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GENERAL INFORMATION

HISTORY OF CLARKS SUMMIT UNIVERSITY
Baptist Bible Seminary (so named because the school only offered a three–year Bible degree) was established in 1932 by a group of pastors led by Dr. Richard J. Murphy. Its original purpose of preparing men and women to serve Christ as they carried out the biblical command to “go into all the world and preach the gospel” has not changed. The founders insisted the new school be strongly biblical and that it keep high academic standards. Through the years, the school’s leaders have continued those goals. The current motto, “Christ is at the center of everything we do,” indicates high regard for God’s Word as well as a commitment to excellent academics.

A three–year Bible program was in place during the early years of 1932–1947. In 1947, four–year programs in a variety of disciplines were added. A few years later, the Regents of New York State granted a temporary charter, and in 1954, they gave permission to grant the Bachelor of Theology and Bachelor of Religious Education degrees. In 1967, the Bachelor of Sacred Music degree was approved.

At that time, the school used the facilities of First Baptist Church, Johnson City, NY. As the number of students grew from the original 40, additional buildings were purchased. In the 1960s, the administrator and the board of trustees saw clearly that the school needed a new campus. When the present site in Clarks Summit, PA was purchased in 1968, this vision became a reality.

During 1968, the Association for Biblical Higher Education granted accreditation, and in early 1969, the Pennsylvania Department of Education approved the same programs and degrees offered in New York. In addition, they approved the Associate of Arts degree. In 1971, in order to accurately reflect the courses of study offered, the name of the Seminary was changed to Baptist Bible College of Pennsylvania. In 1982, the institution was authorized to grant the Bachelor of Science in Bible degree. The Bachelor of Arts, Bachelor of Music Education, Bachelor of Science, Bachelor of Science in Business Administration, Bachelor of Science in Education and Bachelor of Science in Counseling degrees were added in 2012.

In September 1972, classes began at Baptist Bible Seminary. Initially offering the Master of Divinity and Master of Theology degrees, the Seminary now also offers the Master of Ministry, Master of Arts, Doctor of Ministry, and Doctor of Philosophy degrees.

Accreditation from the Middle States Association of Colleges & Schools was granted in 1984.

In 1989, the Pennsylvania Department of Education granted approval for the College to offer the Master of Science in Christian School Education degree. In 2010, that degree was renamed Master of Education. In 1996, the Master of Science in Counseling Ministries degree program was approved, then renamed Master of Science in Counseling in 2012. In 2007 the Master of Arts degree was approved and in 2012 the Master of Arts in Literature degree was added.

STATEMENT OF MISSION
Founded in 1932 in Johnson City, New York, Clarks Summit University is an educational institution that embraces its Baptist heritage. With a commitment to biblical authority, Clarks Summit University serves undergraduate, graduate and seminary students by preparing them for lives of significant service for the cause of Jesus Christ in a variety of ministries and careers.

As a learning community dedicated to biblical higher education, Clarks Summit University strengthens the church of God and influences society by cultivating an environment that promotes academic excellence and Christlikeness. Students are challenged to pursue biblical truth and wisdom, to embrace a Christian worldview, and to develop professional competence and relational skills.

Clarks Summit University aspires to be a community of individuals who love and serve God with all their heart, soul, and mind and who love their neighbor as themselves. We launch our graduates into the world as servants of God and as lifelong learners.

STATEMENT OF VALUES
Biblical Truth. We value the Scriptures as truth, the highest authority for faith and practice, the center of true learning, and the basis of our worldview.
Transformational Learning. We value the development of biblically-based critical thinking, building wisdom that transforms worldview, character, behavior, relationships, and ministry in conformity to Christ.

Spiritual Integration. We value the development of the whole person: the integration of faith and practice, mind and heart, and learning and service.

Global Orientation. We value obedience to the Great Commission; therefore, we seek to serve Christ in a myriad of ways anywhere in the world.

Cultural Relevance. We value living wisely within the culture that surrounds us, establishing a redemptive presence and speaking the truth in love wherever God sends us.

Christian Leadership. We value the development of leadership skills as the natural outcome of transformational learning, so we may assist others in achieving their God-given potential.

Baptist Heritage. We value the local church, the pillar and foundation of truth, along with the rich spiritual legacy of our Baptist distinctive and history.

Pursuit of Excellence. We value continuous assessment that leads to God-honoring improvement, innovation, and creative development.

Responsible Stewardship. We value the wise investment and management of the resources that God has entrusted to us, maximizing the benefit to those we serve.

STATEMENT OF VISION
Clarks Summit University has an overarching vision of pursuing excellence in biblical higher education for effectiveness in global Christian leadership.

The University has undergraduate programs of biblical, general, and professional studies which foster the doctrinal and ecclesiastical heritage of the school. Sound preparation for every student requires knowledge of biblical truth, professional skills training, and a strong core of courses in general studies. Strong spiritual dynamics are important and are stressed in every program of study as well as in co-curricular activities.

Since not all students are certain of careers in Christian ministry when they apply to Clarks Summit University, a variety of academic programs are offered to enhance ability to function effectively in life, home, local church, community, and in professional ministry careers.

The Clarks Summit University graduate programs exist for the primary purpose of preparing men and women to be godly servant leaders for selected ministries. By using the Scriptures as the foundation and basis for all instruction, the programs seek to produce graduates who are able to serve effectively in a variety of personal and professional ministries.

Each academic program has clearly stated goals which give focus to the selection of courses, faculty, and learning models.

The Confession of Faith and Standards of Conduct provide a doctrinal and practical framework within which the educational program is carried out as they reflect the religious positions and spiritual commitment the institution seeks to serve and preserve.

CONFESSION OF FAITH
We believe in the verbal and plenary inspiration of the text of the original manuscripts of the 66 books of the Old and New Testaments, which alone constitute the inerrant Word of God. We believe the Bible supports using a grammatical, historical method of interpretation in light of the progress of revelation. Thus, we believe that the Bible is the clear, sufficient, and supreme authority for all belief, life, and ministry.

