

# **Baptist Bible College**

## **Catalog 2003-2005**



538 Venard Road, Clarks Summit, Pennsylvania 18411  
800-451-7664 admissions@bbc.edu  
570-586-2400 fax 570-586-1753



# Contents

Contents .....	3
General Information .....	6
Student Life .....	14
Admission Information .....	20
Academic Information .....	28
Undergraduate Curriculum .....	36
Courses of Instruction .....	104
Course Descriptions .....	105
Financial Information .....	160
Confession of Faith .....	172
Standards of Conduct .....	174
Baptist Bible Graduate School .....	178
Baptist Bible Seminary .....	180
Faculty .....	182
Academic Calendar .....	188
Administrative Council .....	190
Board of Trustees .....	192

Baptist Bible College makes every effort to provide accurate and up-to-date information; however, the College reserves the right to change, without notice, statements in the catalog concerning policies, fees, curricula, course offerings, and other matters.



# general information

GENERAL INFORMATION



## General Information

### History of BBC&S

Baptist Bible College was established in 1932 by a group of pastors led by Dr. Richard J. Murphy. Its original purpose of “training young people for the Gospel ministry and other lines of Christian service” has not changed. The founders insisted that the new school be strongly biblical and that it keep high academic standards. Through the years, the school leaders have not wavered from this stand.

The courses consisted of a three-year Bible program from 1932 to 1947. In 1947, four-year programs were added in pastoral studies, Christian education, and missions. In 1950, the Regents of the University of the State of New York granted Baptist Bible Seminary a temporary charter. In 1954, they gave permission to grant the Bachelor of Theology and Bachelor of Religious Education degrees. The Regents approved the Bachelor of Sacred Music degree in 1967.

For its first thirty-six years, the school used the facilities of the First Baptist Church in Johnson City, New York. As the student body grew from the first enrollment of forty students, the school gradually purchased and built some buildings of its own. In the 1960s, the administration and board of trustees saw that the College needed its own campus. This vision became reality in 1968 when the present site in Clarks Summit, Pennsylvania, was purchased, giving ample space for growth.

During the fall of 1968, the Accrediting Association of Bible Colleges granted accreditation to the College. The following spring, the Pennsylvania Department of Education approved the same programs and degrees offered in the State of New York. In addition, they approved the Associate in Arts degree for the first two years of training. In 1970, the name was changed to Baptist Bible College of Pennsylvania to reflect accurately the courses of study offered. In 1982, the College received authorization to grant the Bachelor of Science in Bible degree. Accreditation from the Middle States Association of Colleges and Schools was received in 1984.

In September 1972, classes began in the Seminary division. Four degrees are available: The Master of Ministry and Master of Divinity degrees

build upon the foundation laid in the Bible college program. An alternate course of study is available for students not having a Bible college background. The Master of Theology degree is offered to those who desire graduate work beyond the Master of Divinity degree. The Doctor of Ministry degree is offered as an advanced professional education program for full-time, in-service ministry participants. A Ph.D in Biblical Studies is offered, designed primarily for teachers and writers. A separate catalog for the Seminary programs may be obtained by requesting one from the Seminary division.

In 1989, the Pennsylvania Department of Education granted approval for the College to offer the Master of Science in Christian School Education degree. This began Baptist Bible Graduate School. In 1996, a second degree was approved, the Master of Science in Counseling Ministries. A separate catalog is available for the Baptist Bible Graduate School.

### **Statement of Mission**

Baptist Bible College exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential.

This mission is accomplished in the College through a program of biblical, general, and professional studies, which foster the doctrinal and ecclesiastical heritage represented by Bible-believing Baptist churches which hold to the fundamentals of the faith. Sound preparation for such ministry requires not only a knowledge of biblical truth, professional skill training, and a strong core of courses in general education, but also the development of strong spiritual dynamics and a vision for sharing one's faith. The historic Baptist emphasis on the local church and its ministries is a major factor in determining the careers for which students are prepared.

Since not all students are certain of career Christian ministry when they apply to Baptist Bible College, varied academic programs are offered to enhance ability to function effectively as spiritual leaders in local churches.

The Graduate School offers coeducational master's level degree programs for those desiring advanced training for Christian ministry careers in education and counseling.

The Confession of Faith and Standards of Conduct provide a doctrinal and practical framework within which the educational program is carried out, as they reflect the religious positions and spiritual commitments the school seeks to serve and to preserve.

Each academic program has clearly stated training goals which give focus to the selection of courses, faculty, and learning ingredients.

## Objectives

While you are a student at BBC, our goal is that you will be:

1. Deepening your love for and commitment to the authority of the Word of God, your dedication to Jesus Christ as Lord, and your sense of personal responsibility toward the Great Commission.
2. Gaining a fuller knowledge of the Bible, the Christian faith, yourself and other people, and the world around you.
3. Cultivating a deeper appreciation of a biblical sense of values, God's plan for your life, your spiritual, cultural, and national heritage, and your privileges and responsibilities as a believer living in contemporary society.
4. Developing habits consistent with mature Christian character and cultivating appreciation for the standards of this College and for its Baptist position.
5. Improving your ability to think logically and express yourself effectively, to understand and evaluate the thoughts of others, to engage in independent research, and to integrate all knowledge and experience into a Christian world view.
6. Developing life-long habits of proper care for your body and gaining appreciation of skillful physical performance and good sportsmanship.
7. Growing in your understanding of and appreciation for various Christian ministries and gaining the knowledge and skills needed to enter that ministry into which you believe God is leading you.

## Baptist Distinctives

The College holds firmly to historic Baptist faith and practice. It supports a fundamental view regarding the Bible in contrast to the



liberal, neo-orthodox, and neo-evangelical views. Baptist Bible College's vision is contained in its motto, "Excellence in Biblical Education for Effectiveness in Ministry Leadership."

## **Spiritual Climate**

Baptist Bible College strives to create a climate which promotes both learning and spiritual growth. Classroom instruction is from a biblical point of view. Activities outside the classroom—such as daily chapel, prayer groups, missions and Bible conferences, and dorm devotions—contribute to spiritual development. All students are involved in Christian ministry.

Recreation and other extra-curricular activities are designed to support this spiritual climate by training individuals to be characterized by self-discipline, moral responsibility, and serious purpose.

## **Location of Campus**

BBC is located in Clarks Summit, Pennsylvania, a residential suburb of over 8,000 people. This suburb is part of the greater Scranton/Wilkes-Barre area with a population exceeding 500,000.

The College is easily reached by public transportation. Several airlines serve the Wilkes-Barre/Scranton airport at Avoca, and there is a major bus terminal nearby.

Access by automobile is also convenient. Scranton is at a crossroads of the interstate highway system of the Northeastern United States. Interstate 81, the Northeast Extension of the Pennsylvania Turnpike, and Highways 6 and 11 pass within two miles of the campus, and east-west Interstate Routes 80 and 84 are only a short distance from Clarks Summit.

Organizations contributing to community cultural life include the Everhart Museum of Natural History, Science, and Art; the Northeastern Philharmonic Orchestra; and the Community Concert Association.

There are several other colleges in this area: University of Scranton, Marywood University, Keystone College, Lackawanna Junior College, the Worthington-Scranton campus of Pennsylvania State University, Wilkes University, Kings College (Wilkes-Barre), and College Misericordia.

## **Facilities**

The 121-acre campus has been steadily developed since 1968 and now contains eighteen major buildings.

Jackson Hall houses administrative and faculty offices, most of the classrooms, a computer lab, and the library. The music department occupies Buckingham Hall. Here one may find music classrooms, practice rooms, and studio offices for the music faculty.

Facilities for chapel services, the cafeteria, the athletics program, and other student activities are located in the Phelps Student Center. Twelve three-story residence halls and a residence-maintenance complex furnish on-campus housing for single students. An attractive bookstore is near the campus entrance.

All buildings on campus are wired to provide access to the BBC local area computer network and the World Wide Web. Each dorm room has two ethernet network access ports and a phone connection. The computer lab also provides access to the network.

The Joseph M. Stowell Seminary building includes classrooms, faculty offices, a chapel, a student lounge, and a computer lab.

The central portion of the campus is located near a 4 1/2-acre lake. Outdoor recreational facilities include three athletic fields, two tennis-basketball courts, and a swimming pool.

## **Accreditation and Certification**

Baptist Bible College & Seminary is accredited by the Middle States Association, 3624 Market Street, Philadelphia, PA 19104, 215-662-5606. Middle States is a regional accrediting agency recognized nationally. All degrees have been approved by the Pennsylvania Department of Education. The College has been accredited by the Accrediting Association of Bible Colleges, P.O. Box 780339, Orlando, FL 32826, 407-207-0808, since 1968. The Teacher Education programs are approved by the Association of Christian Schools International. The Elementary, Early Childhood, Secondary Education English and Social Studies, K-12 Physical Education/Health and Music Education programs are approved for Pennsylvania state certification.

## **Ecclesiastical Relationships**

Baptist Bible College, as an independent, self-governed institution, experiences a relationship with a growing number of churches which share the same doctrinal and ecclesiastical position as the College. Many of these churches are unaffiliated, while others are in association with state and/or national fellowships of fundamental churches.

## **Memberships**

Baptist Bible College is a member of the Associated Schools of the American Institute of Holy Land Studies in Jerusalem. The Institute offers both graduate and undergraduate levels in the following departments: Archaeology, Biblical Studies, Hebrew Language and Literature, History, Social Studies, and short-term studies.

Baptist Bible College is a corporate member of the American Schools of Oriental Research. This provides a direct channel for historical, geographical, cultural, and archaeological studies in several Middle Eastern countries.

## **Alumni Office**

The Alumni Office maintains an active relationship between the school and its graduates. It assists the Alumni Association in uniting alumni for spiritual fellowship, in promoting projects which support the school, and in maintaining enthusiasm for the College.



# student life

STUDENT LIFE

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## Student Life

### Student Activities and Organizations

*Devotional Life*—A strong devotional life is essential for growth in grace and in the knowledge of our Lord Jesus Christ. Therefore, students are encouraged to spend some time with the Lord in personal prayer and meditation in the Bible each day. Residence hall prayer times and small group fellowships assist in this important area. Each semester the student body unites for a day of prayer.

*Chapel*—Each school day the students and faculty meet for prayer, worship, spiritual instruction, and challenge. Daily chapel services feature faculty members, pastors, missionaries, students, and other special speakers.

*Church Attendance*—The College firmly supports the biblical doctrine of the local church. Students are required to attend regularly one of the approved fundamental churches in the area.

*Student Government*—All students are members of the Associated Student Body, which elects officers for the Student Leadership Council. Council members include presidents of student organizations, class presidents and representatives, dormitory presidents and representatives, editors of student publications, and faculty advisors.

The SLC exists to promote fellowship, scholarship, leadership, and spiritual life in the school. It also coordinates student activities, promotes a close and harmonious relationship between students and school personnel, and preserves and builds the school heritage.

*Recreation and Athletics*—The College participates in intercollegiate soccer, volleyball, cross country, basketball, and wrestling. It is a member of the North Atlantic Christian Conference, National Christian College Athletic Association (NCCAA Div. II), and the National College Athletic Association (NCAA Div. III), which provide intercollegiate competition for men and women.

An active intramural program offers numerous sports. In addition, students may participate in many individual recreational activities.

*Married Students' Association*—This group promotes fellowship among married students by providing opportunities to share common interests

and to encourage each other. The association also presents its unique concerns as married students to the administration.

*Student Publications*—Student publications provide practical experiences for students interested in writing, photography, and business. The TOWER, the College yearbook, summarizes student life and activity for the entire year.

*Student Organizations*—Separate fellowships have been organized for each ministry program. These groups and their purposes are listed below.

*Music Interest Fellowship:* to promote interest, inspiration, and skills in church music.

*Pastoral Interest Fellowship:* to promote interest in the pastoral ministry, provide an introduction to pastoral issues, and produce a burden for the pastoral ministry.

*Student Missions Fellowship:* to cultivate a burden for missions, create an active interest in world mission fields, and provide students an opportunity to get involved in various missionary activities.

*Christian School Teachers' Fellowship:* to provide practical and helpful information concerning Christian school education.

*Youth Interest Fellowship:* to promote interest in, provide information about, and encourage involvement in ministries to youth.

*Office Professional's Fellowship:* to promote interest in the use of office skills in a Christian environment.

*Counseling Interest Fellowship:* to foster an interest in Christian counseling and provide information regarding issues relevant to career counseling ministries.

*Communication Ministries Fellowship:* to provide a place for writers and drama students to grow in their understanding of ministering through their skills.

## **Dramatic Performances**

Baptist Bible College provides several opportunities for students to participate in theatrical productions. All performances are public events to which the student body, parents, and the community are invited.

*Mainstage Productions*—Each semester the drama department presents a major theatrical production. A variety of dramatic literature is presented including both classic and contemporary works; comedies, dramas, and the occasional musical. Auditions are open to all College and Seminary students.

*Student Productions*—Usually once or twice each year, a senior drama student will direct a production of a One-Act play. Auditions are open to all College and Seminary students.

*Senior Project Productions*—Communication Ministries students often present unique performances on campus.

## **Musical Performances**

Baptist Bible College provides many opportunities for students to attend and participate in the production of significant musical events. Participants include both music majors and non-music majors. All performances are public events to which the student body, parents, and the community are invited.

*Musical Ensembles*—Each year several vocal/instrumental ensembles are organized to represent the College in churches and Christian schools. These groups go on annual concert tours on behalf of the College, and they provide musical ministry for chapel, Bible and Missions conferences, and other special events on campus. All students are invited to audition for the Chamber Singers, Concert Chorale, Wind Ensemble, and various smaller groups, including Summer Ministry Teams.

*Master Classes*—From time to time, the music faculty host sessions with those students who are taking private music instruction. Students play or sing in an informal setting, and the faculty offers analysis and encouragement of their performances.

*General Student Recitals*—At least once each year, student musicians taking private instruction with our faculty have the opportunity to perform in a formal setting.



*Music Major Recitals*—All music majors present solo recitals during their junior and senior years. The variety of vocalists and instrumentalists in the music department ensures a very interesting concert schedule during any given academic year.

*Choral Concerts*—The annual Christmas and the Spring Music concerts combine the forces of all music groups.

*Music Interest Fellowship*—Although music majors are expected to participate in this organization, membership is open to all students. Activities include faculty lectures on musical topics, a variety of performances by its members, and service projects on behalf of campus musical events.

*Artist Series*—Each year the College hosts at least one notable cultural event for our students and the community, such as the Atlantic Brass Ensemble, the Baltimore Consort, and the Vienna Choir Boys.

## **Student Services**

*Counseling and Guidance*—A close personal relationship exists between students and faculty at Baptist Bible College. Students are encouraged to talk with faculty members about matters of concern.

Although all school personnel are interested in helping the student, the Office for Student Development (OSD) offers professional counseling and guidance services. Students who wish to take tests in the areas of their abilities, study skills, interests, and personalities may do so.

An orientation program acquaints new students with the purpose and services of Baptist Bible College. A trained residence hall staff is also available, providing encouragement and guidance in forming a personal Christian philosophy of life. The Office for Student Development helps students find employment, housing, and medical services.

*Employment*—Baptist Bible College is located in the greater Scranton-Wilkes Barre area with a population of over 500,000. This industrial and commercial area offers many job opportunities. The College also employs a number of students.

*Health Services*—A registered nurse is available for any sickness that may occur; a doctor also is available on campus bi-weekly for appointments. The Health Services Office furnishes ordinary medicines

and first-aid supplies, but students must pay for doctor's visits and prescriptions/medications.

*Insurance*—A group insurance plan is available to all students. This insurance costs much less than similar coverage through an individual plan. This policy covers the student for the entire year, including summer vacation. Information on student insurance may be obtained from the Business Office.

*Housing*—Residence halls on campus provide comfortable living accommodations for single students. All single students under 25 years of age are required to live in the College dormitories if space is available. Should the dormitories be filled, the Office for Student Development will help the student find a place to live in the area. The College also assists married couples in locating suitable apartments or homes.

*Dining*—The cafeteria-style dining area has the capacity to serve the entire student body. All on-campus students eat their meals in the College dining room.

*Campus Police*—Carefully selected students serve as campus police officers responsible for security, traffic, safety, and other assigned tasks. They receive training from qualified BBC security officers.

## **Alumni Placement Service**

The alumni department provides a placement service to assist graduating seniors and alumni of both the College and Seminary in finding places of ministry.

Information for preparing a resumé and tips for interviews are presented in special sessions.

The placement service also includes and encourages one-on-one conferences to become acquainted with each individual's needs, answer questions, and provide further information and counsel.

admission

ADMISSION INFORMATION

information



# Admission Information

## Standards for Admission

*Christian Character*—Evidence of personal faith in Jesus Christ as Savior and of submission to the will of God is essential. By submitting an application, the prospective student expresses willingness to follow school regulations.

*Academic Preparation*—Completion of high school or equivalency is required. High School graduates must send transcripts of all completed high school courses. Applicants who are not high school graduates may secure a high school equivalency diploma (GED) from the state in which they live. Transcripts of any completed high school courses and the GED test results must be sent to BBC.

*Pre-admission Tests*—All applicants are required to take either the Scholastic Aptitude Test (SAT) or the American College Test (ACT). Arrangements to take these tests should be made through the high school guidance office. Those who have already graduated from high school may obtain information and a schedule of testing dates at any local high school guidance office. The SAT code for Baptist Bible College is 2036. The ACT code is 3523.

Individuals who have been divorced or are married to a divorced person should request a copy of the divorce policy from the Admissions Office.

## Transfer Students

Baptist Bible College believes that learning, wherever it occurs, should be recognized and integrated into a student's degree program when that learning is found to be equivalent to that offered by post-secondary educational institutions and determined to be applicable for meeting degree and program requirements at BBC.

Applicants who have completed courses in an accredited college or university may receive transfer credit for courses which apply to one of the College programs and which reflect a grade of "C-" or above. Credits from non-accredited schools must be validated. Baptist Bible College accepts transfer credit for suitable scores in Advanced Placement (AP) exams, International Baccalaureate (IB) courses, College

Level Examination Program (CLEP) exams, and Defense Activity for Non-Traditional Education Support (DANTES) exams. Contact the Registrar's Office for further information.

Applicants who have completed 30 hours or more at an accredited college or university and have maintained at least a 2.0 GPA are not required to take the SAT or ACT.

Each transfer student must have official academic transcripts of all previous college courses sent to the Admissions Office before a decision will be made on the student's application. In addition, transfer students must request a financial aid transcript form from any previously attended school(s) and have it sent to the Office for Student Financial Services. To qualify for graduation, transfer students must complete at least 30 semester-hour credits at Baptist Bible College.

## **Home Schooled Students**

BBC is very interested in and welcomes home-schooled students. All home-schooled applicants should send their high school transcripts to the College and are required to take either the Scholastic Aptitude Test (SAT) or the American College Test (ACT). Arrangements to take these tests may be made through a local high school guidance office or on the Internet at [www.sat.org](http://www.sat.org) (SAT) or [www.act.org](http://www.act.org) (ACT). Please request that the SAT or ACT scores be sent to the College Admissions Office using the appropriate code for Baptist Bible College. The SAT code is 2036. The ACT code is 3523. Questions regarding admission policies and procedures should be sent to the Vice President for Enrollment Management.

## **International Students**

This school is authorized under federal law to enroll non-immigrant alien students. Inquiries concerning admission policies and procedures should be sent to the Vice President for Enrollment Management. At least six months should be allowed to process international student applications.

## **Veterans and War Orphans**

The College is an approved institution for veterans and war orphans. Applicants who qualify for these benefits should contact their local Veterans Administration Office to apply for Certificates of Eligibility.

This certificate must be presented to the Office of Student Financial Services at registration.

## **Application Procedures**

All persons who desire to register at Baptist Bible College must submit an application for admission. Steps are outlined as follows:

1. Request application packet and admission information from the Admissions Office or apply online at [enrollment.bbc.edu](http://enrollment.bbc.edu).
2. Complete the application and return it to the Admissions Office together with a \$30 non-refundable application fee (fee waivers are not accepted) and a recent photograph.
3. It is the responsibility of the applicant to print his/her name and any other requested information on the top of each reference. It is the applicant's option to sign the waiver on each of these references, waiving the right to examine these forms, thus making the comments contained therein confidential. It is to be understood that the waiver is not required as a condition for admission. Distribute these references and ask the persons filling them out to return them to the College within one week.
4. All applicants must arrange to have high school transcripts sent to the College. In addition to the high school transcripts, transfer students should have official transcripts of all previous college course work sent to the Admissions Office.
5. Request that Scholastic Aptitude Test (SAT) or American College Test (ACT) scores be sent to the College Admissions Office (SAT code 2036; ACT code 3523).
6. Transfer students from Christian colleges must obtain a Transfer Student Reference Form from BBC to be completed by that college.
7. When the application file is complete, the Admissions Committee will review it, and the applicant will be notified of the decision. A personal interview may be required at the discretion of the Admissions Committee.
8. If admission to Baptist Bible College was applied for in the past three years and then the student did not enroll, a letter requesting that the application be reactivated may be sent. The Admissions

Committee will require a new pastor's reference and a \$30 non-refundable fee.

9. A \$250 non-refundable confirmation fee is due by May 1 for fall-enrolled students and by December 15 for spring-enrolled students.

## Readmission

If a student leaves school for any reason and desires to return, the student must apply for readmission\*, completing the following steps:

1. Write a personal letter to the Admissions Office at least thirty days before the first day of classes of the semester in which enrollment is planned. Include in this letter: a) a summary of activities since leaving the institution, including employment; b) reasons for wanting to return; c) change, if any, in marital status; d) academic and vocational goals; and e) any other information which may assist the committee in making a decision.
2. Furnish official transcript(s) of all post-secondary courses taken since leaving BBC.
3. Submit a non-refundable readmission fee of \$30. Exceptions: a) you are a graduate from BBC with a four-year degree; b) you have not been out of BBC for more than one semester.
4. Request that your pastor send a letter of recommendation.
5. If married, have your spouse send a statement indicating agreement with your plans to return to school.

\*Student spouses, faculty spouses, and staff members should contact the Admissions Office for readmission instructions.

At the discretion of the Readmissions Committee, the following may also be required:

1. A medical report.
2. A personal interview.

Students who arrive at registration expecting to be readmitted without fulfilling these requirements should expect to wait until after registration to have their applications considered. The College cannot guarantee acceptance in such cases.

Students readmitted to one of the College programs will normally be subject to current requirements for that course of study.

## **New Student Orientation**

All new students must be present for orientation.

## **Registration**

All students are expected to register at the time stated in the College calendar. A late registration fee of \$40 is charged to those who fail to register on time. No registration will be permitted after classes have been in session for one week unless permission is obtained from the Vice President for College Academics and the Vice President for Student Development.

## **Classification**

Each student will be associated with one of the organized classes, and normally will remain with that class throughout the school year. Students who, at the end of the school year, are not more than three credits behind the normal schedule or below the minimum grade point average (see Student Handbook) will be advanced to the next class.

All students are classified as full-time or part-time, depending on the number of semester hours for which they are enrolled. The part-time student is one who is enrolled for less than twelve semester hours. The full-time student is one enrolled for twelve or more semester hours. Full-time students with no previous Bible training must take at least 25% of the classes in Bible or Bible-related subjects. To receive VA benefits, a student must be enrolled for twelve or more semester hours of credit.

A special student is one who meets the entrance requirements, but who does not wish to pursue a degree or certificate program. A special student may become a candidate for a certificate or degree upon approval by the Admissions Committee. A written request for such approval must be submitted before the date of registration for the school year in which you desire to enroll.

Classification of students is determined at registration each semester.

## **Non-Discriminatory Policy**

Baptist Bible College of Pennsylvania admits students of any race, color,



or national and ethnic origin to all the rights, privileges, programs, and activities generally made available to students. It does not discriminate on the basis of race, color, national and ethnic origin, or handicap in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-sponsored programs.

Baptist Bible College does not discriminate on the basis of handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations. The designated coordinator for College compliance with Section 504 of the Rehabilitation Act of 1973 is the Vice President for Business and Finance.



academic

ACADEMIC INFORMATION

information



## Academic Information

### Requirements for Graduation

Candidates for graduation from the degree and certificate programs are expected to participate in the commencement rehearsal and in all commencement weekend activities at which caps and gowns are worn.

### General Requirements for Undergraduate Programs

To be eligible for a degree, the student must have:

1. Completed a minimum of thirty (30) semester-hour credits at Baptist Bible College.
2. Earned a cumulative grade point average of at least 2.000. Teacher Education programs require a higher GPA. The Teacher Education Handbook should be consulted for specific details by those accepted into the Teacher Education programs.
3. Completed the number of Ministry Development units required by the student's program.
4. Completed all the requirements of the student's program (see Curriculum Information chapter) and have paid all financial obligations to the College.
5. Been enrolled at the College during the school year of graduation.
6. Paid a graduation fee.

### Special Requirements for Baccalaureate Degrees

*Doctrinal Agreement*—Before graduation, each student will be asked to state agreement with the published doctrinal statement of the College or to submit a statement on the area(s) of disagreement. Directions for preparing this statement can be obtained from the Division of Biblical Studies.

### Special Requirement for Associate in Arts Degree

A student who meets the general requirements for the Associate in Arts degree may not receive it in the same year he/she receives a baccalaureate degree.

## Special Requirement for One-Year Certificate

At least fifteen (15) of the thirty (30) semester-hour credits required in this program must have been taken after the 1974-75 school year.

## Special Requirement for Additional Degrees

At least thirty (30) additional semester-hour credits must be taken for each additional degree received.

## Credit by Exam

Baptist Bible College accepts credit from Advanced Placement (AP) and International Baccalaureate (IB) courses. Credit is also granted for appropriate scores on College Level Examination Program (CLEP) and DANTES exams. Contact the Registrar's Office for complete information.

## Credit Hour Definition

At Baptist Bible College, academic credit is measured in semester hours. A semester hour represents the equivalent of at least one class period of 50 minutes per week for 14 weeks not including final exams.

## Class Standing

At registration, each student is assigned to one of the four organized classes. This classification is based upon the total number of credits earned (including physical education) as described in the following scale:

<i>Classification</i>	<i>Credit Hours</i>
Freshman	0-26
Sophomore	27-56
Junior (Baccalaureate degrees)	57-86
Senior (Baccalaureate degrees)	87 or more

## Academic Load

The normal student load is 14-18 class hours per week. About one-to-two hours of study time should be allowed for each hour of class. Approval of student loads over 18 hours may be granted to students who have demonstrated superior ability. The College may limit the load of students with excessive employment or low grades.

## **Class Attendance**

Regular and prompt attendance at all class sessions is expected. Detailed expectations on attendance, absence, and tardiness are published in the Student Handbook.

## **Ministry Development**

Development of both spiritual maturity and skills necessary in various ministries requires practical experience. Discipleship opportunities are made available. Evangelism courses encourage students to correlate evangelism with ministry development. The Ministry Development program is integrated with the academic program to encourage involvement in ministries pertinent to the student's program. Ministry Development personnel are available to provide counsel and to help students secure opportunities.

The Office for Ministry Development staff provides a link between the home church pastor and the student for the development of the student's abilities to minister. The staff seeks to advise students so they will select ministries that will move them to new levels of leadership in preparation for future ministry.

Many students become involved in local church ministries such as Sunday school, AWANA, youth work, children's church, visitation, music ministries, and preaching. Other organizations which offer opportunities for ministry include nursing homes, county jails, the state hospital, a home for mentally handicapped, and nearby college campuses. The Concert Chorale, Chamber Singers, Wind Ensemble, and Gospel teams frequently minister in local churches. During the summer, opportunities include missionary and pastoral apprenticeships, camp counseling, and numerous local church ministries.

## **Grading System and GPA**

Point values are assigned to each grade to determine a student's grade point average. The following scale is used:

A	4.00	grade points per credit hour
A-	3.75	grade points per credit hour
B+	3.50	grade points per credit hour
B	3.25	grade points per credit hour
B-	3.00	grade points per credit hour

C+	2.75	grade points per credit hour
C	2.50	grade points per credit hour
C-	2.00	grade points per credit hour
D+	1.75	grade points per credit hour
D	1.50	grade points per credit hour
D-	1.00	grade point per credit hour
F	0	grade points per credit hour

Other course grades include:

I, S, U, WP and AU—These are not included in the student's average.

I shows that, while the work is Incomplete, the instructor has given the student a specific extension of time to finish the course requirements. No incomplete grade may be extended longer than one semester. If the course work is not completed within the specific time limit, the I grade will be replaced with a grade based on the student's completed work.

S stands for Satisfactory completion.

U indicates Unsatisfactory performance.

WP stands for Withdrawn Passing. This indicates that a student withdrew from a course after the first four weeks of a semester, and the student's performance was satisfactory at the time of withdrawal.

AU represents Audit or a course not taken for credit.

### *Grade Point Average*

Grade point average (GPA) is a numerical measure of all grades. It is calculated by dividing the total number of grade points earned by the total number of credit hours attempted (excluding courses marked I, S, U, WP, or AU). The student's GPA is based only upon courses taken at Baptist Bible College.

### **Repeated Courses**

When both the original and the repeated course are taken at BBC, the new grade replaces the first grade in calculating the grade point average. The student's grade point average is then adjusted to reflect the last grade.

## Academic Honors

*Semester Honors*—Each semester the Dean's List names full-time students whose semester grade point average is 3.75 or higher; the Merit List honors full-time students whose average is 3.50-3.74.

*Alpha Gamma Epsilon*—Members of this local honor society are chosen according to the following standards: 1) completion of the equivalent of four full-time semesters or 57 semester hours at Baptist Bible College with a total grade point average of 3.4 or higher; 2) sympathy toward and support of Baptist Bible College standards and ideals; 3) faculty approval. Membership certificates are presented following selection to this honor.

*Delta Epsilon Chi*—Baptist Bible College participates in the honor society program of the Accrediting Association of Bible Colleges. To be eligible for election by the faculty, a student must have earned a cumulative grade point average of at least 3.3 by the beginning of the student's final semester. In addition, eligibility will depend upon Christian character and leadership ability. Certificates of membership are presented during the spring semester.

*Graduation Honors*—Graduation honors announced at commencement are based upon a student's cumulative grade point average at the beginning of the last semester before graduation. The following standards apply: 3.400—with honor, 3.600—with high honor, 3.800—with highest honor. Final transcript will reflect honors standing based upon completion of all academic studies.

