



## 2018-19 Catalog



[ClarksSummitU.edu/seminary](http://ClarksSummitU.edu/seminary)



## *A Word from Our President*

***Making the best choice for a seminary is crucial.  
Your choice will shape your whole ministry for Christ.***

I think of seminary as “time in the bank.” Since a biblical text only has one meaning, the sooner you can discern what the Holy Spirit inspired, the more time you can invest to train God’s people to do works of ministry with that text. The more you know of breadth of the Word, the deeper your understanding of the great Biblical themes that knit the Scripture together, the more honed your exegetical skills—well, it all adds up to more time in the bank. BBS can help you with all of that.

I am convinced that the Internship program is one of the best reasons to enroll at Baptist Bible Seminary. You could sit in a classroom and hear lectures on ministry skills, or you can be mentored in them as you serve people you love and care deeply for. Doing it in real time and real life just makes more sense.

Baptist Bible Seminary graduates step into ministries for Christ and lead them well. They know the Scripture, and they know how to use it to help others learn how to minister. Choosing BBS will shape your entire ministry for Christ in the best way possible.

In Christ,

James R. Lytle, Th.M., D.Min.  
President



## *From the Desk of the Dean*

The purpose of Baptist Bible Seminary is to train followers of Jesus Christ to serve and glorify the Creator God, whether as pastors, missionaries, counselors, church staff, or lay leaders. In order to train men and women, BBS provides a balance between academic excellence and spiritual growth both inside and outside the classroom. This balance is achieved through the leadership and direction of a credentialed faculty. The goal of the faculty is to assist the student with the acquisition of scriptural knowledge and the practical application of that knowledge.

The faculty not only brings a level of scholarship to the classroom through their unique gifts, experiences, and the highest academic credentials, but they also bring their significant church-related experiences. This strategically positions students to gain knowledge and wisdom from the Word of God, insight to correctly handle the Word of God, and the scriptural discernment necessary for both life-long learning and serving Christ in future ministry opportunities. The faculty also mentor students, thereby building a genuine community and a commitment towards Christ-likeness. BBS Faculty have lived ministry and have a love for ministry that they strive to pass on to their students.

BBS faculty understand that students must interact with the culture in which they minister. However, they must do so without surrendering to that culture and its values. They must address the culture with a careful and accurate presentation of Scripture for it is the philosophy of today's culture that rejects absolutes and the authoritative truth of Scripture. They must also remain committed to the obedience of our Lord's Great Commission, to win the lost, baptizing and teaching them (Matthew 28:18-20) to grow in the grace and knowledge of our Lord Jesus Christ (2 Peter 3:18). The challenge that faces students today is to emphasize the centrality of the text for theological correctness (1 Timothy 4:12-13) in order to combat the erosion of biblical authority and the consequent cultural and theological pressure to conform to the secular standard of society. Therefore, one of our primary tasks is exegesis, that is, to rightly divide the Word of Truth (2 Timothy 2:15).

Baptist Bible Seminary fulfills its purpose by providing a biblical worldview through a curriculum of courses in the areas of Bible and theology, church and culture, and life and ministry. We desire that our students use their knowledge, to most of all, love and serve people. But in order to do this, we also want students to be devoted to an accurate understanding of God's Word. If such a balance between academics and ministry is what you desire, then Baptist Bible Seminary is the place for your ministry training.

Blessings –

Wayne Slusser, Ph.D.  
Seminary Dean

# Everything You Need for Your Ministry

## SCHOLARSHIP

*for your mind*

The Baptist Bible Seminary experience stresses scholarship for the student. The Master of Divinity degree is based on the study of the original languages of Greek and Hebrew. Baptist Bible Seminary strives for the highest quality in its academic programs. Minds sharpened by the scholarly study of the Word of God are foundational for significant, life-changing ministry.

## PASSION

*for your heart*

But scholarship alone is not enough—the Baptist Bible Seminary experience cultivates passion for ministry. People who make a difference are people who care. Passion is not so much a discipline that is taught as it is a life-motivating zeal that is caught. The BBS experience develops passion for ministry in the hearts of students. A heart consumed by godly passion is the fuel that drives significant, life-changing ministry.

## MINISTRY

*for your hands*

Knowledge and fervor must be combined with ability. The Baptist Bible Seminary experience prepares students for ministry leadership by teaching them how to serve and giving them opportunity to experience service. For example, in the Master of Divinity program, service is usually developed through the one-year internship in a local church under pastoral supervision, or other general ministry contexts where students can apply classroom experience to real life situations. Hands that work to serve are the means of significant, life-changing ministry.

*While every effort is made to ensure the accuracy of the information in this catalog, Baptist Bible Seminary reserves the right to make changes at any time without prior notice. The catalog is for purposes of information and does not constitute the irrevocable terms of the contract between the Seminary and current or prospective students. There are in effect established procedures for making changes; procedures which protect the Seminary's integrity and the individual student's interest and welfare. Usually, a curriculum or graduation requirement, when altered, is not made retroactive unless the alteration is to the student's advantage and can be accommodated within the span of years normally required for graduation.*

# TABLE OF CONTENTS

<b>GENERAL INFORMATION .....</b>	<b>9</b>
History of Baptist Bible Seminary .....	9
Mission and Values .....	9
Institutional Goals .....	10
Academic Goals .....	10
Confession of Faith .....	10
Accreditation and Certification .....	12
Veterans .....	12
Chaplain Training .....	12
Ecclesiastical Relationships .....	12
Memberships .....	12
Campus Location .....	12
Campus Facilities .....	13
<b>SCHOOL PERSONNEL .....</b>	<b>14</b>
Cabinet .....	14
Board of Trustees .....	15
Administration and Resident Faculty .....	16
Adjunct Faculty .....	18
<b>STUDENT LIFE .....</b>	<b>24</b>
Standards of Conduct .....	24
Student Handbook .....	24
Administrative Relationships .....	24
Student Association .....	25
Seminary Chaplain .....	25
Church Attendance .....	25
Christian Service .....	25
Chapel .....	25
Global Ministry Forum .....	25
Counseling Services .....	25
Wives' Tuition Grant .....	25
Seminary Wives' Fellowship .....	25
Cultural Programs .....	25
Athletic Program .....	25
Automobiles .....	26
Career Services .....	26
Alumni Office .....	26
Visiting the Campus .....	26
Housing and Employment .....	26
<b>ADMISSIONS AND REGISTRATION .....</b>	<b>27</b>
Masters Degree Programs .....	27
Recommended College Program—M.Div. ....	27
Prerequisites for Entrance .....	27
Admission Procedure—M.Min., M.A., M.Div. ....	27
Registration Procedure .....	28
Entrance Examinations .....	28
Transfer Credits .....	28
International Students .....	28
Doctoral Degree Program—D.Min. ....	28
Entrance Requirements .....	28
Admission Procedures .....	29

Doctoral Degree Program—Ph.D. ....	29
Admission Requirements .....	29
Program Prerequisites .....	29
Application Procedures .....	29
Registration and Enrollment Requirements .....	30
<b>ACADEMIC INFORMATION .....</b>	<b>31</b>
Selection of Degree Program.....	31
Classification of Students.....	31
Grading Scale .....	31
Grading System .....	32
Withdrawals (Academic) .....	32
Readmission .....	32
Academic Probation and Dismissal .....	33
Academic Honors.....	33
Weekly Class Schedule .....	33
Class Attendance .....	33
Waiver .....	33
Guidelines for Written Work .....	33
Repeated Courses .....	33
Summer Modules .....	34
Transcripts .....	34
Confidentiality of Student Records .....	34
Library Resources.....	34
Textbooks and Booklists .....	34
<b>MASTERS PROGRAMS .....</b>	<b>35</b>
Master of Ministry Degree (M.Min.) .....	36
Program Objectives.....	36
Admission Procedure .....	36
Admission Requirements .....	36
Program Schedule .....	36
Graduation Requirements .....	36
Curriculum .....	37
Pastoral Ministry Track.....	37
General Ministry Track .....	38
Master of Arts Degree (M.A.) .....	39
Program objectives .....	39
Core Courses .....	39
Concentrations .....	39
Theological Studies .....	39
Biblical Apologetics .....	39
Biblical Studies .....	40
Church Planting and Renewal.....	40
New Testament Studies .....	40
Old Testament Studies.....	40
Biblical Languages .....	41
Master of Divinity Degree (M.Div.) .....	42
Program Objectives.....	42
Admission to Candidacy.....	42
Internship Resident Training .....	42
One-Year Internship Resident Training .....	43
Graduation Requirements .....	43
Curriculum .....	44
Pastoral Ministry Track: Based on Bible college degree with adv. standing for Greek .....	44

General Ministry Track: Based on Bible college degree with adv. standing for Greek .....	45
Pastoral Ministry Track: Based on Bible college degree without Greek .....	46
General Ministry Track: Based on Bible college degree without Greek.....	47
Pastoral Ministry Track: Based on a Liberal Arts undergraduate degree .....	48
General Ministry Track: Based on a Liberal Arts undergraduate degree.....	49
Master of Theology Degree (Th.M.).....	50
General Objective .....	50
Program Objectives.....	50
Admission Procedure .....	50
Degree Prerequisite .....	50
Academic Prerequisite .....	50
Curriculum .....	50
Semester Format .....	51
<b>DOCTORAL PROGRAMS .....</b>	<b>52</b>
Doctor of Ministry Degree (D.Min.) .....	53
General Description .....	53
Program Objectives.....	53
Program Curriculum .....	53
Ministry Concentrations.....	53
Directed Study Courses .....	53
Transfer Credit .....	53
Independent Study .....	54
Colloquy .....	54
Course Structure .....	54
Dissertation Project.....	54
Program Structure.....	55
Courses.....	55
Further Information.....	56
Doctor of Philosophy Degree (Ph.D.) .....	57
Purpose of Degree .....	57
Unique Program Features.....	57
Program Objectives.....	57
Key Training Components .....	57
Delivery System .....	57
Colloquy .....	58
Comprehensive Examinations .....	58
Ph.D. Candidacy .....	58
Dissertation .....	58
Graduation Requirements .....	58
Curriculum .....	59
Based upon a Master of Divinity Degree.....	59
Based upon a Master of Theology Degree .....	60
Concentration Courses.....	61
Further Information.....	61
<b>DISTANCE EDUCATION .....</b>	<b>62</b>
Non-traditional Education Options .....	62
Once-a-Week and Modular Courses .....	62
Online Distance Learning.....	62
Benefits of Distance Learning.....	62
<b>EXPERIENTIAL PORTFOLIO CREDIT .....</b>	<b>63</b>
Portfolio Assessment .....	63
Portfolio Study.....	63
PA800 Portfolio Assessment .....	63

<b>DEPARTMENTAL COURSE DESCRIPTIONS .....</b>	<b>64</b>
Department of Bible .....	64
Department of Church History .....	66
Department of General Ministry .....	66
Department of Church Planting, Outreach, and Missions .....	67
Department of New Testament .....	69
Department of Old Testament .....	71
Department of Practical Theology .....	72
Department of Theology .....	74
Internship Courses—General Ministry Track .....	77
Internship Courses—Pastoral Ministry Track .....	77
Thesis Courses .....	78
Doctor of Ministry Courses .....	78
Doctor of Philosophy Courses .....	81
<b>FINANCIAL INFORMATION .....</b>	<b>87</b>
Financial Statement of Philosophy .....	87
Student Financial Responsibilities .....	87
Costs—M.Min., M.A., and M.Div. Degrees .....	87
Costs—D.Min. Degree .....	88
Costs—Ph.D. and Th.M. Degrees .....	88
Student Financial Policies .....	89
Billing Statement Dates .....	89
Late Fee .....	89
Default Fees .....	89
Delinquency Financial Hold .....	89
Overpayments and Refunds .....	89
Title IV Credit Balances .....	90
Outstanding Account Balances .....	90
Dual Enrollment Flat Rate Policy .....	90
Refund Policy for Dropped Courses .....	90
Refund Policy for Full Withdrawal from School .....	91
Return of Federal Title IV Aid upon Complete Withdrawal from School .....	91
Return of Non-Title IV Aid .....	91
Credit Balances .....	91
Financial Aid .....	92
Student Loans .....	92
Federal Stafford Loan Program .....	92
Wives' Tuition Grant .....	92
Stewardship .....	92
<b>ACADEMIC CALENDARS .....</b>	<b>93</b>
On-Campus .....	93
Online .....	94



# GENERAL INFORMATION

## HISTORY OF BAPTIST BIBLE SEMINARY

Baptist Bible Seminary (so named because the school only offered a three-year Bible degree) was established in 1932 by a group of pastors led by Dr. Richard J. Murphy. Its original purpose of preparing men and women to serve Christ as they carried out the biblical command to “go into all the world and preach the gospel” has not changed. The founders insisted the new school be strongly biblical and that it keep high academic standards. Through the years, the school’s leaders have continued those goals. The current motto, “Christ is at the center of everything we do,” indicates high regard for God’s Word as well as a commitment to excellent academics.

A three-year Bible program was in place during the early years of 1932–1947. In 1947, four-year programs in a variety of disciplines were added. A few years later, the Regents of New York State granted a temporary charter, and in 1954, they gave permission to grant the Bachelor of Theology and Bachelor of Religious Education degrees. In 1967, the Bachelor of Sacred Music degree was approved.

At that time, the school used the facilities of First Baptist Church, Johnson City, NY. As the number of students grew from the original 40, additional buildings were purchased. In the 1960s, the administration and the board of trustees saw clearly that the school needed a new campus. When the present site in South Abington Township, PA was purchased in 1968, this vision became a reality.

During 1968, the Association for Biblical Higher Education granted accreditation, and in early 1969, the Pennsylvania Department of Education approved the same programs and degrees offered in New York. In addition, they approved the Associate of Arts degree. In 1971, in order to accurately reflect the courses of study offered, the name of the Seminary was changed to Baptist Bible College of Pennsylvania. In 1982, the institution was authorized to grant the Bachelor of Science in Bible degree. The Bachelor of Arts, Bachelor of Music Education, Bachelor of Science, Bachelor of Science in Business Administration, Bachelor of Science in Education and Bachelor of Science in Counseling degrees were added in 2012.

For some years, the Trustees of the school were preparing for the inauguration of a post-baccalaureate program that could become a recognized theological seminary. There had been no fundamental Baptist seminaries on the East Coast for many years, and the need for the establishment of such an institution was imperative. In the fall of 1972, the Seminary was launched with 23 students and 3 professors. Since then, the Seminary has grown to an enrollment of over 250 students. Initially offering the Master of Divinity and Master of Theology degrees, the Seminary now also offers the Master of Ministry, Master of Arts, Doctor of Ministry, and Doctor of Philosophy degrees.

Accreditation from the Middle States Association of Colleges & Schools was granted in 1984.

In 1989, the Pennsylvania Department of Education granted approval for the College to offer the Master of Science in Christian School Education degree. In 2010, that degree was renamed Master of Education. In 1996, the Master of Science in Counseling Ministries degree program was approved, then renamed Master of Science in Counseling in 2012. In 2007 the Master of Arts degree was approved and in 2012 the Master of Arts in Literature degree was added.

The school recently achieved university status with the Pennsylvania Department of Education, and the Trustees changed the name to Clarks Summit University in May 2016.

## MISSION AND VALUES

Baptist Bible Seminary’s mission and values are consistent with the overall vision of the entire institution: pursuing excellence in biblical higher education for effectiveness in global Christian leadership.

### *Mission*

Baptist Bible Seminary exists to equip students for ministry in Christ’s church and His world. Students will acquire biblical and theological understanding, commit themselves to Christ-like character, and develop skills for ministry. A focus of the Seminary is on the equipping of men for pastoral ministry, including preparation for ordination.

The Confession of Faith and Values of the Seminary provide a doctrinal and practical framework within which the Mission of the Seminary is used to reflect the spiritual commitments the school seeks to foster.

### *Values*

**Methodological Understanding**—We believe that handling the Word of God appropriately for ministry requires proper use of a grammatical-historical hermeneutic. We also believe that the formation of doctrines must be grounded in sound theological method as Scripture is compared with Scripture. Theology must be properly organized, used to evaluate other academic disciplines, and appropriately applied to life itself.

**Biblical Foundation**—We believe that church leaders should specialize in the preaching and teaching of God’s Word—the Bible. Emphasis is therefore placed upon a thorough knowledge of this Book both in the English text and in the original languages of Scripture—Hebrew, Aramaic, and Greek.

**Theological Worldview**—We believe that church leaders must be clear proponents of the great doctrines of Scripture, since the teachings of Scripture form the basis of a Christian worldview. Theology is taught from a dispensational point of view, with the conviction that the Bible in its autographs is inerrant and constitutes the infallible standard for faith and practice.

**Christ-centered Living**—We believe that Jesus Christ is the central figure of the Christian faith. Obedience to His commands and worship of Him should permeate all ministry training and life.

**Baptist Heritage**—We believe that the distinctive principles which have historically characterized Baptists are rooted in God's Word. Therefore, we view them as more than a matter of opinion or preference. The Seminary respects the right of others to believe as they will but affirms the need for doctrinal purity in ministry pursuits. Hence, the Seminary teaches that cooperative ministry efforts should exist with those of like faith and order.

**Evangelistic Ministry**—We believe that God wants all believers, but especially church leaders, to be intentional in evangelistic outreach. Theological students should show compassion for unbelievers by preaching the gospel and seeking to win them to Christ.

**Practical Emphasis**— We believe that for church leaders to be successful, thorough knowledge of Scripture must be coupled with many practical skills which must be learned. Church leaders must be able to preach and teach the Bible with an interesting, compelling manner that communicates to the present culture. They must also understand basic principles of interpersonal relationships, be able to counsel individuals effectively, and be trained in the very demanding areas of administrative and ministry responsibilities.

## **INSTITUTIONAL GOALS**

In keeping with the institutional goals of the entire institution of Clarks Summit University, Baptist Bible Seminary provides a biblically based learning environment that guides students to:

- Intellectual discipline characterized by integration of truth and wisdom,
- Spiritual maturity marked by Christlikeness,
- Professional and relational skills demonstrated by competent service to strengthen the church and influence society.

## **ACADEMIC GOALS**

- The Seminary's academic goals are based upon the stated mission of Baptist Bible Seminary. As such, upon the successful completion of any of our masters or doctoral degree programs, the graduate will be able to:
- Articulate a thorough knowledge and understanding of the Bible;
- Practice leadership skills necessary to direct various ministries around the world;
- Employ appropriate and sharpened skills in preaching, teaching, church administration, worship, and counseling;
- Think independently and constructively in respect to vital areas of ministry;
- Demonstrate growth intellectually, spiritually, personally, and professionally in relation to his understanding of the Christian message and ministry;
- Demonstrate personal discipline and suitable use of methods in his continuing study of the Scriptures for future ministry.

## **CONFESSION OF FAITH**

We believe in the verbal and plenary inspiration of the text of the original manuscripts of the 66 books of the Old and New Testaments, which alone constitute the inerrant Word of God. We believe the Bible supports using a grammatical, historical method of interpretation in light of the progress of revelation. Thus, we believe that the Bible is the clear, sufficient, and supreme authority for all belief, life, and ministry.

We believe in the trinity of the Godhead: one immutable and omnipotent God, omniscient in all things past, present, and future, who eternally exists in three equal Persons: Father, Son, and Holy Spirit.

We believe in the deity, virgin birth, perfect humanity, sinless life, substitutionary death, bodily resurrection, and ascension of the Lord Jesus Christ. He is the only means of salvation from sin and the sole mediator between God and man.

We believe in the personality and deity of the Holy Spirit, through whose ministry believers today are regenerated, baptized into Christ and His body, indwelt, sealed, gifted, and empowered for service.

We believe that gifts of the Holy Spirit are given to build up the body of Christ. We believe that the sign gifts of the Spirit were given only for the apostolic era, providing revelation and authenticating the ministry of the apostles.

We believe that God created the universe (including mankind) in six literal, consecutive 24-hour days apart from the process of evolution and that Adam and Eve were historical persons. We believe that mankind was created in the image of God and retains that image after the fall. All humans, from the time of their conception, including those who are physically or mentally challenged, have value as image-bearers. Therefore, we affirm the dignity of human life and

oppose the use of abortion or euthanasia to end life. We affirm that all people are worth pursuing for the cause of Christ. Based on the model of God's creative design, we believe that marriage joins one man and one woman and is the only relationship in which sexual intimacy should be expressed.

We believe that all human beings are totally depraved and guilty before God as a result of the fall of Adam. We commit acts of sin because we are sinners by nature.

We believe that the Triune God saves sinners by grace alone through faith in Christ alone. God secures their eternal salvation, having sovereignly elected them to be willing recipients of His grace in Christ, whose blood was shed for the remission of sins.

We believe that salvation is demonstrated through good works that are part of a holy life. We believe that every Christian has the joyous responsibility of evangelizing sinners in obedience to Christ's Great Commission.

We believe that the universal Church is the body of Christ, comprised of all true believers from Pentecost until the Rapture. Jesus Christ is the sole head of the Church.

We believe that the local church is an assembly of immersed believers, led by pastors and served by deacons, independent and congregationally governed, in fellowship with other churches of like faith and order.

We believe that the local church is responsible to fulfill the Great Commission. It must observe the ordinances of believers' baptism and the Lord's Supper; foster true fellowship, prayer, and worship; edify and equip believers; and evangelize the world.

We believe that the only biblical mode of baptism is immersion; that baptism is for believers only; that it is a testimony of their identity by faith with Christ's death, burial, and resurrection; and that it is a prerequisite for local church membership.

We believe that the ordinance of the Lord's Supper is solely a memorial of Christ's death, and that the body and blood of Christ are not present in the bread and cup.

We believe in the priesthood of all believers and that we have direct access to God apart from any mediator except Christ. We respect the God-given capacity of individual soul liberty through which each person will give account for living by the dictates of his own conscience.

We believe in the separation of church and state, and that believers must fulfill biblical responsibilities to each.

We believe that the Bible directs us to a life of holiness, requiring separation from worldliness and ecclesiastical apostasy unto God.

We believe in the personal existence of angels as created spirit beings. God's holy angels are ministering spirits. Satan and other fallen angels can influence believers, but believers cannot be demon possessed.

We believe in the pre-tribulational rapture and bodily resurrection of the Church at Christ's imminent coming. Believers will give account for their works at the Judgment Seat of Christ, which will follow the Rapture.

We believe in the distinction between the nation of Israel and the Church, the Spirit-baptized Body of Christ. The Church is not the collection of all believers of all times.

We believe that God will fulfill the biblical covenants made with the nation of Israel. Though they are now dispersed among the nations, they will be re-gathered in the land of Israel and saved as a nation at the premillennial coming of Christ to the earth. At that time, Christ will begin his Davidic rule over the world for 1,000 years and continue to reign in the eternal state.

We believe in the bodily resurrection and judgment of unbelievers after the millennial reign of Christ. We believe in the eternal existence and punishment of all unbelievers in the lake of fire and the eternal existence and blessedness of all believers in the new heavens and earth.

#### *Statement on our Charismatic Movement Position*

The Seminary does not believe that the modern charismatic movement is biblical. Any person connected with the institution who is found claiming to exercise the gift of tongues, encouraging others to seek it, or promoting it will be asked to remove himself from association with the Seminary.

#### *Statement on our Complementarian Position*

Clarks Summit University & Baptist Bible Seminary is dedicated to the biblical view of men and women and their relationship to each other in the home and church. We affirm the Biblical view of manhood and womanhood, namely, that men and women are created to glorify God, having complete equality in their humanity, personhood, value, dignity, and worth (ontological equality), though having God-designed, distinct, and complementary roles. In applying the Biblical view of Complementarian roles of men and women, we believe that God has appointed men and men only to the pastoral ministry position. As such, our seminary curriculum offers two distinct curriculum tracts in each degree program: one *Pastoral Ministry* track, designed for men only who are pursuing pastoral ministry positions; and a *General Ministries* track, designed for men and women who are pursuing non-pastoral ministry positions in the church and para-church

organizations. We do affirm that God has honored women by appointing many ministry positions to them within the church, parachurch organizations and ministries, educational institutions, and mission agencies.

## ACCREDITATION AND CERTIFICATION

Baptist Bible Seminary is a graduate division of Clarks Summit University, which began in 1932. The institution has a fine academic history, operating first in Johnson City, New York, and now in the Commonwealth of Pennsylvania.

Baptist Bible Seminary has been approved by the *Department of Education of the Commonwealth of Pennsylvania* to grant Master of Ministry (M.Min.), Master of Arts (M.A.), Master of Divinity (M.Div.), Master of Theology (Th.M.), Doctor of Ministry (D.Min.), and the Doctor of Philosophy (Ph.D.) degrees. These degrees are granted upon recommendation of the faculty and by the authority of the Board of Trustees.

Baptist Bible Seminary is accredited by the *Commission on Higher Education of the Middle States Association of Colleges and Schools* (3624 Market Street, Philadelphia, PA 19104, 267.284.5000).

Baptist Bible Seminary is also an accredited institution with the *Commission on Accreditation of the Association for Biblical Higher Education* (ABHE, 5575 S. Semoran Blvd., Suite 26, Orlando, FL 32822, 407.207.0808)

## VETERANS

The Seminary is an approved institution for the training of veterans. Applicants who qualify for these benefits should contact their local Veterans Administration Office to make an application for a Certificate of Eligibility. All Veterans must enroll for a minimum number of credit hours per semester to receive veterans' full-time classification.

## CHAPLAIN TRAINING

Baptist Bible Seminary is approved by the United States Chaplain Corps for training chaplains for service in the U.S. Armed Forces.

## ECCLESIASTICAL RELATIONSHIPS

The Seminary enjoys good rapport with unaffiliated churches which take the same doctrinal and ecclesiastical position as the institution.

## MEMBERSHIPS

***American Schools of Oriental Research.*** This provides the school and its students with a direct channel for historical, geographical, cultural, and archaeological studies in several Middle Eastern countries. Contact the Seminary Registrar for details.

***The Association of Independent Colleges and Universities of Pennsylvania (AICUP),*** the only statewide organization that serves exclusively the interests of private higher education within the Commonwealth, exists to complement and support the work of campus leaders. AICUP was established in October 1995 through the affiliation of three existing educational organizations.

AICUP's mission is to educate policymakers, media representatives, and civic and corporate leaders about the benefits, value and quality education available at Pennsylvania's independent colleges and universities. This educational effort is intended to secure government and philanthropic support for students and institutions in the independent sector. AICUP further works to create partnerships among its member institutions to enhance their programs and reduce their costs.

## CAMPUS LOCATION

Baptist Bible Seminary and Clarks Summit University is located in Clarks Summit, Pennsylvania, a residential suburb that is part of the greater Scranton/Wilkes-Barre area with a population exceeding 500,000.

The University is easily reached by public transportation. Several airlines serve the Wilkes-Barre/Scranton airport at Avoca, and there is a major bus terminal nearby.

Access by car is also convenient. Scranton is at a crossroads of the interstate highway system of the northeastern United States. Interstate 81, the Northeast Extension (I-476) of the Pennsylvania Turnpike, and U.S. Highways 6 and 11 pass within two miles of the campus, and Interstates 80 and 84 are only a short distance from the University.

Organizations contributing to community cultural life include the Northeastern Philharmonic Orchestra and the Everhart Museum of Natural History, Science, and Art.

Other colleges in the area include The University of Scranton, Marywood University, Keystone College, Lackawanna College, The Commonwealth Medical College, the Worthington Scranton campus of Pennsylvania State University, Wilkes University, King's College, Misericordia University, and Johnson College.

## **CAMPUS FACILITIES**

The 111-acre campus has been steadily developed since 1968 and now contains 18 major buildings.

Jackson Hall, the main administrative and classroom building on campus, houses all the Seminary offices and classrooms in addition to a computer lab, a science lab, and the library. The Music Department occupies Buckingham Hall with music classrooms, practice rooms, and studio offices for the music faculty.

The Phelps Student Center includes food service facilities and is home to Clarks Summit University Defenders Athletics events. The building also houses offices, a game room, and dedicated meeting spaces.

The 62,000-square foot Recreation Center includes a running track, three basketball courts, and exercise, cardio, and aerobic rooms. The building also includes space for Athletics Department offices, classrooms, and furnished gathering areas.

Twelve three-story residence halls furnish on-campus housing for undergraduate, graduate and married graduate students.

