professional, entry-level positions that require state licensure. The M.S.C. program emphasizes a biblical-grounded, clinically-competent model while equipping students for state licensure or doctoral work in the fields of counseling or psychology.

### PROGRAM OBJECTIVES

Upon completion of the Master of Science in Counseling program, students will be able to:

- Articulate a biblical worldview and life-view as it relates to counseling philosophy and methodology.
- Exhibit a knowledge base and skills for entry-level positions as counselors in a variety of settings and with diverse populations.
- Demonstrate advanced knowledge and skills, needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psycho-social and spiritual development.

### COURSE DELIVERY

The M.S.C. degree can be completed in both on-campus and online formats. Either delivery method requires the completion of three (3) week-long campus-based module courses. Residential courses fall into the normal semester structure and include digital component. Online courses are eight weeks long and delivered in five annual sessions—two in the fall, two in the spring, and one during the summer.

After completing these courses, the student must pass an objective comprehensive exam and an oral exam, and then may progress to their final internship. A maximum of seven years is permitted to complete the program without petitioning for an extension. Note: Students entering the program on provisional status will take longer to complete their studies, depending on their pace in fulfilling the prerequisite competencies.

### DEGREE CANDIDACY

After completing CO535, students will be evaluated for degree candidacy. The core counseling faculty will make objective and subjective assessments of the students' potential for academic success in the graduate program. Students must also demonstrate appropriate character and a potential for ministry success in the counseling field. Objective bases for admission to candidacy include establishing a proposed plan of study (including a timetable for degree completion), possessing a current GPA of at least 3.0, and having satisfied all foundational competency criteria. An interview with students' advisors may also be required.

### COMPREHENSIVE FINAL EXAMS

The comprehensive examinations consist of a written exam and an oral exam, as explained in the following paragraphs.

#### Written Examination

Students will take the CPCE (Counselor Preparation Comprehensive Exam) to fulfill this program requirement. The exam consists of multiple-choice questions over the course material from required professional counseling courses. The examination will be similar in nature and preparatory in function to the National Board of Certified Counselors' (NBCC) National Certification Examination (NCE). This examination may be taken when required course work has been completed but before the CO590 Supervised Counseling Internship course. Please see the testing manual for further details.

#### Oral Examination

The oral section of the examination is administered by at least two faculty members and reviews the major tenets from the required biblical counseling courses in the M.S.C. curriculum as well as practicum experience. Emphasis in the oral examination is given to philosophy and methodology in counseling as presented in the required biblical counseling courses. At the completion of the exam, the student will receive feedback on their performance along with recommendations for continued growth.

To arrange to take the oral exam, the student should contact the Program Director well in advance of the date desired for the exam. Permission to take this exam is dependent upon all course work being successfully completed, except for the internship, and successful completion of the written section of the comprehensive examination. Students may not begin internship until both the written and oral exam have been successfully completed.

Failure to pass the oral examination will require a retake of the oral exam. Remedial assistance is recommended and will be arranged with the faculty advisor.

In an unusual circumstance, a student may fail the oral examination a second time. When this occurs, the Counseling faculty will consider such factors as mitigating circumstances, motivation, attitude, and preparation methods, and the student may be granted a third and final attempt. There are no further appeals available should the oral examination be failed the third time.

## **SUPERVISED PRACTICUM AND INTERNSHIP**

All students must complete the supervised practicum and internship requirements with a grade of "B" or higher. A handbook describing the specific requirements for this component of the M.S.C. program may be obtained from the Clinical Supervisor.

**DEGREE:** Master of Science in Counseling

## **COURSE REQUIREMENTS**

60 Credits ▪ All courses are three credits unless noted otherwise.

### **Introduction to the Profession (3 credits)**

CO571 Foundations of Clinical Mental Health Counseling

### **Biblical Counseling Courses (6 credits)**

CO505 Theological Foundations of Change

CO506 Biblical Philosophy of Counseling

### **Professional Counseling Courses (36 credits)**

CO519 Evaluating Research

CO520 Theories and Techniques of Counseling

CO530 Human Development

CO532 Career Counseling

CO535 Introduction to Group Counseling (module course)

CO539 Marriage and Family Counseling

CO540 Abnormal Behavior

CO542 Appraisal and Testing in Counseling (module course)

CO544 The Helping Relationship (module course)

CO550 Ethics and Professional Orientation to Counseling

CO565 Ethnicity and Counseling

CO630 Human Sexuality

CO640 Crisis and Trauma Counseling

### **Field Experience (6 credits)**

CO583 Supervised Counseling Practicum

CO590 Supervised Counseling Internship

### Elective Courses (9 credits)

CO510	Research Methods
CO511	Statistical Methods and Applications
CO514	Counseling Children
CO561	Counseling Interventions for Women
CO584	Spiritual Interventions in Counseling
CO617	Understanding and Treating Addictions
CO619	Behavioral Addictions
CO627	Substance Addictions
CO701	Evaluation and Consultation of Mental and Mood Disorders
CO703	Diagnosis of Mental and Mood Disorders
CO705	Methods of Prevention and Intervention of Mental and Emotional Disorders

### Written and Oral Comprehensive Exams

CO595	Comprehensive Written Exam (0)
CO597	Comprehensive Oral Exam (0)

Note: The prerequisite competencies in counseling/psychology and in Bible/theology must be satisfied prior to candidacy for the master's program. See academic prerequisites for admission.



# Courses



# COURSES

## NUMBERING

Each course in the curriculum is identified by a course number which is comprised of letters and three numbers. The initial letters specify the department (or academic area), while the numbers and any additional letters distinguish the courses offered by that department.

The first number indicates the classification of students for whom a course is normally intended:

- 100s—for freshmen students
- 200s—for sophomore students
- 300s—for junior students
- 400s—for senior students
- 500 and higher—graduate level

## CREDIT VALUES

The credit value of each course is identified in bold type following the course title.

A student who is granted transfer credit for part of a course may be permitted by the appropriate faculty member to complete the requirement of that course by enrolling for the portion for which he/she has no transferable credit. In each case, the faculty member and the registrar will arrange the credit value assigned and an appropriate course title.

## PREREQUISITES

The requirements, if any, for admission to a particular course, follow the course description. For example, under LA401 Greek III, the prerequisite given is LA302 Greek II, which must be completed before the student may enroll in LA401.

## CANCELLATIONS

The University reserves the right to cancel any scheduled course for which low enrollment does not justify organization of a class.

## COURSE DESCRIPTIONS

### *Air Force ROTC*

#### **AS101–102      Foundations of the Air Force—2 semesters      1 credit/semester**

This survey course briefly covers topics relating to the Air Force and defense. It focuses on the structure and missions of Air Force organizations, officership, and professionalism. It is also a good introduction into the use of communication skills.

#### **AS111–112      Leadership Laboratory      0 credit**

This course (to be taken in conjunction with AS101 and 102) is a weekly laboratory that touches on the topics of Air Force customs and courtesies, health and physical fitness, and drill and ceremonies.

#### **AS201–202      The Evolution of Aerospace Studies—2 semesters      2 credits/semester**

This survey course is concerned with the beginnings of manned flight and the development of aerospace power in the United States, including the employment of air power in WWI, WWII, Korea, Vietnam, the Gulf War and the peaceful employment of U.S. air power in civic actions, scientific missions, and support of space exploration.

#### **AS211–212      Leadership Laboratory      0 credit**

This course (to be taken in conjunction with AS201 and 202) provides students with the opportunity to demonstrate fundamental management skills and preparation for Field Training.

#### **AS301–302      Leadership Studies—2 semesters      3 credits/semester**

This course is a study in the anatomy of leadership, the need for quality and management leadership, the role of discipline in leadership situations, and the variables affecting leadership. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts, deal with actual problems, and complete projects associated with planning and managing the Leadership Laboratory.

**AS311–312 Leadership Laboratory 0 credit**  
This course (taken in conjunction with AS301 and AS302) provides the student with the opportunity to develop fundamental management skills while planning and conducting cadet activities.

**AS401–402 National Security Studies and Preparation for Active Duty—2 semesters 3 credits/semester**  
This course is a study about the role of the professional military leader in a democratic society; societal attitudes toward the armed forces; the requisites for maintaining adequate national defense structure; the impact of technological and international developments on strategic preparedness and the overall policymaking process, and military law. In addition, topics will be studied that prepare the student for the first active-duty assignment as an officer in the Air Force.

**AS411–412 Leadership Laboratory 0 credit**  
This course (taken in conjunction with AS401 and AS402) provides the student with the opportunity to use leadership skills in planning and conducting cadet activities. It also prepares the student for commissioning and entry into the active-duty Air Force.

### **Arts**

**AR200 Introduction to Fine Arts 3 credits**  
This course is a survey of Western culture focusing on the great painters from the Middle Ages to the twentieth century and the great composers from J.S. Bach through Igor Stravinsky. The meaning and significance of artistic expressions will be examined from historical, philosophical, and theological points of view.

**AR210 Introduction to Humanities 3 credits**  
This course is an introductory exploration of the humanities through the examination and discussion of select artistic, literary and philosophic works of Western civilization. Students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these works and texts to express and/or form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality in order to better understand, embrace and share the Christian worldview.

### **Business**

**BA102 Introduction to Business 3 credits**  
This course provides a foundational overview of various business functions and competencies, such as management, global competition, ethics, marketing, technology, leadership and motivation.

**BA105 Economics 3 credits**  
This course presents a survey of basic micro and macro-economic principles and concepts. Reviews the economic dynamics of market forces affecting competition, different economic systems, the role of government in the economy, and economic aspects of international trade. Discusses the labor market, interest rates and the supply of money, and the performance of a national economy. Examines the use of economics in business decisions, considering such principles as opportunity costs, diminishing returns, and the marginal principle.

**BA109 Business Computer Skills 1: Information, People and Technology 3 credits**  
An overview and introduction to technology, technology usage and its future, as well as leaders in technology and information literacy. This course provides aspects of hardware, software, and network elements following CompTIA A+ 220-1001 standards. This course presents mobile devices, networking technology, virtualization, cloud computing and network troubleshooting, thereby, preparing the student to gain success in passing part one of the CompTIA A+ certification exam.

**BA119 Business Computer Skills 2: Organization of Data, Networking and Telecommunications 3 credits**  
An overview of data, data structures, data types and reporting, this course presents CompTIA A+ 220-1002 – standards. In addition, the course covers the installation and configuration of operating systems, expanded security, software troubleshooting and operational procedures, thereby, preparing the student to gain success in passing part two of the CompTIA A+ certification exam.

**BA179 Global Media 3 credits**  
This course introduces the basic structures and practices of media around the world. By learning major globalization and global media and marketing theories, students better understand how media in various countries, regions, and cultures differ, overlap, and mutually influence one another.

- BA203 Management Information Systems** **3 credits**  
 This course provides an overview of the role of management information systems in management, including information technology related business initiatives, electronic commerce, database development and analysis, data security, and emerging trends and technologies. These concepts are critical to gaining a competitive edge in today's global economy.
- BA206 Advanced Networking** **3 credits**  
 This course provides an overview of advanced networking protocols, infrastructure, and configuration related to servers. This course is guided by the recommendations and content required to find success in achieving Networking Plus certifications.
- BA210 Public Relations** **3 credits**  
 An introduction to the theory and practices of public relations and its role in influencing attitudes and actions of both internal and external publics in businesses or other complex social organizations. This course includes analysis of the policies and actions of organizations with respect to public attitudes and the development of communication programs intended to affect public attitudes.
- BA211 Financial Accounting I** **3 credits**  
 The first of two accounting courses introduces the student to the collection, recording, summarization, and interpretation of accounting data. Students will learn generally accepted accounting principles and the accounting cycle. Topics include financial statement preparation, assets, accrual-based accounting, internal controls, and revenue and expenses.
- BA212 Financial Accounting II** **3 credits**  
 The second of two accounting courses, this course continues the introduction to the collection, recording, summarization, and interpretation of accounting data. Students will learn the liabilities and equity section of the balance sheet. Topics include accrual-based accounting, liabilities, equity, statement of cash flows, and financial statement analysis. Prerequisite: BA211.
- BA215 Personal Finance** **3 credits**  
 This course develops the students' understanding of personal finance concepts and ability to assess these concepts critically within a biblical worldview. Topics will include personal budgeting, taxes, sources of financial information, use of credit, compound interest, and personal investing. Students will apply these concepts to their current and future personal financial situations. The course will equip students to become responsible stewards of financial resources, goods savers, and wise users of credit.
- BA216 Web Design and Development** **3 credits**  
 This course is an introduction to the design, creation, and maintenance of web pages and websites. Students learn how to critically evaluate website quality, learn how to create and maintain quality web pages, learn about web design standards and why they are important, and learn to create and manipulate images. The course progresses from introductory work on web design to a culminating project in which students design and develop websites for local community organizations.
- BA217 Faith and Economic Justice** **3 credits**  
 An examination of the economics of poverty and discrimination set within a holistic, biblical vision for empowering the poor. Alternative methods for measuring poverty and a range of policy options for dealing with poverty and discrimination in both the U.S. and globally are covered.
- BA220 Marketing** **3 credits**  
 This course introduces basic marketing principles and concepts, emphasizes the development of marketing strategy and the key components of the marketing mix, and highlights the integration of marketing with other functions in a business organization.
- BA225 Strategic Human Resources Management** **3 credits**  
 This course examines the fundamental nature and strategies associated with human resources. Students will study the traditional and modern principles of human resources in for-profit and non-profit contexts. Special attention will be given to evaluation of abilities and performance; effective recruitment and selection; motivation techniques; and developing human resources as directed by SHRM guidelines and recommendations.
- BA230 Entrepreneurship** **3 credits**  
 This course overviews the fundamental principles and processes of the establishment of new ventures and the management of small firms. Student teams will create a business plan from scratch and defend its financial viability.

- BA251 Resource Allocation and Supply Chain Management** **3 credits**  
 This course examines the necessity for leaders in organizations to address planning and resource allocation in organizations. This course emphasizes the process and strategy involved in an organization deciding how to make effective and efficient decisions with their scarce resources, as well as the principles supporting effective supply chain management.
- BA255 Entrepreneurial Innovation and Change** **3 credits**  
 This course is an analysis of the dynamics of change and the importance of innovation within modern organizations. Emphasis is on how entrepreneurs and managers can develop a culture receptive to new ideas, products, processes, and systems for improving organizational performance.
- BA280 Investment Management** **3 credits**  
 The basic principles underlying individual and institutional investment decisions are explored. The structure and operations of the stock exchanges, as well as the functions of securities dealers and brokers, are presented together with a detailed examination of the various types of stocks and bonds. Participation in the National Collegiate Investment competition is the foundation of the course.
- BA281 Financial Institutions and Markets** **3 credits**  
 The theory and practice of commercial and central banking, with attention to the creation of money and other financial instruments, are studied. Problems encountered by both depository institutions and the economic system are analyzed. The course also explores the policies employed by commercial banks and central banks in dealing with these problems.
- BA301 Management and Organization** **3 credits**  
 This course provides a survey of fundamental management concepts and techniques. It highlights the development of management principles and their integration into contemporary management theory. Emphasis is placed on the role and the primary functions of the manager, as well as the skills and techniques used to perform these functions.
- BA304 Corporation Finance** **3 credits**  
 This course overviews the nature of financial decision-making in organizations and the valuation of financial securities such as bonds and stocks. Financial management topics include capital budgeting and capital structure management. It also examines corporate governance and ethics. Prerequisites: BA211, BA212.
- BA306 Managerial Accounting** **3 credits**  
 This course introduces students to managerial uses of accounting information. Topics include the use of accounting information for planning and control, actual and standard cost systems, budgeting, performance evaluation, decision-making, and financial statement analysis. Prerequisites: BA211, BA212.
- BA308 Graphic Design** **3 credits**  
 Students are taught to effectively communicate using text and images with Adobe InDesign. The foundations of design, composition and layout are taught. The course surveys the concepts, hardware, software, and processes used in design as students produce various forms, postcards, newsletters, brochures, etc. The format is lecture, demonstration, discussion, and hands-on computer work.
- BA309 Fundamentals of Selling** **3 credits**  
 This course explores principles underlying the business-to-business sales process and practical application of these principles to selling situations. Students will study the role of selling in the total marketing process.
- BA310 Marketing Research** **3 credits**  
 Analysis of the principal internal and external procedures used in collecting, processing, and evaluating both quantitative and qualitative data. Students will apply research and management of information for decision making.
- BA312 Consumer Behavior** **3 credits**  
 The course examines the relationship between buyer behavior and marketing decision making. Students will develop an awareness of various aspects of consumer motivation and behavior including social, cultural, psychological, and business environments.
- BA316 Introduction to Cybersecurity** **3 credits**  
 This course teaches four basic hands-on cybersecurity defense skills: configuring a firewall, implementing a host-based intrusion detection software tool, using the Metasploit tool to do penetration testing, and implementing a network intrusion detection tool.

**BA322 Non-profit Administration 3 credits**

This course will examine nonprofit organizations in the context of the nonprofit sector, especially related to nonprofit ministries. The course will focus on various aspects of nonprofit entities including the nonprofit sectors, strategic planning, legal framework, resource development, values and ethics, marketing and communication, and financial and volunteer management.

**BA323 Social Entrepreneurship 3 credits**

This course provides students with an introduction to the theory and practice of social entrepreneurship. Social entrepreneurship can be defined as the establishment and management of successful social mission-driven ventures. This course is designed to provide future nonprofit, for-profit, and government managers and leaders with practical knowledge about how to identify potential opportunities; develop skills for developing social entrepreneurship ideas; and examining ways of measuring the success of the activity.

**BA325 Project Management 3 credits**

This course discusses the foundational aspects of strategic planning including what it is, why it is important, how it is done, who should do it, and why a vast amount of organizations struggle to do it. This course will also develop a foundation of concepts and solutions that support the planning, development, implementation, controlling, and closure activities required for successful completion of a project. The course will follow guidelines and recommendations from the PMP certification.

**BA334 Team Dynamics and Leading Diverse Groups 3 credits**

This course examines the applications of leadership theory in groups and team dynamics. This course will also examine the factors that influence group membership and how the structure and development of groups progress over time. Social identity, intragroup dynamics, perceptions, ingroup/outgroup membership, attitudes, judgments, and performance will also be discussed within the framework of situational factors and emerging technologies and how they influence both intra- and intergroup behaviors.

**BA340 Intermediate Accounting 3 credits**

This course emphasizes income determination and valuation problems in long-term assets and long-term liabilities; stockholders' equity including earnings per share and partnership equity; accounting for pensions and investments; tax and lease reporting; cash flow statements; as well as special topics of accounting changes, error correction, and interim and segment reporting. Special attention will be given to GAAP and IFRS regulations. Prerequisite: BA211, BA212.

**BA346 Federal Income Tax (Individual) 3 credits**

A review of the Internal Revenue Code and the regulations from an accounting/law perspective. Topics include determinants of income, deductions, exemptions, and credits. This course focuses on individual returns and sole proprietorship returns. Emphasis will be placed on ethics and professional responsibilities.

**BA382 Finance for Entrepreneurs and Non-Financial Administrators 3 credits**

The purpose of this course is to provide students in entrepreneurship and non-financial administration an opportunity to develop a comprehensive understanding of the use and interpretation of basic financial concepts and how they relate to administrative decisions.

**BA385 Quality and Productivity 3 credits**

This course focuses on issues such as continuous improvement, organizational change, teamwork, motivation, and leadership, which support both quality and productivity in organizations.

**BA402 International Business and Global Management 3 credits**

This course is designed to prepare students to understand issues related to international business practices. Students will examine various countries and regional trading blocks and their absolute and comparative advantages, some of their inherent competitive weaknesses, and the recruiting, hiring, and training of local and expatriate managerial talent necessary for the organization to be successful. Other topics include an overview of some of the strategies necessary to develop long-term relationships within foreign business cultures, and the necessity that multinational organizations understand and adjust to some of the cultural differences of the countries in which they operate, while simultaneously maintaining consistency in their corporate culture and values. This course will use a combination of theory, guiding principles and best practices, simulations and personal experiences to communicate lessons in global management.

**BA403 Business Law, Ethics and Theology 3 credits**

This course examines both micro and macro business ethics from a philosophic and theological perspective. The course will also provide a foundational overview of various business law essentials, such as an introduction to law and contracts, business and technology, real property, wills and trusts. Particular attention is paid to the application of differing legal and ethical frameworks and various principles to work-related challenges in contemporary organization.

**BA409      Audit and Risk Management** **3 credits**

This course offers an overview of the elements of a successful integrated risk assessment approach by reviewing best practices in risk assessments and internal controls and audits, from the adoption of risk assessments to the review and implementation of standards issued by the Institute of Internal Auditors (IIA) in the day-to-day operation of the internal controls and audits. Topics covered include approaches to risk assessment, quality judgements and ethical decisions, the IIA standards to be implemented as best practices, managing the internal control and audit function, risk assessment and evaluation of internal controls design and testing their operating effectiveness. We will also cover in overview the documentation process for conducting internal audit assignments, developing the audit opinion and evidence, and elements to be included in the working papers and how findings are reflected and stated in the audit report.

Prerequisites: BA211, BA212.

**BA411      Advertising and Sales Promotion Management** **3 credits**

This course provides a survey of the principles of advertising and sales promotion management as critical components of marketing. It is an overview of the use and integration of various advertising techniques and the relative advantages of different media. Students will also review the social significance of advertising and sales promotions, ethical considerations and how advertising and sales promotions influence consumer behavior. Prerequisite: BA220.

**BA415      Social Media Strategy** **3 credits**

Social media technologies are continuously transforming the ways consumers interact with each other and firms. These changes constitute a fundamental shift in the marketplace: consumers have greater opportunities to voice their opinions and connect with other consumers as well as an increased influence over marketers and brands. As a result, the conventional approaches to marketing communications have become more and more challenged. This puts an added emphasis on leveraging social media to engage consumers and propagate ideas, messages, products, and behaviors. This course takes an in-depth look at the relationship between media and human behavior and examines how organizations capitalize on social media, and these consumer-to-consumer interactions, to support their marketing efforts. Students will get hands-on experience creating comprehensive social media strategies for active brands.

**BA416      Cybersecurity Analytics** **3 credits**

This studio course teaches fundamental data-driven cybersecurity analytics skills using programming skills acquired in earlier courses.

**BA440      Certified Managerial Accounting Preparation Seminar** **3 credits**

Understanding concepts relating to managerial accounting, as well as mergers and acquisitions, consolidation of domestic and international entities, foreign currency transactions, not-for-profits, and governments is a critical aspect of this course. A component of this course is dedicated to working within groups and learning skills necessary for effective communication within a business context while preparing for the CMA exam.

**BA485      Business Internship** **3 credits**

This culminating course is designed for business administration degree students to gain valuable experience with on-the-job training in real-world vocational and/or ministry settings. The internship will complete the students' total academic preparation for their profession by allowing them to apply classroom knowledge in actual work situations.

**BA487      Business Capstone** **3 credits**

This is the capstone course for the business program. It is designed to integrate the knowledge and techniques studied in other courses as a tool to examining the processes by which organizations formulate strategy, implement policy and evaluate outcomes in a competitive and global environment. The ethical implications of strategic choices are a key concern of this course. Integrative, analytical and decision-making skills will be exercised through the use of case analyses and business games. Prerequisites: BA220, BA301.

**BA495      Academic Assistant in Business** **1 credit**

This seminar will provide qualified candidates an opportunity to work closely with a mentoring professor in the field of the student's study.

**BA552      Organizational Innovation and Design** **3 credits**

Understanding the theories behind organizations and organizational design is essential for any leader. This course provides an understanding of organizational innovation and structure as well as organizational lifecycle development and entrepreneurial and design thinking mindset. Students examine the role of the leader as an organizational architect evaluating both the social and technical systems of organizations.

**BA561      Financial Investment Management** **3 credits**

An analysis and comparison of the various techniques that aid in the decision-making process. Major themes stressed include shareholder wealth maximization, cash flow management, the international aspects of financial management and the standards of ethical behavior adopted by managers and Certified Kingdom Advisors.

## **Bible**

### **BI100 Principles of Bible Study 3 credits**

This course is an introduction to various tools of Bible study and a methodical and inductive approach to study of the Scriptures, basic laws, and principles of interpretation. This course includes opportunities to practice using the tools, methods, and principles.

### **BI111 Bible Survey 3 credits**

This course surveys the Old and New Testament. Major dates, events, characters, theological passages, and themes are studied from Genesis to Revelation.

### **BI210 Romans 3 credits**

This course is a methodical and inductive study of Romans with emphasis upon the argument of the book, its doctrinal themes, and its demands upon the believer.

### **BI303 Luke 3 credits**

This course will be a survey of the Gospel of Luke within its historical and cultural context. Careful consideration will be given to how the structure and major content of the book. The course will focus on a careful exposition of the book to build a solid understanding of the content and structure of Luke's Gospel. And, building from that exposition, the student will have opportunity to consider applications of Luke's Gospel to their personal lives as well as to a ministry context.

### **BI305 Deuteronomy 3 credits**

This course will study the Old Testament Pentateuch book, Deuteronomy. Authorship, date, historical context, content, and theme of the book will be analyzed.

### **BI332 Studies in Psalms 3 credits**

This course is a survey of the formation and organization of the book of Psalms, the nature of Old Testament poetry and application of sound principles for studying the book. Selected psalms are used to illustrate the various kinds of psalms and the doctrinal and devotional values of the Psalms.

### **BI333 Life of Christ 3 credits**

This course is a study of the earthly life and ministry of Christ as revealed in the four Gospels. The study, which will place value on the harmony of the Gospels, will emphasize understanding that Jesus Christ was and is, what He did, and why such revelation is important.

### **BI334 Gospel of John 3 credits**

This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John's argument; key themes and doctrine; and a critical examination of problem passages.

### **BI335 Acts 3 credits**

This course is an expository analysis. Emphasis is placed upon the birth and beginnings of the Church, transitional and dispensational programs, teaching concerning the Holy Spirit, biblical basis of missions and the missionary journeys of the Apostle Paul, and the nature and form of the Christian Church in its early development.

### **BI336 1 Corinthians 3 credits**

This course is an expository, analytical, and practical study of selected portions of 1 Corinthians with special attention to God's solutions to major problems of the Church in every generation.

### **BI337 Prison Epistles 3 credits**

This course is an exposition of Ephesians, Philippians, Colossians, and Philemon designed to illustrate inductive Bible study, historical setting, and the manner in which these epistles fit into Paul's life.