## Academic Deficiencies

Students whose total grade point average falls below 2.000 are subject to certain restrictions. Details of academic restriction, probation, and dismissal are given in the Student Handbook.

## Confidentiality of Student Records

BBC, in compliance with the Family Educational Rights and Privacy Act of 1974, will maintain all student records in accordance with the provision of the act as amended. The information contained in the student's permanent educational record will be made available to the student but not to others without the student's written permission. The only exceptions are official members of the College staff who have legitimate professional right to the material.



## Transcripts

At Baptist Bible College, student transcripts are released only by written request of the student. Such permission is not, however, required when government agencies request transcripts for official purposes. No transcript will be released unless the student has paid all financial obligations to the College. Unofficial transcripts will be sent to the student, whereas all official transcripts will be sent only to agencies and institutions designated by the student.

## Library Resources

### *Richard J. Murphy Memorial Library*

From its location on the 1st and 2nd floors of Jackson Hall, the library provides students and faculty with resources for their intellectual, cultural, and spiritual development. Services are available for over 70 hours each week during the academic year. Materials are organized according to the Dewey Decimal System, and holdings are accessed through the Public Access Catalog (PAC) from the college website.

The collections reflect the quality of many years of planned growth and development in support of the institution's educational objectives. The library specializes in the areas of biblical studies, theology, and Christian ministries, but also maintains strong collections in history, education, literature, music, and counseling. Careful attention is given to providing a diversity of viewpoints in keeping with its purpose as an information center. Currently the printed resources total nearly 100,000 volumes.

The library also maintains a collection of scholarly journals and periodicals of practical and general interest in print, microform, and on-line versions. Over 400 print subscriptions are available on campus, and several hundred titles in full text may be accessed through the Library's Internet vendors from the college website.

The library's instructional material center (IMC) maintains curriculum materials for the common subject areas of elementary and secondary education for both public and Christian schools. Other IMC holdings include music resources, juvenile books, and audiovisual materials and equipment. Areas are provided for viewing or listening to audiovisuals, as well as for working on projects. Computers are available for searching the Internet and the library's online databases.

Through the library's memberships in the Northeastern Pennsylvania Library Network (NPLN) and the Southeastern Pennsylvania Theological Library Association (SEPTLA), students and faculty enjoy reciprocal borrowing privileges at several local and regional colleges, seminaries, and public libraries.

# undergraduate curriculum



UNDERGRADUATE CURRICULUM

# Undergraduate Curriculum

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## *Academic Philosophy*

The primary purpose of the undergraduate education program at Baptist Bible College is to prepare men and women for selected ministry careers through a curriculum of biblical, general, and professional studies. The College specializes in helping students think reflectively about the Bible's relationship to life and ministry, while acquiring the professional knowledge and skills which will enable them to serve in career ministry settings.

### **Biblical Studies Core**

It is our belief that knowledge of the Scriptures is essential to a proper education for careers in ministry. For this reason, the professional programs include 36-42 credits of Bible and theology. Therefore, each student who graduates from one of these programs will have a strong major in biblical studies. The Biblical Studies core courses include:

Old Testament History (3)	Theology II—God and the Bible (3)
Old Testament Prophets (3)	Theology III—Man, Son, and Salvation (3)
Old Testament Poetry (2)	Theology IV—Baptist Distinctives (2)
New Testament Survey (3)	Theology V—Dispensationalism (3)
Principles of Bible Study (3)	Theology VI—Systems and Separation (3)
Romans (3)	Senior Theology Seminar (1)
Bible Exposition Elective (2-3)	Building a Biblical Lifestyle (2)

### **General Studies Core**

The graduate of BBC also needs to have a good foundation in general education. Therefore, general education courses comprise a meaningful and vital part of the baccalaureate degree programs. The General Studies core courses include:

Western Civilization (6)	Literature (3)
English Composition (3 or 6)	General Studies Electives
General Psychology (3)	Introduction to Fine Arts (3)
Life Fitness (3)	Speech (3)
Science (6) – including Philosophy of Science (2) at BBC	

## **Church Ministries Core**

In order to provide each student with a biblically based local church orientation for personal and professional ministry, courses dealing with edification, education, discipleship, evangelism, and missions will be studied. The Church Ministries core includes:

The Church's Ministry (3)

Evangelism Courses (3)

## **Professional Studies Core**

The faculty and curriculum are organized around two professional divisions. One division is called the Professional Studies Division and includes the departments of Teacher Education, Office Professionals, and Pre-Counseling. Another division is called the Global Ministries Division and includes the departments of Pastoral Ministries, Youth Ministries, Christian Education, Outreach/Evangelism Ministries, and Christian Ministries.

Students pursuing a particular program will select from one of the available programs which will best equip the student for his/her anticipated career ministry. The faculty are prepared to counsel with any student who needs assistance in making this important decision.

## **Elective Opportunities**

A feature of the Baptist Bible College curriculum offerings is the range of electives available to students. This permits the student to choose courses from a single area of the curriculum or to obtain greater breadth in training by selecting a variety of courses. Even within the core curriculum, course options allow for the diverse interests of students.

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## *Academic Structure*

### ***Biblical Studies Division***

Faculty who teach Biblical Studies courses base their instruction upon the verbal, plenary inspiration of the Bible in the original manuscripts (or the complete inspiration of all Scripture) and upon its authority in all areas of the Christian life. The grammatical-historical, literal method of interpretation is the hermeneutic employed in Biblical Studies.

## **Purposes**

Upon successful completion of any of the baccalaureate degree programs at BBC, you should possess:

1. A general knowledge of biblical content and an understanding of basic biblical concepts.
2. A general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
3. The competence to study the Bible inductively, using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
4. An understanding of biblical principles for behavior in order to live in conformity with them.
5. The ability to articulate the biblical rationale for:
  - a. Evangelization of the lost.
  - b. Edification of the believer.
  - c. Pre-tribulational, premillennial eschatology.
  - d. Personal and ecclesiastical separation.
  - e. A Baptist position.
6. The skills to perform competent research on biblical and theological issues using primary and secondary sources.

## **Department of Bible Exposition**

This department aims to explain the content and doctrines of the Bible; to present the biblical truths in such a way that they become an active factor in the student's life experience; to acquaint the student with the historical content of the entire Bible so that insight and knowledge into the construction, purpose, and message of the Holy Scriptures are gained; to assist the student to acquire basic skills of study, such as observation, interpretation, and application; to teach how to study the Bible creatively and independently; and to teach how to share the Bible with others.

## **Department of Biblical Languages**

Due to both the significance of words, phrases, and local expressions relative to the times and culture in which they are used, an understanding of the biblical languages is an asset to the Bible student, expositor, and translator.

## **Department of Theology**

The department of Theology is designed to instruct the student in the content and arrangement of truth as set forth in the Bible. The related studies in other departments are applied to this discipline and are harmonized by it. It is, therefore, the particular responsibility of this department to interpret and define theological truth.

## ***General Studies Division***

### **Purposes**

1. Students will gain an understanding of selected knowledge in the areas of natural science, social science, and the humanities and how to relate this understanding to a Christian world view.
2. Students will be acquainted with a Christian view of man, society, and culture and their interacting problems.
3. Students will experience an educational climate that will stimulate the development of values consistent with biblical principles.
4. Students will be prepared for intelligent and responsible living in the home and in society.
5. Students will develop a Christian concept of citizenship consistent with our biblical world view.
6. Students will develop skills in critical thinking, value judgment, and effective expression.
7. Students will mature in the areas of physical development, emotional adjustment, and social relationships.

## **Department of Counseling and Psychology**

This department is designed to give students an understanding of some of the forces which are at work in society, in nature, and in the individual, and with which graduates must be aware if they are to deal intelligently with people.

## **Department of English and Writing**

The courses within the department of English are designed to prepare students to communicate orally and to write correctly and effectively, to read with critical appreciation, and to become familiar with current development in language and writing. The department also teaches students to research, critically evaluate, and organize materials in order to produce scholarly papers.

The humanities traditionally have stood for the study of man as he exists in the world. In order to minister effectively in this world, one needs to have some idea of the thoughts and insights of great men and women of the past as well as the present. The courses in literature provide opportunities for students to study the creative work of poets, dramatists, novelists, essayists, and other literary figures of the world and to interpret these works from a biblical perspective.

## **Department of Health and Physical Education**

Since Christian education aims to develop the total student rather than merely the mind, physical education is an essential part of the total educational program of the College. We believe in the importance of health education, the development of physical fitness, and a healthy Christian personality. Each Christian young person needs to realize the emphasis of God's Word on the physical body, a healthy lifestyle, and a correct attitude toward winning.

Baccalaureate degree students are required to take three (3) credits of physical education. One of these courses must be HP100, Life Fitness. Additional courses are to be selected from PE101-111 (general physical education courses) and PE330-360 (Intercollegiate Sports).

The general physical education courses are selected, and sports-related activities are designed, to increase the student's enjoyment of and proficiency in these activities. Emphasis will be placed on skill development, sportsmanship, active participation, and knowledge of the activities. Some courses may not be offered each semester if there is not sufficient demand.

## **Department of Language**

In addition to the biblical languages provided by the Bible division, Spanish I and II are offered as General Studies electives.



## **Department of Speech and Drama**

The speech and drama courses offered within the department seek to prepare students for effective oral communication. Many of the courses are designed to support the Communications Ministries programs.

## **Department of Social Studies**

The department of Social Science seeks to make an essential contribution to the preparation of the BBC student. It is impossible to understand the present without adequate knowledge of the past; therefore, the study of history is of utmost importance. Some consideration is given to ancient civilizations, and particular attention is given to those factors involved in the formation of the Judaeo-Christian and Graeco-Roman traditions. Fine arts, sociology, philosophy, geography, and economics also contribute to an understanding of our culture. It is the intent of this department to prepare students so that they may make proper and independent value judgments through correct interpretation and application of factual material.

## **Department of Science and Math**

In this age of great scientific advancement, it is necessary for the Christian to be able to reconcile personally, or in some cases to find logical scientific alternatives to, conflicting interpretations of scientific data which oppose the revealed Word of God. It is therefore the design of the department of Science and Math to provide an appreciation for the scientific attitude and the scientific method. This necessitates the presentation of the basic principles and language of science upon which can be built the ability to logically and honestly make and judge interpretations of scientific data. It also seeks to make students aware of the structure and functioning of God's creation, whether it be of themselves, of society, or of the physical and biological world around them.

## ***Global Ministries Division***

### **Department of Camping Ministries**

This department endeavors to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues.

## **Department of Church Educational Ministries**

Those in the department of Local Church Education train men and women to teach in the local church. Students are helped prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools, and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

## **Department of Pastoral Ministries**

The department of Pastoral Ministries is designed to prepare men for effective pastoral ministry in local Baptist churches. The department purposes to produce graduates who demonstrate a balance of expository skill, spiritual leadership, pastoral care, and evangelistic fervor—all founded upon the clear teachings of Scripture.

Supported by the Biblical Studies base and integrated with General Studies, the Pastoral Ministries programs require a minimum of 21 credits of professional training. Currently five programs are available: Pastoral Ministry, Youth Pastor, Worship and Music, Pastor of Christian Education, and Pastor of Outreach/Evangelism. These are supported by the departments of Youth Ministries and Evangelism/Outreach.

Various divisional functions throughout the year provide fellowship, input, and evaluation for pastoral students and their wives. Students are encouraged to participate whenever possible.

While primarily designed for the future pastor, the department offers courses in ministry for the cultivation of skills for the Lord's service in a variety of contexts.

## **Department of Sports Ministries**

The department of sports ministries endeavors to equip students for effective worldwide sports ministries.

## **Department of World Missions**

The objectives of the Missions department are: (1) to present the responsibility of every Christian to fulfill the great commission by being a personal witness; (2) to give a general knowledge of mission fields; and (3) to instill an awareness of missions issues today. These missions courses are designed to equip the student with the methods for

establishing a New Testament church in either the United States or foreign nations, the basic principles and ethics needed for a successful missionary program, exposure to the cultural and language differences in working with foreign peoples, and thoughtful consideration of the needs and programs in modern-day missions.

## ***Professional Studies Division***

### **Department of Music**

The department of Music teaches men and women as Christian musicians and prepares them for ministries in the church. Emphasis is given to voice, piano, and organ with programs for both the church musician and school music educator.

### **Department of Office Professionals**

The Office Professionals department trains students for office careers with a ministry emphasis. Students will be taught computer applications, communication, accounting, and a variety of other office skills. An opportunity to work part time in a ministry office is also provided.

### **Department of Teacher Education**

The department of Teacher Education prepares students for the growing needs of Christian schools. Students in elementary education, secondary english, secondary social studies, secondary science K-12 health & physical education, and K-12 music may also apply for state certification from Pennsylvania. The department seeks to familiarize all students with issues related to education and to contemporary educational theory and practice. Most programs are designed to help students achieve Pennsylvania teacher certification and/or certification from the Association of Christian Schools International (ACSI).

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## ***Academic Degrees and Programs***

### **Degrees and Certificate**

1. Bachelor of Science in Bible (B.S. in Bible)—The professional programs, four years in length, result in this degree.
2. Bachelor of Sacred Music (B.S.M.)—This professional degree is

awarded upon completion of either the five-year church music program or the five-year music education program.

3. Associate of Arts (A.A.)—Two years of study are required. Courses in the arts and sciences are distributed over at least eight academic fields in the General Education A.A. The Office Professionals A.A. focuses on office skills and ministry. The Early Childhood A.A. includes courses focusing upon ministry in preschool settings. Also included are introductory courses in biblical background studies.
4. Certificate—One year of training is required with a Biblical Studies emphasis.

## **Academic Programs**

### *Communication Ministries Programs*

Drama (4 years)—B.S. in Bible degree

Writing (4 years)—B.S. in Bible degree

### *General Ministries Programs*

General Education (2 years)—A.A. degree

Bible Certificate (1 year)—Certificate

### *Missions Programs*

General Missions (4 years)—B.S. in Bible degree

ARRIBA! Missions (4 years)—B.S. in Bible degree

Registered Nurses Missions (4 years)—B.S. in Bible degree

### *Music Ministries Programs*

Church Music (5 years)—B.S. in Bible and B.S.M. degrees

Worship and Music (4 years)—B.S. in Bible

### *Office Professionals Programs*

Office Professionals (2 years)—A.A. degree

Office Professionals (4 years)—B.S. in Bible degree

### *Pastoral Programs*

Outreach and Evangelism Pastor (4 years)—B.S. in Bible degree

Pastor of Christian Education (4 years)—B.S. in Bible degree

Pastoral Ministries (4 years)—B.S. in Bible degree

Youth Pastor (4 years)—B.S. in Bible degree

### *Pre-Professional Programs*

Pre-Counseling Ministries (4 years)—B.S. in Bible degree

Pre-Seminary (4 years)—B.S. in Bible degree

### *Specialized Ministries Programs*

Camping Ministries (4 years)—B.S. in Bible degree

Specialized Ministries (4 years)—B.S. in Bible degree

Sports Ministries (4 years)—B.S. in Bible degree

Women's Ministries (4 years)—B.S. in Bible degree

### *Teacher Education Programs*

Early Childhood Education (2 years)—A.A. degree

Early Childhood Education (4 years)—B.S. in Bible degree

Early Childhood & Elementary Education (4 years)—B.S. in Bible

Elementary Teacher Education (4 years)—B.S. in Bible degree

Health & Physical Education K-12 (4 years)—B.S. in Bible

Music Education K-12 (4 years)—B.S. in Bible and B.S.M. degrees

Secondary Teacher Education (4 years)—B.S. in Bible degree

Bible Teaching Concentration

English Concentration

Social Studies Concentration

Science Concentration

## **Program Summaries**

The purposes, objectives, and descriptions of the undergraduate programs offered by the College are found on the following pages.

## ***Communication Ministries Programs***

### **Purpose and Objectives**

The Communication Ministries program provides training for the student preparing for entry-level positions in Christian ministries in the areas of writing and drama. Each program also provides preparation for further education in a graduate program.

Upon completion of a Communication Ministries degree program, you should have:

1. Communication skills that will enable you to think, write, and speak clearly and effectively.
2. Learning skills enabling you to continue developing personally and professionally toward the goal of effective communication in ministry.
3. Training that will enable you to enter an area of full-time ministry or have appropriate preparation for excellence in graduate school.
4. Completed an apprenticeship or senior project in a communication-related ministry vocation, providing field experience and contacts for future ministry opportunities.

### **Program Description**

The primary focus of this program is to develop and hone your skills as a communicator. Although the majority of courses in the program are specific to a chosen emphasis of drama or writing, students are also exposed to communication ministries in the areas of group communication, public speaking, and mass communication.

Perhaps the most unique aspect of the program is the senior project or communication internship experience. This opportunity allows you to experience at a deeper level a particular area of communication ministry.

## Communication Ministries Program—Drama

Degree: Bachelor of Science in Bible

Majors: Bible

Drama

Credits: 127 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
PS100	General Psychology*	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
AR200	Introduction to Fine Arts*	3
EN336	Intro. to Journalism <i>or</i>	3
EN334	Creative Writing	3
ELEC	Physical Education Elective	1
		16

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin and Salvation	3
BI210	Romans*	3
ELEC	Lit Survey Elective (M)	3
EM334	Ministry Comm. for Women (W)	3
DR302	Introduction to Drama†	3
EV100	Proclaiming the Gospel*	2
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
PA411	Introduction to Homiletics (M)	3
ELEC	Lit. Survey Elective (W)	3
SP305	Introduction to Group Communication†	3
DR303	Survey of Drama <i>or</i>	3
DR345	Drama in Performance	3
ELEC	Free Elective	3
DR340	Drama Practicum	1
ELEC	Science Elective	2
CM411	Internship/Senior Project Seminar	1
		18

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
SP301	Oral Interpretation	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
ELEC	Science Elective	2
DR340	Drama Practicum	1
EV300	Defending the Faith*	1
		17

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
DR304	Church Drama†	3
ELEC	Communication Elective	3
ELEC	Free Elective	3
DR340	Drama Practicum	1
		15

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
DR402	Communications Internship <i>or</i>	3
DR404	Senior Project	3
SP306	Introduction to Mass Communication†	3
SC220	Philosophy of Science*	2
TH401	Senior Theology Seminar*	1
		14

\*Offered both semesters

†Indicates course offered alternate years

## Communication Ministries Program—Writing

Degree: Bachelor of Science in Bible

Majors: Bible

Writing

Credits: 127 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN101	English Composition II	3
PS100	General Psychology*	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
AR200	Introduction to Fine Arts*	3
EN336	Introduction to Journalism	3
ELEC	Physical Education Elective	1
		16

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin and Salvation	3
BI210	Romans*	3
EN334	Creative Writing†	3
DR302	Introduction to Drama <i>or</i>	3
SP301	Oral Interpretation	3
EV100	Proclaiming the Gospel*	2
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
SP305	Introduction to Group Communication	3
PA411	Introduction to Homiletics (M)	3
ELEC	Lit. Survey Elective (W)	3
LI301	Contemporary Christian Writers†	3
ELEC	Free Elective	3
ELEC	Science Elective	2
CM411	Internship/Sr. Project Seminar	1
		17

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
ELEC	Lit. Survey Elective (M)	3
EM334	Ministry Comm. for Women (W)	3
SP306	Intro. to Mass Communication†	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
EV300	Defending the Faith*	1
		17

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
EN401	Non-Fiction Writing†	3
ELEC	General Studies Elective	3
ELEC	Free Elective	3
ELEC	Science Elective	2
		16

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
DR402	Communications Internship <i>or</i>	3
DR404	Senior Project	3
EN401	Fiction Writing†	3
SC220	Philosophy of Science*	2
TH401	Senior Theology Seminar*	1
		14

\*Offered both semesters

†Indicates course offered alternate years



## ***General Education Program***

### **Purpose and Objectives**

Many students are not certain of the Lord's will for their lives at the time of admission to BBC. They desire a basic program of general education, coupled with a biblical orientation, which will give them a foundation either for later pursuit of a Christian ministry career or for continued studies at another post-secondary institution.

Upon completion of this two-year program, the student will:

1. Have the necessary foundation in general education upon which to build professional training for a Christian ministry vocation.
2. Be able to distinguish between the Christian and non-Christian views of the world.
3. Possess the required background and tools with which to engage in specialized biblical studies.

### **Program Description**

The General Education program provides students with a broad exposure to the arts and sciences so they can better understand the physical world, others, and themselves. The program includes courses in English composition, speech, literature, fine arts, history, natural science, psychology, and physical education. Elective opportunities in several of these areas allow the student some choices to fulfill the distribution requirement. In addition, General Studies electives permit further exploration into a specific discipline.

To be eligible for the A.A. degree, the student must complete a minimum of three ministry units in addition to the listed course requirements.

General Education Program—AA Degree

Degree: Associate of Arts  
Majors: Bible  
Credits: 60 required to graduate

Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		15

Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
TH201	Theology II—God and the Bible	3
HP100	Life Fitness*	1
		16

Sophomore Year—Fall

BI201	Old Testament Prophets	3
EM200	The Church's Ministry*	3
PS100	General Psychology*	3
ELEC	General Studies Elective	3
SC220	Philosophy of Science*	2
ELEC	Physical Education Elective	1
		15

Spring

BI202	Old Testament Poetry	2
BI210	Romans*	3
ELEC	Literature Survey Elective	3
ELEC	General Studies Elective	3
AR200	Introduction to Fine Arts*	3
		14

\*Offered both semesters

## *Bible Certificate Program*

### **Purpose and Objectives**

The one-year Bible certificate program is designed to equip students who plan to enter careers other than Christian ministries with a basic background in biblical studies so they can intelligently and effectively communicate their faith. The Christian maturity and knowledge of the Bible gained during this brief time will prove invaluable as these students move into secular colleges and professions. The program is also recommended for wives of married students who desire biblical training while their husbands are in school.

### **Program Description**

A total of 31 credits is required, all of which must be earned at Baptist Bible College. A minimum of one ministry unit must also be completed prior to graduation. Upon successful completion of the program, the student will be awarded the Bible certificate.

## *One-Year Bible Certificate Program*

### **Freshman Year—Fall**

BI101	Old Testament History
BI100	Principles of Bible Study*
EM200	The Church's Ministry*
ELEC	Free Elective
ELEC	Free Elective

### **Spring**

3	BI102	New Testament Survey	3
3	TH110	Building a Biblical Lifestyle*	2
3	BI210	Romans*	3
3	EV100	Proclaiming the Gospel*	2
3	ELEC	Free Elective	3
15	TH102	Theology I—Survey of Doctrine	16

\*Offered both semesters

## ***Missions Programs***

### **Purpose and Objectives**

The Missions program at BBC affords students the necessary background of biblical, professional, and general studies with a view toward giving adequate preparation for missionary service. The program provides a sound basis for further study at the graduate level. Students who are licensed as registered nurses can complete the missionary nursing program in two years.

A student who has completed the Missions program will:

1. Be sufficiently prepared to apply for missionary service to any mission agency which is in agreement with the Mission Statement and Confession of Faith of Baptist Bible College & Seminary.
2. Understand a biblical theology of missions and biblical principles of missionary work.
3. Possess the orientation necessary to face the problems and difficulties of living and ministering cross-culturally.
4. Recognize the proper perspective of the relationship between the student, the home church, the mission board, fellow missionaries, nationals, and the national church.
5. See the necessity of maintaining a consistent, godly life.

### **Program Description**

The program contains a core of 42 semester credits of Bible and theology with 30 credits of professional studies appropriate for missionary preparation. To provide balanced training, the student also completes 43 credits of general studies which are distributed over the areas of communication skills, humanities, social sciences, natural science, and physical education. Twelve (12) credits of free electives complete the program course requirements.

The practical side of missionary training will be treated through a student's regular Christian ministry involvement and summer apprenticeship. Seven ministry units are required for graduation. These must include two units of evangelism, one unit of Bible teaching experience, plus four electives. Also required is a supervised summer

missionary apprenticeship of preferably not less than six weeks for which three academic credits may be earned.

Registered nurses completing the two-year program will have appropriate adjustments in the above requirements.

The four-year program can be modified to include an overseas experience. This program is known as ARRIBA! Students are able to take courses overseas during their junior year of college where they study in an intercultural setting.

The ARRIBA! program relates to missions, Latin American studies, language, and other disciplines chosen to meet specific credit requirements. The program includes all aspects of church planting, evangelism, discipling, literature distribution, and several educational/recreational field trips. Financial information for this unique education program is available upon request.

## General Missions Program

Degree: Bachelor of Science in Bible

Majors: Bible

Missions

Credits: 128 or 129 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
ELEC	Physical Education Elective	1
		16

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		15

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
ELEC	General Studies Elective	3
EV100	Proclaiming the Gospel*	2
ELEC	Science Elective	2
		16

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
TH302	Theology IV—Baptist Distinctives	2
BI210	Romans*	3
AR200	Introduction to Fine Arts*	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
MI301	Missionary Anthropology	3
ELEC	Literature Survey Elective	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
PA311	Personal Life of the Min. Leader	2
EV300	Defending the Faith*	1
		17

### Spring

ELEC	Biblical Studies Elective	2
MI302	Cross Cultural Communication	3
EM332	Women in Christian Ministries† (W)	3
PA312	Church Administration (M)	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
MI306	Dynamics of Discipling	2
		16

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
PA411	Introduction to Homiletics (M)	3
EM303	Effective Bible Teaching (W)	3
ELEC	Free Elective	3
MI302	Cross Cultural Evangelism	2
EM413	Ministry Leadership	2
SC220	Philosophy of Science*	2
		16 or 17

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
PA412	Expository Preaching (M)	3
EM334	Ministry Communication for Women (W)	3
ELEC	Free Elective	3
MI402	Missions Seminar	2
EM412	Family Life of the Min. Leader	2
TH401	Senior Theology Seminar*	1
		16

\*Offered both semesters

## Arriba! Missions Program

Degree: Bachelor of Science in Bible

Majors: Bible

Missions

Credits: 126/128 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		16

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		15

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH20	Theology II—God and the Bible	3
ELEC	General Studies Elective	3
EM200	The Church's Ministry*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
ELEC	Physical Education Elective	1
		17

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin and Salvation	3
TH302	Theology IV—Baptist Distinctives	2
BI210	Romans*	3
ELEC	Literature Survey Elective	3
AR200	Introduction to Fine Arts*	3
		16

### ARRIBA! Year—Fall

ELEC	Biblical Studies Elective	2
LA211	Elementary Spanish I	3
LA212	Elementary Spanish II	3
LA400	Linguistics & Language Learning	3
SP321	Media Enhanced Speaking	3
EV210	Personal Evan. in the Hispanic Cul.	2
		16

### Spring

HI362	Latin American History	3
LA213	Intermediate Spanish III	3
LA214	Intermediate Spanish IV	3
MI301	Missionary Anthropology & Comm.	3
ELEC	Field Biology, Botany or Geology	3
MI470	Missionary Apprenticeship	0
		15

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biblical Studies Elective	2
TH40	Theology V—Dispensationalism	3
PA411	Introduction to Homiletics (M)	3
EM303	Effective Bible Teaching (W)	2
PA311	Personal Life of the Min. Leader	2
EM413	Ministry Leadership	2
SC220	Philosophy of Science*	2
EV300	Defending the Faith*	1
		16 or 17

### Spring

MI306	Dynamics of Discipling	2
PA412	Expos. Preaching (M)	3
EM334	Ministry Comm./Women (W)	3
TH402	Theo. VI—Systems and Separation	3
MI402	Missions Seminar	3
EM332	Women in Christian Ministries† (W)	3
EM412	Family Life of the Min. Leader	2
TH401	Senior Theology Seminar*	1
		14 or 17

\*Offered both semesters

**Registered Nurse Missions Two-Year Program**  
**Four Year B.S. in Bible Degree**

Degree: Bachelor of Science in Bible  
Major: Bible  
Credits: 68 required to graduate

**Freshman Year—Fall**

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
EM200	The Church's Ministry*	3
MI301	Missionary Anthropology	3
TH110	Building a Biblical Lifestyle*	2
PA311	Personal Life of the Min. Leader	2
HP100	Life Fitness*	1
		17

**Spring**

BI102	New Testament Survey	3
BI210	Romans*	3
TH202	Theo.III—Man, Sin and Salvation	3
MI302	Cross Cultural Communication	3
BI202	Old Testament Poetry	2
EM412	Family Life of the Min. Leader	2
ELEC	Physical Education Elective	1
		17

**Sophomore Year—Fall**

ELEC	Biblical Studies Elective	2
BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
TH401	Theology V—Dispensationalism	3
EM303	Effective Bible Teaching	2
EM413	Ministry Leadership	2
EV100	Proclaiming the Gospel*	2
ELEC	Physical Education Elective	1
		18

**Spring**

TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Professional Studies Elective	3
MI402	Missions Seminar	2
MI306	Dynamics of Discipling	2
SC220	Philosophy of Science*	2
TH401	Senior Theology Seminar*	1
EV300	Defending the Faith*	1
		16

*\*Offered both semesters*



## *Music Ministries Programs*

### **Purpose and Objectives**

The field of music increasingly requires a great deal of versatility, adaptability, and professionalism. Each course of study, with its rigorous combination of music courses, theology, and general studies, prepares students to successfully negotiate the demands of graduate school and the expectations of a career in the church or the school. Success in these enterprises is based on our music graduates having acquired a repertoire of useful skills, as well as a Christian worldview which constrains them to apply these talents in a Christ-honoring fashion. Thus, at the completion of the programs, students will:

1. Be proficient as vocalists or instrumentalists.
2. Possess a working knowledge of music theory and music history.
3. Be able to articulate a biblical philosophy of music and its value to all phases of Christian endeavor: local church, missions, and education.
4. Be able to participate effectively in the practical musical ministries of church or school.
5. Be able to organize, train, and direct musical groups in church or school.

### **Program Descriptions for the B.S. in Bible and B.S.M. Programs**

The department of Music offers three programs—Music Education, Church Music, and Worship & Music. The Music Education program (four-year course of study) and the Church Music program (five-year course of study) award both a degree in Bible and a degree in music.

#### *Music Education*

B.S. in Bible and the Bachelor of Sacred Music (B.S.M.): 150 credit hours are required for graduation, of which 48 hours are music courses.

#### *Worship and Music*

B.S. in Bible: 131/132 credit hours are required for graduation, of which 36 hours are music courses. The program is designed for the young man or woman headed for a local church ministry in which music leadership

will be an integral part. At any point in this program, students may transfer their credits to the five-year Church Music program and earn the B.S.M. degree.