# SCHOOL PERSONNEL

## CABINET

### **JAMES R. LYTLE, D.MIN.**

*President*

B.R.E., Clarks Summit University  
M.Div., Baptist Bible Seminary  
Th.M., Baptist Bible Seminary  
D.Min., Trinity Evangelical Divinity School  
Teaching Bible and Theology, 1980-1993; 2007-

### **ALLEN R. DREYER, M.MIN.**

*Executive Director for Administrative Services*

B.S.B., Clarks Summit University  
M.Min., Baptist Bible Seminary

### **PAUL C. GOLDEN, M.DIV.**

*Executive Director for Alumni and Development*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary

### **WILLIAM J. HIGLEY, PH.D.**

*Vice President for Academics*

B.S., Clarks Summit University  
M.A.C.E., Dallas Theological Seminary  
Ph.D., The Southern Baptist Theological Seminary  
Teaching Local Church Christian Education, 2001-

### **FRANK JUDSON, M.A.**

*Dean of Students*

B.S., Clarks Summit University  
M.A., Clarks Summit University

### **ANDREW WHIPPLE, M.A.**

*Vice President for Enrollment Management*

B.S., Clarks Summit University  
M.A., Clarks Summit University

## **BOARD OF TRUSTEES**

Auckland, Paul—Sellersville, PA  
Augsburger, Michael—West Des Moines, IA  
Benefiel, Tom—Largo, FL  
Black, Nigel—Sicklerville, NJ  
Calderon, Matthew—Corfu, NY  
Childs, Donald—Batavia, NY  
Christen, Dick (Emeritus)—Spring Hill, FL  
Curry, Kezia—Blythewood, SC  
Dyson, Grace—Decatur, GA  
Green, Larry—Highland Heights, OH  
Greening, John—Arlington Heights, IL  
Hauser, Donn—Towanda, PA  
Hess, Mike—Mount Pleasant, IA  
Howell, Jeff—Jersey Shore, PA  
Kallman, Dan—Grandville, MI  
Kornegay, Milt—Syracuse, NY  
Lytle, Jim, (University President)—Clarks Summit, PA  
McNeal, John, (Emeritus)—Decatur, GA  
Moosey, Gary (Emeritus)—Greer, SC  
Park, Bill—Birdsboro, PA  
Phelps, Russ (Emeritus)—Binghamton, NY  
Steckiel, Mark (Alumni Council President)—Troy, PA  
Trott, Ruth (Emeritus)—Dillsburg, PA

## ADMINISTRATION AND RESIDENT FACULTY



### **DR. WAYNE SLUSSER**

*Seminary Dean*

*Professor of New Testament, Greek, and English Bible*

B.S.E.D., University of Oklahoma

M.A.B.S., Baptist Bible Graduate School, Missouri

M.Div., Baptist Bible Graduate School, Missouri

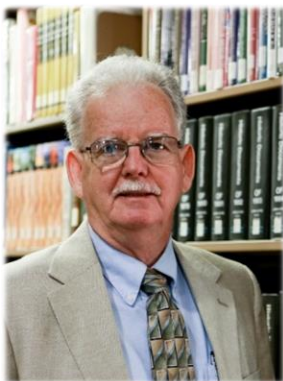
Ph.D., Baptist Bible Seminary

Pastor, 14 years

Previous Seminary Dean, Ministry Studies Division Chair, and Assistant

Professor, 14 years

Baptist Bible Seminary, 2015—



### **DR. MARK MCGINNISS**

*Assistant Seminary Dean*

*Professor of Old Testament Literature, Language, and Exegesis*

B.S., Richard Stockton State College

M.A.B.S., Dallas Theological Seminary

Th.M., Baptist Bible Seminary

Ph.D., Baptist Bible Seminary

Additional studies: Princeton Theological Seminary

Pastor, 16 years

Christian school teaching and administration, 27 years

Baptist Bible Seminary, 2006—



### **DR. KEN M. GARDOSKI**

*Professor of Systematic Theology*

*Director of Doctoral Programs*

B.S., Clarion University

M.Div., Baptist Bible Seminary

Th.M., Baptist Bible Seminary

Ph.D., Trinity Evangelical Divinity School

Missionary, Baptist Mid-Missions, Poland, 10 years

Professor of Theology, International Baptist Seminary, Poland, 6 years

Baptist Bible Seminary, 2000—





**DR. KEN L. DAVIS**

*Associate Professor of Church Planting and Administration*

*Director of Church Planting*

B.A., Bob Jones University

M.A., Bob Jones University

D.Min., Trinity Evangelical Divinity School

Professor of Missions, Crossroads Bible College, Indianapolis, 19 years

Missionary Church Planter, Baptist Mid-Missions, North America, 24 years

Director of Church Planting, Baptist Bible Seminary, 1999—

Baptist Bible Seminary, 1988—



**DR. KEN PYNE**

*Seminary Chaplain*

*Director of Internships*

B.S.M., Baptist Bible College

M.Div., Th.M., Baptist Bible Seminary

D.Min., Northern Baptist Seminary

Assistant Pastor, Evangel Baptist Church, Taylor, MI, 27 years

Seminary Chaplain & Director of Internships, 2014—

Baptist Bible Seminary, 1998—

## ADJUNCT FACULTY

While a strong seminary has a strong resident faculty to consult with students on a year-round basis, even the strongest can profit from the input of a varied and specialized adjunct faculty. Baptist Bible Seminary has the unique privilege of enjoying one, two, and three-week concentrated modules with adjunct faculty who are highly skilled and successful in their particular teaching subjects. Their courses include the latest illustrations of ministry success for God in each of their fields.

### Master's Degree Programs

#### DANN AUSTIN

##### *Pastoral Ministry*

B.R.E., Cornerstone University  
M.R.E., Grand Rapids Baptist Seminary  
D.Min., Baptist Bible Seminary  
Doctoral studies: Trinity International University  
Adjunct Instructor, Grand Rapids Baptist Seminary, 6 years  
Adjunct Instructor, Baptist Bible Seminary, 11 years  
Pastor of Christian Education, Calvary Baptist Church, Grand Rapids, MI, 28 years  
Baptist Bible Seminary, 1987—

#### MIKE AUGSBURGER

##### *Pastoral Ministry*

B.S., Faith Baptist Bible College  
M.Div., Faith Baptist Theological Seminary  
D.Min., Trinity Evangelical Divinity Seminary  
Lead Pastor, Willow Creek Baptist Church, West Des Moines, IA  
Baptist Bible Seminary, 2017—

#### BRETT BIXBY

##### *Youth Ministry*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary  
Pastor of Youth and Outreach Ministries, Bridgewater Baptist Church, Montrose, PA  
Baptist Bible Seminary, 2002—

#### SCOTT BIXBY

##### *Pastoral Ministry*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary  
D.Min., The Southern Baptist Theological Seminary  
Pastor of Outreach, Northridge Church, Rochester, NY  
Baptist Bible Seminary, 1998—

#### DONALD ELLSWORTH

##### *Worship Ministries Leadership*

B.S., Ithaca College  
M.M., Ithaca College  
D.M.A., University of Southern California  
Minister of Music/Worship Pastor, 40 years  
Professor and Chairman of Department of Church Music, Clarks Summit University, 19 years  
Professor and Chairman of Department of Music, San Diego Christian College, 23 years  
Baptist Bible Seminary, 2007—

### **DANIEL FABRICATORE**

*New Testament Literature, Language, and Exegesis*

B.S., Moody Bible Institute

Th.M., Dallas Theological Seminary

Ph.D., Baptist Bible Seminary

Pastor, 20 years

Baptist Bible Seminary, 2009—

### **DAVID GUNN**

*Theology, English Bible, and Apologetics*

B.S., Shasta Bible College

M.Div., Corban University School of Ministry

Th.M., Liberty Baptist Theological Seminary

Ph.D., Candidate, Baptist Bible Seminary

Director of Publications, Regular Baptist Press

Baptist Bible Seminary, 2017—

### **ALAN D. INGALLS**

*Old Testament Languages and Literature*

B.A., Cedarville University

Th.M., Dallas Theological Seminary

Th.D., Dallas Theological Seminary

Additional studies: Northern Michigan University, University of Rhode Island

Pastor, 6 years

Adjunct Instructor, Dallas Seminary Lay Institute, 2 years

Baptist Bible Seminary, 1999—

### **DAVID MAPPE**

*Systematic Theology and Bible Exposition*

B.A., Ottawa University

M.Div., Western Conservative Baptist Seminary

Th.M., Western Conservative Baptist Seminary

Ph.D., Dallas Theological Seminary

Associate Professor, Department Chairman, and Dean of Students, Southwestern College, 4 years

Associate Professor of Bible and Pastoral Ministry Program Director, Cedarville University, 9 years

Pastoral Ministry, 29 years

Academic Ministry, Piedmont International University, Liberty University, Clarks Summit University, 1996—

Founder and Director, Noble and Knowable Truth Ministries, 2017—

Baptist Bible Seminary, 2008—

### **DWIGHT PETERSON**

*Pastoral Ministry*

B.S., Cornerstone College

M.Min., Baptist Bible Seminary

D.Min., Baptist Bible Seminary

Faculty, Clarks Summit University, 2001—

Baptist Bible Seminary, 1997—

## **KEN RUDOLPH**

### *Youth Ministry*

B.R.E., Clarks Summit University  
M.Min., Baptist Bible Seminary  
Staff representative, Lake Ann Baptist Camp, MI  
Baptist Bible Seminary, 2004—

## **MEL WALKER**

### *Youth Ministry*

B.R.E., Clarks Summit University  
M.Min., Baptist Bible Seminary  
Graduate studies: Iowa State University, Faith Baptist Theological Seminary  
Youth Editor, Regular Baptist Press, 1999—  
Baptist Bible Seminary, 1989—

## **MIKE WESTON**

### *Church History*

B.A., Pensacola Christian College  
M.Div., Baptist Bible Seminary  
Associate Pastor, Northridge Church, Rochester, NY  
Baptist Bible Seminary, 2012—

## **DENNIS WILHITE**

### *Organizational Leadership*

B.R.E., Clarks Summit University  
M.R.E., Grand Rapids Theological Seminary  
Ed.D., Nova Southeastern University  
Professor of Youth Ministry, Clarks Summit University, 26 years  
Pastor of Youth, 17 years  
President & Founder, Pilgrimage Educational Resources, 1984—  
Baptist Bible Seminary, 1998—

## **Doctor of Ministry Degree Program**

## **DANN AUSTIN**

### *Pastoral Ministry*

B.R.E., Cornerstone University  
M.R.E., Grand Rapids Baptist Seminary  
Doctoral studies: Trinity International University  
D.Min., Baptist Bible Seminary  
Adjunct Instructor, Grand Rapids Baptist Seminary, 6 years  
Pastor of Christian Ed., Calvary Baptist Church, Grand Rapids, MI, 28 years  
Baptist Bible Seminary, 1987—

## **MIKE AUGSBURGER**

### *Pastoral Ministry*

B.S., Faith Baptist Bible College  
M.Div., Faith Baptist Theological Seminary  
D.Min., Trinity Evangelical Divinity Seminary  
Lead Pastor, Willow Creek Baptist Church, West Des Moines, IA  
Baptist Bible Seminary, 2017—

## **SCOTT BIXBY**

### *Pastoral Ministry*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary  
D. Min., The Southern Baptist Theological Seminary  
Pastor of Outreach, Northridge Church, Rochester, NY  
Baptist Bible Seminary, 1998—

## **ROBERT COWMAN**

### *Evangelism*

B.S., Clarks Summit University  
M.Div., Baptist Bible Seminary  
D. Min., Baptist Bible Seminary  
Pastoral Ministry, 20 years  
Baptist Bible Seminary, 2005—

## **DAVID HAAG**

### *Missions*

Th.B., Clarks Summit University  
B.A., Evangel University  
M.A., Bob Jones University  
Ph.D., Baptist Christian University  
Additional Studies: Trinity Evangelical Divinity School; Grace Theological Seminary European Extension;  
L'Institute de Seine; L'Alliance Française; University of Paris; L'École des Hautes Étude  
Protestant Faculty of Theology, Edinburgh University  
Pastor, 6 years  
Co-founder, Temple Baptist Academy  
Academic Vice President, Temple Baptist Bible College  
Missionary, Evangelical Baptist Missions  
Adjunct Professor, Crossroads Baptist College  
Adjunct Professor, Northwest Baptist Seminary  
Baptist Bible Seminary, 2005—

## **WILLIAM HIGLEY**

### *Leadership and Practical Ministry*

B.S., Clarks Summit University  
M.A.C.E., Dallas Theological Seminary  
M.B.A. studies: University of the People  
Ph.D., The Southern Baptist Theological Seminary  
Pastor of Family Ministry, 14 years  
Dean, School of Global Ministries, Clarks Summit University, 2 years  
Professor of Education Ministry, Clarks Summit University, 2001—  
Adjunct Professor, Liberty University School of Divinity, 2009—  
Vice President of Academics, Clarks Summit University, 2015—  
Baptist Bible Seminary, 2018—

## **LEE D. KLIEWER**

### *Pastoral Theology and Leadership*

B.S.M., Clarks Summit University  
M.Min., Baptist Bible Seminary  
Ed.D., Nova Southeastern University  
Additional studies: Binghamton University  
Pastor, 20 years  
Interim Pastoral ministry, 18 years  
Baptist Bible Seminary, 1998—

## **KEITH MARLETT**

### *Pastoral*

A.A.S., Auburn Community College  
B.S., Liberty University  
M.A., Liberty University  
Ph.D., Liberty University  
Provost, Davis College, 3 years  
Professor of Counseling, Davis College, 3 years  
Assistant Professor of Counseling, Grace College & Seminary, 3 years  
Counseling Center Director, 4 years  
Senior Pastor, 25 years  
Professor of Counseling, Clarks Summit University, 2017—  
Baptist Bible Seminary, 2017—

## **DON MCCALL**

### *Pastoral Theology and Homiletics*

B.R.E., Clarks Summit University  
Th.B., Baptist Bible College  
M.Min., Baptist Bible Seminary  
D.Min., Baptist Bible Seminary  
Additional studies: Biblical Theological Seminary, Conservative Baptist Seminary  
Pastor, Langhorne Terrace Baptist Church, Langhorne, PA, 26 years  
Intentional Interim Pastor ministries, 2000—  
Professor of Pastoral Theology & Homiletics, Clarks Summit University, 2000—  
Baptist Bible Seminary, 2008—

## **JIM RUFF**

### *Missions*

B.A., California State University, Hayward  
M.Div., Denver Baptist Theological Seminary  
D.Min., Baptist Bible Seminary  
Additional Studies: Penn State University-Harrisburg  
Missionary Church Planter and Educator, Japan, 21 years  
Mission administrator, instructor, and coach, ABWE, 1999—  
Baptist Bible Seminary, 2015—

## **STEVEN SILVERSTEIN**

### *Pastoral Counseling*

B.S., Drexel University  
M.Div., Calvary Baptist Theological University  
D.Min., Westminster Theological Seminary  
Additional Studies: Rowan University, Clarks Summit University  
Pastor, 9 years  
Counselor, 1991—  
Licensed Professional Counselor, 2002—  
Founder, Director, Alternatives in Counseling, Inc., 1996—  
Licensed Clinical Drug and Alcohol Counselor, 2003—  
Supervisor, Foundation for Family Guidance Christian Counseling Center, 2006—  
Baptist Bible Seminary, 1996—

## Doctor of Philosophy Degree Program

### DAVID DEUEL

#### *Old and New Testament*

B.A., Clarks Summit University  
M.Div., Grace Theological Seminary  
Th.M., Grace Theological Seminary  
M.A., Cornell University  
Training Center Ministry Consultant, Grace Bible Church, Brandon, FL  
Former Associate Professor, Old Testament, The Master's Seminary, CA  
Baptist Bible Seminary, 2000—

### ALAN D. INGALLS

#### *Old Testament Languages and Literature*

B.A., Cedarville University  
Th.M., Dallas Theological Seminary  
Th.D., Dallas Theological Seminary  
Additional studies: Northern Michigan University; University of Rhode Island  
Pastor, 6 years  
Adjunct Instructor, Dallas Seminary Lay Institute, 2 years  
Baptist Bible Seminary, 1999—

### DAVID MAPPES

#### *Systematic Theology and Bible Exposition*

B.A., Ottawa University  
M.Div., Western Conservative Baptist Seminary  
Th.M., Western Conservative Baptist Seminary  
Ph.D., Dallas Theological Seminary  
Associate Professor, Department Chairman and Dean of Students, Southwestern College, 4 years  
Associate Professor of Bible and Pastoral Ministry Program Director, Cedarville University, 9 years  
Pastoral Ministry, 29 years.  
Academic Ministry, Piedmont International University, Liberty University, Clarks Summit University, 1996—  
Founder and Director of Noble & Knowable Truth Ministries, 2017—  
Baptist Bible Seminary, 2008—

### MIKE STALLARD

#### *Theology*

B.S., University of Alabama at Huntsville  
M.Div., Liberty Baptist Seminary  
S.T.M., Dallas Theological Seminary  
Ph.D., Dallas Theological Seminary  
International Ministries Director, Friends of Israel  
Pastor, 28 years  
Instructor, Liberty Baptist College, 3 years  
Instructor, Arlington Baptist College, 3 years  
Previous Professor of Systematic Theology, 20 years  
Previous Seminary Dean at Baptist Bible Seminary, 8 years  
Urban church planting, 15 years  
Baptist Bible Seminary, 1994—

# STUDENT LIFE

## STANDARDS OF CONDUCT

### *Personal Holiness*

As a student in the Seminary, your testimony is watched and scrutinized by many people (classmates, college students, parents, pastors, employers, etc.). For the testimony of the Lord and the Seminary, we ask you to walk worthy of the vocation for which you are preparing. There are certain things expected of those in the Lord's work that may not be expected of the average Christian person (I Timothy 3:1-8 & Titus 1:6-9).

Baptist Bible College & Seminary believes that it has a responsibility to guide students in their spiritual, moral, and intellectual development so they will be servants for Christ. While we recognize that each believer is free to follow a biblically informed conscience in personal standards of conduct, we choose to limit our freedom in some areas in order to build up others in our campus community. We desire all those associated with BBC&S to be characterized by the pursuit of godliness and biblical discernment in every area of life.

Philippians 4:8 instructs believers to be committed to whatever is "true, honorable, right, pure, lovely, and of good report." Additional Scripture passages that speak to this issue are Psalm 1 and 101; Romans 12:1-2; 1 Corinthians 10:31; 2 Corinthians 10:4-5; and Ephesians 5:1-17. First Corinthians 8-10 direct us to evaluate whether our choices might harm a weaker brother or destroy our testimony to the unsaved. We want to foster a positive and godly community spirit on campus that assists students in preparation for effective ministry leadership. This includes a Christ-like spirit in speech, attitude, and conflict resolution.

Trustees, employees, and students choose to use media, technology, and literature in a way that is consistent with Christ-honoring discernment. We choose to avoid any activity that does not promote values consistent with biblical principles of righteousness and personal purity. For instance, we choose not to use alcoholic beverages, tobacco, or non-medicinal drugs. We refuse to be involved in occult practices. We will not be involved in gambling, worldly dancing, and immodest dress.

We affirm our commitment to these values annually in writing. Those who do not abide by the values or whose spirit is evidently unsympathetic toward the standards and ideals of the institution or who seem to be exerting any negative or harmful influence upon the school may be asked to leave.

### *Ecclesiastical Cooperation & Separation*

The spiritual unity of all true believers in the Lord Jesus Christ is a great and blessed teaching of Scripture. All who minister for Christ quickly learn that spiritual unity is challenging to implement in the practical realities of ministry life.

The church is the pillar and foundation of truth. The very nature of the biblical word "church" ("called out assembly") implies both sanctification and separation. We believe that God has called all genuine believers to be positively identified as His true followers of God in true holiness.

As we equip our students for effective ministry leadership, we must help them understand the great value of wisely partnering with others to fulfill the Great Commission. Attendant to that is their responsibility to help them learn to identify unwise or unbiblical associations they should avoid.

We believe that God does not direct His church to partner with organizations that deny His Word or His holy purposes. We live in the last days, so we should not be surprised to find organizations that once confessed Christ but have turned from Him (apostasy). As a school, we do not partner with such organizations or ecumenical endeavors, and we guide our students to understand the error of such partnerships.

In addition, the Scripture teaches that it is sometimes wise and necessary to choose not to partner with other believers. Those who affirm the core doctrines of Christian orthodoxy, but who deny other truths of the faith, may not be qualified to become partners in fulfilling the Great Commission. At times, we choose to limit our partnerships to ensure the opportunity to preach the whole counsel of God.

## STUDENT HANDBOOK

The Student Handbook, a guide to life on the Seminary campus, is distributed to all students during new student orientation. The Handbook is an attempt to answer questions that are often raised concerning some of the non-academic areas of life at the Seminary. The student is responsible for reading the Handbook and knowing the material contained in it.

## ADMINISTRATIVE RELATIONSHIPS

The Seminary is controlled by the Board of Trustees and is served by the administration. The Board of Trustees has a standing Academic Committee, which has the responsibility of matters pertaining to the Seminary. The President is the



administrative head of the institution. The Seminary Dean leads the academic programs of the seminary, and keeps the institution informed of the interests and programs of the seminary.

## **STUDENT ASSOCIATION**

The Student Association is organized for promoting the general spiritual and physical welfare of the students. Its officers and representatives are elected from the student body. The Seminary Chaplain works with the officers of the Association to correlate all activities in the best interests of the Seminary and the student body.

## **SEMINARY CHAPLAIN**

The Seminary Chaplain provides pastoral care for the Seminary students and their families. He is available for individual and family counseling concerning spiritual, physical, and family needs and concerns. The Chaplain also works with the Seminary students in the areas of career decisions, student activities, student leadership development, and student government.

## **CHURCH ATTENDANCE**

Students and their families are required to attend regularly one of the Bible believing churches in the area.

## **CHRISTIAN SERVICE**

All Seminary students are expected to be involved in some aspect of ministry in a local Bible-believing church. Each person is free to choose the church where he will attend and serve.

## **CHAPEL**

The Seminary recognizes that preparation for ministry leadership roles needs to address the whole person. Daily chapel services are scheduled for the entire university family during each week of the semester and are designed to develop the spiritual life of the whole Seminary family. Chapel services include prayer times as well as messages from visiting speakers, faculty, and students. All residential students are required to attend chapel services.

## **GLOBAL MINISTRY FORUM**

A strong emphasis is placed upon obedience to Christ's command to evangelize the world. Many missionaries visit the campus throughout the school year and speak in chapel and classes. Once a year there is a special week during chapel emphasizing home and foreign missions when missionaries come to the campus of concentrated challenge to the students.

## **COUNSELING SERVICES**

In addition to the Seminary Chaplain, all professors are prepared to give general counsel to students regarding God's will for their lives and matters pertaining to their ministry or academic problems.

## **WIVES' TUITION GRANT**

The wife of a Baptist Bible Seminary student will receive three credits free tuition at the University (one free class) per semester for every semester that her husband is enrolled for at least nine credit hours. See the Financial Aid section for more details on the Wives' Tuition Grant.

## **SEMINARY WIVES' FELLOWSHIP**

A special monthly meeting of student wives enables them to have fellowship with those of like interest and to learn many things that will be helpful to them in their future ministries. Administration and faculty wives serve as advisors to the group.

## **CULTURAL PROGRAMS**

The institution sponsors musical presentations, special concerts, and dramatic productions throughout the school year. These are available to Seminary students and their families.

## **ATHLETIC PROGRAM**

The institution has a full program of both intercollegiate and intramural athletics, and the Seminary students may organize intramural teams and participate in the intramural sports program.

## **AUTOMOBILES**

All students owning and operating automobiles on campus must have them properly registered with the Campus Security department. They must also observe the Student Handbook regulations regarding automobiles.

## **CAREER SERVICES**

The Director of Career Services is ready to assist graduates who are seeking places of ministry. Prospective graduates can receive information on writing and distributing resumes. Students, alumni and potential employers can take advantage of our partnership with *College Central Network*—a free service where students and alumni can upload resumes and search through all employers that have registered and posted openings exclusively to our university students.

## **ALUMNI OFFICE**

The Alumni Office maintains an active relationship between the school and its alumni. It assists the Alumni Association in uniting alumni for spiritual fellowship, in promoting projects that support the school, and in maintaining enthusiasm for the University.

## **VISITING THE CAMPUS**

Prospective students are encouraged to visit the campus at their convenience. Arrangements should be made in advance with the Seminary Enrollment Management office. Prospective students may call 800.451.2287 or 570.586.2400. For more information, go to <http://discover.clarkssummitu.edu/visitscu/inquiryform>. Opportunities will be provided during such visits for personal interviews with members of the Seminary faculty, attendance in class, and informal discussions with students. Meals and lodging can be provided if a visiting prospective student so desires and when rooms are available.

Such visits are not a required part of the admission procedure, but they have proven helpful to both the students and admissions personnel in evaluating the student's needs, interests, and theological education. If a prospective visitor has applied for admission to the Seminary Enrollment Management office, this should be indicated in correspondence or by telephone about a proposed visit. Because the beginning of the fall semester and exam week are usually busy with various in-house activities, a prospective student should plan his visit for other times of the year.

## **HOUSING AND EMPLOYMENT**

Limited graduate and seminary housing is available to single students who are pursuing a degree through on-site courses. Students can enjoy the convenience and affordability of living in a dorm room right on campus. Graduate and seminary students are encouraged to be involved in campus events and activities throughout the year as a part of their student life experience. Please contact the Office for Student Development (570.585.9180) regarding availability and consult the Financial Information section for costs.

In the greater Scranton area, there are diversified employment opportunities. Students needing employment are advised to move to Clarks Summit early in order to give time for securing jobs and becoming adjusted to the area. While the Seminary cannot guarantee employment to anyone, area employers often contact us concerning job opportunities.

# ADMISSIONS AND REGISTRATION

## MASTERS DEGREE PROGRAMS

### *Recommended College Program—M.Div.*

Prospective students should have experienced a reasonable breadth of academic preparation in the major fields of the arts and sciences. To guide the student in planning his program of undergraduate education in these fields, the following distribution of courses is suggested:

English and Speech.....	4 courses
Philosophy .....	1 course
History .....	2 courses
Psychology.....	1 course
Natural Sciences.....	2 courses
Social Sciences.....	1 course

### *Prerequisites for Entrance*

The curriculum at the Seminary is structured to meet the needs of both the Bible college and liberal arts graduate. Often when the Bible college graduate goes on to graduate school, he is required to repeat work at the same level he has already studied. At Baptist Bible Seminary, the curriculum enables such a student to build on the work he has already completed.

A student entering the Master of Ministry program should have the equivalent of a baccalaureate degree from a Bible college, plus three years of pastoral experience. A limited number of those without a baccalaureate degree may be enrolled as certificate students.

A student entering the Master of Arts program must present an acceptable baccalaureate degree or its equivalent.

A student entering the Master of Divinity program must present an acceptable baccalaureate degree or its equivalent.

It is possible to complete the degree residence requirements for any of the M.Div. programs in two years, although a student may elect to extend his time in residence.

**Note:** Students with a divorce in their background or that of their spouse may matriculate at Baptist Bible Seminary and Clarks Summit University in any of the programs not designed to prepare individuals for ordainable positions. In applying this for Seminary programs, no person with a divorce in his or her background will be admitted to the Pastoral Track of any of the degree programs but may apply for admission in the General Ministry Track of each program. This policy applies to a divorced or annulled student, one who is married to a divorced or annulled person, or one who is separated from his or her spouse. Individuals who have been divorced, or are married to a divorced person, should request a complete copy of the divorce policy from the Admissions Office.

### *Admission Procedure—M.Min., M.A., M.Div.*

Each applicant must present to the Seminary Director of Admissions the following credentials no later than two months prior to the semester in which the work is to begin.

1. An application completed in full.
2. An application fee (non-refundable). This fee must accompany the application.
3. For Pastoral Track students in all degree programs: A letter from applicant's wife (if married) giving an account of her conversion, her feelings about her husband entering full-time Christian service, and her willingness to abide by the regulations of the Seminary.
4. Official transcripts of all work beyond high school level. The applicant must request the school(s) to send the transcript(s) directly to the Seminary admissions office. If you supply a stamped, addressed envelope, it will expedite sending the transcript(s).
5. Confidential Report of Academic Standing. Give this, along with an addressed, stamped envelope, to the registrar or dean of the last school from which you graduated.
6. When the application is received, the Seminary will send reference forms to the three people given on the application: pastor or church official, former professor, employer or professional acquaintance.
7. The admissions committee reviews each applicant's papers, and the applicant will be notified of its action. Admission to the Seminary is limited to those who show evidence that they have been born again, are committed to the will of God for their lives, are endowed with gifts needed for Christian ministry vocations, and are supportive of the doctrinal convictions taught in the Seminary. Race or ethnic origin are not factors in consideration for applicants.

### *Registration Procedure*

Students are expected to register at the time specified in the academic calendar and in supplemental publications. All prospective students will be informed by mail of the details of registration times and procedures. Students desiring to register at irregular times because of taking only modular or night classes should contact the Seminary registrar.

### *Entrance Examinations*

New students who have had at least one year of Greek and/or Hebrew will be given a placement entrance examination in New Testament Greek and/or Old Testament Hebrew. The time and place of this examination will be designated, and the student will be contacted to schedule the exams.

### *Transfer Credits*

Course credits with a minimum grade of C earned at acceptable, standard theological seminaries are accepted at full value if they fit the stated requirements of a program. This decision is based solely on the judgment of those who review the transcripts. Persons holding the five-year Th.B. will receive a significant amount of transfer credit in either the M.Min or M.Div. programs. Normally not more than one-half of resident requirements will be transferred. If there are notable weaknesses in some courses which a student has taken, he may be required either to take an examination to evidence competency or to make up work in which there is deficiency. The student's grade point average will be figured only on work completed at BBS.

No post-baccalaureate credit will be given for undergraduate courses. If courses taken by a student are clearly duplicate to prescribed courses of the Seminary curriculum, they may be waived and other courses taken in their place. The student may be excused from such a course only by passing an examination over the material, as provided by the head of the department involved. Transfer of credits from this institution to other institutions is at the discretion of the receiving institution.

### *International Students*

The Seminary encourages qualified international students to make application if they have a financial guarantor in the United States, or if they have sufficient evidence from some responsible organization in their home country to show means of support and necessary travel expenses for attendance at the Seminary. The Seminary is unable to grant full financial scholarships to any international students. Furthermore, it is difficult for non-immigrant students to receive permission for off-campus employment during the first year in the United States. Under no circumstance should an applicant prepare to arrive in the United States until he has been granted final acceptance. Applicants arriving without means of support and a student visa are normally deported at the expense of their national governments and are not eligible for readmission to the United States.

Upon request, all foreign applicants must submit a catalog of the school from which they received an undergraduate degree. Applicants holding advanced degrees should provide full information on such programs of study.