### **BI338 General Epistles 3 credits**

This course is a study of the New Testament epistles known as the General Epistles: James, 1 and 2 Peter, 1, 2, and 3 John, and Jude. Authorship, date, and historical context of each Epistle are examined. The content and theme of the epistles are analyzed in detail.

### **BI339 Pastoral Epistles 3 credits**

This course is designed to be a verse-by-verse study of the New Testament Epistles of 1 and 2 Timothy and Titus. Authorship, date, argument, and historical setting are analyzed for each of these late Pauline Epistles.

- BI340      Genesis      3 credits**  
This course examines the historical, theological, and prophetic themes of Genesis, matters relating to the origins of the human race and of Israel, a section-by-section exposition, including close analysis of selected passages and themes, and application of principles to contemporary life.
- BI341      I Peter      3 credits**  
This course will study the New Testament General Epistle, I Peter. Authorship, date, historical context, content, and theme of the epistle will be analyzed.
- BI342      Isaiah      3 credits**  
This course is a study of the nature and function of Old Testament prophecy, the historical setting of the book, special introductory problems, and a survey of the entire book. Detailed study is given to selected passages in Isaiah.
- BI343      Proverbs      3 credits**  
This course is designed to help the student study, understand, apply, and communicate the book of Proverbs. The course will focus on the unique interpretation issues of Proverbs and the concept of "wisdom" as presented in the book. The course will also include a "Spiritual Formation" element, with the intention of helping the student understand the need for spiritual wisdom and how to live in that wisdom.
- BI344      Kings and Chronicles      3 credits**  
This course surveys the major movements of the records of the kings of the United and Divided Kingdoms of Israel in the context of historical, geographical, and contextual settings, together with personal applications for today.
- BI347      Jeremiah      3 credits**  
This course is an exposition of the historical, theological, and prophetic themes of this major prophet with emphasis on the eschatological application particularly the New Covenant.
- BI352      James      3 credits**  
This course will study the New Testament General Epistle, James. Authorship, date, historical context, and theme of the epistle will be analyzed.
- BI353      Post- Exilic Minor Prophets      3 credits**  
This course is an analytical, historical, and theological book study of Haggai, Zechariah, and Malachi. Their relations to Ezra, Nehemiah, and Esther along with the intertestamental period and the New Testament will be emphasized.
- BI420      Christ in the Old Testament      3 credits**  
This course focuses on the progressive revelation of the person and work of Christ in the Old Testament. Special attention will be given to context, historical setting, and need for a given prophecy along with its fulfillment in Christ. In addition, the literal interpretation of yet unfulfilled prophecies will be explored.
- BI443      Pre-Exilic Prophets      3 credits**  
This course is a study of Divine origin and functions of the Old Testament prophets. There is careful analysis of selected Pre-Exilic Prophets; reconstruction of the religious and political conditions of the times in which the prophets ministered.
- BI445      Matthew      3 credits**  
This course is a careful analysis of the book in light of its use of many Old Testament prophecies of Israel's Messiah and His kingdom as well as how Matthew presents Jesus Christ as the literal fulfillment of those prophecies.
- BI446      Hebrews      3 credits**  
This course makes an analysis of the epistle to the Hebrews in light of the people to whom it was written and the reason for which it was written. Contrasts between Christianity and Judaism are emphasized.
- BI447      Daniel and Revelation      3 credits**  
This course is a practical exposition of selected portions of the books of Daniel and Revelation. Presentation of the prophetic Scriptures and the person of Jesus Christ with doctrinal and eschatological features are emphasized.
- BI449      Wisdom Literature      3 credits**  
This course is an expository analysis of the Hebrew poetic books, Job, Proverbs, Ecclesiastes, and Song of Solomon with emphasis on interpretation and application to the New Testament age.
- BI490      Independent Study in Bible      1, 2, or 3 credits**  
This course is a program of independent research open to qualified students interested in areas of biblical study not covered by current courses. Written reports are required, and it is offered upon application to department. Prerequisite: Permission of instructor.

**BI503 Interpretation of Genesis 3 credits**

This course is an expository study of the book of Genesis designed to give an overview of Genesis as well as matters relating to the origins of the human race, sin and fall, and Israel. Special attention will be given to the historical, theological, and prophetic themes of Genesis. Students will be challenged to make thoughtful applications in order to develop their use of this book for the edification of the Body.

**BI504 Interpretation of the Gospels: Luke 3 credits**

This course will be a thorough analysis of the Gospel of Luke within its historical and cultural context. Careful consideration will be given to how the structure, theology, and literary features of the book influence one's interpretation of it. The course will focus on thoughtful exposition of the book to build a depth of understanding the content of Luke's Gospel. And, building from the exposition, the student will have the opportunity to consider applications of Luke's Gospel to their personal lives as well as in a ministry context.

**BI506 Interpretation of Wisdom Literature 3 credits**

This course is a collaborative online study serving as an introduction to the Old Testament biblical wisdom literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible—God's grand story of redemption—with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a "Spiritual Formation" element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching-learning experience.

**BI507 Interpretation of Romans 3 credits**

This course is an expository study of the book of Romans. Special attention is given to the text of Romans, the development of its major theological themes and arguments, and the application of them in the lives of believers.

**BI508 An Interpretation of Hebrews 3 credits**

This course is an analysis of the content of this general epistle in light of its main themes: the superiority of Christ as high priest and sacrifice, correlation of the Old and New Testaments, and the potential apostasy of the New Testament audience. The student will analyze the paragraph content and flow of the argument while answering theological questions raised by the application of the themes to the text.

**BI510 Inductive Bible Study 3 credits**

This course is an introduction to the inductive Bible study method and its use with different genres of Scripture such as narrative, history, wisdom literature, epistles, and prophecy. The student will complete practical assignments using the three steps of observation, interpretation, and application, and will interact with the professor and other students in accurately evaluating their findings.

**BI512 Interpretation of Psalms 3 credits**

This course is an introductory exploration of the major literary categories in the book of Psalms. The student will focus on understanding selected psalms based on their genre and authorial intent. The theological message of the psalm and its contribution to the spiritual growth of the student as an individual and in the body of Christ will also be examined.

**BI513 Interpretation of Song of Songs 3 credits**

This course is a history of interpretation, the poetry, the theological message of the Song of Songs and its relevance for the church today. The student will seek to understand the poetic language, theology and the rhetorical devices the biblical author employed to communicate this divinely inspired message of love and desire. An investigation of the connection between sexuality and theology will also be pursued.

**BI520 Wisdom Literature 3 credits**

This course will be a collaborative online study serving as an introduction to the OT Biblical Wisdom Literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible (God's grand story of redemption), with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a "Spiritual Formation" element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching-learning experience, (e.g., something that can be used in a small group Bible study, discipleship, ABF or Sunday school class, Bible institute, preaching, etc.)

**BI523 A Chronological Interpretation of the Life of Christ 3 credits**

This course surveys the life and teachings of Christ in chronological order from the four gospels. Students use a harmony of the gospels to analyze the events in the life of Christ. Students will gain insight into how to become committed disciples of Jesus through this course.

**BI526 Interpreting Biblical Prophecy: Daniel and Revelation 3 credits**

This course is an examination of Daniel and Revelation as a basis for understanding how to interpret prophetic literature. Interpretive methods will be studied, and contrasts will be made between the dispensational and covenant approaches to hermeneutics. These will include how to deal with symbolism, types, and fulfillment of prophecy. The many differences between allegorical and literal interpretation will be surveyed and emphasized.

**BI531 Interpretation of the Gospels: John 3 credits**

This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John's argument; key themes and doctrine; and a critical examination of problem passages.

Prerequisite: BI510.

**BI550 Principles of Bible Teaching 3 credits**

This course is a practical overview of the purpose of Bible teaching and essential factors for achieving that purpose. Through interaction with expert sources and fellow teachers, the student will understand the distinctiveness of Bible teaching and develop practical skills for effectively and creatively communicating God's Word to learners. As a result, the student will be able to design appropriate Bible sessions for any age group.

**BI551 Communication of the Word 3 credits**

Ministry leaders are responsible for communicating God's words to the people for whose care they have been given responsibility. That communication takes many forms if the truth is to be planted deeply into the hearts of the hearers. The focus of this course is to help the student focus their communication of the Word and to build skill for delivering it effectively.

**BI590 Readings in Bible 1 credit**

This course is a study of the Bible through a program of guided reading and analysis. The course will focus on both selected assigned readings as well as texts selected by the student.

**Camping**

**CA400 Learning Activities, Games, and Events 3 credits**

This course is an introduction to skills and competencies necessary for planning and leading learning activities. Students will learn how to introduce truth, illustrate truth, or illuminate a lack of truth through the use and modification of known activities or by introducing new activities, games, and initiatives.

**CA401 Foundations of Camping and Outdoor Education 3 credits**

This course is designed to familiarize the student with the history, philosophies, and current trends within the outdoor education and organized camping movement. Major topics addressed are centralized vs. de-centralized programming, residential and wilderness environments, and needs-based and age-graded programming.

Students will be introduced to the roles that many of the major professional organization play such as the American Camping Association, Christian Camping International, Association for Experiential Education, and Association for Challenge Course Technology. The student will be helped to develop and clearly articulate a solid philosophic approach to developing a camping ministry.

**CA403 Introduction to Impact Ministry Leadership 3 credits**

This course is designed to train individuals in the effective use of impact ministry environments and dynamics as tools for introducing others to a growing, intimate relationship with God. While the focus is on the camping and wilderness laboratory, this is a leadership course. The skills that are introduced are skills that are highly transferable into any environment. Our goal is to help students to acquire tools that help them increase their effectiveness in moving people toward God.

**CA405 Counseling in Active Learning Environments 3 credits**

This course is designed to help students understand principles and acquire competencies necessary to move participants toward growth in the context of short-term impact ministry environments such as retreats, resident camps, mission trips, and wilderness trips. Subjects include group dynamics, relationship building, camper discipline, facilitation, framing, debriefing, processing, and Bible study.

**CA407 Foundations of Experience-Based Learning 3 credits**

This course is designed to introduce the student to current experience-based learning theories, models, and tools. Students will interact with these theories, investigate, evaluate, and adapt theories in order to develop skills for facilitating learning for a wide range of students in a variety of environments and experiences.

**CA409 Recreational Programming: Vision, Assessment and Design 3 credits**

This course introduces students to the recreational program development cycle endemic to typical camping environments, from assessment and design to implementation and evaluation. Assessment of human development, spiritual development, and group dynamics will be addressed along with basic principles of strategic program development. Students will be introduced to the necessary skills techniques and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will also be given to proper evaluation methods and post event learning integration.

**CA411 Planning for Integrative Learning 3 credits**

This course is designed to empower the student to design effective methods of pursuing learning objectives through a variety of experiences, challenges, and assignments. Emphasis is placed on integrative approaches, collaboration skills, tracking systems, and assessment as part of a comprehensive approach to developing and using effective learning environments.

**CA412 Recreational Programming: Implementation and Evaluation 3 credits**

This course introduces students to the necessary skills, techniques, and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will be given to proper evaluation methods and post-event learning integration. Topics include staffing, budgets, safety, contingency plans, food service, promotion, surveys, and evaluation.

**CA414 Mobilization of Staff and Volunteers 3 credits**

This course is designed to equip the student with the conceptual framework and human relation skills necessary to the successful personnel management of a recreational service organization.

**CA416 Financial Management in Non-Profit Organizations 3 credits**

This course will introduce students to basic budgetary principles and procedures for non-profit agencies. Key topics will include budgeting, reporting, financing, cost analysis, fundraising, stewardship, and donor management.

**CA418 Risk Management in Non-Profit Organizations 3 credits**

This course will introduce students to situational analysis of the legal systems which have an impact on the delivery of recreation and leisure services. Emphasis will be placed on applied legal understanding and loss control strategies. Key topics will include insurance, release forms, record keeping, risk transference, signage, and supervision.

**CA422 Governance and Administration of Non-Profit Organizations 3 credits**

This course will examine structural models for governance of non-profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Topics include board structure, finance, publicity, program planning, strategic planning, and consultants.

**CA424 Management of Support Services 3 credits**

This course will introduce students to competencies necessary for effectively managing the support services that surround organizations, including food service, facilities services, housekeeping, and site maintenance. Record keeping, planning, equipment procurement, outsourcing, budgeting, evaluation, standards, and inspections are also addressed in this course.

***Criminal Justice***

**CJ206, CJ307, CJ308, CJ409 Law Enforcement Apprenticeship 1 credit**

The Law Enforcement Apprenticeship courses are a series of one-credit labs for Criminal Justice majors. These will be hands-on practicum courses where students will serve as observer or participant for 45 hours in a Criminal Justice setting. Students may apply to complete these courses with the CSU Security Team to practice the basic competencies of law enforcement at security on a university campus.

**CJ211 Theological Foundations of Justice and Restoration 3 credits**

This course is designed to lay the groundwork for understanding the biblical foundations of justice and its roots in the Judeo-Christian Ethic. The topic of justice will be addressed from a perspective of God's revealed heart for the oppressed and afflicted. This will elucidate the relationship between our Christian call to discipleship and ministry in criminal justice applications.

**CJ214 Introduction to Criminal Justice 3 credits**

This course will explore the history and function of criminal justice in society. Current events and issues will be considered, including the role of law, enforcement of that law, judicial processes, and correctional strategies. The class will also consider implications for future trends in the criminal justice both in the United States and abroad.

**CJ305      Criminology      3 credits**

Criminology is the study of crime, criminal behavior patterns, and the law. This course will consider theories of criminology, and study patterns of behavior, taking into account socioeconomic and cultural dynamics. Additionally, the class will discuss prevention strategies, efforts towards remediation and justice, and the handling of crime victims.

**CJ310      Juvenile Justice      3 credits**

Juvenile Justice systems address criminal and delinquent behavior by minors. This class will consider the established processes of prevention, identification, and treatment of criminal behavior in underage populations. Special issues related to varying laws unique to juveniles, jurisdictional boundaries, and the processing of juvenile cases will be discussed.

**CJ312      Systems of Correction      3 credits**

This course traces the history and present execution of systems of punishment in the United States with consideration of the implications of cultural and political variables. Consideration will be made of approaches to correction by gender and other demographics, challenges in the prison systems, reintroducing inmates to society, and alternative methods of correction and rehabilitation.

**CJ403      Criminal Law      3 credits**

An involved philosophical analysis of criminal law principles and concepts focusing on both the procedural aspects and the substantive elements of the various crimes, criminal court decisions, and the practical application of such principles and concepts in the courtroom.

**CJ405      Ethics in Criminal Justice      3 credits**

Every profession demands ethical behavior and Criminal Justice is no exception. The power differential within the system creates opportunity for abuses. This course will address ethical behavior within law enforcement, court systems and the correctional aspects of society. Students will build ethical decision-making models to apply to real world criminal justice scenarios.

**CJ414      Criminal Justice Management      3 credits**

This course addresses the leadership skills necessary for current and future criminal justice managers. Emphasis will be placed on communication, motivation, delegation, and fostering teamwork within a diverse group of employees.

**CJ416      Criminal Procedures      3 credits**

This course is a study of law regulating the criminal processes, policies, and procedures in the investigation, prosecution, and verdicts regarding criminal behavior. State and Federal agencies and processes and court systems will be considered.

**CJ480      Criminal Justice Internship      3 credits**

This course is a planned program of observation/participation in a criminal justice agency. Once placement occurs, the student will be supervised by appropriate personnel at the agency to accrue 135 hours of field work as deemed appropriate by the agency.

***Communications***

**CM402      Communications Internship      3 credits**

This course is a 100–120-hour internship enabling Communications students to learn new skills, gain on-the-job experience, and to function as a professional communicator. Students have completed internships in varied venues. Prerequisite: Permission of advisor

**CM404      Senior Project      3 credits**

This senior project enables Communications students to use their talents and creative abilities to produce a significant work of art. Students may write and/or direct one-act plays, oral interpretation-style performers, or produce compilations of literature, and write and submit articles and/or short stories for publication. Prerequisite: Permission of instructor.

**CM411      Internship Seminar      1 credit**

This course presents internship and placement requirements for Communications majors, principles of professional and ethical conduct, and tools for developing job acquisition skills.

**CM495      Academic Assistant in Communications      1 credit**

This seminar will provide qualified candidates an opportunity to work closely with a mentoring professor in the field of the student's study.

## *Counseling*

### **CO505 Theological Foundations of Change 3 credits**

In this course the centrality of the Bible in its relationship to counseling is explored. Emphasis is given to embedding theological truth as the sine qua non of an effective biblical counseling relationship so that biblical change can be embraced by the counselee. The student will develop a foundational theology of counseling that promotes personal and professional growth as a skilled people-helper.

### **CO506 Biblical Philosophy of Counseling 3 credits**

You will formulate and articulate a personalized philosophy of Biblical counseling. The Scripture's sufficiency in meeting human needs is emphasized. Various Christian counselors' perspectives are analyzed and critiqued in relation to Biblical counseling. Historical perspectives are considered relative to contemporary issues and milieu in counseling.

### **CO510 Research Methods 3 credits**

This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature.

### **CO511 Statistical Methods & Applications 3 credits**

This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.

### **CO514 Counseling Children 3 credits**

An exploration of difficulties experienced by children (up through age 12) and their parents as understood from the perspective of healthy development and biblical guidelines for parenting. Emphasis will be on incorporating parents in the intervention process, supporting their primacy as God's intended agents for disciplining children toward spiritual, emotional, and behavior health. Additional topics will include interviewing, assessment, treatment planning, how children learn, parent training programs, and research support for biblical wisdom on child rearing.

### **CO519 Evaluating Research 3 credits**

This course is an introduction to research methods and statistics. Students will demonstrate an understanding of how to critically evaluate quantitative and qualitative research.

### **CO520 Theories and Techniques in Counseling 3 credits**

This course is an analysis of a broad range of theories in counseling. The nature of the counseling relationship and techniques used in promoting counselee change, and role and practice of the professional counselor will be taught.

### **CO530 Human Development 3 credits**

Lifespan learning and development with respect to human personality formation. Developmental processes and adjustment functions within cultural contexts will be covered. Interplay between human development, personality formation, and the role of learning in formulating life constructs.

### **CO532 Career Counseling 3 credits**

A survey of developmental theories, decision-making paradigms, and principles for vocational guidance. Factors involving choice of colleges and/or other educational options as they relate to career planning, and information service tools as they relate to the career counseling process are included.

### **CO535 Introduction to Group Counseling 3 credits**

This course is a study of the processes involved in group development, dynamics, and closure as they relate to counseling. Leadership styles, elements of cohesion, issues of confidentiality, and ethical guidelines are examined. Students are introduced to theoretical approaches in leading groups and review the long-term effectiveness of group work. This course utilizes both didactic and experiential activities as elements of the learning experience.

### **CO539 Marriage and Family Counseling 3 credits**

In this course, students will learn to develop a biblical/theological template for working with marriages and families. Both theory and techniques of a systemic approach to marriage and family counseling are presented. The course introduces students to the classical and modern theoretical therapeutic models for marriage and family counseling.

### **CO540 Abnormal Behavior 3 credits**

An in-depth examination of causes, classifications, referral procedures, and intervention strategies relating to character, personality, cognitive, and affective disturbances. The student will gain a working knowledge of the DSM.

**CO542     Appraisal and Testing in Counseling** **3 credits**

This course is a survey of assessment instruments which are involved in appraisal and counseling processes, including intellectual, personality, and vocational-interest inventories. Validity/reliability, report writing, and ethical practices in the use of assessment devices is included along with supervised opportunities to administer various assessment instruments to counselees. Prerequisite: equivalent of an undergraduate or graduate course in tests and measurements or statistics.

**CO544     The Helping Relationship** **3 credits**

Focus on developing the basic counseling skills that a beginning counselor needs in order to deliver quality counseling services to clients, as well as to most effectively contribute to a counselee's transformative and meaningful change. Students will gain insight into their own values, reaction patterns and interpersonal styles as important tools in understanding and helping others.

**CO550     Ethics & Professional Orientation to Counseling** **3 credits**

An investigation of legal, ethical, and moral issues germane to professional counseling, as well as credentials and professionalism, affiliation, professional membership, licensure, and certification. Malpractice and legal responsibilities in relationship to counselor trainees and professional counselors is covered.

**CO561     Counseling Interventions for Women** **3 credits**

This course explores the myriad of developmental, relational and spiritual issues that women navigate across the lifespan. Emphasis is placed on strength of identity, fulfilling purpose, and finding joy in living to the fullness of design. Aimed at helping professionals, the course's topics will include appropriate assessment of women, treatment planning, and the building of supportive relationships.

**CO565     Ethnicity and Counseling** **3 credits**

This course is a study of the ethnic and multicultural influences that contribute to the development of individual identity in our society along with consideration of the relevant implications for counseling in an ethnically diverse society.

**CO570     Independent Study in Counseling** **3 credits**

This course is a development by student and faculty mentor of an independent study that is within the context of the graduate program and involves reading, writing, and interaction with the mentor. This is available in a group or individual basis.

**CO571     Foundations of Clinical Mental Health Counseling** **3 credits**

This course provides an overview of the history and philosophy of the counseling profession and its specialty areas. The multiple professional roles and functions of the counselor and the counselor's relationship to other human service providers is examined. Professional identity, credentialing, the role of supervision, advocacy for the client and the counseling profession, strategies for self-evaluation plus other key requisites of the counselor and profession are also presented.

**CO583     Supervised Counseling Practicum** **3 credits**

Superintended experience in which the student participates in providing counseling services under the direction of a qualified supervisor and maintains logs documenting participation experiences. Professional development acquired from on-site supervision, clinical supervision from the course instructor, and peer interaction in the classroom context. Combined version of previous CO580, CO581, CO582 courses as of Spring 2020. Prerequisites: CO505, CO506, CO520, CO535, CO540, CO544, CO550, CO571 and permission of the instructor.

**CO584     Spiritual Interventions in Counseling** **3 credits**

A survey of Biblical and theological issues commonly encountered in faith-based therapy. An application of a Biblical world view in getting to the core of the counselee's problems and fostering transformative change. Specific application of a faith-based model to the lives of counselors and clients will be explored. Students will be asked to deeply examine their own spiritual beliefs and their contribution to healthy functioning as a person of faith and as a counselor.

**CO590     Supervised Counseling Internship** **3 credits**

This course is an advanced-level experience in which the student performs extensive professional counseling functions under the guidance of an approved supervisor and maintains logs documenting participation experiences. Prerequisites: CO505, CO506, CO520, CO535, CO544, CO550, CO571 and permission of the instructor.

**CO594     Internship Continuation** **0 credit**

Prerequisite: CO590.

- CO595 Comprehensive Written Exam** **0 credit**  
Students will take the CPCE (Counselor Preparation Comprehensive Exam) to fulfill this program requirement. The exam consists of multiple-choice questions over the course material from required professional counseling courses. The examination will be similar in nature and preparatory in function to the National Board of Certified Counselors' (NBCC) National Certification Examination (NCE). This examination may be taken when required course work has been completed but before the CO590 Supervised Counseling Internship course. Please see the testing manual for further details.
- CO597 Comprehensive Oral Exam** **0 credit**  
The oral portion of the comprehensive examination reviews the major tenets from the required counseling courses in the MSC curriculum. Emphasis in the oral examination is given to philosophy, methodology, and expressed counseling skills.
- CO613 Cultural Applications of Human Services** **3 credit**  
A study-abroad experience in which the student will observe and interact with the structure and function of counseling and criminal justice services.
- CO617 Understanding and Treating Addictions** **3 credits**  
An overview of substance and behavioral addictions with leading focuses on treatment. The student will explore biological, neuropsychological, social, spiritual and Eco systematic influences and concerns related to helping those struggling with addictions.
- CO619 Behavioral Addictions** **3 credits**  
An overview of behavior addictions focused on assessment, treatment, and biblical applications for the counseling room. The student will discover the complex needs that society and the church face when supporting those struggling with a behavior addiction. Students will be asked to engage in high-level discussion to explore the many conflicts related to worldview, treatment theories, and techniques in the area of treating behavioral addictions.
- CO627 Substance Addictions** **3 credits**  
An overview of substance dependency and chemical addictions with leading focuses on assessment and treatment. The student will explore various categorical defining chemical dependency and social trends in addressing substance related disorders. With a focus on a biblical worldview, students will explore competing arguments for addressing social concerns related to substance addictions.
- CO630 Human Sexuality** **3 credits**  
This course explores sexuality from physiological, social, and spiritual perspectives. Healthy functioning and remediation for dysfunction will be considered. The influence of a biblical worldview will be foundational to the topic.
- CO640 Crisis and Trauma Counseling** **3 credits**  
This course is a survey of issues related to crisis, trauma, bereavement, and stress responses. Theories of the causation and treatment of trauma will be covered, including both acute and chronic states of crisis. Empirically-supported models of intervention will be addressed to help the student develop a compassionate, Biblically-grounded philosophy of crisis intervention.
- CO695 Practicum Continuation** **0 credit**
- CO701 Evaluation and Consultation of Mental and Mood Disorders** **3 credits**  
An understanding of mental and emotional disorders with evaluation and consultation. The classification systems of mental and emotional disorders are studied with emphasis on symptomatology, etiology, and implications for treatment modalities with special emphasis given to the understanding of the DMS 5. This course prepares counselors to work within the framework of state licensure and Christian counseling while being spiritually sensitive and culturally competent when offering consultation.
- CO703 Diagnosis of Mental and Mood Disorders** **3 credits**  
An overview of multidimensional factors, perspectives and approaches associated with mental disorder. Survey of major perspectives and review of the history of the perception of mental disorder in western society and diverse cultures with differing spiritual beliefs. Classification codes, diagnosis, therapeutic approaches, ethics, and institutional responses within the context of Biblical counseling are discussed. Medical, legal, and social issues related to mental health and the evidence-based treatment based on current research is explored.
- CO705 Methods of Prevention and Intervention of Mental and Emotional Disorders** **3 credits**  
An in depth look at current empirically based methods of prevention and intervention of mental and emotional disorders and their alignment with a Biblical Worldview. Tangible resources will be explored in the areas of cognitive therapies, trauma based cognitive therapies, DBT, strongholds, and emotional regulation.