### *Church Music*

B.S. in Bible and the Bachelor of Sacred Music (B.S.M.): 152 credit hours are required for graduation, of which 59 hours are music courses. This five-year program is designed for the person who will assume every responsibility associated with a complete ministry of music—platform skills, direction of singers and instrumentalists, teaching of both adults and children, and mentoring and supervision of other musicians.

### *Minor in Music*

Designed for the student who wishes to include music as a significant elective area to the major program of study, such as youth, pastoral, women's, or specialized ministries, etc., courses may be freely distributed among the student's other classes, with one exception: The two ensemble credits must be earned in consecutive fall and spring semesters (see Ensembles). There is a requirement of 16 credit hours of music in addition to the student's major program.

## **Admission**

### *Prerequisite Abilities*

In addition to meeting the general requirements for admission to Baptist Bible College, prospective music majors should possess the following skills necessary for success as a college music major:

1. *Reading ability*—Facility and confidence in reading music is fundamental to everything music majors do: the ability to learn music independently of either the assistance of a teacher or the coaching of a fellow student who does read; the ability to study the musical examples that are a part of every course in music theory; the ability to study and analyze multi-layered instrumental or vocal scores.
2. *Repertoire development*—Students should have experience in the study and performance of the essential classical repertoire pertaining to their specialties.

3. *Performance experience*—Since every music major will eventually present public recitals, it is an advantage to have developed skill at memory before starting a college degree program.
4. *Technical ability*—A student should be able to demonstrate technical prowess commensurate with the demands of the repertoire they are singing or playing. Practicing a daily routine of scales, arpeggios, etudes, solfege (whatever is idiomatic to your area) is good preparation for the expectations of a college music program.
5. *Work habits*—The ability to enjoy regular, sustained periods of goal-oriented practice is characteristic of every successful college music major.

### *Auditions—Required for Admission*

Admission to any of the programs of study is by audition only. Applicants may apply for general admission to Baptist Bible College, but actual acceptance into the individual programs will be determined by the results of an audition before a Department of Music faculty committee. Audition dates are determined at the beginning of each academic school year. Students should prepare the following for the audition:

1. *Classical selection*—Anything that effectively shows your current level of advancement. Performance by memory is recommended.
2. *Sacred selection*—Anything that effectively shows your current level of advancement. Performance by memory is recommended. Singers and instrumentalists: do not bring accompaniment tracks to the audition. An accompanist will be provided. (Bring a copy of the music.)
3. *Technical routines*—It is strongly recommended that singers, pianists, and instrumentalists be prepared to demonstrate their accomplishments in a variety of standard technical methods, eg. scales, arpeggios, etudes, solfege (whatever is idiomatic to your area.) Speed is not nearly as important as rhythmic control. Therefore, experience with the metronome is time well spent.
4. *Sightreading*—All applicants will be asked to read a selection chosen by the faculty at the time of the audition.

Church Music Program

Degree: Bachelor of Science in Bible  
Bachelor of Sacred Music  
Majors: Bible  
Church Music  
Credits: 152 required to graduate

Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
EN101	English Composition I	3
MU101	Musicianship I	3
ELEC	Applied Music Major	1
ELEC	Applied Music Secondary	1
HP100	Life Fitness*	1

14

Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
EN102	English Composition II	3
MU102	Musicianship II	3
ELEC	Applied Music Major	1
ELEC	Applied Music Secondary	1
ELEC	Applied Music Major	1
	Proficiency Exam I	0
	Applied Music Secondary Exam I	0
ELEC	Physical Education Elective	1

15

Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God & the Bible	3
SP100	Speech Communication*	3
MU201	Musicianship III	3
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1
EV100	Proclaiming the Gospel*	2
ELEC	Physical Education Elective	1

17

Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin & Salvation	3
PS100	General Psychology*	3
MU202	Musicianship IV	3
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1
BI210	Romans*	3
ELEC	Applied Music Major	1
	Proficiency Exam II	0

16

Junior Year—Fall

HI111	Hist. of Western Civ. & Thought I	3
ELEC	General Studies Elective	3
MU305	Orchestration	3
MU301	Survey of Music History I*	3
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1
MU341	Junior Recital Preview	0

14

Spring

HI111	Hist. of Western Civ. & Thought II	3
EM200	The Church's Ministry*	3
MU308	Church Music Materials	3
MU302	Survey of Music History II†	3
MU303	Counterpoint	2
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1
ELEC	Applied Music Major	1
	Proficiency Exam III	0
MU342	Junior Recital	0

16

**Fourth Year—Fall**

ELEC	Biblical Studies Elective	2
PA311	Personal Life of the Min. Leader	2
ELEC	Science Elective	2
ELEC	Literature Survey Elective	3
MU404	Foundations & Issues in Worship	2
ELEC	Applied Music Major	1
EV300	Defending the Faith*	1
MU441	Senior Recital Preview	0
ELEC	Choral or Instrumental Ensemble	1

14

**Senior Year—Fall**

TH401	Theology V—Dispensationalism	3
DR304	Church Drama	3
MU409	Intro. to Worship Leading	2
MU402	Advanced Conducting†	2
EM413	Ministry Leadership	2
MU415	Choral Writing and Arranging	2
MU429	Church Music Apprenticeship	1
ELEC	Choral or Instrumental Ensemble	1

16

**Spring**

ELEC	Biblical Studies Elective	2
TH302	Theology IV—Baptist Distinctives	2
ELEC	Science Elective	2
MU401	Conducting†	2
MU306	Group Vocal Technique	2
MI306	Dynamics of Discipling	2
ELEC	Applied Music Major	1
MU442	Senior Recital	0
ELEC	Choral or Instrumental Ensemble	1
MU472	Worship Service Proficiency Exam	0

14

**Spring**

ELEC	Biblical Studies Elective	2
ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems & Separation	3
MU426	Hymnology†	3
EM412	Family Life of the Min. Leader	2
SC220	Philosophy of Science	2
ELEC	Choral or Instrumental Ensemble	1
TH401	Senior Theology Seminar*	1

16

\*Offered both semesters

†Indicates course offered alternate years

Worship and Music Program

Degree: Bachelor of Science in Bible

Majors: Bible

Music

Credits: 131/132 required to graduate

Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
EN101	English Composition I	3
MU101	Musicianship I	3
HI111	Hist. of Western Civ. & Thought I	3
ELEC	Applied Music Major	1
ELEC	Applied Music Secondary	1
HP100	Life Fitness*	1
		18

Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
EN102	English Composition II	3
MU102	Musicianship II	3
HI112	Hist. of Western Civ. & Thought II	3
ELEC	Applied Music Major	1
ELEC	Applied Music Secondary	1
ELEC	Applied Music Major	1
	Proficiency Exam I	0
	Applied Music Secondary Exam I	0
		17

Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
PS100	General Psychology*	3
MU201	Musicianship III	3
EV100	Proclaiming the Gospel*	2
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1
ELEC	Physical Education Elective*	1
		17

Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin and Salvation	3
SP100	Speech Communication*	3
MU202	Musicianship IV	3
EM200	The Church's Ministry*	3
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1
ELEC	Physical Education Elective	1
ELEC	Applied Music Major	1
	Proficiency Exam II	0
		17

Junior Year—Fall

ELEC	Biblical Studies Elective	2
DR304	Church Drama	3
MU404	Foundations and Issues in Worship	2
MU305	Orchestration <i>or</i>	3
MU303	Counterpoint (Spring)	3
ELEC	Science Elective	2
PA321	Personal Life of a Ministry Leader	2
ELEC	Applied Music Major	1
EV300	Defending the Faith*	1
MU341	Junior Recital Preview	0
		16

Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
BI210	Romans*	3
ELEC	Literature Survey Elective	3
ELEC	Science Elective	2
MI306	Dynamics of Discipling	2
ELEC	Applied Music Major	1
ELEC	Applied Music Major	1
	Proficiency Exam III	0
MU342	Junior Recital	0
		15

**Senior Year—Fall**

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	General Studies Elective	3
MU409	Introduction to Worship Leading	2
EM413	Ministry Leadership	2
SC220	Philosophy of Science*	2
ELEC	Choral or Instrumental Ensemble	1

15

**Spring**

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
ELEC	General Studies Elective	3
MU302	Survey of Music History II	3
MU426	Hymnology†	3
EM412	The Family Life of the Min. Leader	2
ELEC	Choral or Instrumental Ensemble	1
TH410	Senior Theology Seminar	1

18

*\*Offered both semesters**†Indicates course offered alternate years***Music Minor****Vocal Background**

MU101	Musicianship I	3
MU102	Musicianship II	3
MU409	Introduction to Worship Leading	2
MU404	Foundations & Issues in Worship	2
MU151	Private Instruction in Voice (Major)	2
MU152	Private Instruction in Piano (Secondary)	2
ELEC	Choral or Instrumental Ensemble	2

16

**Piano Background**

MU101	Musicianship I	3
MU102	Musicianship II	3
MU409	Introduction to Worship Leading	2
MU404	Foundations & Issues in Worship	2
MU152	Private Instruction in Piano (Major)	2
MU151	Private Instruction in Voice (Secondary)	2
ELEC	Choral or Instrumental Ensemble	2

16

## ***Office Professionals Programs***

### **Purpose and Objectives**

The purpose of these programs is to prepare individuals for careers/ministries as office professionals in churches, Christian schools, social agencies, mission offices, or other Christian organizations.

Upon completion of these programs, the student will:

1. Possess the necessary technical skills needed for today's Christian office.
2. Possess an orientation to ministry required of those who serve God in the Christian office.

### **Program Description**

The Office Professional programs provide students with technical expertise emphasizing information processing with a ministry orientation. The students develop skills in keyboarding, word processing, accounting, business communication, and computer uses for the Christian office. They also develop an understanding of working with others as skilled professionals who are Christians in service to God and His Church. The programs feature practical, hands-on experience in office work. These programs also provide students with relevant courses in general studies and essential basic courses in Bible and theology.

In addition to the academic work, students are required to complete a minimum of three Ministry Development units in the two-year program and seven units in the four-year program.



## Office Professionals Program

Degree: Bachelor of Science in Bible

Majors: Bible

Office Professionals

Credits: 127 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
EN101	English Composition I	3
SP100	Speech Communication*	3
SE110	Word Processing*	3
HP100	Life Fitness*	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
EN102	English Composition II	3
PS100	General Psychology*	3
SE104	Business Communication	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
HI111	Hist. of Western Civ. & Thought I	3
EM200	The Church's Ministry*	3
SE200	Document Prod./Mach. Trans.	3
EV100	Proclaiming the Gospel*	2
		17

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin and Salvation	3
HI112	Hist. of Western Civ. & Thought II	3
BI210	Romans*	3
SE207	Computer Applications in the Christian Office	3
ELEC	Physical Education Elective	1
		15

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
AR200	Introduction to Fine Arts*	3
SE211	Accounting	3
ELEC	Free Elective	3
ELEC	Science Elective	2
EV300	Defending the Faith*	1
		14

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
SE208	Desktop Publishing	3
ELEC	Free Elective	3
ELEC	Literature Survey Elective	3
ELEC	General Studies Elective	3
SE230	Readings in Office Admin.*	1
		17

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
SE215	Human Relations in the Office	3
ELEC	General Studies Elective	3
ELEC	Free Elective	3
SC220	Philosophy of Science*	2
SE220	Office Practicum*	1
		17

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
SE218	Office Procedures	3
LEC	General Studies Elective	3
ELEC	Free Elective	3
ETH410	Senior Theology Seminar*	1
SE220	Office Practicum*	1
		16

\*Offered both semesters

Office Professionals Program—AA degree

Degree: Associate of Arts  
Majors: Office Professionals  
Credits: 60 required to graduate

Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
EN101	English Composition I	3
SP100	Speech Communication*	3
SE110	Word Processing*	3
HP100	Life Fitness*	1
		15

Sophomore Year—Fall

EM200	The Church's Ministry*	3
PS100	General Psychology*	3
SE215	Human Relations in the Office	3
SE211	Accounting	3
SE230	Readings in Office Admin.	1
SE220	Office Practicum*	1
		14

Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
TH102	Theology I – Survey of Doctrine	3
SE104	Business Communication	3
SE200	Document Prod./Mach. Trans.	3
		15

Spring

ELEC	Women's Ministry Elective	3
SE207	Computer App. in Christian Off.	3
SE218	Office Procedures	3
SE208	Desktop Publishing	3
ELEC	General Studies Elective	3
SE220	Office Practicum*	1
		16

\*Offered both semesters

## ***Pastoral Programs***

### **Purpose and Objectives**

The Pastoral programs are designed to prepare men for specialized pastoral ministry. Many graduates will go directly into the ministry in local churches. For others, this curriculum may form the basis for graduate studies. The overall objective is to produce pastoral leadership with well-rounded training for essential aspects of the ministry of the local church. Upon completion of any of the four-year programs, the student should:

1. Be able to use knowledge of the Bible and theology effectively.
2. Be able to demonstrate basic skills in expository preaching (except the Pastor of Christian Education).
3. Be prepared to administer a local church successfully.
4. Be motivated with a pastor's heart and be prepared to perform the functions of the pastoral office.
5. Have laid the groundwork to become a mature man of God—spiritually, morally, and ethically.
6. Evidence concern for winning lost people to Christ and for building them up in the Christian faith.

### **Program Descriptions**

This program includes a core of 45 semester hours of Bible, theology, and Greek exegesis. The Biblical Studies base supports a minimum of 24 credits of professional training for the pastoral ministry.

The Pastor of Outreach/Evangelism, Youth Pastor, and Pastor of Christian Education programs are specialized modifications of the pastoral curriculum. Each program includes essential courses for the appropriate ministry emphasis.

In all programs, seven units of course-related practical ministry are required to provide exposure to a student's chosen ministry. This includes a minimum of two units of evangelism and one unit in Bible teaching. In addition, students may earn credit in a six-to-ten week summer apprenticeship program.

Outreach Pastor Program

Degree: Bachelor of Science in Bible  
Majors: Bible  
Outreach Pastor  
Credits: 126 required to graduate

Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		16

Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		15

Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
AR200	Introduction to Fine Arts*	3
ELEC	General Studies Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
EM200	The Church's Ministry*	3
BI210	Romans*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		15

Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Literature Survey Elective	3
PA411	Introduction to Homiletics	3
ELEC	Free Elective	3
EV312	Church Evangelism Strategies	2
PA311	Personal Life of the Min. Leader	2
		15

Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
PA412	Expository Preaching	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
MI306	Dynamics of Discipleship	2
EV300	Defending the Faith*	1
		16

Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	Outreach Specialization Elective†	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
EM413	Ministry Leadership	2
TH410	Senior Theology Seminar*	1
		17

Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Outreach Specialization Elective†	3
ELEC	Free Elective	3
SC220	Philosophy of Science*	2
PA 412	Pastoral Counseling	2
EM412	Family Life of the Min. Leader	2
		17

\*Offered both semesters  
†To be arranged with advisor

## Pastor of Christian Education Program

Degree: Bachelor of Science in Bible

Majors: Bible

Education Pastor

Credits: 126 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		16

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		15

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
AR200	Introduction to Fine Arts*	3
ELEC	Literature Survey Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
EM200	The Church's Ministry*	3
BI210	Romans*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		15

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
EM303	Effective Bible Teaching	2
YM301	Youth Ministry Philosophy	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
EM421	Educational Min. of the Church	2
PA311	Personal Life of the Min. Leader	2
		17

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
EM306	Dynamic Learning Experiences	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
MI306	Dynamics of Discipleship	2
EV300	Defending the Faith*	1
		16

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	Education Specialization Elective†	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
EM413	Ministry Leadership	2
		16

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Education Specialization Elective†	3
ELEC	Free Elective	3
SC220	Philosophy of Science*	2
EM412	Family Life of the Min. Leader	2
TH410	Senior Theology Seminar*	1
		16

\*Offered both semesters

†To be arranged with advisor

# Pastoral Ministry Program

Degree: Bachelor of Science in Bible  
Majors: Bible  
Pastoral Ministry  
Credits: 128 required to graduate

## Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN10	English Composition I	3
PS100	General Psychology*	3
ELEC	Physical Education Elective	1
		15

## Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		16

## Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
AR200	Introduction to Fine Arts*	3
ELEC	General Studies Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

## Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
EM200	The Church's Ministry*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		15

## Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Literature Survey Elective	3
LA301	Greek I	4
PA411	Introduction to Homiletics	3
ELEC	Free Elective	3
PA311	Personal Life of the Min. Leader	2
		17

## Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
LA302	Greek II	4
PA412	Expository Preaching	3
ELEC	Free Elective	3
MI306	Dynamics of Discipling	2
		16

## Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
LA401	Greek III	3
ELEC	Free Elective	3
EV312	Church Evangelism Strategies	2
EM421	Educational Ministry of the Church	2
EM413	Ministry Leadership	2
		17

## Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
LA402	Greek Exegesis	3
PA412	Pastoral Counseling	2
EM404	Pastoral Ministry Seminar	2
EN412	Family Life of the Min. Leader	2
SC220	Philosophy of Science	2
TH401	Senior Theology Seminar*	1
		17

\*Offered both semesters

†Indicates course offered alternate years

## Youth Pastor Program

Degree: Bachelor of Science in Bible

Majors: Bible

Youth Pastor

Credits: 127 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		16

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought II	3
EN101	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		15

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
AR200	Introduction to Fine Arts*	3
ELEC	Literature Survey Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
EM200	The Church's Ministry*	3
BI210	Romans*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		15

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
EM303	Effective Bible Teaching	2
LA301	Greek I	4
YM301	Youth Ministry Philosophy	3
ELEC	Free Elective	3
PA311	Personal Life of the Min. Leader	2
		16

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
LA302	Greek II	4
EM306	Dynamic Learning Experiences	3
YM302	Youth Ministry Strategy	2
MI306	Dynamics of Discipleship	2
		15

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
PA411	Introduction to Homiletics	3
ELEC	Free Elective	3
YM407	Youth Evangelism	2
EM413	Ministry Leadership	2
SC220	Philosophy of Science*	2
		17

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
ELEC	General Studies Elective	3
ELEC	Free Elective	3
YM400	Youth Ministry Seminar	2
PA 412	Pastoral Counseling	2
EN412	Family Life of the Min. Leader	2
TH410	Senior Theology Seminar*	1
		18

\*Offered both semesters

†Indicates course offered alternate years

## ***Pre-Counseling Ministries Program***

### **Purpose and Objectives**

The Pre-Counseling Ministries program is designed for the student who:

1. Desires to develop a biblical philosophy of counseling.
2. Desires to develop a biblical model of counseling.
3. Desires to help people deal biblically with problems they face in life.
4. Wishes to learn the interface between biblical principles and natural revelation.
5. Is preparing for graduate work in counseling.

### **Program Description**

Christian counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge-base and skills necessary to minister in counseling settings at this level. That is, while ample ministry opportunities are available for the BBC graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons wishing to use their counseling skills in a local church context will find BBC's undergraduate preparation very well-suited to their needs. The curriculum provides both knowledge-based as well as skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the pre-counseling ministries program to be excellent preparation for master's degree education. Upon completion of the graduate degree, students are ready to enter counseling ministries at the professional level, including serving as licensed and/or certified counselors.

Central to the curriculum of the Pre-Counseling Ministries program are core courses in Bible/theology as well as counseling/psychology. Specifically, students complete a substantial core of courses in both



domains which equip them to blend the principles of the Word of God with learned people-helping skills in order to be a source of spiritual encouragement to those in need. Thus, Bible college graduates with both a biblical studies and counseling background can be key persons in assisting people who experience life difficulties. The BBC pre-counseling ministries program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all pre-counseling ministries students may complete a counseling apprenticeship program.

## Pre-Counseling Ministries Program

Degree: Bachelor of Science in Bible

Majors: Bible

Pre-Counseling

Credits: 127 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
ELEC	Physical Education Elective	1
		16

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought II	3
EN101	English Composition II	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		15

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
PS203	Introduction to Counseling	3
EM200	The Church's Ministry*	3
ELEC	Free Elective	3
ELEC	Physical Education Elective	1
		16

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
PS202	Human Growth and Development	3
AR200	Introduction to Fine Arts*	3
EV100	Proclaiming the Gospel*	2
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biological Science Elective	2
ELEC	General Studies Elective	3
ELEC	Literature Survey Elective	3
PS303	Abnormal Psychology	3
ELEC	Free Elective	3
EV300	Defending the Faith*	1
		17

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
ELEC	General Studies Elective	3
SC206	Human Anatomy and Physiology	4
PS308	Psychology of Learning and Education	2
PA 412	Pastoral Counseling (M)	3
PS304	Women Counseling Women† (W)	3
PS312	Issues in Professionalism	1
		17

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
PS451	Personality Theory	3
PS453	Social Psychology	3
ELEC	Free Elective	3
SC220	Philosophy of Science*	2
		16

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
HI111	History and Contemporary Theories in Counseling	3
ED411	Tests and Measurements	3
EM412	Family Life of the Min. Leader	2
TH401	Senior Theology Seminar*	1
		14

\*Offered both semesters

†Indicates course offered alternate years

## ***Pre-Seminary Program***

### **Purpose and Objectives**

The Pre-Seminary program provides training for men and women who plan to continue education for ministry at a graduate school or seminary upon completion of undergraduate studies. Those who finish this program should:

1. Possess a basic knowledge of the Bible and theology.
2. Be able to demonstrate an adequate mastery of Greek to meet the entrance requirements of most conservative seminaries.
3. Be able to articulate a Christian world view based on the integration of the Biblical and General Studies curriculum.

### **Program Description**

The focus of the Pre-Seminary program is the integration of the Biblical and General Studies curriculum with the Professional Studies being reserved for seminary training. In addition to 42 credits of Bible and theology courses, there are 60 credits of General Studies required. These are distributed over a wide range of academic disciplines to assure a proper and balanced program for seminary studies. Twelve hours of electives afford students the opportunity to deepen or broaden their education according to their own interests.

Graduation from this program requires completion of seven ministry units, including two units in evangelism and a Bible teaching experience.

## Pre-Seminary Program

Degree: Bachelor of Science in Bible

Majors: Bible

Pre-Seminary

Credits: 125 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		16

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		15

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
AR200	Introduction to Fine Arts*	3
ELEC	Literature Survey Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin and Salvation	3
BI210	Romans*	3
EM200	The Church's Ministry*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		15

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biblical Languages	4
PH401	Ancient and Medieval Philosophy	3
ELEC	General Studies Elective	3
ELEC	Free Elective	3
		15

### Spring

ELEC	Biblical Studies Elective	2
ELEC	Biblical Languages	4
PH402	Modern Western Philosophy	3
ELEC	General Studies Elective	3
TH302	Theo. IV—Baptist Distinctives	2
EV300	Defending the Faith*	1
		15

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	Biblical Languages	3
PA411	Introduction to Homiletics (M)	3
ELEC	Free Elective (W)	3
ELEC	Free Elective	3
ELEC	General Studies Elective	3
		14

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Biblical Languages	3
ELEC	Free Elective (M)	3
EM334	Ministry Comm./Women (W)	3
ELEC	Free Elective	3
SC220	Philosophy of Science*	2
TH410	Senior Theology Seminar*	1
		17

\*Offered both semesters

†Indicates course offered alternate years

## ***Camping Ministries Program***

### **Purpose and Objectives**

Every year in the United States, the lives of 9 million children and adults are impacted through more than 12,000 camping and retreat ministries hosted by organized camps, local churches, colleges, agencies, and mission boards. In addition, almost every church and school integrates experience-based learning principles into their core curriculum whether through youth meetings, vacation bible school, AWANA, Sunday school, cell groups, missions trips, or work trips. Our vision is to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues.

Upon completion of this program, the student will:

1. Integrate the Word of God into every aspect of the camp program with skill, creativity, and excellence.
2. Create programming that is driven by a clear sense of mission and purpose.
3. Position himself/herself and the organization as servants to the local church and family unit.
4. Understand the history, trends, and challenges of organized camp ministry.
5. Evaluate existing camping programs as to their effectiveness in fulfilling the mission.
6. Develop a workable philosophy of experience-based learning and in-process discipleship.
7. Demonstrate excellence in programming, administration, and stewardship of resources.
8. Lead others towards aggressive growth with the heart of a shepherd.

### **Program Description**

The Camping Ministry program is built around a core of 43 semester hours of Bible and theology designed to give students a solid foundation for thinking and for ministering the truth of God's Word.

The program also includes 43 semester hours of General Studies courses intended to help students think clearly about the world in which they must live and minister that truth. The balance of the program involves the student in both general and specific ministry courses that together help the students build necessary skills for taking the truth to the world through the use of camping and impact ministry approaches.

Students in this program will spend their junior or senior year at a leading organized camp where they will have the opportunity to interact with their camping courses in a hands-on laboratory setting. Up to 30 hours of the program will be delivered in this internship environment. This allows students to learn the concepts and skills in an active learning environment mentored by people who are doing what the students are learning to do.

As a part of their training process, students will be engaged in a process of ministry development that will involve them in a series of ministry assignments with the purpose of expanding their basic ministry skill set. The student's interaction with the Ministry Development Office helps him/her to tailor a program to allow for maximum growth in this area. Students are expected to accumulate a minimum of seven ministry development credits during their four years in the program.

## Camping Ministries Program

Degree: Bachelor of Science in Bible  
 Majors: Bible  
           Camping Ministries  
 Credits: 129 required to graduate

### Freshman—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		16

### Sophomore—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
ELEC	Literature Survey Elective	3
PA311	Personal Life of the Min. Leader	2
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		17

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
AR200	Introduction to Fine Arts*	3
EM306	Dynamics of Discipleship	2
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		17

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	General Studies Elective	3
ELEC	General Studies Elective	3
EM413	Ministry Leadership	2
SC220	Philosophy of Science*	2
		17

### Spring

ELEC	Biblical Studies Elective	2
ELEC	Biblical Studies Elective	2
TH302	Theology IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
ELEC	General Studies Elective	3
EM412	Family Life of the Min. Leader	2
TH401	Senior Theology Seminar*	1
EV300	Defending the Faith*	1
		16

### Senior Year—Fall

CA401	Foundations of Camping Outdoor Education	3
CA403	Introduction to Impact Ministry Leadership	3
CA405	Counseling in Active Learning Environments	3
CA407	Foundations of Experience-Based Learning	3
CA411	Planning for Integrative Learning	3
CA409	Recreation Program: Vision, Access & Design	2
		17

### Spring

CA412	Recreation Program: Implement and Evaluation	2
CA414	Mobilization of Staff and Volunteers†	2
CA416	Financial Management in Non-Profit Organizations†	2
CA418	Risk Mgt. In Recreational Org.†	2
CA422	Governance & Administration of Non-Profit Org.†	2
ELEC	Outdoor Pursuits Elective	2
CA424	Management of Support Services	2
		14

\*Offered both semesters

†Indicated course offered alternate years

## *Specialized Ministries Program*

### **Purpose and Objectives**

The Specialized Ministries program is designed for the student who is seeking a Bible college education in preparation for:

1. A ministry specialization that draws from multiple disciplines,  
or
2. A generalized set of ministry competencies to serve as a foundation for more specific graduate training.

Students completing this program should:

1. Show competence in application of Bible and theology for continued personal growth and for the benefit of others.
2. Apply an understanding of their General Studies exposure to an understanding of the world within which they seek to minister.
3. Exercise basic ministry leadership in the context of their chosen specialization.

### **Program Description**

The Specialized Ministry program includes a core of 42 semester hours of Bible and theology designed to help students gain a basic understanding of the truth. The program also includes 42 hours of General Studies course work designed to help students understand the world in which they will be living out and ministering that truth. Six hours of foundational ministry coursework are included in the program upon which all specializations are built. The remaining 33 credit hours are available for creating a specialized program of study. This specialization is developed for the student by a faculty advisor selected by the director of the program. Advisors are selected based on their familiarity with the particular specialization the student wishes to pursue.

As with all undergraduate programs, students are expected to complete seven non-credit ministry development units as part of their program. The ministry development segment of the program provides a laboratory within which students can test concepts, explore their giftedness, and generate questions to fuel the academic process.



## Specialized Ministries Program

Degree: Bachelor of Science in Bible

Majors: Bible

Credits: 123 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
ELEC	Literature Survey Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
AR200	Introduction to Fine Arts*	3
ELEC	Science Elective	2
EV100	Proclaiming the Gospel*	2
		15

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biblical or Professional Elective	3
ELEC	Biblical or Professional Elective	3
ELEC	Specialized Ministry Elective	3
ELEC	General Studies Elective	3
ELEC	Free Elective	3
		17

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
ELEC	Free Elective	3
ELEC	Specialized Ministry Elective	3
ELEC	General Studies Elective	3
EV300	Defending the Faith*	1
		14

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	Specialized Ministry Elective	3
ELEC	General Studies Elective	3
ELEC	Free Elective	3
TH410	Senior Theology Seminar*	1
		15

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Specialized Ministry Elective	3
ELEC	Biblical or Professional Elective	3
ELEC	Free Elective	3
SC220	Philosophy of Science*	2
		16

## ***Sports Ministries Program***

### **Purpose and Objectives**

Those who complete the Sports Ministries program should:

1. Be able to organize and administer a sports ministry program in the local church, para-church and foreign missionary agency.
2. Be able to effectively evangelize and disciple people through sports ministry.
3. Be able to properly interpret and apply the Scriptures to sports ministry.
4. Be able to use the vehicle of sports to minister to multi-generations and cultures.
5. Be familiar with current trends and developments in the sports ministry field.
6. Be able to occupy many of the sports ministry positions that are opening worldwide.

### **Program Description**

The Sports Ministries program is designed to equip students for effective worldwide sports ministries. The program is interdepartmental in that it cooperates with the health and physical education, world missions, youth ministries, pastoral ministries, and church educational ministries departments.

As with all undergraduate programs, students are expected to complete seven non-credit ministry development units as part of their program.