An examination to establish the applicant's ability to use the English language for graduate study in theology is required. The required examination is the Test of English as a Foreign Language (TOEFL). Applicants are responsible to make their own arrangements for this examination by writing the Educational Testing Service, Box 955, Princeton, New Jersey 08540. An alternative examination in English as a second language is available from the University of Michigan, Ann Arbor, Michigan. The testing organization should send the results directly to the Seminary. Subsequent to enrollment, if the student's command of English proves inadequate, the Seminary reserves the right to require further language study by the student before such student is qualified for graduation. (More information at [www.ets.org](http://www.ets.org).)

Each applicant is required to submit a statement from his national church endorsing his educational plans as necessary preparation for leadership in that church and to show evidence that such theological education is not available to him in his homeland.

The Seminary admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin, or physical handicap in administration of its educational policies, admissions policies, scholarship and loan programs, athletics, and other administered programs.

## **DOCTORAL DEGREE PROGRAM—D.MIN.**

### *Entrance Requirements*

#### **Students Holding a Master of Divinity degree**

The D.Min. program for those holding an M.Div. degree or its equivalent will include ten courses (30 credit hours) plus a dissertation project (4 credit hours) for a total of 34 credit hours.

#### **Students Holding a Master of Theology degree or equivalent**

The D.Min. program for those holding a Th.M. degree or its equivalent will include eight courses (24 credit hours) plus a dissertation project (4 credit hours) for a total of 28 credit hours.

### **Students Holding a Master of Ministry degree or equivalent**

Students holding a master's degree (a minimum of a 30-credit hour degree) with an emphasis on biblical ministry, such as the Master of Ministry, Master of Arts in Biblical Studies, Master of Religious Education, or a similar degree can be accepted in the D.Min. program with transcript verification of a minimum of 70 credits in Bible, ministry, and theology courses in all previous degrees.

#### *Admission Procedures*

The general requirements for entrance as students into Baptist Bible Seminary apply to all master's and doctoral students. These are set forth in several sections of the Seminary catalog.

Specific requirements for admission into the Doctor of Ministry program are as follows:

- The student must furnish evidence of graduation from a Master of Ministry or Master of Divinity program in an acceptable seminary or graduate school. Upon receipt of an application, the director of the D.Min. program and the D.Min. admissions committee will supervise his acceptance into the program and monitor his progress through the program. The committee will be comprised of the director and two faculty members with the director serving as chairman.
- The student must have earned a 3.0 average in all graduate studies. A limited number of students who have GPAs that don't meet requirements may be accepted on a probationary basis. The number of probationary students will not exceed 10% of the students enrolled in the D.Min. program.
- The student must be currently serving in a full-time ministry in a local church, in world missions, or teaching in a practical field of a Christian school training men for a pastoral or world missions ministry. The official board or supervisor of the student must submit a letter of recommendation to the Director of the D.Min. program. It must include an evaluation of his service and qualifications for doctoral studies.
- The student must have a minimum of two years of full-time experience in one of the ministries listed above.
- The student must have two peers who are in a position to evaluate their ministry submit recommendation forms to the Director of the D.Min. program.
- The student must submit a formal application accompanied by a self-evaluation of his current ministry and setting forth his purpose in pursuing doctoral study.
- The student must request that transcripts be sent to the director of the D.Min. program by all schools where graduate work was done.
- The committee may request the completion of Graduate Record Examinations (GRE) or other exams to demonstrate ability to do post-graduate work.

The D.Min. Handbook has been designed to guide the interested person through the step-by-step process of considering the program and making the application. Please go to our website to download the Handbook.

### **DOCTORAL DEGREE PROGRAM—PH.D.**

#### *Admission Requirements*

The general requirements for entrance as a student into Baptist Bible Seminary apply to all master's and doctoral students. These are set forth in several other sections of this catalog and the Ph.D. Handbook. Please request a copy of the Ph.D. Handbook if needed.

#### *Program Prerequisites*

- A M.Div. degree—Other master's degrees may be utilized and supplemented with additional course work.
- The Ph.D. degree will be significantly shorter (38 cr. hr.) for those possessing a Th.M. degree.
- The ability to utilize Greek and Hebrew language in Bible study and research. Greek and Hebrew language review options will be available to assist those needing them.
- The skill and computer hardware/software necessary to engage in course study via the Internet (consult the director of the Ph.D. program for specifics).
- A high degree of Christian commitment and life witness that qualifies the student for pastoral ministry.
- Agreement and compatibility with the Seminary's doctrinal statement (see catalog for doctrinal statement).
- All of the other salvation, character, and church participation requirements spelled out in the catalog of the institution apply in the Ph.D. program.

#### *Application Procedures*

- The student must make application to the Seminary. The Director of Admissions, Director of the Ph.D. program, Seminary Dean, two faculty members, and the Chaplain will comprise the admissions committee.
- The student must possess an M.Div. or Th.M. degree (other master's degrees may be considered also).
- The student must have attained a 3.0 overall GPA in master's level study.
- The student shall have two peers and an academic professional who are in a position to evaluate his academic, teaching, and writing potential submit recommendation forms.
- An endorsement letter shall be required from the student's church or ministry organization and from his spouse.
- The student must request transcripts be sent of all previous undergraduate and graduate level studies.

- The student will complete and submit a self-evaluation document of approximately two pages in length including a statement of purpose and readiness in pursuing doctoral study.
- The student is required to send a sample research paper to the Seminary. This would be a paper written in pursuit of his master's degree (ideally a copy of his master's thesis, if available).
- The student must complete a written academic skills assessment in Old Testament Hebrew, New Testament Greek, Theology, and Bible Exposition. This will help the student identify strengths and areas for possible review study. In the area that the student is choosing for a concentration, his proficiency must be higher. To accommodate students residing away from Clarks Summit or the USA, the student will be able to perform these assessments off campus.
- The student will have an oral interview before a faculty committee. This will be done prior to entrance into the program and can be accomplished via conference call or video-conferencing as necessary.
- If a student's primary language is not English, the student must demonstrate proficiency in spoken and written English via exams such as TOEFL, TSE, or TWE. Each applicant will be individually assessed.
- The student must indicate in writing his agreement with the articles of the Seminary's doctrinal statement.

### *Registration and Enrollment Requirements*

#### **Advance Registration and Enrolling**

Twelve weeks prior to the first day of the external residency for each bank of courses, course descriptions and pre-registration information will be sent to each student in the Ph.D. program. The pre-registration form should be returned as promptly as possible to the Seminary Registrar's office.

Upon receipt of the pre-registration form and advance tuition fee, a course syllabus will be forwarded to the student. Prompt handling of all matters will enable the student to have a full eight weeks to secure books and prepare for the start of classes at home via the Internet.

All tuition, fees, and financial arrangements must be cared for prior to the first day of external residency classes so that a password may be issued. Payment may be made by check through the mail or by credit card online.

In order to most effectively engage in web-enhanced study while enrolled in the seminary, each student will need to purchase the Advanced Logos Library System. The Advanced Logos Library System is purchased at a significant discount.

# ACADEMIC INFORMATION

## SELECTION OF DEGREE PROGRAM

A student is permitted to enroll for classes (if qualified for admission) without choosing a degree program, provided his total semester hours have not exceeded six (6). This is especially designed for the benefit of non-resident students taking a modular or internet course. At the time the student registers for a course(s) that would bring the total credit hours taken at the Seminary to seven (7) or more hours, he must declare to the Registrar which degree program he desires to pursue. This decision will be registered on the date indicated. At this time, he must pay a matriculation fee if not previously paid.

All degree programs at the seminary are offered in a dual-track format. The Pastoral Ministry Track is designed for men only who are pursuing and preparing for pastoral ministry roles in a local church and other ministry professions that would lead toward ordination (1 Timothy 3; Titus 1). The General Ministry Track is designed for men and women who are pursuing and preparing for non-pastoral ministry roles in the church and parachurch organizations that would not lead toward ordination.

## CLASSIFICATION OF STUDENTS

### *Regular*

A student who possesses a baccalaureate degree. Only regular students are eligible for scholastic honors, and only such students are eligible to be elected to student body offices.

### *Special*

A student who is enrolled in a degree program, but who does not possess a baccalaureate degree. Upon completion, he will receive a certificate of completion of the particular program. If a special student completes the program and then completes a baccalaureate program, he may request that the certificate be exchanged for a diploma. The quota for special students will be based upon 10 percent of the projected total credit hours of enrollment during a school year.

### *Student Status by Credit Hour*

The following semester-hour equivalencies apply:

<b>Degree Program</b>	<b>Full-Time</b>	<b>Half-Time</b>
M.Min.	6	3
M.A.	6	3
M.Div. Equiv.	6	3
M.Div.	9	5
Th.M.	3	1
D.Min.	1	1
Ph.D.	1	1

The school year runs from graduation to graduation and includes courses offered in summer modules, fall semester, and spring semester.

## GRADING SCALE

Letter grades given fall with the range of the following percentile scale:

A	=	95–100
A-	=	94
B+	=	93
B	=	88–92
B-	=	87
C+	=	86
C	=	78–85
C-	=	77
D+	=	76
D	=	71–75
D-	=	70
F	=	Below 70

## GRADING SYSTEM

Academic credit will be measured in semester hours. A semester hour represents the equivalent of at least one class period of 50 minutes per week for a minimum of 15 class periods. The grading system is as follows:

- A indicates thorough mastery of material plus creative resourcefulness in the use of knowledge gained. (4 grade points)
- B indicates good mastery of subject material plus evidence of ability to use to good advantage the knowledge gained. (3 grade points)
- C indicates average mastery of subject material plus evidence of ability to use profitably the knowledge gained. (2 grade points)
- D indicates a limited mastery of subject matter. It signifies work which in quality or quantity falls below the acceptable standard. It is, however, of sufficient weight to be counted in the hours for graduation if balanced by superior work in other courses. This grade is not usually accepted by another institution in student transfer. (1 grade point)
- F failure (0 grade points)
- I incomplete. Indicates that the semester's work is incomplete and the instructor has given the student a specified extension of time to complete the course requirements. No incomplete grade may be extended longer than the end of the semester following the semester in which the incomplete was received. Any incomplete not cleared up within this time will be replaced with an appropriate grade determined by the instructor's evaluation of the student's completed work.
- NG no grade given. Student has completed course work, but grade has not been posted.
- W Withdrawal during first 1/3 of a course, not computed in grade point average:
  - one (1) hour course, five (5) class hours (50 minutes each)
  - two (2) hour course, 10 class hours
  - three (3) hour course, 15 class hours
  - four (4) hour course, 20 class hours
- WP withdrawal after 1/3 of a course is completed with passing grades; not computed in GPA.
- WF withdrawal after 1/3 of a course is completed with failing grades; is computed in GPA.
- AU class audited—course not taken for credit and not included in the student's average. The student does not have the automatic right to audit any particular course. Permission in writing must be granted by the academic advisor and by the professor teaching the course.

## WITHDRAWALS (ACADEMIC)

Students wishing to withdraw from a course must file proper forms with the registrar's office and must have approval by the appropriate persons. A student is not considered eligible for refunds if proper procedures have not been followed.

## READMISSION

All former students who have left school for any reason and who desire to return after being out six semesters shall be considered as applicants for readmission. Applications for readmission shall be subject to the review and decision of the admissions committee.

An applicant for readmission shall be required to:

- Write a personal letter to the Seminary Director of Admissions at least thirty days before the first day of classes of the semester in which you plan to enroll. Include in this letter: (1) a summary of your activities since you left the institution, including your employment; (2) your reasons for wanting to return; (3) change, if any, in your marital status; (4) your academic and vocational goals; and (5) any other information which may assist the committee in making a decision.
- Furnish an official transcript of all post-secondary courses taken since leaving the institution.

At the discretion of the Admission Committee, the following may also be required:

- A personal interview.



## ACADEMIC PROBATION AND DISMISSAL

### *Academic Probation*

- Serious academic deficiency will result in a student being placed on academic probation. Normally, probation means that the student's cumulative grade point average has fallen below 2.0. He will be eligible for academic dismissal unless he lifts his average to 2.0 by the end of his next semester.
- Special academic probation may be imposed in certain cases by the appropriate faculty committee. In such cases, the specific details of the probation will be given to the student in writing.

### *Academic Dismissal*

At the conclusion of each semester, the Seminary Dean reviews the achievement of all students with semester or cumulative grade point averages below 2.0, and he may administer academic dismissal if a student:

- Has been on academic probation for that semester and has failed to raise his grade point average sufficiently to remove the probation.
- Has failed to meet the requirements of special academic probation which may have been imposed.
- Has experienced extreme academic deficiency during that semester even though he was not under academic probation and the prospect for significant improvement seems remote.

Students who receive academic dismissal may appeal this decision to the Seminary faculty under the following conditions:

- First-year students who have been dismissed may not be readmitted for one academic year.
- Send a letter of appeal directed to the Seminary faculty stating the reason(s) why the student feels he should be considered for readmission.
- The Seminary faculty will consider the merits of each student's case and inform him whether his appeal is granted or denied.

## ACADEMIC HONORS

The following honors may be awarded to full-time students: with grade point average of 3.5, Cum Laude; 3.8, Magna Cum Laude; and in recognition of extraordinary merit 4.0, Summa Cum Laude. Students transferring from other graduate schools of theology must complete two-thirds of total resident hour requirements to be eligible for academic honors. The grade point averages of such students will be determined upon only grades received while at the Seminary.

## WEEKLY CLASS SCHEDULE

Each semester is 12 weeks in length. Four kinds of course schedules are followed:

- Courses that meet one (1) day per week for 12 weeks
- Courses that meet two (2) days per week for 12 weeks
- Courses that meet four (4) days a week for one (1) or two (2) week modules
- Online courses that meet each week (asynchronous) for eight or twelve weeks.

Upon request, class schedules for future semesters will be sent when available.

## CLASS ATTENDANCE

See the Student Handbook for attendance policy.

## WAIVER

Petitions for waiver of individually required courses (by reason of previous courses) should be submitted to the Academic Advisor. In the event a waiver is granted, the student will normally be required to choose a substitute course in the same department for which the waiver is granted.

## GUIDELINES FOR WRITTEN WORK

All course papers must be typewritten and in proper form. Unless otherwise indicated in the course syllabus, they should conform to the standards outlined in the recent edition of *A Manual for Writers of Term Papers, Theses and Dissertations*, by Kate L. Turabian.

## REPEATED COURSES

When a course is repeated, the new grade replaces the former one in calculating the student's grade point average. GPA is affected only when both the original and the repeated course are taken at the Seminary.

## SUMMER MODULES

The summer term schedule is designed for the convenience of the student—the busy pastor, missionary, or Christian education director who wishes to continue his theological education. Students and Christian workers who qualify for graduate studies may enroll.

The summer term program, which is conducted in May & June, include two (2) modular sessions for masters level classes, and two modules (one week each) in June for doctoral level classes. The masters modules are two-week sessions held during the morning hours; doctoral modules are held in the morning and afternoon. Advance class schedules are available.

## TRANSCRIPTS

At the Seminary, student transcripts are released only upon the student's written request or with his permission except that such permission is not required when government agencies request transcripts for official purposes. At the time of graduation, one official transcript (bearing the Seminary seal and the signature of the registrar) will be given to each graduate. All other official transcripts will be sent only to agencies and institutions designated by the student. Unofficial copies of the permanent record may be given to the student upon request.

## CONFIDENTIALITY OF STUDENT RECORDS

The Seminary, in compliance with the Family Educational Rights and Privacy Act of 1974, will maintain all student records in accordance with the provision of the Act as amended. The information contained in the student's permanent educational record is made available to the student and not to others without the student's written permission. The only exceptions are official members of the staff who have a legitimate professional right to the material.

## LIBRARY RESOURCES

From its location on the 1st and 2nd floors of Jackson Hall, the Richard J. Murphy Memorial Library provides students and faculty with resources for their Intellectual, cultural, and spiritual development. Services are available for over 70 hours each week during the academic year. Online students are also able to access our library via the university website ([www.ClarksSummitU.edu](http://www.ClarksSummitU.edu)) and are encouraged to utilize the services available.

Materials are organized according to the Dewey Decimal System, and holdings are accessed through the Public Access Catalog (PAC) from the college website.

The collections reflect the quality of many years of planned growth and development in support of the institution's educational objectives. The library specializes in the areas of biblical studies, theology, and Christian ministries, but also maintains strong collections in history, education, literature, music, and counseling. Careful attention is given to providing a diversity of viewpoints in keeping with its purpose as an information center. Currently the printed resources total nearly 100,000 volumes.

The library also maintains a collection of scholarly journals and periodicals of practical and general interest in print, microform, and on-line versions. Over 400 print subscriptions are available on campus, and several hundred titles in full text may be accessed through the library's internet vendors from the college website.

The library holds subscriptions to several databases that are of particular significance in the field of biblical and theological studies. ATLAS is the premier database of electronic journals on religion. TREN and PROQUEST provide access to electronic versions of doctoral dissertations in religious studies. SeminaryLibrary.com is an ongoing effort to digitize a large number of works on biblical studies.

Other holdings include audio/visual materials in a variety of formats. Computers are available for searching the internet and the library's online databases. A Seminary Reference Room contains class reserves and selected reference material appropriate to a seminary education. This room is available for 24-hour use to students upon application.

Through the library's memberships in the Northeastern Pennsylvania Library Network (NPLN) and the Southeastern Pennsylvania Theological Library Association (SEPTLA), students and faculty enjoy reciprocal borrowing privileges at several local and regional colleges, seminaries, and public libraries.

## TEXTBOOKS AND BOOKLISTS

Our virtual bookstore, eCampus, provides students with a convenient location to view and purchase textbooks. Booklists are available approximately four weeks before the beginning of each semester. You can also purchase CSU gear on the site year round.

<https://ClarksSummitU.eCampus.com>

# MASTERS PROGRAMS

## DUAL TRACK: PASTORAL OR GENERAL MINISTRY

All of the Masters' degree programs at the seminary are offered in a dual-track format:

- The Pastoral Ministry Track is designed for men only who are pursuing and preparing for pastoral ministry roles in a local church and other ministry professions that would lead toward ordination (1 Timothy 3; Titus 1).
- The General Ministry Track is designed for men and women who are pursuing and preparing for non-pastoral ministry roles in the church and parachurch organizations that would not lead toward ordination.

This is consistent with our complementarian position—that Clarks Summit University & Baptist Bible Seminary is dedicated to the biblical view of men and women and their relationship to each other in the home and church. We affirm the Biblical view of manhood and womanhood, namely, that men and women are created to glorify God, having complete equality in their humanity, personhood, value, dignity, and worth (ontological equality), though having God-designed, distinct, and complementary roles.

In applying the Biblical view of Complementarian roles of men and women, we believe that God has appointed men and men only to the pastoral ministry position. As such, our seminary curriculum offers these two distinct curriculum tracts in each degree program: one *Pastoral Ministry* track, designed for men only who are pursuing pastoral ministry positions; and a *General Ministries* track, designed for men and women who are pursuing non-pastoral ministry positions in the church and para-church organizations. We do affirm that God has honored women by appointing many ministry positions to them within the church, parachurch organizations and ministries, educational institutions, and mission agencies.

## MASTER OF MINISTRY DEGREE (M.MIN.)

The Master of Ministry program is designed to sharpen and add to the skills of pastors, missionaries, and other ministry professionals already involved in full-time ministries. It fits the special needs and time constraints of people in full-time ministry. The program is built upon a Bible college undergraduate degree with at least 30 credit hours of biblical studies. Courses are designed to meet the unique challenges in professional ministry. Courses are offered in short-term modules during the fall and spring semesters, summer term, and online. There are also once-a-week class options throughout the semester. The 30 credit hours of required courses and electives are available with great flexibility.

### PROGRAM OBJECTIVES

Upon successful completion of this degree program, the student will be able to demonstrate:

- The use of appropriate communication and Biblical exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of ministry skills needed to serve in a role of pastor, spiritual counselor, or other leadership role, while showing an ability to present the gospel in an appropriate biblical and cultural manner
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

### ADMISSION PROCEDURE

See Admissions and Registration section.

### ADMISSION REQUIREMENTS

This program is built upon a Bible college undergraduate degree with at least 30 credit hours of Bible, Theology, and/or Greek. The applicant must have completed a minimum of one year of full-time ministry and be currently involved in a full-time Gospel ministry.

### PROGRAM SCHEDULE

Study is to be completed within five years. Extension may be granted for a foreign missionary or other special circumstances. Courses are offered in short-term modules during the fall, spring, and summer semesters; once-a-week classes that run throughout the fall and spring semesters, and online.

### GRADUATION REQUIREMENTS

- A candidate must successfully complete the prescribed 30 credit hours of work, including a three-credit hour summer module or 8-week online course in biblical leadership (PT700).
- A candidate must have a minimum cumulative grade point average of 2.0 on a 4.0 scale.
- A candidate must manifest commendable Christian character and demonstrate personal dedication to Christian service. In addition, he must display a reasonable degree of competency in his chosen field.
- A candidate must be approved by the Seminary faculty.
- A candidate must pay a graduation fee.
- By the date of graduation, a candidate must have removed all of his financial obligations to the institution.
- A candidate must participate in all commencement activities at which caps and gowns are worn.

## CURRICULUM

### *Pastoral Ministry Track*

30 credit hours ▪ All courses are three credits unless noted otherwise

- 24 required credits
- 6 elective credits

#### **Bible and Theology Courses—9 credits**

TH531 God's Plan for the Ages  
OT500 Introduction to Old Testament & Old Testament Literature  
NT501 Introduction to New Testament & New Testament Literature

#### **Life and Ministry Courses—9 credits**

PT510 Pastoral Ministry Skills  
PT520 Theology & Practice of Worship  
Choose One Course:  
PT512 Principles of Spiritual Formation  
PT500 Training Ministries of the Church  
PT502 Church Counseling  
PT800 Theology & Practice of Family

#### **Preaching Courses—3 credits**

Choose One Course:  
PT611 Preaching the Old Testament  
PT612 Preaching the New Testament

#### **Church and Culture Courses—3 credits**

Choose One Course:  
MI815 World Ministry and the Local Church  
PT509 Evangelism and the Growing Church  
TH604 Contemporary Theological Issues  
TH603 Developing a Biblical Worldview  
TH809 Introduction to Apologetics

#### **Elective Courses—6 credits**

### *General Ministry Track*

30 credit hours ▪ All courses are three credits unless noted otherwise

- 24 required credits
- 6 elective credits

#### **Bible and Theology Courses—9 credits**

TH531 God's Plan for the Ages  
OT500 Introduction to Old Testament & Old Testament Literature  
NT501 Introduction to New Testament & New Testament Literature

#### **Life and Ministry Courses—9 credits**

PT510 Pastoral Ministry Skills  
PT520 Theology & Practice of Worship

Choose One Course:

PT512 Principles of Spiritual Formation  
PT500 Training Ministries of the Church  
PT502 Church Counseling  
PT800 Theology & Practice of Family

#### **Preaching Courses—3 credits**

Choose One Course:

GM501 Expository Communication Skills  
GM601 Advanced Expository Communication Skills

#### **Church and Culture Courses—3 credits**

Choose One Course:

MI815 World Ministry and the Local Church  
PT509 Evangelism and the Growing Church  
TH604 Contemporary Theological Issues  
TH603 Developing a Biblical Worldview  
TH809 Introduction to Apologetics

#### **Elective Courses—6 credits**

## MASTER OF ARTS DEGREE (M.A.)

30, 36 or 39 credit hours ▪ All courses are three credits unless noted otherwise

The Master of Arts program is designed to prepare students according to their ministry interests and gifts. A common core of courses supports the mission and values of BBS, while giving all students a foundational understanding of God's word. Students will build upon this core by choosing from one of the various concentrations that best fits their ministry. Courses are designed to meet the unique challenges that face students in today's culture. Courses are offered in short-term modules during the fall and spring semesters, summer term, and online. There are also once-a-week class options throughout the semester.

These programs capitalize on the strengths of the faculty and prepare students for a wide range of ministries while opening additional opportunities to further their education at a higher level. All these programs fit into the M.Div. program and all these programs could qualify students for D.Min. studies.

These MA offerings provide 2-year affordable degree concentrations that allow students to specialize in six different areas. The 3-year 39-credit hour biblical languages concentration provides students with the full sequence of Hebrew and Greek. This assists students toward a strong preaching ministry, translation ministries, and various writing opportunities.

### PROGRAM OBJECTIVES

Upon successful completion of this degree program, the student will be able to:

- Accurately know and communicate the word of God to others.
- Humbly love and follow God.
- Lovingly engage culture and serve the church.

### CORE COURSES

#### Required Courses—15 credits

BI604	Principles of Biblical Interpretation
OT500	Introduction to Old Testament & Old Testament Literature
NT501	Introduction to New Testament & New Testament Literature
TH531	God's Plan for the Ages
PT512	Principles of Spiritual Formation

### CONCENTRATIONS

#### *Theological Studies*

Academic study of theology meets authentic spiritual growth and practical application in the Theological Studies concentration. You will complete focused study on Christ, salvation and his church as you expand your theological foundation and build with electives that match your interests. 30 total credit hours.

#### Required Courses—15 credits

TH500	Foundations of the Christian Faith
TH601	Christology, Soteriology
TH602	Pneumatology, Ecclesiology
TH Department Elective	
Elective	

#### *Biblical Apologetics*

As a believer, you want to better understand, articulate, defend and contextualize the Christian faith in a credible and compassionate way. Learn to understand the Scriptures and evaluate competing claims to truth as you formulate biblically correct and culturally sensitive evangelistic methods. You will be better prepared to interact with cultural, theological and hermeneutical challenges as you serve within your local church and in other ministry settings. 30 total credit hours.

#### Required Courses—15 credits

TH809	Introduction to Apologetics
TH527	Studies in Presuppositional Apologetics
TH528	Studies in Evidential Apologetics
TH or BI Department Elective	
Elective	

### *Biblical Studies*

This concentration offers a highly customizable program packed with biblical electives that appeal to your interests. Build on the core set of courses that directly impacts your life and expands your ministry. 30 total credit hours.

#### **Required Courses—15 credits**

TH500 Foundations of the Christian Faith  
BI, OT, NT Department Elective  
BI, OT, NT Department Elective  
BI, OT, NT Department Elective  
Elective

### *Church Planting and Renewal*

You have a passion for spreading the gospel through planting new churches or revitalizing established ones. Through theoretical and experiential learning, this concentration prepares you for vocational church planting, both in your own culture and cross-culturally as a launch pastor or team member. Learn how to start biblically sound yet culturally relevant healthy churches that can reproduce. 36 total credit hours.

#### **Required Courses—21 credits**

MI803 Foundations for Missional Church Planting  
MI804 Preparations for Missional Church Planting  
MI821 Launching and Growing a Missional Church  
MI823 Models for 21st Century Church Planting  
PT603 Church Planting (or Renewal) Mentored Apprenticeship  
MI or PT Department Elective  
Elective

### *New Testament Studies*

The study of biblical Greek and New Testament books develop exegetical skills for accurate, meaningful, and relevant communication of the Gospels and Epistles. These tools equip you with a deeper understanding of the New Testament for various ministry opportunities. 30 total credit hours.

#### **Required Courses—15 credits**

NT502 Elements of Greek 1  
NT503 Elements of Greek 2  
NT506 Greek Exegetical Methods  
NT\_\_\_\_ Greek Exegesis Elective  
Elective

### *Old Testament Studies*

Specialize your studies in biblical Hebrew and various Old Testament books in the Old Testament Studies concentration. You will develop your exegetical skills for accurate, meaningful, and relevant communication of God's first testament preparing you for broader ministry experiences. 30 total credit hours.

#### **Required Courses—15 credits**

OT502 Elements of Hebrew 1  
OT503 Elements of Hebrew 2  
OT600 Hebrew Exegesis  
OT\_\_\_\_ Hebrew Exegesis Elective  
Elective



### *Biblical Languages*

The biblical languages program immerses you in a full study of both Hebrew and Greek, equipping you to reach your career and ministry goals. You will benefit from a rigorous study of the biblical languages as it prepares you for ministries including communication, Bible translation and various publishing opportunities. 39 total credit hours.

#### **Required Courses—24 credits**

NT502	Elements of Greek 1
NT503	Elements of Greek 2
NT506	Greek Exegetical Methods
NT____	Greek Exegesis Elective
OT502	Elements of Hebrew 1
OT503	Elements of Hebrew 2
OT600	Hebrew Exegesis
OT____	Hebrew Exegesis Elective

#### **Free Electives—6 credits**

## MASTER OF DIVINITY DEGREE (M.DIV.)

93 Credit Hours • All courses are three credits unless noted otherwise

The Master of Divinity program is a nationally recognized professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses. To accomplish these ends, courses for the program are chosen from the following departments of study:

- Theology
- Old Testament
- New Testament
- Bible
- Practical Theology including Pastoral Leadership, Church Planting & Outreach, Pastoral Counseling, Local Church Education, & Youth Ministries
- Global Outreach and Missions
- Worship Ministries Leadership

### PROGRAM OBJECTIVES

Upon successful completion of this degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of Biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of ministry skills needed to serve in a role of pastor, spiritual counselor, or other ministry role, while showing an ability to present the gospel in an appropriate biblical and cultural manner
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

### ADMISSION TO CANDIDACY

Acceptance into the Master of Divinity program does not assure candidacy for graduation and awarding of the degree. Candidacy status is designed to assure the faculty that the student has met certain requirements for ministry, and that he is expected to be successful in full-time vocational ministry. To attain candidacy, the student must:

- Complete 48 hours of course work with a minimum grade point average of 2.0.
- Demonstrate the personal, moral, and spiritual maturity necessary for ministry.
- Satisfactorily complete Christian service requirements, thereby evidencing ability and acceptability in Christian ministry.
- Agree with the doctrinal position of the Seminary. The time limit for the candidacy period is four years, measured from the date of candidacy. See the Student Handbook for procedural details.