We believe in the trinity of the Godhead: one immutable and omnipotent God, omniscient in all things past, present, and future, who eternally exists in three equal Persons: Father, Son, and Holy Spirit.

We believe in the deity, virgin birth, perfect humanity, sinless life, substitutionary death, bodily resurrection, and ascension of the Lord Jesus Christ. He is the only means of salvation from sin and the sole mediator between God and man.

We believe in the personality and deity of the Holy Spirit, through whose ministry believers today are regenerated, baptized into Christ and His body, indwelt, sealed, gifted, and empowered for service.
We believe that gifts of the Holy Spirit are given to build up the body of Christ. We believe that the sign gifts of the Spirit were given only for the apostolic era, providing revelation and authenticating the ministry of the apostles.

We believe that God created the universe (including mankind) in six literal, consecutive 24-hour days apart from the process of evolution. We believe that man was created in the image of God and retains that image after the fall. Therefore, we affirm the dignity of human life and affirm that all people are worth pursuing for the cause of Christ.

We believe that all human beings are totally depraved and guilty before God as a result of the fall of Adam. We commit acts of sin because we are sinners by nature.

We believe that the Triune God saves sinners by grace alone through faith in Christ alone. God secures their eternal salvation, having sovereignly elected them to be willing recipients of His grace in Christ, whose blood was shed for the remission of sins. We believe that salvation is demonstrated through good works that are part of a holy life. We believe that every Christian has the joyous responsibility of evangelizing sinners in obedience to Christ’s Great Commission.

We believe that the universal Church is the body of Christ, comprised of all true believers from Pentecost until the Rapture. Jesus Christ is the sole head of the Church.

We believe that the local church is an assembly of immersed believers, led by pastors and served by deacons, independent and congregationally governed, in fellowship with other churches of like faith and order.

We believe that the local church is responsible to fulfill the Great Commission. It must observe the ordinances of believers’ baptism and the Lord’s Supper; foster true fellowship, prayer, and worship; edify and equip believers; and evangelize the world.

We believe that the only biblical mode of baptism is immersion; that baptism is for believers only; that it is a testimony of their identity by faith with Christ’s death, burial, and resurrection; and that it is a prerequisite for local church membership. We believe that the ordinance of the Lord’s Supper is solely a memorial of Christ’s death, and that the body and blood of Christ are not present in the bread and cup.

We believe in the personal existence of angels as created spirit beings. God’s holy angels are ministering spirits. Satan and other fallen angels can influence believers, but believers cannot be demon possessed.

We believe in the distinction between the nation of Israel and the Church, the Spirit-baptized Body of Christ. The Church is not the collection of all believers of all times.

We believe that God will fulfill the biblical covenants made with the nation of Israel. Though they are now dispersed among the nations, they will be re-gathered in the land of Israel and saved as a nation at the premillennial coming of Christ to the earth. At that time, Christ will begin his Davidic rule over the world for 1,000 years and continue to reign in the eternal state.

We believe in the bodily resurrection and judgment of unbelievers after the millennial reign of Christ. We believe in the eternal existence and punishment of all unbelievers in the lake of fire and the eternal existence and blessedness of all believers in the new heavens and earth.

**STANDARDS OF CONDUCT**

**Personal Holiness**

Clarks Summit University believes that it has a responsibility to guide students in their spiritual, moral, and intellectual development so they will be servants for Christ. While we recognize that each believer is free to follow a biblically informed conscience in personal standards of conduct, we choose to limit our freedom in some areas in order to build...
up others in our campus community. We desire all those associated with Clarks Summit University to be characterized by the pursuit of godliness and biblical discernment in every area of life.

Philippians 4:8 instructs believers to be committed to whatever is "true, honorable, right, pure, lovely, and of good report." Additional Scripture passages that speak to this issue are Psalm 1 and 101; Romans 12:1–2; 1 Corinthians 10:31; 2 Corinthians 10:4–5; and Ephesians 5:1–17. First Corinthians 8–10 directs us to evaluate whether our choices might harm a weaker brother or destroy our testimony to the unsaved. We want to foster a positive and godly community spirit on campus that assists students in preparation for effective ministry leadership. This includes a Christ-like spirit in speech, attitude, and conflict resolution.

Trustees, employees, and students choose to use media, technology, and literature in a way that is consistent with Christ-honoring discernment. We choose to avoid any activity that does not promote values consistent with biblical principles of righteousness and personal purity. For instance, we choose not to use alcoholic beverages, tobacco, or non–medicinal drugs. We refuse to be involved in occult practices. We will not be involved in gambling, worldly dancing, and immodest dress.

We affirm our commitment to these values annually in writing. Those who do not abide by the values or whose spirit is evidently unsympathetic toward the standards and ideals of the institution or who seem to be exerting any negative or harmful influence upon the school may be asked to leave.

Ecclesiastical Cooperation and Separation

The spiritual unity of all true believers in the Lord Jesus Christ is a great and blessed teaching of Scripture. All who minister for Christ quickly learn that spiritual unity is challenging to implement in the practical realities of ministry life.

The church is the pillar and foundation of truth. The very nature of the biblical word “church” (“called out assembly”) implies both sanctification and separation. We believe that God has called all genuine believers to be positively identified as His true followers of God in true holiness.

As we equip our students for effective ministry leadership, we must help them understand the great value of wisely partnering with others to fulfill the Great Commission. Attendant to that is their responsibility to help them learn to identify unwise or unbiblical associations they should avoid.

We believe that God does not direct His church to partner with organizations that deny His Word or His holy purposes. We live in the last days, so we should not be surprised to find organizations that once confessed Christ but have turned from Him (apostasy). As a school, we do not partner with such organizations or ecumenical endeavors, and we guide our students to understand the error of such partnerships.