## *Institutional Courses*

### **CSU101 CSU First Year Experience 0 credit**

CSU101 is an interactive college course designed to assist students transitioning to Clarks Summit University while also developing positive habits vital to success, in college and beyond. The curriculum includes an introduction to CSU (policies, programs, services, and expectations) and topics to develop and/or strengthen skills that contribute to educational success (time management, motivation, goal setting, learning styles, and other life skills). Upon successful completion of the course the student will have developed a working knowledge of the campus community, established solid study skills, and will assume responsibility for their academic decisions as it relates to success in college. This class is required for new high school graduates and select transfers; students may not withdraw. This is a pass/fail course.

## *Drama (Theatre)*

### **DR302 Introduction to Theatre 3 credits**

This course is designed to give the student an introductory view of drama/theatre art form. Basic methods of acting, directing, and technical theatre will be introduced. Opportunities for practical application are available. This course may be used as an English elective.

### **DR306 Directing 3 credits**

This course will explore the process of directing plays as well as developing tools for working with actors, designers, and technicians. It will cover rehearsal techniques, promotion and public relations, and bringing the play to its final performance.

### **DR307 Acting I: Movement and Voice 3 credits**

This course offers an introduction to a variety of movement and voice based acting techniques through which students will work from the ground up to realize their full potential in performance by understanding and tuning their primary instruments of communication and storytelling, the body and the voice. Techniques such as Alexander, Viewpoints, and Suzuki may be explored as student's experiment with improvisation, concentration, imagination, and performance. Acting I is not a prerequisite for Acting II but will provide a solid foundation and helpful understanding of the craft for students wishing to take Acting II.

### **DR308 Acting II: Methods and Characterization 3 credits**

This course offers an introduction to a variety of acting methods and characterization techniques through which students will analyze the dramatic text and develop believable characters. Methods such as Stanislavski, Meisner, and Shurtleff may be explored as student's experiment through improvisation, monologue presentation, and scene performance to create physically powerful and emotionally responsive characters. There are no prerequisites for Acting II, but Acting I will provide a solid foundation and helpful understanding of the craft students wishing to take this class.

### **DR340 Theatre Practicum 1 credit**

This course offers practical training in the basics of theatre productions in association with a university production.

### **DR342 Stagecraft 3 credits**

This course offers a general survey of technical theatre, including design and construction of stagecraft, lighting, sound, costumes, makeup, and properties. Practical training is offered in association with university productions.

### **DR345 Drama in Performance 3 credits**

This course offers students the opportunity to read plays encompassing a variety of time periods and genres and then experience them in production. Professional venues may include the Stratford Festival, and the Shaw Festival, in Ontario, Canada, New York City, and London, England. A field trip fee will be added to the student's school bill. Prerequisite: Permission of instructor.

### **DR406 Educational and Devised Theatre 3 credits**

This course presents methods of educational and devised theatre for various applications, including teaching and performance. This hands-on course provides opportunities to utilize the tools of theatre to teach a variety of subject matter and address contemporary issues.

### **DR440 Advanced Theatre Practicum 1 credit**

This course provides an opportunity for the student to fulfill leadership roles in chosen areas of theatre production. Prerequisite: DR340.

**DR490 Independent Study in Drama** **1, 2, or 3 credits**

This course of independent study is open to students interested in areas not covered by current course offerings, providing an opportunity for a student to work closely with a professor in the choosing, designing, developing, and completing a project. Prerequisite: Permission of instructor.

**Early Childhood Education**

**EC103 Field Experience in Early Childhood Education I** **1 credit**

Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC104 Field Experience in Early Childhood Education I** **1 credit**

Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC111 Early Childhood Education Theories and Practices** **3 credits**

This course is an introduction to the theory base that drives developmentally appropriate practice for working with children birth through age eight. It provides knowledge of how children develop and learn across all developmental domains. Early childhood students will learn the basic principles of planning and implementing developmentally appropriate curriculum and instruction based on knowledge of individual children, families, and the community.

**EC112 Arts and Humanities in Early Childhood Education** **3 credits**

This course is a study of the concepts and pedagogies of fostering children's development in the dramatic arts, music, dance, and the visual arts.

**EC114 Child, Family, and Community** **3 credits**

This course equips the learners with the understanding of the complex characteristics of children's families and communities to create and sustain respectful, reciprocal relationships which enable families and to involve all families in their children's development and learning.

**EC203 Field Experience in Early Childhood Education II** **1 credit**

Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC204 Field Experience in Early Childhood Education II** **1 credit**

Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

**EC211 Effective Instructional Strategies for the Young Child** **3 credits**

This course provides the theory and application to help early childhood/elementary teachers understand why and how to set up, arrange, and make changes to early childhood learning environments. This course emphasizes the use of learning centers (literacy, manipulative and sensory, science, mathematics, etc.). The course will also cover foundational information such as the emotionally supportive and equitable environment, the role of the teacher, the importance of the environment, design principles, health and safety, assessing the environment, meeting the needs of all learners, the teacher's role in facilitating learning in the various environments, and ways to address each curricular area outdoors.

**EC213 Cultural Diversity and Relationship Building** **3 credits**

This course equips the learner to become cross-culturally competent. Various cultural groups will be studied to better understand the beliefs, traditions, and values related to children and learning across and within cultures. Strategies will be shared which will aid in creating and sustaining respectful, reciprocal relationships which enable families and aid in their children's development and learning.

**EC215 Infancy through Preschool: Curriculum and Teaching** **3 credits**

This course is a study of creating and maintaining a developmentally appropriate environment for infants, toddlers, and preschoolers. The topics to be covered are developmental milestones for very young children, the tools for quality care and education, effective preparation for professional educators, establishing a positive learning environment, and matching caregiver strategies, materials, and experiences to the child's development.

**EC310 Observation, Documentation and Assessment in Early Childhood** **3 credits**

Students learn to observe, document, and assess young children for the purpose of developing instructional practices that support individualized and classroom instruction. Prerequisite: admission to the School of Education.

- EC311 Classroom Organization and Management** **3 credits**  
This course is designed to acquaint the student with classroom procedures and management techniques. The student will become familiar with the instructional skills needed to work within various classroom structures to meet the needs of students. In addition, students will learn the importance of social competence and strategies for fostering children's development in this area. Prerequisite: admission to the School of Education.
- EC313 Science Instruction for the Young Child** **3 credits**  
This course is designed to introduce the student to the teaching of science at the early childhood level. Students learn how to develop, implement, assess, and modify science curriculum. Students will explore how to help children build on their natural curiosity to develop both skills and knowledge in science. Prerequisite: admission to the School of Education.
- EC314 Early Childhood Language Arts Instruction** **3 credits**  
This course is designed to introduce methods and materials used in teaching language arts in early childhood education. Attention is given to developing listening, speaking, reading, writing, and visual literacy. Students learn how to select, plan, implement, and assess developmentally appropriate language and literacy experiences. Prerequisite: admission to the School of Education.
- EC316 Teaching Movement, Health, and Physical Education PreK–4** **1 credit**  
This course provides an overview of the place of movement, health, and physical education in the PreK–4 curriculums with emphasis on facilitating each student into the role of participant in a healthy, active manner. Instruction will include the importance of quality movement, health and physical education experiences implemented in effective lessons, along with effective classroom management strategies, and assessment of the experience in light of program objectives related to movement, health and physical education. Prerequisite: admission to the School of Education.
- EC318 Reading Methods for Young Children** **3 credits**  
This course presents the best practices in early literacy foundations. The topics covered are word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. Prerequisite: Admission to the School of Education.
- EC321 Teaching Early Childhood Social Studies** **3 credits**  
This course covers content and methods used to teach geography, history (including Pennsylvania history), economics and civic government in an early childhood curriculum. Prerequisite: admission to the School of Education.
- EC323 Early Childhood Mathematics Instruction** **3 credits**  
This course is designed to help students learn about the foundations of children's mathematical understanding from early childhood through the primary grades. Students learn to develop, implement, assess, and modify curriculum and lessons to support the mathematical development of young children. Prerequisite: admission to the School of Education.
- EC417 Advocacy, Leadership, and Collaboration** **3 credits**  
This course provides the foundation for the importance of early childhood advocacy as well as developing an advocacy plan. The student will learn of the Pennsylvania regulations and standards that serve PreK–4th grade programs (i.e., Keystone STARS, etc.) the various types of state early childhood program (i.e., Child Care, PA PreK Counts) including regulatory processes and program guidelines. The ethical standards (i.e., NAEYC, PDE) and professional development will be covered. Prerequisite: admission to the School of Education.
- EC421 Differentiated Reading Instruction and Interventions** **3 credits**  
This course presents the best practices in early literacy foundations. The topics covered are word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. Prerequisites: EC318 and admission to the School of Education.
- EC432 Student Teaching Seminar** **0 credit**  
Student Teaching Seminar is a preparation seminar for the student teaching experience. Classroom management, lesson planning, and orientation to student teaching are covered. Prerequisite: admission to the School of Education.
- EC434/436 Student Teaching I/II** **6 credits each**  
Student Teaching I and II are periods of observation and teaching in two different levels under the supervision of a qualified teacher and a university supervisor who visits, counsels, and evaluates. Open to approved seniors in the Education program. Prerequisite: admission to the School of Education.

## Education

### **ED115 Movement Education Practicum**

**1 credit**

This course is designed to help the student acquire basic movement concepts and skills (body, space, effort, relationship) for leading physically, active and healthy lives. A wealth of developmentally appropriate movement education activities will be presented.

### **ED201 Introduction to Education**

**3 credits**

This course is intended to introduce the student to the field of education. A historical approach is taken as a basis for developing the philosophical, religious, political, social, and practical aspects of educational theory and implementation. Basic school organization, curriculum and educational issues are discussed.

### **ED202 Classroom Organization and Management (Secondary)**

**2 credits**

This course is designed to acquaint the student with classroom procedures and management techniques. The student will become familiar with the instructional skills needed to work within various classroom structures, using various forms of media to enhance lesson planning and assessment.

### **ED207 Foundations of Health and Physical Education**

**3 credits**

This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. The students are introduced to the vast interrelationships of physical education and health, fitness, recreation, dance, and other sub-disciplines of the HPERD alliance. Special attention will be given to related history, philosophy, professional organizations, and publications, as well as organizational and administrative problems, duties, and issues related to health and physical education.

### **ED212 Assessment of Learning**

**3 credits**

This course is designed to help students assess aptitude and achievement. Teacher-constructed exams and standardized tests, including the criterion-referenced and norm-referenced nature of assessment, will be discussed.

### **ED308A Adapted Physical Education**

**3 credits**

This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special considerations in an Adapted Physical Education program. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed for inclusion in an Adapted Physical Education setting. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Prerequisite: admission to the School of Education.

### **ED315 Teaching Grammar and Writing in Secondary Schools**

**3 credits**

This course is designed to prepare English teachers for middle and secondary school teaching. Its emphasis will be on general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation. Prerequisites: ED201 and admission to the School of Education.

### **ED316 Teaching Literature and Reading in Secondary Schools**

**3 credits**

This course is designed to prepare English teachers for junior and senior high school teaching. Its emphasis will be on writing objectives within the scope of the PA standards, general methods, lesson planning and study preparation, teaching techniques, materials, presentation, and evaluation. It will also cover teaching reading skills. Prerequisites: ED201 and admission to the School of Education.

### **ED323 Teaching Music in Elementary Schools**

**2 credits**

This course is designed for the prospective music teacher. It covers methods and materials for teaching music in the elementary school. Special emphasis is placed on preparing the PA prospective teacher in the art of teaching, teaching music activities, and knowing music learning sequences for how students learn music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at levels of learning, and introduction to current music learning theories. These general music teaching and learning principles are transferrable to other music disciplines such as chorus, instrumental, and strings. Also included is an introductory overview in using Microsoft Word and Finale for lesson planning and curriculum writing. Prerequisite: admission to the School of Education.

### **ED405C Health Education Strategies and Concepts**

**3 credits**

This course provides an overview of the teacher's role in comprehensive school health education including an introduction to the health status of youth, at-risk students, components of the coordinated school health program, National Health Education Standards, and Pennsylvania General Standards. Information is provided on school health services, a healthful and safe school environment, the comprehensive school health education curriculum, instructional strategies, and assessment. An important focus of this course is on the skills needed to teach health in a new and different way. Prerequisites: HP206 and admission to the School of Education.

- ED414 Teaching Social Studies in Secondary Schools** **2 credits**  
 This course is designed to introduce future secondary social studies teachers to the various facets of teaching. Classroom arrangements, procedures, and a philosophy of discipline will prepare the students to plan lessons appropriate to various social studies students within the multiple social studies disciplines. Prerequisites: ED201 and admission to the School of Education.
- ED419 Methods of Teaching Physical Education** **3 credits**  
 This course is designed to help students understand and demonstrate the various dimensions of effective teaching in K–12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE and PA standards. Particular attention will be given to managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, lesson planning, and other effective teaching strategies and programming issues. Prerequisites: HP301 and admission to the School of Education
- ED421 Senior Education Seminar** **1 credit**  
 This course is designed for prospective teachers who are nearing completion of their certification program. The goal is to promote a successful transition from the role of student to that of educator. Topics to be discussed will be a review of the Christian world view of the philosophy of education, certification requirements, basic legal principles for educators, writing resumes and cover letters, interviewing, teaching applications, and the Pennsylvania's Code of Professional Practice and Conduct for Educators. Prerequisite: admission to the School of Education.
- ED422 Educating the English Learner** **3 credits**  
 This course presents an overview of the areas pertinent to teaching English Language Learners in the content areas, K–12: language, culture, standards-based instruction, assessment as related to ELLs, and professionalism. Prerequisite: admission to the School of Education.
- ED423 Teaching Math in the Secondary Schools** **3 credits**  
 This course will introduce the pedagogical strategies, materials, national and state standards, curricula, technology, assessment techniques, and enrichment topics for mathematics teachers in grades 7-12. Students will plan lessons that utilized direct instruction, group learning, technology, and inquiry. Students will also plan a lesson for use in an ESL classroom. Prerequisite: admission to the School of Education.
- ED424 Teaching Music in Secondary Schools** **2 credits**  
 This course is designed for the prospective music teacher. It covers methods and materials for teaching music in the secondary school. Special emphasis is placed on preparing the prospective teacher in the art of teaching, teaching music activities, and knowing music learning sequences for how students learn music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at levels of learning, and introduction to current music learning theories. These general music teaching and learning principles are transferrable to other music disciplines such as chorus, instrumental, and strings. Also included is an introductory overview in using Microsoft Word and Finale for lesson planning and curriculum writing. Prerequisite: admission to the School of Education.
- ED431 Teaching Social Studies in Secondary Schools II** **3 credits**  
 This course is designed to continue the preparation of social studies teachers for secondary level teaching. Emphasis will be placed on general methods, lesson planning, preparation, teaching techniques, material (including bulletin boards, handouts, and electronic resources), assessment, evaluation, and presentations. Students will begin to articulate a philosophy of teaching social studies. Prerequisites: ED201, ED414, and admission to School of Education.
- ED432 Student Teaching Seminar** **0 credit**  
 The student teaching seminar is designed to orient the student to the requirements of the culminating experience of secondary education majors. It will cover professional interaction, pedagogical requirements and responsibility, legal issues and a spiritual challenge as the teacher prepares for this venture. Open to seniors in the education program. Prerequisites: admission to student teaching.
- ED434 Student Teaching I** **6 credits**  
 Student teaching is the culminating experience for education majors. It provides each student with the opportunity to complete a full semester of teaching experiences with approximately eight weeks exposure in both Christian and public school. The student teachers will work under the supervision of college-chosen cooperating teacher(s) and college supervisor(s) for each setting. Prerequisite: admission to student teaching.

**ED436 Student Teaching II 6 credits**

Student teaching is the culminating experience for education majors. It provides each student with the opportunity to complete a full semester of teaching experiences with approximately eight weeks exposure in both Christian and public school. The student teachers will work under the supervision of college-chosen cooperating teacher(s) and college supervisor(s) for each setting. Prerequisite: admission to student teaching.

**ED490 Independent Study in Education 1, 2, or 3 credits**

This course is an independent reading course in which requirements will be based on the student's interest and need. Prerequisite: permission of instructor.

**ED500 The Philosophic Base of Education 2 credits**

Investigation of the historical foundations of education through its many phases and periods with careful analysis of each school of philosophy in the light of the Christian philosophy of education. Emphasis will be placed upon the historical, philosophical, social, international, and political events that have shaped American education. Special attention is given to the development of a consistent biblical philosophy of education.

**ED506 Philosophy of Learning 3 credits**

An overview of the development of the philosophy of learning and how each philosophy impacts teaching. The course will focus on the what, why, and how of learning. Various philosophies of learning will be compared and evaluated as well as how the student's view of learning impacts his style of teaching. The theological implications of the philosophy of learning will also be discussed. This course is required for all M.Ed. students.

**ED510 Research Methods 3 credits**

This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature. This course is required for all M.Ed. students.

**ED520 Development of Curriculum 3 credits**

This course will present the philosophical and application factors affecting curriculum development. Students will develop a personal philosophy of curriculum and learn how to evaluate and develop curriculum models and lesson plans. Procedures for development, implementation, and evaluation of an effective curriculum in an educational setting will be discussed. This course is required for all M.Ed. students.

**ED526 Leadership in Educational Settings 3 credits**

This course provides an emphasis on the role of educators as instructional leaders and innovators within the arena of curriculum and faculty development. It explores the approaches to developing, organizing, implementing, supervising, and evaluating PreK to 12 curricula or a faculty development plan from the leadership perspective. An important emphasis will be on the leadership interaction among faculty and curriculum, integration, instruction, and assessment.

**ED529 Advanced Curriculum Design 3 credits**

This course is designed to present and evaluate models of curriculum design that will enable curriculum leaders to assist faculty in curriculum evaluation, curriculum writing, and curriculum revision. Emphasis will be placed on interaction among curriculum, integration, instruction, and assessment activities.

**ED531 Learning Disabilities 3 credits**

This course will provide a brief history of the field of learning disabilities and the laws that govern testing and placement. The student will learn to identify cognitive, behavioral, and social characteristics of the learning-disabled student. Emphasis will be placed on the services, treatment intervention, and instructional approaches that can be used in the classroom.

**ED548 Instructional Design 3 credits**

This course provides an overview of the theoretical and practical framework for creating effective instruction. Topics include instructional systems, instructional outcomes, varieties of learning, designing instruction, and delivery systems for instruction. Emphasis will be on determining goals, identifying appropriate resources and strategies to reach those goals, and evaluating the ultimate achievement of the goals. In addition, student involvement in the instructional development process will be emphasized.

**ED549 Teaching Bible 3 credits**

This course covers advanced methods for teaching the Bible to elementary and secondary students. The course includes the development of aims and lesson plans which emphasize life application. A variety of methods and curricular materials are examined.

**ED550 Contemporary Issues in Education** **3 credits**  
Current information and research pertaining to issues of importance to educators will be examined. The implications of these issues for the field of education and the Christian school movement will be discussed.

**ED560 Principles and Methods of Teaching and Learning** **3 credits**  
This course assists the classroom teacher in understanding the learner as well as developing characteristics of excellence through a study of teaching and learning styles and methods coupled with the elements of effective teaching. Active involvement in the total teaching/learning process is included as instructional principles, methods, and skills are enhanced for effective classroom instruction.

**ED565 Instructional Supervision** **3 credits**  
This course is a study of effective concepts of instructional supervision topics, including the school's supervision policy, the administrator's supervision plan, and the role of the teacher's job description, techniques of supervision, and the improvement of classroom instruction.

**ED580 Educational Administration** **3 credits**  
This is a study of the philosophical and practical models of leadership, management, and organization in a school setting. Various organizational forms of Christian schools will be examined with an emphasis on the administrative processes involved in each of them. The role and responsibilities of the effective school board will be analyzed.

**ED582 School Finance** **3 credits**  
This course is an examination of the solid financial base essential for an educational institution, including proper budgeting, financial planning, development processes, fundraising, endowments, and financial management that form the building blocks for this base. General principles for oversight and coordination of these areas will be examined.

**ED583 Public Relations and Development** **3 credits**  
This course examines the nature and scope of public relations and development for educational institutions, including public relations, student recruitment, development processes, fund raising, endowments, and management of these activities. General principles for oversight and coordination of these areas will be examined.

**ED584 School Law** **3 credits**  
This course will introduce students to a variety of legal principles. Particular consideration will be given to Christian schools, although the class will also cover legal issues involved in public education. The class will also examine school law issues from a philosophical/theoretical framework.

**ED590 Readings in Education** **3 credits**  
This is an independent study through the use of reading, writing, and interaction with a faculty mentor. The course is developed in the areas of student interests for an agreed-upon number of credits and is open to individuals or groups.

**ED591 Capstone Project** **1, 2, or 3 credits**  
This is a professional contribution to the education field, usually a research project utilizing empirical methodology. It may be another type of contribution, however, with permission of the advising professor.

**ED595 Capstone Project Continuation** **0 credit**  
Prerequisite: ED591.

### *Educational Ministries*

**EM200 The Church's Ministry** **3 credits**  
This course is a study of God's corporate purpose for and design of the Church. Special attention is given to the value and necessity of edification and outreach being accomplished through a community of saints. The Church's activity in education, worship, fellowship, evangelism, and missions is considered.

**EM302 Small Group Ministry** **3 credits**  
This course is designed to introduce the theories, principles, practices, and place of small group process and dynamics in a ministry context. The course will establish the biblical, theological, educational, and social foundations of small group process. From this foundation, the principles and practices-including the administration, organization, and leadership thereof- of small group process in a ministry context will be examined.

**EM303 Effective Bible Teaching** **3 credits**  
This course is designed to develop the student's ability to teach the Bible effectively. Emphasis is placed on understanding the purpose of Bible teaching and the essential factors necessary to achieve that purpose. These factors include practical guidance in the areas of writing objectives, session planning, and other teaching skills.

- EM332 Women in Ministry** **3 credits**  
 This course will equip and encourage Christian women to fulfill their ministry in the various roles and settings in which God has placed them during the different stages of their lives. The course will give attention to a biblical philosophy of women in ministry in the home, workplace, local church, parachurch organizations, and society.
- EM334 Ministry Communication for Women** **3 credits**  
 This course will develop a student's ability to communicate effectively in various women's ministry settings. Key areas of emphasis are Bible teaching, discipleship, small group facilitation, and presentation skills. Students will have opportunities to practice communication in several of these areas.
- EM336 Women Counseling Women** **3 credits**  
 This course is designed to develop the student's ability to provide biblical counsel relevant to issues facing women today. The student will assess cultural influences versus biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one's spiritual heart condition influences one's ability to counsel and to be counseled. Also listed as PS304.
- EM340 Introduction to Accelerated Learning** **3 credits**  
 This course is primarily about learning how to learn most effectively. The student will utilize the wilderness as a medium for "in-process learning." The course introduces dynamic tools for taking control of one's life-long learning experience. Emphasis will be placed on the development of skills for experiential learning, problem solving, communication, and collaboration.
- EM350 Wilderness Ministry Leadership** **3 credits**  
 This course is a practical, hands-on learning experience conducted in a wilderness environment. Students develop a philosophy and practice for conducting wilderness ministry. An emphasis is placed upon instructional methodologies, logistics, and technical skill necessary to facilitate a wilderness learning experience for others. Prerequisite: EM340.
- EM412 The Family Life of the Ministry Leader** **3 credits**  
 This course teaches that a ministry leader must first exercise that leadership at home. This course is designed to lead students in a consideration of biblical principles concerning the family, especially as it relates to God's expectations for the ministry leader. Students will be helped in formulating approaches for carrying out their own responsibilities and for helping others understand and pursue godly relationships in their homes.
- EM413 Foundations of Ministry Leadership** **3 credits**  
 This course teaches that there is a great deal of profitable theory related to leadership. Leading a group of God's people toward the accomplishment of the mission He has given them requires a clear understanding of principles of spiritual leadership. This course will take students into an exploration of the practicalities of administration and management surrounded by and built on the foundation of an understanding of biblical servant/shepherd leadership.
- EM414 Education Ministries Seminar** **3 credits**  
 This course is designed to familiarize the student with concepts, skills, and competencies necessary for effective educational ministry in a local church setting. The course provides students with the opportunity to integrate the various pieces of their education into the practice of educational ministry.
- EM415 Developing Dynamic Teams** **3 credits**  
 Organizations are increasingly realizing the need for a team orientation yet, despite the rhetoric, there remain significant cultural impediments to team development and maintenance. This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams of employees and volunteers for maximum effectiveness.
- EM421 Educational Ministry of the Church** **3 credits**  
 This course studies the practical leadership of the educational agencies available in a local church, including philosophy, background, objectives, personnel, preparation, and evaluation techniques of local church educational agencies.
- EM430 Campus Leadership Seminar** **3 credits**  
 This three-credit course is designed for leadership-driven students to develop a personal and biblical leadership philosophy and practice, while utilizing and sharpening basic competencies necessary for effective leadership. It will require hands-on involvement in leadership opportunities, as well as providing a variety of leadership development experiences. This is a year-long course with limited enrollment since each student must meet certain prerequisites and personalized attention to each student is required.

**EM480 Educational Ministry Apprenticeship 3 credits**

This course is a six-week summer local church apprenticeship with a Christian education emphasis. A student will be placed under a Christian education director, youth director, or pastor for instruction and training. Apprenticeships in special kinds of work may be arranged in some cases. Open to students who have completed their junior year. Consult with department chair early in junior year.

**EM490 Independent Study in Local Church Education 1, 2, or 3 credits**

This course allows the student to study areas of personal interest not covered in other courses in local church education. The student will be working closely with the instructor. The course stresses the need for creative, high-quality work. Prerequisite: Permission of instructor

**EM507 Spiritual Formation in the Context of Community 3 credits**

This course is designed to equip the student in the use of spiritual disciplines in their pursuit of Christlikeness. Spiritual disciplines are tools employed by us to allow our spirit to work in tandem with the Holy Spirit producing lives characterized by Christlikeness. The disciplines of Bible intake, journaling, and solitude within the context of our online community will aid us in a moment of connection with God.

**EM532 The Ministry of Women 3 credits**

This course will equip and encourage Christian women to fulfill their ministry in the various roles and settings in which God has placed them during the different stages of their lives. The course will give attention to a biblical worldview of women in ministry in the home, workplace, local church, parachurch organizations, and society.