## Sports Ministries Program

Degree: Bachelor of Science in Bible

Majors: Bible

Sports Ministries

Credits: 124 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
ELEC	Physical Education Elective	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
HP203	Coaching Techniques	2
AR200	Introduction to Fine Arts*	3
HP102	Outdoor Living Skills*	1
		15

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
SC206	Human Anat. & Phys.	4
ELEC	Literature Survey Elective	2
EV100	Proclaiming the Gospel*	2
		17

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
EM303	Effective Bible Teaching	3
SM301	Hist./Phil. Of Sports Ministry	3
HP303	Care and Prevention of Ath. Injuries	3
ELEC	Free Elective	3
PA321	Personal Life of the Min. Leader	2
HP310	First Aid/CPR/Aquatics	0
		16

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
SM302	Biblical Foundations for Sports Min.	3
YM302	Youth Ministry Strategies	3
ELEC	Free Elective	3
MI306	Dynamics of Discipleship	2
EV300	Defending the Faith*	1
SM310	Sports Ministry	1
	Apprenticeship (Summer)	1
		16

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
SM303	Ev. & Disc. In Sports Min.	3
ELEC	Free Elective	3
EM413	Ministry Leadership	2
SC220	Philosophy of Science*	2
		15

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
SM304	Adm. & Org. of Sports Min.	3
ELEC	Free Elective	3
EM412	Family Life of the Min. Leader	2
TH410	Senior Theology Seminary*	1
		14

\*Offered both semesters

Women’s Ministries Program

Purposes and Objectives

The Women’s Ministries program is designed to assist women in developing their God-given gifts, abilities, and talents so they can effectively serve God in the place where He leads them. It is also the purpose of the program to assist women to grow in grace and knowledge so that they might know God more intimately.

Specifically, this program is designed to help the student:

- 1. Understand the church’s ministry of edification and outreach.
- 2. Develop skills for presenting the Gospel and teaching the Bible according to the Titus 2 principle.
- 3. Understand the theories and practice of counseling in helping people through ministry of the local church.
- 4. Study the principles for spiritual activities and ministry in the home.
- 5. Become aware of trends and issues affecting women’s ministries.
- 6. Develop communication skills for use in ministry settings.

Program Description

The program grows out of an interdisciplinary approach to ministry studies which is intended to meet the program objectives. There are twelve hours of required ministry courses intended to provide the student with a solid basis for practical Christian ministry among women.

The required concentration ministry courses include:

EM331	The Ministry of Marriage & Motherhood .....	3
EM332	Women in Christian Ministries .....	3
EM334	Ministry Communication for Women .....	3
PS304	Women Counseling Women .....	3
		12

The remaining credits are free electives. These electives may be combined in specific areas to further equip the student with ministry skills in such areas as office professional, music, missions, Christian education, or youth ministries.

In addition to the course requirements, seven ministry units must be earned. Two of these must be in evangelism and in a church-based educational ministry. At least two units should be earned in a Titus 2 situation where the student is the apprentice of an older woman actively engaged in some form of ministry. The remaining units are open to student choice. The student will be encouraged to explore summer apprenticeship opportunities to further develop experience in women's ministries.

## Women's Ministries Program

Degree: Bachelor of Science in Bible

Majors: Bible

Women's Ministries

Credits: 124 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
HP100	Life Fitness*	1
		15

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
EM200	The Church's Ministry*	3
ELEC	General Studies Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		15

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
ELEC	Literature Survey Elective	3
AR200	Introduction to Fine Arts*	3
ELEC	Science Elective	2
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biblical Studies Elective	2
ELEC	General Studies Elective	3
ELEC	Free Elective	3
EM303	Effective Bible Teaching	2
EV100	Proclaiming the Gospel*	2
PA311	Personal Life of the Min. Leader	2
		16

### Spring

TH302	Theo. IV—Baptist Distinctives	2
ELEC	General Studies Elective	3
ELEC	Free Elective	3
EM334	Ministry Comm. For Women	3
EM332	Women in Christian Ministries†	3
MI306	Dynamics of Discipling	2
		16

### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
EM331	Ministry of Marriage and Motherhood	3
ELEC	Free Elective	3
EM413	Ministry Leadership	2
EV300	Defending the Faith*	1
		14

### Spring

ELEC	Biblical Studies Elective	2
TH402	Theo. VI—Systems and Separation	3
PS304	Women Counseling Women	3
ELEC	Free Elective	3
EM412	Family Life of the Min. Leader	2
SC220	Philosophy of Science*	2
TH410	Senior Theology Seminar*	1
		16

\*Offered both semesters

†Courses offered alternate years

## *Teacher Education Programs*

### **Purpose and Objectives**

The history and mission of the Education departments at Baptist Bible College show strong and continued support for the Christian school movement. Our programs are primarily designed to prepare teachers for professional ministry in those schools. Each education program we offer leads to certification by the Association of Christian Schools International (ACSI). This certification qualifies one to teach in any ACSI school across the globe.

Many of our constituents value the impact that highly qualified Christians can have in the public sector. The departments also value the impact that state review can have on the professional preparation of our students. We are pleased to offer Pennsylvania state certification for many of our education programs.

We are aggressively working to add programs that will meet the special needs of schools. Any new programs are reviewed for ACSI and State of Pennsylvania certification as soon as possible.

We currently offer the following programs:

1. *Elementary Education*—The Elementary Education program leads to K-8 ACSI (Association of Christian Schools International) certification and K-6 Pennsylvania state certification as well as the B.S. in Bible degree.
2. *English Education*—The English Education program leads to 7-12 ACSI certification and Pennsylvania state certification as well as the B.S. in Bible degree.
3. *Social Studies Education*—The Social Studies Education program leads to 7-12 ACSI certification and Pennsylvania state Citizenship certification as well as the B.S. in Bible degree.
4. *Health and Physical Education*—This program leads to K-12 ACSI certification and K-12 Pennsylvania state certification, as well as the B.S. in Bible degree.
5. *Music Education*—The Music Education program leads to 7-12 ACSI certification and Pennsylvania state certification as well as the B.S. in Bible degree.

6. *Early Childhood Education*—The two-year program leads to an Associate in Arts (AA) degree. The four-year program leads to ACSI certification and Pennsylvania state certification, as well as the B.S. in Bible degree.
7. *Science Education*—The Science Education program leads to 7-12 ACSI certification as well as the B.S. in Bible degree. It is currently seeking Pennsylvania state General Science certification.
8. *Bible Education*—The Bible Education program leads to 7-12 ACSI certification as well as the B.S. in Bible degree.

## **Application Information**

Pursuant to the newest Pennsylvania state certification requirements, students may matriculate into Baptist Bible College but must apply for entrance into the departments in the sophomore year. Students may be accepted when:

1. Forty-eight credits have been completed.
2. The cumulative GPA is 3.0 or above.
3. Appropriate PRAXIS tests have been passed.

This information is found in the education handbooks that are distributed in the initial education course called Effective Teaching Methods, taken by all freshman and transfer students upon entrance to Baptist Bible College.

## **Educational Objectives**

We expect our students to obtain valuable information and skills in subject(s) to be taught, professional pedagogy, and biblical doctrine and theology. Pursuant to these aims, we will help students:

1. Articulate a biblical philosophy and an accurate history of Christian schooling, appreciating its unique mission, status, and operation.
2. Articulate the historical, philosophical, and political issues in education.
3. Describe the social foundations of education, including interrelationships among individuals in groups within the classroom and community setting.



4. Use knowledge of human development and learning, major educational theories, and sound educational techniques, to plan effectively and implement classroom instruction.
5. Effectively integrate educational procedures and motivational theories to encourage a positive classroom setting.
6. Use current audiovisual materials to enhance learning activities and record management.
7. Informally and formally assess student achievement to inform planning, instruction, and education decision-making.

## Student Teaching

Students will apply for student teaching as a culmination of their programs. Successful applications will include the following:

1. Completion of all core subject and pedagogy courses with a cumulative GPA of 3.0.
2. Ninety hours of evaluated pre-student teaching classroom experience. Beginning this experience requires the following documents on file in our office: *Child Abuse History Clearance*, *Criminal Background Record Check*, and a current Tuberculin test.
3. Teaching competencies specific to your program.
4. Passing all required PRAXIS tests.
5. Satisfactory evaluation of the program advisor.
6. See the appropriate program handbook for information specific to your program.

As with all undergraduate programs, students are expected to complete seven non-credit ministry development units as part of their program.

## Early Childhood Education Program

Degree: Bachelor of Science in Bible

Majors: Bible

Early Childhood Education

Credits: 132 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
EN105	Expository Writing	3
PS100	General Psychology*	3
EC101	Issues in Early Childhood Ed.	2
ED203	Effective Teaching Methods	2
HP100	Life Fitness*	1
		16

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
MA102	College Math I	3
SP100	Speech Communication*	3
EC202	Methods and Materials in Early Childhood Education	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
HI111	Hist. of Western Civ. & Thought I	3
MA201	College Math II	3
ED213	Development and Learning	3
EC102	Active Learning in Early Childhood Education	3
		18

### Spring

BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
HI112	Hist. of Western Civ. & Thought II	3
BI210	Romans*	3
EM200	The Church's Ministry*	3
EC201	Child, Family and Community	2
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ED202	Classroom Organization and Management—Elementary	3
ELEC	Literature Survey Elective	3
ED303	Teaching Science in Elem. Schools	2
ED301	Teaching Social Studies in Elementary Schools	2
ED404	Teaching Music/Art in Elementary Schools	1
ED405	Teaching Phys. Ed. in Elem. Schools	1
EV100	Proclaiming the Gospel*	2
ED104	Field Experience/ECE	1
		17

### Spring

TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
SC205	Integrated Science	4
AR200	Introduction to Fine Arts*	3
ED302	Teaching Reading in Elem. Schools	3
ED306	Teaching Children's Lit. in Elementary Schools	2
ELEC	Physical Education Elective	1
		18

### Senior Year—Fall

TH401	Theology V—Dispensationalism	3
ED407	Reading in Content Areas	3
ED401	Teaching Math in Elem. Schools	3
ED409	Educating Exceptional Children	2
SC220	Philosophy of Science*	2
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
EV300	Defending the Faith*	1
ED204	Field Experience/EDE	1
		17

### Spring

ED212	Assessment of Learning (Winterim)	2
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6
		14

\*Offered both semesters

## Early Childhood and Elementary Education Program

Degree: Bachelor of Science in Bible

Majors: Bible

Early Childhood and Elementary Education

Credits: 140 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
BI100	Principles of Bible Study *	3
EN105	Expository Writing	3
PS100	General Psychology*	3
EC101	Issues in Early Childhood Ed.	2
EC103	Field Experiences in Early Childhood Education I	0
ED203	Effective Teaching Methods	2
ELEC	Physical Education Elective*	1

17

### Spring

BI102	New Testament Survey	3
TH110	Building a Biblical Lifestyle*	2
MA102	College Math I	3
SP100	Speech Communication*	3
EC202	Methods and Materials in Early Childhood Education	3
EC103	Field Experiences in Early Childhood Education I	1
HP100	Life Fitness*	1
ELEC	Physical Education Elective	1

17

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
HI111	Hist. of Western Civ. & Thought I	3
MA201	College Math II	3
ED213	Development and Learning	3
EC102	Active Learning in Early Child. Ed.	3

18

### Spring

BI202	Old Testament Poetry	2
BI210	Romans*	3
HI112	Hist. of Western Civ. & Thought II	3
EM200	The Church's Ministry*	3
ELEC	Biblical Studies Elective	2
EC201	Child, Family, and Community	2
EV100	Proclaiming the Gospel*	2

17

### May School

TH202	Theo. III—Man, Sin, and Salvation	3
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### Junior Year—Fall

ED202	Classroom Organization and Management—Elementary	3
AR200	Introduction to Fine Arts*	3
HI101	American History I	3
ED303	Teaching Science in Elem. Schools	2
ED301	Teaching Social Studies in Elementary Schools	2
ED404	Teaching Music/Art in Elementary Schools	1
ED405	Teaching Phys. Ed. in Elem. Schools	1
EV300	Defending the Faith*	1
ED317	Elementary Ed Field Experience I	1

17

### Spring

ED212	Assessment of Learning (Winterim)	2
TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Science Elective	4
ED302	Teaching Reading in Elem. Schools	3
ED304	Teaching Language Arts in Elementary Schools	2
ED306	Teaching Child Lit in Elementary School	2

18

### May School

ELEC	Literature Elective (May School)	3
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\*Offered both semesters

Senior Year—Fall

TH401	Theology V—Dispensationalism	3
ED407	Reading in Content Areas	3
ED401	Teaching Math in Elem. Schools	3
ED409	Educating Exceptional Children	2
SC220	Philosophy of Science*	2
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
ED319	Elementary Education Field Experience II	1
		16

Spring

GE402	World Geography (Winterim)	2
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6
		14

\*Offered both semesters

## Elementary Education Program

Degree: Bachelor of Science in Bible

Majors: Bible

Elementary Education

Credits: 131 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN105	Expository Writing	3
PS100	General Psychology*	3
ED203	Effective Teaching Methods	2
		16

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
MA102	College Math I	3
SP100	Speech Communication*	3
HP100	Life Fitness*	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
MA201	College Math II	3
ED213	Development and Learning	3
ED202	Classroom Organization and Management—Elementary	3
ED404	Teaching Music/Art in Elementary Schools	1
ELEC	Physical Education Elective	1
		17

### Spring

ED201	Foundations and Issues in Education (Winterim)	2
BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
EM200	The Church's Ministry*	3
AR200	Introduction to Fine Arts*	3
ELEC	Physical Education Elective	1
		17

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
HI101	American History I	3
ELEC	Literature Survey Elective	3
ED303	Teaching Science in Elem. Schools	2
ED301	Teaching Social Studies in Elementary Schools	2
ED405	Teaching Phys. Ed. in Elem. Schools	1
EV100	Proclaiming the Gospel*	2
ED317	Elementary Ed. Field Experience I	1
		16

### Spring

ED212	Assessment of Learning (Winterim)	2
TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Science Elective	4
ED302	Teaching Reading in Elementary Schools	3
ED306	Teaching Children's Literature in Elementary Schools	2
ED304	Teaching Language Arts in Elementary Schools	2
		18

### Senior Year—Fall

TH401	Theology V—Dispensationalism	3
ED407	Reading in Content Areas	3
ED401	Teaching Math in Elem. Schools	3
ED409	Educating Exceptional Children	2
SC220	Philosophy of Science*	2
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
ED319	Elementary Education Field Experience II	1
EV300	Defending the Faith*	1
		17

### Spring

GE402	World Geography (Winterim)	2
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6
		14

\*Offered both semesters

## Health & Physical Education Program

Degree: Bachelor of Science in Bible

Majors: Bible

Health & Physical Education

Credits: 138 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN105	Expository Writing	3
PS100	General Psychology*	3
ED203	Effective Teaching Methods	2
HP100	Life Fitness*	1
		17

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
MA102	College Math I	3
SP100	Speech Communication*	3
EV100	Proclaiming the Gospel*	2
HP102	Outdoor Living Skills*	1
		18

### Sophomore Year—Fall

ED202	Classroom Org. and Management	3
HP201	Coaching Techniques	2
SC203	Biology	4
MA201	College Math II	3
ED213	Development and Learning	3
HP202	Foundations of Health & Phys. Ed.	3
		18

### Spring

ED201	Foundations and Issues in Education (Winterim)	2
BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
SC206	Human Anatomy and Physiology	4
HP301	Team Sports	3
HP311	Sport Skills Proficiency Exam	0
EM200	The Church's Ministry*	3
		17

### Junior Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
HP303	Care and Prevention of Athletic Injuries	3
HP312	Sport Skills Assessment Exam	0
HP301	Individual/Dual/Rhythmic Sports	3
HP305	Kinesiology	2
EV300	Defending the Faith*	1
AR200	Introduction to Fine Arts*	3
		18

### Spring

ED212	Assessment of Learning (Winterim)	2
ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
HP308	Motor Learning and Skill Analysis	2
HP206	Personal and Community Health	3
HP306	Exercise Physiology	2
HP310	First Aid/CPR/Aquatics	0
SC220	Philosophy of Science*	2
		18

### Senior Year—Fall

TH401	Theology V—Dispensationalism	3
BI210	Romans*	3
HP405	Health Ed. Concepts and Strategies	3
ED419	Methods of Teaching Phys. Ed.	3
ELEC	Literature Survey Elective	3
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
		17

### Spring

HP403	Senior HPE Ed. Seminar (Winterim)	1
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6
		13

### May School

HP302	Adapted PE	2
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\*Offered both semesters

## Music Education Program

Degree: Bachelor of Science in Bible

Majors: Bible and Music Education

Credits: 150 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN105	Expository Writing	3
MU101	Musicianship I	3
ED203	Effective Teaching Methods	2
ELEC	Applied Music Major	1
ELEC	Choral or Instrumental Ensemble	1

18

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought II	3
MA102	College Math I	3
MU102	Musicianship II	3
ELEC	Applied Music Major II	1
ELEC	Choral or Instrumental Ensemble	1
	Applied Music Major	
	Proficiency Exam I	0
HP100	Life Fitness*	1

18

### May School

PS100	General Psychology*	3
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### Sophomore Year—Fall

TH201	Theology II—God and the Bible	3
MA201	College Math II	3
ED20	Classroom Organization & Management	3
ED213	Development & Learning	3
MU201	Musicianship III	3
	Applied Music Major III	1
	Applied Music Secondary	1
	Choral or Instrumental Ensemble	1

18

### Spring

ED201	Foundations & Issues in Education (Winterim)	2
BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
SP100	Speech Communication*	3
MU202	Musicianship IV	3
	Applied Music Major IV	1
	Applied Music Secondary	1
	Music Ensemble IV	1
	Applied Music Major	
	Proficiency Exam II	0
	Secondary Proficiency Exam—Piano	0
EV100	Proclaiming the Gospel*	2
ELEC	Physical Education Elective	1

19

Junior Year—Fall

ELEC	Biblical Studies Elective
BI201	Old Testament Prophets
EM200	The Church's Ministry*
ELEC	Science Elective
MU305	Orchestration
MU314	Instrumental Methods I
	Applied Music Major V
MU342	Junior Recital

Spring

2	TH302	Theo. IV—Baptist Distinctives	2
3	TH402	Theo. VI—Systems and Separation	3
3	ED401	Teaching Music in Elem.	2
4	MU306	Group Vocal Technique	2
3	MU303	Counterpoint	2
2	MU413	Instrumental Methods II	2
1	MU401	Conducting	2
0		Applied Music Major VI	1
17		Proficiency Exam III	0
	EV300	Defending the Faith*	1
	ELEC	Physical Education Elective	1

18

May School

MU301	Survey of Music History I	3
MU302	Survey of Music History II	3

Senior Year—Fall

TH401	Theology V—Dispensationalism
BI210	Romans*
ELEC	Literature Survey Elective
ED409	Educating Exceptional Children
MU402	Advanced Conducting
SC220	Philosophy of Science*
ED421	Senior Education Seminar
TH401	Senior Theology Seminar*
ELEC	Applied Music Major VII
MU442	Senior Recital

3	ED212	Assessment of Learning (Winterim)	2
3	ED432	Student Teaching Sem. (Winterim)	0
3	ED434	Student Teaching I	6
2	ED436	Student Teaching II	6

14

18

Spring

\*Offered both semesters.  
†Indicates course offered alternate years.



## Secondary Education Program—Bible

Degree: Bachelor of Science in Bible

Majors: Bible

Secondary Education

Credits: 124 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN101	English Composition I	3
PS100	General Psychology*	3
ED203	Effective Teaching Methods	2
HP100	Life Fitness*	1
		17

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
EN102	English Composition II	3
SP100	Speech Communication*	3
ELEC	Physical Education Elective	1
		16

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
ED202	Classroom Org. and Management	3
ED213	Development and Learning	3
AR200	Introduction to Fine Arts*	3
EV100	Proclaiming the Gospel*	2
		17

### Spring

ED201	Foundations and Issues in Education (Winterim)	2
BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
BI210	Romans*	3
ELEC	Literature Survey Elective	3
ELEC	Science Elective	2
ELEC	Physical Education Elective	1
		16

### Junior Year—Fall

ELEC	Biblical Studies Elective	2
ELEC	Biblical Studies Elective	2
LA301	Greek I	4
EM200	The Church's Ministry*	3
ELEC	Science Elective	2
EV300	Defending the Faith*	1
		14

### Spring

ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
LA302	Greek II	4
EM306	Dynamic Learning Experiences	3
PA 412	Pastoral Counseling (M)	3
ELEC	Educ. Specialization Elective (W)	3
SC220	Philosophy of Science*	2
		16

### May School

TH402	Theology VI—Systems and Separation	3
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### Senior Year—Fall

ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ED411	Tests and Measurements	3
PA411	Introduction to Homiletics (M)	3
ELEC	Educ. Specialization Elective (W)	3
ELEC	General Studies Elective	3
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
		16

### Spring

SO402	Global Cultures and Geography (Winterim)	3
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
		9

\*Offered both semesters

## Secondary Education Program—English

Degree: Bachelor of Science in Bible

Majors: Bible

Secondary English Education

Credits: 140 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN105	Expository Writing	3
PS100	General Psychology*	3
ED203	Effective Teaching Methods	2
HP100	Life Fitness*	1
		17

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI111	Hist. of Western Civ. & Thought II	3
MA102	College Math I	3
SP100	Speech Communication*	3
EV100	Proclaiming the Gospel*	2
ELEC	Physical Education Elective	1
		18

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
ED202	Classroom Org. and Management	3
ED213	Development and Learning	3
MA201	College Math II	3
LI221	American Literature I	3
		18

### Spring

ED201	Foundations and Issues in Education (Winterim)	2
BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
EM200	The Church's Ministry*	3
BI210	Romans*	3
LI222	American Literature II	3
ELEC	Physical Education Elective	1
EV300	Defending the Faith*	1
		18

### May School

LA400	Linguistics and Language Learning	3
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### Junior Year—Fall

TH401	Theology V—Dispensationalism	3
ELEC	Science Elective	4
AR200	Introduction to Fine Arts*	3
LI211	English Literature I	3
ELEC	Literature Elective or Drama	3
ED315	Teaching Grammar/Writing in Secondary Schools	2
		18

### Spring

ED212	Assessment of Learning (Winterim)	2
ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
LI202	World Literature	3
EN330	Advanced English Grammar	3
ED316	Teaching Lit./Reading in Secondary Schools	2
		17

### May School

LI212	English Literature II	3
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### Senior Year—Fall

EN336	Introduction to Journalism	3
ELEC	Literature Elective (Specialized)	3
ELEC	English Elective	3
ED409	Educating Exceptional Children	2
SC220	Philosophy of Science*	2
DR340	Drama Practicum*	1
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
		16

### Spring

ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6
		12

## Secondary Education Program—Science

Degree: Bachelor of Science in Bible

Majors: Bible

Secondary Science Education

Credits: 139 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
SC203	Biology	4
MA201	College Math II	3
EN105	Expository Writing	3
ED203	Effective Teaching Methods	2
HP100	Life Fitness*	1
		18

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
SC206	Human Anatomy and Phys.	4
PS100	General Psychology*	3
MA212	Calculus I	3
SC216	Geology	2
		18

### Sophomore Year—Fall

HI111	Hist. of Western Civ. & Thought I	3
TH201	Theology II—God and the Bible	3
ED213	Development and Learning	3
SC221	Chemistry I†	4
ED202	Classroom Org. and Management	3
SC214	Astronomy	2
		18

### Spring

ED201	Foundations and Issues in Education (Winterim)	2
HI111	Hist. of Western Civ. & Thought II	3
TH202	Theo. III—Man, Sin, and Salvation	3
SC222	Chemistry II†	4
BI210	Romans*	3
EV100	Proclaiming the Gospel*	2
ELEC	Physical Education Elective	1
		18

### Junior Year—Fall

SC225	Ecology† (Pre-Session)	2
BI201	Old Testament Prophets	3
SP100	Speech Communication*	3
SC223	Physics I†	4
AR200	Introduction to Fine Arts*	3
EM200	The Church's Ministry*	3
		18

### Spring

BI202	Old Testament Poetry	2
TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
SC224	Physics II†	4
SC211	Genetics	2
SC212	Biotechnology	2
ED416	Teaching Science in Secondary Schools	2
ELEC	Physical Education Elective	1
		18

### Senior Year—Fall

SC227	Meteorology† (Pre-session)	2
ELEC	Biblical Studies Elective	2
TH401	Theology V—Dispensationalism	3
ELEC	Literature Survey Elective	3
SC220	Philosophy of Science*	2
SC401	Organic Chemistry/Biochemistry	2
EV300	Defending the Faith*	1
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1
		17

### Spring

ED212	Assessment of Learning (Winterim)	2
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6
		14

\*Offered both semesters

†Indicates course offered alternate years

## Secondary Education Program—Social Studies

Degree: Bachelor of Science in Bible

Majors: Bible

Secondary Social Studies Education

Credits: 134 required to graduate

### Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
HI111	Hist. of Western Civ. & Thought I	3
EN105	Expository Writing	3
PS100	General Psychology*	3
ED203	Effective Teaching Methods	2
HP100	Life Fitness*	1

17

### Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
HI112	Hist. of Western Civ. & Thought II	3
MA102	College Math I	3
SP100	Speech Communication*	3
EV100	Proclaiming the Gospel*	2

17

### Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
ED202	Classroom Org. and Management	3
ED213	Development and Learning	3
MA201	College Math II	3
HI101	American History I	3

18

### Spring

ED201	Foundations and Issues in Education (Winterim)	2
BI202	Old Testament Poetry	2
TH202	Theo. III—Man, Sin, and Salvation	3
EM200	The Church's Ministry*	3
HI302	The American Regime†	3
HI102	American History II†	3
ELEC	Physical Education Elective	1

17

### Junior Year—Fall

ELEC	Science Elective	4
AR200	Introduction to Fine Arts*	3
ELEC	Literature Survey Elective	3
BI210	Romans*	3
HI305	Philosophy of History†	3
ELEC	Physical Education Elective	1

17

### Spring

ED212	Assessment of Learning (Winterim)	2
ELEC	Biblical Studies Elective	2
TH302	Theo. IV—Baptist Distinctives	2
TH402	Theo. VI—Systems and Separation	3
ELEC	Social Studies Elective	3
ES301	Intro. to Economic Concepts†	3
ED414	Teaching Social Studies in Secondary Schools	2

17

### Senior Year—Fall

TH401	Theology V—Dispensationalism	3
HI401	Politics and Society†	3
ELEC	Social Studies Elective	3
SC220	Philosophy of Science*	2
ED409	Educating Exceptional Children	2
EV300	Defending the Faith*	1
ED421	Senior Education Seminar	1
TH410	Senior Theology Seminar*	1

16

### Spring

SO402	Global Cultures and Geography	3
ED432	Student Teaching Sem. (Winterim)	0
ED434	Student Teaching I	6
ED436	Student Teaching II	6

15

\*Offered both semesters

†Indicates course offered alternate years

## ***Early Childhood Education Program***

### **Purpose and Objectives**

The purpose of this program is to prepare individuals for career ministries as Early Childhood educators in churches, Christian schools, social agencies, homes, pre-school programs, and day care programs with Christian orientation. Students desiring Pennsylvania state certification can move from this program into the 4-year Early Childhood Education program.

Upon successful completion of this program, the student will:

1. Be aware of social, cultural, historical, and legal issues associated with Early Childhood Education.
2. Appreciate the importance of active learning in the content of guided play and direct instructional techniques.
3. Know how to provide optimum developmentally appropriate experiences for a children in the early years.
4. Be involved in field experiences related to early childhood education.

### **Program Description**

The Early Childhood Education - AA Degree is designed to be a two-year program which requires 61 hours for graduation. This program provides special courses in both human development and education which are used to integrate understanding of daycare and pre-school program with relevant theories of child development. Thirteen hours are devoted to professional development and the four field experiences provide practical observation, aiding, and teaching experience. With thoughtful choice of electives, the student may tailor the program to meet particular needs and interests. This program also provides students with relevant courses in general studies and essential basic courses in Bible and theology.

In addition to academic work, students are required to complete a minimum of three Ministry Development units.

Early Childhood Education Program

Degree: Associate of Arts  
Major: Bible  
Credits: 61 required to graduate

Freshman Year—Fall

BI101	Old Testament History	3
TH110	Building a Biblical Lifestyle*	2
EN105	Expository Writing	3
PS100	General Psychology*	3
EC101	Issues in Early Childhood Ed.	2
ED203	Effective Teaching Methods	2
EC103	Field Experiences in Early Childhood Education I	0
HP100	Life Fitness*	1
		16

Spring

BI102	New Testament Survey	3
BI100	Principles of Bible Study*	3
MA102	College Math I	3
SP100	Speech Communication*	3
EC202	Methods and Materials in Early Childhood Education	3
EC103	Field Experiences in Early Childhood Education I	1
		16

Sophomore Year—Fall

BI201	Old Testament Prophets	3
TH201	Theology II—God and the Bible	3
ED213	Development and Learning	3
ELEC	General Studies Elective	3
EC102	Active Learning in Early Childhood Education	3
EC104	Field Experiences in Early Childhood Education II	0
		15

Spring

BI202	Old Testament Poetry	2
BI210	Romans*	3
EM200	The Church's Ministry*	3
ELEC	General Studies Elective	3
EC201	Child, Family and Community	2
EC104	Field Experiences in Early Childhood Education II	1
		14

\*Offered both semesters.

COURSES OF INSTRUCTION



instruction

## **Courses of Instruction**

### **Numbering of Courses**

Each course in the curriculum is identified by a course number which is comprised of two letters and three numerals. The letters specify the department (or academic area), while the numerals distinguish the courses offered by that department.

The first numeral indicates the classification of students for whom a course is normally intended:

- 100's—for freshman students
- 200's—for sophomore students
- 300's—for junior students
- 400's—for senior students

The third numeral is normally an indicator of the semester in which a course is offered:

- Odd numbers—fall semester
- Even numbers—spring semester
- Zero (0)—either (or both) semesters

The middle numeral provides the necessary flexibility to distinguish courses in departments that have used all the available third digits.

Thus BI101 represents the number of a Bible course that is prescribed in the freshman year, fall semester. Similarly, PA312 identifies a pastoral studies course that is required in the junior year, spring semester. PS100 indicates a freshman psychology course that is offered both semesters.

### **Course Credits**

The credit value of each course is identified in bold type following the course title.

A student who is granted transfer credit for part of a course may be permitted by the appropriate faculty member to complete the requirement of that course by enrolling for the portion for which he has no transferable credit. In each case, the faculty member and the registrar will arrange the credit value assigned and an appropriate course title.



## Course Prerequisites

Following the description of each course of instruction will be found the requirements, if any, for admission to that particular course. For example, under LA401 Greek III, the prerequisite given is LA302, which must be completed before the student may enroll in LA401.

## Course Cancellation

The College reserves the right to cancel any scheduled course for which low enrollment does not justify organization of a class.