### INTERNSHIP RESIDENT TRAINING

Required of all pre-professional M.Div. graduates, this one-year, full-time internship experience is unique in the education of men for the ministry. It is the goal of BBS to prepare men to be able to blend quality Bible knowledge with practical methods so they might be able to plant, lead, and grow churches. Excellence in ministry preparation is provided by giving the student intern an opportunity to serve with and to learn from ministry professionals who are experiencing the blessing of God upon their ministries.

Students are trained at selected local church or other resident internship centers. These centers must meet the strict criteria of the Seminary in order to assure that each student intern receives the highest level of practical ministry training available. The ministry leaders at all centers are qualified and specifically trained to maximize intern learning.

Each student intern works with the ministry staff to identify, formulate, and implement his own ministry goals and projects. A number of leadership and ministry opportunities, coupled with the ongoing evaluation and training by the ministry staff, serves to enable the student intern to develop their God-given gifts and to confirm his direction for future ministry.

The student intern will not be employed while enrolled in the internship. Basic living needs will be provided through the Internship Field Training Site. Eighteen (18) hours of credit will be earned during the internship.

BBS ensures that all academic work done at each intern training center meets the standards for quality of instruction, academic rigor, and educational effectiveness comparable to those of other institutional offerings. This is accomplished

by training a selected member (or members) of each intern training center regarding how to cooperate with the Seminary and its demands for academic excellence while at the same time discipling each student in the context of a full-time ministry environment. Each internship training center has an internship coordinator who is responsible for providing opportunities for the intern to fulfill his educational responsibilities. In addition, Baptist Bible Seminary faculty members are responsible for grading the various course requirements related to the intern's one-year Internship resident training.

## ONE-YEAR INTERNSHIP RESIDENT TRAINING

### Fall Semester—9 credits

PT701 / GM701	Supervised Training Project – 1
PT702 / GM702	Supervised Training Project – 2
PT715 / GM715	Field Experience Log (2)
BI715	Applied Bible Analysis (1)

### Spring Semester—9 credits

PT703 / GM703	Supervised Training Project – 3
PT704 / GM704	Supervised Training Project – 4
PT716 / GM715	Field Experience Log (2)
BI716	Applied Bible Analysis (1)

*\*Charges for tuition and fees for these 18 hours will be reduced by 50%.*

## GRADUATION REQUIREMENTS

To be eligible for graduation, a student must meet the following requirements:

- A student must successfully complete the semester hours prescribed.
- The student must successfully complete the 76 hours of on-campus resident courses and the 18 hours (one year) of Internship. Acceptable transfer credits may be applied toward meeting this requirement.
- A student must have a minimum cumulative grade point average of 2.0 (on a 4.0 scale) by the beginning of the semester that will culminate in graduation and must maintain at least a 2.0 through the final semester.
- A student must manifest commendable Christian character and demonstrate personal dedication to Christian service. In addition, he must display a reasonable degree of competency in his chosen field.
- A student must be approved for candidate status (see Admission to Candidacy in table of contents) and as set forth in the Student Handbook.
- A candidate must be approved by the Seminary faculty.
- A candidate must pay a graduation fee.
- By the date of graduation, each candidate must have removed all of his financial obligations to the institution.
- Each candidate must participate in all commencement weekend activities at which caps and gowns are worn.

## CURRICULUM

*Pastoral Ministry Track: Based on Bible college degree with adv. standing for Greek*

94 total credit hours ▪ All courses are three credits unless noted otherwise

- 76 credit hours of required courses
- 18 credit hours of elective courses
- 18 credit hours of a one-year internship center residence

### 1st Year Fall Term—9 credits

OT502 Elements of Hebrew – 1  
OT500 Introduction to Old Testament & Old Testament Literature  
TH500 Foundations of the Christian Faith

### 1st Year Spring Term—9 credits

OT503 Elements of Hebrew – 2  
NT501 Introduction to New Test. & New Testament Literature  
BI602 Pentateuch

### 1st Year Summer Term—6 credits

NT506 Greek Exegetical Methods  
OT600 Hebrew Exegesis

### 2nd Year Fall Term—9 credits

OT\_\_\_\_ Hebrew Exegesis elective  
NT\_\_\_\_ Greek Exegesis Elective  
PT500 Training Ministries of the Church

### 2nd Year Spring Term—9 credits

TH602 Pneumatology, Ecclesiology  
TH531 God's Plan for the Ages  
PT601 Advanced Expository Preaching

### 2nd Year Summer Term—6 credits

Elective  
Elective

### 3rd Year Fall Term—12 credits

BI607 Exposition of Ephesians  
PT510 Pastoral Ministry Skills  
PT520 Theology & Practice of Worship  
Elective

### 3rd Year Spring Term—10 credits

PT509 Evangelism and the Growing Church OR MI815 World Ministry and the Local Church  
TH708 Doctrinal Paper  
Elective  
#PT714 Internship Colloquy (1)

### 3rd Year Summer Term—6 credits

PT700 Principles of Biblical Leadership  
TH804 Dynamics of Spiritual Growth

### 4th Year Internship Courses—18 credits

PT701 Supervised Pastoral Training Project – 1  
PT702 Supervised Pastoral Training Project – 2  
PT703 Supervised Pastoral Training Project – 3  
PT704 Supervised Pastoral Training Project – 4  
PT715 Pastoral Field Experience Log – 1 (2)  
PT716 Pastoral Field Experience Log – 2 (2)  
BI715 Applied Bible Analysis (1)  
BI716 Applied Bible Analysis (1)

*NOTE: Based on an undergraduate degree from a Bible college, there is an on-campus residence component of 76 credit hours to complete this Master of Divinity degree. The student should be aware that outside responsibilities such as full-time employment may mean he may not be able to fulfill the credit requirements in two or three years, thus extending the time required for degree completion.*

*General Ministry Track: Based on Bible college degree with adv. standing for Greek*

94 total credit hours ▪ All courses are three credits unless noted otherwise

- 76 credit hours of required courses
- 18 credit hours of elective courses
- 18 credit hours of a one-year internship center residence

**1<sup>st</sup> Year Fall Term—9 credits**

OT502 Elements of Hebrew – 1  
OT500 Introduction to Old Testament & Old Testament Literature  
TH500 Foundations of the Christian Faith

**1<sup>st</sup> Year Spring Term—9 credits**

OT503 Elements of Hebrew – 2  
NT501 Introduction to New Test. & New Testament Literature  
BI602 Pentateuch

**1<sup>st</sup> Year Summer Term—6 credits**

NT506 Greek Exegetical Methods  
OT600 Hebrew Exegesis

**2<sup>nd</sup> Year Fall Term—9 credits**

OT\_\_\_\_ Hebrew Exegesis elective  
NT\_\_\_\_ Greek Exegesis Elective  
PT500 Training Ministries of the Church

**2<sup>nd</sup> Year Spring Term—9 credits**

TH602 Pneumatology, Ecclesiology  
TH531 God's Plan for the Ages  
GM601 Advanced Expository Communication Skills

**2<sup>nd</sup> Year Summer Term—6 credits**

Elective  
Elective

**3<sup>rd</sup> Year Fall Term—12 credits**

BI607 Exposition of Ephesians  
PT520 Theology & Practice of Worship  
Elective  
Elective

**3<sup>rd</sup> Year Spring Term—10 credits**

PT509 Evangelism and the Growing Church OR MI815 World Ministry and the Local Church  
TH708 Doctrinal Paper  
Elective  
#PT714 Internship Colloquy (1)

**3<sup>rd</sup> Year Summer Term—6 credits**

PT700 Principles of Biblical Leadership  
TH804 Dynamics of Spiritual Growth

**4<sup>th</sup> Year Internship Courses—18 credits**

GM701 General Ministry Training Project – 1  
GM702 General Ministry Training Project – 2  
GM703 General Ministry Training Project – 3  
GM704 General Ministry Training Project – 4  
GM715 General Ministry Field Experience Log – 1 (2)  
GM716 General Ministry Field Experience Log – 2 (2)  
BI715 Applied Bible Analysis (1)  
BI716 Applied Bible Analysis (1)

*NOTE: Based on an undergraduate degree from a Bible college, there is an on-campus residence component of 76 credit hours to complete this Master of Divinity degree. The student should be aware that outside responsibilities such as full-time employment may mean he may not be able to fulfill the credit requirements in two or three years, thus extending the time required for degree completion.*

*Pastoral Ministry Track: Based on Bible college degree without Greek*

94 credit hours ▪ All courses are three credits unless noted otherwise

- 70 credit hours of required courses
- 6 credit hours of elective courses
- 18 credit hours of a one-year internship center residence

**1<sup>st</sup> Year Fall Term—9 credits**

NT502 Elements of Greek – 1  
OT500 Introduction to Old Testament & Old Testament Literature  
TH500 Foundations of the Christian Faith

**1<sup>st</sup> Year Spring Term—9 credits**

NT503 Elements of Greek – 2  
NT501 Introduction to New Test. & New Testament Literature  
PT520 Theology & Practice of Worship

**1<sup>st</sup> Year Summer Term—6 credits**

NT506 Greek Exegetical Methods  
Elective

**2<sup>nd</sup> Year Fall Term—9 credits**

OT502 Elements of Hebrew – 1  
NT\_\_\_ Greek Exegesis Elective  
PT500 Training Ministries of the Church

**2<sup>nd</sup> Year Spring Term—9 credits**

OT503 Elements of Hebrew – 2  
TH531 God's Plan for the Ages  
BI602 Pentateuch

**2<sup>nd</sup> Year Summer Term—6 credits**

OT600 Hebrew Exegesis  
Elective

**3<sup>rd</sup> Year Fall Term—12 credits**

OT\_\_\_ Hebrew Exegesis elective  
BI607 Exposition of Ephesians  
PT509 Evangelism and the Growing Church OR MI815 World Ministry and the Local Church  
PT510 Pastoral Ministry Skills

**3<sup>rd</sup> Year Spring Term—10 credits**

TH602 Pneumatology, Ecclesiology  
PT601 Advanced Expository Preaching  
TH708 Doctrinal Paper  
#PT714 Internship Colloquy (1)

**3<sup>rd</sup> Year Summer Term—6 credits**

PT700 Principles of Biblical Leadership  
TH804 Dynamics of Spiritual Growth

**4<sup>th</sup> Year Internship Courses—18 credits**

PT701 Supervised Pastoral Training Project – 1  
PT702 Supervised Pastoral Training Project – 2  
PT703 Supervised Pastoral Training Project – 3  
PT704 Supervised Pastoral Training Project – 4  
PT715 Pastoral Field Experience Log – 1 (2)  
PT716 Pastoral Field Experience Log – 2 (2)  
BI715 Applied Bible Analysis (1)  
BI716 Applied Bible Analysis (1)

*NOTE: Based on an undergraduate degree from a Bible college, there is an on-campus residence component of 76 credit hours to complete this Master of Divinity degree. The student should be aware that outside responsibilities such as full-time employment may mean he may not be able to fulfill the credit requirements in two or three years, thus extending the time required for degree completion.*

*General Ministry Track: Based on Bible college degree without Greek*

94 credit hours ▪ All courses are three credits unless noted otherwise

- 70 credit hours of required courses
- 6 credit hours of elective courses
- 18 credit hours of a one-year internship center residence

**1<sup>st</sup> Year Fall Term—9 credits**

NT502 Elements of Greek – 1  
OT500 Introduction to Old Testament & Old Testament Literature  
TH500 Foundations of the Christian Faith

**1<sup>st</sup> Year Spring Term—9 credits**

NT503 Elements of Greek – 2  
NT501 Introduction to New Test. & New Testament Literature  
PT520 Theology & Practice of Worship

**1<sup>st</sup> Year Summer Term—6 credits**

NT506 Greek Exegetical Methods  
Elective

**2<sup>nd</sup> Year Fall Term—9 credits**

OT502 Elements of Hebrew – 1  
NT\_\_\_\_ Greek Exegesis Elective  
PT500 Training Ministries of the Church

**2<sup>nd</sup> Year Spring Term—9 credits**

OT503 Elements of Hebrew – 2  
TH531 God's Plan for the Ages  
BI602 Pentateuch

**2<sup>nd</sup> Year Summer Term—6 credits**

OT600 Hebrew Exegesis  
Elective

**3<sup>rd</sup> Year Fall Term—12 credits**

OT\_\_\_\_ Hebrew Exegesis elective  
BI607 Exposition of Ephesians  
PT509 Evangelism and the Growing Church OR MI815 World Ministry and the Local Church  
Elective

**3<sup>rd</sup> Year Spring Term—10 credits**

TH602 Pneumatology, Ecclesiology  
GM601 Advance Expository Communication Skills  
TH708 Doctrinal Paper  
#PT714 Internship Colloquy (1)

**3<sup>rd</sup> Year Summer Term—6 credits**

PT700 Principles of Biblical Leadership  
TH804 Dynamics of Spiritual Growth

**4<sup>th</sup> Year Internship Courses—18 credits**

GM701 General Ministry Training Project – 1  
GM702 General Ministry Training Project – 2  
GM703 General Ministry Training Project – 3  
GM704 General Ministry Training Project – 4  
GM715 General Ministry Field Experience Log – 1 (2)  
GM716 General Ministry Field Experience Log – 2 (2)  
BI715 Applied Bible Analysis (1)  
BI716 Applied Bible Analysis (1)

*NOTE: Based on an undergraduate degree from a Bible college, there is an on-campus residence component of 76 credit hours to complete this Master of Divinity degree. The student should be aware that outside responsibilities such as full-time employment may mean he may not be able to fulfill the credit requirements in two or three years, thus extending the time required for degree completion.*

*Pastoral Ministry Track: Based on a Liberal Arts undergraduate degree*

94 credit hours ▪ All courses are three credits unless noted otherwise

- 70 credit hours of required courses
- 6 credit hours of elective courses
- 18 credit hours of a one-year internship center residence

**1st Year Fall Term—9 credits**

NT502 Elements of Greek – 1  
OT500 Introduction to Old Testament & Old Testament Literature  
TH500 Foundations of the Christian Faith

**1st Year Spring Term—9 credits**

NT503 Elements of Greek – 2  
NT501 Introduction to New Test. & New Testament Literature  
BI604 Principles of Biblical Interpretation

**1st Year Summer Term—6 credits**

NT506 Greek Exegetical Methods  
Elective

**2nd Year Fall Term—9 credits**

OT502 Elements of Hebrew – 1  
NT\_\_\_ Greek Exegesis Elective  
PT500 Training Ministries of the Church

**2nd Year Spring Term—9 credits**

OT503 Elements of Hebrew – 2  
TH531 God's Plan for the Ages  
BI602 Pentateuch

**2nd Year Summer Term—6 credits**

OT600 Hebrew Exegesis  
Elective

**3rd Year Fall Term—12 credits**

OT\_\_\_ Hebrew Exegesis elective  
PT501 Expository Preaching  
PT510 Pastoral Ministry Skills  
PT520 Theology & Practice of Worship

**3rd Year Spring Term—10 credits**

TH602 Pneumatology, Ecclesiology  
TH708 Doctrinal Paper  
PT509 Evangelism and the Growing Church OR MI815 World Ministry and the Local Church  
#PT714 Internship Colloquy (1)

**3rd Year Summer Term—6 credits**

PT700 Principles of Biblical Leadership  
TH804 Dynamics of Spiritual Growth

**4th Year Internship Courses—18 credits**

PT701 Supervised Pastoral Training Project – 1  
PT702 Supervised Pastoral Training Project – 2  
PT703 Supervised Pastoral Training Project – 3  
PT704 Supervised Pastoral Training Project – 4  
PT715 Pastoral Field Experience Log – 1 (2)  
PT716 Pastoral Field Experience Log – 2 (2)  
BI715 Applied Bible Analysis (1)  
BI716 Applied Bible Analysis (1)

*NOTE: Based on a liberal arts undergraduate degree, there is an on-campus residence component of 76 credit hours to complete this Master of Divinity degree. The student should be aware that outside responsibilities such as full-time employment may mean he may not be able to fulfill the credit requirements in two or three years, thus extending the time required for degree completion.*



*General Ministry Track: Based on a Liberal Arts undergraduate degree*

94 credit hours ▪ All courses are three credits unless noted otherwise

- 70 credit hours of required courses
- 6 credit hours of elective courses
- 18 credit hours of a one-year internship center residence

**1st Year Fall Term—9 credits**

NT502 Elements of Greek – 1  
OT500 Introduction to Old Testament & Old Testament Literature  
TH500 Foundations of the Christian Faith

**1st Year Spring Term—9 credits**

NT503 Elements of Greek – 2  
NT501 Introduction to New Test. & New Testament Literature  
BI604 Principles of Biblical Interpretation

**1st Year Summer Term—6 credits**

NT506 Greek Exegetical Methods  
Elective

**2nd Year Fall Term—9 credits**

OT502 Elements of Hebrew – 1  
NT\_\_\_ Greek Exegesis Elective  
PT500 Training Ministries of the Church

**2nd Year Spring Term—9 credits**

OT503 Elements of Hebrew – 2  
TH531 God's Plan for the Ages  
BI602 Pentateuch

**2nd Year Summer Term—6 credits**

OT600 Hebrew Exegesis  
Elective

**3rd Year Fall Term—12 credits**

OT\_\_\_ Hebrew Exegesis elective  
GM501 Expository Communication Skills  
PT520 Theology & Practice of Worship  
Elective

**3rd Year Spring Term—10 credits**

TH602 Pneumatology, Ecclesiology  
TH708 Doctrinal Paper  
PT509 Evangelism and the Growing Church OR MI815 World Ministry and the Local Church  
#PT714 Internship Colloquy (1)

**3rd Year Summer Term—6 credits**

PT700 Principles of Biblical Leadership  
TH804 Dynamics of Spiritual Growth

**4th Year Internship Courses—18 credits**

GM701 General Ministry Training Project – 1  
GM702 General Ministry Training Project – 2  
GM703 General Ministry Training Project – 3  
GM704 General Ministry Training Project – 4  
GM715 General Ministry Field Experience Log – 1 (2)  
GM716 General Ministry Field Experience Log – 2 (2)  
BI715 Applied Bible Analysis (1)  
BI716 Applied Bible Analysis (1)

*NOTE: Based on a liberal arts undergraduate degree, there is an on-campus residence component of 76 credit hours to complete this Master of Divinity degree. The student should be aware that outside responsibilities such as full-time employment may mean he may not be able to fulfill the credit requirements in two or three years, thus extending the time required for degree completion.*

## MASTER OF THEOLOGY DEGREE (TH.M.)

32 Credit Hours • All courses are three credits unless noted otherwise

- 20 required credits
- 12 elective credits

### GENERAL OBJECTIVE

The Master of Theology degree program is designed to allow qualified students to develop a greater proficiency in a selected area of Bible knowledge. It is especially recommended to students who desire additional content competence in biblical studies.

The curriculum, therefore, seeks (1) to further the student's preparation for the ministry in pastoring, teaching, or missions; and (2) to develop the student's ability to do independent research, to analyze and synthesize data, and to draw conclusions in the theological disciplines.

The Master of Theology curriculum is built upon the course content and learning experiences of the Master of Divinity degree (M.Div.) and is an integral part of Ph.D. studies. A student may enroll on campus, live in the area, and complete the degree in a shorter time or may study in an in-service format.

### PROGRAM OBJECTIVES

Upon successful completion of this degree program, the student will be able to demonstrate:

- A high level of skill in studying and researching the Scriptures.
- A high level of using the biblical languages of Greek and Hebrew as well as theological research tools in the pursuit of biblical knowledge.
- The ability to teach and communicate biblical knowledge with clarity in the church pulpit, college or seminary classroom, and through scholarly writing.
- A genuine heart for God and the students or church people that the graduate would teach.

### ADMISSION PROCEDURE

The Master of Theology curriculum is an integrated part of the Doctor of Philosophy curriculum. Students desiring to enroll in the Th.M. degree program should do so by applying for Ph.D. studies. Th.M. studies parallel the foundational course work of the Ph.D. degree. A copy of the Ph.D. handbook and application forms may be requested from the Admission Office, or accessed via the Seminary website.

### DEGREE PREREQUISITE

Students pursuing a Th.M. degree must possess a M.Div. degree from an accredited institution. This would include Old Testament Hebrew and New Testament Greek language studies.

### ACADEMIC PREREQUISITE

The student must possess a grade point average in his master's level studies of at least 3.0 on a 4.0 scale. The student must demonstrate excellent study skills and academic readiness for the program.

### CURRICULUM

#### Required Core Courses—20 credits

BI1	Advanced Bible Teaching and Communication Methods
OT1	Seminar in Old Testament Hermeneutics & Exegetical Method
NT1	Seminar in New Testament Hermeneutics & Exegetical Method
TH1	Seminar in Advanced Theological Method
PH11	Interdisciplinary Seminar & Communication Practicum (1)
PH12	Interdisciplinary Seminar & Communication Practicum (1)
MT902	Th.M. Thesis

Choose one course:

MP1	Developing Effective Leadership Skills
MP2	Centrality of the Scriptures in Ministry
MP3	Current Trends in Global Ministry

#### Electives—12 credits

## SEMESTER FORMAT

### Fall Semester—Course Schedule

Fall Semester usually begins the last week of August and ends the third full week of December. It is a 16-week semester that includes courses taught in various formats: once-a-week classes; 1- or 2-week concentrated modules; and 8- or 12-week online courses.

#### Residence Courses

2 weeks	5 weeks	2 weeks	4 weeks	1 week	3 weeks
1- and 2-week modules	Once-a-week classes	Ph.D. & D.Min. modules	Once-a-week classes	Thanksgiving break	Once-a-week classes
	Twice-a-week for 1st year language	1- and 2-week Masters modules	Twice-a-week for 1st year language		Twice-a-week for 1st year language

#### Online Courses

8 weeks	8 weeks
Online Courses—Section A	Online courses—Section B
Online courses for 1st year Greek and Hebrew 12 weeks—with breaks for modules and Thanksgiving Break	

### Spring Semester—Course Schedule

Spring Semester usually begins the first full week of January and ends the last full week of April or first week of May; it ends one full week before Commencement. It is a 16-week semester that includes courses taught in various formats: once-a-week classes; 1- or 2-week concentrated modules; and 8- or 12-week online courses.

#### Residence Courses

2 weeks	4 weeks	2 weeks	3 weeks	1 week	5 weeks
1- and 2-week modules	Once-a-week classes	Ph.D. & D.Min. modules	Once-a-week classes	Spring break	Once-a-week classes
	Twice-a-week for 1st year language	1- and 2-week Masters modules	Twice-a-week for 1st year language		Twice-a-week for 1st year language

#### Online Courses

8 weeks	8 weeks
Online Courses—Section A	Online courses—Section B
Online courses for 1st year Greek and Hebrew 12 weeks—with breaks for modules and Spring Break	

### Summer Semester—Course Schedule

Summer Semester usually begins the second week of May (Monday after Commencement) and ends by mid-July. It consists of 2-week module courses and 8-week online courses only.

#### Residence Courses

2 weeks	2 weeks	2 weeks	2 weeks	2 weeks
Masters modules	Masters modules	D.Min. & Ph.D. modules	Masters modules	Masters modules

#### Online Courses

8 weeks
Online Courses—One section only

# DOCTORAL PROGRAMS

## DUAL PROGRAMS: PASTORAL OR GENERAL MINISTRY

Both the Doctor of Ministry and Doctor of Philosophy programs at the seminary are offered in a dual-track format.

- The Pastoral Ministry Track is designed for men only who are pursuing and preparing for pastoral ministry roles in a local church and other ministry professions that would lead toward ordination (1 Timothy 3; Titus 1).
- The General Ministry Track is designed for men and women who are pursuing and preparing for non-pastoral ministry roles in the church and parachurch organizations that would not lead toward ordination.

This is consistent with our complementarian position, that Clarks Summit University & Baptist Bible Seminary is dedicated to the biblical view of men and women and their relationship to each other in the home and church. We affirm the Biblical view of manhood and womanhood, namely, that men and women are created to glorify God, having complete equality in their humanity, personhood, value, dignity, and worth (ontological equality), though having God-designed, distinct, and complementary roles.

In applying the Biblical view of Complementarian roles of men and women, we believe that God has appointed men and men only to the pastoral ministry position. As such, our seminary curriculum offers these two distinct curriculum tracts in each degree program: one *Pastoral Ministry* track, designed for men only who are pursuing pastoral ministry positions; and a *General Ministries* track, designed for men and women who are pursuing non-pastoral ministry positions in the church and para-church organizations. We do affirm that God has honored women by appointing many ministry positions to them within the church, parachurch organizations and ministries, educational institutions, and mission agencies.

Common characteristics: Both degrees are fully accredited, state-approved programs. Both are considered terminal degrees and the highest degree for their particular discipline and purpose. Depending upon the student, circumstances, career goals, or perceived needs, either the Ph.D. or D.Min. degree may be just what you are looking for!

## DOCTOR OF MINISTRY DEGREE (D.MIN.)

34 or 28 Credit Hours • All courses are three credits unless noted otherwise

### GENERAL DESCRIPTION

The Doctor of Ministry (D.Min.) degree is an advanced professional education program directed at full-time, in-service ministry participants. The program focuses on leadership studies, pastoral aspects of local church ministry, global ministry, counseling and para-church ministries. It is directed toward the ministry professional who wants to develop further and excel in a biblical leadership ministry.

### PROGRAM OBJECTIVES

Upon successful completion of this degree program, the student will be able to:

- Demonstrate the ability to analyze the desired outcomes and effectiveness of a ministry to meet the biblical needs of believers within the ministry setting and its effectiveness in the cultural setting.
- Exhibit the skills to develop a biblically based ministry philosophy and theology based on sound hermeneutical principles.
- Develop a biblical based strategy that will assist the church or ministry organization to grow, and be edified and equipped for the work of the ministry.
- Demonstrate critical thinking skills that enable them to recognize and evaluate assumptions, major alternative points of view, and related concepts for the development of a biblical worldview.
- Use Information literacy skills that will enable them to retrieve, evaluate, and synthesize information in the form of conclusions, ideas, and opinions.

### PROGRAM CURRICULUM

The Baptist Bible Seminary Doctor of Ministry curriculum has been designed in one-week module formats, 3 times each year in October, February, and June, with the ministry responsibilities of full-time ministry professionals in mind. The program is characterized by:

- Strong collaborative learning environment
- Individualized application
- Flexible scheduling
- Individual learning contracts
- A biblical and theological foundation upon which to build
- A product that can be immediately used in the student's church or ministry

### MINISTRY CONCENTRATIONS

Doctor of Ministry students may pursue this professional ministry degree with the flexibility that best suits their ministry skill goals. To provide maximum benefit, five ministry concentrations are available:

- Pastoral Ministry
- Theological Studies
- Global Ministry
- Counseling and Spiritual Development
- Communication

### DIRECTED STUDY COURSES

The directed study is designed to allow students the opportunity to focus on a particular aspect of study and ministry under the direct guidance of a course professor. A directed study component is available in each of the ministry concentrations and the student can select either a 6 or 9 credit option. More detailed information concerning the directed study option is available in the D.Min. Handbook.

### TRANSFER CREDIT

Students entering with the M.Div. or M.Div. equivalency can transfer in a maximum of 9 credit hours from another accredited or approved doctoral program. Students coming in with a Th.M. degree can transfer in a maximum of 6 credit hours from another accredited or approved doctoral program. All transfer credits must be approved by the program director.

## INDEPENDENT STUDY

Students entering with the M.Div. or M.Div. equivalency can elect to take one independent study. Students coming in with a Th.M. degree will not have an option for an independent study. All independent study courses must be approved by the program director.

## COLLOQUY

For the first semester that any D.Min. student is on campus to take a resident course, the student is required to attend the D.Min. colloquy session on Monday at 9:00 a.m. This colloquy session will introduce the student to the D.Min. program and BBS research expectations.

## COURSE STRUCTURE

### *One-Week, On-Campus Module*

Seminars will be five days and include 26 hours of in-class instruction. Seminars are taught on the Clarks Summit campus in October, February, and June. All course assignments will be completed within 2 months of the last day of class.

### *Online Format*

Some D.Min. classes are offered in an online format. Each of these courses will be 8 weeks in duration and classes will begin in January, June, and October. All assignments for the course will be completed within 2 months of the last day of class.

### *Learning Contract*

One of the unique ingredients of D.Min. study at Baptist Bible Seminary is the learning contract utilized with each course. The doctoral student designs the learning contract with the assistance and approval of the seminar professor. The learning contract becomes the blueprint for learning to be followed in applying the seminar content and in writing the seminar project. Students will be given instruction in the use of the learning contract during the D.Min. colloquy.

## DISSERTATION PROJECT

Every student must complete a Dissertation Project that is written according to the purpose and nature of the student's specific ministry. Special exceptions can be made by the Program Director. Projects types include the following:

**Ministry Analysis Dissertation Project.** The Ministry Analysis Dissertation Project is designed to allow the student to analyze, evaluate, and improve a strategic ministry within their general area of ministry. It has four major areas of study:

- 1) analyze an aspect of your ministry
- 2) ministry philosophy
- 3) develop the biblical rationale of the ministry
- 4) develop a strategy to improve some part of the ministry (50-60% of the project)

**Educational Program Dissertation Project.** The Educational Program Dissertation Project allows the student to develop curriculum for their ministry setting. The project is built on a sound educational and theological foundation and fulfills an educational need within the ministry. It has four major areas of study:

- 1) student / ministry analysis
- 2) educational philosophy
- 3) biblical / theological foundation
- 4) developed curriculum (50-60% of the project)

**Training Manual Dissertation Project.** The Training Manual Dissertation Project allows the student to develop a training manual for their ministry setting. The project is built on a sound educational and theological foundation and fulfills a training need within the ministry. It has four major areas of study:

- 1) student / ministry analysis
- 2) educational philosophy
- 3) biblical / theological foundation
- 4) developed curriculum (50-60% of the project)

**Writing Project Format Dissertation Project.** The Writing Project Format Dissertation Project allows the student to develop a topic for publication. The project is built on a sound educational and theological foundation and fulfills a need within the church at large. It has four major areas of study:

- 1) audience analysis
- 2) writing philosophy
- 3) biblical / theological foundation
- 4) develop the writing project (50-60% of the project)

All dissertation projects will also include a review of existing literature on the topic.