**English**

**EN105 Expository Writing 3 credits**

This course will include a thorough presentation of the academic writing skills necessary for college and one's profession/ministry. Students will learn to write expository and argumentative essays that are free of errors which obstruct reader comprehension. Research and application of material will be a focus of this course.

**EN106 Rhetorical Grammar and Writing 3 credits**

This basic grammar course deals with the foundational concepts which build the strongest clarity in writing. It includes the functions of the parts of speech, sentence structure, phrases, punctuation, and common errors and differences of standard and nonstandard English. This study in grammar and writing will enable writers, speakers, and teachers to make application of grammar skills to their verbal and written work.

**EN121 Academic and Researched Writing 3 credits**

This course is designed to enable the student to communicate clearly and effectively in written and spoken word. Emphasis is on academic writing style, employing rhetorical strategies, and the processes for researching and writing.

**EN122 Writing Across the Disciplines 3 credits**

This writing course presents an overview of reading, discussion, and writing throughout various academic disciplines. The coursework seeks to strengthen reading and writing skills and establishes connections among biblical studies, psychology, literature, and other areas of the humanities.

**EN234 Creative Writing 3 credits**

This course provides a cursory study of rhetorical techniques and application of principles for writing effectively in a variety of genres including poetry, short story, creative non-fiction, and plays. Prerequisites: EN105 or EN121.

**EN301 Contemporary Christian Writing 3 credits**

This writing course emphasizes skill development as students analyze, write, and edit contemporary writing for the Christian community. Students will examine and discuss professional models from the 20<sup>th</sup> and 21<sup>st</sup> centuries. They will then write and edit various types of articles and essays aimed at the Christian market. Emphasis is on using Scripture contextually. Christian writing must address needs of a changing culture while remaining true to unchanging Scripture. Prerequisite: EN105 or EN121.

**EN302 Creative Non-Fiction Writing 3 credits**

This writing course emphasizes skill development as students analyze, write, and edit creative nonfiction prose in its various subgenres. The course employs a workshop atmosphere emphasizing content, structure, and style in student writing. Students will also examine and discuss professional models to trace this genre's roots in memoir, literary journalism, and the personal essay. Prerequisite: EN105 or both EN121 and EN122; and EN234.

- EN313 Business Communication** **3 credits**  
This course will introduce the student to informal and formal forms of communication along with a concise and clear language structure used in most organizations. The student will be introduced to various forms of communication, such as emails, blogs, content management, formal letters, memos and agendas.
- EN330 Structural Grammar and Linguistics** **3 credits**  
This advanced course studies the philosophy, systems, and patterns by which words work together to form sentences. It includes the functions of verbal and other phrases, coordinate and subordinate clauses, and sentences well as diagramming. This study in grammar theory will enable writers, linguists, and teachers to make application of grammar skills to their work. Prerequisite: a basic understanding of elemental English grammar.
- EN336 Introduction to Journalism** **3 credits**  
This course covers the fundamental principles of interviewing, reporting, editing, and presenting material for newspapers, magazines, journals, and other media publications. Writing of news stories, feature articles, reviews, and editorials will be part of the writing component. Layout and graphic appeal will be covered in the newspaper section of study. Practical skills and organization of a writing staff will comprise the third component of the course.
- EN340 Academic Writing Practicum** **1 credit**  
This course provides writing students or English education students observation and practical experiences in their chosen area of study. Students will work under a faculty mentor for the purpose of assisting in professional development.
- EN345 Communications Writing Practicum** **1 credit**  
This course provides the student with practical communications experience in writing a Summit University venue. The student will work under a faculty mentor and participate in the various phases of communications writing and editing. Prerequisite: Permission of instructor.
- EN401 Fiction Writing** **3 credits**  
This course will give the student further opportunities to develop the fundamentals of structure, description, characterization, point of view, dialogue, and plot in the area of fiction writing. Focus will be on writing short stories. Models will be examined and discussed from secular and Christian sources in order to trace the development of shorter fiction. Addressing the needs and formulas of potential publishers will be a culminating activity of the course. Prerequisite: EN105 or EN121; and EN234.
- EN406 Advanced Expository and Criticism** **3 credits**  
This course emphasizes development of a mature, professional style in expository writing by study of stylistic and analytical principles underlying effective, stimulating prose and by writing major papers. Careful attention will be given to principles of criticism and analysis. Prerequisite: EN105 or both EN121 and EN122.
- EN446 Convergent Journalism** **3 credits**  
This course seeks to bring all the facets of current journalistic approaches to the student experience as modern journalists must be able to record events, interview, take pictures, create narratives, and bring their findings to varied media approaches.
- EN480 Independent Study in English** **1, 2, or 3 credit(s)**  
This course of independent study is open to students interested in areas not covered by current course offering, providing an opportunity for a student to work closely with a professor in the choosing, design, development, and completion of a project. Prerequisite: permission of instructor.
- EN507 Advanced Exposition and Criticism** **3 credits**  
This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.
- EN511 Academic and Professional Writing** **3 credits**  
This course is an advanced study of the writing of papers for academic and professional discourse. The student will have the opportunity to practice and master a systematic procedure for effectively organizing and writing graduate-level papers of all kinds: research, essays, critiques, and other papers required of students in a variety of disciplines. This is a writing intensive course.

## *Evangelism*

### **EV220      World Religions      3 credits**

This is a survey of the history, doctrine, and philosophy of major non-Christian belief systems. The presentation of the gospel to meet the unique needs of each group will be emphasized. An analysis of each belief system in reference to its cultural, political, and geographical setting is developed during the semester. The student will have an understanding of the world religions studies and be able to analyze other religious systems in a systematic manner. Also, appropriate evangelistic methods for each religion/worldview will be considered.

### **EV312      Church Evangelism Strategies      3 credits**

This course is designed to introduce the student to a variety of options open to them for local church evangelism. Strategies will be analyzed with regard to their effectiveness with different cultural groups and with regard to their contemporary relevance. Stress will also be placed on presenting the gospel accurately and clearly.

### **EV490      Independent Study in Evangelism      1, 2, or 3 credits**

This course is designed to help the student study areas of evangelism not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

### **EV520      Personal Evangelism in a Postmodern Era      3 credits**

This course will equip the student in doing personal evangelism in light of the rise of postmodernism in Western culture. The culture will be examined for the purposes of communicating to it the transcultural truth of the gospel of Christ. The study will ground personal evangelism upon biblical theology. Discussion will be given to various ways of presenting the gospel in the postmodern era in various cultural settings.

## *Geography*

### **GE402      World Geography      2 credits**

This course is designed to provide the student with the general knowledge base necessary for teaching geography in the elementary school. It emphasizes an overview of world geography, focusing upon political, physical, cultural, and economic geography. While primarily designed for education majors, this course offers other students an appreciation of geography and cultures. That can add their future ministries in multiple contexts. (Also available for 3 credits as SO402).

### **GE502      World Geography      2 credits**

This course is designed to provide the student with the general knowledge base necessary for the teaching of geography in the elementary or secondary school. It emphasizes an overview of world geography, focusing upon political, physical, natural, and economic geography.

## *History*

### **HI111      History of Western Civilization & Thought I      3 credits**

This course introduces the student to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will be direct interaction with poetic, philosophic, and historical texts in the light of divine revelation granted in Scripture. Underlying ideas, which influence deeds, will be the focus in the examination of the flow of history and thought from the creation account in Genesis through the Greco-Roman World to the beginning of the Modern Era (approximately 1600).

### **HI112      History of Western Civilization & Thought II      3 credits**

This course is an introduction to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will consist of sustained interaction with primary texts in the light of divine revelation granted in Scripture. Ideas which influence deeds will be our focus as we examine our Western heritage from A.D. 1500 to our present century.

### **HI204      Introduction to African History      3 credits**

This course is a basic survey of the continent of Africa, noting the influence of religion, geography, Colonialism, and other cultural features on the various people groups. Attention is also given to contemporary challenges facing the nations of the continent.

### **HI205      American History I      3 credits**

This course is a survey of United States history from pre-Colonial times through the Reconstruction Era of 1877. Special attention is focused on the social, intellectual, and cultural threads of American history.

### **HI206      American History II      3 credits**

This course is a survey of United States history from the end of the Reconstruction Era (1877) to the present. Attention is focused on the social, intellectual, and cultural threads of American history.

**HI302 American Regime****3 credits**

This course offers an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution, the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently. Also listed as PO302.

**HI305 Philosophy of History****3 credits**

This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion and study of history. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thoughts clearly and cogently. Also listed as PH305.

**HI341 History of the Church****3 credits**

This course is a study of the origin of the Church as recorded in the book of Acts, followed by a study of the Apostolic, Ante-Nicene, and Post-Nicene periods of the growth and development of the Church, traced through the Middle Ages and Reformation period to the rise of modern denominations.

**HI401 Politics and the Christian Worldview****3 credits**

This course constitutes an inductive exploration of politics and society through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar political texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political and sociological thought. In this regard, particular attention will be paid to the study of how political systems and governments emerge, how they maintain themselves (both internally and with respect to foreign powers), and how they deal with questions of injustice leading to reform or revolution. Also labeled as PO401.

**HI490 Independent Study in History****1, 2, or 3 credits**

This course is open to students interested in reading in areas not covered by current course offerings. Areas of concentration and other details are worked out between the student and the instructor. Prerequisite: permission of instructor.

**Health and Human Performance****HP101 Living Well****1 credit**

This course is designed to provide students with a better understanding of the mechanics and components of fitness and wellness as it relates to the biblical principle of body stewardship. The intent of this course is to help each student realize and practice the value and role of wellness on a philosophical, physiological, psychological and personal level.

**HP102 Outdoor Living Skills****1 credit**

This course is designed to help students become actively involved in outdoor pursuits and to braid those pursuits together with the governing values and purpose in their lives. The focus is not to add something new to busy students' lives, but to assist in integrating ministry passion, fitness activity, and outdoor pursuits. Success in this course will result in students who are involved in moving people toward godliness while establishing quality fitness habits, all in the context of enjoyable outdoor activities.

**HP203 Coaching Techniques****3 credits**

This course is designed to provide the student with an overview of the philosophy, psychology, organization, general responsibilities, and methodology of an athletic coach. Class content and assignments will involve theory as well as practice.

**HP204 Team Sports****3 credits**

This course is designed to aid the pre-service health and physical education PreK-12 teacher in developing knowledge, skill and strategies for a variety of team sports. The following sports will be addressed: soccer, volleyball, basketball, baseball/softball, and street hockey.

**HP206      Personal and Community Health      3 credits**

This course is designed to help individuals incorporate and integrate the themes of health, wellness, and disease prevention into everyday life. The student is challenged to examine their lifestyle choices and behaviors so as to positively and favorably affect their health and wellbeing now and in the future. Topics will include, yet not be limited to, consumer health, family and social health, environmental health, nutrition, weight management, mental and emotional health, communicable and chronic diseases, and substance use/abuse.

**HP211      HPE Practicum      1 credit**

This course is designed to provide the student with practical experience and broaden their knowledge base in their field of interest. Students will work with a faculty advisor to craft each of the Practicum opportunities to coincide with their classroom and other experiences to move them toward preparedness for their career of choice.

**HP301      Individual, Dual, and Rhythmic Sports      3 credits**

This course is designed to aid the pre-service teacher to develop both knowledge and skill in a variety of sport activities such as badminton, golf, tennis, bowling, pickleball, speedminton, stunts, tumbling, and rhythmic activities. Attention will be given to skill proficiency and assessment as well as rules, scoring, terminology, strategy, safety, and etiquette.

**HP303      Care and Prevention of Athletic Injuries      3 credits**

This course serves as an introduction to prevention, evaluation, care, and rehabilitation of sport-related injuries. Conditioning, training programs, nutrition, taping, and care of common injuries are analyzed and synthesized.

**HP305      Kinesiology      3 credits**

This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and laws of nature as they relate to movement will be discussed. Also listed as SC301. Prerequisites: SC206 or permission of instructor.

**HP306      Exercise Physiology      3 credits**

This course will study the body's responses and adaptations to exercise. Consideration will be given to body tissues and functions in relation to various methodologies, conditions and age groups. Prerequisite: Permission of instructor.

**HP308      Motor Learning and Skill Analysis      3 credits**

This course is designed to help students understand how humans learn to move and how motor learning and movement are influenced and affected by the life span developmental processes. Particular emphasis is placed on critical element motor skill proficiency and assessment with appropriate sequential progressions for achievement in motor learning experiences.

**HP310      First Aid, CPR, and Aquatics Testing      0 credit**

This course requires each student to successfully complete three competencies: a basic first aid/first responder's course, a CPR for adult, child, and infant, and an aquatics class covering the basic strokes, progressions, aquatic activities, and water safety testing. These competencies are required for all Health and Physical Education majors and should be current at the time of graduation.

**HP313, 314, 315      Sports Skills Proficiency and Assessment Exam      0 credit**

This course requires each student to demonstrate adequate proficiency and demonstrated ability to assess each of the movement and sports skills covered in HP301 Individual, Dual, and Rhythmic Sports; HP304 Team Sports; and HP308 Motor Learning and Skill Analysis classes. The instructor will verify the proficiency and assessment of the student in each movement and sports skills

**HP316      First Aid and CPR      0 credit**

This course requires each student to successfully complete two competencies: a basic first aid/first responder's course and a CPR for adult, child, and infant. These competencies are required for all Sport & Health Science majors and should be current at the time of graduation.

**HP320      HPE 4 ME      0 credit**

This course is designed as a practicum for HPE majors to plan and teach lessons for home-schooled students in PreK-12th grades. Students learn how to prepare educationally sound lessons, effectively manage school-age students and appropriately assess student and teacher performance.

**HP422      Exercise and Nutrition      3 credits**

This course seeks to investigate the foundational content areas of exercise and nutrition and help the student apply them in the realms of sports and performance. Areas of healthy living will be explored both individually and in interactive formats to provide students with both general application tools as well as personal feedback.

## *Health Science*

### **HS201 Health Science Observation I 1 credit**

This course is designed to introduce the student to the professional health care fields of Athletic Training, and/or Physical or Occupational Therapy. In the course, students will have the opportunity to do hands on health care professional observations and begin to develop a foundational knowledge about their chosen health care career interest.

### **HS202 Health Science Observation II 1 credit**

This course is designed to introduce the students to the professional health care fields of Athletic Training, Physical Therapy and other related fields. It is purposely designed as a continuation of the HS 201 course. In the course, students will have the opportunity to do hands on health care professional observations and begin to develop a foundational knowledge about their chosen health care career interest.

### **HS301 Health Science Practicum I 2 credits**

This course is designed to help the student develop a basic foundational knowledge of the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of relevant sports and exercise nutritional principles and issues.

### **HS302 Health Science Practicum II 2 credits**

This course is designed to help the student to continue to develop basic foundational knowledges of the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. It is purposely designed as a continuation of the HS301 course. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of the field and career of Physical Therapy.

### **HS401 Health Science Application I 2 credits**

This course is designed to help the student to grow in their understanding of the treatment approaches in the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. In the course, students will have the opportunity to do hands on health care professional by continuing to learn through observations, and by participation in basic prevention, care, and treatment procedures. Moreover, students will develop a foundational knowledge of orthopedic injury assessment, treatment, and care.

### **HS402 Health Science Application II 2 credits**

This course is designed to help the student to continue to grow in their understanding of the treatment approaches professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. It is purposely designed as a continuation of the HS401 course. In the course, students will have the opportunity to do hands on health care professional by continuing to learn through observations, and by participation in basic prevention, care, and treatment procedures. Moreover, students will develop a foundational knowledge of the nature of, and basic therapy of musculoskeletal injuries.

## *Languages*

### **LA301 Greek I 3 credits**

These courses are designed to begin teaching the fundamentals of biblical (koine) Greek to students desiring to be able to read and study from the Greek New Testament.

### **LA302 Greek II 3 credits**

These courses are designed to begin teaching the fundamentals of biblical (koine) Greek to students desiring to be able to read and study from the Greek New Testament. Prerequisite: LA301.

### **LA401 Greek III 3 credits**

This course will build upon the skills developed in LA301 and LA302. Students will be introduced to Greek syntax and will expand their Greek vocabulary. Passages from the New Testament will be used to increase students' translation and parsing speed and to demonstrate how the syntactical principles apply to proper interpretation. Prerequisite: LA302.

### **LA402 New Testament Greek Exegesis 3 credits**

This course builds upon the skills developed from LA301, LA302, and LA401 as students translate, parse, and exegete their way through the New Testament. Word study tools will be employed as students complete an exegetical paper of a passage from the New Testament. This course is designed to prepare students for Greek on a seminary level or for the entry-level pastorate. Prerequisite: LA401.

**LA490 Independent Study in New Testament Greek** **1, 2, or 3 credits**  
This course is an independent study in New Testament Greek designed to give the student practice in translation, parsing, syntax, and exegesis. Paper required. Prerequisite: LA401.

**NT502 Elements of Greek—1** **3 credits**  
**NT503 Elements of Greek—2** **3 credits**  
Elements of Greek is a two-semester introductory course covering the basic aspects of New Testament Greek grammar. The course is designed to prepare the student to read the Greek New Testament through a mastery of Greek vocabulary, grammar, and syntax.

### *Leadership Development*

**LD500 Leadership Foundations**  
This course examines the core principles and practices relevant to leadership in a ministry, non-profit, or marketplace context. The course will help students understand critical organizational leadership foundations and build on those foundations to develop a personal leadership philosophy. In the course, leadership is examined theologically and through the lens of current leadership research, theories, and best practices. The primary individual outcomes of this course are for the student to (1) assess their readiness for leadership and (2) develop a theologically and research-informed leadership philosophy.

### *Literature*

**LI201C World Literature I** **3 credits**  
This course presents a chronological study of great literary works of Western culture from the ancient classics through the Renaissance. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. It will include analysis of literary techniques, themes, and literary genre presented by great authors. Prerequisite: EN105 or EN122.

**LI202B World Literature II** **3 credits**  
This course includes the study of great masterpieces of world literature from the seventeenth century through the Post-modern period. It examines literary approaches included within Neoclassicism, Romanticism, Realism, Naturalism, Modernism, and Postmodernism. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN105 or EN122.

**LI203 Survey of Biblical Themes in Literature** **3 credits**  
This course is designed to trace biblical themes, motifs, and allusions in the literature of western civilization as they emerged after the Reformation. Specific attention will be given to the authors whose works reflect themes found in Scripture regarding the fall, salvation, and sanctification of man. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN105 or EN122.

**LI204 Introduction to Poetry** **3 credits**  
This course is an introduction to the language and craft of the poet. It will examine the ability of poetry to appeal to the reader's intelligence, imagination, and senses. This writing-intensive course will help students look at a poem closely, offer vocabulary to express what poems means, and provides students with opportunities for critical analysis and creative expression. Prerequisite: EN105 or EN122.

**LI211A British Literature I** **3 credits**  
This course presents a chronological survey of literature and primary sources presented through the historical contexts of Medieval England through the Restoration and early eighteenth-century periods. This course will enable students to examine and evaluate the historical and contemporary significance of the major works of each era. This is a writing-intensive course that requires reading, discussion, and critical thinking. The influence of British literature upon Modern thought will be explored. Prerequisite: EN105 or EN122.

**LI212A British Literature II** **3 credits**  
This course presents a chronological survey of nineteenth century through mid/late twentieth-century British literature emphasizing the cultural values, moral standards, and philosophies of life during the Romantic, Victorian, and Modern periods of history and, therefore, of literary and cultural development. Examination and evaluation of literary criticism for works and genres of these eras will be explored. The writing component will deal with literary analysis and criticism of works studied. Prerequisite: EN105 or EN122.

**LI221C American Literature I****3 credits**

This course provides a chronological, historically relevant, thematic study of the social, political, philosophical, and religious ideas that sparked the poetic imagination of the early American writer. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. It reviews the development of American thought as it is revealed in the great works of American literature from the Puritan period to the Civil War (1600–1850).

**LI222C American Literature II****3 credits**

This course provides a thematic survey of the three major literary movements that have occurred since the Civil War: Realism, Modernism, and Postmodernism. This is a writing-intensive course that requires reading, discussion, and critical thinking. The development of American thought as it is revealed in the great works of American literature from the Civil War to the present will be reviewed. Readings will center on primary works, and writings will predominantly consist of literary analysis. Prerequisite: EN105 or EN122.

**LI303 Studies in Dramatic Literature****3 credits**

This course traces the development of dramatic literature from the classical Greek period through contemporary times. This reading-intensive course requires discussion, writing, and project work. Prerequisite: EN105 or EN122.

**LI304 The Short Story****3 credits**

This course is designed to study the characteristics and influence of the short story as a modern literary genre. The emphasis will be on the five elements: conflict, plot, characterization, theme, and symbolism/irony. Modern short stories will be studied, and the historical development of this genre in America and Europe will be traced. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN105 or EN122.

**LI309 Children's Literature****3 credits**

This course is designed to acquaint prospective teachers, potential writers, and students of literature PreK-4th grade with the classic and current literature appropriate for children. This course is designed to cover the various genre found within children's literature as well as the criteria used to determine the quality of the texts.

**LI331 Selected Works of Shakespeare****3 credits**

This writing-intensive course will emphasize the interpretation of Shakespeare's plays content, style, and characterization. Writings will consist predominantly of literary analysis. The course will seek to help the student develop an understanding of the themes and applications of these classics. Prerequisite: EN105 or EN122.

**LI341 Foundations of Literary Criticism****3 credits**

This course in literary criticism deals with the philosophy, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, and cultural/historical contexts in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined, and several stellar literary texts will be evaluated. Prerequisite: EN105 or EN122.

**LI401 Themes in Adolescent Literature and Film****3 credits**

This reading-intensive course is designed to acquaint prospective teachers of English, potential writers, and others who work with youth with the classic and current film of literature appropriate for the needs and capabilities of junior and early high school students. This course is designed to trace the literary themes of books written for and about adolescents. Prerequisite: EN105 or EN122.

**LI402 Studies in the Novel****3 credits**

This course traces the development of the novel as a literary genre from its 17th–18th-century inception to the present. This reading-intensive course will track the changes in the areas of plot structure, characterization, and ethical appeal. The position of the novel in literary tradition, the purpose of the novel as a genre, and the power of the novel form will be discussed. Prerequisite: EN105 or EN122.

**LI480 Readings in Tolkien****3 credits**

This readings and discussion course will center its content on the myth and legend of J.R.R. Tolkien. The current interest in J. R. R. Tolkien might lead readers to overlook the fact the author was a serious scholar whose fiction was informed by his intellectual interests and deep faith. Examining his fiction is a way of interrogating questions that lie at the heart of human life including: the desire for power and its effects, the nature of good and evil, myth, the meaning of wisdom, the problems and opportunities of being mortal, the meaning of choice and its effects on character, the relationship between chance, choice, and grace, and the redemptive power of sacrifice and love. This course will inquire into such themes using Tolkien's fiction as its vehicle for discussion. Prerequisite: Permission of instructor.

**LI485 Readings in C.S. Lewis 3 credits**

This readings and discussion course will center its content on the fictional writings of C. S. Lewis, using Lewis' non-fiction and letters as supportive, substantiating texts. The current interest in C. S. Lewis might lead readers to overlook the fact this author was a serious scholar whose fiction was informed by his intellectual interests, personal struggles, and deep faith. This course will inquire into emerging themes of Lewis using his fiction as the vehicle for discussion.

Prerequisite: Permission of instructor.

**LI490 Independent Study in Literature 1, 2, or 3 credits**

This course is a program of independent study open to students interested in areas not covered by current course offerings. Areas of concentration and other details may be worked out between the student and the instructor.

Prerequisite: Permission of instructor.

**LI495 Academic Assistant in Literature 1 credit**

This seminar will provide qualified candidates an opportunity to work closely with a mentoring professor in the field of the student's study.

**LI510 Puritan Writings of American Authors 3 credits**

This course will trace the writings of American Puritans in sermon, poetry, devotional, and treatise. Its focus will be to seek out the personal stance of these authors (Bradford, Winthrop, Bradstreet, Taylor, I. Mather, C. Mather, Williams Edwards, and Brainard) on God and man's relationships to Him. It is designed to seek out the paradoxes, pains, and praises of the spiritual life as recorded in their writings. How their writings influenced American thought will provide the class's culminating discussion.

**LI512 Principles of Literary Criticism 3 credits**

This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/ historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.

**LI515 Studies in American Romanticism and Transcendentalism 3 credits**

This course traces the development of the literature of American Romanticism and Transcendentalism and seeks to acquaint students primarily with the essays, short stories and novels within this period. An important focus of this class will be an exploration of how these essays, short stories and novels were shaped by the social, cultural, and historical forces characterizing the literary periods associated with them. We will focus on examining the interaction between the literature and history, seeing how authors have responded to important historical events and how they have contributed to mayor social movements.

**LI517 Narrative Genre 3 credits**

This course explores the history and structure of the main genres of narrative literature: the novel, the short story, the poem, and the play. It seeks out historical context, structure, rhetorical strategy, grammar, and thematic intent found in selections from each genre.

**LI518 Dramatic Genre 3 credits**

This course explores the history and structure of main genres of dramatic literature: tragic plays, comedic plays, and dramatic poetry. It seeks out historical context, structure, rhetorical strategy, and thematic intent found in the selections from each type of dramatic literature.

**LI520 Readings in American Realism and Naturalism 3 credits**

This course traces the development of the literature of American Realism and Naturalism and seeks to acquaint students primarily with short stories and novels within this period. An important focus of this class will be an exploration of how these short stories and novels were shaped by the social, cultural, and historical forces characterizing the literary periods associated with them. We will focus on examining the interaction between the literature and history, seeing how authors have responded to important historical events and how they have contributed to major social movements.

**LI525 Readings in Modern American Thought 3 credits**

This readings course is designed to study works of American literature that have influence post 1950. This course will review poetry, short stories, plays, and/or novels that contribute to American thought.

**LI530 The American Novel 3 credits**

This course traces the American novel as a literary genre from its 17-18<sup>th</sup> century inception to the present. This course will trace the changes that ensued in this literary form in the areas of plot structure, characterization, and ethical appeal. The *position* of the novel in American literary tradition, the *purpose* of the American novel as a genre, and the *power* of the novel form will be discussed.

**LI535 Thesis in American Literary Studies 3 credits**  
This thesis project is designed for the student, upon advisor approval, to thoroughly study one-time arena or author pivotal to American literary thought. A thesis will be written that generates an idea or influence found in the time arena of thoughts or author's works.