# Course Descriptions

## Arts

### **AR200 Introduction to the Fine Arts** **3 credits**

A survey of Western culture focusing on the great painters from the Middle Ages to the twentieth century and the great composers from J.S. Bach through Igor Stravinsky. The meaning and significance of artistic expressions will be examined from historical, philosophical, and theological points of view with the purpose of helping students establish a foundation for making good choices as they nurture their aesthetic natures. Students will read several texts, do collateral reading from a selected bibliography, listen to recordings, visit several websites where they can examine works of art, attend a formal concert. Students may also elect to tour a major art museum guided by the instructor.

*Prerequisite: HI111 & 112.*

## Bible

### **BI100 Principles of Bible Study** **3 credits**

An introduction to various tools of Bible study, and a methodical and inductive approach to study of the Scriptures, basic laws, and principles of interpretation, this course includes opportunities to practice using the tools, methods, and principles.

### **BI101 Old Testament History** **3 credits**

This class surveys the history of the Old Testament. Israel's special place in the plan of redemption is emphasized. The class stresses the essential nature of gaining a knowledge of Old Testament history to an understanding of the Old Testament's message.

**BI102 New Testament Survey 3 credits**

A study of the New Testament books with attention to their historical background, contribution to the Bible, themes, and a survey of the development of those themes.

**BI201 Old Testament Prophets 3 credits**

This class is a study of the major themes of the prophetic books of the Old Testament. Each book is placed in its historical context, and its major themes are developed in light of this context. Selected passages are studied in detail to provide examples of the use of good principles of interpretation.

**BI202 Old Testament Poetry 2 credits**

This class is an introduction to the poetic books of the Old Testament. It includes an introduction to the nature and interpretation of Hebrew poetry, presenting the major themes of the books of Job, Proverbs, Ecclesiastes, and Song of Solomon. Selected Psalms are studied to illustrate the various types of psalms.

**BI210 Romans 3 credits**

A methodical and inductive study of Romans with emphasis upon the argument of the book, its doctrinal themes, and its demands upon the believer. *Prerequisite: BI100*

**BI301 Genesis 2 credits**

Historical, theological, and prophetic themes of Genesis. Matters relating to the origins of the human race and of Israel. Section-by-section exposition including close analysis of selected passages and themes. Application of certain principles to contemporary life.

**BI332 Studies in Psalms 2 credits**

A survey of the formation and organization of the Book of Psalms. The nature of Old Testament poetry; application of sound principles for studying the book; use of selected Psalms to illustrate the various kinds of Psalms; doctrinal and devotional values of the Psalms.

**BI333 Life of Christ 2 credits**

A study of the earthly life and ministry of Christ as revealed in the four Gospels. The study, which will place value on the harmony of the Gospels, will emphasize understanding who Jesus Christ was and is, what He did, and why such revelation is important to men and women.

**BI335 Acts 2 credits**

An expository analysis: emphasis upon the birth and beginnings of the Church; transitional and dispensational programs; teaching concerning the Holy Spirit; biblical basis of missions and the missionary journeys of the Apostle Paul; nature and form of the Christian Church in its early development.

**BI336 1 Corinthians 2 credits**

An expository, analytical, and practical study of selected portions of 1 Corinthians with special attention to God's solutions to major problems of the Church in every generation.

**BI337 Prison Epistles 2 credits**

An exposition of selected portions of these epistles designed to illustrate inductive Bible study; historical setting; manner in which these epistles fit into Paul's life.

**BI338 General Epistles 2 credits**

A study of the New Testament epistles known as the General Epistles: James, 1 and 2 Peter; 1, 2, and 3 John; and Jude. Authorship, date, and historical context of each Epistle. Content and theme of the Epistles analyzed in detail.

**BI339 Pastoral Epistles 2 credits**

This course is designed to be a verse-by-verse study of the New Testament Epistles of 1 and 2 Timothy and Titus, the Pastoral Epistles.

**BI344 Kings and Chronicles 2 credits**

Major movements of the records of the kings of Judah and Israel in the context of historical, geographical, and contextual settings, together with personal applications for today.

**BI441 Joshua 2 credits**

Major movements of the Book of Joshua in the context of its historical, geographical, and archeological setting, together with personal applications for today.

**BI443 Pre-Exilic Prophets 2 credits**

Divine origin and functions of the Old Testament prophet. Careful analysis of selected Pre-Exilic Prophets; reconstruction of the religious and political conditions of the times in which the prophets ministered.

**BI444 Post-Exilic Prophets 2 credits**

Divine origin and functions of the Old Testament prophets. Careful

analysis of selected portions of the Post-Exilic Prophets; reconstruction of the religious and political conditions of the times in which the prophets ministered.

**BI445 Matthew 2 credits**

Careful analysis of the book in light of its use of many Old Testament prophecies of Israel's Messiah and His Kingdom; how Matthew presents Jesus Christ as the literal fulfillment of those prophecies.

**BI446 Hebrews 2 credits**

An analysis of this epistle in the light of the people to whom it was written and the reason for which it was written. Contrasts between Christianity and Judaism emphasized.

**BI447 Daniel and Revelation 2 credits**

A practical exposition of selected portions of the books of Daniel and Revelation. Presentation of the prophetic Scriptures and the person of Jesus Christ with doctrinal and eschatological features emphasized.

**BI450 Bible Lands Seminar 3 credits**

This course is designed to give the student an in-depth exposure to the Bible by studying in the land of Israel. A rich international exposure is provided by studying for ten days in the Ancient Near East. Emphasis is placed on the historical, geographical, and cultural backgrounds of the Bible. Assignments and an extensive paper are given to fulfill the additional requirements for credit. Additional cost.

**BI490 Independent Study in Bible 1, 2, or 3 credits**

A program of independent research open to qualified students interested in areas of biblical study not covered by current courses. Written reports required. Offered upon application to department.

*Prerequisite: permission of instructor.*

## ***Camping***

**CA400 Learning Activities, Games, & Events 3 credits**

Students will be introduced to skills and competencies necessary for planning and leading learning activities that have a purpose. Students will learn how to introduce truth, illustrate truth, or illuminate a lack of truth through the use of and modification of known activities or by introducing new activities, games, and initiatives.

**CA401 Foundations of Camping & Outdoor Education 3 credits**

This course is designed to familiarize the student with the history,

philosophies, and current trends within the outdoor education and organized camping movement. The following major topics will be addressed: centralized vs. de-centralized programming; residential and wilderness environments; needs-based and age-graded programming.

**CA403 Introduction to Impact Ministry Leadership 3 credits**

This course has been developed to train individuals in the effective use of impact ministry environments and dynamics as tools for introducing others to a growing, intimate relationship with their God. While the focus is on the camping and wilderness laboratory, this is a leadership course. The skills that are introduced are skills that are highly transferable into any environment. Our goal is to help students to acquire tools that will help them increase their effectiveness in moving people toward God.

**CA405 Counseling in Active Learning Environments 3 credits**

This course is designed to help students understand principles and acquire competencies necessary to move participants towards growth in the context of short-term impact ministry environments such as retreats, resident camps, mission trips, and wilderness trips. Key subjects include group dynamics, relationship building, camper discipline, facilitation, framing, debriefing, processing, and Bible study.

**CA407 Foundations of Experience-Based Learning 3 credits**

This course is designed to introduce the student to current experience-based learning theories, models, and tools. Students will interact with these theories, investigating, evaluating, and adapting them in order to develop skills for facilitating learning for a wide range of students in a variety of environments and experiences.

**CA409 Recreational Programming: Vision,  
Assessment & Design 2 credits**

The student will be introduced to the initial stages of program development: formulating a vision for each participant's potential development, assessing the individual's needs, setting learning objectives, and setting a strategy for the pursuit of effective learning. Key topics will include personality styles, learning styles, and human development as they relate to individual possibilities. Assessment of human development, spiritual development, and group dynamics will be addressed along with basic principles of strategic program development.

**CA410 Ropes Course Skills and Certifications 3 credits**

This course explores, in both theory and practice, the proper use of ropes course elements. Emphasis is placed on technical and facilitation skill development. Students experience these activities as both participant and the leader/facilitator. Projects develop students' abilities to understand and assess small group process, as well as appropriate intervention strategies. Successful completion leads to ropes course instructor certification in compliance with the guidelines established by AEE or ACCT.

**CA411 Planning for Integrative Learning 3 credits**

This course is designed to empower the student to design effective methods of pursuing learning objectives through a wide variety of experiences, challenges, and assignments. An emphasis will be placed on integrative approaches, collaboration skills, tracking systems, and assessment as part of a comprehensive approach to developing and using effective learning environments.

**CA412 Recreational Programming: Implementation & Evaluation 2 credits**

Students will be introduced to the necessary skills, techniques, and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will also be given to proper evaluation methods and post-event learning integration. Key topics will include staffing, budgets, safety, contingency plans, food service, promotion, surveys, and evaluation.

**CA414 Mobilization of Staff and Volunteers 2 credits**

This course is designed to equip the student with the conceptual framework and the human relation skills necessary to the successful personnel management of a recreational service organization.

**CA422 Governance & Administration of Non-Profit Organizations 2 credits**

This course will examine structural models for governance of non-profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Key topics will include board structure, finance, publicity, program planning, strategic planning, and consultants.

**CA424 Management of Support Services 2 credits**

This course will introduce people to competencies necessary for

effectively managing the support services that surround organizations including food service, facilities services, housekeeping and site maintenance. Key topics will include record keeping, planning, equipment procurement, outsourcing, budgeting, evaluation, standards, and inspections.

## *Communications*

### **CM402 Communication Internship or Senior Project**

**3 credits**

Designed as a final project for completion of the Communication Ministries degree program, students may choose to complete an internship arranged with an on-campus or off-campus venue or to work closely with a professor in the process of designing and performing a project.

### **CM411 Internship/Senior Project Seminar**

**1 credit**

This course presents internship and placement requirements, principles of professional and ethical conduct, tools for developing job acquisition skills, and ideas for possible senior projects.

## *Drama*

### **DR302 Introduction to Drama**

**3 credits**

This course is designed to give the student an introductory view of drama/theatre with the purpose of creating greater understanding and appreciation for it. Methods of acting and directing are presented, along with an introduction to technical theatre and dramatic literature, and opportunities for practical application are made available for individual growth and encouragement of creativity.

### **DR303 Survey of Drama**

**3 credits**

This course reviews the development of dramatic literature from the Greek period through contemporary drama.

### **DR304 Church Drama**

**3 credits**

Students will explore ways of finding and adapting quality sketches and using movement and improvisation to create original pieces that can enhance worship and be used as tools for evangelism. Basic methods of acting, directing, and technical theatre will be introduced.

### **DR306 Directing for Theatre**

**3 credits**

The process of directing plays is explored, including selecting scripts,

working with actors, designers, and technicians, rehearsal techniques, promotion and public relations, and the final performance.

**DR340 Drama Practicum** **1 credit**

Provides the student with practical experience in drama production, including opportunities for experience as assistant director, public relations manager, stage manager, lighting and/or sound technician, costume, make-up, and/or prop master/mistress.

**DR345 Drama in Performance** **3 credits**

Seven plays, encompassing a variety of time periods and genres, will be read, studied, and experienced in production at venues including the Stratford Festival, the Shaw Festival, New York City, the Bloomsburg Theatre Ensemble, and local companies and universities. There will be a field trip fee in addition to the tuition cost.

**DR490 Independent Study in Drama** **1, 2, or 3 credits**

Opportunity for a student to work closely with a professor in the choosing, design, development, and completion of a project.

## *Early Childhood*

**EC101 Issues in Early Childhood Education** **2 credits**

This course is an introduction to the developmental and learning theories affecting Early Childhood education. Discussion of the historical and philosophical foundation regarding early childhood education will be discussed. Attention is given to various types of early childhood programs and their components.

**EC102 Active Learning in Early Childhood Education** **3 credits**

This course is the study of the adult's role in facilitating learning through play and directed instruction techniques in an active context. More specifically, the course focuses upon expressive activities and spontaneous play and their integral roles in child development. Selection and practice of appropriate medial materials for facilitating learning will be included.

**EC103/104 Field Experiences in Early Childhood Education I** **1 credit**

Students pursue opportunities to observe and participate in field experience at the early childhood level. Appropriate reflection and assessment of these experiences is required.



**EC201 Child, Family, and Community 2 credits**

This course considers the interpersonal relationships between the child, family, peers, and other community members. Culture, religion, socio-economic status, ethnic and racial origins will be discussed. This course will also explore the role of a care-giver in providing optimum development experiences for multi-aged children in a home environment.

**EC202 Methods and Materials in Early Childhood Education 3 credits**

This course examines Early Childhood education curriculum with a focus on content, methods, and materials. Techniques used to foster the development of social concepts, language skills, perceptual skills, reading readiness, math, and science will be discussed.

**EC203/204 Field Experiences in Early Childhood Education II 1 credit**

Participants in this program will study the education and care of young children. Skill emphasis includes observation, assessment, record keeping, preparation for program activities, accepting responsibility, receiving directions and feedback, forming relationships with children and adults. Sixty hours of involvement equals one credit.

***Education***

**ED201 Foundations and Issues in Education 2 credits**

Intended to introduce the student to the field of education, a historical approach is taken as a basis for developing the philosophical, religious, political, social, and practical aspects of educational theory and implementation. The basic school organization, curriculum, and educational issues are discussed.

**ED202 Classroom Organization and Management 3 credits**

This course is designed to acquaint the student with classroom procedure and management techniques. The student will become familiar with the instructional skills needed to work within various classroom structures. Students will be taught how to use computer technology.

**ED203 Effective Teaching Methods 2 credits**

This course is designed to introduce students to the best pedagogical practices of teachers, instructional planning and strategies, and assessment. The students will become familiar with the process of field

experiences that will help them apply the concepts that are presented during their college program to their skill development.

**ED212 Assessment of Learning 2 credits**

This course is designed to help students assess aptitude and achievement, including teacher-constructed exams and standardized tests, the criterion-referenced, and norm-referenced nature of assessment. This study will be highly dependent upon the reading of necessary texts and articles, as well as attendance at the lectures of the professor. Students will construct a test that will assess a given set of unit objectives, will grade a test of students in classrooms, and analyze test items for their effectiveness.

**ED213 Development and Learning 3 credits**

This course is designed to introduce the student to the cognitive, emotional, physical, and spiritual development of the individual from conception through early adulthood, to analyze learning theories from that development perspective, and to help students synthesize a cognito-biblical philosophy of learning that will be effective in the classroom. This study will be highly dependent upon the reading of necessary texts and articles, as well as attendance at lectures of the professor.

**ED301 Teaching Social Studies in Elementary Schools 2 credits**

This course is designed to introduce the student to the teaching of social studies at the elementary level. Topics of study will include the place of social studies in the elementary curriculum, recent research and trends in teaching social studies and available teaching resources/materials. Attention will be given to using the strategies to meet academic standards.

**ED302 Teaching Reading in Elementary Schools 3 credits**

This course is designed to equip the student with a balanced approach to reading instruction. Topics of study will include the various theories, methods, and strategies to enhance reading acquisition and skill development. Attention will also be given to using strategies to meet academic standards.

**ED303 Teaching Science in Elementary Schools 2 credits**

This course is designed to introduce the student to the teaching of science at the elementary level. Students will be expected to develop

and defend viable philosophies of science and of teaching science in the elementary school. Students will explore and evaluate different programs that have been developed to teach science. In addition, students will examine the academic standards that have recently been developed for the assessment of successful instruction.

**ED304 Teaching Language Arts in  
Elementary Schools**

**2 credits**

This course is a study of the methods and materials used in teaching and assessing the non-reading language arts in the elementary grades. This involves the topics of listening, speaking, spelling, handwriting, grammar, punctuation, and creative expression. The preparation and use of materials are also included.

**ED306 Teaching Children's Literature in  
Elementary Schools**

**2 credits**

This course is a study of secular and Christian literature for the elementary grades. The study will include the various genres, outstanding authors and illustrators, and the basis for evaluating, selecting, and sharing children's literature. Attention will also be given to how children's literature can be used to help meet academic standards.

**ED307 Teaching Physical Education in the  
Elementary School**

**3 credits**

This course provides an overview of the place of physical education in the elementary school curriculum with emphasis on facilitating each elementary school student into the role of participant in the physical education experience. Instruction will include the importance of quality physical education, implementation of effective lessons, classroom management strategies, and evaluation of the physical education experience in light of program objectives in physical education.

**ED314 Methods of Teaching Music K-8**

**2 credits**

Designed for the classroom music teacher, the course covers methods and materials for teaching music in elementary and secondary schools. Includes lesson planning and objectives, evaluation procedures for assessing methods and materials as to their effectiveness at various levels of learning, vocal and instrumental music instruction and literature, and special performing groups and programs. Students will also learn current applications of music software to classroom teaching.

*Prerequisite: MU101-202 or permission of instructor.*

**ED315 Teaching Grammar and Writing in Secondary Schools 2 credits**

This course is designed to prepare English teachers for middle and senior high school teaching. Emphasis will be on general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation.

**ED316 Teaching Literature and Reading in Secondary Schools 2 credits**

This course is designed to prepare English teachers for junior and senior high school teaching of literature and reading. Emphasis will be on general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation. The study of the teaching of literature will be presented by genre and chronology.

**ED317 Elementary Education Field Experience I 1 credit**

Students pursue opportunities to observe and participate in a field experience at the elementary level. Appropriate reflection and assessment of these experiences is required. *Needs to be taken simultaneously with ED301.*

**ED319 Elementary Education Field Experience II 1 credit**

Students pursue opportunities to observe and participate in a field experience including elementary-age children with exceptionalities.

**ED401 Teaching Math in Elementary Schools 3 credits**

This course is designed to build math concepts and develop math skills in elementary-age children. Special attention will be given to the mathematical scope and sequence in an elementary school, the use of manipulatives and paper models in instruction, lesson development and presentation, and predicting, avoiding, diagnosing, and remediating difficulties related to mathematics instruction. *Prerequisite: MA102, MA201, or instructor's permission.*

**ED404 Teaching Music in Elementary Schools 2 credits**

Methods, techniques, curriculum and materials for teaching music in elementary schools. Areas of study include graded vocal music, the choral program, special programs, music reading, selection of a basal series, testing procedure, lesson planning, and administration. Special attention will be given to the use of the various families of instruments that are being effectively used in elementary music education.

**ED405 Teaching Physical Education in Elementary Schools 1 credit**

This course is designed to prepare pre-service teachers to teach elementary physical education. Special emphasis is given to movement education and fundamental movement skills.

**ED407 Reading in Content Areas 3 credits**

A course designed to provide the elementary and secondary teacher with the strategies to assist students in content/subject courses with the reading, understanding, and learning of material. Attention will also be given to using the strategies to meet academic standards.

**ED409 Educating Exceptional Children 2 credits**

An introduction to exceptional children and the range of special needs these children possess. Among topics considered are potentials of exceptional children, principles of instruction and assessment issues dealing with exceptional children, and a biblical approach toward teaching these children.

**ED411 Tests and Measurements 3 credits**

This course provides basic introduction of the concepts of classroom measurement. Included in this are test construction, grading, standardized achievement and ability testing, and personality tests. The interpretation and reporting of educational data through graphic representation and the use of descriptive and inferential statistics are also introduced.

**ED412 Teaching English in Secondary Schools 2 credits**

A course designed to prepare English teachers for junior and senior high school levels, emphasis is upon selection of content, lesson planning, methods of preparation, materials, and evaluation.

*Prerequisites: ED201 and ED202.*

**ED414 Teaching Social Studies in Secondary Schools 2 credits**

A course designed to prepare secondary social studies teachers. general methods, planning, teaching techniques, materials, and testing applied to the various social studies at the junior and senior high level will be taught. *Prerequisites: ED201 and ED202.*

**ED416 Teaching Science in Secondary Schools 2 credits**

This course is designed to help junior/senior high science teachers use effective pedagogy to attain goals that may require direct or indirect

methods in the classroom, lab, or field. The study will include selection of content, instructional planning, methods of preparation, materials procurement and storage, and assessment. The student will complete at least twenty hours of field experience in association with course assignments. *Prerequisites: ED201 and 202.*

**ED417 Teaching Music in Secondary Schools 2 credits**

This course is designed to introduce the future teacher to objectives, methods, material, and instructional aids, discipline, lesson planning, classroom organization, performing groups, general music, music appreciation, theory observation, practice teaching, and evaluation for teaching music in secondary schools.

**ED418 Teaching Physical Education in Secondary Schools 2 credits**

This course is designed to help pre-service teachers prepare to teach physical education in secondary schools. Its emphasis is developing effective teaching skills and strategies in the ecology of the gymnasium through various instructional methods.

**ED419 Methods of Teaching Physical Education 3 credits**

This course is designed to help the students understand and demonstrate the various dimensions of effective teaching in K-12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE recommended standards. The students will prepare and teach educationally sound unit and managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, and other effective teaching strategies and programming issues. *Prerequisites: HP301 and HP 204.*

**ED420 Teaching English as a Second Language 2 credits**

A course designed to enable students to teach English in an inter-cultural setting to those whose native language is not English.

**ED421 Senior Education Seminar 1 credit**

This course requires the student to write an introduction to a school handbook that articulates a biblical philosophy of Christian schooling, to debate intelligently some differences between public school and Christian school philosophies and practices, to discuss professional reactions to hypothetical situations that commonly occur within

education settings, to identify and describe professional organizations available to educators (and the kind of help they can offer), to find, research, and explore teaching positions, determining important characteristics of school environment, to answer questions on basic legal principles for educators, and to summarize "Pennsylvania's Code of Professional Practice and Conduct for Educators."

**ED432 Student Teaching Seminar 0 credits**

A seminar in preparation for student teaching, classroom management, lesson planning, and orientation to student teaching. *Open to seniors in the Education programs.*

**ED434 Student Teaching I 6 credits**

A period of observation and teaching in a Christian school under the supervision of a qualified teacher and a college supervisor who visits, counsels, and evaluates. The student must be prepared to live off campus for this period of time. *Open to seniors in the Education programs.*

**ED436 Student Teaching II 6 credits**

A period of observation and teaching in a public school under the supervision of a qualified, certified teacher and a college supervisor who visits, counsels, and evaluates. *Open to seniors in the Education programs.*

**ED490 Independent Study in Education 1, 2, or 3 credits**

An independent reading course in which requirements will be based on the student's interest and need. *Prerequisite: Permission of instructor.*

## ***Educational Ministries***

**EM200 The Church's Ministry 3 credits**

A study of God's corporate purpose for and design of the church, special attention is given to the value and necessity of edification and outreach being accomplished through a community of saints. The church's activity in education, worship, fellowship, evangelism, and missions is considered.

**EM303 Effective Bible Teaching 2 credits**

A course designed to develop the student's ability to teach the Bible effectively, emphasis is placed on understanding the purpose of Bible teaching and the essential factors necessary to achieve that purpose. These factors include practical guidance in the areas of writing objectives, session planning, and other teaching skills.

**EM304 Dynamic Learning Experiences 3 credits**

This course develops the student's ability to select and use teaching methods needed for effective Bible teaching. In addition to an active involvement with useful Bible learning activities, the student will consider essential knowledge and skill related to group dynamics and learning styles. *Prerequisite: EM303 or permission of instructor.*

**EM314 Christian Education of Children 3 credits**

This course is designed to help the student develop a biblical philosophy of ministry to children in both the home and the church. Attention will be given to the nature and needs of children, teaching theology to children, working with children in church ministries, and to the children's worker seeking a ministry with children.

**EM318 Christian Education of Adults 3 credits**

The church's education program is to prepare people for the ministry. Study of adult needs, church agencies ministering to adults, and leadership of local church adult ministries.

**EM331 Ministry in Marriage and Motherhood 3 credits**

Women will learn how to experience the joy of the Lord as they live to their full potential as wives, mothers, and homemakers. A special emphasis will be given to developing a ministry mindset (a serving heart) in marriage and the home.

**EM332 Women in Christian Ministries 3 credits**

A study of the biblical role of women in Christian ministry with special attention to developing a biblical basis for ministry, the course will include both theoretical and practical components, along with an overview of ministry opportunities available to women, especially outside of those in the sphere of motherhood (treated in another course).

**EM334 Ministry Communication for Women 3 credits**

This course will present a philosophy of ministry communication for women. Principles and practical suggestions for effective speaking will be presented from a biblical perspective. A heavy emphasis will be placed on the planning and preparation for speaking and teaching opportunities. Opportunities to practice communicating a message from a biblical perspective will be given throughout the semester.

**EM336 Women Counseling Women 3 credits**

This course develops the woman student's ability to provide counsel to



women in a ministry setting. Studies will concentrate on the personal skills and characteristics of the woman counselor, present a model for people helping with the specific needs of women in mind, and review contemporary problems which a woman counseling women might face.

**EM340 Introduction to Wilderness Learning 3 credits**

Wilderness camping as an in-process learning environment. There will be an emphasis on the development of skills for experiential learning, communication, team building, and problem solving. The course provides essential technical skills for wilderness travel.

**EM350 Wilderness Ministry Leadership 3 credits**

This is a practical, hands-on learning experience conducted in a wilderness environment. Students develop a philosophy and practice for conducting wilderness ministry. An emphasis is placed upon instructional methodologies, logistics, and technical skill necessary to facilitate a wilderness learning experience for others. *Prerequisite: EM340 or instructor's permission.*

**EM412 The Family Life of the Ministry Leader 2 credits**

A ministry leader must first exercise that leadership at home. This course is designed to lead students in a consideration of biblical principles concerning the family, especially as it relates to God's expectations for the ministry leader. Students will be helped formulate approaches for carrying out their own responsibilities and for helping others understand and pursue godly relationships in their homes.

**EM413 Foundations of Ministry Leadership 2 credits**

There is a great deal of profitable theory related to the business of leadership that ought to be considered. However, leading a group of God's people toward the accomplishment of the mission that He has given them requires a clear understanding of principles of spiritual leadership. This course will take students into an exploration of the practicalities of administration and management surrounded by and built on the foundation of an understanding of biblical servant, shepherd leadership.

**EM421 Educational Ministry of the Church 3 credits**

This course studies the practical leadership of the educational agencies available in a local church, including philosophy, background, objectives, personnel, preparation, and evaluation techniques of local church educational agencies.

**EM480 Educational Ministry Apprenticeship 3 credits**

A six-week summer local church apprenticeship with a Christian education emphasis. A student will be placed under a Christian education, youth director, or pastor for instruction and training. Apprenticeship in special kinds of work may be arranged in some cases. May or may not be for credit. Open to students who have completed the junior year. Consult with department chair early in junior year.

**EM482 Educational Ministry Apprenticeship 3 credits**

A minimum of thirty weeks part-time apprenticeship during the fall and spring semesters of the same academic year. Qualified students are placed under the supervision of an experienced Christian Education Pastor or director for training and experience in the educational ministries of the local church. May or may not be for credit. Interested students should contact the department chair early in the junior year.

**EM490 Independent Study in Local Church Education 1, 2, or 3 credits**

Allows student to study areas of personal interest not covered in other courses in local church education. The student will be working closely with the instructor. The course stresses the need for creative, high-quality work. *Prerequisite: permission of instructor.*

## *English*

**EN101,102 English Composition I & II 3 credits**

These courses are designed to enable the student to communicate clearly and effectively in written communication and in spoken word. Emphasis is on English grammar, rhetorical strategies for written communication in varied modes and genres, and the procedure for writing a research paper. *Prerequisite to EN102: EN101 or permission of instructor.*

**EN103 Honors English Composition 3 credits**

This course in communication skills is for students who have attained high scores on either the SAT or ACT verbal sections. It is designed to engage the student in *reading* and thinking critically, and to enable the student to communicate clearly and effectively in *writing*. Emphasis is on rhetorical strategies in varied modes and the procedure for writing a *research* paper in MLA format.

**EN105 Expository Writing 3 credits**

This course will include a thorough presentation of the academic

writing skills necessary for college and one's profession/ministry. Students will learn to write expository, argumentative, and persuasive essays free of errors that obstruct reader comprehension. Research and application of material will be a focus of this course. The immediate focus will be on writing samples and skills that will be used as part of college and graduate pursuits. The long-term goal will be to translate these skills into those needed in the execution of one's profession/ministry.

### **EN302 Non-Fiction Writing 3 credits**

This course is designed to gain marketable skills writing essays, profiles, opinion/editorials, reviews, and feature stories.

### **EN330 Advanced English Grammar 3 credits**

This advanced course studies the philosophy, systems, and patterns of rhetorical strategies by which words work together to form sentences. Included are the functions of verbals, phrases, coordinate and subordinate clauses, and sentence diagramming. *Prerequisite: a basic understanding of elemental English grammar.*

### **EN334 Creative Writing 3 credits**

This course is a cursory study of rhetorical techniques and application of principles for writing effectively in a variety of genres that include poetry, skits, and a short story. *Prerequisites: EN102, 103 or 105.*

### **EN336 Introduction to Journalism 3 credits**

This course covers the fundamental principles of interviewing, reporting, editing, and presenting material for newspapers, magazines, journals, and other media publications. Writing of news stories, feature articles, reviews, and editorials will be part of the writing component. Layout and graphic appeal will be covered in the newspaper section of study. Practical skills and organization of a writing staff will comprise the third component of the course.

### **EN401 Fiction Writing 3 credits**

This writing course will give the student further opportunities to develop the fundamentals of structure, description, characterization, point of view, dialogue, and plot in the area of fiction writing. Models will be examined and discussed from secular and Christian sources in order to trace the development of shorter fiction. Addressing the needs and formulas of potential publishers will be a culminating activity of the course.

**EN490 Independent Study in Journalism 1, 2, or 3 credits**

Designed to be a practical experience in journalism, specifically involving the production of the college yearbook, the *TOWER*. Such functions as editing, reporting, layout skills, photography, and other areas associated with journalism will be developed.

## *Economics*

**ES301 Economic Concepts 3 credits**

This course provides an introduction to fundamental economic concepts. The course supports the Secondary Education program as a review of techniques and materials that can be used to teach economics at the secondary grade levels. The course content is structured around the broad areas of macro and microeconomics.

## *Evangelism*

**EV100 Proclaiming the Gospel 2 credits**

A study of relational evangelism through consideration of the *Becoming a Contagious Christian* evangelism course, followed by an introduction to basic discipleship for new believers. Also considered are evangelistic methods—tract distribution, questionnaires, and personal correspondence. Students will be required to report on outreach activities to the unsaved. Fulfills one Ministry Development unit.