## PROGRAM STRUCTURE

### *BBC&S Portal*

All student information concerning course schedules, registering for classes, course grades and business issues are listed in the CSU / BBS Portal. Students are given access to the Portal when they are accepted into an academic program. The portal also provides access to *Schoology*, the CSU / BBS course management system.

### *Advance Registration*

Information concerning courses will be emailed or mailed to all students as courses are scheduled and students can register for classes in the CSU / BBS Portal.

### *Length of Program*

The D.Min. program is expected to be completed in six years. There will be a continuation fee each year beyond the six. The program may not be extended beyond eight years without special permission from the Seminary Dean and the program director. (Exceptions may be made for those serving as missionaries in foreign countries.) Request for Program Extension forms are available as needed.

### *Doctor of Ministry Core Courses*

Core Courses required for all D.Min. students:

- D501 Developing Effective Leadership Skills
- D502 Current Trends in Global Ministry
- D503 The Centrality of the Scriptures in Ministry

### *Form and Style*

Each syllabus will designate whether thesis form is required in the course project. When thesis form is required, A Manual for Writers by Kate L. Turabian will be followed. All dissertation projects will normally follow Turabian style.

### *Syllabi*

A detailed course syllabus can be accessed through the student portal, or it can be mailed to the student ten weeks prior to the teaching of an on-campus seminar. This will allow the student time to purchase textbooks and complete the pre-seminar assignments.

## COURSES

### *Core Courses (required)*

- D501 Developing Effective Leadership Skills (MP1)
- D502 Current Trends in Global Ministry (MP3)
- D503 The Centrality of Scripture in Ministry (MP2)

### *Theological and Biblical Backgrounds (electives)*

- D801 Understanding the Middle East Mind in Bible Times
- D803 Prophetic Themes that Impact the Church Today
- D804 Dealing with Difficult Passages in Scripture
- D805 Contemporary Christian Issues from the Corinthian Church
- D806 Contemporary Theological Issues & Movements
- D807 Utilizing the Song of Songs in Ministry & Counseling

### *Ministry Skills (electives)*

- D821 Discipling Making for Godly Leadership in the Church
- D822 Strategic Planning & Goal Setting in Ministry
- D825 Overseeing the Church's Worship Ministry
- D827 Developing a Biblical & Balanced Counseling Ministry
- D828 How to Develop & Utilize Mentoring and Discipling Skills
- D829 Contemporary Expository Communication: Mastering the Issues of Passion, Clarity, & Relevance
- D830 Expository Communication that Teaches the Scriptures
- D832 Advanced Seminar in Biblical Counseling
- D839 Preaching That Motivates & Moves Men to Minister (Pastoral Track only)
- D847 Developing Leadership within the Organization

### *Spiritual Development (electives)*

- D841 Ethics and Integrity in Ministry
- D843 Teaching Spiritual Development from the Psalms
- D849 Biblical Spirituality for the Ministry Leader and Organization

*Missions and Outreach (electives)*

- D861 Methods & Programs for Church Outreach
- D862 Shaping a Ministry to World Cultures
- D864 Mobilizing a Church to Reach its Community

*Independent Study*

- D890 Independent Study in ...

*Directed Study*

- D892 D.Min. Directed Study – 6 credits
- D893 D.Min. Directed Study – 9 credits

*Dissertation Project*

- D900 Dissertation Project

**FURTHER INFORMATION**

For more information such as a D.Min. Handbook, schedules, technology requirements, etc., please contact:

Dr. Ken Gardoski, D.Min. Program Director  
Baptist Bible Seminary  
538 Venard Road  
Clarks Summit, PA 18411  
  
800.451.2287  
kgardoski@ClarksSummitU.edu



## DOCTOR OF PHILOSOPHY DEGREE (PH.D.)

38 or 60 Credit Hours • All courses are three credits unless noted otherwise

### PURPOSE OF DEGREE

The Ph.D. degree in Biblical Studies is designed to meet the learning needs of those who are called of God to a teaching ministry in the disciplines of Bible and Theology. The Ph.D. is commonly associated with significant ability to engage in research and writing while utilizing the biblical languages of Scripture. The Ph.D. degree is considered to be the terminal degree for pastors desiring a strong teaching ministry in their church, or for those who teach at the college, graduate school, or seminary level.

### UNIQUE PROGRAM FEATURES

The Ph.D. in Biblical Studies is uniquely designed for ministry professionals who are unable to relinquish or suspend their full-time ministries or change locations in order to pursue a doctorate. The BBS Ph.D. may be earned in-service. This is accomplished through a twelve-week external residency and a one-week internal residency for each course.

While the BBS Ph.D. degree program is designed to provide in-service learning, it may also be earned in much less time by living in the area and carrying a larger load of courses. This allows men to also pursue the Ph.D. right after a seminary master's degree.

A student may enroll in the Ph.D. in Biblical Studies after completing either an M.Div. degree or a Th.M. degree. Those possessing a Th.M. degree (or its 120 cr. hr. equivalent) will enroll in 38 additional credit hours to earn the Ph.D. Those with an M.Div. degree will take 60 credit hours for the Ph.D.

The Ph.D. is web enhanced. With current technology, it is possible to engage in scholarly research, peer group interaction, independent study, mentoring by an instructor, and writing via the Internet. The BBS program takes advantage of leading-edge technology and teaching techniques to assure in-depth learning.

### PROGRAM OBJECTIVES

Upon successful completion of the Doctor of Philosophy degree program, the student will be able to demonstrate:

- A high level of skill in studying and researching the Scriptures.
- A high level of using the biblical languages of Greek and Hebrew as well as theological research tools in the pursuit of biblical knowledge.
- The ability to teach and communicate biblical knowledge with clarity in the church pulpit, college or seminary classroom, and through scholarly writing.
- A genuine heart for God and the students or church people that the graduate would teach.

### KEY TRAINING COMPONENTS

- A focus on the original Greek and Hebrew languages. This is designed to facilitate research in the biblical text. BBS prioritizes the biblical languages as foundational for the Ph.D. Degree in Biblical Studies.
- Faculty mentoring and peer group interaction via the Internet. The Internet component allows students to access extensive information resources as well as experience continual mentoring contact throughout the 14-week course period. A high degree of faculty mentoring is available through Internet interaction.
- A strong, required component of communicating and presenting before peers, faculty, and in educational teaching environments. The "Interdisciplinary Seminar" and "Communications Practicum" are two educational venues to provide this opportunity.
- Interdisciplinary exposure in a multi-ministry context. This includes three Ministry Philosophy Core courses taken jointly with Doctor of Ministry students. This allows the Ph.D. student to interact with some of the dynamic church leadership, outreach, and growth methods and concepts currently used around the world.
- A focus that will continually explore and utilize training techniques, instructors, and materials that plant, cultivate, and produce a local church ministry heart in combination with academic excellence.

### DELIVERY SYSTEM

The BBS Ph.D. program utilizes a creative external and internal residency that blends face-to-face, one-week, on-campus modules with pre- and post-module Internet interaction in the student's home or ministry setting. This format allows gifted men to sharpen and develop their teaching, research, and communication skills while continuing in their places of ministry.

*The Three-Credit Hour Course Format for Ph.D. Course Modules:*

External Residence Segment	Internal Residence	External Residence Segment
6 weeks x 15 hrs per week	One week on campus	6 weeks x 15 hrs per week
90 hours	40 hours	90 hours

## **COLLOQUY**

For the first semester that any Ph.D. student is on campus to take a resident course, the student is required to attend the Ph.D. colloquy session on Monday, 10:30 a.m. to 12:00 p.m. This colloquy session will introduce the student to the Ph.D. program and BBS research expectations.

## **COMPREHENSIVE EXAMINATIONS**

Each Ph.D. student will take several written comprehensive exams and one oral comprehensive exam. The written exams will be in the areas of Old Testament, New Testament, Theology, and Bible Exposition. These exams are customarily taken after the student's non-dissertation course work is complete, and before he begins his dissertation. In the area of the student's concentration or major, the student will have up to ten hours to take the exams in his chosen field. The student will have up to six hours to take all of the written comprehensive exams combined for all other areas. The student will take an oral comprehensive exam not to exceed four hours. All comprehensive exams will be scheduled and coordinated with the director of the Ph.D. program.

## **PH.D. CANDIDACY**

Candidacy for the Ph.D. Degree in Biblical Studies has two levels: Prospective Candidacy and Full Candidacy. A student may apply for Prospective Candidacy upon completion of 24 credit hours of study in the 60 credit hour program. For those already holding a Th.M. degree and engaged in the 38 credit hour program, application may be made after 15 credit hours. Full Candidacy may be applied for after the completion of all course work and comprehensive examinations. This is done just prior to beginning the dissertation sequence. Under some circumstances, a student may apply for Provisional Candidacy prior to completing all of his course work and comprehensive examinations. This case-by-case exception is considered for missionaries and international students who may have constraining time and schedule issues. All candidacy application will require a brief interview of the student by the Director of Ph.D. Studies and the Seminary Chaplain.

## **DISSERTATION**

Through the process of dissertation research and writing, the Ph.D. student at BBS has an opportunity to produce a significant and valuable document. To aid the student in timely completion, the dissertation research and writing process is divided into a sequence of three phases. Each phase is designed as a course. Faculty mentors are assigned to each course and will work closely with the doctoral student.

## **GRADUATION REQUIREMENTS**

To be eligible for graduation a student must meet the following requirements:

- A student must successfully complete the chosen course of instruction/concentration.
- A student must have a cumulative grade point average of 3.0 (on a 4.0 scale) at the end of the sequence of courses. He must also receive a grade of pass on the comprehensive and oral exams.
- A student must manifest commendable Christian character, demonstrate personal dedication to ministry, and possess good potential for his chosen vocation, including doctrinal integrity.
- A candidate for graduation must be approved by the Seminary faculty.
- By the date of graduation, all financial obligations to the school must be removed.

## CURRICULUM

*Based upon a Master of Divinity Degree*

60 Credit Hours • All courses are three credits unless noted otherwise

### **Ph.D. Core—12 credits**

OT1	Seminar in Old Testament Hermeneutics and Exegetical Method
NT1	Seminar in New Testament Hermeneutics and Exegetical Method
TH1	Seminar in Advanced Theological Method
BI1	Advanced Bible Teaching and Communication Methods

### **Ministry Philosophy Core—3 credits (choose one of the following courses)**

MP1	Developing Effective Leadership Skills
MP2	The Centrality of Scripture in Ministry
MP3	Current Trends in Global Ministry

### **Interdisciplinary Seminar & Communication Practicum—3 credits**

PH11,12	Interdisciplinary Seminars and Communications Practicums
---------	--

### **Theological Language Courses—2 credits**

PH71	Reading Theological German (1)
PH72	Reading Theological French (1)

### **Professional Teaching Practicum—0 credits (no tuition or credit)**

PH14	Professional Teaching Practicum (0)
------	-------------------------------------

### **Comprehensive Exams Preparation—0 credits**

PH15	Comprehensive Exams Preparation (0)
------	-------------------------------------

### **Area of Concentration—24 credits (eight 3-credit courses)**

Old Testament/Hebrew  
New Testament/Greek  
Systematic Theology  
Bible Exposition

### **Electives from Other Departments—9 credits (three 3-credit courses)**

### **Dissertation Sequence—7 credits**

PH91	Dissertation Reading & Proposal (2)
PH92	Dissertation Reading & Research (2)
PH93	Dissertation Reading, Writing, & Defense

*Based upon a Master of Theology Degree*

38 Credit Hours • All courses are three credits unless noted otherwise

**Ph.D. Core—12 credits**

OT1	Seminar in Old Testament Hermeneutics and Exegetical Method
NT1	Seminar in New Testament Hermeneutics and Exegetical Method
TH1	Seminar in Advanced Theological Method
BI1	Advanced Bible Teaching and Communication Methods

**Ministry Philosophy Core—3 credits (choose one of the following courses)**

MP1	Developing Effective Leadership Skills
MP2	The Centrality of Scripture in Ministry
MP3	Current Trends in Global Ministry

**Interdisciplinary Seminar & Communication Practicum—2 credits**

PH11,12	Interdisciplinary Seminars and Communications Practicums
---------	--

**Theological Language Courses—2 credits**

PH71	Reading Theological German (1)
PH72	Reading Theological French (1)

**Professional Teaching Practicum—0 credits (no tuition or credit)**

PH14	Professional Teaching Practicum (0)
------	-------------------------------------

**Comprehensive Exams Preparation—0 credits**

PH15	Comprehensive Exams Preparation (0)
------	-------------------------------------

**Area of Concentration—12 credits (four 3-credit courses)**

Old Testament/Hebrew  
New Testament/Greek  
Systematic Theology  
Bible Exposition

**Dissertation Sequence—7 credits**

PH91	Dissertation Reading & Proposal (2)
PH92	Dissertation Reading & Research (2)
PH93	Dissertation Reading, Writing, & Defense

- The 38-credit hour program assumes that the student's Th.M. degree major or concentration was the same as that chosen for the Ph.D. Changing majors would require a 41-credit hour Ph.D. program. Course selection is tailored to meet individual student needs.
- Please refer to course listings of Old Testament, New Testament, Systematic Theology, and Bible Exposition majors.
- A complete listing of courses and course descriptions are given in the Ph.D. Handbook.

## Concentration Courses

### Old Testament

OT2	Old Testament Theology
OT3	Advanced Readings in the Hebrew Bible
OT4	Aramaic and Ugaritic
OT5	Old Testament History and the Ancient Near East
OT6	Comparative Semitics & Old Testament Textual Criticism
OT7	Seminar in Old Testament Problems
OT8	Studies in Deuteronomy
OT9	Studies in Biblical Hebrew Poetry
OT10	Studies in Former Prophets
OT11	Studies in Post Exilic Prophets & Writings
PH890	Independent Study in Old Testament

### New Testament

NT2	Seminar in Greek Studies
NT3	Seminar in Biblical Intertextuality
NT4	New Testament Backgrounds & Intertestamental Period
NT5	New Testament Biblical Theology
NT6	New Testament Textual Criticism
NT7	Seminar in New Testament Problems
NT8	Seminar in Gospel Studies
NT9	Exegetical Studies in Johannine Literature
NT10	Exegetical Studies in Pauline Literature
NT11	Exegetical Studies in Non-Pauline Literature
PH890	Independent Study in New Testament

### Theology

TH2	The History of Christian Doctrine
TH3	Teaching Contextualized Theology Cross-Culturally
TH4	Issues in Eschatology
TH5	Contemporary Issues in Theology
TH6	Issues in Biblical Ethics
TH7	Issues in Christian Apologetics
TH8	Studies in the History of Dispensationalism
TH9	Advanced Issues in Ecclesiology
TH10	Studies in Bible & Science Issues
TH11	Cross-listed Courses from Old Testament and New Testament
PH890	Independent Study in Theology

## FURTHER INFORMATION

For more information such as a Ph.D. Handbook, schedules, or required technology, etc., please contact:

Dr. Ken Gardoski, Ph.D. Program Director  
Baptist Bible Seminary  
538 Venard Road  
Clarks Summit, PA 18411  
800.451.2287  
kgardoski@ClarksSummitU.edu

# DISTANCE EDUCATION

## NON-TRADITIONAL EDUCATION OPTIONS

Baptist Bible Seminary recognizes the changes in methods of delivery that have come to higher Christian education. Students desiring the kind and quality of biblical and theological training available through the different ways of scheduling courses will find that BBS can meet their educational needs.

Resident, on-campus course scheduling still meets the needs of the majority of seminarians, and studies on campus provide benefits and opportunities that should be recognized and desired. However, this is not the path of choice and opportunity for many. Consequently, BBS makes available a variety of non-traditional ways to receiving training.

## ONCE-A-WEEK AND MODULAR COURSES

For the benefit of pastors and others living within a short radius of the Seminary, master's courses (M.Div., M.Min.) are offered regularly in once-a-week format. This facilitates taking courses only one or two days a week.

In addition, some courses are offered in modular format, scheduled during breaks from other semester-long courses. Modules are taught four days a week for two weeks (3 credit hours). Summer modules meet each morning for five days each week.

## ONLINE DISTANCE LEARNING

In an effort to provide training for those already in ministry or those considering seminary enrollment, BBS provides a creative alternative. Pastors, missionaries, and ministry professionals who meet admission requirements can take Seminary courses via the Internet on their personal computers, right in their offices or homes. Online courses are available where lectures, reading, and assignments are posted on the BBS website. Classes are conducted according to Baptist Bible Seminary semester schedules. A complete master's degree program may be earned via online courses. Class interaction is accomplished via these online courses. Technical assistance is available. All students must meet admission requirements prior to enrolling in an Internet course. All students will be required to show basic computer and Internet proficiency skills.

For more information, visit the Seminary website at [www.ClarksSummitU.edu/seminary](http://www.ClarksSummitU.edu/seminary) or contact the Seminary at 800.451.2287. The fax number is 570.585.4057.

## BENEFITS OF DISTANCE LEARNING

**Convenience.** This program allows students to study in their own ministry locations at their convenience. No travel and no on-campus hours are required.

**Credibility.** As an accredited institution, BBS offers only academically sound courses that meet the highest standard for global learning.

**Comprehensive.** The comprehensive selection of courses allows the student to start, fill in the gaps, or finish a Master of Ministry, Master of Divinity, or Master of Theology degree.

**Community.** The inspiring interaction among instructors and peers provides a unique opportunity to gain a national and international perspective on various topics and issues. A sense of community is built, and friendships are developed.

# EXPERIENTIAL PORTFOLIO CREDIT

## PORTFOLIO ASSESSMENT

Baptist Bible Seminary offers portfolio assessment as an opportunity for students to apply for academic credit for learning they have acquired in seminary-level skills and knowledge through personal, ministry, and non-credit educational experiences.

The student will demonstrate the ability, through the process of self-assessment, to create a formal written presentation (portfolio) which validates competencies in specific learning areas. An instructor will act as a facilitator/mentor and resource person for each participant in the program. The student will be guided in the process of assembling a portfolio of written materials which will enable representatives from relevant academic departments to evaluate the specific skills or knowledge for which the student is seeking seminary level credit. The process used to determine the credit value of this experiential learning is known as assessment. The portfolio submitted to Baptist Bible Seminary will serve as proof of the student's expertise and the value his experiential learning has in the academic world.

Preparing a portfolio in such a way that it will facilitate an accurate and positive assessment requires a serious commitment of time and effort on the part of the student. However, it also provides an opportunity for the student to review his previous experiences from the perspective of what he has gained or learned to assemble a portfolio are applicable to many areas of the student's personal or academic life. Since this process demands organization, introspection, self-evaluation, and goal setting, the personal rewards go far beyond the academic credit received.

## PORTFOLIO STUDY

The portfolio study combines portfolio assessment and independent study and is designed for the student who has experience in an area of ministry but is not able to document the necessary learning. It is an option for the serious student who wishes to round out his knowledge in a course area or add depth to merely a general knowledge of a subject.

The suitable candidate for portfolio study does not possess the quality or quantity of knowledge in a subject to earn credit through portfolio assessment alone. The portfolio study program is an opportunity for students with a practical, hands-on knowledge of a subject seeking to learn its theoretical aspect, or those who possess knowledge of a subject but have no evidence to substantiate it.

## PA800 PORTFOLIO ASSESSMENT

The rationale, method, and process of documentation of experiential learning with the final goal of producing a portfolio will be the central theme of this course. The student will begin with the process of self-assessment by summarizing his life experiences and evaluations of his educational goals. He will then proceed through the entire process of developing a portfolio which will be submitted for assessment by the assigned faculty member. The student will have the opportunity to integrate past experiential learning and present experiential learning credit expectations with the goal of developing future learning goals and methods to achieve them.

# DEPARTMENTAL COURSE DESCRIPTIONS

Each course is assigned a course number that consists of one or two letters and three numbers, such as TH500. The letters represent departments:

- BI—Bible
- CH—Church History
- D—Doctor of Ministry
- GM—General Ministry
- MI—Global Outreach and Missions
- MP—Ministry Philosophy Core
- NT—New Testament
- OT—Old Testament
- PH—Doctor of Philosophy
- PT—Practical Theology
- TH—Theology
- WM—Worship Ministry Leadership

The Practical Theology and General Ministry sections includes the following areas: Pastoral Leadership, Counseling, Church Planting, Local Church Education, Youth Ministries, and Internship.

Courses are also listed as 500, 600, 700, 800, and 900. The 500 courses are normally first year, 600 second year, 700 internship courses, 800 elective courses for all degrees, and 900 Th.M. courses. Courses which are normally taught in the fall semester are assigned even numbers such as 502 or 604. Normally spring courses are assigned non-even numbers such as 503 or 605. The 700 courses are primarily for the internship in the M.Div. Since electives may be taught summer, fall, or spring, even or non-even numbers have little significance other than to identify the courses.

## *Department of Bible*

The Department of Bible purposes to equip students by means of skill and practice to comprehend and proclaim the Bible. The student is taught Bible background, literary composition, interpretive skills, hermeneutical principles, and expositional factors that enable him to acquire a thorough knowledge of books studied. The student will be able to relate this knowledge to the entire Bible and to relate Bible truth to people in contemporary situations.

### **BI500 Exposition of Matthew..... 3 credits**

The English Bible text of Matthew will be studied in order to display Matthew's unique contribution to the New Testament canon. Introductory issues which bear upon the interpretation of the Gospels will be surveyed. These issues include historical, cultural, literary, and theological items which influence the interpretation of Matthew. The focus of the course will be upon the interpretation of the narrative and discourse sections which Matthew utilizes in his presentation of Jesus the Messiah.

### **BI501 Exposition of Daniel/Revelation..... 3 credits**

The books of Daniel and Revelation will be surveyed for their historical and prophetic significance. Prophetic issues which coalesce between these premier Old Testament and New Testament statements concerning the eschaton will be given special attention. The specialized aspects of literary genre and hermeneutics which affect the interpretation of these books will be surveyed. The variety of interpretive approaches to the Book of Revelation will be highlighted.

### **BI602 Pentateuch ..... 3 credits**

This course examines the structure, content, and theology of the first five books of the Bible and the unique function of this group of books as the initial component of biblical revelation.

### **BI604 Principles of Bible Interpretation ..... 3 credits**

This course is designed to expose the student to the historical background and development of hermeneutical principle. A particular emphasis will be given to help the student develop the biblical principles and patterns that are the proper foundation for interpreting the Scriptures.

### **BI607 Exposition of Ephesians..... 3 credits**

This course is a verse by verse expositional study of Ephesians in the historical and theological context of Paul's ministry. Attention is given to the occasion, purpose, outline, and content of this epistle, as well as to how Ephesians should impact the focus of the Church and one's personal life in these current times.

### **BI800 Preaching Through Genesis..... 3 credits**

This course provides an exposition of Genesis stressing the book's apologetic significance for today, the very important applications from the lives of God's people in Genesis for modern believers, along with practical suggestions for exposition of the book.



- BI802 Studies in Minor Prophets..... 3 credits**  
 Selected Minor Prophets will be studied from the perspective of their historical background and the manner in which their content and structure develop theological emphasis. Attention will also be given to the question of the appropriate use of the Minor Prophets in preaching.
- BI804 Jeremiah ..... 3 credits**  
 This course consists of selected expository studies in the Book of Jeremiah. The course draws attention to the structure of Jeremiah, the historical and theological setting, the nature of Old Testament prophecy, and the relevance of the book for modern readers.
- BI806 Exposition of Acts ..... 3 credits**  
 The Book of Acts will be examined from the standpoint of the development of its historical argument. The student will engage in careful analysis of the book's structure and content as well as the place of the book in the canon. The special relationship between the Book of Acts and the historical background of the New Testament epistles will be examined. Students will enhance their appreciation of the book's relevance for preaching and teaching. (SP each yr.)
- BI807 Exposition of the Gospel of John ..... 3 credits**  
 This is an analytical, expository treatment of the fourth Gospel from the English text. While the method of study will be an inductive approach based on the New American Standard Bible, reference will be made to the original Greek in selected passages. Special attention will be given to the Christological and Soteriological content of this gospel.
- BI810 Studies in 1, 2 Samuel ..... 3 credits**  
 Selected portions of this material will be examined with particular attention being given to such dynamics as influence from the Book of Deuteronomy, the integration of the material, its relationship to the other former prophets, and the manner in which theology of monarchy is communicated by its content and structure.
- BI812 Studies in 1, 2 Kings ..... 3 credits**  
 Selected portions of this material will be examined with particular attention being given to such dynamics as influence from the Book of Deuteronomy, the integration of the material, its relationship to the other former prophets, and the manner in which theology of monarchy is communicated by its content and structure.
- BI813 Life and Teachings of Christ..... 3 credits**  
 This course surveys the life and teachings of Christ in chronological order from the four gospels. Students use a harmony of the gospels to analyze the four gospels and their portraits of Christ. The historical background, geographical setting and political situation are studied in relation to the times of Christ. Suggestions are given for preaching and teaching the life of Christ.
- BI814 Exposition of Psalms..... 3 credits**  
 This course consists of selected studies in the Book of Psalms with special reference to the book's arrangement, parallelism, literary categories, contributions to theology, and use of Psalms in the preaching and teaching ministry.
- BI815 Exposition of 1 Corinthians ..... 3 credits**  
 An expository, theological, and practical examination of 1 Corinthians in the English Bible, special emphasis will be given to the historical backgrounds and the unique literary structure of 1 Corinthians which inform the reader concerning the conversation between Paul and the Corinthian Church at this stage in their history. The ongoing debate concerning the cessation of miraculous gifts will be given careful attention.
- BI816 Exposition of Mark ..... 3 credits**  
 A study of Mark's portrayal of Jesus of Nazareth emphasizing the features of Mark that are unique and distinctive among the Gospels, critical problems involving authorship and date, historical and cultural setting, the Synoptic Problem, and the ending of the Gospel will be included. The treatment of these issues will be practical and will assist in the preaching and teaching of Mark's Gospel.
- BI817 Exposition of Romans..... 3 credits**  
 The course is a study of this epistle in order to understand its argument and content. The student will examine the various theological themes presented in this letter. Attention will be given to the background and occasion for Romans.
- BI818 Exposition of Hebrews..... 3 credits**  
 This course will consider the logical argument of Hebrews, the way the author of Hebrews uses the Old Testament, and the basic content of Hebrews as the author develops the priestly ministry of Christ. Difficult passages such as the warning passages will be treated. The course is designed to enhance preaching and teaching in the Book of Hebrews.

**BI820 Study in the Song of Songs..... 3 credits**

This course is designed to introduce students to the history of interpretation, the poetry and the theological message of the Song of Songs. This course seeks to help the student understand the poetic language, theology and the rhetorical devices the biblical author employed to communicate this divinely inspired message of love and desire so he is able to articulate the relevance of this book for the church today. This course will also investigate the connection between sexuality and theology.

**BI821 Overview of the Bible..... 3 credits**

This course is a chronological survey of the Bible which focuses on the story of redemption. The course will survey the major people, places, dated, and events in Old and New Testament history. Students will learn the historical context, theme, and date of writing of each of the books of the Bible. Students will see the big picture of the scriptures and learn how God reveals Himself and His plan for our lives in the sixty-six books of the Bible.

**BI822 Bible Archaeology..... 3 credits**

This course is an overview of tools and research used in the area of Biblical archaeology. Specific study will be given to a historical geography approach to understanding the land, people groups, culture, and history of the Old and New Testaments with reference to archaeological findings.

**BI890 Independent Study in Bible**

An independent study in various areas of Bible Exposition can be arranged with the individual instructor in the Department of Bible.

***Department of Church History***

It is the purpose of this department to acquaint the student with the historical environment of early Christianity, to note the development of various theological emphases and groups within the professing church, and to trace the rise of the modern denominations. Emphasis will be placed throughout the course upon the position of Baptists in relation to issues and controversies.

**CH601 Church History..... 3 credits**

This course is an overview of church history from Pentecost to the 1900's. Special emphasis will be given to the development of major doctrines, major church movements, the trials and tribulations faced by the Church from without and within, and the impact of cultural and historical events on the growth of the church. An analysis and comparison of the forces which were a part of the development of both the Roman Catholic and Orthodox Church and the Independent Church movements in history will be used to assist the student in understanding why the Church has developed in the past and how these same basic forces are still at work In the Church today.

**CH890 Independent Study in Church History..... 3 credits**

An independent study in various areas of Church History can be arranged with the individual instructor in the Department of Church History.

***Department of General Ministry***

General ministry courses are designed to prepare the students in the General Ministries track for professional duties in non-pastoral ministry leadership roles. The administrative duties of ministry leaders, their task as the leader in public worship, development of skills in preaching and teaching, and leadership of a local church or ministry are considered. Special emphasis is given to the life and ministry of the leader in dealing with individuals in need, in evangelizing, in nurturing the members of his congregation, and in the growth of the church.

**GM501 Expository Communication Skills..... 3 credits**

This course is designed to assist the student in the development and delivery of expository teaching methods which explain the Scriptures and apply truths to people's lives. The course includes a study of style, delivery, and the means of achieving variety in expository communication. A major component of the course involves consideration of the stages involved in the preparation of expository forms. Students are required to exegete, diagram, outline, manuscript, and teach from various Biblical passages. For students in the General Ministry Track only.

**GM601 Advanced Expository Communication Skills ..... 3 credits**

This course examines homiletic theory and methods available to students who desire to become skilled in expository teaching of Scripture. Students prepare a year-long teaching plan and teach from various Biblical passages. Expository delivery will be evaluated by both the instructor and fellow students. For students in the General Ministry Track only.