**LI590 Literature Thesis Continuation 0 credit**  
Prerequisite: LI535.

### *Literacy*

**LY312 Literacy Development and Instruction in Core Secondary Subjects 3 credits**  
A course designed to teach a secondary teacher to assist secondary students in content subject courses in reading, writing, understanding and learning content material. Students will learn how to prepare secondary students for reading, assist them through the reading of content material as well as learning how to support them in the reflection of the reading completed. Students will also learn how to use writing and technology to support the learning of content material.

### *Mathematics*

**MA102 College Math I 3 credits**  
This is the first course in a two-course sequence designed to develop, review, strengthen, and extend basic concepts and skills in mathematics. The course begins with an introduction to problem solving and proceeds through elementary set theory, logic, number systems and bases, an examination of the basic arithmetic operations of addition, subtraction, multiplication and division of integers and fractions, number theory, real numbers and beginning algebra. Future K-4 teachers will develop a deeper understanding of the mathematical topics they will be teaching in their own classrooms.

**MA104 College Math II 3 credits**  
This is the second course in a two-course sequence. The topics covered include concepts from elementary algebra, geometry, trigonometry, and statistics. The student will demonstrate an ability to solve equations in algebra. Students will demonstrate understanding of plane and three-dimensional geometry, trigonometry of both right and non-right triangles, and of statistics through correlation and linear regression. Prerequisite: MA102 and permission of instructor.

**MA112 Pre-Calculus 3 credits**  
This course is designed to prepare students for calculus. It investigates fundamentals of analytic geometry, conic sections, and functions: polynomial, rational, exponential, logarithmic, and trigonometric functions.

**MA204 Discrete Mathematics 3 credits**  
This course is an introduction to discrete mathematics. The student will demonstrate an understanding of topics including but not limited to the following: counting using combinations and permutations, Pascal's Triangle, the Binomial Theorem, and elementary set theory, topics in graph theory, basic logic and mathematical reasoning. Connections with secondary school mathematics will be presented.

**MA206 Linear Algebra 3 credits**  
This course is an introduction to the basic ideas of linear algebra. The student will develop an understanding of topics including but not limited to systems of linear equations, matrices and determinants, vector spaces, linear transformations, and transformation geometry. Connections with secondary school mathematics will be presented. Use of technology will be integrated with instruction.

**MA212 Calculus I 3 credits**  
This course is an introduction to the basic concepts of calculus. The student will develop an understanding of topics such as limits, continuity, finding derivatives of functions, applications of derivatives to science, economics, and other areas. Use of technology is integrated in the instruction. Prerequisite: MA112 or permissions of instructor.

**MA213 Calculus II 3 credits**  
A continuation and extension of the concepts studied in MA212. The student will show an understanding of topics such as techniques of integration, applications of the definite integral to geometry and physics, logarithms and exponential functions, and use of technology. Prerequisite: MA212.

**MA216 Introduction to Statistics 3 credits**  
This course is an introduction to the basic concepts and methods of statistics. Students will acquire an understanding of such topics as methods of random sampling, measures of central tendency and dispersion of data, histograms, binomial and normal distributions, linear regression and correlation, confidence intervals, and hypothesis tests for means and proportions. The student will also learn how to use web based statistical calculators.

**MA303 College Geometry** **3 credits**

This course is an introduction to geometry. The student will develop an understanding of topics including but not limited to Euclidean Geometry, constructions, proof in geometry, non-Euclidean geometries and use of technology. Prerequisites: MA204, MA212 and permission of department.

**MA312 Calculus III** **3 credits**

This course is a continuation of MA212 and MA213. The student will develop an understanding of topics such as improper integrals, indeterminate forms, infinite series and power series, polar coordinates, three-dimensional geometry, vector-valued functions, partial derivatives, multiple integrals. Prerequisite: MA 213.

**MA316 Probability and Statistics** **3 credits**

This course is an introduction to the basic concepts and methods of probability and statistics. The student will show an understanding of topics such as computing probabilities of events, probability distributions, Bayes' Theorem, measures of central tendency, linear regression and correlation. Use of technology is integrated with instruction. Prerequisite: MA312.

**MA322 Number Theory** **3 credits**

This course is an introduction to number theory and mathematical thinking. The student will develop an understanding of topics including but not limited to divisibility, greatest common divisor and least common multiple, the Euclidean Algorithm, modular arithmetic, Fundamental Theorem of Arithmetic, rational and irrational numbers, and connections with secondary mathematics. The student will also demonstrate an understanding of elementary logic, and conjecture and proof in mathematics. Connections with secondary school mathematics will be presented. Prerequisite: MA204.

**MA401 Introductory Analysis** **3 credits**

This course is an introduction to the basic concepts of mathematical analysis, or "why calculus works". The student will demonstrate an understanding of topics such as the structure of the real number system, proofs of various limit theorems, continuity and differentiation of functions of a real variable, the Riemann Integral, and sequences and series. Connections with secondary school mathematics will be presented. Prerequisite: MA204, MA312 and permission of department.

**MA402 Abstract Algebra** **3 credits**

This course is an introduction to algebraic structures. The student will develop an understanding of topics such as rings, integral domains, fields, ideals, polynomials, and groups. Connections with secondary school mathematics will be presented. Prerequisite: MA204.

**MA404 Mathematical Seminar** **3 credits**

This course is a capstone course for the Mathematics Education program. Topics relevant to the secondary school mathematics curriculum will be examined from an advanced point of view. Topics will be drawn from Algebra, Geometry, Calculus, Probability and Statistics, and the History of Mathematics. Prerequisite: junior or senior standing in a mathematics program or permission of department.

**MA490 Independent Study in Math** **1, 2, or 3 credits**

This course is a semi-independent study of a topic of interest to the student which is not covered in the regular courses. Prerequisite: permission of instructor.

**Media**

**ME210 Introduction to Digital Photography** **3 credits**

This course provides a foundational overview of various photography functions and competencies. The course will review various avenues of subject's matter and demonstrate how to touch-up, post, publish, and potentially sell the photos online. Lastly, the course will end with an art show displaying the student's top 2-3 photos with an opportunity for the students, faculty, staff, constituents, and community to purchase them.

**ME302 Film: Form and Function** **3 credits**

This course explores the history and theory of cinema along with individual and collaborative exercises in the filmmaking process. The student will be challenged to communicate visually while gaining an understanding of the language of film.

**ME308 Graphic Design** **3 credits**

This course teaches the student to effectively communicate through a combination of text and images. Using the latest design software, student will learn the foundations of design, composition and layout. Disciplines covered include graphic design for web and print and digital photography and processing.

**ME311 Video Production** **3 credits**  
This course provides a comprehensive foundation to the major aspects and processes of professional digital video production including pre-production, producing, directing, camera, lighting and sound recording.

**ME322 Digital Post-Production** **3 credits**  
This course allows students to learn non-linear digital video and multimedia post-production techniques and workflow. Areas covered include Video editing, Motion graphics, Sound mixing, file management and encoding for web delivery.

**ME341 Media Practicum I** **1 credit**  
This course provides the student with practical, hands-on experience in media production. Specific details of the practicum will be determined based on the student's experiences and educational needs.

**ME342 Media Practicum II** **1 credit**  
This course provides the student with advanced practical, hands-on experience in media production. Specific details of the practicum will be determined based on the student's experiences and educational needs.

**ME412 Live-Presentation Technology** **3 credits**  
This course covers the latest trends and processes in stage presentation for churches, conferences, education and music venues. This is a hands-on course that covers stage lighting, sound reinforcement, video projection, multi-camera video support and tech booth operation.

**ME414 Social Media Content Creation** **3 credits**  
This course will enable students to explore the social media landscape and create engaging, thought-provoking content, utilizing Instagram Vine, You Tube, Vimeo, and other platforms.

**ME421 Scriptwriting** **3 credits**  
This course explores the screen writers craft including story, character development, writing dialogue, the draft process, treatment and proposals. Scriptwriting for film, television, documentary, commercials, and playwriting will be covered.

### *Missions/Intercultural Studies*

**MI251 Missions Apprenticeship** **1 credit**  
The missions apprenticeship courses are a series of four one-credit labs available to all Intercultural Studies and Intercultural Youth majors. These will be hands-on practicum courses where students will work side-by-side with approved ministries to practice the basic competencies of cross-cultural ministry.

**MI252 Missions Apprenticeship** **1 credit**  
The missions apprenticeship courses are a series of four one-credit labs available to all Intercultural Studies and Intercultural Youth majors. These will be hands-on practicum courses where students will work side-by-side with approved ministries to practice the basic competencies of cross-cultural ministry. Prerequisite: MI251.

**MI300 Intercultural Immersion** **3 credits**  
This course is structured to help the student prepare for and engage in an immersive, intercultural study abroad experience. The student will engage in an eight-week period of continuing education experiences that will be under the supervision of (a) Clarks Summit University Professor(s). This course consists of both pre- and post-trip preparation and debrief work as well.

**MI302 Cross-Cultural Communication** **3 credits**  
A study on the nature of intercultural communication in verbal, non-verbal, and written forms.

**MI315 Cultural Anthropology** **3 credits**  
This course is a study of culture, customs, moral codes, social institutions, languages, arts, religions and industries of world's people in order to give the student a better understanding of the social science of Anthropology along with skills and abilities to reach the people with whom he/she will labor.

**MI351 Missions Apprenticeship** **1 credit**  
The missions apprenticeship courses are a series of four one-credit labs available to all Intercultural Studies and Intercultural Youth majors. These will be hands-on practicum courses where students will work side-by-side with approved ministries to practice the basic competencies of cross-cultural ministry. Prerequisite: MI252.

**MI352 Missions Apprenticeship** **1 credit**  
The missions apprenticeship courses are a series of four one-credit labs available to all Intercultural Studies and Intercultural Youth majors. These will be hands-on practicum courses where students will work side-by-side with approved ministries to practice the basic competencies of cross-cultural ministry. Prerequisite: MI351.

**MI401      Missional Theology and Church Planting      3 credits**

A study of reaching people and building the local church both stateside and cross-culturally is considered. This will start with the need to plant churches and that which is necessary to have a developing/expanding church. Biblical principles, theories, methods, and philosophies is discussed along with the giving of real-life illustrations. The intent of the course is to be extremely practical so that the student will be prepared to start a church.

**MI402      Missions Seminar      3 credits**

This course examines the personal journey an individual must take in their initial preparation for vocational cross-cultural mission. This includes the 'calling' of the individual as well as the community that will stand with them. In addition, this class will focus on a number of practical issues such as church relations, financial issue, partnerships (local and international) and best practice methodologies. This class is designed to complement the student's subsequent on field training.

**MI475      MAP Theory      1 credit**

This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of global missions. The 15 week in-class theory course on campus is in preparation to the six-week period of continuing educational experiences (apprenticeship) on a ministry location under the mentoring supervision of an experienced missionary. This apprenticeship is required for each General Missions major after the completion of their junior year.

**MI480      MAP Practicum      3 credits**

This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of global missions. The six-week period apprenticeship of continuing educational experiences will take place on a ministry location under the mentoring supervision of an experienced missionary. This apprenticeship is required for each Intercultural Studies major after the completion of their junior year. Appointment to a MAP practicum ministry location will be decided upon by the student, the professor and the student's home church.

**MI490      Independent Study in Missions      1, 2, or 3 credits**

This course is designed to help the student study areas of missions not included in other mission's courses. Areas to be studied and other details are developed between the student and the instructor. Prerequisite: permission of instructor

***Army ROTC***

**MIL101/102      Concepts of Leadership I and II      1 credit/semester**

Instruction focuses on providing a basic understanding of the Army and general military knowledge and skills while concentrating on leadership skills and civic responsibilities important to everyone. Classes are one hour a week.

**MIL111L/112L, 131L/132L      Leadership Application Laboratory      0 credit**

This class focuses on hands-on application and reinforcement of classroom instruction as well as teaching weapons, first aid, land navigation, and tactical leadership. This class meets at various locations in the Scranton area for two hours each week, is highly encouraged for students in the basic course, and is required for students in the advanced course.

**MIL138      Physical Fitness Training      1 credit**

U.S. Army Master Fitness trainers supervise a comprehensive fitness program based on the latest military fitness techniques and principles. The classes are one hour in duration.

**MIL201/202      Dynamics of Leadership I and II      2 credits/semester**

Instruction is designed to familiarize students with basic military leadership at the junior leader and immediate supervisor level. Classes are two hours each week.

**MIL301/302      Basic Military Leadership I and II      2/1 credits**

Instruction focuses on continued leadership development. Students are trained and evaluated on developing, managing, and presenting training to the MS I and II cadets. The goal of the MS I and II year is to prepare students for the National Leadership Development and Assessment Course. Classes are two hours each week.

**MIL401/402      Advanced Military Leadership I and II      2/1 credits**

Instruction focuses on teaching students to function as a member of a staff and continue to develop leadership skills. This course covers public speaking, military briefing, effective writing as well as training management, and administrative and logistical support. Classes are two hours each week.

## *Ministry-Mentored*

### **MM301 Leadership 3 credits**

This course is a study of the foundational concepts and practices of leadership. The course will combine study of leadership theory and principles, with a carefully mentored experience-based application and practice of leadership in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of leadership.

### **MM302 Communication 3 credits**

This course is a study of the foundational concepts and practices of communication. The course will combine the study of communication theory and principles, with a carefully mentored experience-based application and practice of communication in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of communication.

### **MM303 Outreach/Evangelism 3 credits**

This course is a study of the foundational concepts and practices of outreach & evangelism. The course will combine the study of outreach theory and principles, with a carefully mentored experience-based application and practice of outreach & evangelism in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of outreach & evangelism.

### **MM304 Discipleship 3 credits**

This course is a study of the foundational concepts and practices of discipleship. The course will combine the study of discipleship theory and principles, with a carefully mentored experience-based application and practice of discipleship in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of discipleship.

### **MM305 Strategic Planning 3 credits**

This course is a study of the foundational concepts and practices of Strategic Planning. The course will combine the study of Strategic Planning theory and principles, with a carefully mentored experience-based application and practice of Strategic Planning in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of Strategic Planning.

### **MM306 Spiritual Formation 3 credits**

This course is a study of the foundational concepts and practices of Spiritual Formation. The course will combine the study of Spiritual Formation theory and principles, with a carefully mentored experience-based application and practice of Spiritual Formation in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of Spiritual Formation.

### **MM307 Service/Missions 3 credits**

This course is a study of the foundational concepts and practices of service/missions. The course will combine the study of service/missions theory and principles, with a carefully mentored experience-based application and practice of service/missions in a ministry context. The experience will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of service/missions.

### **MM308 Small Groups 3 credits**

This course is a study of the foundational concepts and practices of small groups. The course will combine the study of small group's theory and principles, with a carefully mentored experience-based application and practice of small groups in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of small groups.

### **MM309 Special Ministry Focus 3 credits**

This course is a study of the foundational concepts and practices for the area of ministry focus. The course will combine the study of the area of ministry focus theory and principles, with a carefully mentored experience-based application and practice of the area of focus in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of the ministry area/focus.

## *Music*

### **MU101 Music Theory I 3 credits**

This course is a systematic approach to music fundamentals that connects theory with musical practice. Basics of notation are reviewed, and the rudiments of harmony are introduced. Specific attention is given to harmonic function and progression, triads and seventh chords, and melodic harmonization.

- MU102 Music Theory II** **3 credits**  
 This course is a systematic approach to musical concepts begun in MU101. In addition to continued emphasis on triads and seventh chords, specific attention is given to melodic organization and introductory concepts of chromatic harmony. Prerequisites: MU101.
- MU104 Aural Skills I** **2 credits**  
 This course is a performance-oriented approach to aural perception of rhythm, meter, intervals, and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a “hearing” eye and a “seeing” ear. Special emphasis is given to sight-singing, error detection, and rhythmic and melodic dictation.
- MU201 Music Theory III** **3 credits**  
 This course is a systematic approach to advanced musical concepts related to functional tonality. Specific attention is given to chromatic harmony and formal organization. A sample of genres studies includes Variations, Fugue, and Rondo. Prerequisites: MU101, MU102.
- MU202 Music Theory IV** **3 credits**  
 This course is a continuation of the musical concepts presented in MU201. Specific attention is given to late-Romantic and 20th century compositional techniques. Course material will discuss the expansion of functional tonality and introduce post-tonal theory concepts and analysis techniques. Prerequisites: MU101, MU102, MU201.
- MU209 Aural Skills II** **2 credit**  
 This course is a performance-oriented approach to aural perception of rhythm, meter, intervals, and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a “hearing” eye and a “seeing” ear. Special emphasis is given to sight-singing, error detection, inversions of the triad and 7th chords, as well as rhythmic and melodic dictation. Concepts and skills from MU104 are elaborated and further refined. Prerequisite: MU104.
- MU306 Group Vocal Technique** **2 credits**  
 This course prepares choral directors to successfully teach good vocal technique in the choral rehearsal. Through proper application of appropriate exercises to particular vocal problems—breathing, support, diaphragm activity, resonance, range extension, register consistency, vowel, modification, etc.—students will learn how to develop a beautiful choral sound. The class will function as a workshop in which students will develop their rehearsal/teaching skills in front of the rest of the class.
- MU313 Music History: Ancient to Renaissance** **2 credits**  
 A summary of the major movements, genres, and forms in Western music during the Ancient through Renaissance eras. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination.
- MU316 Orchestration** **3 credits**  
 This course is an introduction to composition and arranging for traditional orchestral instruments, with a secondary emphasis on scoring for band and instrumental ensembles. By studying the distinctive sounds of instruments sounding alone, and in combination with other instruments, as well as the techniques employed to produce those sounds, students will learn how to translate any musical texture to an instrumental medium. Prerequisite: MU201.
- MU317 Music History: Baroque to Classic** **2 credits**  
 This course is a summary of the major movements, genres, and forms in Western music from Ancient Music through the Renaissance Era and during the 17th and 18th centuries. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination.
- MU319 Music History: The Romantic Era** **2 credits**  
 This course is a summary of the major movements, genres, and forms in Western music during the Romantic Era. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination.
- MU321 Music History: Twentieth Century** **2 credits**  
 This course is a summary of the major movements, genres, and forms in Western music during the Twentieth Century. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination.

- MU322 Class Piano I** **1 credit**  
 This course is designed to advance the student's facility in the art of playing the piano through the study of technique, style, musicality, keyboard theory, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as an ensemble. Daily and consistent practice is expected in order for the student to progress and develop.
- MU323 Class Percussion** **1 credit**  
 This course is an introduction to percussion instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to technical problems and the selection and care of instrument.
- MU324 Class Strings** **1 credit**  
 This course is an introduction to string instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments.
- MU325 Chapel Band** **1 credit**  
 This is a performance ensemble consisting of instrumentalists and singers who both rehearse and perform weekly for the purpose of leading corporate "gospel worship" in chapel. Instruction will be provided that serves to advance the student's understanding of and love for a gospel-centered worship philosophy, worship theory, worship performance practice, worship practice methods, worship repertoire, and worship performance. Prerequisite: audition.
- MU326 Class Woodwinds** **1 credit**  
 This course is an introduction to woodwind instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments.
- MU329 Class Voice I** **1 credit**  
 Class Voice I is designed to advance the student's facility in the art of singing beautifully (bel canto) through the study of technique, style, musicality, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as a group. Daily and consistent practice is expected in order to progress and develop.
- MU331 Class Piano II** **1 credit**  
 Class Piano II is designed to build on the concepts and skills from Class Piano I and to advance the student's facility in the art of playing the piano through the study of technique, style, musicality, keyboard theory, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as an ensemble. Daily and consistent practice is expected in order for the student to progress and develop. There is a class fee of \$50. Prerequisite: MU322.
- MU332 Class Brass** **1 credit**  
 This course is an introduction to brass instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments.
- MU339 Class Voice II** **1 credit**  
 Class Voice II is designed to advance the student's facility in the art of singing beautifully (bel canto) through the study of technique, style, musicality, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as a group. Daily and consistent practice is expected in order to progress and develop.
- MU342 Junior Recital** **1 credit**  
 The Junior Recital serves as a checkpoint event that demonstrates a student's growing understanding of the technical aspects of their instrument, performance practices, and serves as an application of accumulated musicianship skills. Junior recitals are given as part of a regularly scheduled General Recital.
- MU370 Concert Choir** **1 credit**  
 This course is a mixed ensemble that participates in special events including Winter Concerts and Spring Concerts, Community events, and Commencement activities. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: audition.

**MU401 Conducting** **3 credits**  
In this course students will encounter and learn techniques and methods required to rehearse and direct instrumental and choral ensembles. In addition to learning basic conducting patterns and gestures, students will be introduced to score preparation, stylistic and expressive distinctions in conducting, and score reading that includes transposition and clef reading.

**MU404 Foundations and Issues in Worship** **3 credits**  
A study of the biblical and historical precedents of Christian worship as correctives to the errors that can easily dominate it: anthropocentric, rather than God-centered attitudes toward worship, methodological approaches to worship, and the performance-based approach. Scripture will be the primary source in examining the responsibility faced by the 21st-century Church as it attempts to worship in spirit and in truth in the face of many challenges.

**MU426 Hymnology** **2 credits**  
This course is a historical study of the origins and purposes of the hymns of the church, including examination of hymns as theological expression, literature, devotional material, and musical expression. Special emphasis will be given to the importance and viability of hymn singing in the 21st-century church.

**MU442 Senior Recital** **1 credit**  
The Senior Recital serves as a culminating event that demonstrates a student's accumulated understanding of the technical aspects of their instrument, performance practices, and serves as an application of refined musicianship skills.

### *Organizational Leadership*

**OL501 Leadership in Active Learning Environments** **3 credits**  
This course is a study of organizational leadership theory and practice as it relates to the development and facilitation of active learning environments. Emphasis will be placed on identifying and evaluating students' personalities and leadership styles, adapting and using leadership approaches, and exploring principles for moving individuals and organizations toward growth and development.

**OL502 Organization as a Learning Community** **3 credits**  
Students will interact with organizational theory and learning theory to help them develop effective approaches to encouraging and facilitating learning in all levels of the organization.

**OL503 Strategic Thinking** **3 credits**  
This course engages students in the application of strategic theory, change theory, and implementation disciplines applied to real challenges within their organizations.

**OL504 Development of a Dynamic Team** **3 credits**  
This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams for maximum effectiveness.

**OL505 Governance and Administration of Non-Profits** **3 credits**  
This course exposes students to theories of governance and administration with a view to helping them interact effectively with all levels of a non-profit organization from any position within that organization.

**OL506 Financial Management of Non-Profits** **3 credits**  
This course exposes students to financial management in the non-profit organization include planning, fund raising, marketing, oversight, and accountability. Students interact with all aspects of their organization's finances to gain proficiency in the rudiments of financial oversight.

**OL507 Risk Management** **3 credits**  
This course is designed to familiarize students with current law and industry standards over against which liability is determined. Students also interact with accreditation agencies and processes and the development of sound risk management policy.

**OL508 Organizational Communication** **3 credits**  
This course is designed to develop students' skills in managing organizational behavior through the leveraging of effective communicative processes. It will provide them with a solid grounding in theories and strategies of organizational communication relevant to their experiences, real-life professional settings, and potential situations.

**OL509 Spiritual Disciplines in Leadership** **3 credits**  
This course is designed to develop the believer's spiritual life, with a focus on the spiritual disciplines, prayer, and the biblical nature of calling, ministry, character, and the relation of spiritual formation to the process of sanctification.

**OL510 Emotional Intelligence****3 credits**

This course will introduce students to emotional intelligence as a skill that can be developed with training and practice. Students will learn to engage the style of individuals and adjust their communications accordingly. This course will focus on the core competencies of emotional intelligence, including self-management, self-awareness, self-regulation, self-motivation and empathy. Students will learn to develop and implement these competencies to enhance their personal, professional and ministry relationships by increasing their understanding of social and emotional behaviors and adapting and managing their responses to various situations.

**OL511 Nonprofit Management****3 credits**

Leaders of nonprofit organizations are responsible to shape and navigate governance structures, create and manage financial processes and navigate risk dynamics across multifaceted political, social and economic contexts. This course lays a foundation of concepts and skills necessary to design and lead the essential structural functions of nonprofit organizations with the full range of stakeholders in view.

**Pastoral Ministry****PA311 The Personal Life of the Ministry Leader****3 credits**

This course is based on the fact that those who would be ministry leaders within the church of Jesus Christ are called upon to be examples of the believers in all aspects of life. This course is intended to help students explore God's expectations for leaders in relation to personal discipline, integrity, relationships, and financial prudence. Students will be given opportunity to evaluate themselves and to develop a plan for personal character development.

**PA404 Pastoral Ministries Seminar****3 credits**

This course is designed to familiarize the student with concepts, skills, and competencies necessary for effective pastoral ministry. It will involve the student in exploring characteristic of a healthy church and staff relationships, exposing them to various responsibilities of the pastoral function, and demonstrating numerous practices expected of pastors.

**PA412 Expository Preaching****3 credits**

This course focuses on expository preaching, a method of sermon development which expounds a biblical text in an accurate and effective manner. This course is designed to equip the student in the preparation of expository sermons. To develop proficiency as an expositor, the student will learn the process of moving from analysis of the text through exegesis to a sermon structure which communicates truth to contemporary minds.

**PA421 Advanced Expository Preaching****3 credits**

This course is designed to enhance the skills learned in Expository Preaching through the strategy of group sermon development, class interaction, and local church presentation of the messages which have been developed from a variety of genres. Prerequisite: PA412.

**PA442 Pastoral Counseling****3 credits**

This course focuses on helping the student to understand the fundamental causes of the deep personal struggles people are experiencing in our homes, churches, and society, and then, to equip the student with the necessary skills and materials to effectively bring about life change. Recognition of the place of truth, the preeminence of Jesus Christ and the work of the Holy Spirit in the healing process will be central to the dynamic of this emphasis.

**PA480 Pastoral Apprenticeship****1, 2, or 3 credits**

This course is a minimum of six weeks summer apprenticeship or its equivalency in the fall or spring semester. Qualified students are placed under the supervision of an experienced pastor for training and experience in the work of a church. This course is open to men who have completed 12 credits in any pastoral curriculum. May or may not be taken for credit. Interested students should consult with the department chair upon completion of the 12 credits in the pastoral curriculum.