In addition, the Scripture teaches that it is sometimes wise and necessary to choose not to partner with other believers. Those who affirm the core doctrines of Christian orthodoxy, but who deny other truths of the faith, may not be qualified to become partners in fulfilling the Great Commission. At times, we choose to limit our partnerships to ensure the opportunity to preach the whole counsel of God.

BAPTIST DISTINCTIVES

The University holds firmly to historic Baptist faith and practice and supports a fundamental view regarding the Bible in contrast to the liberal, neo–orthodox, and neo–evangelical views.

SPIRITUAL CLIMATE

Clarks Summit University strives to create a climate which promotes both learning and spiritual growth. Courses are taught by professors from a biblical point of view. In addition to course instruction, all undergraduate students (residential and online) are required to be involved in Christian ministries in a local church or organization to put their knowledge into practice.

For residential students, activities outside the classroom, such as daily chapel, prayer groups, missions and Bible conferences, and personal devotions contribute to spiritual development. Recreation and other co–curricular activities are designed to support this spiritual climate by teaching self–discipline, moral responsibility, and servant–leadership.

Online students have the benefit of interaction with students and professors from all over the globe. The diversity of students in their courses helps encourage critical thinking through their courses and allows for deep interaction on spiritual issues. Online students are strongly encouraged to actively participate in their local churches as well as continue their spiritual growth through personal devotions and prayer. Chapel messages are available for download through the Clarks Summit University website.
LOCATION OF CAMPUS
Clarks Summit University is located in South Abington Township, Pennsylvania, a residential suburb which is part of the greater Scranton/Wilkes-Barre area with a population exceeding 500,000.

The University is easily reached by public transportation. Several airlines serve the Wilkes-Barre/Scranton airport at Avoca, and there is a major bus terminal nearby.

Access by car is also convenient. Scranton is at a crossroads of the interstate highway system of the northeastern United States. Interstate 81, the Northeast Extension (I-476) of the Pennsylvania Turnpike, and U.S. Highways 6 and 11 pass within two miles of the campus, and Interstates 80 and 84 are only a short distance from Clarks Summit.

Organizations contributing to community cultural life include the Northeastern Philharmonic Orchestra, and the Everhart Museum of Natural History, Science, and Art.

Other colleges in the area include The University of Scranton, Marywood University, Keystone College, Lackawanna College, The Commonwealth Medical College, the Worthington Scranton campus of Pennsylvania State University, Wilkes University, King's College, Misericordia University, and Johnson College.

FACILITIES
The 127–acre campus has been steadily developed since 1968 and now contains 16 major buildings.

Jackson Hall houses the administrative and faculty offices, most of the classrooms, a computer lab, a science lab, and the library. The Music Department occupies Buckingham Hall with music classrooms, practice rooms, and studio offices for the music faculty.

The Phelps Student Center includes food service facilities and is home to Clarks Summit University Defenders Athletics events. The building also houses offices, a game room, and dedicated meeting spaces.

The 62,000-square foot Recreation Center includes a running track, three basketball courts, and exercise, cardio, and aerobic rooms. The building also includes space for Athletics Department offices, classrooms, and furnished gathering areas.

Twelve three–story residence halls furnish on–campus housing for undergraduate, graduate and married graduate students.

Clarks Summit University provides wireless access to the Internet across the entire campus. An Ethernet jack is also provided in the dorm rooms for those students who wish to use a wired connection to the Internet. The computer lab also provides access to the network.

The central portion of the campus is located near a 4 1/2–acre pond.

ACCREDITATION AND CERTIFICATION
Clarks Summit University is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, and 267–284–5000. Middle States is a regional accrediting agency recognized nationally. All degrees have been approved by the Pennsylvania Department of Education.

Since 1968, the University has been accredited by the Association for Biblical Higher Education, 5850 T.G. Lee Blvd., Suite.130, Orlando, FL 32822, 407–207–0808.

Students in the undergraduate teacher education programs can apply for certification through Association of Christian Schools International. The Early Childhood and Elementary PK–4, Secondary Education English, Social Studies, Mathematics, K–12 Physical Education/Health, and Music Education programs are approved for Pennsylvania state certification.

ECCLESIASTICAL RELATIONSHIPS
Clarks Summit University, as an independent, self–governed institution, experiences a relationship with a growing number of churches that share the same doctrinal and ecclesiastical position as the University. Many of these churches are unaffiliated, while others are in association with state and/or national fellowships of fundamental churches.
ALUMNI OFFICE
The Alumni Office maintains an active relationship between the school and its graduates. It assists the Alumni Association in uniting alumni for spiritual fellowship, in promoting projects which support the school, and in maintaining enthusiasm for the University.

BAPTIST BIBLE SEMINARY
The Seminary, which began in 1972 as the School of Theology, is a graduate–level division of Clarks Summit University. It shares the campus with the University and is characterized by a balance of academic excellence and passion for ministry.

The curriculum and schedule are structured to give each student ample opportunity to study at his own pace and schedule. Personal contact with faculty members of the Seminary and warm Christian fellowship with other students are daily occurrences.

The Seminary offers six graduate degree programs. The Master of Divinity (M.Div.) degree is a 94–credit professional program designed primarily to train men for worldwide Christian ministry. The Master of Theology (Th.M.) degree is a 32–credit program that is designed to allow qualified men to develop a greater proficiency in a selected area of Bible knowledge. The Master of Ministry (M.Min.) degree is a 30–credit program that is designed to sharpen the skills of pastors and missionaries already involved in full–time gospel ministries. The Master of Arts (M.A.) degree in Biblical Apologetics is a dynamic, fully accredited online 30-credit hour program designed to strengthen and equip pastors and ministry leaders to better understand, articulate, defend, and contextualize the Christian faith in a credible, compassionate, and contemporary manner. The Doctor of Ministry (D.Min.) degree is a 34–credit advanced professional education program for full–time ministry professionals who want to develop further and excel in biblical leadership ministry. The Doctor of Philosophy (Ph.D.) degree is a 60–credit degree program. Its majors are in Old Testament Hebrew, New Testament Greek, Systematic Theology, and Bible Exposition. The BBS Ph.D. is designed to blend and balance rigorous scholarship with pastoral passion for all students regardless of career orientation. The BBS doctoral degrees are sought after by professors and educational leaders from around the world.