**GM715-716 Field Experience Log..... 4 credits (2 hr Fall; 2 hr Spring)**

The intern will be instructed in the process of daily self-assessment and record keeping. The goal is to enable the student to develop professional accountability habits for future ministry. A series of weekly forms will be completed and submitted as well as a daily log detailing the joys, problems, victories, frustrations, and learning experienced. These will be

monitored and evaluated periodically with the purpose of solving deficiencies and failures while building upon and maximizing strengths and victories. Those monitoring will include the supervising pastor, seminary field training director, and the dean of the Seminary.

### **Department of Church Planting, Outreach, and Missions**

These courses are designed to help the student develop philosophy, strategy, and methods for successful church planting. Several adjunct faculty are a part of the teaching team in order to bring current thinking and methodology to the church planting ministry. These specialty courses are merged with a dynamically balanced M.Div. core curriculum of Greek, Hebrew, Theology, Bible, and Church Leadership.

All courses are offered in concentrated modules or a once-a-week format for the convenience of the Master of Divinity students. The M.Div. in Church Planting student may select from these courses or enroll in all of them in order to strengthen his knowledge and skill base for actual church planting. During three years of Master of Divinity study, the student will be granted scholarships in order to be able to give a majority of his time to a church planting ministry.

#### **MI610 Teaching and Learning Styles..... 3 credits**

A study of the variety of ways people learn and implement new materials presented in educational settings. An emphasis is placed on analyzing learning styles and teaching styles which vary according to cultural and sociological differences as well as how to develop teaching methodologies to match the various learning styles. Emphasis will be placed upon practical application in personal life and in the teaching ministry of the Church.

#### **MI803 Foundations for Missional Church Planting..... 3 credits**

An introduction to church planting with primary emphasis on the biblical, theological and practical foundations for starting and multiplying new churches. Focus is on the goal of developing healthy, missional, culturally contextualized yet fully biblical congregations. Reproducible New Testament planting principles are examined. Also studied are the profile of an effective church planter, selecting church planting locations and using demographics. An essential course for pastors, missionaries and future church planters.

#### **MI804 Preparations for Missional Church Planting..... 3 credits**

This course is designed to guide men in discovering their personal role in church planting and then takes them through the first stage (conception) as they prepare to start a new church. Practical topics covered: clarifying one's call, assessing potential church planters, personal and family preparations, recruiting a prayer team, raising financial support, identifying a ministry focus group, clarifying vision and values, building a launch team, selecting a coach, avoiding common mistakes, etc. Students will develop a start-up strategy plan for an actual or potential church plant for North America or overseas. Recommended prerequisite: MI 803.

#### **MI805 Reaching the Unchurched in Small and New Churches ..... 1 credit**

A practical course to help church planters plan and implement an effective strategy to pursue/reach unchurched people. Covers identifying receptive people, using door-to-door surveys, telemarketing, telephone surveys, mass mailing, farming prospects, using fishing pool events; and advertising the new church. Attention is also given to understanding baby boomers and baby busters.

#### **MI806 Urban & Inner City Church Planting ..... 1 credit**

An examination of the challenges and task of church planting in urban centers in North America and the Two-Thirds World. Emphasis is on the theology, research, strategies and techniques of developing effective churches in inner city, center city, and urban settings. Contemporary case studies are examined with a view toward students developing a contextualized planting strategy.

#### **MI807 International and Intercultural Church Planting ..... 1 credit**

An examination of cross-cultural church planting in its theoretical and practical dimensions. Incorporates relevant sociological, anthropological and historical insights. Critiques case studies from international settings so that students can develop a phased-out planting strategy that is biblically based, principle rather than model driven, and contextually appropriate. Emphasis will be on the goal of launching an indigenous church planting movement.

#### **MI809 Ethnic & Multiethnic Ministry Strategies..... 1 credit**

An introductory study of the many minority and immigrant groups in North America, and the strategies that can be used to reach them for Christ. Ethnic specific and multiethnic church planting models are evaluated with emphasis on building biblically based multicultural ministries. Examines the special needs and challenges of ministering among major ethnic groups (African American, Hispanic, and Asian American).

#### **MI810 Cultural Anthropology..... 2 credits**

An examination of sociological and anthropological approaches to various cultures. An ethnographic description of a specific culture and the application of the results to the development of a culturally acceptable and contextually oriented

local church will be developed. The student will be able to study a culture and use the information to develop a biblical ministry to meet the particular needs of the people, regardless of their cultural setting.

**MI812 Cross-Cultural Team Ministry..... 2 credits**

A biblical study of the design and implementation of cross-cultural team ministries. The course will focus on cultural models of leadership and the biblical mandate for believers to function in a community/body relationship. Special emphasis will be given to cultural and linguistic barriers which may hinder this process. Communication skills will be developed in practical projects. The student will be prepared to minister in a cross-cultural team setting both in the US and around the world.

**MI813 Contextualization of Theology ..... 3 credits**

A study of the history and development of the contextualization of theology. The course will focus on the development of various modern theologies and specific examples will be studied to examine the changing face of American culture, religious views, and the new post-modern generation. Students will learn how to analyze the changing cultural setting and norms with a view of improving ministry communication skills to reach both believers and those outside the faith.

**MI814 Churches Planting Churches ..... 1 credit**

A course designed to help pastors and church leaders prepare to become a parenting church or to partner with others in church planting, this course covers expanding corporate vision for church multiplication, identifying/overcoming fears, gaining support of key leaders, cultivating congregational commitment toward the planting of churches, understanding the church planting process, identifying cross cultural issues, recruiting church planters, selecting appropriate target communities, developing a launch strategy, and preparing for release/reproduction.

**MI815 World Ministry and the Local Church..... 3 credits**

A biblical study of the role and responsibilities of a local church to minister in a global community of churches. Special emphasis will be given to the development of a model of ministry that facilitates the development of partnership with other churches on a global scale. Various models of communication, ministry, financial resources and social justice will be examined and compared to the biblical mandates for ministry.

**MI816 Linguistics and Language Learning ..... 3 credits**

An introduction to the study of linguistics, the human language, and principles and methods for learning a second language. The course will deal with the nature of human language and grammar, linguistic creativity, language universals, and non-verbal communication. The course will include a detailed analysis of phonetics, phonology, morphology, syntax, and semantics. The course will also deal with the learning of a language through the "Language Acquisition Made Possible" (LAMP) method.

**MI817 Theology of Urban Ministry..... 3 credits**

A study of the history, philosophy, and techniques of developing an effective ministry in an urban setting, social and political issues of urban life, the unique problems of a church in a changing community, and a survey of modern urbanization will be studied. The priority and implementation of urban evangelization as seen in the ministry of Paul will be developed. The student will be equipped with a theological and practical base for urban ministry.

**MI819 Cross-Cultural Teaching and Learning..... 3 credits**

This course is designed to address the topic of cross-cultural teaching and learning styles encountered both in the United States and around the world. Emphasis will include a study of how to develop course notes, handouts, and exams, as well as teaching styles and methods for cross-cultural situations. The course is designed to assist the student in the preparation of a course which can be taught in a global context.

**MI820 Missionary Apprenticeship Program**

This course is designed to allow a student to develop cross-cultural ministry knowledge and skill through hands-on participation. The student will visit a cross-cultural ministry under the supervision of the leadership of that ministry and will participate in ministry projects designed by the leadership and student. Course requirements will also include extensive reading concerning the particular country, people group, and cross-cultural ministry methods, as well as a detailed evaluation of the ministry experience at the completion of the visit. Specific approval for the course must be granted by the Director of Global Missions.

**MI821 Launching and Growing a Missional Church..... 3 credits**

A practical study of the remaining four stages of the church planting process: pre-natal development, birth, growth to maturity and reproduction. The focus is on the steps vital to planting a healthy church capable of reproducing. The course covers contextualizing evangelism; gathering a committed core group; preparing for a dynamic grand opening; designing a marketing strategy; organizing small groups; assimilation of newcomers; administrative, legal and financial issues; and planning for parenthood. Students will design a leadership-development plan for an actual or potential church plant in North America or overseas. Prerequisite: MI 804

**MI823 Models of 21st Century Church Planting..... 3 credits**

A careful study of sponsorship and church design models for global church planting with emphasis on those strategies that have proven most effective in North America. A wide variety of church models are evaluated including traditional, purpose driven, seeker-driven, multi-site, house church, cell-celebration, multicultural and emerging churches. Parenting and partnering options are recommended. The goal is to enable students to develop a contextualized biblical strategy for planting new churches.

**MI824 Cell Church Planting ..... 1 credit**

An examination of the cell-celebration church model with emphasis of how to successfully start, grow, and multiply cell churches. Covers the biblical rationale, unique challenges, outreach, discipling and leadership development vital for cell churches. Successful cell churches in North America and abroad are studied so that planters can contextualize their own cell church strategy.

**MI825 Church Planting Basics ..... 2 credits**

A practical study in church planting methodology with emphasis on strategies that have proven effective in North America. Students attend the week-long School of Church Planting in June and then do a supervised independent study as they apply the principles to their own field context and life situation.

**MI881 North American Church Planting Practicum..... 2 credits**

An introductory field experience in North American church planting. Students will visit and evaluate church plants in various stages of development as well as observe several planting models. At least half the time they will participate in a specific Project Jerusalem church plant. The course includes some assigned reading and supervision by a Project Jerusalem leader. The goal is to expand the student's ecclesiological understanding and to help him begin to develop a contextualized church planting strategy.

**MI882 International Church Planting Practicum ..... 3 credits**

A course combining academic study and field missionary experience conducted in select international settings under the supervision of approved missionary personnel. Prerequisites: MI 803 Foundations for Missional Church Planting and one other church planting course. Permission of the BBS administration is required.

***Department of New Testament***

The purpose of this department is to acquaint the student with the riches of the New Testament in order to enable the student to be an effective minister and teacher. The student is encouraged to master the content of the New Testament in the English language and in the language in which it was first written.

**NT501 Introduction to the New Testament and N.T. Literature ..... 3 credits**

Selected representative types of New Testament literature will be examined from the perspective of their characteristics and hermeneutical issues peculiar to each. Attention will be given to the importance of approaching each with an Old Testament orientation. Selected critical problems of the New Testament text will also be considered.

**NT502 Elements of Greek—1 ..... 3 credits**

**NT503 Elements of Greek—2 ..... 3 credits**

Elements of Greek is a two-semester introductory course covering the basic aspects of New Testament Greek grammar. The course is designed to prepare the student to read the Greek New Testament through a mastery of Greek vocabulary, grammar, and syntax.

**NT504 Greek Reading ..... 3 credits**

Building on a minimum of one year of elementary Greek grammar, this course introduces the student to an intermediate level of Greek through an inductive, reading-based approach to the text, as well as a discussion of key issues in semantics. The goals of this course are to expose the student to a wide range of the Greek of the New Testament, to build his confidence in reading Greek, and to develop a philosophy of the use of Greek as a tool for ministry. Prerequisite: NT503 or equivalent.

**NT505 Exegesis of Pastoral Epistles ..... 3 credits**

A critical and exegetical study of the Pastoral Epistles in the Greek New Testament with a focus on Timothy, the historical and cultural milieu of these epistles will be investigated through language exegesis and theological analysis. Paragraph and grammatical structure analyses and outlining procedures as a means of exposing the meaning of the text will be the major focuses. The unique contribution of the pastoral epistles to the nature and order of the Church will be especially highlighted. Prerequisite: NT506

**NT506 Greek Exegetical Methods ..... 3 credits**

Greek Exegetical Methods builds upon the skills learned in Elements of Greek. This course cultivates exegetical skills by developing a methodological context which presents the questions that exegesis needs to answer in order to be a valid

analysis. An investigation of New Testament literary structures, genre, the nature of word studies, textual criticism, and a variety of other New Testament hermeneutical issues provide procedures for a synthetic and analytical evaluation of the biblical text. Prerequisite: NT502 & NT503

**NT507 Exegesis of James ..... 3 credits**

An exegetical study of the Greek text with special attention to the structure, unity, and content of James, the course requires students to translate and diagram the epistle as a means of putting into practice the principles of exegesis. Prerequisite: NT506

**NT800 Greek Grammar ..... 3 credits**

A study of John 13-17 is undertaken to give the student an opportunity to practice translating from the Greek text and to help him understand grammatical constructions and syntactical relationships. The student is required to translate these chapters and to diagram certain passages. The student is also required to read in various areas of grammar and syntax. This course may be utilized as a transitional course into advanced Greek courses. Prerequisite: NT503 or equivalent.

**NT801 Exegesis of 1 and 2 Thessalonians ..... 3 credits**

An exegetical study of these epistles based upon the Greek text in order to discover and define the meaning of Paul's communication to this church, special attention is given to the ethical and eschatological teaching of these epistles. Prerequisite: NT506

**NT805 Exegesis of Galatians ..... 3 credits**

An exegetical study of this epistle is based upon the Greek text in order to discover and define its theological content. The course also attempts to show Galatians' practical and preaching value. Special attention is given to the historical setting and the argument against legalism. Prerequisite: NT506

**NT807 Exegesis of 1 Peter ..... 3 credits**

An exegetical study of this epistle based upon the Greek text is undertaken in order to discover the meaning of Peter's communication to congregations of Jewish & Gentile Christians. It focuses on the behavior of believers in difficult circumstances. Attention is given to the alignment and structure of this letter. Prerequisite: NT506

**NT809 Exegesis of Colossians ..... 3 credits**

A critical and exegetical study of Colossians in the original language designed to show its theological, expository, and practical values, special attention will be given to the Christology of the letter as viewed against the historical background of the epistle. Prerequisite: NT506

**NT810 New Testament Textual Criticism ..... 3 credits**

The materials, history, methods, and issues of New Testament textual criticism are surveyed, and competing text-critical theories are evaluated. The use of basic text-critical tools is introduced and applied to selected passages. The relevance of such matters to contemporary ministry is assessed and applied to the theoretical and practical questions regarding Bible translations, including standard English translations and missionary translation work. Prerequisite: NT503 or simultaneous enrollment with permission of instructor.

**NT811 Exegesis of Mark ..... 3 credits**

Exegesis of selected portions of the Gospel of Mark, emphasis will be placed on sight-reading of the text as well as detailed exposition of selected portions of the Gospel. Particular attention will be paid to the narrative structure of the book. The historical and cultural background of the text and its theological contributions will also be studied. Prerequisite: NT506

**NT812 Exegesis of Philippians ..... 3 credits**

The Greek text of Philippians is studied critically and exegetically to show the theological and practical values of Paul's letter. The major exegetical and theological problems of the book are viewed against the historical background of the epistle. Forming an understanding of personal sanctification in conformity to Jesus Christ is a major focus. Prerequisite: NT506

**NT887 Survey of Greek Literature ..... 3 credits**

In order to facilitate a better understanding of the origin and nature of early Christianity and to enable a more accurate interpretation of the New Testament in its original cultural, historical, and literary environment, this course provides an analysis of Greek literature from Jewish, Christian, and non-Christian sources which impacts and reflects the New Testament period. This will be achieved by translating selected portions from Greek sources and reading a wide range of primary sources in English translation. Readings will be selected from the Septuagint, Jewish apocrypha and pseudepigrapha, Josephus, Philo, the New Testament, and early church fathers.

## **NT890 Independent Study in New Testament**

An independent study in various areas of New Testament studies can be arranged with the individual instructor in the Department of New Testament.

## ***Department of Old Testament***

The purpose of the Department of Old Testament is twofold: First, it seeks to introduce the student to the great wealth of material in the Old Testament in its literary and historical context. Second, the department seeks to help the student develop skills in reading and using the Hebrew Bible as an essential tool for confident, accurate, and meaningful exposition. The foundational importance of the Old Testament for New Testament study is emphasized.

### **OT500 Introduction to the Old Testament and Old Testament Literature..... 3 credits**

This course surveys representative types of Old Testament literature for their distinctive characteristics, hermeneutical issues and selected critical issues pertaining to specific Old Testament books. This course shows special concern for the historical and literary context of the Old Testament texts and the influence of these factors in sound exposition of the Old Testament.

### **OT502 Elements of Hebrew 1 ..... 3 credits**

This course examines the phonology, morphology, vocabulary, and syntax of biblical Hebrew. Selected verses from the Hebrew Bible are translated and analyzed.

### **OT503 Elements of Hebrew 2 ..... 3 credits**

In this continuation of OT502, increasing emphasis is placed on syntax and the translation of extended texts.  
Prerequisite: OT502

### **OT600 Hebrew Exegesis..... 3 credits**

This course develops a method of exegesis which enriches one's exposition of the Old Testament. Text critical, contextual, lexical, syntactical and rhetorical issues will be explored. Prerequisite: OT503

### **OT800 Studies in Hebrew Syntax ..... 3 credits**

This course uses primarily narrative texts to survey the syntax of the noun, verb, and clause structures in the Hebrew Bible.

### **OT801 Exegesis in Isaiah..... 3 credits**

Selected portions of Isaiah are translated, analyzed and studied in their historical, literary and theological contexts. Special attention is given to the exposition of selected texts to a contemporary audience.

### **OT802 Exegesis in Zechariah ..... 3 credits**

The focus of this course is the exegesis of Zechariah with special attention given to the historical context of the postexilic period.

### **OT803 Biblical Aramaic ..... 3 credits**

This language course studies the grammar and syntax of biblical Aramaic and translates/exegetes the Aramaic of Daniel and/or Ezra. Prerequisites: OT503.

### **OT804 History of Israel ..... 3 credits**

This course studies the history of Israel in Old Testament times with special attention to the histories of the surrounding kingdoms and the interactions between Israel and those kingdoms.

### **OT805 Contemporary Old Testament Theology ..... 3 credits**

This course examines the history of Old Testament theology and selected works of contemporary Old Testament theologians.

### **OT808 Exegesis in Legal Literature ..... 3 credits**

The course analyses the legal literature of the Old Testament in its historical and literary context.

### **OT810 Ugaritic ..... 3 credits**

This course examines the grammar, vocabulary, syntax, and the historical/cultural context of Ugaritic through inductive study of selected Ugaritic texts. Prerequisites: OT503.

### **OT811 Historical Geography of Israel..... 3 credits**

This course studies the primary physical features of Israel and examines a variety of Old Testament narratives against their geographical settings.

**OT812 Exegesis in Psalms Literature..... 3 credits**

This course translates a selected number of Psalms with attention to each psalm's individual genre, historical setting, literary structure, rhetorical strategy and theological message.

**OT813 Exegesis in Wisdom Poetry..... 3 credits**

This course translates selected passages from Job, Ecclesiastes, Song of Songs and Proverbs with attention to each book's individual genre, historical setting, literary structure, rhetorical strategy and theological message. Prerequisite: OT600

**OT815 Studies in the Rabbinic Literature ..... 3 credits**

This course surveys the rabbinic literature, its development, purpose, and theology, and translates selected portions of the Mishnah. Prerequisite: OT503

**OT816 Exegesis of Deuteronomy ..... 3 credits**

This course will focus on the translation and exegesis of selected portions of Deuteronomy in order to understand the book's place in the historical milieu of the 2<sup>nd</sup> millennium B.C. and its importance in the Canon. Prerequisite: OT600.

**OT817 Exegesis of Ecclesiastes ..... 3 credits**

This course will focus on the translation and exegesis of selected portions of Ecclesiastes in order to understand the book's place in the wisdom literature of the Ancient Near East and its importance in the Canon. Prerequisite: OT600

**OT890 Independent Study in Old Testament**

An independent study in a specific topic of Old Testament scholarship may be completed under the supervision of an Old Testament faculty member.

***Department of Practical Theology***

It is the aim of the department to prepare the student professionally for his duties as a pastor, missionary, or other ministry leadership role. The administrative duties of ministry leaders, their task as the leader in public worship, development of skills in preaching and teaching, and leadership of a local church or ministry are considered. Special emphasis is given to the life and ministry of the leader in dealing with individuals in need, in evangelizing, in nurturing the members of his congregation, and in the growth of the church.

**PT500 Training Ministries of the Church ..... 3 credits**

This course addresses the need for pastors and missionaries to think through, prayerfully select, and know how to implement a comprehensive philosophy of training in the church. Emphasis will be placed on both the whys and hows of practical programs and methods for teaching children, youth, and adults to reproduce the faith in life and practice.

**PT501 Expository Preaching..... 3 credits**

This course is designed to assist the student in the development and delivery of expository sermons (messages which explain the Scriptures and apply truths to people's lives). The course includes a study of style, delivery, and the means of achieving variety in expository preaching. A major component of the course involves consideration of the stages involved in the preparation of an expository sermon. Students are required to exegete, diagram, outline, manuscript, and preach from two passages taken from either James or Philippians. For students in the Pastoral Ministry Track only.

**PT502 Pastoral Counseling ..... 3 credits**

The biblical doctrine of counseling is considered, including the personal qualifications of the counselor; the needs, principles, and techniques for helping counselees; and a beginning knowledge of literature and thinking in the field. Opportunities to practice will also be provided. For students in the Pastoral Ministry Track only.

**PT508 Personal Evangelism in a Postmodern Era ..... 3 credits**

This course will equip the student in doing personal evangelism in light of the rise of postmodernism in Western culture. The need for exegesis of the culture will be discussed for the purposes of communicating to it the transcultural truth of the gospel of Christ. As a result, the need to ground personal evangelism in biblical theology will be highlighted. The course will also include a survey of various approaches to sharing the gospel and a discussion of which one is most effective in various cultural settings.

**PT509 Evangelism and the Growing Church ..... 3 credits**

This course will expose students to a wide variety of programs, principles and methods in order to become equipped and more effective in sharing the Gospel. Emphasis will be placed on immediate implementation of principles into your personal ministry as well as helping students develop a philosophy of outreach that can be used to train their church to become more effective in outreach.



- PT510 Pastoral Ministry Skills ..... 3 credits**  
 Challenges students to develop culturally relevant practical skills necessary for effective pastoral ministry. The course focus is on the pastor’s personal and family life, his biblical priorities and responsibilities. Topics include: pastoral care; officiating at baptisms, communion, weddings, funerals and other occasions; working with church staff; overseeing corporate finances, church administration, and leadership development; ministerial ethics; and other vital shepherding and equipping duties. This course is designed to help men called to ministry understand and begin developing ministry skill competencies. The course is designed to challenge students to view pastoral ministry in a way that is biblically based but culturally relevant – framing pastoral ministry that is anchored in the scriptures, but geared to the times. It will present an opportunity for students to explore pastoral questions and issues not previously covered in their seminary training. For students in the Pastoral Ministry Track only.
- PT520 The Theology and Practice of Worship..... 3 credits**  
 This course is designed to help those in pastoral leadership to gain a greater understanding of the theology, history and practice of corporate community worship. It will help pastors and musicians to realize the importance of regular communication, for pastors to know what to look for in a worship/music leader and for worship leaders to respect the centrality of preaching in his work to lead the congregation in vital and effective worship. Elements of traditional and contemporary worship patterns will be studied and discussed as they relate to designing appropriate, meaningful and biblical worship. As an introductory/pilot course in worship ministry, it will, to a degree, serve as a survey of material offered in more depth in other Worship Ministry elective courses. Required for all MMin and MDiv students.
- PT601 Advanced Expository Preaching..... 3 credits**  
 This course examines homiletic theory and methods available to students who desire to become expository preachers of the Word of God. Students prepare a year-long preaching plan and preach two messages (one from the Old Testament narratives and one from the parables of Jesus). Sermons will be evaluated by both the instructor and fellow students. For students in the Pastoral Ministry Track only.
- PT602 Principles of Church Growth ..... 3 credits**  
 The focus of this course is a study of the New Testament concepts that enable a church to grow. Emphasis is placed upon church growth as the natural result of Christian maturity and availability to God’s direction. The study will include such subjects as: “Hindrances to Church Growth,” “Building a Program That Meets Spiritual Needs,” “How to Disciple and Train Lay Leadership,” and “Reproducing a Growth Vision in Others.” Community surveys, self-evaluation techniques, goal setting, growth charting projects, and other basics of church growth will be demonstrated.
- PT603 Church Planting or Renewal Mentored Apprenticeship ..... 3 credits**  
 Required apprenticeship for MACRP degree program.
- PT700 Principles of Biblical Leadership ..... 3 credits**  
 A special module offered during summer school, course content will include concepts, data, and methods to help the student develop a Bible-based plan for leading others in his ministry. Special attention will be given to motivation, group dynamics, and earning credibility for leading through change. The call and spiritual qualifications of a pastor will also be covered, as well as ways to handle pressure in the ministry.
- PT800 The Theology and Practice of Family ..... 3 credits**  
 The student will study the Biblical principles of spiritual activities in the home. It includes a study of roles and relationships in the family, establishing values, raising children to love and serve God, and the relationship between husband and wife. Wives may attend with husbands on a non-credit basis.
- PT801 The Art of Discipling—Training Timothy..... 3 credits**  
 This course is designed to help the pastor or missionary develop a philosophy and process for training others to enter the Gospel ministry. The emphasis is upon learning to reproduce one’s values, knowledge, behaviors, and skills in the life of a disciple. Second Timothy 2:2 is a biblical summary of the course purpose. Spiritual reproduction and leadership multiplication should result. For students in the Pastoral Ministry Track only.
- PT803 Revitalizing the Plateaued Church ..... 3 credits**  
 A seminar course designed to explore and apply biblical principles for lighting the spark of renewed vision in the traditional church, church life and ministries will be discussed and biblical principles for enthusing a church will be applied. The material will help pastors and missionaries develop strategies for evaluating and energizing their ministries.
- PT804 Philosophy of Youth Ministries Leadership..... 3 credits**  
 This course is designed to help students develop necessary skills and competencies for providing leadership for youth ministries, in the development of a philosophy of ministry, identifying the specific needs of a youth group, understanding the capabilities of a ministry team, and designing programming based on those factors.

**PT814 Leading in Active Learning Ministry Environments..... 3 credits**

This course is a study of organizational leadership theory and practice as it relates to the development and facilitation of active learning environments. Emphasis will be placed on identifying and evaluating students' personalities and leadership styles, adapting and using leadership approaches, and exploring principles for moving individuals and organizations toward leadership principles to the student's organizational environment.

**PT819 Family Ministries in the Church ..... 3 credits**

The church and home relationship is explored with special emphasis upon training ministry leaders in ways the church can train parents and family members to honor God through the home. Such topics as making the family a priority, family training, counseling, activities, ministry projects, and the theology of family will be examined.

**PT820 Polishing the Pastor's Preaching ..... 3 credits**

This course is designed to enhance the skills of the man who has been preaching for at least two years or the Bible college graduate who has already taken two courses in homiletics/preaching while in college or seminary. Sermonic research, organization, and delivery will be the focus. Each student will be involved in preaching as well as evaluating his peers. Preaching skills will be sharpened through instruction, assignments, and evaluation. For students in the Pastoral Ministry Track only.

**PT849 Ministry Organizations as Learning Communities..... 3 credits**

The rapidly changing environment has produced significant shift in organizational theory and practice. In times of rapid change, the ability of an organization to learn emerges a primary competency. Students will interact with organizational theory to help them identify and understand the unique organizational culture within which they function and to formulate interventions to enhance learning and innovation. Students will also interact with learning theory to help them develop effective approaches to encouraging and facilitating learning within the organization. This course is part of the Organizational Leadership specialization track.

**PT850 Strategic Thinking for Ministry Leaders..... 3 credits**

In a fast paced environment, organizations must be able to respond quickly to emerging challenges. Planning processes must keep pace with the changing realities. The ability to think with strategic flexibility in producing effective approaches to fleeting opportunities and imminent crises places a leader in a position to be of great service. This course engages students in the application of strategic theory, change theory, and implementation disciplines applied to real challenges within their organizations. This course is part of the Organizational Leadership specialization track.

**PT851 Developing Dynamic Ministry Teams..... 3 credits**

Organizations are increasingly realizing the need for a team orientation; yet, despite the rhetoric, there remain significant cultural impediments to team development and maintenance. This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams of employees and volunteers for maximum effectiveness. This course is part of the Organizational Leadership specialization track.

**PT852 Governance and Administration of Non-Profit Ministry Organizations ..... 3 credits**

Leadership of a non-profit ministry organization presents unique challenges, limitation, and advantages. This course exposes students to theories of governance and administration with a view to helping them interact effectively with all levels of an organization from any position within that organization. This course is part of the Organizational Leadership specialization track.

**PT853 Financial Management of Non-Profit Ministry Organizations ..... 3 credits**

Prudent planning and management of organizational finances is essential to continued success. Financial management challenges in the non-profit organization include planning, fundraising, marketing, oversight, and accountability. Students interact with all aspects of their organization's finances to gain proficiency in the rudiments of financial oversight. This course is part of the Organizational Leadership specialization track.

**PT854 Principles of Risk Management for Ministry Organizations ..... 3 credits**

This course is designed to familiarize students with current law and industry standards over against which liability is determined. Students also interact with accreditation agencies and processes and the development of sound risk management policy. This course is part of the Organizational Leadership specialization track.

***Department of Theology***

The Department of Theology seeks to give the student a thorough grasp of the great doctrines of the Christian faith. Emphasis is given to in-depth examinations of theological problems and positions. The biblical languages are employed consistently. The student is taught to integrate the great doctrines of Scripture into a harmonious whole. Students are also taught to see the practicality of theology for daily life and ministry.