**EV210 Personal Evangelism in the Hispanic Culture 2 credits**

The student will learn how to present the Gospel in the Spanish language. Verses and simple outlines will be memorized in Spanish along with gaining helpful insights into the Hispanic culture. This basic course will assist the student in personal witnessing. *ARRIBA students only.*

**EV300 Defending the Faith 1 credit**

An apologetics course offered to prepare the student to answer the most common objections to the Gospel, special emphasis is placed on the study of the message of salvation as compared with the false teachings of three major religions—Roman Catholicism, Judaism, and Islam—and two cults—Mormonism and the Jehovah's Witnesses. Students will report on outreach activities to the unsaved and will be involved in training and leading underclassmen in personal evangelism activities.

**EV312 Church Evangelism Strategies 3 credits**

This course is designed to introduce the student to a variety of options

open to them for local church evangelism. Strategies will be analyzed with regard to their effectiveness with different cultural groups and with regard to their contemporary relevance. Stress will also be placed on presenting the Gospel accurately and clearly.

**EV411 Defense of the Faith 3 credits**

A study of the case for biblical Christianity, special attention will be given to the questions most frequently asked by the non-Christian and the answers to those questions.

**EV412 Evangelistic Preaching 3 credits**

A study of the preparation and delivery of expository evangelistic messages, this course gives the student both classroom instruction and laboratory experience with the benefit of peer and instructor evaluation. Special attention given to the dynamics unique to an evangelistic preaching situation. *Prerequisite: PA411 or permission of instructor.*

**EV480 Apprenticeship in Evangelism 3 credits**

A minimum of six weeks full-time summer apprenticeship, the qualified student is placed under the supervision of an experienced Outreach Pastor or Evangelist for training and experience in the evangelistic work of the church. Open to men who have completed the junior year in any Pastoral Ministries program. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**EV482 Apprenticeship in Evangelism 3 credits**

A minimum of thirty weeks part-time apprenticeship during the fall and spring semesters of the same academic year. Qualified student placed under the supervision of an experienced outreach pastor or evangelist for training and experience in the evangelistic work of the church. Open to men who have completed the junior year in any pastoral ministries program. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**EV490 Independent Study in Evangelism 1, 2, or 3 credits**

Designed to help the student study areas of evangelism not included in other courses, areas of concentration and other details are worked out between the student and the instructor.

## *Geography*

### **GE402 World Geography**

**2 credits**

This course is designed to provide the student with the general knowledge base necessary for teaching geography in the elementary or secondary school. It emphasizes an overview of world geography, focusing upon political, physical, cultural, and economic geography.

## *History*

### **HI101 American History I**

**3 credits**

This course is a survey of American history from pre-Colonial times through the Civil War and Reconstruction of 1877. Special attention is focused on the social, intellectual, cultural, and religious threads of American history.

### **HI102 American History II**

**3 credits**

This course is a survey of American history from the post-Civil War era to the present. Social groupings, geography, culture, technology, economics, and religion are among the influences studied in a historical context.

### **HI111 History of Western Civilization and Thought I**

**3 credits**

This course is an introduction to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will be direct interaction with poetic, political, and philosophic texts in the light of Divine revelation granted us in Scripture. Underlying ideas, which influence deeds, will be our focus as we examine the flow of history and thought from the creation account in Genesis through the Greco-Roman World to the beginning of the Modern Era.

### **HI112 History of Western Civilization and Thought II**

**3 credits**

This course is an introduction to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will consist of sustained interaction with poetic, political, and philosophic texts in the light of Divine revelation granted us in Scripture. Ideas, which influence deeds, will be our focus as we examine our Western heritage from A.D. 1500 to the present century.

### **HI204 Introduction to African History**

**3 credits**

This course is a basic survey of the continent of Africa, noting the

influence of religion, geography, colonialism, and other cultural features on the various people groups.

### **HI302 The American Regime** **3 credits**

Our main objectives for this course will be to understand and assess the fundamental principles of American political life and to explore some of the promise and problems of America today in light of those principles. To do so, we will use the class sessions to analyze seminal primary texts including such works as Second Treatise of Civil Government (John Locke), The Declaration of Independence, The United States Constitution, The Federalist Papers, de Tocqueville's Democracy in America, and some of Abraham Lincoln's writings. Finally, students will be expected to weigh the place and significance of these texts in order to see how our American Regime reflects the truths of Divine Revelation.

### **HI305 Philosophy of History** **3 credits**

An introductory examination of the more prominent philosophies of history and the implications of each for understanding the Christian world view. Through sustained interactions with primary sources, spanning Classical, Medieval, and Modern thought, we will attempt to articulate and answer the most seminal questions regarding history as a discipline. Such questions include: What is history? For what purposes should one study history? How does one study history? Can history be considered an objective science? What is the essential structure of historical motion? What is a Christian philosophy of history and what difference does it make from other philosophies of history?

### **HI341 The History of The Church** **3 credits**

A study of the origin of the Church as recorded in the Book of Acts, followed by a study of the Apostolic, Ante-Nicene, and Post-Nicene periods of the growth and development of the Church, traced through the Middle Ages and Reformation period to the rise of modern denominations.

### **HI362 Latin American History** **3 credits**

This course will take into consideration important geographical features, ancient and modern cultures, conquests, and the region's social development with an analysis of present-day problems. *ARRIBA students only.*

**HI490 Independent Study in History 1, 2, or 3 credits**

Open to students interested in reading in areas not covered by current course offerings, Areas of concentration and other details are worked out between the student and the instructor. May be taken during the summer or the academic year. *Prerequisite: Permission of instructor.*

***Health & Physical Education***

**HP100 Life Fitness 1 credit**

This course is designed to help each student realize the role of physical activity in the Christian life. Emphasis is placed on Scriptural, physiological, psychosociological, and health principles through selected readings and fitness activities. Lab experiences will allow the student to assess present levels of health and skill related fitness.

**HP102 Outdoor Living Skills 1 credit**

The purpose of this course is to provide the student with a better practical knowledge of the outdoors and the activities in which you can participate outdoors. The concept of the outdoors as a lifetime fitness activity will be discussed.

**HP202 Foundations of Health & Physical Education 3 credits**

This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. The students are introduced to the vast interrelationships of physical education with health, fitness, recreation, movement, and other sub-disciplines of the HPERD alliance. Special attention will be given to related history, philosophy, professional organizations, and publications as well as organizational and administrative problems, duties, and issues related to health and physical education.

**HP203 Coaching Techniques 2 credits**

This course is designed to provide the student with an overview of the philosophy, psychology, organization, general responsibilities, and methodology of an athletic coach. Class content and assignments will involve theory as well as practice.

**HP206 Personal & Community Health 3 credits**

This course is designed to help individuals incorporate and integrate the themes of health, wellness, and disease prevention into everyday life. The student is challenged to examine lifestyle choices and behaviors in order to positively affect health and well-being now and in



the future. Topics will include, yet not be limited to, consumer health, family and social health, environmental health, nutrition, weight management, mental and emotional health, communicable and chronic diseases, and substance use/abuse.

### **HP301 Individual, Dual, and Rhythmic Sports 3 credits**

This course is designed to aid the pre-service teacher develop both knowledge and skill in a variety of sport activities such as badminton, racquetball, golf, tennis, weight training, gymnastics, and rhythmic activities. Attention will be given to skill proficiency and assessment as well as rules, scoring, terminology, strategy, safety, and etiquette.

### **HP302 Adaptive Physical Education 2 credits**

This course is designed to assist the student in understanding the mental, emotional, and physical conditions that require special considerations in an adapted physical education program. This includes both improved understanding and practical application of the instructional strategies and curriculum design issues needed in an adapted or inclusive physical education setting. Actual teaching experiences will be arranged with special populations to reinforce what students have learned.

### **HP303 Care and Prevention of Athletic Injuries 3 credits**

This course serves as an introduction to prevention, evaluation, care, and rehabilitation of sport-related injuries. Conditioning, training programs, nutrition, taping, and care of common injuries are analyzed and synthesized.

### **HP304 Team Sports 3 credits**

This course is designed to develop the student's sport skill proficiency and ability to assess sport skills in soccer, volleyball, basketball, track & field, and softball/baseball. Students will develop knowledge of the critical elements of sport skills, and teaching progressions, then demonstrate/teach these skills to children.

### **HP305 Kinesiology 2 credits**

This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and laws of nature as they relate to movement will be discussed. *Prerequisite: SC206.*

### **HP306 Exercise Physiology 2 credits**

This course will study the effects of exercise on the human body and

will include discussion of the scientific and spiritual needs for health and fitness maintenance as well as the principles related to various exercise needs and conditions. *Prerequisite:* SC206.

**HP308 Motor Learning and Skill Analysis 2 credits**

This course is designed to help the students understand how humans learn to move and how motor learning and movement is influenced and affected by the life span developmental processes. Particular emphasis is placed on critical element motor skill proficiency and assessment with appropriate sequential progressions for achievement in motor learning experiences.

**HP310 First Aid, CPR, Aquatics, and Fitness Testing 0 credits**

In this course, each student must successfully complete four (4) competencies: a basic first aid/first responder's course, CPR for adult and child, an aquatics class covering the basic strokes, progressions, aquatic activities, and water safety, and finally, health-related fitness testing which will be administered to health and physical education majors during this course and in other designated courses throughout their undergraduate program. The certifications verifying completion of competencies received must be presented to appropriate personnel at the Health and Physical Education Department office. Certifications and/or competencies must be completed prior to and be valid through the student teaching experience.

**HP311 Sports Skills Proficiency Exam 0 credits**

Each student must demonstrate adequate proficiency in each of the movement and sport skills covered in HP301 Individual, Dual and Rhythmic Sports, HP304 Team Sports, and HP308 Motor Learning and Skill Analysis classes. The instructor will verify the proficiency of the student in each skill on the Movement and Sport Skill Proficiency and Assessment Exam.

**HP403 Senior Health & Physical Education Seminar 1 credit**

This course is designed to enhance the student's knowledge of and ability to participate effectively in student teaching and beginning teaching experiences in the areas of health and K-12 physical education. Special attention will be given to the administration, planning, budgeting, scheduling, and other duties in health, physical education, and sport. The seminar involves readings and discussions dealing with current health and physical education issues such as ethical decision-making, role conflict, program promotion, etc.

**HP405 Health Education****3 credits**

This course provides an overview of the teacher's role in comprehensive school health education including an introduction to the health status of youth, at-risk students, components of the coordinated school health program and special health concerns of today's children and youth. Curriculum development, behavioral objectives, life skills, scope and sequence of learning, teaching strategies, wellness scale, responsible decision making, resistance skills, health games, health resources, evaluation of materials, internet sites, along with learning, teacher, and program evaluation will also be presented. *Prerequisite: HP202.*

*Language***LA101 Elementary Spanish I****3 credits**

This course is the beginning study of the Spanish language and is designed to introduce the student to the basic skills of conversation/pronunciation, reading, and grammar.

**LA102 Elementary Spanish II****3 credits**

This course continues to develop the student's conversation, pronunciation, reading, and grammar skills. *Prerequisite: Spanish placement exam.*

**LA213, 214 Intermediate Spanish****3 credits**

This course will review the basic grammar and the Spanish textbook. The major thrust will be toward proficiency in speaking Spanish and the enlargement of the student's vocabulary. *ARRIBA students only.*

**LA301, 302 Greek I and II****4 credits**

These courses are designed to begin teaching the fundamentals of biblical (koine) Greek to students desiring to be able to read from the Greek New Testament.

**LA400 Linguistics and Language Learning****3 credits**

An introduction to the study of linguistics, the human language, and principles and methods for learning a second language. The first part of the course will deal with the nature of human language and the nature of grammar, linguistic creativity, language universals, and non-human communication. The course will include detailed analysis of phonetics, phonology, morphology, syntax, and semantics. The second part of the course will deal with the learning of a language through the "Language Acquisition Made Possible" (LAMP) method.

**LA401 Greek III 3 credits**

This course will build upon the skills developed in LA301 and 302. Students will be introduced to Greek syntax and will expand their Greek vocabulary. Six large passages from the New Testament will be used to increase students' translation and parsing speed.

**LA402 New Testament Greek Exegesis 3 credits**

The skills developed from LA301, 302, and 401 will be built upon as students translate, parse, and exegete their way through a Pauline Epistle. Greek word study tools will be introduced and employed as students complete a paper of an extensive Greek word study. This course is designed to prepare students for Greek on a seminary level or for the entry level pastorate.

**LA441 Introduction to Biblical Hebrew 3 credits**

The purpose of this course is to use the study of biblical Hebrew to make you a better student and teacher, to broaden your understanding of the Old Testament, while helping you learn how to teach yourself a subject (in this case, a language).

**LA442 Hebrew Readings 3 credits**

This course uses the study of biblical Hebrew to make you a better student and teacher, to broaden your understanding of the Old Testament, and to help you learn how to teach yourself a subject (in this case, a language). The language objectives being pursued build upon those of the first semester course, Introduction to Biblical Hebrew.

**LA445 Hebrew Exegetical Principles 3 credits**

This course builds upon the basic skills in grammar and translation gained in first year Hebrew. Hebrew exegetical principles are taught by the preparation of text editions from a wide selection of biblical genres.

**LA446 Aramaic and Comparative Semitics 3 credits**

This course presents the basic grammar and syntax of biblical Aramaic as an introduction to the field of comparative Semitics. The Aramaic texts in Daniel and Ezra will be translated and analyzed with a view toward understanding the relationship of Hebrew and Aramaic within the family of Semitic languages. Translations, text editions, and a research paper will be required.

**LA470 Independent Study in Semitic Languages 1, 2, or 3 credits**

This course is designed for students who are already proficient in

biblical Hebrew to learn how to work with other Semitic languages such as Ugaritic, Aramaic, or Akkadian. The course will present the grammar and syntax of the language and introduce the student to translation of basic texts. A text edition and research paper will be required.

**LA480 Independent Study in the Hebrew Bible 3 credits**

This course is designed for advanced students in biblical Hebrew. One book of the Old Testament will be studied in-depth in Hebrew through readings, translations, text-editions, and class lectures.

**LA490 Independent Study in  
New Testament Greek 1, 2, or 3 credits**

An independent study in New Testament Greek designed to give the student practice in translation, parsing, syntax, and exegesis.

Typewritten paper required. Offered in accordance with demand.

*Prerequisites: LA401 and/or permission of instructor.*

## **Literature**

**LI201 World Literature, Classics–Renaissance 3 credits**

A chronological study of great literary works from the ancient classics through the Renaissance, including literary analysis of techniques and themes used by great authors. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI202 World Literature, 17th Century –  
Modern Period 3 credits**

This course includes great masterpieces of world literature from the seventeenth century through the modern period. It examines literary trends through the Neoclassicism, Romanticism, Realism, Naturalism, and Modernism periods. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI204 Introduction to Poetry 3 credits**

An introduction to the ways in which poetry works—its ability to appeal to our intelligence, our imagination, and our senses. A study that will introduce the language and craft of the poet. This writing intensive course will help students look at a poem closely, offer a wider and more accurate vocabulary with which to express what poems mean, and provide them with opportunities for critical analysis, persuasive writing, and creative expression. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI211 English Literature, Anglo Saxon Period–18th Century 3 credits**

This course is a chronological survey of English literature from the Anglo-Saxon period through the late eighteenth century. The course will enable students to examine and evaluate the historical and contemporary significance of the major works of each era. The influence of British literature upon Modern thought will be explored. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI212 English Literature, Romantic–Modern Period 3 credits**

This course is a chronological survey of nineteenth century through mid/late twentieth century English literature that emphasizes the cultural values, moral standards, and philosophies of life during the Romantic, Victorian, and Modern periods of history and therefore of literary and cultural development. Examination and evaluation of literary criticism for works and genres of these eras will be explored. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI221 American Literature, Puritan–Civil War 3 credits**

A thematic study of the social, political, philosophical, and religious ideas that sparked the poetic imagination of the early American writer, this is a reading- and writing-intensive course that reviews the development of American thought as it is revealed in the great works of American literature from the Puritan period to the Civil War. Readings will center on primary works, and writings will predominantly consist of literary analysis. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI222 Modern American Literature, Civil War–Present 3 credits**

A thematic study of the three major literary movements that have occurred since the Civil War: Realism, Modernism, Postmodernism. A reading- and writing-intensive course that reviews the development of American thought as it is revealed in the great works of American literature from the Civil War to the present. Readings will center on primary works, and writings will predominantly consist of literary analysis. *Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI301 Contemporary Christian Writers 3 credits**

This course is a survey of prominent contemporary writers who have explored the Christian faith in essay, allegory, biography, and novel.

**LI302 Studies in the Novel****3 credits**

This is a course that traces the novel as a literary genre from its 17-18<sup>th</sup> century inception to the present. This course will track the changes that ensued in this literary form in the areas of plot structure, characterization, and ethical appeal. The position of the novel in literary tradition, the purpose of the novel as a genre, and the power of the novel form will be discussed. *Not a literature survey elective. Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI304 The Short Story****3 credits**

The course is designed to study the characteristics of the short story as a type, and through this study see the influence of this genre. The emphasis will be on the five elements: conflict, plot, characterization, theme, and symbolism/irony. Modern short stories will be studied, and the historical development of this genre in America and Europe will be traced. *Not a literature survey elective. Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI331 The Works of Shakespeare****3 credits**

A study of select Shakespearean tragedies, comedies, a history play, and several sonnets, as well as poems to emphasize the interpretation of Shakespeare's content, style, and characterization; understanding themes and world views, and making applications for these classics for appreciation of Shakespeare's works. *Not a literature survey elective. Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI333 Selected Seventeenth-Century English Authors****3 credits**

The great works of Milton, Bacon, Donne, and Bunyan, and some cavalier/metaphysical poets in the political, religious, and intellectual context of the seventeenth century, including themes, style, and appreciation of the works. *Not a literature survey elective. Prerequisite: EN102,103, or 105 or permission of instructor.*

**LI342 Classical Epic****3 credits**

This course serves as an introduction to the two epics of Homer, the *Iliad* and the *Odyssey*, as well as Virgil's historical epic, the *Aeneid*. The study will approach these seminal works as a foundation for understanding the classical Graeco-Roman world. The aim will be to experience their respective dramas so as to uncover the fundamental political and philosophic understanding embedded in them. *Not a literature survey elective.*

**LI490 Independent Study in Literature 1, 2, or 3 credits**

A program of independent study is open to students interested in areas not covered by current course offerings. Areas of concentration and other details worked out between the student and the instructor. May be taken during the summer or academic year. *Prerequisite: Permission of instructor.*

## **Math**

**MA102 College Math I 3 credits**

This course is designed to develop the concepts and skills of mathematics, beginning with a comparison of number systems and bases, working through number theory and calculations with whole numbers and fractions, and applying these ideas and skills to applications of percentage, problem solving, and beginning algebra. Students will be required to construct a spreadsheet that calculates a weighted grade.

**MA201 College Math II 3 credits**

This course is designed to extend the concepts and skills of mathematics, applying the ideas and skills of College Math I to algebra, geometry, basic trigonometry, probability, and statistics. Emphasis is placed on educational statistics required for assessment of learning. students will be required to construct a spreadsheet that calculates educational statistics. *Prerequisite: MA102 or permission of instructor.*

**MA212 Calculus I 3 credits**

This course in calculus covers the basics of limits, derivatives, applications of derivatives, integration, and vectors using a graphing calculator and calculus software. *Prerequisites: Math courses through trigonometry or permission of instructor.*

**MA301 College Algebra 3 credits**

This course includes a review of elementary algebra and continues with studies in algebraic, exponential, and logarithmic functions and equations.

**MA302 Basic Math Concepts 3 credits**

This course is designed to develop concepts and skills of mathematics that are considered basic to further study in more specialized topics. Math topics which are intended to be included are problem solving, patterns, logic and reasoning, counting and numeration, the four basic operations on all numbers (whole, decimal, and fraction numbers),



exponents and scientific notation, number theory, ratio and proportion, percent, introductory algebra and geometry, and elementary statistics. There will be a significant amount of lab activity and homework.

**MA490 Independent Study in Math** **1, 2, or 3 credits**

A program of independent study open to students interested in areas not covered by current courses. Areas of concentration and other details are worked out between the student and the department chair. May be taken during the summer or academic year. This course may be used for a general studies elective, but does not fulfill the science requirement.

*Prerequisite: Permission of instructor.*

## *Missions*

**MI301 Missionary Anthropology** **3 credits**

A study of man's culture, customs, moral codes, social institutions, languages, arts, and industries gives the future missionary a better understanding of and attraction to the people with whom he/she will labor. Open to juniors and seniors in all ministry programs.

**MI302 Cross Cultural Communication** **3 credits**

A study of problems of spoken and written communication where cultural and/or linguistic boundaries must be crossed.

**MI306 The Dynamics of Discipleship** **3 credits**

At the core of ministry leadership is the business of shepherding individuals toward God, helping them to grow in their faith, and mobilizing them as productive parts of the body of Christ. This course is designed to introduce students to concepts of spiritual development, a biblical understanding of what it takes to be a shepherd, and approaches for growing people of various age groups through each stage of growth.

**MI401 Church Planting and Church Growth** **3 credits**

An in-depth study of the theology, theory, and practice of worldwide church planting and church growth. Biblical principles of church growth along with illustrations of the dynamics of church growth.

**MI402 Missions Seminar** **3 credits**

A study of the relationships and ministry of the missionary as well as research into current trends in missionary work.

**MI403 Cross Cultural Evangelism** **3 credits**

A study of the theology, principles, and procedures of communicating

Christ across culture. This course will also include a study of the diverse cultural patterns of establishing and recognizing authority, legitimacy, and leadership as they affect the promotion of worldwide evangelism.

**MI442 Contemporary Religious Movements 3 credits**

A survey of world religions and cults with special attention being given to their contemporary influence on home and foreign mission fields and how individuals in these groups can be won to the Gospel of Jesus Christ.

**MI470 Missionary Apprenticeship 3 credits**

This course is structured to help the student integrate the classroom material into the practical, ongoing ministry of missions. This will be accomplished under the close supervision of an experienced church planter.

**MI480 Missionary Apprenticeship 3 credits**

An approximate six-week period of continuing educational experiences on the field under the supervision of an experienced missionary. This is open to students from any ministry program following the completion of their junior year. May or may not be taken for credit. Assignment to a site will be at the discretion of the director of this program. Interested students should apply at the beginning of their junior year.

**MI490 Independent Study in Missions 1, 2, or 3 credits**

Designed to help the student study areas of missions not included in other missions courses. Areas to be studied and other details are developed between the student and the instructor.

## *Music*

**MU101 Musicianship I 3 credits**

Review of the fundamentals of tonal music—rudiments of standard notation, time signatures, scales and modes, triads and inversions, and the circle of fifths. Students will develop a working knowledge of tonal harmony through the development of aural skills (sight-singing, as well as transcription of rhythm, melody, and harmony), analysis (simple forms, and diatonic harmonies up through the secondary dominants), and 2- and 4-part vocal composition. Students will learn the use of computer software as a sound sampling tool, and to engrave handwritten music. The keyboard will be used throughout as the primary means of learning and applying each concept.

## **MU102 Musicianship II**

**3 credits**

All of the disciplines begun in Musicianship I are continued with the inclusion of new tonal harmony concepts with special emphasis on analysis of student repertoire and composition. Ear-training and sight-singing will assume equal importance with theoretical instruction. Students will apply their knowledge to three major projects: 1) a sacred music arrangement demonstrating the relationships between form, melody, harmony, and rhythm studied up to this point, 2) a simple choral work using four-part counterpoint, and 3) a formal analysis of a particular piece from each student's repertoire. A Finale Music Engraving Software workshop accompanies the semester. *Prerequisite: MU101 or permission of instructor.*

## **MU201 Musicianship III**

**3 credits**

Musicianship III builds on the foundations of Musicianship I & II. New materials are introduced, including elementary counterpoint, extended tonal harmony, and the rondo, variation, and sonata forms. All elements of the course are considered from the standpoint of composition. Students will demonstrate their knowledge of the concepts taught by composing a series of original pieces which employ these contrapuntal, harmonic, and formal structures. An ongoing and extensive Finale Music Engraving Software workshop accompanies the entire semester. *Prerequisite: MU102 or permission of instructor.*

## **MU202 Musicianship IV**

**3 credits**

Building on the foundation of Musicianship I, II & III, new concepts and applications are introduced. Basic components include advanced aural skills, the remaining harmonic language of Western music, 20th-century techniques (including 12-tone composition), macro-analysis of large ensemble compositions, advanced functional keyboard playing, and listening and score-analysis assignments. Finale Music Engraving is also covered as students assimilate scores and parts. *Prerequisite: MU201 or permission of instructor.*

## **MU301 Survey of Music History I**

**3 credits**

A summary of the major movements, genres, and forms in Western music from Ancient Greece through the early 18th century. By reading, listening, score reading, and class discussion, the student will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. *Prerequisites: MU101-202 or permission of instructor.*

**MU302 Survey of Music History II** **3 credits**

A summary of the major movements, genres, and forms in Western music from J. S. Bach through 20th-century European and American composers. Reading, listening, score reading, and class discussion will be organized around representative masterworks from each period.

*Prerequisite: MU301 or permission of instructor.*

**MU303 Counterpoint** **2 credits**

Counterpoint is the traditional tool of teaching composition and theory as used by nearly every significant composer from the 16th century to the present. This course will focus on the styles of the 16th–18th centuries—the works of Palestrina through J. S. Bach. In addition to producing frequent exercises in composition, students will analyze large instrumental scores and will be introduced to the changing concepts of consonance and dissonance as seen in the works of R. Strauss, Stravinsky, Granger, etc. *Prerequisites: MU101-202 or permission of instructor.*

**MU305 Orchestration** **3 credits**

An overview of orchestration techniques from the Baroque chamber orchestra to avant-garde applications currently employed in live acoustic situations, students will listen to and analyze chamber works and write projects for each section of an ensemble before completing the major project for the semester: a complete composition for orchestral instruments as prescribed by the instructor. *Prerequisites: MU101-202.*

**MU306 Group Vocal Technique** **2 credits**

A survey of successful methods of teaching vocal technique in the choral rehearsal, students will learn how to develop a beautiful choral sound by knowing how to apply appropriate exercises to particular vocal problems: breathing, support, diaphragm activity, resonance, range extension, register consistency, vowel modification, etc. The class will function as a workshop in which students will develop their rehearsal/teaching skills in front of the rest of the class. *Prerequisites: MU101-202 or permission of instructor.*

**MU308 Church Music Materials** **3 credits**

A survey of the vast body of vocal and instrumental music available to the church musician who will either direct or administer programs in adult and children's choirs, handbells, vocal and instrumental soloists, and ensembles. Emphasis will be placed on knowing the works of significant composers, both past and present, as well as facility in

locating materials, especially songs for congregational use through knowledge of major publishers, catalogues, and websites. A major goal is to equip the church musician to make wise choices in selecting literature based on its appropriateness to the age and ability of the musicians, as well as its musical and theological strength. *Prerequisite: MU301 or permission of instructor.*

### **MU314 Instrumental Methods I** **2 credits**

This course is designed to develop an understanding of the fundamentals of playing and teaching brass and percussion instruments: tone production, intonation, technical problems, selection and care of instruments. The objective is the preparation of the student to teach beginning instrumentalists in a church or school setting, and to develop a sensitive, intelligent approach to rehearsing instrumental ensembles. *Prerequisites: MU101-202 or permission of instructor.*

### **MU360 Chamber Singers** **1 credit**

A 16-voice, selected mixed ensemble which participates in BBC special events, weekend concerts, and a tour during Spring Break. Members purchase their own concert attire. Three hours of rehearsal weekly.

### **MU370 Concert Chorale** **1 credit**

A mixed ensemble of 40-45 voices which participates in BBC special events, weekend concerts, and a tour during Spring Break. Members purchase their own concert attire. Three hours of rehearsal weekly.

### **MU380 Wind Ensemble** **1 credit**

An ensemble of 25-35 members, including woodwinds, brass, percussion, and keyboard which participates in BBC special events, weekend concerts, and a tour during Spring Break. Members purchase their own concert attire. Three hours of rehearsal weekly.

### **MU401 Conducting** **2 credits**

Techniques and procedures of conducting choral music. Basic patterns are developed from the standpoint of clarity and appropriateness of gesture to tempo, dynamics, articulation, and interpretation. Students will learn how to prepare a score for rehearsal, how to teach the score in an actual rehearsal situation, how to identify and solve problems in the rehearsal, and how to conduct the work to elicit from the singers all that the composer intended for the listener to hear. Lectures will alternate with video-taped lab sessions that will be evaluated by both instructor and peers. *Prerequisites: MU101-202 or permission of instructor.*

**MU402 Advanced Conducting** **2 credits**

This course is designed to further develop basic conducting skills and apply them to instrumental ensemble music. Attention will be given to the complexities and subtleties inherent in the wide variety of instrumental color and articulation. Students will have opportunity to regularly direct an instrumental ensemble, and, as in MU401, will benefit from video playback of their classroom performance and exams.

*Prerequisite: MU401.*

**MU404 Foundations and Issues in Worship** **2 credits**

A study of the biblical and historical foundations of Christian worship as an antidote to the errors that can easily dominate it: anthropocentric, rather than God-centered attitudes toward worship; methodological approaches to worship, interested in getting the right result; the performance-based approach, designed to attract non-believers.

Scripture will be the primary source as students examine the responsibility faced by the 21<sup>st</sup>-century church as it attempts to worship in spirit and in truth in the face of many challenges. *Prerequisites:*

*MU101-202 or permission of instructor.*

**MU409 Introduction to Worship Leading** **2 credits**

This course will teach students with different performing proficiencies—whether vocalists, pianists, or instrumentalists—how to effectively adapt their musical strengths to the needs of leading music from the church platform. Subjects include platform poise, effective speaking, creating the order of service, theologically driven choice of music, and the use of media (such as PowerPoint) to enhance worship.

*Prerequisite: MU404 or permission of instructor.*

**MU413 Instrumental Methods II** **2 credits**

This course is designed to develop an understanding of the fundamentals of playing and teaching woodwind and string instruments: tone production, intonation, technical problems, selection and care of instruments. The objective is the preparation of the student to teach beginning instrumentalists in a church or school setting and to develop a sensitive, intelligent approach to rehearsing instrumental ensembles. *Prerequisites: MU101-202 or permission of instructor.*

**MU417 Choral Writing and Arranging** **2 credits**

Students will compose original music and arrange familiar literature for a variety of vocal combinations using both sacred and secular texts.