**PA490 Independent Study in Pastoral Ministries****1, 2, or 3 credits**

This course is designed to help the student study areas of pastoral ministry not included in other pastoral studies courses. Areas of concentration and other details are worked out between the student and the instructor.

**Philosophy****PH111 Introduction to Apologetics****3 credits**

This course introduces students to Christian apologetics and its more prominent elements. Students will consider the basic alternative approaches to apologetics as well as the fundamental issues addressed by apologetics. Finally, students will consider the place of human logic, rhetoric, and imagination in a properly biblical apologetics strategy.

**PH201 Ethics and the Christian Worldview 3 credits**

This course is an exploration of ethics and its relation to the Christian worldview. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue with others in a secular college campus environment. This course focuses on prominent ethical systems and the nature and significance of virtue.

**PH202 Epistemology and the Christian Worldview 3 credits**

This course is an exploration of Epistemology and its relation to the Christian faith. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the nature, knowledge and communication of truth.

**PH205 Life of the Mind and the Christian Worldview 3 credits**

This course is an exploration of the life of the mind and its relation to the Christian faith. It is one among several courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within the wide spectrum of worldviews found in society. This course focuses on the relation of education and learning to the life of Christian service, and on developing the spirit and habits necessary for a life-long pursuit of God's truth.

**PH206 Worldviews: Humanities and Science 3 credits**

This course provides an interdisciplinary examination of worldviews with the humanities with an emphasis on the role of science. Students will look at modern science through the lenses of history, philosophy, religion, and popular culture to understand the nature of science and its proper place in their lives.

**PH305 Philosophy of History 3 credits**

This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion, and study of history. Also listed as HI305.

**PH401 Ancient and Medieval Philosophy 3 credits**

This course constitutes an inductive exploration of ancient and medieval philosophy through the close reading of select seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's thought clearly and cogently.

**PH402 Modern Western Philosophy 3 credits**

This course constitutes an inductive exploration of modern philosophy through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one's own thought clearly and cogently.

**Physical Education**

**PE110 Weight Training 1 credit**

This course seeks to help the student become aware of the principles, equipment, programs, methodologies, and discipline required to maintain a weight training program. Increased "approach tendencies" student knowledge base and hands-on experience is a major goal of this class.

**PE111 Individualized Program 1 credit**

This course is designed to give students with medically defined disabilities or physical restrictions/limitations an opportunity to maximize their potential through physical activity.

**PE112 Outdoor Pursuits-Paddling 1 credit**

A hands-on study in paddling skills for a variety of conditions, including flat water and moving water canoeing taught through a series of outings.

**PE113 Rock Climbing** **1 credit**

This course will provide students with instruction and experience in rock climbing skills, techniques, safety and systems. It will be taught at the rock-climbing gym on campus, known as The Crag. The course is taught in the context of weekly classes and may include weekend events (optional).

**PE119 Cross Training** **1 credit**

The course will examine cross training (CT) as an exercise program by using multiple training activities such as swimming, walking, jogging, cycling, weight training, etc. for developing overall fitness.

**PE120 Beginning Karate** **1 credit**

This course will focus on the fundamental elements of karate essential to earning the yellow belt. Class sessions will work on stretching, *kihon* (basic stances, blocks, strikes, and kicks), essential self-defense moves such as wrist releases and choke releases, and the first *kata*, (a “form” or “exercise,” which must be learned in order to test for yellow belt).

**PE121 Adventure Sports** **1 credit**

This course seeks to help the student experience and improve their basic techniques of hiking, mountain biking (single track for beginners and intermediate riders), and kayaking and/or canoeing (for flat water adventure). Instruction in each activity’s core principles, techniques, and safety guidelines will be discussed and experienced.

**PE213 Advanced Rock Climbing** **1 credit**

This course will provide students with continued instruction and experience in rock climbing skills, techniques, safety and systems. It will be taught at the rock-climbing gym on campus, known as The Crag. The course is taught in the context of weekly classes and may include other optional opportunities.

**PE220 Intermediate Karate** **1 credit**

This course will provide continued instruction and practice essential to progressing in rank. Class sessions will work on stretching, self-defense, intermediate-level skills and katas necessary to testing for green, purple, or brown belts, and elementary *kumite* (free sparring—for purple belts). Prerequisite: PE120.

**PE240 Advanced Karate** **1 credit**

This course will provide continued instruction and practice essential to preparing to test for black belt. Class sessions will work on advanced skills and katas necessary for black belt. Advanced skills will include selected weapons. A brown belt is prerequisite.

**PE320-360 Intercollegiate Athletics** **1 credit**

A student athlete may receive Physical Education credit for intercollegiate sport participation. This course is designed for playing team members and not team staff (manager, statistician, etc.).

*Men*

- PE320 Intercollegiate Golf
- PE331 Intercollegiate Soccer—Men
- PE333 Intercollegiate Cross Country—Men
- PE334 Intercollegiate Tennis—Men
- PE335 Intercollegiate Volleyball—Men
- PE340 Intercollegiate Basketball—Men
- PE346 Intercollegiate Baseball

*Women*

- PE341 Intercollegiate Soccer—Women
- PE343 Intercollegiate Cross Country—Women
- PE344 Intercollegiate Softball
- PE345 Intercollegiate Volleyball—Women
- PE347 Intercollegiate Tennis—Women
- PE350 Intercollegiate Basketball—Women

**PE400 Learning Activities, Games and Events** **3 credits**

Students will be introduced to skills and competencies necessary for planning and leading learning activities. How to introduce truth, illustrate truth, or illuminate a lack of truth through the use and modification of known activities or by introducing new activities, games, and initiatives.

**Politics**

**PO302 American Regime** **3 credits**

This course constitutes an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution, the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen. Also listed as HI302.

**PO401 Politics and the Christian Worldview****3 credits**

This course constitutes an inductive exploration of politics and society through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar political texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political and sociological thought. In this regard, particular attention will be paid to the study of how political systems and governments emerge, how they maintain themselves (both internally and with respect to foreign powers), and how they deal with questions of injustice leading to reform or revolution. Also listed as HI401.

**Psychology****PS100 General Psychology****3 credits**

This course is an introduction to the field of psychology as a scientific discipline concerned with the study of behavior and cognitive processes. Included is a survey of fields such as biological bases of behavior, sensation and perception, learning, motivation and emotion, cognition, development, personality, intelligence, social behavior, abnormal behavior, and counseling.

**PS117 Understanding and Treating Addiction****3 credits**

This course is an overview of substance and behavioral addictions with leading focuses on treatment. The student will explore biological, neuropsychological, social, and spiritual and Eco systematic influences and concerns related to helping those struggling with addiction.

**PS203 Introduction to Counseling****3 credits**

This course is a study of counseling theories and practices which apply to all people-related professions. A biblical counseling model covering intake to termination of a counseling relationship is presented.

**PS204 Child and Adolescent Development****3 credits**

This course is an exploration of the physiological, social, cognitive and spiritual development of children. Consideration is made of the implications of family systems and cultural diversity. Special emphasis is placed on facilitation of this development in educational and counseling contexts.

**PS219 Behavior Addictions****3 credits**

An overview of substance and behavioral addictions with leading focuses on treatment. The student will explore biological, neuropsychological, social, spiritual and Eco systematic influences and concerns related to helping those struggling with addictions.

**PS227 Substance Addictions****3 credits**

An overview of substance dependency and chemical addictions with leading focuses on assessment and treatment. The student will explore various categorical defining chemical dependency and social trends in addressing substance-related disorders. With a focus on biblical worldview, students will explore competing arguments for addressing social concerns related to substance addictions.

**PS303 Abnormal Psychology****3 credits**

This course is a study of mental and behavioral pathology including possible causes, symptoms, and methods of remediation for given disorders. A survey of diagnostic classification systems and preventive measures with attention to cultural and philosophical factors is included. Prerequisite: PS100.

**PS304 Women Counseling Women****3 credits**

This course is designed to develop the student's ability to provide biblical counsel relevant to issues facing women today. The student will assess the interaction of cultural influences and biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one's spiritual heart condition influences one's ability to counsel and to be counseled. Also listed as EM336. Prerequisite: PS100.

**PS307 Adult Development****3 credits**

A study of human biological, sociological, and psychological development from early adulthood through senescence. Emphasis is given to the physiological, cognitive, social and spiritual developmental processes. Prerequisite: PS100.

**PS308 Psychology of Learning and Education****3 credits**

This course is an introduction to the concepts of psychology which relate to the learning process. Among the topics considered are learning theories and their applications, characteristics of students and teachers, learning and teaching styles, and exceptional children. Prerequisite: PS100.

- PS310 Dynamics of Discipleship** **3 credits**  
 As Christians, we are called to be disciples of Jesus Christ, followers in His way, participants in His mission in the world. Ministry leadership, in all of its variances, is about helping people become such followers of Jesus Christ. This course will focus on facilitating discovery of what it means to lead people toward their process of aggressive growth. To do so, we will explore what it means to be a disciple and we can help people grow to be more like Jesus. Prerequisite: PS100.
- PS313 Ethics and Professionalism** **3 credit**  
 This course is an orientation to the fields and professions in the arenas of counseling and psychology and a review of legal and ethical issues relevant to counseling activities. Consideration is given to licensure and certification issues as well as continuing education. Prerequisite: PS100.
- PS315 Cultural Applications of Human Services** **3 credits**  
 A study abroad experience in which the student will observe and interact with the structure and function of counseling and criminal justice services. Prerequisite: PS100.
- PS402 Historical and Contemporary Theories in Counseling** **3 credits**  
 This course is a survey of trends in secular and Christian counseling. Theories are traced with reference to their historical settings; diverse counseling models are critiqued and evaluated. Prerequisite: PS100.
- PS414 Marriage and Family Dynamics** **3 credits**  
 This course is a study of both ineffective and effective marital and family relating patterns. The student will be introduced to a variety of counseling approaches for group intervention. Students will also be equipped with a biblical model for working with couples and families. Prerequisite: PS100.
- PS416 Crisis Counseling** **3 credits**  
 This course is a study of crisis intervention and counseling. Students will be introduced to a variety of models for assessing, strategies for helping, and approaches for counseling those in crisis. They will learn how to effectively help others in times of crisis from both professional and ministry perspectives. Prerequisite: PS100.
- PS440 Psychology for Residence Leadership** **3 credits**  
 This course is a study of psychology for residence leadership with an emphasis upon counseling, administration, and personality development within the residence hall program. This course is available only to current Resident Assistants. Prerequisite: PS100.
- PS451 Personality Theory** **3 credits**  
 This course is an exploration of major theories regarding the development, structure, and dynamics of human personality. Prerequisite: PS100.
- PS453 Social Psychology** **3 credits**  
 This course is a study of the influence of social forces and interaction on human behavior. The effects of social class, mass media and group membership upon attitude formation are considered, as well as the role of self-presentation strategies in indicating credibility. Students will complete a social psychological quasi experiment and present a poster session. Prerequisite: PS100.
- PS454 Tests and Measurements** **3 credits**  
 This course is an introduction to personality, psychological and intellectual assessment instruments. Statistical concepts and techniques are introduced, such as measures of central tendency and dispersion, normal probability curve, and descriptive and inferential statistical procedures. Prerequisite: PS100.
- PS480 Senior Portfolio** **1 credit**  
 A capstone course that collects and refines key assignments and achievements from the counseling program. The student will then defend that learning to a panel of counseling faculty and staff. Prerequisite: PS100.
- PS490 Independent Study in Psychology** **1, 2, or 3 credits**  
 This course is an independent study designed to meet the needs of the individual student who desires summer reading in psychology. Written reports required in this course on assigned work. Prerequisite: permission of instructor.
- PS498 Case Studies in Counseling** **1 credit**  
 The Accelerated Counseling Program introduction to clinical field experience. The student will observe counselors as they meet with clients and become familiarized with professionalism, note-taking, developing the therapeutic relationship, treatment plans, and counseling modalities.

## *Sports Apprenticeship*

### **SA201, SA202, SA301, SA302, SA401, SA402 Sports Apprenticeship**

**1 credit**

The sports apprenticeship courses are a series of six one-credit labs for all Sports Management and Sports & Recreational Ministries majors. These will be hands-on practicum courses where students will work side-by-side with the CSU Athletic Department, Recreation Center, and campus Intramural program to practice the basic competencies of organizing and leading sports and recreation related activities, programs, events, and facilities.

## *Science*

### **SC200 Physical Science Survey**

**3 credits**

An Introduction to the fundamentals of matter and energy, emphasizing the Biblical teaching of a literal six-day creation for Interpreting scientific data.

### **SC202 Earth Science Survey**

**3 credits**

This course is a study of the fundamentals of geology and astronomy, emphasizing the biblical teaching of a literal six-day creation and a universal flood for Interpreting scientific data.

### **SC203/SC207 Biology I with Lab**

**4 credits**

This course is an introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as cell structure, cell function, cell division, metabolic pathways, and genetics. The student further explores these concepts through a separate three-hour lab (SC207) taken in conjunction with the three hours of classroom instruction (SC203).

### **SC205 Integrated Science**

**3 credits**

This course covers topics in physics, chemistry, astronomy, geology, meteorology, and botany. Students will develop literacy in science and technology and be introduced to current science pedagogy. This course is designed to give students majoring in Early Childhood/Elementary Education PreK-4 a strong foundation in and a practical understanding of the content necessary to successfully teach science in pre-school and any grade from kindergarten through fourth.

### **SC206/SC208 Human Anatomy and Physiology I with Lab**

**4 credits**

This course is an introduction to the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three-hour lab (SC208) taken in conjunction with the three hours of classroom instruction (SC206). Prerequisites: SC203, SC207.

### **SC211 Essentials of Genetics**

**3 credits**

This course is an integrated study of Mendelian, Human, and Molecular genetics. Students will demonstrate an understanding of the basic principles governing the transmission, mutation, and function of the genetic material. Prerequisite: SC203.

### **SC214 Astronomy**

**3 credits**

This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian worldview is viable in the study of astronomy.

### **SC218/SC218L Biology II with Lab**

**4 credits**

This course is an introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as plant biology, microbiology, animal diversity, evolutionary theory, and ecology. The student further explores these concepts through a separate three-hour lab (SC218L) taken in conjunction with the three hours of classroom instruction (SC218). Biology with Lab is 3 credits- for non-majors only.

### **SC221/SC225 Chemistry I with Lab**

**4 credits**

This course is an introduction to the principles of inorganic chemistry. Students will gain an understanding of atomic, molecular, and crystalline structures; explain the drives, energy changes, and stoichiometry of chemical reactions; predict the effect of molecular geometry on physical and chemical characteristics; and solve problems related to these subjects. Student will further explore these concepts through a separate three-hour lab (SC225) each week.

### **SC222/SC226 Chemistry II with Lab**

**4 credits**

This course extends students' knowledge of inorganic chemistry and also delves into units devoted to organic chemistry, electrochemistry, and nuclear chemistry. Students will apply kinetics to reaction systems and chemical equilibrium; describe the characteristics and stoichiometry of acid-based reactions; learn fundamental principles of electro-, organic, and nuclear chemistry; and solve problems related to these subjects. Students will further explore these concepts in a separate three-hour lab (SC226) each week. Prerequisites: Grade of "C" or better in SC221, SC225.

**SC223/SC223L Physics I with Lab****4 credits**

This course is an introduction to the essential principles of mechanics- the study of motion. Mastery of these concepts will come from solving and discussing problems related to the various aspects of motion, including the motion of waves. Students will further explore mechanics through a separate three-hour lab (SC223L) each week. Prerequisite: Grade of "C" or better in MA112.

**SC224/SC224L Physics II with Lab****4 credits**

This course is an introduction to the principles of sound, electricity, magnetism, thermodynamics, and modern physics. Knowledge of these topics will be strengthened through solving and discussing problems related to each topic. Students will further explore these topics in a separate three-hour lab (224L) each week. Prerequisite: Grade of "C" or better in SC223 and SC223L.

**SC231 Physiological Psychology****4 credits**

This course is a study of the nervous system as it relates to psychology including neural structure and function, pathology, and psychopharmacology. Students will apply this knowledge in the field of counseling including evaluating research, describing drug interaction, and identifying potential physiological causes for psychological symptoms. Prerequisite: PS100.

**SC233/SC233L Biology I Survey with Lab****3 credits**

This course is an introduction to the basic principles of biology for non-science majors. Students will demonstrate an understanding of selected topics from SC203 Biology I such as cell structure, function, and division, metabolic pathways, and genetics. The student further explores these concepts through a separate lab (SC233L) taken in conjunction with separate classroom instruction (SC233).

**SC234/SC234L Biology II Survey with Lab****3 credits**

This course is an introduction to the basic principles of biology for non-science majors. Students will demonstrate an understanding of selected topics from SC218 Biology II such as plant biology, microbiology, animal diversity, and ecology. The student further explores these concepts through a separate lab (SC234L) taken in conjunction with separate classroom instruction (SC234).

**SC254 Marine Biology and Ecology****3 credits**

This course is an overview of the marine environment. Basic scientific principles will be applied to the study of marine organisms and their diverse ecosystems.

**SC255 Field Marine Biology and Ecology****3 credits**

This course is a field study of the marine environment. Basic scientific principles will be applied to the study of marine organisms in their natural habitats. Emphasis will be on marine ecosystems and the interrelation of primary producers, invertebrates, and marine fishes.

**SC261/SC261L Human Anatomy and Physiology II with Lab****4 credits**

A more in-depth study of the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three-hour lab (SC261L) taken in conjunction with the three hours of classroom instruction (SC261). Prerequisites: SC203, SC206, SC207, SC208.

**SC301 Kinesiology****3 credits**

This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and laws of nature as they relate to movement will be discussed. Also listed as HP305. Prerequisites: SC206.

**SC310/SC310L Organic Chemistry I with Lab****4 credits**

*(Course description from Keystone College; CHEM2110 - Organic Chemistry I)*

Introduces the compounds of carbon, including nomenclature, reactions, and basic theoretical concepts of molecules from a standpoint of electronic structures and energies.

**SC312/SC312L Organic Chemistry II with Lab****4 credits**

*(Course description from Keystone College; CHEM2115 - Organize Chemistry II)*

A continuation of CHEM 22110. Studies polyfunctional and heterocyclic compounds, stereochemistry, and structure proofs. Laboratory emphasis is on preparations of compounds and analytical and qualitative analysis, including work with gas chromatography, infrared and thin layer chromatography studies.

**SC313/SC313L Microbiology with Lab****4 credits**

This course is a study of microorganisms. Emphasis will be on the structure, function, growth, reproduction, and associated diseases of bacteria and viruses. The student further explores these concepts through a separate three-hour lab (SC313L) taken in conjunction with the three hours of classroom instruction (SC313). Prerequisites: SC203, SC207, SC222, SC226.

**SC401 Introduction to Organic Chemistry and Biochemistry****3 credits**

This course is an introductory study of the chemistry of life. Students will demonstrate an understanding of the structure and function of biomolecules, rates of chemical reactions, mechanisms of enzyme action, and metabolism. Prerequisites: SC203, SC207, SC222, SC226.

**SC412 Biotechnology****3 credits**

This course is a study of the principles of molecular biology that make biotechnology possible and the techniques that come from the practical application of some of these principles. Student will apply these concepts and techniques to a given research project. One hour of discussion will precede a weekly three-hour lab. Prerequisite: permission of instructor.

**SC490 Independent Study in Science****1, 2, or 3 credits**

This course of independent study is open to students interested in areas of science not covered by current courses. All details are worked out between the student and the instructor. Prerequisite: permission of instructor.

**Special Education****SED320 Introduction to Special Education****3 credits**

This course is an introduction to the exceptional learner and the range of special needs these students possess. Among topics considered, are outcomes of exceptional learner; principles of instruction, assessment and other issues dealing with the role of the teacher.

**SED323 Teaching Students with Emotional and Behavioral Disabilities****3 credits**

This course will help teachers assess, plan, organize, and deliver individualized academic and behavior programming. Characteristics of students with these disorders, law, applied behavior analysis, positive behavior support, cognitive behavioral interventions, and social skills training will be covered. Evidence-based classroom and behavior management strategies and procedures will be discussed. Prerequisite: SED320.

**SED413 Teaching in the Inclusive Classroom****3 credits**

This course focuses on strategies and adaptation for designing academic instruction, supporting social and emotional learning, and planning for the sensory and physical needs of all students. The three-tier model of intervention (RtI) is fully discussed as well as the inclusive teaching of the content areas. The course also covers adapting assessment within the inclusive classroom. Universal Design for Learning (UDL) is used as the basis of much of our study. Prerequisite: SED320.

**SED429 Autism Spectrum Disorder****3 credits**

This course will provide information concerning the characteristics and identification of a person on the autism spectrum. Assessment, progress monitoring, and evidence-based practices will be discussed. Information is presented that addresses ASD across the lifespan, including, preschool, school age, and transition stages. Prerequisite: SED320.

**SED432 Teaching Students with Learning Disabilities****3 credits**

This course will provide strategies for effective teaching of learning-disabled students being taught in any setting. Assessment, methodology and teaching strategies for language, reading, written language, mathematics, science and social studies will be addressed. Assessment and strategies for teaching critical skills such as study and social skills is also covered. Prerequisite: SED320.

**SED438 Teaching Gifted and Talented Students****3 credits**

This course addresses the needs of students who have amazing abilities and are in need of varied curriculum and/or programs that allow them the opportunity to grow. Characteristics of these students and methods of providing appropriate education for these students will be discussed. Issues of assessment and identification are addressed and models for educating the gifted learner are provided. Prerequisite: SED320.

## ***Sports and Recreational Ministry***

### **SM206 Introduction to Sports Management 3 credits**

The course is designed to introduce the student to the field of sport management. A primary focus will be on the history and nature of the sport industry including the development of the sport management profession. Special attention will be given to the concepts of organization structure, management principles and leadership, including specific application of these concepts.

### **SM301 History and Philosophy of Sports Ministry 3 credits**

This course examines the history of ancient and modern sports and their relationship to both early and present Christianity. A special emphasis is given to the lives of influential Christians. A biblical rationale for sports ministry is presented, as are numerous ministry models.

### **SM302 Biblical Foundations for Sports Ministry 3 credits**

This course provides a theological foundation for sports ministry. Competition and sports-related activities are viewed through the lens of Scripture, and emphasis is placed on the integration of faith and sports participation.

### **SM303 Evangelism and Discipleship in Sports Ministry 3 credits**

This course examines the mandate to preach the gospel and to make disciples within a sports ministry context. Students will learn the skills required to use sports and recreation effectively as vehicles to accomplish the ministry of evangelism and discipleship.

### **SM304 Administration and Organization of Sports Ministry 3 credits**

This course is an examination of the various roles and functions required for establishing, organizing, and overseeing a sports ministry program. An emphasis is placed on the daily operation of a sports ministry and on the selection and oversight of activities, personnel, and facilities.

### **SM306 Sport Event and Facility Management 3 credits**

This course will examine the basic principles and practices related to planning, funding, and operating sporting and recreation events and facilities. The course is designed to provide sports management managers with the general knowledge necessary for planning and operating sports and recreation facilities and events.

### **SM310 Sports Ministry Apprenticeship I 3 credits**

This course requires a minimum ten-week full-time summer apprenticeship and is open to qualified students who have completed the junior year. Students will work directly with an experienced leader for training in sports ministry. The apprenticeship may be served in an approved local church, parachurch, or mission agency. Consult with department chair.

### **SM410 Sports Ministry Apprenticeship II 3 credits**

This course is a part-time apprenticeship. Qualified students are placed in a community setting under an approved leader. Consult with department chair.

## ***Sociology***

### **SO301 Introduction to Sociology 3 credits**

This course Introduces students to the field of sociology by providing a broad overview of sociology and how it applies to life. Major sociology theoretical perspectives and concepts are presented such as culture, deviance, inequality, and social change. Students will also explore the influence of social structures and institutions such as family, religion, education, healthcare, government, economics status, politics, and geography. Furthermore, the course will consider the contributions and challenges of sociology within the Christian worldview.

### **SO315 Cultural Anthropology 3 credits**

This course is a study of culture, customs, moral codes, social institutions, languages, arts, religions and industries of world's people in order to give the student a better understanding of the social science of Anthropology along with skills and abilities to reach the people with whom he/she will labor. Also listed as MI315.

### **SO402 Global Cultures and Geography 3 credits**

This course exposes the student to introductory material dealing with culture and geography especially designed for teaching geography in the secondary school. Geographical thinking about spatial relations, natural resources, human geographic processes, and key geographic topics provides the tools for examining worldwide cultures. While primarily designed for education majors, this course offers other students an appreciation of geography and culture that can aid their future ministries in multiple contexts. Also available for 2 credits as GE402.

## *Speech*

### **SP100      Speech Communication      3 credits**

This course is designed to aid the student in developing the fundamental tools necessary to become an effective communicator. Emphasis will be placed on the process of speech preparation and precise delivery.

### **SP301      Oral Interpretation      3 credits**

This course introduces the student to the use of oral reading as a skill that can be used to minister to an audience. Training is given in the selection, analysis, vocal and physical techniques needed for effective presentation of meaningful pieces.

### **SP306      Mass Media      3 credits**

This course provides a foundation for understanding the mass media by examining the form, content, influence, and problems of books, periodicals, newspaper, music, film, radio, television, and the Internet.

### **SP490      Independent Study in Speech      1, 2, or 3 credits**

This course is open to students interested in areas not covered by current course offerings. Advanced study and practice in public speaking, special voice and diction problems, as well as other communication skills, are options for the student. Prerequisites: SP100 and permission of instructor.

## *Theology*

### **TH120      Building a Biblical Lifestyle      3 credits**

This course helps the student to develop a philosophy and strategy of godly living that will guide him or her for a lifetime. These foundational concepts for successful Christian living include developing a biblical world view, ethics and patterns of behavior; Bible study; prayer; and making biblically informed choices.

### **TH211      Theology Survey      3 credits**

This course surveys eight of the major divisions of theology- the doctrines of the Bible, God, Christ, Holy Spirit, Man, Sin, Salvation, and Angels (includes Satan and demons)

### **TH308      Theological Distinctives      3 credits**

This course studies the theological distinctives of this school in the doctrines of the Church (ecclesiology), Last Things, and Separation (both personal and ecclesiastical).