Baptist Bible Seminary is the ideal next step for men graduating from a Bible college. The BBS curriculum is designed to take students to the next level rather than repeating undergraduate studies. Scholarship aid and advance standing make the transition to graduate study a logical step.
CAMPUS STUDENT LIFE

STUDENT ACTIVITIES AND ORGANIZATIONS

Devotional Life. A strong devotional life is essential for growth in grace and in the knowledge of our Lord Jesus Christ. Therefore, students are encouraged to spend time with the Lord in personal prayer and meditation in the Bible each day. Residence hall prayer times and small group fellowships assist in this important area for the on-campus students. Each semester, the student body also unites for a day of prayer.

Chapel. Each school day, the students and faculty meet for prayer, worship, spiritual instruction, and challenge. Daily chapel services feature faculty members, pastors, missionaries, students, and other special speakers.

Church Attendance. The University firmly supports the biblical doctrine of the local church. Students are required to regularly attend one of the approved fundamental churches in the area.

Student Government. The Student Leadership Council serves the students as its governing body and is comprised of the Executive Council elected from the general student body as well as residence hall presidents and representatives. The SLC exists to promote fellowship, scholarship, leadership, and spiritual life in the school. It also coordinates student activities, promotes a close and harmonious relationship between students and school personnel, and preserves and builds the school heritage.

Recreation and Athletics. The University participates in intercollegiate soccer, volleyball, cross country, basketball, baseball, softball, golf, and tennis. It is a member of the National Christian College Athletic Association (NCCAA Div. II), the National Collegiate Athletic Association (NCAA Div. III), and the Colonial States Athletic Conference (CSAC) which provide intercollegiate competition for men and women. An active intramural program offers numerous sports. In addition, students may participate in many individual recreational activities.

Married Students’ Association. This group promotes fellowship among married students by providing opportunities to share common interests and to encourage one other.

Student Missions Fellowship. The SMF is open to the entire student body and exists to promote awareness of global ministries campus wide and to give students an opportunity to be involved in furthering global ministries. It is particularly involved in the annual Global Ministries Conference in the spring.

THEATRICAL OPPORTUNITIES

The Main Stage Play Productions. Each semester the Department of English and Communications produces a play. Auditions are open to all Clarks Summit University students. The purpose of these productions is to expose students to a variety of dramatic literature and to provide hands-on experience with theatrical production. Past plays have included classics such as *The Taming of the Shrew*, *The Miser*, and *The Crucible*; serious dramas such as *The Diary of Anne Frank*, *The Trip to Bountiful*, and *The Little Foxes*; comedies like *Lost in Yonkers*, *The Good Doctor*, and *You Can’t Take it With You*; and musicals such as *The Secret Garden*, *You’re a Good Man, Charlie Brown*, and *Little Women*, the Broadway Musical.

Student Productions and Senior Projects. Communications students may choose to produce a theatrical production on campus for their senior projects.

Directing Scene Project. Students enrolled in the directing course are required to direct a number of scenes from a variety of plays. This provides another opportunity for students interested in obtaining theatrical experience, especially in the area of acting and/or directing.

Local Theatre. Many of our communications students volunteer their time to work backstage at local theatre companies like The Northeast Theatre Company (TNT) and the Bloomsburg Theatre Ensemble (BTE).

MUSIC PERFORMANCES

Clarks Summit University provides many opportunities for students to attend and participate in the production of significant musical events. Participants include both music majors and non–music majors. All performances are public events to which the student body, parents, and community are invited.

Musical Ensembles. Each year our performing groups represent the University at churches and community events. These groups periodically tour on behalf of the University. All students are invited to audition for the Chamber Singers and Concert Choir.
General Student Recitals. Several times each semester, our music majors perform a varied repertoire as part of our ongoing Music Performance Seminar.

Junior/Senior Recitals. Our upperclassmen music majors present public recitals. Students, faculty, family, and community friends are invited to these special events.

Departmental Concerts. All of our musicians join forces for seasonal concerts. The Winter Concert is in early December and our Spring Concert is in late April.

Music Performance Seminar. Attendance is open to all students interested in music. Activities include faculty lectures of musical topics, a variety of performances, and guest appearances by regional professionals and alumni.
STUDENT SERVICES

Alumni Services. The Alumni Department desires to assist our alumni with finding a place of ministry. Alumni from the University may receive help with cover letter and resume design as well as lifetime storage of those documents through College Central Network which also has search features for both alumni and employers. One–on–one conferences are encouraged to assist with individual needs, answer questions, and provide information and counsel.

Campus Security. Carefully selected students serve as campus security and are responsible for security, traffic, safety, and other assigned tasks. They receive training from qualified Clarks Summit University security officers.

Career Services Office. Students who desire counsel in the areas of program or career guidance or who wish to take tests in the areas of their abilities and career interests may do so through the Career Services Office. Additional services include cover letter review and design, resume review and design, personal marketing website (to host their resume and cover letter), career counseling with online testing, and mock interviews.

Counseling and Guidance. A close relationship exists between students and faculty at Clarks Summit University. Students are encouraged to talk with faculty members about matters of concern. Although all school personnel are interested in helping the students, the Office for Student Development (OSD) offers professional counseling and guidance services.

Dining. The cafeteria–style dining area has the capacity to serve the entire student body.

Disability Services. Clarks Summit University welcomes the opportunity to serve disabled students. We will make reasonable accommodations for students with disabilities in compliance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990. The purpose of accommodations is to provide equal access to educational opportunities to students with disabilities. Academic standards are not lowered, nor are essential elements of programs changed.