*Prerequisites: MU101-202, 303.*

**MU426 Hymnology****3 credits**

A systematic, historical study of the origins and purposes of the hymns of the church, including examination of hymns as literature, theological expression, devotional material, and musical expression. Special emphasis will be given to the importance and viability of hymn-singing in the 21st century. *Prerequisite: MU302 or permission of instructor.*

**MU429 Church Music Apprenticeship****1 credit**

Involvement in regular weekend music ministry in a church within a reasonable distance from the College. Designed to provide practical opportunities for 5th-year Church Music majors under the mentorship of a qualified music pastor in the areas of platform experience, administrative responsibility, and actual direction of musicians in the church, whether soloists, ensembles, or large performing groups. Parameters of this project will be determined from the outset through the cooperative effort of the instructor, the sponsoring church, and the student. Students will journal the entire experience and receive evaluation from host church.

*Pastoral***PA311 The Personal Life of the Ministry Leader****2 credits**

Those who would be ministry leaders within the church of Jesus Christ are called upon to be examples of the believers in all aspects of life. This course is intended to help students explore God's expectations for leaders in relation to personal discipline, integrity, relationships, financial prudence, and family responsibilities. Students will be given opportunity to evaluate themselves and to develop a plan for personal character development.

**PA411 Introduction to Homiletics****3 credits**

This course is designed to assist the pastoral student in the development of his preaching skills by introducing him to the basic principles of sermon preparation and delivery. The course will provide opportunities to gain experience in preaching with the benefit of peer and instructor evaluation.

**PA412 Expository Preaching****3 credits**

Expository Preaching is a method of sermon development which expounds a biblical text in an accurate and effective manner. This course is designed to equip the student in the preparation of expository sermons. To develop proficiency as an expositor, the student will learn

the process of moving from analysis of the text through exegesis to a sermon structure which communicates truth to contemporary minds.  
*Prerequisite: PA411.*

**PA421 Advanced Expository Preaching 3 credits**

Expository preaching is a method of sermon development which expounds a biblical text in an accurate and effective manner. This course is designed to enhance the skills learned in PA412 Expository Preaching through the strategy of group sermon development, class interaction, and local church presentation of the messages which have been developed. *Prerequisite: PA412 Expository Preaching.*

**PA422 Pastoral Counseling 3 credits**

A review of the latest principles of good counseling and various techniques of guidance. Applications of these principles and techniques to the practical needs of the ministry. Premarital counseling, marriage counseling, crisis counseling, and vocational guidance.

**PA480 Pastoral Apprenticeship 3 credits**

A minimum of six weeks summer apprenticeship. Qualified student placed under the supervision of an experienced pastor for training and experience in the work of a church. Open to men who have completed the junior year in any pastoral curriculum. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**PA482 Pastoral Apprenticeship 3 credits**

A minimum of thirty weeks part-time apprenticeship during the fall and spring semester of the same academic year. Qualified student placed under the supervision of an experienced pastor for training and experience in the work of a church. Open to men who have completed the junior year in any pastoral curriculum. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**PA490 Independent Study in Pastoral Ministries 1, 2, or 3 cr.**

Designed to help the student study areas of pastoral ministry not included in other pastoral studies courses. Areas of concentration and other details are worked out between the student and the instructor.



## Physical Education

### Health & Physical Education—Activities Courses 1 credit each

PE101	Aerobics
PE103	Golf
PE104	Basketball
PE106	Racquet Sports—Table Tennis
PE107	Soccer
PE108	Street Hockey
PE109	Volleyball
PE110	Weight Training
PE111	Individualized Program ( <i>by arrangement only</i> )
PE112	Outdoor Pursuits—Paddling
PE113	Outdoor Pursuits—Climbing
PE116	Racquet Sports—Badminton

### Intercollegiate Sports

1 credit each

<i>Men</i>		<i>Women</i>	
PE330	Wrestling	PE341	Soccer
PE331	Soccer	PE342	Track
PE332	Track	PE343	Cross Country
PE333	Cross Country	PE344	Softball
PE335	Volleyball	PE345	Volleyball
PE340	Basketball	PE350	Basketball
		PE360	Cheerleading

## Philosophy

### PH220 Philosophy of Science

3 credits

History and nature of scientific knowledge and its limitations for interpreting beginnings. Prevailing religio-scientific theories. Aids student in developing a theocentric worldview.

### PH305 Philosophy of History

3 credits

An introductory examination of the more prominent philosophies of history and the implications of each for understanding the Christian worldview. Through sustained interactions with primary sources, spanning Classical, Medieval, and Modern thought, we will attempt to articulate and answer the most seminal questions regarding history as a discipline, including: What is history? For what purposes should one study history? How does one study history? Can history be considered an objective science? What is the essential structure of historical motion?

What is a Christian philosophy of history and what difference does it make from other philosophies of history?

**PH401 Ancient and Medieval Philosophy 3 credits**

An introductory examination of Ancient Greek and Medieval Philosophy with particular emphasis on the pre-scientific understanding of human things as articulated in Plato's Republic, Aristotle's Nicomachean Ethics, and Augustine's City of God. Each non-biblical text will be examined and evaluated in the light of sacred Scripture.

**PH402 Modern Western Philosophy 3 credits**

An introductory examination of seminal modern philosophic texts with particular emphasis on the writing of John Locke, Jean Jacques Rousseau, and Friedrich Nietzsche. Each will be examined in the light of biblical truth in order to assess articulation of the problems and prospects of the modern world as well as to determine the truth or falsity of their claims.

## *Psychology*

**PS100 General Psychology 3 credits**

An introduction to the field of psychology as a scientific discipline concerned with the study of behavior and cognitive processes. Included is a survey of fields such as biological bases of behavior, sensation and perception, learning, motivation and emotion, cognition, development, personality, intelligence, social behavior, abnormal behavior, and counseling.

**PS202 Human Growth and Development 3 credits**

A study of human biological, sociological, and psychological development from birth through senescence. Emphasis is given to the child and adolescent periods.

**PS203 Introduction to Counseling 3 credits**

A study of basic counseling theories and practices which apply to all people-related professions.

**PS303 Abnormal Psychology 3 credits**

A study of mental and behavioral pathology including possible causes, symptoms, and methods of remediation for given disorders. A survey of diagnostic classification systems and preventive measures with attention to cultural and philosophical factors is included.

**PS304 Women Counseling Women 3 credits**

This course develops the woman student's ability to provide counsel to women in a ministry setting. Studies will concentrate on the personal skills and characteristics of the woman counselor, present a model for people helping with the specific needs of women in mind, and review contemporary problems which a woman counseling women might face.

**PS308 Psychology of Learning and Education 2 credits**

An introduction to the concepts of psychology which relate to the learning process. Among the topics considered are learning theories and their applications, characteristics of students and teachers, learning and teaching styles, and exceptional children.

**PS402 Historical and Contemporary Theories in Counseling 3 credits**

A survey of recent trends in secular and Christian counseling. Theories are traced with reference to their historical settings; diverse counseling models are critiqued and evaluated.

**PS440 Psychology for Residence Leadership 3 credits**

A study of psychology for residence leadership with an emphasis upon counseling, administration, and personality development within the residence hall program. This course is available only to current Resident Assistants.

**PS451 Personality Theory 3 credits**

An exploration of major theories regarding the development, structure, and dynamics of human personality.

**PS453 Social Psychology 3 credits**

The influence of social forces and interaction on human behavior. The effects of social class, mass communication, and group membership upon attitude formation. Application emphasis is placed on ministry settings.

**PS454 Tests and Measurements 3 credits**

An introduction to personality, psychological, and intellectual assessment instruments. Statistical concepts and techniques are introduced, such as measures of central tendency and dispersion, normal probability curve, and descriptive and inferential statistical procedures.

**PS490 Independent Study in Psychology 1, 2, or 3 credits**

An independent study course designed to meet the needs of the individual student who desires summer reading in psychology. Written reports required on assigned work. Available upon demand. *Prerequisite: Permission of instructor.*

## **Science**

**SC203 Biology 4 credits**

This course deals with basic principles of biology including cell structure, function, and division, metabolic pathways, and genetics, as well as a brief introduction to zoology. Three hours of classroom instruction plus a two-hour lab each week.

**SC205 Integrated Science 4 credits**

This course is designed to teach the concepts and processes of earth/space, life, and physical sciences. The course is not a substitute for taking any of the courses individually, neither in the scope of detail presented nor the depth of understanding generated. It is designed as a survey course for elementary teachers. It is a four-credit course that integrates lecture-demonstration with laboratory activity. Its objectives were constructed using the benchmarks from the *Atlas for Science Literacy*, co-published by the AAAS and the NSTA.

**SC206 Human Anatomy and Physiology 4 credits**

The structure and function of the various human body systems. Three hours of classroom instruction and two consecutive hours of laboratory work per week. *Prerequisite: Previous biology and chemistry courses or permission of instructor.*

**SC209 Meteorology 2 credits**

This course introduces the content skills of ecology. This includes chemical cycles, energy flow, ecosystems, niches, populations, and ecosystem management. It integrates classroom lectures, labs, and field study. *Prerequisite: SC203.*

**SC210 Field Biology, Botany, Geology 3 credits**

This course is a survey of basic principles of each area of study. This will be assisted by field trips to the Central Andes Mountains near Cuzco. The desert and coastal areas of Lima will also offer unique study. *ARRIBA students only.*

**SC211 Essentials of Genetics 2 credits**

This course covers the basic principles of cell reproduction, gametogenesis, Mendelian genetics, and the molecular biology of the gene. This course is intended for students who already have a strong biology background.

**SC212 Biotechnology 2 credits**

A study of the principles of molecular biology that make biotechnology possible and the techniques that come from the practical application of some of these principles. One hour of classroom instruction plus a two-hour lab each week. *Prerequisite: permission of instructor.*

**SC214 Astronomy 2 credits**

This course provides an overview of astronomy from antiquity to the present with descriptions of stars, planets, galaxies, and the universe.

**SC216 Geology 2 credits**

This course provides an overview of geology that includes an historical context for the discipline as well as a survey of rocks, minerals, plate tectonics, seismology, and volcanism.

**SC220 Philosophy of Science 2 credits**

History and nature of scientific knowledge and its limitations for interpreting beginnings. Prevailing religio-scientific theories. Aids student in developing a theocentric worldview.

**SC221 Chemistry I 3 credits**

This course provides content and skills normal to first semester College chemistry. This includes atomic theory, atomic structure, periodic physical and chemical properties, bonding and molecular structure, intermolecular forces, states of matter, reactions, stoichiometry, colligative properties, and thermodynamics. Students are required to concurrently take the one-credit lab, Chemistry Lab I. *Prerequisite: MA201 or permission of instructor.*

**SC222 Chemistry II 3 credits**

This course provides content and skills normal to second semester College Chemistry. This includes kinetics, equilibria, acids/bases, solutions, electrochemistry, organic chemistry, nuclear chemistry, and biochemistry. Students are required to concurrently take the one-credit lab, Chemistry Lab II. *Prerequisite: SC221.*

**SC223    Physics I** **3 credits**

This course provides content and skills normal to first semester College physics. This includes forces, mechanics, linear and rotational motion, structure of matter, oscillatory motion, and wave motion. Students are required to concurrently take the one-credit lab, Physics Lab I.

*Prerequisite: MA201 or permission of instructor.*

**SC224    Physics II** **3 credits**

This course provides content and skills normal to second semester College physics. This includes light, sound, optics, electricity, magnetism, and thermodynamics. Students are required to concurrently take the one-credit lab, Physics Lab II. *Prerequisite: SC223.*

**SC225    Chemistry Lab I** **1 credit**

During one two-hour session each week, this laboratory experience exposes the student to the skills of chemistry that are associated with the concepts taught in Chemistry I. Students are required to concurrently take the three-credit course Chemistry I.

**SC226    Chemistry Lab II** **1 credit**

During one two-hour session each week, this laboratory experience exposes the student to the skills of chemistry that are associated with the concepts taught in Chemistry II. Students are required to concurrently take the three-credit course Chemistry II.

**SC227    Physics Lab I** **1 credit**

During one two-hour session each week, this laboratory experience exposes the student to the skills of physics that are associated with the concepts taught in Physics I.

**SC228    Physics Lab II** **1 credit**

During one two-hour session each week, this laboratory experience exposes the student to the skills of chemistry that are associated with the concepts taught in Physics II. Students are required to concurrently take the three-credit course Physics II.

**SC307    Ecology** **2 credits**

This course introduces the content skills of ecology. This include chemical cycles, energy flow, ecosystems, niches, populations, and ecosystem management. It integrates classroom lectures, labs, and field study. *Prerequisite: SC203.*

**SC320 Studies in Scientific Thought 3 credits**

This course will provide an interdisciplinary study of the origin and history of life in the universe, the origin and nature of science, and the conflicting views that have shaped our culture. Drawing from science, theology, history, and philosophy, students will be expected to understand and articulate the evidence and arguments for a biblical worldview of science and scientific thought. *This course does not replace SC220. Prerequisite: Completion of six science credits.*

**SC410 Ornithology 2 or 4 credits**

A field course designed to help the student grow in appreciation for the birds of Pennsylvania and the eastern United States, the focus of the course is on learning to identify birds by sight and sound. The taxonomic, habitat, and community relationships of birds are emphasized. Topics that are investigated include migration, reproduction, adaptation, ecology, and conservation.

**SC490 Independent Study in Science 1, 2, or 3 credits**

A program of independent study open to students interested in areas not covered by current courses. All details to be worked out between the student and the department chair. *Prerequisite: Permission of instructor.*

**Secretarial****SE101 Keyboarding 1 credit**

The keyboard of the computer will be taught with accuracy, speed development, and proofreading skills stressed. Proper technique for entering data into the computer will be emphasized. Students with at least one year of keyboarding or typing instruction may test out of keyboarding and substitute another course.

**SE104 Business Communication 3 credits**

Integration of the principles of grammar, spelling, and punctuation with the composition of business/church letters, reports, memoranda, and other media of communication. Oral communication in business and intercultural communication will be included.

**SE110 Word Processing 3 credits**

Designed to introduce the impact of technology on the Christian office, the theory and practice of word processing is emphasized with the use of Microsoft Word for Windows. Training in the computer's operating system is also provided. *Prerequisite: Keyboarding competency.*

**SE200 Document Production/Machine Transcription 3 credits**

This course is designed to build both accuracy and speed in the use of the computer keyboard and in the production of documents. Emphasis is on the production of business letters, interoffice memos, reports, and other business documents. Machine transcription skills will be introduced and developed. *Prerequisite: SE110.*

**SE206 Computer Applications in the Christian Office 3 credits**

This course is intended to acquaint the student with the possibilities for use of the computer in the Christian office and with the software that is currently available for such use. Special emphasis is given to Microsoft Access and Excel and Internet resources.

**SE208 Desktop Publishing 3 credits**

This course provides an opportunity to learn concepts of desktop publishing and work with software to produce forms, documents, newsletters, brochures, and other publications. The course surveys the concepts, hardware, software, and processes used in desktop publishing. The format is lecture, demonstration, discussion, and lab work. Also included is a section dealing with Microsoft PowerPoint.

**SE211 Accounting 3 credits**

Designed to familiarize the student with double-entry accounting procedures involving the fundamental accounting cycle, special journals and subsidiary ledgers, payroll records and procedures, banking transactions, reporting the results of operations, accounting and office technology, and accounting for the Christian organization.

**SE215 Human Relations in the Office 3 credits**

Designed to give the students a better understanding of themselves and to assist them in deriving the maximum benefit from their personal, social, and vocational relationships. Topics include: work adjustments and human relations, the role of motivation, leadership, and group participation, dealing with conflicts, handling situations relative to the Christian office, developing social skills, improving personal appearance and grooming.

**SE218 Office Procedures 3 credits**

Designed to introduce a wide variety of office practices. Some topics that will be covered include records management, telecommunications, mail processing, telephone procedures, and reprographics. Resumés will



be prepared, and the interview process will be practiced. Students are encouraged to develop an attitude of professionalism and responsibility in the area of Christian service. *Prerequisite: SE110.*

### **SE220 Office Practicum 1 credit**

This experiential course emphasizes definite training in office duties and procedures, developing resourcefulness through the solution of actual business problems encountered in the office. Students will be assigned to offices in the college, local churches, and Christian schools in the area. The instructor will meet with the students to discuss their progress and evaluation. Assignments will be individually designed to meet the interests of the student. *Prerequisite: SE110.*

### **SE230 Readings in Office Administration 1 credit**

Reading and reporting on articles in current Christian and business periodicals covering those areas which may not be given thorough coverage in other classes, but which may be beneficial to the individual working in a Christian office setting. Suggested subjects for reading and reporting will be given at the beginning of each semester with consideration given to current advancements in the business office and to individual student needs.

### **SE305 Introduction to Computer Science 3 credits**

A course covering the capabilities and limitations of digital computers, it includes object-oriented computer programming, computer structure and function, and a survey of computer applications in Christian service. Special attention will also be given to the Internet, web design, and Internet resources available to the student. *Prerequisites: Competency in basic mathematics, typing skills, or permission of instructor.*

## **Sports Ministries**

### **SM301 History and Philosophy of Sports Ministry 3 credits**

The course examines the history of ancient and modern sports and their relationship to both early and present Christianity. A special emphasis is given to the lives of influential Christians. A biblical rationale for sports ministry is presented, as are numerous ministry models.

### **SM302 Biblical Foundations for Sports Ministry 3 credits**

The course provides a theological foundation for sports ministry. Competition and sports-related activities are viewed through the lens of Scripture, and emphasis is placed on the integration of faith and sports participation.

**SM303 Evangelism and Discipleship in Sports Ministry** **3 credits**

The course examines the mandate to preach the Gospel and to make disciples within a sports ministry context. Students will learn the skills required to effectively use sports and recreation as vehicles to accomplish the ministry of evangelism and discipleship.

**SM304 Administration and Organization of Sports Ministry** **3 credits**

An examination of the various roles and function required for establishing, organization, and overseeing a sports ministry program. An emphasis is placed on the daily operation of a sports ministry and on the selection and oversight of related activities, personnel, and facilities.

**SM310 Sports Ministry Apprenticeship I** **3 credits**

The course requires a minimum of ten-weeks full-time summer apprenticeship. The course is open to qualified students who have completed the junior year. Students will work directly with an experienced leader for training in sports ministry. The apprenticeship may be served in an approved local church, parachurch, or mission agency. Consult with department chair.

**SM402 Senior Sports Ministry Seminar** **1 credit**

A seminar dealing with current trends and issues in sports ministry. Attendance at the annual CSRM meeting is required.

**SM410 Sports Ministry Apprenticeship II** **3 credits**

This course is a part-time apprenticeship. Qualified students are placed in a community setting under an approved leader. Consult with Department Chair.

## *Sociology*

**SO402 Global Cultures & Geography** **3 credits**

This course exposes the student to introductory material dealing with culture and geography especially designed for teaching geography in the secondary school. Geographical thinking about spatial relations, natural resources, human geographic processes, and key geographic topics provides the tools for examining worldwide cultures.

**SO454 Introduction to Sociological Concepts** **3 credits**

This course is an inductive investigation and evaluation of the

fundamental concepts and assumptions of sociology. Through a sustained interaction with primary sources spanning the Classical, Medieval, Modern, and Post-modern worlds, students will be led to grapple with the fundamental assumptions and categories of sociological thought from a biblical perspective. The chief end of this course will be for students to articulate a biblical conception of culture and the believer's relationship to it.

## *Speech*

### **SP100 Speech Communication 3 credits**

A course designed to aid the student in developing the fundamental tools necessary to become an effective communicator.

### **SP301 Oral Interpretation 3 credits**

The art of oral reading is introduced as an enjoyable activity in which various types of literature can be used to minister to an audience. Training is given in the selection of meaningful and pertinent pieces, the careful analysis of literary materials, and the use of vocal and bodily techniques for effective oral interpretation.

### **SP305 Introduction to Group Communication 3 credits**

Developing an understanding of the principles behind group formation, cohesion, interaction, dynamics, and termination. Theory and practice will emphasize applicability of group processes to ministry settings.

### **SP306 Introduction to Mass Communication 3 credits**

Provides a foundation for understanding the mass media by examining the form, content, influence, and problems of books, periodicals, newspapers, music, film, radio, television, and the Internet.

### **SP321 Media Enhanced Speaking 3 credits**

This course will assist the student to develop speaking presentations enhanced by different media applications. Training in the development and use of transparencies, still photography, video, PowerPoint, and computer imaging will be covered. *ARRIBA students only.*

### **SP490 Independent Study in Speech 1, 2, or 3 credits**

A program of independent study is open to students interested in areas not covered by current course offerings. Advanced study and practice in public speaking, special voice and diction problems, as well as other communication skills, are options for the student. *Prerequisites: SP100 and permission of instructor.*

## *Theology*

### **TH102 Theology I–Survey of Doctrine 3 credits**

This course is designed to direct the student in a survey of Bible doctrine. Major doctrinal themes will be introduced, defined, and supported from central Scripture passages.

### **TH110 Building a Biblical Lifestyle 2 credits**

Foundational concepts for successful Christian living including Bible study, prayer, determining God's will, developing biblical ethics, and patterns of behavior. This course helps the student develop a philosophy of godly living that will be a guide for a lifetime.

### **TH201 Theology II–God and the Bible 3 credits**

Revelation, inspiration, and canonicity of the Bible; divine attributes, divine decree, trinitarianism, the Person of the Father, and the Person and work of Christ.

### **TH202 Theology III–Man, Sin, and Salvation 3 credits**

The doctrine of the Holy Spirit in both the Old and New Testaments; the creation, fall and death of man; the doctrine of salvation considered from man's need; God's methods in reaching man; and the application of the work of the Holy Spirit.

### **TH302 Theology IV–Baptist Distinctives 2 credits**

This course presents the distinctively Baptist beliefs concerning the New Testament Church (ecclesiology) and ministry during the Church Age. The Baptist Distinctives are presented as a single, coherent theology of the Church beginning with the doctrine of biblical authority. The doctrines of angelology and demonology are also presented as part of Theology IV.

### **TH401 Theology V–Dispensationalism 3 credits**

The biblical, hermeneutical, and historical basis of premillennialism and pretribulationism is presented and contrasted with other millennial views. The major eschatological events are studied with special emphasis given to the doctrine of pretribulational premillennialism. Hermeneutical presuppositions of each eschatological system are discussed. The hermeneutics of the premillennial system are then related to an overall approach to Bible study.

### **TH402 Theology VI– Systems and Separation 3 credits**

The doctrine and practices of various theological movements will be

compared with the teachings of the Scriptures. This course includes fundamental, evangelical, liberal, charismatic, feminist, liberation, dominion, and new age theologies. There will also be a careful examination of the various applications of the biblical doctrine of separation.

**TH410 Senior Theology Seminar 1 credit**

This course is designed to assist the student in reviewing the ten major doctrines of theology. The student will be responsible to communicate orally what has been learned in his/her theological studies at BBC. At the conclusion of this course, the student will participate in an oral comprehensive theological examination.

**TH490 Independent Study in Theology 1, 2, or 3 credits**

A program of independent study open to qualified students interested in areas of theological study not covered by current courses. Written reports required. Offered upon application to department.

## *Youth Ministries*

**YM301 Youth Ministry Philosophy 3 credits**

This course is designed to introduce students to skills and competencies necessary for successful youth ministry. It will involve students in an exploration of characteristics unique to youth and youth culture; educational principles as they apply to youth; and a biblical philosophy and direction for the discipling of youth.

**YM302 Youth Ministry Strategy 2 credits**

This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives.

**YM400 Youth Ministry Leadership Seminar 3 credits**

Presented in conjunction with the Youth Workers' Conference held each summer on the campus of Baptist Bible College, this course will expose the student to key issues, problems, and opportunities in youth ministry today. Academic arrangements are to be made with the department chair before conference registration.

**YM402 Youth Ministry Administration 2 credits**

This course is designed to help the student identify key issues of youth ministry. The student will develop skills in formulating ministry strategies dealing with the issues and implementation of youth ministry.

**YM407 Youth Evangelism**

**2 credits**

This course is designed to provide students with necessary skills and competencies for reaching adolescents with the Gospel of Jesus Christ and for teaching adolescents effective outreach ministries.

**YM480 Youth Ministries Apprenticeship**

**3 credits**

A minimum of ten weeks full-time summer apprenticeship. Qualified students placed under the supervision of an experienced youth worker for training and experience in a youth ministry environment. Open to students who have completed the junior year. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**YM482 Youth Ministries Apprenticeship**

**3 credits**

A minimum of thirty weeks part-time apprenticeship during the fall and spring semesters of the same academic year. Qualified students placed under the supervision of an experienced youth worker for training and experience in a youth ministry environment. Open to students who have completed the junior year. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.

**YM490 Independent Study in Youth Ministry 1, 2, or 3 credits**

Designed to help the student study areas of youth ministry not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

financial

FINANCIAL INFORMATION

information



## Financial Information

Each year the Lord brings to BBC a group of dedicated men and women who are preparing to be the next generation of Christian leaders. The College desires to prepare each individual for God's calling in life through classroom training, practical experience, and financial responsibility. The College offers a wide range of financial counseling to students through the Office of Student Financial Services. In addition, the College seeks to develop financial policies that are fair and equitable for all students.

### Undergraduate Costs

*Estimated for 2003-04 Academic Year*

Tuition, full time (12-18 credits/ semester) .....\$5,400  
 Under 12 credit credits ..... \$450 per hour  
 Over 18 credits ..... \$300 per hour

Fees, per semester ..... \$450  
 Part-time students, per hour ..... \$30 per hour  
 Over 18 credit credits ..... \$25 per hour

*(Represents the general service fee for the institution. Additional fees may be assessed for special circumstances, where appropriate.)*

As long as rooms are available, all single students are required to live in the College dormitories. In cases where permission to live off campus is granted, the College reserves the right to designate the place of residence and will hold those students responsible for compliance with the rules and regulations of the College. Each occupant is responsible for property in the dormitory; a separate charge for damage will be assessed when necessary.

<i>Room &amp; Board</i>	<i>Per Semester</i>	<i>Per Year</i>
21-Meal Plan	\$2,491	\$4,982
14-Meal Plan	\$2,391	\$4,782

Note: These charges apply to the 2003-04 academic year and are subject to change by action of the College Board of Trustees.



## Fees

### *Per Semester*

Secretarial Lab .....	\$40
Science Lab .....	\$30
Private Music Lab	
One lesson per week .....	\$200
Each additional lesson .....	\$100
Student Recital .....	\$50
Group Lessons .....	\$42
Field Trip .....	Varies
*Health Insurance .....	Varies

### *One Time*

Application .....	\$30
Annual Auto Registration .....	\$25
Matriculation .....	\$50
Graduation .....	\$71
Course Change .....	\$25
Student Teacher (pre-teaching assignment) .....	\$150 each experience
Late Registration .....	\$40

New students also pay a modest fee for the new student retreat.

- \* Each dormitory student is required to have health insurance coverage acceptable to the College. Full-time students who are not covered as dependents on a parent's policy or through individual coverage can apply for special student health insurance. Details are available in the Business Office.

## Textbooks

New textbooks may be purchased in the College Bookstore at an average cost of \$300 per semester.

## Financial/Registration Policy

By registering for classes, a student assumes an obligation to care for charges incurred in an expeditious manner.

All student accounts are to be cared for at the time of registration. A 3% cash discount will be applied to the personal portion (total semester

charge less any financial aid) of all accounts paid in full by August 1 (December 15 for spring semester). This discount does not apply to textbooks, notes, or miscellaneous supplies.

The College provides 5-month payment plans which assist families in spreading semester costs over manageable monthly payments.

### *Fall Semester*

The 5-month plan begins August 15 with equal installments due monthly through December 15.

### *Spring Semester*

The 5-month plan begins at the beginning of the semester with equal installments due monthly through May 1.

Students are assumed to be on the 5-month plan if full payment is not received by the August 1 and December 15 dates stated.

No student will be allowed to register for a new semester, receive transcripts from a prior semester, or take final examinations until all unpaid balances have been cared for.

## **Refund Policies**

### *Withdrawal*

Students withdrawing from Baptist Bible College (hereafter referred to as the institution) must complete a withdrawal form, which may be obtained in the College Office for Student Development. The student must obtain all necessary signatures, and designated offices will maintain copies for their files. The final recorded day of class attendance will be designated as the student's last day of attendance. This date must be documented on a withdrawal form to avoid overpayment liability. Students who are dismissed are not exempt from refund policies, which must be administered in a consistent, fair, and equitable manner.

### *Refund Schedule*

Refunds are calculated based upon all institutional charges including tuition, fees, room, and board.

$$\frac{\text{Total amount of institutional costs} \times \text{Percentage of enrollment period not complete}}{\text{Student Refund}}$$

If a student has completed 60% or more of the enrollment period, then the percentage of costs incurred by the student is 100%.

### *Federal Title IV Aid Programs*

When a refund is due a student under the institution's refund policy and the student receives any Title IV funds, a portion of the refund shall be returned to the Title IV programs. As required by Federal Regulations, the percentage of the student's refund to be returned to the Title IV programs is determined as follows:

$$\frac{\text{Total amount of Title IV aid awarded} \times \text{Percentage of enrollment period not complete}}{\text{Refund to Title IV aid programs}}$$

If a student has completed 60% or more of the enrollment period, then the percentage of Title IV Aid earned by the student is 100%. If a credit balance exists after the refund calculation is performed, then those funds will be refunded to the student.

The amount of the Title IV refund due to the Title IV programs will be returned to each program from which it was expended—up to 100% of its refund value. Refunds are made in the following order:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal PLUS Loan
4. Federal Pell Grant

### *Non-Title IV Aid Programs*

When a student withdraws during the institution's refund period and the student did not receive any Title IV aid, the financial aid received by the student will be reduced in proportion to the adjustment of the student's charges.

### *Credit Balances*

Credit balances in student accounts will not be refunded unless requested from the Business Office. If a student receiving aid withdraws from the College with money in his/her account, those funds are restored to the financial aid sources according to the appropriate program requirements.

## **Financial Aid**

Our Office of Student Financial Services provides a vital function in the student's educational experience. The staff is available to counsel and advise students concerning their financial needs so as to allow the student to complete his/her education with a minimum of outstanding debt.

Baptist Bible College maintains a diverse range of financial aid programs which includes grants, scholarships, and loans. Grants are defined as aid awarded based upon need and do not need to be repaid. Scholarships are awards based on merit or achievement and also do not need to be repaid. Loans are borrowed funds that are repaid with interest.