### **TH480      Senior Seminar      3 credits**

This course serves as a comprehensive review of the biblical, theological, and worldview components of the Biblical Studies curriculum. It will include a review of hermeneutics and of the biblical meta narrative, which provides the framework from which all of the University's Biblical Studies courses are developed. It will also include a theological review based on the University's theological and ecclesiastical positions (Baptist, Separatist, and Dispensational). Prerequisites: BI111, TH211, TH308.

### **TH490      Independent Study in Theology      1, 2, or 3 credits**

This course is a program of independent study open to qualified students interested in areas of theological study not covered by current courses. Written reports are required. Prerequisite: permission of instructor.

### **TH511      How to Develop a Biblical Worldview      3 credits**

This course is a presentation of the basic steps for building a Christian worldview that is true to the Bible. The student will be guided through the process of building a biblical worldview using case studies at various levels of doing theology: exegesis and biblical theology, linking from one passage to another in the Scriptures, categorizing all of the biblical data on various themes, validating extra-biblical truth claims, and applying biblical teaching to all of life.

### **TH516      Christology      3 credits**

This course is a study of the person and work of Christ. It will deal with the question of all ages "Who do you say that I am?" which Jesus asks his disciples two thousand years ago. The course provides an examination of the biblical and theological evidence concerning the identity of Jesus Christ and His life, work, teaching, death, resurrection, present work and second coming.

### **TH517      Survey of Doctrine      3 credits**

This course is an overview of the ten major theologies of the Bible. Examination of the major issues behind Bibliology, Theology Proper, Christology, Pneumatology, Angelology, Anthropology, Hamartiology, Soteriology, Ecclesiology and Eschatology will be conducted in a systematic approach.

- TH521      Apologetics** **3 credits**  
 This course is designed to present the truths of biblical Christianity in comparison to other religions and world views. Students have the opportunity to explore the biblical and philosophical basis for knowing and communicating their Christian faith. The course seeks to help students understand their Christianity and joyfully share their lives with others around the world.
- TH522      The Church and Baptist Distinctives** **3 credits**  
 Students in this course will understand God's design for the nature and mission of the Church in the world. As to the nature of the Church, students will analyze the tensions that exist between various views in Christendom concerning the relationship of Israel and the Church, global versus local aspects of church, church government, leadership, the practice of baptism and communion, and church discipline. Students will resolve these tensions by a methodologically sound approach to Scripture rather than tradition or contemporary culture. As to the mission of the Church, the student will understand a broadly based and biblical rationale for social responsibility of the part of the churches and Christians. They will exhibit the priority of the gospel of eternal life through Christ.
- TH523      Dispensational Premillennialism** **3 credits**  
 In this course the students will have the opportunity to examine God's multifaceted plan for the world, past, present, and future. The course offers a dispensational premillennial approach enabling students to understand God's plan for the ages. The course experience helps students to compare and contrast this interpretive approach to others.
- TH524      Dynamics of Spiritual Growth** **2 credits**  
 This course is a study of biblical texts concerning sanctification and discipleship along with practical implementation through spiritual disciplines. Emphasis will be made on application to the student's personal and ministry life.
- TH532      Developing a Biblical Worldview** **3 credits**  
 Developing a Christian worldview that is biblically sound and practically functional requires a foundational skillset in a way that effectively intersects with the practical and philosophical questions of life, community and culture. This course will engage the student in the development of that skillset using basic steps for building a Christian worldview that is biblically accurate, including exegesis and biblical theology, linking passages across Scripture, categorizing all of the biblical data on various themes, validating extra-biblical truth claims, and applying biblical teaching to all of life.
- TH533      The New Testament Church** **3 credits**  
 This is a study of the origin, nature, purpose, mission, polity, and ministry of the church. It examines the biblical and theological issues involved in the doctrine of the church with a particular focus on the practical preparation of students for effective or enhanced ministry in local churches or parachurch ministry organizations, based on a biblical understanding of the local church.
- TH535      Theology in Praxis** **3 credits**  
 This course is designed to prepare the student to engage in the evaluation and implementation of doing theology within a particular context. The student will develop a biblical philosophy for the foundation and goals of a theology of praxis. The course will focus on preparing the student to participate in a wide range of activities from an informal/formal internship program to assisting in launching an organization. Prerequisite: BA511, BA517, BA524, BA527.
- TH538      An Interpretive Study of Biblical Discipleship** **3 credits**  
 An exploration of key New Testament passages key to biblical interpretation of spiritual development and of the practice of making disciples. Focus will be given to the discipling ministry of Christ and of the early church as displayed in the Gospels and in the Acts of the Apostles. Focus will also be given to the process of spiritual development as discussed in the New Testament Epistles.
- TH548      An Interpretive Study of Biblical Leadership** **3 credits**  
 Cultures shape leadership and leadership shapes cultures. As leadership styles and theories continuously morph, it is essential for the follower of Christ to understand and embrace a clear understanding of leadership as God sees it, in line with God's purposes in a broken world. This course will help the student apply sound principles of biblical theology to develop a clear and compelling biblical theology of leadership from which to evaluate the many and varied approaches and norms in the culture while pursuing the capacity for godly spiritual leadership.
- TH561      The Development of Theology in Cultural Settings** **3 credits**  
 This course is an evaluation of the development of theology from historical forms to modern contextual theologies within specific cultural settings. The student will analyze the underlying cultural, theological, and sociological factors that have impacted the development of cultural theological expressions with the goal of comparing and contrasting each theological form with the Bible. Special emphasis will be given to the study of how culture has shaped both the questions and categories of theology.

## **Youth Ministries**

### **YM301 Youth Ministry Philosophy 3 credits**

This course is designed to help students establish a biblical foundational philosophy for ministering to youth and to introduce students to basic skills and competencies necessary for effective youth ministry in any culture. Emphasis will be placed on understanding non-negotiable biblical principles, exploration of characteristics unique to youth and youth culture, and applying ministry principles to the specific needs of adolescents.

### **YM302 Youth Ministry Strategy 3 credits**

This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives.

### **YM402 Youth Ministry Seminar 3 credits**

This course provides students with a grid for integrating the various pieces of their youth ministry education into a useable foundation for effectiveness as a youth pastor.

### **YM407 Youth Evangelism 3 credits**

The goal of this course is to help students develop ministries which will enable them to train teens to influence their world with the gospel of Jesus Christ. A secondary goal is to help students develop a personal plan to have an effective outreach ministry themselves.

### **YM480 Youth Ministries Apprenticeship 3 credits**

This course is a minimum of ten weeks full-time summer apprenticeship. Qualified students are placed under the supervision of an experienced youth worker for training and experience in a youth ministry environment. Open to students who have completed the junior year. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

### **YM490 Independent Study in Youth Ministry 1, 2, or 3 credits**

This course is designed to help the student study areas of youth ministry not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.



# Billing and Financial Aid



# BILLING AND FINANCIAL AID

The Lord brings to Clarks Summit University a group of dedicated men and women preparing to be the next generation of Christian leaders. The University desires to prepare students for God's calling in life through classroom training, practical experience, and financial responsibility. Clarks Summit University offers a wide range of financial counseling to students through the Office of Financial Aid. In addition, the University seeks to develop financial policies that are fair and equitable for all students.

The Office of Financial Aid provides a vital function in the students' educational experience. The staff is available to counsel and advise students concerning financial needs allowing students to complete their education with minimal outstanding debt.

Clarks Summit University maintains a diverse range of financial aid programs, which include grants, scholarships, and loans. Grants are defined as aid awarded based upon need and do not need to be repaid. Scholarships are awards based on merit or achievement and also do not need to be repaid. Loans are borrowed funds that are repaid with interest.

Clarks Summit University is approved by the Department of Education to participate in the Federal Pell Grant program, the TEACH Grant, campus-based funding, and William D. Ford Direct Loan program and cooperates with various state grant programs including the Pennsylvania Higher Education Assistance Agency (PHEAA).

For any questions contact:

## Office of Financial Aid

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570.585.9215  
[financialaid@ClarksSummitU.edu](mailto:financialaid@ClarksSummitU.edu)

topics: scholarship  
grants  
loans

## Business Office

Clarks Summit University  
538 Venard Rd  
Clarks Summit, PA 18411  
570.585.9211  
[businessoffice@ClarksSummitU.edu](mailto:businessoffice@ClarksSummitU.edu)

topics: student accounts  
payment plans  
withdrawals and refunds

## UNDERGRADUATE COSTS—ON-CAMPUS

### Average Annual Cost (Full-Time Undergraduate)

Tuition .....	\$29,700
General Fees * .....	\$40/credit
Room & Board.....	\$7,300
<b>Total Average Annual Costs .....</b>	<b>\$37,000</b>

\* Individual course-related fees may apply – see below

### Tuition (Per Credit)

Tuition Flat Rate (12-16 credits) .....	\$14,850/semester
Tuition Per Credit (1-11 or over 16 credits) .....	\$990
Audit.....	\$440
High School Dual Enrollment .....	\$275

### Room & Board (Per Semester)

Residence Hall .....	\$1,425
14 Meal Plan .....	\$2,125
21 Meal Plan .....	\$2,225
Commuter individual 10 Meal Plan.....	\$95

### Miscellaneous Fees

Application Fee .....	\$25
Confirmation Deposit.....	\$250
Course Change Fee (after drop/add date) .....	\$30
Dorm Fob Replacement Fee .....	\$20
Graduation Fee (per degree)—charged regardless of participation in Commencement .....	\$175

Student ID Replacement Fee .....	\$15
Vehicle Registration Fee .....	\$120

### Student Account Fees

Payment Plan Fee .....	\$50/semester
Returned Check Fee .....	\$30
Late Payment Fee .....	\$40
Default Fee (after two consecutive late fees) .....	\$100

### Course-Related Fees\* (including, but not limited to\*\*)

Academy Course Fee .....	\$50/credit
Certification Exams	
BA109 .....	\$25
BA119 .....	\$120
BA206 .....	\$170
Choral Fee (MU370) .....	\$25
Course Materials (CSU101) .....	\$65
Field Trip Fees	
AR200, EN122 .....	varies by course and trip
BA230 .....	\$59
BA255 .....	\$59
BA280 .....	\$85
BA334 .....	\$75
EN401 .....	\$40
MI480 .....	\$50
PA404 .....	\$50
SM206 .....	\$45
Logos Bible software .....	\$350 (1 <sup>st</sup> semester only)
Media Equipment	
ME210 .....	\$30
ME311 .....	\$70
Membership Fee	
BA179 .....	\$30
BA220 .....	\$25
BA230 .....	\$25
BA255 .....	\$29
Off-Schedule Course Fee .....	\$100/credit
Project Start-Up Funds (BA102) .....	\$25
Science Lab Fee (SC207, SC208, SC218L, SC223L, SC224L, SC225, SC226, SC261L, SC313L, SC412) .....	\$120
Student Teaching Fee .....	\$200/placement
Study Abroad .....	TBD
Testing Fees	
CO532 .....	\$60
CO542 & PS451 .....	\$65
PA311 .....	\$25
Text and Virtual Lab (BA119) .....	\$179
Wilderness Courses (EM340, EM350, PE400) .....	\$100/credit

\* Charged upon course registration unless otherwise noted.

\*\* There will be some fluctuations in prices for courses/trip fees. Course fees may be added as needed to reflect the nature of the course/trip/activity, etc.

### Music Fees

Instrument Rental Fee (all methods courses) .....	\$200
Private Music Lesson .....	\$200
Junior Recital Fee (MU342) .....	\$50
Senior Recital Fee (MU442).....	\$50

### UNDERGRADUATE COSTS—ONLINE

Online rates are applicable to students who take all courses exclusively online. Students registered for any on-campus course during the semester will have all courses, even those taken online, billed at the established on-campus rate.

### Tuition (Per Credit)

Regular Degree Seeking .....	\$425
High School Dual Enrollment .....	\$275
Audit.....	\$213
Certificate Courses (non-credit) .....	\$750/course

### Discounts for Undergraduate Online Students

CSU offers numerous discounts for various student groups. More information and details can be found at <https://www.clarkssummitu.edu/admissions/tuition-financial-aid/scholarships/>.

### Miscellaneous Fees

Student Service Fee.....	\$50/course
Application Fee .....	\$25
Course Change Fee (after drop/add date) .....	\$30
Logo Bible Software .....	\$175 first semester; \$175 second semester
Graduation Fee (per degree)—charged regardless of participation in Commencement .....	\$175

### Student Account Fees

Payment Plan Fee.....	\$50/semester
Returned Check Fee .....	\$30
Late Payment Fee.....	\$40
Default Fee (after two consecutive late fees) .....	\$100

### Course-Related Fees

Academy Course Fee .....	\$50/credit
Off-Schedule Course Fee .....	\$100/credit

## GRADUATE COSTS

### Tuition (Per Credit)—Regular Rate

Master of Arts—Bible and Integrated Studies .....	\$485
Master of Arts—Counseling .....	\$590
Master of Arts—Organizational Leadership .....	\$345
Master of Education .....	\$590
Master of Science in Counseling.....	\$590
Non-Degree Seeking.....	\$485
Audit.....	\$243
Certificate Courses (non-credit) .....	\$750/course

### Discounts for Graduate Online Students

CSU offers numerous discounts for various student groups. More information and details can be found at <https://www.clarkssummitu.edu/admissions/tuition-financial-aid/>.

### Miscellaneous Fees

Student Service Fee.....	\$50/course
Application Fee .....	\$25
Course Change Fee (after drop/add date) .....	\$30
Dorm Fob Replacement Fee (residential only) .....	\$20
Graduation Fee (per degree)—charged regardless of participation in Commencement .....	\$175
Student ID Replacement Fee (residential only).....	\$15
Vehicle Registration Fee (residential only) .....	\$120

### Student Account Fees

Default Fee (after two consecutive late fees) .....	\$100
Late Payment Fee.....	\$40
Payment Plan Fee.....	\$50/semester
Returned Check Fee .....	\$30

### Course—Related Fees \*

Academy Course Fee .....	\$50/credit
Accelerated Learning Fee .....	\$75/credit
Master of Arts – Organizational Leadership.....	\$15/credit
Off-Schedule Course Fee .....	\$100/credit
Prior Learning Assessment Fee .....	\$200
Portfolio Assessment Course Fee.....	\$200
Portfolio Assessment Submission Fee.....	\$100/credit
Portfolio Assessment Completion Fee .....	\$100/credit
Testing Fee (CO542) .....	\$65

*\*Charged upon course registration unless otherwise noted.*

### Room & Board (Per Semester)

Residence Hall .....	\$1,425
14 Meal Plan .....	\$2,125
21 Meal Plan .....	\$2,225
Commuter individual 10 Meal Plan.....	\$95
Summer Module Housing.....	\$15/day (linens add \$5/day)

## STUDENT FINANCIAL POLICIES

By registering for classes, the student assumes an obligation to care for charges incurred for education services. For additional billing and payment information, please visit [Billing and Payment](#).

All Clarks Summit University students are required to be paid-in-full by the due date of their first bill each semester.

Payment in full can be made by one-time payment, or with financial aid, loans, outside payments from an organization or individual, or by enrolling in a semester-based payment plan with a pre-determined number of months. If you know that funds will be coming (such as payment from a church or individual other than a family member), please be sure to email the Office of Financial Aid at [Financialaid@ClarksSummitU.edu](mailto:Financialaid@ClarksSummitU.edu) so it can be taken into account on your bill.

### ***Billing Statement Dates***

Billing statements are available the 15th of the month following course registration. Students registered after the 10th of a given month may not receive a bill until the following month. All bills are due by the 1st of the following month.

Billing statements are based upon course registration at the time the statement is generated. As such, students registered in advance for second session online courses will be billed for their courses as early as the following month.

#### **Fall Semester**

<i>1st Statement Date</i>	<i>If Registered By</i>	<i>Due Date</i>
June 15	June 10	July 1
July 15	July 10	Aug 1
Aug 15	Aug 10	Sept 1
Sept 15	Sept 10	Oct 1
Oct 15	Oct 10	Nov 1

#### **Spring Semester**

<i>1st Statement Date</i>	<i>If Registered By</i>	<i>Due Date</i>
Nov 15	Nov 10	Dec 1
Dec 15	Dec 10	Jan 1
Jan 15	Jan 10	Feb 1
Feb 15	Feb 10	Mar 1
Mar 15	Mar 10	Apr 1

#### **Summer Semester**

<i>1st Statement Date</i>	<i>If Registered By</i>	<i>Due Date</i>
Apr 15	Apr 10	May 1
May 15	May 10	Jun 1

### ***Payment Plans***

There is a \$50/semester enrollment fee for payment plans.

### ***Late Fees***

A \$40 late fee will be charged for all missed or late payments received after the 15th of the month. Partial payments are considered late. Two consecutive late fees will result in a financial hold.

### ***Default Fees***

Accounts with two or more consecutive late fees are in default. A \$100 default fee will be charged after the second late fee. Students enrolled in a payment plan with Nelnet who miss two consecutive payments will be dropped from the plan and charged a default fee. Defaulted accounts will be placed on financial hold.

### ***Financial Holds***

All student accounts are placed on financial hold from the time charges are incurred on the account until the time the ledger balance in the university's student management system reaches \$0.00. While there is a financial hold on the account, a student cannot self-register in the online portal, obtain a transcript, or receive a diploma. If there is pending financial aid (aid that is not yet posted to the university's system), a payment plan covering the balance, or the balance has been paid but it is not yet posted to the university's system, the student may email the registrar's office ([registrar@ClarksSummitU.edu](mailto:registrar@ClarksSummitU.edu)) for assistance with registering for classes, obtaining a transcript or receiving a diploma.

No diplomas or transcripts will be issued to any party until the student's financial obligations to the institution (account balance, OSD fines and/or library fines) have been met.

Students with a past due balance after the semester ends may not be permitted to return in future semesters. In addition, if the student fails to make consistent payments on an established payment plan for a past due account, Clarks Summit University reserves the right to seek collection assistance from a third party.

### ***Overpayments and Refunds***

In the event you have overpaid your charges, we will refund the overpayment upon your request. If a request for your refund is not made, your overpaid balance will be applied to future semesters.

### ***Leave of Absence***

Clarks Summit University does not grant a leave of absence.

### ***Title IV Credit Balances***

Credit balances occur when Title IV program funds (Pell, FSEOG, and Federal Direct Loans) disbursed to a student's account exceed their total of tuition, fees, and room and board charged for the term. Title IV credit balances will be automatically refunded to the student no later than 14 days from the date of disbursement. Refund checks are mailed to the student's address on file. If courses are dropped resulting in a necessary return of Title IV funds, the student is required to return to Clarks Summit University the equivalent portion of the stipend paid.

### ***Credit Balances as a Result of Institutional Aid***

All institutional scholarships are intended to be used as a supplement to state and federal financial aid. A student whose account shows a credit balance as a result of institutional scholarships will not be eligible for a refund from the college. If, after applying federal and state grants, institutional aid results in a credit balance, the institutional aid will be adjusted to create an account balance of zero. For students receiving tuition assistance under the GI Bill, total free aid will be limited to the budgeted cost of attendance.

### ***General Credit Balances***

Credit balances in student accounts will be refunded unless requested to remain on account by the student. If students receiving aid withdraw from the institution with money in their accounts, those funds are restored to the financial aid sources according to the appropriate program requirements. Title IV funds (Stafford Loans) do not cover a previous balance (from a semester that has already been completed). If your loans give you a credit balance for your current semester and you owe money on a previous semester, this credit balance will be refunded to you and you will still owe your previous semester charges.

### ***Book Vouchers***

If a student's aid (including grants, scholarships, and loans) will exceed their charges, the student may request a book voucher to be used at Clarks Summit University's online bookstore. To request this voucher, please email Financial Aid at [financialaid@ClarksSummitU.edu](mailto:financialaid@ClarksSummitU.edu).

### ***Class Materials***

Student books, materials, and supplies may be purchased through the CSU online bookstore ([clarkssummitu.ecampus.com](http://clarkssummitu.ecampus.com)) or any other provider.

### ***Refund Policy for Military***

Any active-duty service member will be granted an educational leave of absence. An active-duty service member includes a member of a state National Guard or reserve forces or a spouse of an active-duty service member with dependent children who is called to perform either state or federal military duty that would interfere with the member's ability to complete the current term of instruction. Such service members or spouses shall be refunded tuition and mandatory fees for courses which arrangements cannot be made for grades or incompletes.

## ***Veteran Benefits and Transition Act***

As part of the Veterans Benefits and Transition Act of 2018, section 3679 of title 38, United States Code was amended as follows:

Effective August 1, 2019, the State Approving Agency, or the Secretary when acting in the role of the State Approving Agency, shall disapprove a course of education provided by an educational institution that has in effect a policy that is inconsistent with the areas below:

NOTE: A *Covered Individual* is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, post-9/11 GI Bill® benefits.

- CSU permits any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a “certificate of eligibility” can also include a “Statement of Benefits” obtained from the Department of Veterans Affairs’ (VA) website e-Benefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates:
  - The date on which payment from VA is made to the institution.
  - 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.
- CSU ensures that we will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual’s inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

In addition, statute allows policy to require Ch. 31 and Ch. 33 students to take the following additional actions:

- Submit a certificate of eligibility for entitlement to educational assistance no later than the first day of a course of education.
- Submit a written request to use such entitlement.
- Provide additional information necessary to the proper certification of enrollment by the educational institution.
- This policy may also require additional payment or impose a fee for the amount that is the difference between the amount of the student’s financial obligation and the amount of the VA education benefit disbursement.

“GI Bill®” is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).

## ***Dual Enrollment Flat Rate Policy***

Any undergraduate student who is enrolled as a full-time student at Clarks Summit University (at least 12 credits) and is also taking courses at the graduate level **toward their undergraduate degree** may have the cost of the graduate course(s) included in the flat rate charged by the University for a total of 16 credits.

**Example:** A student enrolls for 12 credits at the undergraduate level and enrolls for three credits at the graduate level.

- If the graduate course is for the undergraduate degree, the three credits will fall into the undergraduate flat rate.
- If the graduate course is for the graduate degree, the three credits will be billed at the graduate tuition rate.

For any credits which exceed the maximum 16 credits allowed for the undergraduate flat rate, students will be charged according to the course enrollment.

**Example:** A student enrolls for 15 credits at the undergraduate level and enrolls for three credits at the graduate level.

- If the graduate course is for the undergraduate degree, one credit will fall into the flat rate, and the student will be billed for two credits at the undergraduate tuition rate.
- If the graduate course is for the graduate degree, the three credits will be billed at the graduate tuition rate.

In order for a student to have tuition charges included in the undergraduate flat rate charge, the student must complete the dual enrollment notification form. The form must be signed by the University Registrar and then turned in to the Business Office. Failure to comply with this requirement will result in the student being charged full price for all enrolled graduate courses.

### ***Refund Policy for Dropped Courses***

#### **Dropped Courses Procedure**

The final recorded day of class attendance will be designated as the student's last day of attendance for that class. The student must follow appropriate procedure for notification to the Registrar's Office upon dropping their class(es).

#### **Course Refund Schedule**

Refund amounts are based on tuition and general fees only. Refunds at the undergraduate level are only applicable for students who drop class(es) that put them below the 12- to 18-credit flat rate or place them into the 12- to 18-credit flat rate.

<i>Percentage of Course Completed</i>	<i>Percentage Refunded</i>
.0.00% - 12.5%	100%
12.5% - 25%	50%
>25%	0%

For various reasons, students may need to stop attending all of their courses. Any student, who either stops attending or officially drops all of their current courses, is considered to have withdrawn from the institution.

All students withdrawing from Clarks Summit University must complete a withdrawal form. Each student's final day of class attendance must be documented on the form in order to avoid overpayment liability of federal student aid. Students who are dismissed are not exempt from this policy. Online students may obtain the Course Drop and Withdrawal form located in the Academic Forms & Information folder in the Online Student Information course in Schoology. On campus University students must stop by the Office of Student Development to receive a form and begin the process of obtaining all necessary signatures from appropriate offices which will maintain a copy of their files.

Students attending modules or sessions shorter than a full semester must provide a written intent to attend their either already registered courses for the next session or module within the same semester, or those courses they plan to register for. This can be accomplished by simply completing the Course Drop and Withdrawal form located in the Academic Forms & Information folder in the Online Student Information course in Schoology. Just check the box that indicates you plan to attend other courses in a future session or module within the same term, specify the dates, and sign the form. Any student already registered for a future session or module who does not check this box on the signed form and who does not end up attending these already registered courses will be considered withdrawn from the institution as of their last documented date of attendance. Any student who does not check the box but does in fact take later courses within the same semester will have all previously calculated refunds reversed as well as their withdrawal status.

### ***Refund Policy for Full Withdrawal from School***

#### **Full Withdrawal Refund Schedule**

Refunds are calculated based upon all institutional charges including tuition, fees, room, and board.

$$\begin{array}{l} \text{Total Amount of Institutional Costs} \\ \times \text{Percentage of enrollment period not complete} \\ \hline \text{Student Refund} \end{array}$$

If a student has completed 60 percent or more of the enrollment period, then the percentage of cost incurred by the student is 100 percent.

### ***Return of Federal Title IV Aid upon Complete Withdrawal from School***

The Office of Financial Aid is required by Federal statute to determine how much financial aid was earned by students who withdraw, drop out, or are dismissed prior to completing 60% of a payment period or term.

For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, a school must still complete a return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement.

The calculation is based on the percentage of earned aid using the following Federal Return of Title IV Fund Formula: percentage of term completed = the number of days completed up to the withdrawal date divided by the total days in

the term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate Federal program based on the percentage of unearned aid using the following formula:

Percentage of aid to be returned = 100 percent - percent of earned aid.

Multiply the total amount of aid that could have been disbursed during the term by the percent of aid to be returned.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal.

The institution must return the amount of Title IV funds for which it is responsible no later than 45 days after the date of the determination of the student's withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Direct Stafford Loans
- Subsidized Federal Direct Stafford Loans
- Federal Parent (PLUS) Loans
- Federal Pell Grants for which a return of funds is required
- Federal Supplemental Educational Opportunity Grant (FSEOG)

### ***Return of Non-Title IV Aid***

When a student withdraws during Clarks Summit University's refund period (less than 60% of the term completed), the institutional aid received by the student will be reduced in proportion to the adjustment of the student's charges. The only exception is outside scholarships with specific program requirements for full return upon withdrawal. A student who withdraws prior to completion of 25% of the term may forfeit all institutional scholarships for that term.