Students requesting accommodations on the basis of disabilities must complete a Request for Accommodations Form available online and provide documentation of the disability. After that is completed, the student should make an appointment to speak to the Supervisor of Learning Support Services. Accommodations may include such support as special housing accommodations, extended test–taking time, use of test readers, testing in a room where the student will have minimal distractions, testing with enlarged fonts, preferred seating in the classroom, and permission to record courses.

Employment. Clarks Summit University is located in the greater Scranton/Wilkes-Barre area that has a population of over 500,000. This industrial and commercial area offers many job opportunities for students living in the area. The University also employs a number of students.

Health Services. A registered nurse is available Monday through Friday for any sickness that may occur. A doctor is available on campus for bi-weekly appointments, and students must pay a nominal fee for this service. The Health Services Office also furnishes ordinary medicines and first–aid supplies.

Housing. Residence halls on campus provide comfortable living accommodations for students. All single students, less than 25 years of age, taking classes on campus are required to live in the University dormitories if space is available. Should the dormitories be filled, the Office for Student Development will help the student find a place to live in the area. The University also assists married couples in locating suitable apartments or homes. There is limited housing available on campus for married couples.

Orientation. This program acquaints new students with the purpose and services of Clarks Summit University. A trained residence hall staff is also available, providing encouragement and guidance in forming a personal Christian philosophy of life. The Office for Student Development helps students find employment, housing, and medical services.
STANDARDS FOR ADMISSION—UNDERGRADUATE

Christian Character. Evidence of personal faith in Jesus Christ as Savior and of submission to the will of God is essential.

Academic Preparation. Completion of high school or equivalency is required. High school graduates must send transcripts of all completed high school courses. Applicants who are not high school graduates may secure a high school equivalency diploma (GED) from the state in which they live. Official transcripts of any completed high school courses and the GED test results must be sent to Clarks Summit University. A minimum of a 2.0 high school GPA is required for admission.

Pre-admission Tests. All applicants are required to take either the Scholastic Aptitude Test (SAT—minimum combined critical reading and math score of 850 is required) or the American College Test (ACT—minimum composite score of 17 is required).

Arrangements to take these tests should be made through the high school guidance office or online at www.collegeboard.com (SAT) or www.act.org (ACT). Please request that your scores be sent to the Admissions Office using the following codes for Clarks Summit University: the SAT code is 2036; the ACT code is 3523.

Application Procedures
All persons who desire to register at Clarks Summit University must submit an application for admission. By submitting an application, the prospective student expresses willingness to follow school regulations. Steps are outlined as follows:

- Application options:
  - Complete an online application and pay the $40 non-refundable online application fee by credit card or check make out to Clarks Summit University.
  - Students can apply online at discover.ClerksSummitU.edu/applynow.
- When the application file is complete, the Admissions Committee will review it, and the applicant will be notified of the decision.
- If a student applied for admission to Clarks Summit University in the past three years and the student did not enroll, a reactivation application must be submitted. The Admissions Committee will require a pastor’s reference and a $40 non-refundable fee.
- Submit a $250 deposit by May 1 for fall enrollment and by December 15 for spring enrollment. Deposits are refundable until May 1 or December 15. All refund requests must be made in writing and postmarked no later than May 1 or December 15.

Readmission Policy and Procedures
If a student leaves Clarks Summit University for any reason and desires to return, the student must apply for readmission*, completing the following steps:

- Complete the Readmission Application.
- Furnish official transcript(s) of all post-secondary courses taken since leaving Clarks Summit University.
- The Admission Committee will review the application and the applicant will be notified of the decision.
- Submit a $250 deposit by August 1 for enrollment in the fall semester and by December 15 for enrollment in the spring semester.

* Student spouses, faculty spouses, and staff members should contact the Admissions Office for readmission instructions. At the discretion of the Admissions Committee, a personal interview may also be required. The Admissions Committee will review the readmit request and notify the student if they have been permitted to return.

Students readmitted to one of the University programs will normally be subject to current requirements for that course of study.

Divorce Policy
Individuals who have been divorced, or are married to a divorced person, should request a copy of the divorce policy from the Admissions Office.
Music Students
Please note that acceptance into Clarks Summit University does not constitute acceptance into any of the degree programs offered by the Department of Music. Successful completion of the audition process, in addition to acceptance by the University, is needed for admission to music programs.

Auditions
An essential step in beginning a major in music is the audition. Its purpose is to evaluate your background and determine your potential as a music student.

Interview
Conversation with the faculty will help us discover important aspects of your preparation that will give insight to your readiness for music theory and your placement in a performing ensemble.

Eligibility
Students wishing to audition must first have completed all the following:
- Completion of junior year of high school
- Submission of admissions application to Clarks Summit University
- Declaration of music as major field of study

Audition Requirements
Worship Studies, Music Education, applicants will:
- Perform two contrasting works from the standard repertoire in their fields of study (voice, piano, or instrumental). Voice and piano applicants must perform one of these by memory (vocalists and instrumentalists). For vocalists and instrumentalists, an accompanist will be provided for your audition. Please send copies of your music along with your audition application and information form.
- Demonstrate sight-reading ability.
- Demonstrate aural skills (tonal memory, pitch accuracy, and vocal sight-reading).
- Perform major and minor scales in forms appropriate to your instrument or voice.
- Additionally, composition applicants must submit examples of their work at the audition.

Audition Dates
We recommend you schedule an audition as part of your campus visit.

Transfer Students
Clarks Summit University believes that learning, wherever it occurs, should be recognized and integrated into a student’s degree program when that learning is found to be equivalent to that offered by post-secondary educational institutions and determined to be applicable for meeting degree and program requirements at Clarks Summit University.