- TH500 Foundations of the Christian Faith..... 3 credits**  
 This course presents an introduction to four areas. First, the correct scope and method of doing theology is presented, including the definitions of Biblical and Systematic Theology. Second, the study of bibliology is covered, including a review of the doctrine of various aspects of revelation, the nature of the Bible as to its inspiration, inerrancy, authority, and clarity, and special issues such as canonicity and illumination. Third, the doctrine of God is surveyed, including God's attributes, acts in history, and triune identity. Fourth, a brief introduction is given to the field of apologetics.
- TH519 World Religions ..... 3 credits**  
 A survey of the history, doctrine, and philosophy of major non-Christian belief systems, the presentation of the Gospel to meet the unique needs of each group will be emphasized. An analysis of each belief system in reference to its cultural, political, and geographical setting is developed during the semester. The student will have an understanding of the world religions studied and be able to analyze other religious systems in a systematic manner.
- TH527 Studies in Presuppositional Apologetics ..... 3 credits**  
 The course presents an overview of the presuppositional approach to Christian apologetics. Attention is given to the strengths and limitations of this approach. The methodology of some prominent presuppositional apologists will be compared and contrasted.
- TH528 Studies in Evidential Apologetics ..... 3 credits**  
 This course provides an overview of evidentialism within apologetics to feature the purpose and limitation of evidences used to sustain a gospel truth claim. Special attention is provided to how authors of Scripture used historical, experiential and literacy evidence(s) to provide justification for their truth claims.
- TH531 God's Plan for the Ages..... 3 credits**  
 The leading premises of amillennial and covenant theology are examined in order to contrast them with dispensational premillennialism. The logical and biblical extension of dispensationalism into premillennialism is demonstrated.
- TH600 Angelology, Anthropology..... 3 credits**  
 The first section considers the origin, nature, and activity of elect angels and the origin, nature, fall, activity, and destiny of fallen angels. The second section considers the origin and nature of man as created.
- TH601 Christology, Soteriology..... 3 credits**  
 The first section considers the deity of Christ, the two natures and the hypostatic union in the person of Christ, the ontological and economic aspects of the Trinity, and the work of Christ. The second section considers the benefits of Christ's death and resurrection and the application of these benefits to the believer.
- TH602 Pneumatology, Ecclesiology..... 3 credits**  
 Included are the origin and nature of the Church, the Body of Christ, and the identity, organization, ordinances, and ministry of the local church. Contemporary issues, such as multiple eldership, will receive special attention. The Baptist distinctives are taught as an integral part of the biblical doctrine of the church and other major areas of theology.
- TH603 Developing a Biblical Worldview ..... 3 credits**  
 This course provides a presentation of the basic steps for building a Christian worldview that is true to the Bible. The student will be guided through the process of building a biblical worldview using case studies at various levels of doing theology: exegesis and biblical theology, linking from one passage to another in the Scriptures, categorizing all of the biblical data on various themes, validating extra-biblical truth claims, and applying biblical teaching to all of life.
- TH604 Contemporary Theological Issues..... 3 credits**  
 A study of a variety of contemporary theological issues that are confronting local church leaders and members at this time. A special emphasis is given to the development of a model for evaluating theological issues from a philosophical viewpoint while providing a biblical evaluation in light of the absolute Word of God and the cultural milieu in which they occur.
- TH610 Studies in the Problem of Evil ..... 3 credits**  
 This course explores issues related to God and the problem of evil. Issues addressed include the nature and cause of evil as well as philosophical and biblical solutions offered by various thinkers to the problem of evil. Attention will focus on the way Christians handle the problem of evil from within their own theological system.
- TH707 A Biblical Theology of Apologetics..... 3 credits**  
 This course provides an extensive examination of the biblical basis and theological underpinnings of the clarity, the knowability and authority of the Scripture in relationship to apologetics. Special attention is given to the how the Scripture authors themselves viewed the knowability and authority of their writings and how these authors anticipated their writings to serve as a foundational and transcultural basis for mission.

- TH708 Doctrinal Paper ..... 3 credits**  
 The mission of Baptist Bible Seminary is to prepare men for ordination to the gospel ministry. This course plays a significant role in that preparation. It is designed to help the student write his Ordination Doctrinal Paper (ODP). As the student's comprehensive doctrinal statement, this paper covers theological method as well as the ten doctrines of systematic theology. During this course the student will submit his written ODP in two stages and undergo an oral examination based on his paper. A committee of professors will evaluate the paper and conduct the oral examination. This process will help the student clarify his doctrinal positions and prepare him for eventual ordination.
- TH716 Post-conservative Theology ..... 3 credits**  
 This course provides an intensive overview with analyses of select postmodern emerging theological, hermeneutical, and methodological challenges. Special attention is given to comparing and contrasting the post-conservative and conservative theological core-values and purpose(s) of community within a ministry context.
- TH718 Defining and Defending the Canon of Scripture ..... 3 credits**  
 This course provides an overview with analyses of the Old and New Testament Canon and its development along with select apocryphal writings. Special attention is given to the early process of canonization and current challenges to the Canon.
- TH723 Apologists in the Early Church..... 3 credits**  
 This course is designed to expose students to the apologetic methods and arguments used by the early Church Fathers to defend the Christian faith. The English translation of the original writings of selected and significant Church Fathers will be examined and discussed. An attempt will be made to present a variety of issues that the Church Fathers felt compelled to address. Application will be made to contemporary culture as the appropriateness of the ancient arguments is validated or invalidated for use today.
- TH801 Pneumatology..... 3 credits**  
 An intensive study of the person and work of the Holy Spirit is undertaken. An emphasis on the Holy Spirit's relation to revelation, the spiritual life, spiritual gifts, and His ministries in the Old Testament are analyzed.
- TH802 Christianity and Ethical Problems..... 3 credits**  
 An introduction to the principles, methods and topics of Christianity and ethical problems. The course will include a study of philosophical and biblical foundations of various ethical positions and how these philosophies have affected believers in both their study of ethical issues and the development of a biblical worldview. Specific application will be made to selected issues in personal, professional and social ethics. Emphasis will be placed upon practical application in personal life and in the Church.
- TH804 Dynamics of Spiritual Growth ..... 3 credits**  
 In this analytical and synthetic study of the biblical issues and texts pertaining to Christian growth and nurture, students will engage and participate in an inductive approach to biblical texts in order to derive biblically supportable principles which contribute to individual and corporate spiritual growth. Related disciplines, such as systematic, historical, and biblical theology will be integrated throughout the course.
- TH809 Introduction to Apologetics—Defending the Faith ..... 3 credits**  
 This course examines the biblical and philosophical basis for making a rational defense of the Christian faith. The apologetic approach of a number of apologists in the history of the church and in contemporary times will be studied in the light of biblical teaching. The course is designed to assist the student to communicate effectively the basis for his faith in an intellectually congruent manner. The intersection of the apologetic task with fields such as ethics, science, history, and archaeology will also be examined.
- TH813 Biblical Creationism ..... 3 credits**  
 This course focuses on the biblical and scientific evidence for young earth creationism. Students will study a literal interpretation of Genesis 1-11 and explain how the creation-fall-global flood events in history impact a view of astronomy, geology and biology. Students will critique the theory of evolution and learn how to defend young earth creationism.
- TH822 Twentieth Century Apologists ..... 3 credits**  
 This course is designed to expose students to the epistemology and strategies for doing apologetics found in selected apologists from the twentieth century, an era which saw a major resurgence in evangelical apologetics. The full range of apologetic options during this time will be explored, although special attention will be paid to Francis Schaeffer and C. S. Lewis. An effort will be made not to overlap with the introductory course on apologetics.

**TH890 Independent Study in Theology**

An independent study in various areas of theology can be arranged with the individual instructor in the Department of Theology.

**Internship Courses—General Ministry Track**

<b>GM701</b>	<b>General Ministry Training Project – 1</b> .....	<b>3 credits</b>
<b>GM702</b>	<b>General Ministry Training Project – 2</b> .....	<b>3 credits</b>
<b>GM703</b>	<b>General Ministry Training Project – 3</b> .....	<b>3 credits</b>
<b>GM704</b>	<b>General Ministry Training Project – 4</b> .....	<b>3 credits</b>

Each intern will be required to complete four three-credit hour ministry projects while experiencing his internship. A file including goals, teaching scripts, sample records, and evaluations will be kept and submitted for grading for each project. Each student can expect to sharpen his professional skills and attitudes in ministry. The internship will be designed to match the ministry emphasis that the student desires with the church or ministry organization where the internship will be served. They will accomplish this through developing and administering ministry projects in such areas as:

- Administration in evangelism and outreach ministries
- Leadership training in Christian education of youth
- Programming successful ministries for children
- Education of adults in the local church
- Implementing effective caring and discipling ministries
- Developing creative church ministries

**BI715-716 Applied Bible Analysis** ..... **.2 credits (1 cr fall; 1 cr spring)**

Since the preaching and teaching of the Word of God is such a crucial part of any ministry, the Applied Bible Analysis course is a vital part of the internship experience. Five of the internship sermons, youth/adult Sunday school lessons, or home Bible class manuscripts will be critiqued and evaluated by the Seminary faculty to determine the intern’s ability to apply the hermeneutics and Bible study principles learned while in resident study.

**GM715-716 Field Experience Log**..... **4 credits (2 cr fall; 2 cr spring)**

The intern will be instructed in the process of daily self-assessment and record keeping. The goal is to enable the student to develop professional accountability habits for future ministry. A series of weekly forms will be completed and submitted as well as a daily log detailing the joys, problems, victories, frustrations, and learning experienced. These will be monitored and evaluated periodically with the purpose of solving deficiencies and failures while building upon and maximizing strengths and victories. Those monitoring will include the supervising pastor, seminary field training director, and the dean of the Seminary.

**PT714 Internship Colloquy**..... **1 credit**

This pre-internship seminar for M.Div. students is taken as a one-week colloquy during the last spring semester in residence. It is designed to prepare the intern to set learning and ministry goals. Specific attention is given to writing learning project proposals and designing goal achievement steps and behaviors.

**Internship Courses—Pastoral Ministry Track**

<b>PT701</b>	<b>Supervised Training Project – 1</b> .....	<b>3 credits</b>
<b>PT702</b>	<b>Supervised Training Project – 2</b> .....	<b>3 credits</b>
<b>PT703</b>	<b>Supervised Training Project – 3</b> .....	<b>3 credits</b>
<b>PT704</b>	<b>Supervised Training Project – 4</b> .....	<b>3 credits</b>

Each intern will be required to complete four three-credit hour ministry projects while experiencing his internship. A file including goals, teaching scripts, sample records, and evaluations will be kept and submitted for grading for each project. Each student can expect to sharpen his professional skills and attitudes in ministry. The internship will be designed to match the ministry emphasis that the student desires with the church or ministry organization where the internship will be served. They will accomplish this through developing and administering ministry projects in such areas as:

- Administration in evangelism and outreach ministries
- Leadership training in Christian education of youth
- Programming successful ministries for children
- Education of adults in the local church
- Implementing effective caring and discipling ministries
- Developing creative church ministries

**BI715-716 Applied Bible Analysis ..... 2 credits (1 hr Fall; 1 hr Spring)**

Since the preaching and teaching of the Word of God is such a crucial part of any ministry, the Applied Bible Analysis course is a vital part of the internship experience. Five of the internship sermons, youth/adult Sunday school lessons, or home Bible class manuscripts will be critiqued and evaluated by the Seminary faculty to determine the intern's ability to apply the hermeneutics and Bible study principles learned while in resident study.

**PT715-716 Field Experience Log..... 4 credits (2 hr Fall; 2 hr Spring)**

The intern will be instructed in the process of daily self-assessment and record keeping. The goal is to enable the student to develop professional accountability habits for future ministry. A series of weekly forms will be completed and submitted as well as a daily log detailing the joys, problems, victories, frustrations, and learning experienced. These will be monitored and evaluated periodically with the purpose of solving deficiencies and failures while building upon and maximizing strengths and victories. Those monitoring will include the supervising pastor, seminary field training director, and the dean of the Seminary.

**PT714 Internship Colloquy..... 1 credit**

This pre-internship seminar for M.Div. students is taken as a one-week colloquy during the last spring semester in residence. It is designed to prepare the intern to set learning and ministry goals. Specific attention is given to writing learning project proposals and designing goal achievement steps and behaviors.

### **Thesis Courses**

**MT595 M.A. Thesis ..... 3 credits**

The optional thesis for the M.A. degree in Biblical Apologetics will demonstrate the ability to research, write, and defend an appropriate biblical or theological topic related to apologetics. Special attention is given to evaluating, analyzing and defending a subject matter that includes both a written product and an oral defense.

**MT902 Th.M. Thesis..... 3 credits**

The student will normally engage in the writing of the Master's thesis in the winter and spring months during his year of residency in the Th.M. program. Procedures and deadlines for the selection and development of a topic are outlined in the catalog.

### **Doctor of Ministry Courses**

**D501(MP1) Developing Effective Leadership Skills ..... 3 credits**

This course is a study of pastoral leadership with emphasis upon self-analysis and individualized application to the student's own context and style of leadership. Seminar content is designed to serve as a catalyst for understanding and applying pastoral leadership in the student's ministry. Self-analysis tools and processes will be utilized to further enhance the leadership effectiveness of the student-professional.

**D503(MP2) The Centrality of the Scriptures in Ministry..... 3 credits**

This course is designed to emphasize the vital role of the Bible in all phases of the life of a local church. The biblical teaching on centrality will be considered, then methods of application to all programs in the church will be considered, especially in the student project after the seminar. Pre-seminar work will also be designed to enhance the pastor's understanding, conviction, and commitment to the Bible as the God-inspired primary tool for an effective ministry.

**D502(MP3) Current Trends in Global Ministry ..... 3 credits**

This course is designed to deal with the central issues of a vital global ministry outreach with which local church leaders must interact. The course will be divided into four major areas: first, listing and defining central issues in global ministry outreach; second, developing biblical texts which are specifically related to the issues defined; third, integrating the biblical truth concerning the issue with the biblical theology of the local church; and fourth, establishing and implementing local church policy and procedures which will deal with the relationship of the church to the issues developed.

**D801 The Culture of the Middle East in Bible Times ..... 3 credits**

This course develops the student's ability to preach and teach with greater clarity, appeal, accuracy and depth by acquainting him with the culture, customs and mindset of the Bible characters. The course will emphasize themes, resources, and methods while examining selected customs in their biblical contexts.

**D803 Prophetic Themes that Impact the Church Today ..... 3 credits**

Prophetic themes that relate to the development of the Church for today and its preparation for the future will be primary in consideration. Pre-seminar study will develop the biblical basis for the themes and their revelatory progress to the time of the Church. The seminar study will relate these themes to the Church, both theologically and practically. Post-seminar study will develop the progressive application of the findings to the practical and eschatological aspects of the Church as well as the pastor's preaching/teaching ministry.

- D804 Dealing with Difficult Passages in Scripture..... 3 credits**  
 How is the preacher-teacher-counselor able to understand and utilize passages of Scripture that commentaries tend to skip over or disagree on? This course provides the hermeneutical basis necessary to develop a consistent method of expositional interpretation. Selected difficult passages will be worked with in class and will provide a study process that can be followed long after the seminar.
- D805 Contemporary Christian Issues from the Corinthian Church ..... 3 credits**  
 This course is designed to assist preachers and Christian leaders in expositing and teaching concerning church issues as found in Paul's letter to the Corinthians. The book will be summarized and outlined while selected key issues are dealt with in depth. Many of the contemporary concerns of pastors today will be discussed. Students will be able to utilize this course quickly in their ministries.
- D806 Contemporary Theological Issues and Movements..... 3 credits**  
 This course is designed to acquaint the student with a variety of contemporary theological issues which are confronting local church leaders and members at this time. A special emphasis is given to the development of a model for evaluating theological issues from both a philosophical viewpoint and a biblical evaluation in light of the absolute Word of God and the cultural milieu in which they are occurring. Specific issues will be examined during the course and will serve as examples of the evaluation model presented in the teaching materials.
- D807 Utilizing the Song of Songs in Ministry & Counseling ..... 3 credits**  
 This course is designed to assist the student in understanding and utilizing the enigmatic Old Testament book, The Song of Songs in various ministry contexts. Students will examine the book's history of interpretation, its poetry, and its theological message. This course will assist the student in articulating the message of the Song of Songs for the church today in corporate and individual settings.
- D821 Disciple Making for Godly Leadership in the Church..... 3 credits**  
 The chief aim of this course is to focus the art of building and equipping people for local church leadership. In addition to addressing the theoretical/conceptual and programmatical elements of leadership, the course will further develop the student's discipling skills, utilize current research concerning men's or women's ministries, and integrate this knowledge with Scripture. Emphasis is placed upon understanding, leading, organizing, resourcing, and administering men's ministries that result in leaders being developed. Lecture, reading, discussion, exercises, personal inventories, and some interaction in a small group will be included.
- D822 Strategic Planning and Goal Setting in Ministry ..... 3 credits**  
 A format and procedure will be shared and developed for evaluating and understanding the context/setting of a ministry; gathering and analyzing data from a student's ministry; and designing goals, strategies, and plans to enable the ministry leader to develop a vibrant, growing ministry. The purpose of the course will be to mobilize the human and physical resources of a particular church or mission field in order to see measurable growth in effectiveness.
- D825 Overseeing the Church's Worship Ministry ..... 3 credits**  
 Built on the premise that the worship of God is the primary and ultimate responsibility of the Church, this course is designed to help pastoral leaders give biblically proper oversight to the Church's worship ministry. The study will begin with biblical constants and principles (Worship theology from both Testaments; what does the Bible say?), will instruct in the design of a personal worship philosophy (What does the Bible mean?), and will include approaches and theories in contextualizing practical methods for achieving the goal of authentic and relevant worship throughout the Church (What does this mean to me in my setting?).
- D827 Developing a Biblical and Balanced Counseling Ministry ..... 3 credits**  
 With many theories, opinions, and preferences being advocated in the field of counseling, each pastor needs to come to grips with a consistent theory and practice for his own ministry. This course sets forth some of the guidelines, perspectives, and Bible teachings that assist the student in developing his own God-honoring understanding and practice of counseling.
- D828 How to Develop & Utilize Mentoring and Discipling Skills ..... 3 credits**  
 There is an acute need for successful pastors and missionaries to disciple "Timothys" to follow them into vocational ministry. The professional mentoring skills and procedures discussed in this course will contribute significantly to a student's ability to locate, train, and mobilize other men for ministry on their own multiple staff or for service in other churches or mission fields. The principles taught will be valuable for discipling lay leaders in the local church as well.
- D829 Contemporary Expository Communication: Mastering the Issues of Passion, Clarity, and Relevance..... 3 credits**  
 This course will help the student increase their ability to develop biblical teaching times which are true to the text: clear, well organized, interesting to listen to, and specifically relevant to the needs of the listener. The course will give special

attention to: (1) determining specific applications of a biblical passage; (2) guiding the listener in the development (unfolding) of the message; and (3) listener analysis and adaptation.

**D830 Expository Communication that Teaches the Scriptures ..... 3 credits**

The intent of this course is to encourage the student to engage in life-changing expository communication methods. Attention is given to the methods and steps necessary to pull out the meaning of a text and communicate it graphically and powerfully to the hearers. The learner is exposed to a combination of organization and delivery principles.

**D832 Advanced Seminar in Biblical Counseling..... 3 credits**

This course provides an interactive capstone learning experience in the discipline of biblical counseling. While confirming the sufficiency of Scripture in meeting the needs of people, assistance will be given for reproducing and training lay counselors for a counseling ministry in the church.

**D839 Preaching that Motivates and Moves Men to Ministry ..... 3 credits**

This course is designed to sharpen the skills necessary in structuring and delivering sermons that bring a response from the listener. Such preaching dimensions as applying the text, bringing the message to a clear conclusion, and giving an invitation will be discussed. For students in the Pastoral Ministry Track only.

**D841 Ethics and Integrity in Ministry..... 3 credits**

Biblical principles are discovered, discussed, and developed in a context of the contemporary world ministry scene. A major concern of the course is to enable the student to evaluate their own ministry manners and motives in light of the values taught in Scripture and to develop his personal convictions and character. Strategies will also be developed to help the leader disciple and influence his followers in manifesting lives of integrity.

**D843 Personal Spiritual Development from the Psalms ..... 3 credits**

The Book of Psalms has warmed people's hearts for centuries. This course will not only enhance the student's own spiritual walk with God but will also provide ways to utilize the teaching in Psalms in producing spiritual growth in others. Selected Psalms will be examined in depth with a view toward reproducing spiritual truths in the lives of a congregation.

**D847 Developing Leadership within the Organization ..... 3 credits**

This course is a study of the process for identifying, developing, and mobilizing leaders in the context of an organizational environment. Emphasis will be placed on identifying and evaluating a wide range of personalities and styles, adapting and using various leadership development models and principles for creating environments within which informal and formal leadership thrives and reproduces itself. The course content is designed to serve as a catalyst for applying leadership development principles in the student's organizational environment. In the context of this course, the student will create a leadership development plan or program to be implemented in that setting.

**D849 Biblical Spirituality for the Pastor and His People ..... 3 credits**

This course provides interaction and analysis of the current views of Christian spirituality and competing models of sanctification in advancing the non-contemplative view of Biblical spirituality. Students will engage key biblical texts in order to develop a biblical theology of spirituality and sanctification in light of the ministry of the Holy Spirit, appraise the virtue model of spirituality in relationship to elder qualifications, and evaluate spiritual disciplines for growth in godliness at the personal and corporate level.

**D861 Methods and Programs for Church Outreach..... 3 credits**

Baby boomers, busters, media, polls, and user-friendly are all terms that tend to confuse and even intimidate today's pastor or missionary. This course will address various trends, research, and new programs that God seems to be blessing today. The seminar content will form a foundation for evaluating the many opportunities and methods available as the student develops an outreach strategy for his own place of ministry.

**D862 Shaping a Ministry to World Cultures ..... 3 credits**

The basic elements of the Gospel ministry (message, messenger, milieu, methods, media) are analyzed in light of differences between cultures of the messenger and the receiving society. This study will apply principles of cross-cultural communication to either international ministry or domestic heteroethnic ministry suited to the ministry needs and aims of the student. Possible prerequisites for the course would be Cross-Cultural Communications and World Religions.

**D864 Mobilizing a Church to Reach its Community..... 3 credits**

This course provides a biblical basis for a church being outreach oriented in its purposes and programs. Attention is given to ways to lead, prepare, and supervise laymen in carrying out the various activities of evangelism and outreach. Sample methods and programs will be provided for adaptation as well.

**D890 Independent Study..... 3 credits**

The student may structure his own course in consultation with an instructor. The content may be determined in view of the needs and interests of the student in order to strengthen his Doctor of Ministry program.



<b>D892</b>	<b>D.Min. Directed Study – 6</b> .....	<b>6 credits</b>
<b>D893</b>	<b>D.Min. Directed Study – 9</b> .....	<b>9 credits</b>
<b>D900</b>	<b>Dissertation Project</b> .....	<b>4 credits</b>

The dissertation project is the crowning jewel of the independent study and written projects of the D.Min degree. Great variety of subject is allowed as is latitude in writing format. Generally the written document should include approximately 200 pages. The student will be asked to defend his project in an oral exam.

### *Doctor of Philosophy Courses*

<b>BI1</b>	<b>Advanced Bible Teaching and Communication Methods</b> .....	<b>3 credits</b>
------------	--	------------------

This course instructs the student in how to communicate in the church, the academy and classroom settings. Training in various teaching techniques will be discussed so that the student is able to teach in a wide range of settings.

<b>BI2</b>	<b>Analysis of Old Testament Books</b> .....	<b>3 credits</b>
------------	--	------------------

This course is an in-depth survey of the Old Testament in which the student prepares a detailed analytical outline of each of the Old Testament books with a brief survey of its historical setting.

<b>BI3</b>	<b>Analysis of New Testament Books</b> .....	<b>3 credits</b>
------------	--	------------------

This course is an in-depth survey of the New Testament in which the student prepares a detailed analytical outline of each of the New Testament books with a brief survey of the historical background of each book.

<b>BI4</b>	<b>Dealing with Difficult Passages in Scripture</b> .....	<b>3 credits</b>
------------	---	------------------

How is the preacher-teacher-counselor able to understand and utilize passages of Scripture that commentaries tend to skip over or disagree on? This course provides the hermeneutical basis necessary to develop a consistent method of expositional interpretation. Selected difficult passages will be worked with in class and will provide a study process that can be followed long after the seminar.

<b>BI5</b>	<b>Issues in Contemporary Hermeneutical Theory</b> .....	<b>3 credits</b>
------------	--	------------------

The focus of this course is on contemporary hermeneutical theory and philosophy. As such, it will involve careful reading from the seminal works of the most significant hermeneutical theorists as well as a thoughtful study of several major analyses of these works. Emphasis will be placed on depth of critical analysis on the basis of biblical revelation.

<b>BI6</b>	<b>Biblical Covenants</b> .....	<b>3 credits</b>
------------	---------------------------------	------------------

This course will present a detailed exegesis of the biblical covenants in their historical context. The importance of the unconditional Abrahamic Covenant and Davidic Covenant in dispensational theology will be examined. The Old Covenant of the Mosaic Law will be compared and contrasted with the New Covenant. Students will learn how the biblical covenants relate to the dispensations in God's program for the ages.

<b>BI7</b>	<b>Advanced Bible Exposition</b> .....	<b>3 credits</b>
------------	--	------------------

This course will examine effective methods for the student to preach and teach various biblical genre. Students will prepare sermon or teaching outlines on different types of literature in the Bible and learn how to effectively preach and teach through books of the Bible.

<b>BI8</b>	<b>Bible Archaeology and Chronology</b> .....	<b>3 credits</b>
------------	---	------------------

This course studies major issues in Bible chronology for both the Old and New Testaments. Of special interest will be the establishing of the timeline for various historical events in the biblical text in correlation with secular chronologies.

<b>BI9</b>	<b>The Culture of the Middle East in Bible Times</b> .....	<b>3 credits</b>
------------	--	------------------

This course develops the student's ability to preach and teach with greater clarity, appeal, accuracy and depth by acquainting him with the culture, customs and mindset of the Bible characters. The course will emphasize themes, resources, and methods while examining selected customs in their biblical contexts. (also D801)

<b>BI10</b>	<b>Advanced Issues in Dispensational Bible Analysis</b> .....	<b>3 credits</b>
-------------	---	------------------

This course investigates contemporary issues in dispensational Bible analysis and hermeneutics. This will be done partly in a comparative way within the context of the historical development of the modern movement of dispensationalism.

<b>MP1</b>	<b>Developing Effective Leadership Skills</b> .....	<b>3 credits</b>
------------	---	------------------

A study of pastoral leadership with emphasis upon self-analysis and an individualized application to the student's own context and style of leadership, the seminar content is designed to serve as a catalyst for understanding and applying pastoral leadership in the student's global ministry.

- MP2 The Centrality of the Scriptures in Ministry..... 3 credits**  
 This course is designed to emphasize the vital role of the Bible in all phases of the life of a local church. The biblical teaching on centrality will be considered, then methods of application to all programs in the church will be considered, especially in the student project after the seminar. Pre-seminar work will also be designed to enhance the pastor's understanding, conviction, and commitment to the Bible as the God-inspired primary tool for an effective ministry.
- MP3 Current Trends in Global Ministry ..... 3 credits**  
 This course is designed to deal with the central issues of a vital global ministry outreach with which local church leaders must interact. The course will be divided into four major areas: first, listing and defining central issues in global ministry outreach; second, developing biblical texts which are specifically related to the issues defined; third, integrating the biblical truth concerning the issue with the biblical theology of the local church; and fourth, establishing and implementing a local church policy which will deal with the relationship of the church to the issues developed.
- NT1 Seminar in New Testament Hermeneutics Exegetical Method..... 3 credits**  
 This course explores advanced issues in New Testament hermeneutics and exegesis, including the role of the author and the reader in determining meaning, genre considerations, and critical methods relevant to the interpretation of the New Testament. Both classic and contemporary approaches are included.
- NT2 Seminar in Greek Studies..... 3 credits**  
 Selected topics from the language, grammar, syntax, semantics, and discourse structure of the Greek New Testament are studied in light of recent research. The use of computerized tools for technical analysis of the text may also be examined.
- NT3 Seminar in Biblical Intertextuality ..... 3 credits**  
 The intertextual relationships of Scripture are examined in detail. The use of the earlier canonical writings by later biblical authors, whether in direct quotation, adaptation, allusion, type, or motif, is studied. New Testament uses of the Old Testament are a primary focus, particularly in terms of the theological and hermeneutical significance of such usage. Historical and contemporary discussion regarding these issues is evaluated.
- NT4 New Testament Backgrounds and Intertestamental Period..... 3 credits**  
 The social, cultural, linguistic, and historical aspects of the third century BC through the first century AD are examined to provide the necessary background against which the New Testament must be understood. Includes reading in primary source documents.
- NT5 New Testament Biblical Theology..... 3 credits**  
 Students will study the history of New Testament biblical theology and key biblical and systematic theologians to evaluate and compare their presuppositions and method with the goal of formulating their own approach to New Testament biblical theology. This method is then applied to selected New Testament passages and theological problems.
- NT6 New Testament Textual Criticism..... 3 credits**  
 Advanced issues in the theory and practice of New Testament textual criticism are studied with the goal of developing the student's confidence in textual judgments based on the standard critical editions of the New Testament (UBS4, NA27, IGTP). Work with photographic copies of important early manuscripts of the New Testament is included as well as a study of important older critical editions of the New Testament (e.g., Tischendorf, von Soden).
- NT7 Seminar in New Testament Problems..... 3 credits**  
 Selected contemporary issues in the field of New Testament are studied. Faculty and student research is focused on a specific problem with the goal of establishing the relevant exegetical and theological issues and evaluating proposed solutions. Independent study format only.
- NT8 Seminar in Gospel Studies ..... 3 credits**  
 This seminar examines, on the basis of careful attention to the text, selected critical, exegetical, grammatical, and theological issues related to the Gospels in both historical and contemporary perspective. Exegesis of selected pericopes is included.
- NT9 Exegetical Studies in Johannine Literature ..... 3 credits**  
 This course is designed to study different sections of Johannine literature in order to understand their contribution to New Testament literature. The class will study selected portions of John's writings exegetically to discover their meaning in context. The class will also address the theology of John.
- NT10 Exegetical Studies in Pauline Literature ..... 3 credits**  
 Selected portions of the Pauline corpus are examined exegetically. Introductory and critical issues will be addressed. Extensive reading in the contemporary discussions of Pauline theology is included. The content of this course may rotate

each time it is taught. Normally one epistle of Paul from the Hauptbriefe and one from the contested letters are used for study.