### ***Unofficial Withdrawals***

Students no longer desiring to complete a course must fill out a course drop form to officially notify the University of the student's intent to withdraw from the course. Course drop forms are available from the Registrar's Office or in Schoology. Students that stop attending a course, without filling out the course drop form, will be withdrawn from the course after 14 consecutive calendar days of non-attendance.

Attendance, for online courses, is determined by submission of an academic assignment such as an examination, written paper or project, discussion board post, or other similar academic event.

Courses not officially dropped, in which the student stops attending the course for 14 days or more, will be assigned a grade of FN (failure for non-attendance), dated to the student's last date of attendance in the course. The FN grade indicates that the student stopped attending the course and failed to meet the course objectives. An FN grade is calculated into the student's grade point average like an F grade.

Students receiving a course grade of FN are responsible for all resulting charges to their student account. If, at any point, a student has dropped and/or unofficially withdrawn from all courses for the term, the student will be withdrawn from the University and will be subject to the Unofficial Withdrawal procedure, including the reduction and/or return of all financial aid. The full withdrawal policies are available at:

- Online: <https://www.clarkssummitu.edu/admissions/tuition-financial-aid/current-student-accounts/online-student-withdrawals-refunds/>
- Residential: <https://www.clarkssummitu.edu/admissions/tuition-financial-aid/current-student-accounts/residential-student-withdrawals-refunds/>

### ***Unofficial Withdrawal Appeal***

Students who receive a grade of "FN" may appeal to their professor to have the grade removed in order to continue work in the course. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The appeal must include a statement that the student desires to continue in the course. If the student is not satisfied with the decision of the professor, the student may appeal the decision

according to the University's Student Appeals and Grievance Policy.  
<https://www.clarkssummitu.edu/academics/academic-policies-procedures/>.

## **SATISFACTORY ACADEMIC PROGRESS**

The U.S. Department of Education mandates institutions of higher education to establish minimum standards of Satisfactory Academic Progress (SAP) to be evaluated and monitored for all students in order to receive Federal (Title IV) aid. Any student who is otherwise eligible must meet the standards used by the institution to determine if a Title IV recipient is maintaining Satisfactory Academic Progress in his or her course of study, regardless of whether the student had previously received Title IV aid.

Students must meet Satisfactory Academic Progress requirements in order to receive Federal (Title IV) financial aid that includes Pell Grants, Federal Supplemental Education Opportunity Grants, Stafford Loans, Plus Loans, and Federal Work Study.

This policy describes Financial Aid Satisfactory Academic Progress requirements and is in addition to and operates separately from the Academic Satisfactory Academic Progress requirements.

### ***Evaluating Satisfactory Academic Progress***

All students will be evaluated using qualitative, quantitative, and maximum time frame standards. Academic records of all students will be reviewed after the end of each term (fall, spring, and summer). The review is cumulative and includes all courses taken at the student's current academic level. After the evaluation, letters will be sent to all students who have not successfully met SAP requirements. Warning letters will be sent to those who did not meet the requirements at the end of the first term, and those who are not making progress at the end of the second term will receive a letter that their financial aid has been suspended until the deficiency is made up.

### ***Qualitative Standard***

To meet the qualitative standard, students must obtain a minimum cumulative GPA as determined by their classification and program. Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar's Office.

### ***Student Classification***

	<i>Minimum Required Cum. GPA</i>
All Undergraduate Programs (1–18 hours attempted)	1.4
All Undergraduate Programs (19–36 hours attempted)	1.6
All Undergraduate Programs (37–55 hours attempted)	1.8
All Undergraduate Programs (56+ hours attempted)	2.0
All Graduate Programs (except M.Min. and M.Div.), including doctoral programs	3.0
M.Min. and M.Div.	2.0

	<i>Minimum Required Cum. GPA for Accelerated Counseling</i>
Accelerated Counseling program (1–18 hours attempted)	2.4
Accelerated Counseling program (19–36 hours attempted)	2.6
Accelerated Counseling program (37–55 hours attempted)	2.8
Accelerated Counseling program (56+ hours attempted)	3.0

Once a transfer student has grades for a term at Clarks Summit University for coursework taken toward an eligible program, the institution will use the cumulative GPA calculated from those grades only.

### ***Quantitative Standard***

In order to meet the quantitative standard, students must complete 67% of their cumulative attempted credits at their current level. Withdrawals, incompletes, repeated courses, and failure grades will count as attempted but not earned credits and will lower the completion rate.

Transfer credits will count as attempted and earned. Completion rates are NOT ROUNDED UP to meet progress. If a student has a completion rate of 66.777%, they are not meeting the minimum 67% requirement of satisfactory academic progress for Title IV federal aid.

### **Maximum Time Frame**

A student may not exceed a maximum number of attempted credits in any program even if aid was not received during that term or prior terms. The maximum number of credits is 150% of the program's required credits. Once the student reaches the maximum timeframe allowed, the student will be ineligible to receive Title IV financial aid; students may appeal on the basis of coursework not applicable to current degree program (see Appeals section below).

The maximum number of attempted credits allowed can be calculated by multiplying the number of credits required in the program by 1.5. Program Credits X 1.5 = Maximum Allowed

Some examples are provided below.

Academic Program	Required Program Credits	Max # of Attempted Credits Allowed
General Education	60	90.0
Pastoral Ministry	131	196.5
Master of Arts	30	45.0
Master of Divinity	94	141.0

### **Break in Enrollment**

When a student has a break in enrollment and is readmitted, the Satisfactory Academic Progress status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the spring term, does not return in the fall term, and is readmitted the next spring term, the student will continue in a financial aid suspension status for that term.

### **Terms / Parts-of-Terms / Summer Sessions**

A traditional semester is referred to as a standard term (e.g., Fall, Spring, and Summer). Standard terms, as defined by Clarks Summit University, are comprised of a combination of smaller "sub terms" (such as online sessions 1 and 2 in any given semester). Satisfactory Academic Progress requirements are calculated based on the combined sub-terms as defined by Clarks Summit University. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term).

Summer sub-terms (Summer online sessions and Seminary modules), for the purpose of credit hour load and measurement of progress, are combined together into the summer term.

### **Repeated Courses**

Repeated courses are considered in all areas of SAP measurement. Courses will be considered attempted even if they are not earned each time the course is taken which will affect the student's maximum time frame and completion rate. It should be noted however that a student is only allowed to receive Title IV Federal aid for a passed repeated course only once. Failed courses are not affected.

### **Transfer Credits**

GPA's for transfer courses are not considered in determining eligibility under the qualitative measure but transfer credits are considered in the qualitative, quantitative and maximum time frame measurements. Transfer students are awarded as first-year students without regard to grade or warning status at the prior post-secondary institution. SAP requirements would then be used to measure the transfer student's continued status. Transfer credits must be evaluated and a grade-level established before any educational loans are processed.

### **Consortium Agreements**

A consortium agreement is an agreement between two "like" institutions whereby the main enrollment is at Clarks Summit University (called the "home" institution) and the student takes courses at another eligible institution (called the "host" institution). This agreement will allow a student to take classes at the "host" institution while receiving their financial aid through the "home" institution.

The number of credits earned under an approved consortium agreement is integrated into the student's record upon completion of the course. Note: Courses must first be approved for transfer by the Clarks Summit University Registrar's Office. The Consortium Agreement is also subject to approval by both the home and host institution's authorized Financial Aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and satisfactory academic progress.

### ***Change in Major / Additional Degrees***

When a student changes his/her major or seeks an additional degree, the student may appeal to the Office of Financial Aid to have courses attempted and earned that do not count toward the student's new major or degree excluded from the calculation of the student's SAP standing.

### ***Changed Grades***

If a grade is changed, the student is required to notify the Office of Financial Aid immediately. Financial Aid staff will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade change initiated late or after the term in question or failure to notify the Office of Financial Aid may result in the loss of financial aid eligibility because regulations may limit the time within which aid may be re-awarded or disbursed.

### ***Failure to Make Satisfactory Academic Progress***

Students who fail to meet the qualitative, quantitative, or maximum timeframe standards at the end of a term will be placed on financial aid "warning" status for the next term and will remain eligible for financial aid while on a warning status. Students on financial aid warning status must meet SAP qualification requirements by the next term's measurement of progress. Students not meeting the requirements at the next term's measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

### ***Reestablishing Eligibility for Financial Aid***

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Clarks Summit University after academic suspension or approval of an academic suspension appeal does not automatically reinstate financial aid eligibility after a financial aid suspension. Reinstatement of aid eligibility is not retroactive. Reinstatement of aid eligibility will only affect current or future enrollment periods.

Once a student has made up either a credit deficiency or a GPA deficiency, it is his/her responsibility to notify the Office of Financial Aid to request that aid be reinstated.

### ***Appeals***

Any student placed on Financial Aid Suspension has the opportunity to appeal such action. Circumstances under which a student should submit an appeal include death of a relative, personal injury or illness, or other extreme circumstance outside the control of the student.

To make an appeal, send a signed and dated letter to the Director of Financial Aid within 30 days of receipt of the unsuccessful SAP letter for the semester in question. Students should address the following areas of concern in their appeal letter:

- What were the circumstances in your life that prevented you from meeting SAP requirements?
- What has changed that will enable you to meet SAP at the next evaluation?

If the school can confidently determine that the student will be able to meet SAP requirements after the subsequent term, the appeal will be granted. However, at the Director's discretion, if it is uncertain that the student will meet the requirements for the next evaluation, an academic plan suitable to the student's specific academic circumstance may be developed to ensure that the student is able to meet SAP standards by a specific point in time.

If a student decides to return to Clarks Summit University after a lengthy absence and was on academic probation when they withdrew from the institution, then, the student must write an appeal letter to the Director of Student Financial Services explaining the above-mentioned items. If the appeal is granted, the student will be given financial aid for one semester so that the appropriate GPA can be attained in order to meet the Satisfactory Academic Policy (SAP) guidelines.

### ***Student Progress***

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor(s). The student's responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, a student who fails to meet standards after receiving a financial aid warning at the start of the Fall semester will be immediately affected for aid eligibility in the Spring semester.

## STUDY ABROAD

Students interested in participating in a Study Abroad Program should:

- Receive approval from both Academics and OSD.
- Contact the Registrar's Office to determine if all of the credits will transfer into the student's program of study.
- Contact the Office of Financial Aid to determine qualification for any financial aid for the semester he/she would be studying abroad.

## STUDENT LOANS

### *Federal Stafford Loan Program*

Students desiring a federal student loan should complete their FAFSA before contacting the Office of Financial Aid. Students must be enrolled at least half time to qualify. Loans enter repayment six months after graduation; or when you drop below half-time status; or upon withdrawing. Federal student loans are available for the fall, spring, and summer semesters. The financial aid year begins with the fall semester and runs through the following summer. Other types of student loans may also be available. Contact the Office of Financial Aid for more details.

## REFUND POLICY—WISCONSIN ONLINE STUDENTS ONLY

### *Full Refunds*

The student will receive a full refund of all money paid if the student:

- Cancels within the three business day cancellation period under SPS 406.03
- Accepted was unqualified and the school did not secure a disclaimer under SPS 409.04
- Enrollment was procured as the result of any misrepresentation in the written materials used by the school or in oral representations made by or on behalf of the school.

Refunds will be made within 10 business days of cancellation.

### *Pro-Rated Refunds*

A student who withdraws or is dismissed after attending at least one class, but before completing 60% of the instruction in the current enrollment period, is entitled to a pro rata refund as follows:

<i>At Least</i>	<i>But Less Than</i>	<i>Refund of Tuition</i>
1 unit/class	10%	90%
10%	20%	80%
20%	30%	70%
30%	40%	60%
40%	50%	50%
50%	60%	40%
60%	No	No refund

### *General Guidelines*

As part of this policy, the school may retain a one-time application fee of no more than \$100. The school will make every effort to refund prepaid amounts for books, supplies and other charges. A student will receive the refund within 40 days of termination date. If a student withdraws after completing 60% of the instruction, and withdrawal is due to mitigating circumstances beyond the student's control, the school may refund a pro rata amount.

Course attendance for online classes is reported weekly. An online student is considered present in a course when they submit a gradable activity for that course. If a student does not participate in an online course for two consecutive weeks, the student will be marked absent and given a FN grade (failure for non-participation). Refunds will be given based on the chart above using the last reported date of attendance.

### *Notice of Withdrawal*

A written notice of withdrawal is not required. Online students are requested to fill out the withdrawal form found on Schoology. On-campus students are requested to see OSD for a withdrawal form.

## **REFUND POLICY—IOWA ONLINE STUDENTS ONLY**

If, at any time, a student terminates a postsecondary educational program due to the student's physical incapacity or, for a program that requires classroom instruction, due to the transfer of the student's spouse's employment to another city, the terminating student shall receive a refund of tuition charges in an amount that equals the amount of tuition charged to the student multiplied by the ratio of the remaining number of calendar days in the school period to the total number of calendar days in the school period.



# School Personnel



# SCHOOL PERSONNEL

## CABINET

### **JAMES R. LYTTLE, D.MIN.**

*President*

B.R.E., Clarks Summit University  
M.Div., Baptist Bible Seminary  
Th.M., Baptist Bible Seminary  
D.Min., Trinity Evangelical Divinity School

### **THEODORE A. BOYKIN, M.S.C.C., M.DIV.**

*Vice President for Student Development*

B.S., St. John's University  
M.S.C.C., Cairn University  
M.Div., Baptist Bible Seminary

### **DENA L. CAMBRA, M.ED.**

*Vice President for Marketing and Communications*

B.S., Northwest University  
M.Ed., Clarks Summit University

### **DARLENE CATLETT, B.A.**

*Executive Assistant to the President*

B.A., California State University, Fullerton

### **ALLEN R. DREYER, M.MIN.**

*Executive Director of Administrative Services*

B.S.B., Clarks Summit University  
M.Min., Baptist Bible Seminary

### **PAUL C. GOLDEN, M.DIV.**

*Executive Director of Alumni and Development*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary

### **WILLIAM J. HIGLEY, PH.D.**

*Vice President for Academics*

B.S., Clarks Summit University  
M.B.A., William Howard Taft University  
M.A.C.E., Dallas Theological Seminary  
Ph.D., The Southern Baptist Theological Seminary

### **TERRY PERRINE, M.DIV.**

*Vice President for Enrollment*

B.S., Centenary University  
M.A., Clarks Summit University  
M.Div., Baptist Bible Seminary

### **ERICA A. YOUNG, M.S.ED.**

*Executive Director of Online Learning*

B.S., Pennsylvania State University  
M.S.Ed., Purdue University

## BOARD OF TRUSTEES

Matthew Calderón, M.S.E., *Chair*

James Lytle, D.Min., *President*

Tom Benefiel, M.R.E.

Kezia Curry, Ph.D.

Grace Dyson, M.B.A.

Larry Green, M.Div.

John Greening, D.Min.

Scott Greening, M.A.R.

Donn Hauser, B.R.E.

Jeffrey Howell, M.Div.

Daniel Kallman, B.S.B.A.

Milton Kornegay, B.S.B.

Aaron Marshall, M.A.

William Park, D.Min.

Richard Christen, Th.B., *Emeritus*

John McNeal, D.D., *Emeritus*

Gary Moosey, Th.B., *Emeritus*

Russell Phelps, B.S.B.A., *Emeritus*

Ruth Trott, B.R.E., *Emeritus*

## FACULTY

### **JOHN D. BEST, PH.D.**

#### *Professor*

B.S., King's College  
M.S., Syracuse University  
Ph.D., Binghamton University  
School of Education Liaison  
Teaching Mathematics, 2007–

### **DAVID L. BOSKET, M.MIN., M.B.A.**

#### *Assistant Professor*

A.S., Broome Community College  
B.S., State University of New York  
M.Min., Baptist Bible Seminary  
M.B.A., Roosevelt University  
Director of Information Technology  
Teaching Business, 2013–

### **THEODORE A. BOYKIN, M.S.C.C., M.DIV.**

#### *Associate Professor*

B.S., St. John's University  
M.S.C.C., Cairn University Graduate School  
M.Div., Baptist Bible Seminary  
Vice President for Student Development  
Title IX Coordinator  
Administrative Faculty

### **JAMES W. BUCHANAN, M.DIV.**

#### *Assistant Professor*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary  
Associate Dean of Students  
Teaching Bible, Theology & Counseling, 2021–

### **LYNELLE J. BUCHANAN, PH.D., NCC, LPC**

#### *Professor*

B.S.B., Clarks Summit University  
M.S.C.M., Clarks Summit University  
Ph.D., Northcentral University  
Dean, School of Behavioral Sciences  
Core Counseling Faculty  
Teaching Counseling, 2001–

### **CAROLINE A. BURLEIGH, ED.D.**

#### *Professor*

B.S.Ed., Clarks Summit University  
M.Ed., Clarks Summit University  
Ed.D., Northcentral University  
Department Chair, Early Education/Elementary (PreK-4) program  
Teaching Education 2005–

**SUSAN A. CAGLEY, M.A.**

*Associate Professor*

B.S., Bob Jones University  
M.A., University of Central Arkansas  
School of Education Liaison  
Teaching Social Studies, 2000–

**BRIAN DESCHAIINE, M.ED.**

*Assistant Professor*

B.S., Clarks Summit University  
B.A., Eastern Nazarene College  
M.Ed., Clarks Summit University  
Teaching Health & Physical Education, 2018—

**ALLEN R. DREYER, M.MIN.**

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M.Min., Baptist Bible Seminary  
Executive Director for Administrative Services

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B.S.B., Clarks Summit University  
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Ph.D., Marywood University  
Director of Clinical Field Experience  
Core Counseling Faculty  
Teaching Counseling, 2009–

**SHARON GARDOSKI**

*Administrative Faculty*

B.S., Clarion University of Pennsylvania  
M.A., Clarks Summit University  
M.S.L.S., Clarion University of Pennsylvania  
Library Director

**DAVID B. HARRIS, D.M.A.**

*Professor*

B.A., Bob Jones University—Pastoral Studies  
B.A., Bob Jones University—Sacred Music  
M.A., Bob Jones University  
D.M.A., University of Alabama  
Teaching Music, 1989–1995; 1996–

**JANET K. HICKS, ED.D.**

*Professor*

B.S.B., Clarks Summit University  
M.Ed., Clarks Summit University  
M.S., Buffalo State University  
Ed.D., Binghamton University  
Dean, School of Arts & Sciences  
School of Education Liaison  
Teaching English and English Education, 2001–

**WILLIAM J. HIGLEY, PH.D.***Professor*

B.S.B., Clarks Summit University  
M.B.A., William Howard Taft University  
M.A.C.E., Dallas Theological Seminary  
Ph.D., The Southern Baptist Theological Seminary  
Vice President for Academics  
Teaching Leadership, Bible, and Local Church Christian Education, 2001–

**SHERRIE L. HOLLOWAY, M.A., M.ED.***Professor*

B.S.B., Clarks Summit University  
M.A., Clarks Summit University  
M.Ed., East Stroudsburg University  
Department Chair, Health and Human Performance  
Teaching Health and Human Performance and Bible, 1986–

**DIANA J. KELLEY, M.ED.***Associate Professor*

B.S., Clarion University  
M.Ed., Bob Jones University  
Teaching Education, 2012–

**PATRICK KELLEY, M.F.A.***Part-Time Faculty Member*

B.A., Clarks Summit University  
M.A., Wilkes University  
M.F.A., Wilkes University  
Teaching English & Communications, 2022–

**RITCH S. KELLEY, D.ED.***Professor*

B.S., Liberty University  
M.Ed., The Pennsylvania State University  
D.Ed., The Pennsylvania State University  
Dean, School of Education  
Department Chair, Secondary Programs and K-12 Programs  
Director, School of Education Graduate Studies  
Teaching Education, 2002–

**SUMMER KINDER, M.ED.***Administrative Faculty*

B.S., Clarks Summit University  
M.Ed., Clarks Summit University  
Director of Student Support Services

**REBEKAH S. KING, M.B.A., C.P.A., C.M.A.***Part-Time Faculty Member*

B.S., Houghton College  
M.B.A., Liberty University  
Teaching Business, 2021–

**JEANNA G. LACAVA, M.S.C.***Part-Time Faculty Member*

B.A., Bob Jones University  
M.S.C., Clarks Summit University  
Teaching Counseling, 2021–

**DAVID A. LACKEY, ED.D., D.MIN.**

*Professor*

B.A., Tennessee Temple University  
M.Div., Temple Baptist Seminary  
M.R.E., Temple Baptist Seminary  
Th.M., Temple Baptist Seminary  
Ed.D., Temple Baptist Seminary  
D.Min., Baptist Bible Seminary  
Dean, School of Theology  
Teaching Bible and Theology, 1998–

**JAMES R. LYTTLE, D.MIN.**

*Professor*

B.R.E., Clarks Summit University  
M.Div., Baptist Bible Seminary  
Th.M., Baptist Bible Seminary  
D.Min., Trinity Evangelical Divinity School  
President  
Teaching Bible, Theology, and Education, 1980–1993; 2007–

**KEITH E. MARLETT, PH.D.**

*Professor*

A.A.S., Auburn Community College  
B.S., Liberty University  
M.A., Liberty University  
Ph.D., Liberty University  
Core Counseling Faculty  
Director of the Department of Counselor Education  
Teaching Counseling, 2017 –

**DONALD E. MCCALL, D.MIN.**

*Professor*

B.R.E., Clarks Summit University  
Th.B., Clarks Summit University  
M.Min., Baptist Bible Seminary  
D.Min., Baptist Bible Seminary  
Teaching Pastoral Ministries and Bible, 2000–

**PAUL A. MCGUINNESS, D.MIN.**

*Part-Time Faculty Member*

B.S., Clarks Summit University  
M.Min., Baptist Bible Seminary  
D.Min., Baptist Bible Seminary  
Teaching Missions, 2021--

**FAYE A. MOORE, M.S.C.M., NCC**

*Assistant Professor*

B.S.B., Clarks Summit University  
M.S.C.M., Clarks Summit University  
Associate Dean of Students  
Teaching Counseling, 2000–

**STACIE NORMAN, PH.D., LPC***Professor*

Ph.D., Capella University  
M.A., Liberty University  
B.S., Liberty University  
A.S., South Georgia College  
Core Counseling Faculty  
Teaching Counseling, 2022—

**DAVID OBER, PH.D.***Professor*

B.A., Wheaton College  
M.A., Wheaton College  
Ph.D., Eastern University  
Department Chair, Business  
Teaching Business, 2020—

**FRANK A. PASSETTI, M.DIV.***Part-Time Faculty Member*

B.S., Bloomsburg University  
M.Div., Baptist Bible Seminary  
Teaching Youth Ministry, 2021—

**ROBERT N. PLANTZ, M.S.***Assistant Professor*

B.S., US Naval Academy  
M.A., Liberty Baptist Theological Seminary & Grad School  
M.S., US Naval Postgraduate School  
Director for Institutional Research  
Teaching Business, 2017—

**ADAM M. SCHWAMB, M.M.***Assistant Professor*

B.Mus., Houghton College  
M.Mus., Boston University  
Department Chair, Music  
School of Education Liaison  
Teaching Music, 2014—

**SARAH K. SCRANTA, M.ED.***Associate Professor*

B.A., Duquesne University  
B.S.Ed., Duquesne University  
M.Ed., Duquesne University  
Department Chair, English and Communications  
Teaching English & Communications, 2021—

**CARLEIGH SMITH, M.A.L.***Instructor*

B.A., Clarks Summit University  
M.A.L., Clarks Summit University  
Teaching English, 2021--

**CHRIS WELMAN, B.SC.ENG.***Administrative Faculty*

B.Sc.Eng., University of KwaZulu-Natal  
University Registrar

**LEE WIGMORE, B.S.**

*Assistant Professor*

A.S., SUNY Morrisville

B.S., Liberty University

M.A. in Biblical Exposition, Liberty University

Department Chair, Criminal Justice

Teaching Criminal Justice, 2022--

**MARGARET L. WRIGHT, M.S.**

*Associate Professor*

B.A., State University of New York

M.S., University of Scranton

Teaching Science, 2003--



# Academic Calendars



# ACADEMIC CALENDARS

## On-Campus

### FALL SEMESTER

New Students Arrive  
Welcome Weekend  
Campus Classes Begin  
Recharge  
Alumni Day  
Homecoming  
Fall Break  
Community Appreciation Day  
Thanksgiving Break  
Finals  
End of Semester  
Christmas Break

### 2022

August 19  
August 19-20  
August 22  
August 31  
September 30  
October 1  
October 8-11  
October 27  
November 19-27  
December 12-14  
December 14  
December 15-January 8

### 2023

August 25  
August 25-26  
August 28  
September 6  
October 6  
October 7  
October 14-17  
November 2  
November 18-26  
December 18-20  
December 20  
December 21-January 14

### SPRING SEMESTER

Spring Welcome Weekend  
Campus Classes Begin  
Day of Prayer  
Winter Break  
Spring Break  
Registration Day  
Easter Break  
Campus Appreciation Day  
Finals  
Graduate Reception  
Commencement

### 2023

January 7-8  
January 9  
January 24  
February 13  
March 4-12  
March 22  
April 7-10  
April 20  
May 2-4  
May 5  
May 6

### 2024

January 13-14  
January 15  
January 30  
February 19  
March 9-17  
April 3  
March 29-April 1  
April 25  
May 7-9  
May 10  
May 11

NOTE: Dates and events are subject to change. Visit the [CSU website calendar](#) for an updated listing of events.

## ONLINE

### FALL SEMESTER

1st 8-Week Session Begins

1st 8-Week Session Ends

Session Break

2nd 8-Week Session Begins

2nd 8-Week Session Ends

### 2022

August 15

October 7

October 10-14

October 17

December 9

### 2023

August 21

October 13

October 16-20

October 23

December 15

### SPRING SEMESTER

1st 8-Week Session Begins

1st 8-Week Session Ends

Session Break

2nd 8-Week Session Begins

2nd 8-Week Session Ends

### 2023

January 9

March 3

March 6-10

March 13

May 5

### 2024

January 15

March 8

March 11-15

March 18

May 10

### SUMMER

Grad Module Week 1

Grad Module Week 2

1st 8-Week Session Begins

1st 8-Week Session Ends

### 2023

June 5-9

June 12-16

May 15

July 7

### 2024

June 10-14

June 17-21

May 20

July 12

NOTE: Dates and events are subject to change. Visit the [CSU website calendar](#) for an updated listing of events.



Preparing **Christ-Centered,**  
**Career-Ready** Graduates.