Applicants who have completed courses at an accredited college or university may receive transfer credit for courses which apply to one of the University programs and which reflect a grade of “C-” or above. Credits from non-accredited schools must be validated. Clarks Summit University gives credit for suitable scores in Advanced Placement (AP) exams, International Baccalaureate (IB) courses, College Level Examination Program (CLEP) exams, and Defense Activity for Non-Traditional Education Support (DANTES) exams. These scores must be provided to the Registrar’s Office prior to the student’s last semester before graduation. Contact the Registrar’s Office for further information.

Applicants who have earned 24 hours or more at an accredited college or have graduated high school at least two years prior are not required to take the SAT or ACT. Each transfer student must have official academic transcripts of all previous college courses sent to the Admissions Office before a decision will be made on the student’s application. A minimum of a 2.0 cumulative college GPA is required. To qualify for graduation, students must complete at least 30 semester–hour credits at Clarks Summit University.

Homeschool Students
Clarks Summit University is interested in and welcomes homeschooled students. All homeschool applicants should send their high school transcripts to the University.
New Student Orientation
New residential and commuter students are expected to be present for orientation.

STANDARDS FOR ADMISSION—GRADUATE

Application Process

Online Application. Complete an online application and pay the $40 non-refundable application fee by credit card or check. Students can apply online at discover.ClarksSummitU.edu/applynow.

Upon receipt of these materials, the Admissions Office will process your application, notify you of your admission status, and send further information.

Readmission Policy and Procedures
If a student does not take classes for at least three years and has a desire to return, the student must apply for readmission, completing the following steps:

- Complete the Readmission Application.
- Furnish official transcript(s) of all post-secondary courses taken since leaving Clarks Summit University.
- Request and submit a current pastoral reference form from the applicant’s pastor.

General Requirements
For admission to a master’s degree program, the applicant should hold a bachelor’s degree from an accredited institution. Applicants who possess bachelor’s degrees from non-accredited institutions may enroll at Clarks Summit University if their degrees are validated by the Registrar. All application materials must be received by the Director of Admission before a candidate can be admitted to the program. Admissions requirements are listed for each program in the respective sections of the catalog.

Admission Levels
Applicants will be placed in one of the following classifications:

**Fully Matriculated**
This status is for university graduates who have submitted all required admissions materials and have been accepted by the Graduate Studies Committee. Applicants must provide personal and professional references acceptable to the Committee. Students accepted as fully matriculated must have an undergraduate GPA of 3.0 or higher.

**Matriculated, Provisional**
The University may accept graduate students with the provision that they fulfill certain foundational requirements in order to qualify for degree candidacy. Provisional students must demonstrate competency in the specified areas by the time they complete 16 graduate credits. The fulfillment of these competencies may not be applied toward the graduate credits required for degree completion.

Provisional students receive academic advisement relative to course scheduling. Students will be advised on a case–by–case basis and allowed to take only graduate courses for which they have adequate foundational preparation. When all foundational competencies are met satisfactorily, the provisional student status will be changed to Fully Matriculated.

**Matriculated, Probationary**
In some cases, a student who does not meet the standard GPA graduate requirements may be admitted with the understanding that the individual’s matriculation status will be reviewed regularly. Specifically, once a probationary student shows a cumulative GPA of at least 3.0 during completion of the first nine graduate credits, the status may change from Probationary to Fully Matriculated.

Probationary students who do not achieve at least a 3.0 GPA during their first nine graduate credits have the option of repeating courses in an effort to raise their GPA to the 3.0 standard. Failure to do so will result in dismissal from the graduate program.

The student may reapply for admission back into their program after one year, and, if accepted, must retake courses in an effort to raise their GPA to 3.0. At that time the student will reenter under academic probation.

Matriculated, probationary students not able to achieve a 3.0 cumulative GPA at the end of two semesters will be dismissed.
Non–matriculated, Continuing Education
University graduates wishing to enhance their breadth of knowledge in one of the graduate programs may take up to nine graduate credits following submission of a continuing education application. After completion of nine credits, they must apply for matriculation into a degree program if they desire further training (i.e., such students will not be allowed to enroll in additional courses for credit unless they have entered one of the graduate degree programs). Enrichment students desiring to matriculate must follow the normal application process. Acceptance into a graduate program from enrichment student status is not automatic. If accepted, such students may then apply the graduate credits already earned toward the master’s degree.

Non–matriculated, Undergraduate Juniors and Seniors
Undergraduate juniors and seniors may not be fully matriculated into a master’s program until they receive a conferred baccalaureate degree. Selected students who apply and meet established criteria may be allowed to enroll in graduate courses.

Approved students may complete up to nine hours of graduate credits. Approval to take graduate credits does not automatically insure eventual matriculation into a master’s degree program. Upon conferral of a baccalaureate degree, students follow the normal application process. If accepted, students may then apply the graduate credits earned toward their master’s degree.

Academic Prerequisites for Admission
Students entering the counseling or education graduate programs are required to have prerequisite competencies in the fields of Bible and theology, as well as appropriate competencies in counseling or education. Before candidacy status can be granted, students lacking any prerequisites must develop, with their advisor, a program by which they will fulfill these requirements during their program.

Bible/Theology Prerequisites
- An undergraduate Bible/theology major or its equivalent, or
- Bible/theology competency, including knowledge of bibliology, hermeneutics, anthropology, soteriology, ecclesiology, separation, eschatology, theological systems, and general Bible content.
- Theology deficiencies can be satisfied by completing TH517 Survey of Doctrines.

Counseling Prerequisites
Those students considered to already have a strong foundation in doctrinal issues may complete TH511 How to Develop a Biblical Worldview.

Education prerequisite for M.Ed.
ED560 Principles and Methods of Teaching and Learning.

General Information

International Students
This school is authorized under federal law to enroll non–immigrant alien students. Inquiries concerning admission policies and procedures should be sent to the Director of Enrollment Services. At least six months should be allowed to process international student applications.