**NT11 Exegetical Studies in Non-Pauline Epistles ..... 3 credits**

Selected portions from the Book of Hebrews or the General Epistles are examined exegetically. Introductory, critical, and theological issues may also be included. The specific content of this course may rotate each time it is taught. Normally one section of the Book of Hebrews and one of the General Epistles are selected for study.

**OT1 Seminar in Old Testament Hermeneutics & Exegetical Method..... 3 credits**

This course is an examination of the application of grammatical, lexical, historical and literary-critical methods to Old Testament exegetical problems in the light of sound hermeneutical principles.

**OT2 Old Testament Theology ..... 3 credits**

This course analyzes selected issues and procedures in Old Testament theology. It addresses such matters as definition, method and analytical procedures for discovering and articulating the theology of specific Old Testament passages as well as the Old Testament.

**OT3 Advanced Readings in the Hebrew Bible..... 3 credits**

This course concentrates on sight reading large sections of Old Testament prose literature with emphasis on vocabulary, parsing and syntax.

**OT4 Aramaic and Ugaritic ..... 3 credits**

This course examines the grammar, vocabulary, syntax and historical contexts of Aramaic and Ugaritic through inductive studies of Daniel 2:4-7:28, selected extra-biblical Aramaic texts, and selected Ugaritic texts.

**OT5 Old Testament History and the Ancient Near East..... 3 credits**

This course studies the history of Israel in Old Testament times with special attention to the histories of the surrounding kingdoms and the interactions between Israel and those kingdoms.

**OT6 Comparative Semitics and Old Testament Textual Criticism..... 3 credits**

This course studies phonological, morphological, and lexical characteristics of the Semitic languages with a special emphasis on Aramaic and Ugaritic. This course will also examine the materials and methods of Old Testament textual criticism.

**OT7 Seminar in Old Testament Problems ..... 3 credits**

This course explores in depth one or more problem areas in Old Testament studies. The issue to be studied will be determined by the instructor and students at the beginning of the course.

**OT8 Studies in Deuteronomy ..... 3 credits**

This course examines the Book of Deuteronomy, its structure, genre, exegesis, and place in the Old Testament canon.

**OT9 Studies in Biblical Hebrew Poetry ..... 3 credits**

This course examines selected poetic passages of the Old Testament by identifying various literary devices, their rhetorical function and developing a definition of Hebrew poetry.

**OT10 Studies in Former Prophets..... 3 credits**

This course surveys the Former Prophets as to their content, shape, message, and placement in the canon.

**OT11 Studies in Post Exilic Prophets and Writings..... 3 credits**

This course surveys the Post Exilic Prophets and Writings as to their content, shape, message, and placement in the canon.

**PH11, 12 Interdisciplinary Seminars and Communications Practicums ..... 3 credits**

This course provides instruction in communications and learning methods, while at the same time allowing students to present prior research and to teach in their chosen fields within an interdisciplinary format with immediate peer and instructor feedback. Ph.D. students must take three of these seminars as part of their degree program. The instructional content portions of the course will vary on a multiple-year cycle to provide the maximum advantage to student participation in these seminars. During the student's participation in the three Interdisciplinary Seminars and Communications Practicums, the student will be required to present four research papers from prior Ph.D. course work and to teach two classroom assignments or practicums in the area of his major.

**PH14 Professional Teaching Practicum ..... 0 credits**

The non-credit Professional Teaching Practicum is required for every Ph.D. student. It will consist of an approved teaching experience for the student in an appropriate academic and ministry setting. The doctoral student's teaching will be evaluated based upon his own students' evaluations, and on-site faculty or administrator's evaluation, audio tapes, video tapes, review of his class notes, or any other means appropriate for the student's experience. If the student's chosen practicum is cross-cultural, he is encouraged to take TH3 Teaching Contextualized Theology Cross-Culturally prior to the teaching practicum. The student will schedule the Professional Teaching Practicum in consultation with the Director of the Ph. D. program.

**PH15 Comprehensive Exams Preparation..... 0 credits**

The student is expected to complete comprehensive exams within one semester of the completion of all course work. During this time, the student will be enrolled in this exams preparation course. If the student does not complete the comprehensive exams within this time limit, an incomplete grade will be issued and standard policies for incomplete grades will be enforced. Each student is allowed only one retake of all written and oral comprehensive exams, unless special circumstances are approved by the Director of the Ph. D. program.

**PH71 Reading Theological German ..... 1 credit**

This course covers the basic vocabulary and grammar for modern German needed to use Theological German in scholarly research. It will focus on strategies for vocabulary recognition, basic grammar, key tools for translation (print and electronic), and practice with selected texts such as abstracts and a German Bible translation.

**PH72 Reading Theological French ..... 1 credit**

This course covers the basic vocabulary and grammar for modern French needed to use Theological French in scholarly research. It will focus on strategies for vocabulary recognition, basic grammar, key tools for translation (print and electronic), and practice with selected texts such as abstracts and a French Bible translation.

**PH91 Dissertation Reading and Proposal..... 2 credits**

This first phase of the dissertation process is where the student performs these initial steps for doing a dissertation:

1. He applies for entrance into PH91 by making a topic proposal to the Director of the Ph.D. program.
2. Upon approval of the topic, he officially registers for PH91.
3. He then performs initial reading and research in the area of his proposed topic and prepares a written proposal not to exceed twenty pages which will include the proof of the necessity of the study and availability of resources for the study.
4. Upon successful evaluation of the proposal by the dissertation proposal committee, the student will then be assigned a dissertation advisor and allowed to register for the next course in the dissertation sequence (PH92).

**PH92 Dissertation Reading and Research..... 2 credits**

This second phase of the dissertation process is where the student performs the following steps for doing his dissertation:

1. He continues his research in consultation with his dissertation advisor.
2. He writes the first two non-introductory chapters of his dissertation with an expanded bibliography.
3. Upon successful evaluation of the first two chapters by the dissertation reading committee, the student will be allowed to register for the final course in the dissertation process (PH93).

**PH93 Dissertation Reading, Writing, and Defense..... 3 credits**

This final phase of the dissertation process is where the student performs the following steps:

1. He will continue his research in consultation with his dissertation advisor.
2. He will make any necessary corrections to the first two chapters required by the dissertation reading committee.
3. He will write the remaining chapters of his dissertation including the introduction and conclusion, thus completing a first draft of the dissertation.
4. Upon successful evaluation of the first draft by the dissertation committee, the student will be allowed to schedule, in conjunction with the director of the Ph.D. program, a dissertation defense before the dissertation reading committee.
5. The student will give an oral defense of his dissertation before the dissertation reading committee.
6. Upon successful evaluation of the student's oral defense, a grade will be assigned to the dissertation and applied to all seven hours of the dissertation sequence, and the student will be recommended for graduation.

**PH890 Independent Study in Old Testament..... 3 credits**

An independent study in a specific topic of Old Testament scholarship may be completed under the supervision of an Old Testament faculty member.

**PH890 Independent Study in New Testament..... 3 credits**

An independent study in a specific topic of New Testament scholarship may be completed under the supervision of a New Testament faculty member.

**PH890 Independent Study in Theology..... 3 credits**

An independent study in a specific topic of Theology scholarship may be completed under the supervision of a Theology faculty member.

**PH890 Independent Study in Bible Exposition ..... 3 credits**

An independent study in a specific topic of Bible exposition scholarship may be completed under the supervision of a Bible exposition faculty member.

**TH1 Seminar in Advanced Theological Method..... 3 credits**

The purpose of this course is to examine in detail the process of doing theology. The course will cover specific issues such as the relationship between the academic disciplines of biblical theology and systematic theology; the various levels of systematic theology; integration of biblical texts across authors and history; categorization of doctrinal beliefs with the identification of central interpretive motifs; evaluation of extra-biblical truth claims; and proper approaches to apply theology to life. The course will also aid the student in evaluating the theological method of particular theologians.

**TH2 The History of Christian Doctrine ..... 3 credits**

Included in this course is a study of the history, development, clarification, and formal statements of theological thought from the period of the Apostolic Fathers to the present. It will include, but not necessarily be limited to, the doctrines of the Trinity, Christ, man, sin, grace, atonement, salvation, Church, sacraments, Christian life, and millennialism.

**TH3 Teaching Contextualized Theology Cross-Culturally..... 3 credits**

The purpose of this course is to prepare the student for teaching in a cross-cultural setting. Teaching methods will be taught in the context of training in world views, learning styles, the roles of biblical theology and systematic theology as disciplines, the theological and missiological issues of the contextualization of theology, and note preparation in a cross-cultural setting. Finally, the student will be trained in communication to a postmodern culture. This course is a prerequisite for any cross-cultural teaching practicum in the Ph.D. program.

**TH4 Issues in Eschatology ..... 3 credits**

The purpose of this course is to examine in detail current issues in the development and understanding of eschatology. This would include, but not necessarily be limited to, recent studies of the intermediate state including the nature of the resurrection body, the common and distinct elements between Israel and the Church, the role of hermeneutics and theological method in establishing eschatological systems, the methodological role of the biblical covenants in establishing premillennialism, the relationship of the gospel of grace to the law, questions concerning the rapture and tribulation, questions about the millennium and eternal state, and the methodological outlooks such as preterism, historicism, futurism, and idealism when approaching eschatological texts.

**TH5 Contemporary Issues in Theology..... 3 credits**

This course examines current trends in theological thinking and is a flex course. This means that the course can be taken more than once by a student since the area of discussion changes every time the course is taught. The purpose of each session of the course is to explore current issues in the contemporary dialog and debate in the area of theology proper. Of special interest will be (1) the particular issue of the influence of process theology on the evangelical view of God (the open-God view), (2) recent attempts to reshape the expression of the doctrine of the Trinity, (3) the debate over the eternal sonship of Christ, (4) the trend to minimize the wrath of God which is revealed in attempts to remove the doctrine of eternal hell and to marginalize the doctrine of propitiation, and (5) an analysis of the view of God found in most current-day, non-biblical religions.

**TH6 Issues in Biblical Ethics ..... 3 credits**

The purpose of this course is to examine the theoretical issues in developing a biblical view of Christian ethics followed by actual work on case studies in current ethical problems facing the church in modern culture. This will include exegetical and theological studies which will provide a framework for discussing individual ethical issues such as the social responsibility of Christians, racial reconciliation, modern technology (including bio-medical and eugenic issues), abortion and reproductive ethics, the Christian views of war, government, politics, and other issues.

**TH7 Issues in Christian Apologetics ..... 3 credits**

The purpose of this course is to examine theoretical issues in developing a biblical view of Christian apologetics along with (1) an examination of specific case studies in the problem of evil, and (2) an examination of the apologetic methodology of at least one current Christian apologist.

**TH8 Studies in the History of Dispensationalism..... 3 credits**

The purpose of this course is to investigate the origins and doctrinal development of the hermeneutical-doctrinal system known as dispensationalism. Elements of this way of approaching the Bible and theology will be reviewed from the early church through the present day. The recent development of progressive dispensationalism will receive special analytical treatment.

**TH9 Advanced Issues in Ecclesiology ..... 3 credits**

The purpose of this course is to examine in detail contemporary issues in ecclesiology. Such issues will involve both the nature and mission of the Church. Each issue will be evaluated in the light of biblical revelation. Special attention will be given to the debate over the role of tradition and culture in crafting a proper understanding of the Church.

**TH10 Studies in Bible and Science Issues..... 3 credits**

The purpose of this course is to explore current issues in the dialog and debate between the Bible as revealed truth on one hand and science as a modern discipline on the other. The proper way to relate the two is explained. Several special issues will be examined, such as the implications of the New Physics for biblical Christianity and modern culture.

# FINANCIAL INFORMATION

## FINANCIAL STATEMENT OF PHILOSOPHY

The Seminary has consistently tried to keep the expense of preparing students for Christian ministry as low as possible. Students have never been required to pay the total cost of their education, as contributions from churches and individuals supplement the school budget. As educational costs rise, student tuition and fees must also increase unless the Seminary receives additional financial aid from churches and Christian friends.

## STUDENT FINANCIAL RESPONSIBILITIES

Students are to be prompt in payment of financial obligations. This is essential to a proper Christian testimony. All student bills are due and payable at the time of registration each semester. Federally insured student loans are available to eligible students through the Office for Student Financial Services. Students are encouraged to seek counsel with the Office for Student Financial Services as soon as a financial problem is anticipated.

## COSTS—M.MIN., M.A., AND M.DIV. DEGREES

### *Tuition*

M.Min., M.A., M.Div. ....\$415 per credit hour

### *Fees*

Application .....\$40 (one time only)  
Graduation .....\$175  
Continuation .....\$40 (due each year beyond the five recommended for graduation)  
Audit cost .....\$210 (one-half regular tuition)  
Course change fee .....\$30 (after drop/add date)  
Payment Plan fee .....\$50/semester  
Returned check fee .....\$30  
Late payment fee .....\$40  
Default fee .....\$100 (after 2 consecutive late fees)

### *Room and Board Charges*

#### **Room**

Per semester .....\$1,190 (\$2,380 per year)  
Per day .....\$15. Optional one-time \$5 linen rental fee.

#### **Board**

21 meal plan .....\$1,970 per semester; \$3,940 per year  
14 meal plan .....\$1,870 per semester; \$3,740 per year

### *Explanation of Fees*

- The application fee is to be submitted along with the application and is non-refundable.
- For more information concerning payments, please see <https://www.clarkssummitu.edu/current-students/student-financial-accounts/billing-payment/>.
- For more information concerning policies, please see <https://www.clarkssummitu.edu/current-students/student-financial-accounts/#policies>.

### **Notes**

- A limited number of guest rooms are available on a daily basis for those students who commute.
- Permanent resident rooms are available for single students. Application for permanent resident housing is made with the Office for Student Development. Each student is responsible for compliance with the dormitory rules and regulations of the school. Each occupant is responsible for the school property in the room.
- Meals are provided at the University cafeteria for those students who elect to pay the board fee, or meals can be purchased by students on a meal-by-meal basis at the published price. No meals are available during school breaks. A block of 10 meals may be purchased for \$70.

## **COSTS—D.MIN. DEGREE**

### *Tuition*

D.Min. ....\$600 per credit hour

### *Fees*

Application .....\$40 (one time only)

Continuation fee .....\$200

Dissertation fee.....\$450

Binding fee.....\$140

Graduation.....\$175

### *Explanation of Fees*

- The application fee is to be submitted along with the application and is non-refundable.
- The continuation fee must accompany a letter of explanation requesting that the student be continued in the doctoral program even though circumstances may not permit completion in the time allotted. This letter and fee will be due annually until the program is completed. This fee may be waived for missionaries while serving outside the USA.
- For more information concerning payments, please see <https://www.clarkssummitu.edu/current-students/student-financial-accounts/billing-payment/>
- For more information concerning policies, please see <https://www.clarkssummitu.edu/current-students/student-financial-accounts/#policies>.

## **COSTS—PH.D. AND TH.M. DEGREES**

### *Tuition*

Ph.D. and Th.M. ....\$650 per credit hour

### *Fees*

Application .....\$40 (one time only)

Continuation fee .....\$200

Dissertation fee.....\$650

Binding fee.....\$140

Graduation.....\$175

### *Explanation of Fees*

- The non-refundable application fee must be submitted along with the application.
- The continuation fee must accompany a letter of explanation requesting that the student be allowed to continue in the doctoral program even though circumstances may not permit completion in the eight years allotted. This letter and fee will be due annually until the program is completed. This fee may be waived for missionaries while serving outside the USA.
- For more information concerning payments, please see <https://www.clarkssummitu.edu/current-students/student-financial-accounts/billing-payment/>
- For more information concerning policies, please see <https://www.clarkssummitu.edu/current-students/student-financial-accounts/#policies>



## STUDENT FINANCIAL POLICIES

By registering for classes, a student assumes an obligation to care for charges incurred for educational services in an expeditious manner. All Baptist Bible Seminary students are required to be paid-in-full by the due date of their first bill each semester. Payment in full can be made by one-time payment, or with financial aid, loans, outside payments from an organization or individual, or by enrolling in a semester-based payment plan with a pre-determined number of months. If you know that funds will be coming (such as payment from a church or individual other than a family member), please be sure to contact the Financial Aid Office at [FinancialAid@ClarksSummitU.edu](mailto:FinancialAid@ClarksSummitU.edu) so it can be taken into account on your bill.

### *Billing Statement Dates*

Billing statements are available on the 1st of the month following course registration. Students registered after the 24th of a given month will not receive their bill until the 1st of the following month. All bills are due by the 15th of the month they are issued.

Billing statements are based upon course registration at the time the statement is generated. As such, students registered in advance for second session online courses will be billed for their courses as early as the following month. There is a \$50/semester enrollment fee for payment plans.

### **Fall Semester**

<i>1st Statement Date</i>	<i>If Registered by</i>	<i>Due Date</i>
July 1	June 24	July 15
Aug 1	July 24	Aug 15
Sept 1	Aug 24	Sept 15
Oct 1	Sept 24	Oct 15
Nov 1	Oct 24	Nov 15

### **Spring Semester**

<i>1st Statement Date</i>	<i>If Registered by</i>	<i>Due Date</i>
Dec 1	Nov 24	Dec 15
Jan 1	Dec 24	Jan 15
Feb 1	Jan 24	Feb 15
Mar 1	Feb 24	Mar 15
Apr 1	Mar 24	Apr 15

### **Summer Semester**

<i>1st Statement Date</i>	<i>If Registered by</i>	<i>Due Date</i>
May 1	April 24	May 15
Jun 1	May 24	Jun 15

### *Late Fee*

A \$40 late fee will be charged for all missed or late payments received after the 15th of the month. Partial payments are considered late. Two consecutive late fees will result in a financial hold.

### *Default Fees*

Accounts with two or more consecutive late fees are in default. A \$100 default fee will be charged after the second late fee. Students enrolled in a payment plan with Tuition Management Systems who miss two consecutive payments will be dropped from the plan and charged a default fee. Defaulted accounts will be placed on financial hold.

### *Delinquency Financial Hold*

Accounts that are not paid in full or enrolled in a payment plan after the due date of the first bill each semester will be placed on hold. **While on hold, a student cannot view their schedule, register for classes, or receive a transcript or diploma.**

Likewise, accounts that are charged two consecutive late fees for insufficient payment in a given semester will also be placed on hold.

Students with a past due balance after the semester ends may not be permitted to return in future semesters. In addition, if the student fails to make consistent payments on an established payment plan for a past due account, Baptist Bible Seminary reserves the right to seek collection for assistance from a third party.

### *Overpayments and Refunds*

In the event you have overpaid your charges, we will refund the overpayment upon your request. If a request for refund is not made, your overpaid balance will be applied to future semesters.

### *Title IV Credit Balances*

Credit balances created when Title IV program funds (Pell, FSEOG, Stafford and PLUS Loans) disbursed to a student's account exceed their total of tuition, fees, and room and board charged for the term, will be automatically refunded to the student within 14 days from the date of disbursement. Unless otherwise requested, the credit will be sent via pre-paid card to the student's address on file. Please note that federal funds cannot cover more than \$200 of a prior award year charges for tuition and fees, room or board (and with permission educationally related charges. To authorize Baptist Bible Seminary to apply your title IV credit balance to a prior award year charge or educationally related charges, please complete the Title IV Credit Authorization form (form will open as PDF in a new window). It is important to note that if courses are dropped resulting in a necessary return of Title IV funds, the student is required to return to Baptist Bible Seminary the equivalent portion of the stipend paid.

### *Outstanding Account Balances*

If a student's account is not cared for in a timely manner, Baptist Bible Seminary reserves the right to place the account on "financial hold." A financial hold will prevent a student from registering for classes in the following term. Students who are planning to graduate must have their account balances at "zero" by April 20th to be eligible for graduation. If you are unable to meet this deadline for some reason, the student must submit an appeal letter to the Director of Student Accounts no later than 5 p.m. on April 15. For those students who are planning on being a December graduate, your account must be paid in full by November 15. No diplomas or transcripts will be issued to any party until the student's financial obligations to the institution (Business Office and/or Library fines) have been met.

### *Dual Enrollment Flat Rate Policy*

Any undergraduate student who is enrolled as a full-time student at Clarks Summit University (at least 12 credits) and is also taking courses at Baptist Bible Seminary may have the cost of the Seminary course(s) included in the flat rate charged by the University.

Example: A student enrolls for 15 credits at the University and also enrolls for three credits at the Seminary. The student may apply the three Seminary credits to the flat rate already charged by the University, thereby avoiding an additional charge for the Seminary credits.

Any credits which exceed the maximum 18 credits allowed for the University flat rate will be charged at the Seminary rate.

Example: A student enrolls for 17 credits at the University and also enrolls for three credits at the Seminary. The student may apply one credit to the flat rate already charged by the University. The two credits which exceed the 18-credit maximum for the University flat rate will be charged at the appropriate Seminary rate.

In order for a student to have tuition charges included in the University's flat rate charge, the student must complete the dual enrollment notification form. The form must be signed by the University Registrar and then turned in to the Business Office. Failure to comply with this requirement will result in the student being charged full price for all enrolled Seminary courses.

### *Refund Policy for Dropped Courses*

#### **Dropped Courses Procedure**

The final recorded day of class attendance will be designated as the student's last day of attendance for that class. The student must follow appropriate procedure for notification to the Registrar's Office upon dropping their class(es).

#### **Course Refund Schedule**

Refund amounts are based on tuition and general fees only.

<i>Percentage of Course Completed</i>	<i>Percentage Refunded</i>
.00% - 12.5%	100%
12.5% - 25%	50%
>25%	0%

For various reasons, students may need to stop attending all of their courses. Any student, who either stops attending or officially drops all of their current courses, is considered to have withdrawn from the institution. All students withdrawing from Baptist Bible Seminary must complete a withdrawal form. Each student's final day of class attendance must be documented on the form in order to avoid overpayment liability of federal student aid. Students who are dismissed are not exempt from this policy. Seminary students may obtain the Course Drop and Withdrawal form located in the Student Resources section of Schoology. Seminary students may also obtain a copy from the Registrar's Office. Students attending modules or sessions shorter than a full semester must provide a written intent to attend their either already registered courses for the next session or module within the same semester, or those courses they plan to register for. This can be accomplished by simply completing the Course Drop and Withdrawal form located in the Student Resources section of Schoology. Just check the box that indicates you plan to attend other courses in a future session or module within the same term, specify the dates, and sign the form. Any student already registered for a future session or module

who does not check this box on the signed form and who does not end up attending these already registered courses will be considered withdrawn from the institution as of their last documented date of attendance. Any student who does not check the box but does in fact take later courses within the same semester will have all previously calculated refunds reversed as well as their withdrawal status.

### *Refund Policy for Full Withdrawal from School*

#### **Full Withdrawal Refund Schedule**

Refunds are calculated based upon all institutional charges including tuition, fees, room, and board.

#### *Once-a-Week Courses*

$$\begin{array}{r} \text{Total amount of institutional costs} \\ X \quad \text{Percentage of enrollment period not completed} \\ \hline \text{Student refund} \end{array}$$

#### *Modules*

$$\begin{array}{r} \text{Total amount of institutional costs} \\ X \quad \text{Percentage of module period not completed} \\ \hline \text{Student refund} \end{array}$$

If a student has completed 60 percent or more of the enrollment period, then the percentage of costs incurred by the student is 100 percent.

### *Return of Federal Title IV Aid upon Complete Withdrawal from School*

The Financial Aid Office is required by Federal statute to determine how much financial aid was earned by students who withdraw, drop out, or are dismissed prior to completing 60% of a payment period or term. For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, a school must still complete a return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement. The calculation is based on the percentage of earned aid using the following Federal Return of Title IV Fund Formula: percentage of term completed = the number of days completed up to the withdrawal date divided by the total days in the term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid. Funds are returned to the appropriate Federal program based on the percentage of unearned aid using the following formula:

Percentage of aid to be returned = 100 percent - percent of earned aid. Multiply the total amount of aid that could have been disbursed during the term by the percent of aid to be returned.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a debit balance to the institution. If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal. The institution must return the amount of Title IV funds for which it is responsible no later than 45 days after the date of the determination of the student's withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Direct Stafford Loans
- Subsidized Federal Direct Stafford Loans
- Federal Parent (PLUS) Loans
- Federal Pell Grants for which a return of funds is required
- Federal Supplemental Educational Opportunity Grant (FSEOG)

### *Return of Non-Title IV Aid*

When a student withdraws during Clarks Summit University's refund period (less than 60% of the term completed), the institutional aid received by the student will be reduced in proportion to the adjustment of the student's charges. The only exception is outside scholarships with specific program requirements for full return upon withdrawal.

### *Credit Balances*

Credit balances in student accounts will be refunded unless requested to remain on account by the student. If a student receiving aid withdraws from the institution with money in his account, those funds are restored to the financial aid sources according to the appropriate program requirements. Title IV funds (Stafford Loans) do not cover a previous balance (from a semester that has already been completed). If your loans give you a credit balance for your current semester and you owe money on a previous semester, this credit balance will be refunded to you and you will still owe your previous semester charges.

## FINANCIAL AID

The Financial Aid Office serves an extremely vital function in the student's educational experience. The staff is available to counsel and advise students concerning their financial needs to allow the students to complete their education with a minimum of outstanding debt.

Students desiring financial aid should work closely with this office immediately upon acceptance to meet the financial requirements set forth in the preceding financial/registration policy section in a timely fashion. Financial aid at the Seminary consists of scholarships, grants, and loans.

While some sources of financial aid are outlined briefly in the following section, for additional information please contact:

Financial Aid Office  
Clarks Summit University  
538 Venard Road  
Clarks Summit, PA 18411  
  
570.585.9215  
financialaid@ClarksSummitU.edu

## STUDENT LOANS

### *Federal Stafford Loan Program*

Students desiring a Stafford Loan should complete the FAFSA before contacting the Financial Aid Office. Loans will go into repayment six months after graduation; or when you drop below ½ time status; or upon withdrawal from the Seminary. Most students are eligible for a subsidized loan in which interest is paid by the government until repayment begins. Students must be enrolled at least ½ time (see semester-hour equivalencies chart under Academic Section) to qualify for the loan.

Stafford Loans are available for the fall, spring, and summer semesters. Contact the Financial Aid Office for more details. For the purpose of determining loan deferment eligibility, the financial aid year begins with the fall semester and runs through the following summer modules.

## WIVES' TUITION GRANT

The wife of a Baptist Bible Seminary student will receive three hours of free tuition (one free class) per semester for every semester her husband is enrolled as a full-time student. The tuition free class may be taken for credit or audit and may be any class offered in the University or Graduate School which has not been filled and for which all the required background courses have been completed. The free class must be taken concurrently with her husband's enrollment.

The tuition grant should not exceed six credit hours in any academic year. Although there is no tuition charge for these courses, there may be fees, payable upon registration. Any wife desiring to use this grant who has not already been accepted for admission must follow the regular admission procedure, which includes an application fee. The grant is limited to available funds, so early application is encouraged. If the wife chooses to take undergrad classes, she must complete the FAFSA.

## STEWARDSHIP

The Seminary is heavily dependent for its financial support on the sacrificial gifts of churches and interested persons. Our graduates are persons whom God has called and who have dedicated their lives to serving Him. For more information, please contact the Advancement Office, Clarks Summit University, 538 Venard Road, Clarks Summit, Pennsylvania 18411, 570.585.9403.

# ACADEMIC CALENDARS

## On-Campus

### FALL SEMESTER

Master's Modules

Campus Classes Begin

Alumni Day

Homecoming

Doctoral Modules

Thanksgiving Break

Finals

End of Semester

Christmas Break

### 2018

August 28—September 7

September 10

October 5

October 6

October 8—19

November 19—23

December 17—19

December 19

December 20—January 20

### 2019

August 27—September 6

September 9

October 4

October 5

October 7—18

November 25-29

December 16-18

December 18

December 19—January 19

### SPRING SEMESTER

Master's Modules

Campus Classes Begin

Master's and Doctoral Modules

Campus Appreciation Day

Finals

Graduate Reception

Commencement

### 2019

January 7—18

January 21

February 18—March 1

April 25

May 8—10

May 10

May 11

### 2020

January 6—17

January 20

February 17—28

April 23

May 6—8

May 8

May 9

*NOTE: Dates and events are subject to change. Visit the [CSU website calendar](#) for an updated listing of events*

## Online

### FALL SEMESTER

1st 8-Week Session Begins

1st 8-Week Session Ends

Session Break

2nd 8-Week Session Begins

2nd 8-Week Session Ends

### 2018

August 20

October 12

October 15-19

October 22

December 14

### 2019

August 19

October 11

October 14-18

October 21

December 13

### SPRING SEMESTER

1st 8-Week Session Begins

1st 8-Week Session Ends

Session Break

2nd 8-Week Session Begins

2nd 8-Week Session Ends

### 2019

January 14

March 8

March 11-15

March 18

May 10

### 2020

January 13

March 6

March 9-13

March 16

May 8

### SUMMER

Grad Module Week 1

Grad Module Week 2

8-Week Session Begins

8-Week Session Ends

### 2019

May 13-17

May 20-24

May 20

July 12

### 2020

May 11-15

May 18-22

May 18

July 10

*NOTE: Dates and events are subject to change. Visit the [CSU website calendar](#) for an updated listing of events*