The College is approved by the Federal Pell Grant program, the Federal Family Education Loan program, the Pennsylvania Higher Education Assistance Agency, and other programs which are listed in the following sections. More detailed information is available in the BBC&S Guide to Costs and Financial Aid. Additional information can also be obtained by contacting:

Office of Student Financial Services  
Baptist Bible College  
538 Venard Road  
Clarks Summit, PA 18411

## **Scholarships**

Alumni and others who have a special interest in the growth and progress of Baptist Bible College have generously given funds to help defray educational expenses. The Financial Aid Committee distributes these funds, and applications are not necessary. The committee determines eligibility, and the award is provided according to specific guidelines for each fund.

**Baptist Bible College Alumni Scholarship**

*For a son or daughter of a graduate of this school.*

**Nancy I. Arner Memorial Scholarship**

*Awarded to a junior who is headed toward full-time career ministry and is enrolled in one of the following programs—youth, pastoral, pre-seminary, missions or Christian education.*

**Pastoral Award Gift Scholarship**

*Awarded to a male who has completed his junior year, is planning to enter the pastorate, and is recognized as competent and well equipped as a future preacher and pastor.*

**Bancroft Missionary Scholarship**

*For a junior working toward full-time service in missions.*

**Gladys Bouton Scholarship**

*Awarded to a student who shows an authentic desire to serve the Lord with character and who also displays a genuine and warm heart.*

**Robert G. Sr. and Elaine F. Decker Memorial Scholarship**

*Given to students in pastoral studies and a student majoring in missions.*

**Louis G. Falk Memorial Scholarship**

*For a student in pastoral studies.*

**Sally Holmes Gary Memorial Scholarship**

*For a female in the Christian school education program.*

**Harry Willis Gifford Memorial Scholarship**

*For married students with low income background.*

**Roma Hanneman Memorial Scholarship**

*For students completing the junior year in the missions program.*

**Carrie B. Harding Memorial Scholarship**

*For a junior or senior missions student.*

**Ruth C. Haycock Memorial Scholarship**

*Awarded to a senior who demonstrates scholarship and shows promise for future teaching.*

**Robert Hayden Memorial Scholarship**

*For an upperclass student studying for full-time ministry.*

**Margaret and Gordon Houser Scholarship**

*For pastoral studies or missions majors.*

**Vera and Elmer Huckaby Memorial Scholarship**

*Awarded to students with exceptional financial need who possess a burden for youth.*

**Charles E. Ingram Memorial Scholarship**

*For students completing the junior year in a Christian education program.*

**Dr. and Mrs. R. G. Kennedy Scholarship**

*For a student in the pastoral studies program.*

**Office Professional Scholarship**

*For office professionals in the two- or four-year program.*

**Ladies LYFE Scholarship**

*Given to women who demonstrate Christian character and need.*

**Marilyn Rider Mitchell Scholarship**

*For a junior or senior student's wife in any ministry program who has completed one or more semesters (maybe only one class).*

**Virginia Hall Mitchell Music Scholarship**

*For a junior or senior in the music program.*

**Ministry Leadership Scholarship**

*For a student who demonstrates Christian character and has a commitment to ministry.*

**Robert Richards Memorial Missions Scholarship**

*For a junior or senior with a serious calling to missions.*

**Ernest A. Steckiel Scholarship**

*For a senior pastoral student showing a genuine love for ministry and a desire to see souls saved.*

**Dorothy Burt Steffes Memorial Scholarship**

*Given to women who are juniors or seniors in the missions program.*

**Harriet VanAtter Scholarship**

*For students in pastoral or missions programs.*

**Charles Wilkes Music Scholarship**

*For students in the music program.*

**Elmer Wilson Scholarship**

*Awarded to a student who has completed at least two years of study and who has shown an exemplary attitude of service and a spirit of cooperation among fellow students, faculty, and staff.*

### Betty Ann Dahl Young Memorial Scholarship

*Awarded to students with a genuine commitment to serving the Lord in missions in the future.*

## Satisfactory Academic Progress Requirements

The Higher Education Act of 1965, as amended by Congress in 1980 and 1986, mandates institutions of higher education to establish minimum standards of satisfactory progress for students receiving financial aid. These standards apply to all Federal Aid programs including Pell Grants, Stafford Loans, and PLUS Loans.

In order to receive Title IV aid, any student who is otherwise eligible must meet the standards used by the institution to determine if a Title IV recipient is maintaining satisfactory progress in his or her course of study, regardless of whether the student has previously received Title IV aid.

### Enrollment Status

Credits Attempted Each Semester

Full-Time = 12+ credits

3/4 time = 9-11 credits

Half-time = 6-8 credits

### Satisfactory Progress

Credits Successfully Completed Each Year

Full-Time = 24+ credits

3/4 time = 18-23 credits

Half-time = 12-17 credits

Students who have not met the credit requirement are not eligible for financial aid until the credit deficiency is satisfied. In addition, students must meet the following minimum grade point average requirements:

1. At the end of the first year of undergraduate study—1.60
2. All subsequent years of study—2.00

### Procedure for Checking Academic Progress

At the end of each fall semester, aid recipients are reviewed to determine the number of credits completed. If a student has not completed at least half of the total credits required for the year, a warning letter is sent indicating the number of credits required for

satisfactory progress, the number of credits completed, and the number of credits required to meet the satisfactory progress requirement.

At the end of the spring semester, aid recipients are again reviewed to determine if they have met the minimum credit requirement. If they have not, a letter is sent informing them that they are not eligible for continued financial aid until the credit deficiency is satisfied. The same procedure is followed regarding the minimum grade point average requirement.

Academic progress for first-time students in the spring semester is checked at the end of the spring semester. If an undergraduate student completed at least twelve credits for full-time study, nine credits for three-quarter time, or six credits for half-time and meets the minimum grade point average requirement, that student is considered to have made progress and will then be checked on the fall-spring basis indicated above. If the student did not complete sufficient credits or has not maintained the required grade point average, a warning letter will be sent, and aid will be continued for the fall. At the end of the fall semester, the student's academic progress will be checked again for the required credits and grade point average. Aid will be continued for those students who have met both requirements; students not making progress will be notified of their ineligibility to receive continued financial aid and informed of what needs to be done to again become eligible.

## **Maximum Semesters of Financial Aid**

### *Undergraduate 2-year Program*

1. Full-time students may receive financial aid for a maximum of 5 semesters.
2. Three-quarter-time students may receive financial aid for a maximum of 7 semesters.
3. Half-time students may receive financial aid for a maximum of 10 semesters.

### *Undergraduate 4-year Program*

1. Full-time students may receive financial aid for a maximum of 10 semesters.



2. Three-quarter-time students may receive financial aid for a maximum of 14 semesters.
3. Half-time students may receive financial aid for a maximum of 20 semesters.

Students pursuing a double major may be eligible for an extension of the time on an individual review basis.

## **Transfer Students**

All transfer students will be treated as new students for the purpose of this policy.

## **Grade of Incomplete**

Credits for a course in which a student has received a grade of incomplete are considered as not successfully completed. When the incomplete grade becomes a letter grade, a reevaluation of the number of credits earned is conducted to test for successful completion of the required number of credits. It is the student's responsibility to inform the Office of Student Financial Services of such a change of grade.

## **Course Withdrawal**

Aid is granted to students according to the enrollment status at the beginning of each term. If a student has not earned the minimum required credits due to withdrawal, the student is considered as not having made satisfactory progress.

## **Repeated Courses**

Aid is granted for repeated course work, and the credits earned are counted toward academic progress.

## **Reestablishing Eligibility for Financial Aid**

Students may make up credit deficiency by attending May sessions (for undergraduate students) summer sessions (for graduate students), other sessions without aid, or may take credits at another accredited institution so long as they will be accepted toward the student's degree objective. Once a student has made up the credit deficiency, it is the student's responsibility to notify the Office of Student Financial Services and request that aid be reinstated.

Students may make up a grade point average deficiency by attending May sessions for undergraduate, summer sessions for graduate or other sessions without aid at Baptist Bible College & Seminary. Once a student has reached the required GPA, it is the student's responsibility to notify the Office of Student Financial Services and request that aid be reinstated.

## **Financial Aid Appeals**

Any student who has been terminated from Financial Aid has the opportunity to appeal such action. A letter must be written to the Director of Student Financial Services explaining the appeal with the student's signature, date, and special circumstances to be considered. All appeals must be submitted thirty days prior to the last day of classes during the award period in question.

## **Employment Opportunities**

Some work is available for students in the College cafeteria, maintenance department, library, and general offices. There are also numerous job opportunities in and around the Clarks Summit area.

Interested students should write to the College Personnel Director concerning on-campus jobs or to the Office for Student Development for information about off-campus employment.

## **Personal Money**

Students are responsible for their personal money and its safekeeping. They may cash checks at the College Business Office or the College Bookstore.

## **Credit Balances**

A credit balance on a student account caused by Title IV aid will be refunded to the student within 15 days. All other credit balances will be refunded only if requested by the student.

confession of faith

CONFESSIO OF FAITH  
& STANDARDS OF CONDUCT



& standards of conduct

## Confession of Faith

### **We believe . . .**

In the verbal and plenary inspiration of the original manuscripts of the Old and New Testaments, which constitute the inerrant Word of God.

In the Trinity of the Godhead: one God eternally existing in three equal Persons—Father, Son, and Holy Spirit.

In the deity, virgin birth, sinless life, substitutionary death, bodily resurrection, and imminent, premillennial coming of Christ.

In the personality of the Holy Spirit by Whom believers are called, regenerated, baptized into Christ, indwelt, sealed, and filled for service.

In the direct creation of the universe and man by God apart from any process of evolution.

In the fall, total depravity, and guilt of the race in Adam which for man's salvation necessitates the sovereign, divinely initiated deliverance of the sinner by the grace of God in Christ.

In God's sovereign election whereby in eternity past He chose some to be recipients of His grace in Christ.

In the eternal salvation of all individuals who put their faith in Christ, Whose blood was shed for the remission of sins.

In the unity of all true believers in the Church, which is the Body of Christ of which He is the sole Head.

In the local church as a company of baptized believers, independent and self-governing, which should fellowship with other churches of like faith and order. It is the responsibility of the local church to observe the ordinances of baptism and the Lord's Supper, edify itself, and evangelize the world. We believe that the only biblical mode of believer's baptism is that of immersion, and that it is to be administered in the name of the Father, Son, and Holy Spirit. The ordinance of baptism is for believers only, and it is a prerequisite for church membership. The offices of a New Testament church are pastors and deacons.

In the priesthood of all believers and the right of every individual to have direct dealings with God.

In the obedience to the biblical command to separate entirely from worldliness and ecclesiastical apostasy unto God.

In the separation of church and state with each believer having responsibilities to both.

In the personal existence of angels, demons, and Satan.

In the bodily resurrection, immortality, and pre-tribulation rapture of all believers at Christ's imminent coming.

In the sovereign selection of Israel as God's eternal covenant people, now dispersed because of her rejection of Christ and later to be re-gathered in the Holy Land and saved as a nation at the second advent of Christ.

In the distinction between the nation Israel as God's earthly, covenant people and the Church as the spiritual Body of Christ.

In the bodily resurrection and judgment of unbelievers after the millennial reign of Christ.

In the eternal life and blessedness of all believers in heaven and the eternal existence and punishment of all unbelievers in the lake of fire.

# Standards of Conduct

## Personal Separation

Baptist Bible College & Seminary believes that it has a responsibility to aid the students in their spiritual, moral, and intellectual development so that they will be most profitable ministers for Christ. Consistent with this conviction, the College asks that trustees, administrators, faculty, staff, and student body refrain from those practices which would result in wasting of time and talents or might be damaging to the testimony of the individual or the school.

The use of alcoholic beverages, tobacco, or non-medicinal drugs is considered out of harmony with the above standard, as is participation in occult practices, gambling, dancing, attendance at the movie theater, excessive use of cosmetics, extremes of fashion, and immodest dress. It is expected that each individual will use the radio, television, VCR, DVD, computer, and literature in a way that is consistent with a Christ-honoring testimony. The school family agrees to this standard in writing.

Those who do not abide by the regulations, or whose spirit is evidently unsympathetic toward the standards and ideals of the College, or who seem to be exerting any negative or harmful influence upon the school may be asked to leave. Dismissal does not necessarily imply a reflection on moral character.

## Ecclesiastical Separation

The spiritual unity of all true believers in the Lord Jesus Christ, regardless of denominational alignment, is a great and blessed teaching of Scripture. Tragically, however, unbelief in many organized fellowships has developed to the point where apostasy, recognizable and indisputable, exists. Wherever this condition occurs, loyalty to the plain injunctions of the Bible makes it obligatory for the child of God to withdraw from and repudiate all connections with such apostasy.

With respect to separation from apostasy, the College agrees with the position of the General Association of Regular Baptist Churches. Most emphatically it disavows the position of and is not a part of the National Council of Churches in America or the World Council of Churches. While in nowise impugning the orthodoxy of all Christian

brethren in the National Association of Evangelicals, the College expresses its convinced disagreement with the Association's position in its lack of complete separation from apostasy.

One of the greatest dangers to the effectiveness of the separatist program lies in the direction of "being tolerant of those who are tolerant of unbelief." While recognizing the liberty of its personnel to minister as and where the Spirit of God directs, the College declares that as an institution it is in sympathy with, and will have fellowship with, only those Christian movements and organizations whose leaders and sponsors are not connected with the apostasy.

Baptist Bible College & Seminary does not believe that the modern charismatic movement is biblical. Any person connected with the institution who is found claiming to exercise the gift of tongues, encouraging others to seek it, or promoting its practice will be asked to remove him/herself from association with the College.





BAPTIST BIBLE GRADUATE SCHOOL



graduate school

## Baptist Bible Graduate School

*Baptist Bible College offers graduate preparation for ministry.*

The Graduate division of the College began in 1989 with the inception of the Master of Science in Christian School Education (MSCSE) degree. In 1996, BBC instituted the Master of Science in Counseling Ministries (MSCM) degree. Both degree programs are built upon the College's undergraduate Bible major and respective programs of study. The M.S. programs afford the same accreditation as the College's undergraduate degrees (Middle States Accrediting Association).

The Master of Science in Christian School Education degree is designed to meet the needs of teachers, coaches, and administrators who serve or are preparing to serve in Christian schools. Professors from various parts of the country serve as adjunct faculty for summer modules. The benefit for the student is having some of the finest instruction available. Programs of study include Educational Administration, Curriculum & Instruction, Elementary Education, Health, Physical Education, & Sport, and Speech & Drama.

The Master of Science in Counseling Ministries degree prepares students for vocational ministry opportunities in professional entry-level positions. The MSCM program emphasizes biblical counseling and the Scripture's sufficiency in overcoming life's problems.

Baptist Bible College has long held a reputation for training men and women to think biblically. The M.S. programs continue this great heritage. True Christian education builds upon a foundation of Bible knowledge and application. All courses offered in the programs are taught from a biblical perspective.

BAPTIST BIBLE SEMINARY



seminary

## **Baptist Bible Seminary**

### *Advanced Preparation for Global Ministry*

The Seminary, which began in 1972 as the School of Theology, is a graduate-level division of Baptist Bible College of Pennsylvania. It shares the campus with the College and is characterized by a balance of academic excellence and passion for ministry.

The curriculum and schedule are structured to give each student ample opportunity to study at his own pace and schedule. Personal contact with faculty members of the Seminary and warm Christian fellowship with other students are daily occurrences.

The Seminary offers five graduate degree programs. The Master of Divinity (M.Div.) degree is a 94-credit-hour professional program designed primarily to train individuals for worldwide Christian ministry. The Master of Theology (Th.M.) degree is a 38-credit-hour program that is designed to allow qualified students to develop a greater proficiency in a selected area of Bible knowledge. The Master of Ministry (M.Min.) degree is a 33-credit-hour program that is designed to sharpen the skills of pastors and missionaries already involved in full-time Gospel ministries. The Doctor of Ministry (D.Min.) degree is a 34-credit-hour advanced professional education program for full-time ministry professionals who want to develop further and excel in biblical leadership ministry. The Doctor of Philosophy (Ph.D.) degree majors are Hebrew, NT Greek, Systematic Theology, and Bible Exposition. The BBS Ph.D. is designed to blend and balance rigorous scholarship with pastoral passion for all students regardless of vocational orientation. The BBS doctoral degrees are sought after by professors and educational leaders from around the world.

Baptist Bible Seminary is the ideal “next step” for Bible college graduates. The BBS curriculum is designed to take students to the next level rather than repeating undergraduate studies. Scholarship aid and advance standing make the transition to graduate study a logical step.

college  
COLLEGE FACULTY  
faculty



## Faculty

- THEODORE BOYKIN, M.Div.**..... Assistant Professor  
 B.S., St. John's University  
 M.Div., Graduate Studies, Baptist Bible Seminary  
 M.S.C.C., Philadelphia Biblical University Graduate School  
 Teaching Bible and Theology. 1989—.
- SUSAN A. CAGLEY, M.A.**..... Assistant Professor  
 B.S., Bob Jones University  
 M.A., University of Central Arkansas  
 Teaching Social Studies. 2000—.
- CHRISTOPHER I. DAVIS, Ph.D.**..... Professor  
 B.A., Biola College;  
 B.R.E., Baptist Bible College;  
 M.A., East Stroudsburg University Graduate School;  
 Graduate Studies, Baptist Bible Seminary;  
 Ph.D., Ohio State University  
 Teaching Health & Physical Education. 1976—.
- JAMES DEWAN, Th.M.**..... Associate Professor  
 B.S., Oneonta State University  
 M.Div., Th.M., Baptist Bible Seminary  
 Teaching Bible. 2003—.
- DAVID HARRIS, D.M.A.**..... Associate Professor  
 B.A., Bob Jones University—Pastoral Theology  
 B.A., Bob Jones University—Sacred Music  
 M.A., Bob Jones University  
 D.M.A., University of Alabama  
 Teaching Music. 1989-1995; 1996—.
- SHERYL HARTLEY, M.S.**..... Assistant Professor  
 B.A., Davis & Elkins College;  
 M.S., Marywood University  
 Teaching Office Professionals. 1987—.
- JODI L. HESS, M.S.**..... Instructor  
 B.A., Calvary Bible College  
 M.S., Baptist Bible Graduate School  
 Teaching Education. 2000—.
- JANET HICKS, M.S.**..... Assistant Professor  
 B.R.E., Baptist Bible College  
 M.S., Buffalo State University  
 M.S., Baptist Bible Graduate School  
 Doctoral Studies, Binghamton University  
 Teaching English and English Education. 2001—.

- DONALD W. HOLDRIDGE, Ph.D.** ..... Associate Professor  
B.S., University of Rhode Island  
M.Div., Th.M., Capital Bible Seminary;  
Ph.D., Dallas Theological Seminary  
Teaching Bible. 1993—.
- SHERRIE HOLLOWAY, M.Ed.** ..... Assistant Professor  
B.S., Baptist Bible College;  
M.Ed., East Stroudsburg University  
Teaching Health & Physical Education. 1989—.
- LARRY D. KAUFFMAN, D.M.A.** ..... Professor  
B.A., Bob Jones University  
M.M., D.M.A., University of Cincinnati Conservatory of Music  
Teaching Music. 1986—.
- TIMOTHY, KIRK, M.E.** ..... Assistant Professor  
B.A., Southwest Missouri State University  
Teacher Certification, University of Texas at Dallas  
Certificate of Graduate Studies, Dallas Theological Seminary  
M.E., University of Dallas  
Teaching English. 2001—.
- DAVID LACKEY, Ed.D.** ..... Assistant Professor  
B.A., Tennessee Temple University  
M.Div., M.R.E., Th.M., Ed.D., Temple Baptist Seminary  
Teaching Bible. 1997—.
- FRIEDHELM R. LOESCHER, D.Min.** ..... Associate Professor  
Th.B., Baptist Bible Seminary  
Th.M., Dallas Theological Seminary  
M.Ed., University of North Texas  
Graduate Studies, Kansas State University  
D.Min., Trinity International University  
Vice President for Student Development.  
Teaching Psychology. 1965—.
- JAY E. LONG, Ed.D.** ..... Professor  
B.S., M.Ed., Bloomsburg University  
Graduate Studies, University of Scranton  
Ed.D., Temple University  
Teaching Office Professionals and English. 1970-73; 1982—.
- BRIAN MAXWELL, Ph.D.** ..... Associate Professor  
B.S., Calvin College  
B.A., Cornerstone University  
M.A., Bowling Green State University  
M.Min., Baptist Bible Seminary  
Ph.D., New York University  
Teaching Communication and Drama. 1986—.

**DONALD E. McCALL, D.Min.** ..... Associate Professor  
 B.R.E., Th.B., Baptist Bible College  
 M. Min., D.Min., Baptist Bible Seminary  
 Teaching Pastoral Ministries. 2000—.

**DAVID C. McCLAIN, M.S.** ..... Head Librarian  
 Th.B., Baptist Bible Seminary  
 M.S., Drexel University  
 1968—.

**VINCENT L. PALMER, Ph.D.** ..... Professor  
 B.S., Clarion University of Pennsylvania  
 Graduate Studies, Duquesne University  
 M.S., Tennessee Temple University  
 Ph.D., University of Pittsburgh  
 Teaching Science and Math Education. 1993—.

**BARRY C. PHILLIPS, Ph.D.** ..... Associate Professor  
 B.A., B.S., M.S., Tennessee Temple University  
 M.Min., M. Div., D.Min., Baptist Bible Seminary  
 Ph.D., Pensacola Christian College  
 Vice President for College Academics  
 Teaching Education. 1987—.

**JOSEPH J. SCHLOEGEL, Th.M.** ..... Professor  
 B.S., Philadelphia Biblical University  
 M.Div., Th.M., Grace Theological Seminary  
 Teaching Bible and Theology. 1978—.

**STEPHEN SHUMAKER, Ph.D.** ..... Associate Professor  
 B.A., The Master's College  
 M.A., Ph.D., University of Dallas  
 Teaching History and Philosophy. 1997—.

**BARRY C. SMITH, Ph.D.** ..... Professor  
 B.A., Kalamazoo College  
 M.S., University of Chicago  
 Ph.D., Pensacola Christian College  
 Graduate Studies, Baptist Bible Seminary  
 Teaching Education. 1984—.

**COLIN J. SMITH, Ph.D.** ..... Associate Professor  
 Latin Studies, Houghton College  
 B.R.E., Baptist Bible College  
 M.A., Capital Bible Seminary  
 Ph.D., Cornell University  
 Teaching Bible, Theology, and Old Testament Languages. 2000—.



JOAN S. SWARTZ, M.A. .... Assistant Professor

A.A., Centenary Junior College

B.A., University of Vermont

M.A., University of Connecticut

Graduate Studies, Fairleigh Dickinson University and Teachers College

Columbia University

Teaching English. 1987—.

DENNIS M. WILHITE, M.R.E. .... Assistant Professor

B.R.E., Baptist Bible College

M.R.E., Grand Rapids Baptist Seminary

Doctoral Studies, Nova Southeastern University

Teaching Church and Youth Ministry. 1990—.

THOMAS R. WILLIAMS, M.S. .... Assistant Professor

B.S., Penn State University

M.S., University of Scranton

Graduate Studies, Binghamton University

Teaching Science. 2000—.

SHARON WISE, M.S. .... Associate Professor

B.S., Purdue University

Graduate Studies, University of Michigan, Michigan State University

M.S., Baptist Bible Graduate School

Teaching Education. 1988—.



academic  
**ACADEMIC CALENDAR**

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calendar

## Academic Calendar

### Fall Semester

Freshmen Arrive  
Freshmen Orientation  
Registration  
Classes begin  
New Student Retreat  
Bible Conference  
Homecoming/Parents' Day  
Mid-Semester Point  
Day of Prayer  
Thanksgiving Break  
Finals  
End of Semester  
Christmas Break

### 2003-2004

August 22  
August 22-24  
August 25  
August 26  
August 29-31  
October 8-10  
October 11  
October 21  
November 11  
Nov. 27-Dec. 1  
December 17-19  
December 19  
Dec. 19-Jan. 11

### 2004-2005

August 20  
August 20-22  
August 23  
August 24  
August 27-29  
October 6-8  
October 9  
October 19  
TBA  
November 25-29  
December 20-22  
December 22  
Dec. 22-Jan. 9

### Spring Semester

Winterim  
Registration  
Classes Begin  
Missions Conference  
Mid-Semester Point  
Spring Break  
Classes Resume  
Finals  
Graduates' Reception  
Commencement  
May School Session I  
May School Session II

### 2003-2004

January 5-12  
January 12  
January 13  
February 11-13  
March 19  
March 20-29  
March 30  
May 4-6  
May 6  
May 7  
May 10-21  
May 24-June 4

### 2004-2005

January 3-10  
January 10  
January 11  
February 16-18  
March 18  
March 19-28  
March 29  
May 10-12  
May 12  
May 13  
May 16-27  
May 30-June 10

NOTE: Dates and events are subject to change.

Connect to [bbc.edu/calendar](http://bbc.edu/calendar) for an updated listing of events.

bhc  
BAPTIST BIBLE COLLEGE  
LEADERSHIP

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leadership

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B.R.E., Baptist Bible College of Pennsylvania  
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B.A., Faith Baptist Bible College  
M.Min., Baptist Bible Seminary
- Howard Bixby, Ed.D.** ..... Vice President for Seminary Academics  
B.S., Philadelphia Biblical University  
Th.M., Dallas Seminary  
M.A., Ed.D., Western Michigan University
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B.A., Bob Jones University  
B.S., M.A., Wichita State University
- Tom Gattorna, B.A.** ..... Vice President for Communications  
B.A., Bethel College
- James M. Huckaby, M.A.** ... Vice President for Alumni/Summer Ministries  
B.A., Los Angeles Baptist College  
M.A., Pepperdine University
- Friedhelm R. Loescher, D.Min.** ... Vice President for Student Development  
Th.B., Baptist Bible College  
Th.M., Dallas Theological Seminary  
M.Ed., University of North Texas  
Graduate Studies, Kansas State University  
D.Min., Trinity International University
- Barry C. Phillips, Ph.D.** ..... Vice President for College Academics  
B.A., B.S., M.S., Tennessee Temple University  
M.Min., M.Div., D.Min., Baptist Bible Seminary  
Ph.D., Pensacola Christian College
- Denis Tocci, Ph.D.** ..... Vice President for Development  
B.S., Colorado State University  
M.S., University of Southern California  
Ph.D., Regent University

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\* denotes Executive Committee





catalog  
index

CATALOG INDEX

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# Index

Academic Calendar .....	188
Academic Deficiencies .....	32
Academic Degrees and Programs .....	43
Academic Honors .....	32
Academic Information .....	28
Academic Load .....	29
Academic Philosophy .....	36
Academic Programs .....	44
Academic Structure .....	37
Accreditation and Certification .....	10
Administrative Council .....	190
Admission Information .....	20
Alumni Office .....	11
Alumni Placement Service .....	18
Application Procedures .....	22
Baptist Bible Graduate School .....	178
Baptist Bible Seminary .....	180
Baptist Distinctives .....	8
Bible Certificate Program .....	51
Biblical Studies Core .....	36
Biblical Studies Division .....	37
Board of Trustees .....	191
Camping Ministries Program .....	77
Church Ministries Core .....	37
Class Attendance .....	30
Class Standing .....	29
Classification .....	24
Communication Ministries Programs .....	46
Confession of Faith .....	172
Confidentiality of Student Records .....	32
Contents .....	3
Course Cancellation .....	105
Course Credits .....	104
Course Descriptions .....	105
Course Prerequisites .....	105
Course Withdrawal .....	169
Courses of Instruction .....	104
Credit Balances .....	170
Credit by Exam .....	29
Credit Hour Definition .....	29
Degrees and Certificate .....	43

Department of Bible Exposition .....	38
Department of Biblical Languages .....	39
Department of Camping Ministries .....	41
Department of Church Educational Ministries .....	42
Department of Counseling and Psychology .....	39
Department of English and Writing .....	40
Department of Health and Physical Education .....	40
Department of Language .....	40
Department of Music .....	43
Department of Office Professionals .....	43
Department of Pastoral Ministries .....	42
Department of Science and Math .....	41
Department of Social Studies .....	41
Department of Speech and Drama .....	41
Department of Sports Ministries .....	42
Department of Teacher Education .....	43
Department of Theology .....	39
Department of World Missions .....	42
Dramatic Performances .....	16
Early Childhood Education Program .....	101
Ecclesiastical Relationships .....	11
Elective Opportunities .....	37
Employment Opportunities .....	170
Facilities .....	10
Faculty .....	182
Fees .....	161
Financial Aid .....	164
Financial Aid Appeals .....	170
Financial Information .....	160
Financial/Registration Policy .....	161
General Education Program .....	49
General Information .....	6
General Studies Core .....	36
General Studies Division .....	39
Global Ministries Division .....	41
Grade of Incomplete .....	169
Grading System and GPA .....	30
History of BBC&S .....	6
Home Schooled Students .....	21
International Students .....	21
Library Resources .....	33
Location of Campus .....	9
Memberships .....	11

Ministry Development .....	30
Missions Programs .....	52
Music Ministries Programs .....	57
Music Minor .....	63
Musical Performances .....	16
New Student Orientation .....	24
Non-Discriminatory Policy .....	24
Numbering of Courses .....	104
Office Professionals Programs .....	64
Pastoral Programs .....	67
Pre-Counseling Ministries Program .....	72
Pre-Seminary Program .....	75
Professional Studies Core .....	37
Professional Studies Division .....	43
Readmission .....	23
Reestablishing Eligibility for Financial Aid .....	169
Refund Policies .....	162
Registered Nurse Missions Two-Year Program .....	56
Registration .....	24
Repeated Courses .....	31
Satisfactory Academic Progress Requirements .....	167
Scholarships .....	164
Specialized Ministries Program .....	80
Spiritual Climate .....	9
Sports Ministries Program .....	82
Standards for Admission .....	20
Standards of Conduct .....	174
Statement of Mission .....	7
Student Activities and Organizations .....	14
Student Life .....	14
Student Services .....	17
Student Teaching .....	89
Teacher Education Programs .....	87
Textbooks .....	161
Transcripts .....	33
Transfer Students .....	20
Undergraduate Costs .....	160
Undergraduate Curriculum .....	36
Veterans and War Orphans .....	21
Women's Ministries Program .....	84