Military Benefits
The University is an approved institution for Reserve Officers’ Training Corps (ROTC), Tuition Assistance, and GI Bill benefits. Students wishing to use the ROTC Scholarship should contact their recruiter. Students using Tuition Assistance should request authorization through their Education Office. Students using the GI Bill should obtain their Certificate of Eligibility from the Veterans Administration and provide it to the Financial Aid Office at registration.

Non–Discriminatory Policy
Clarks Summit University admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs, and activities generally made available to students. It does not discriminate based on race, color, national and ethnic origin, or handicap in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school–sponsored programs.

Clarks Summit University does not discriminate based on handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified
by federal laws and regulations. The designated coordinator for University compliance with Section 504 of the Rehabilitation Act of 1973 is the Vice President for Business and Finance.

Incentive Policy
Clarks Summit University does not allow its employees to accept any inducements (e.g. gratuities, favors, discounts, entertainment, hospitality, loans, transportation, lodging, meals or any other items having a monetary value of more than a de minimus amount) for the purpose of enrolling any student or any group of students. The employees (admissions, recruiters, financial aid, etc.) of Clarks Summit University do not utilize any high-pressure recruitment tactics as a means to enroll its students. There are no institutional recruiters, admission counselors, financial aid personnel or anyone in any position who receives any commission, bonus, or other incentive payment for securing student enrollments or securing financial aid (e.g. federal, state, institutional, local, military, etc.) of any kind.
ACADEMICS

GRADUATION REQUIREMENTS
Degrees are awarded in May, August, and December and are awarded at the next graduation date after all degree requirements are met. The commencement ceremony is held in May. Candidates for graduation from the residential degree and certificate programs are expected to participate in the commencement ceremony rehearsal and in the commencement ceremony.

General Requirements for Undergraduate Programs
To be eligible for a degree, the student must have:

- Completed a minimum of 30 semester-hour credits at Clarks Summit University.
- Earned a cumulative grade point average of at least 2.0. Education programs require a higher GPA.
- Completed all the requirements of the student’s program (see Curriculum Information).
- Paid the graduation fee.

The Education Handbook should be consulted for specific details by those accepted into the education programs.

General Requirements for Graduate Programs
To be eligible for a degree, the student must have:

- Completed a minimum of 2/3 of required classes at Clarks Summit University.
- Earned a cumulative grade point average of at least 3.0.
- Completed all the requirements of the student’s program (see Curriculum Information).
- Paid the graduation fee.
- Satisfied all financial obligations to the University.

Because character is fundamental to Christian living as well as effective biblical ministry, Clarks Summit University stresses the central importance of reflecting the character of Christ in our lives and professional practice. While we are called to act redemptively toward those who fall, it is also true that actions have consequences. Therefore, moral or ethical misconduct is considered a serious violation of the Clarks Summit University Standards of Conduct and may be grounds for dismissal at any point prior to graduation.

Students who have 3 or less credits to complete their degree at the end of the spring semester of their senior year will need to petition for permission to walk in commencement exercises. Students need to have a plan to finish the 3 credits by the end of the summer. Those with more than 3 credits to complete at the end of the spring semester of their senior year will walk in commencement exercises the following May after completing the remaining credits of their degree.

Special Requirements for Bachelor’s Degrees
Before graduation, each student will be asked to state agreement with the published doctrinal statement of the University or to submit a statement on the area(s) of disagreement. Directions for preparing this statement can be obtained from the Dean of the School of Theology.

Special Requirement for Associate of Arts Degree
Veterans and members of the military are only required to complete 15 credits at Clarks Summit University for the Associate of Arts degree programs.

Special Requirements for Master of Education Degree
Successful completion of ED591 Capstone Project.

Special Requirements for Master of Science in Counseling Degree
- Admission to degree candidacy status.
- A passing score on the written and oral comprehensive final exams.
- Successful completion of the supervised practicum and internship courses with a grade of “B” or higher in each course.

Special Requirement for Additional Degrees
At least 30 additional semester–hour credits must be taken for each additional degree received.
Graduation Honors
Graduation honors announced at commencement are based upon a student’s cumulative grade point average at the beginning of the last semester before graduation. The final transcript and diploma will reflect honors standing based upon completion of all academic studies.

The following standards apply:

Undergraduate
- 3.4 With Honor
- 3.6 With High Honor
- 3.8 With Highest Honor

Graduate
- 3.5 Cum Laude
- 3.8 Magna Cum Laude
- 4.0 Summa Cum Laude

CREDIT HOUR DEFINITION
At Clarks Summit University, academic credit is measured in semester hours. A semester hour represents the equivalent of at least one class period of 50 minutes per week for 14 weeks not including final exams. It is expected that students will spend approximately two hours outside of class for each hour in class or its equivalent.

GRADE POINT AVERAGE
Grade point average (GPA) is a numerical measure of all grades. It is calculated by dividing the total number of grade points earned by the total number of credit hours attempted (excluding courses marked AU, I, NG, P, S, U, W or WP, WF, FN,). The student’s GPA is based only upon courses taken at Clarks Summit University.

REPEATED COURSES
When both the original and the repeated course are taken at Clarks Summit University, the most recent grade replaces the previous grade in calculating the GPA. The student’s grade point average is then adjusted to reflect the last grade. Financial aid will only be disbursed one time for retaking previously passed coursework.

CLASSIFICATION
Each undergraduate student will be associated with one of the organized classes and normally will remain with that class throughout the school year. At registration, each student is assigned to one of the four organized classes. This classification is based upon the total number of credits earned (including physical education) as described in the following scale:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>0–26</td>
</tr>
<tr>
<td>Sophomore</td>
<td>27–56</td>
</tr>
<tr>
<td>Junior (Baccalaureate degrees)</td>
<td>57–86</td>
</tr>
<tr>
<td>Senior (Baccalaureate degrees)</td>
<td>87 or more</td>
</tr>
</tbody>
</table>

All undergraduate students are also classified as full-time or part-time, depending on the number of semester hours for which they are enrolled. The part-time student is one who is enrolled for less than 12 semester hours. The full-time student is one enrolled for 12 or more semester hours. To receive veterans’ benefits, a student must be enrolled for 12 or more semester hours of credit. Classification of students is determined at beginning of each term.

CONFIDENTIALITY OF STUDENT RECORDS
Student records are maintained in compliance with the Family Educational Rights and Privacy Act of 1974. The information contained in the student’s permanent educational record will be made available to the student but not to others without the student’s written permission. Specific details are available in the Registrar’s Office.

TRANSCRIPTS
Student transcripts are released only by written request of the student. No transcript will be released unless the student has paid all financial obligations to the University. Unofficial transcripts will be sent to the student, whereas all official transcripts will be sent only to agencies and institutions designated by the student. Unofficial transcripts are available to students in the student portal.
GAINFUL EMPLOYMENT
The U.S. Department of Education has issued the final rules and regulations on "gainful employment." These provisions are applicable to all schools that offer any non-degree programs of study. All non-degree programs regardless of school type or educational level are currently subject to gainful employment requirements. Only degree (associate, bachelor, graduate and/or professional) programs and two-year transfer programs are not subject to gainful employment requirements.

Clarks Summit University does not have any programs of study that fall under the regulatory requirements of Gainful Employment Programs as determined by the U.S. Department of Education.

RICHARD J. MURPHY MEMORIAL LIBRARY
ClarksSummitU.edu/library

Located on the first and second floors of Jackson Hall, the library provides students, staff, and faculty with materials for their intellectual, cultural, and spiritual development. Library services are available for over 80 hours each week during the academic year. Many of the library’s resources are available through the library’s website 24 hours a day to both on-campus and off-campus users. Library staff members provide instruction in research methods and resource use through collaboration with faculty in classroom settings and informal conversation with students.

Library collections reflect the quality of many years of planned growth and development in support of the institution’s educational objectives. The library specializes in the areas of biblical studies, theology, and Christian ministries, and maintains robust collections in history, education, literature, music, and counseling. Careful attention is given to providing a diversity of viewpoints in keeping with library’s purpose as an information center. Currently the printed resources total over 90,000 volumes. The library maintains a growing collection of e-books that currently numbers over 10,000 titles. Agreements with regional library consortia expand the resources available to students, staff, and faculty.

The library offers a wide range of periodicals and scholarly journals in print and online format. Nearly three hundred print subscriptions are available, and over 25,000 full-text titles are accessible through the library’s website. The library’s curriculum area houses teaching materials for elementary and secondary education in public and Christian schools. The library provides a wide array of current multimedia tools and computer workstations. Attractive spaces for collaborative and individual study are available throughout the library.

ACADEMIC STANDARDS—UNDERGRADUATE

Academic Load
The normal student load is 12–18 class hours per week. About two hours of study time should be allowed for each hour of class. Approval of student loads over 18 hours may be granted to students who have demonstrated superior ability. The University may limit the load of students with excessive employment or low grades.

Grading System
Point values are assigned to each grade to determine a student’s grade point average. The following scale is used:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
<th>Points per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>95-100</td>
<td>4.00</td>
</tr>
<tr>
<td>A−</td>
<td>92.5-94.9</td>
<td>3.66</td>
</tr>
<tr>
<td>B+</td>
<td>90.0-92.4</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>87.5-89.9</td>
<td>3.00</td>
</tr>
<tr>
<td>B−</td>
<td>85.0-87.4</td>
<td>2.66</td>
</tr>
<tr>
<td>C+</td>
<td>82.5-84.9</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>80.0-82.4</td>
<td>2.00</td>
</tr>
<tr>
<td>C−</td>
<td>77.5-79.9</td>
<td>1.66</td>
</tr>
<tr>
<td>D+</td>
<td>75.0-77.4</td>
<td>1.33</td>
</tr>
<tr>
<td>D</td>
<td>72.5-74.9</td>
<td>1.00</td>
</tr>
<tr>
<td>D−</td>
<td>70.0-72.4</td>
<td>.66</td>
</tr>
<tr>
<td>F</td>
<td>0-70</td>
<td>.00</td>
</tr>
</tbody>
</table>
Other course grades include:

- **AU**: Audit or a course not taken for credit
- **NG**: No grade submitted by the instructor
- **S**: Satisfactory completion
- **U**: Unsatisfactory performance
- **FN**: Failure for Non-Attendance
- **WP**: Withdrawn Passing indicates that a student withdrew from a course and the student's performance was satisfactory at the time of withdrawal.
- **WF**: Withdrawn Failing indicates that a student withdrew from a course and the student's performance was unsatisfactory at the time of withdrawal.

**Class Attendance**

Regular and prompt attendance at all class sessions is expected. Detailed expectations on attendance, absence, and tardiness are published in the Academic Policies section of this catalog.

**Academic Honors**

**Semester Honors**

Each semester, the Dean's List names full–time students whose semester grade point average is 3.75 or higher; the Merit List honors full–time students whose average is 3.50–3.74.

**Alpha Gamma Epsilon**

Members of this local honor society are chosen according to the following standards: 1) completion of 57 semester hours (Junior status) while seeking a degree at Clarks Summit University with a total grade point average of 3.4 or higher; 2) sympathy toward and support of Clarks Summit University standards and ideals; 3) faculty approval. Membership certificates are presented following selection to this honor.

**Delta Epsilon Chi**

Clarks Summit University participates in the honor society program of the Association for Biblical Higher Education.

To be eligible for election by the faculty, a student must have earned a cumulative grade point average of at least 3.3 by the beginning of the student's final semester. In addition, eligibility will depend upon Christian character and leadership ability. Certificates of membership are presented during the spring semester.

**Academic Deficiencies**

Students whose total grade point average falls below 2.5 are subject to restrictions. Details of academic restriction, probation, and dismissal are given in the Academic Policies section of this catalog.

**Ministry Development**

The Ministry Development program is integrated with the academic program to provide an experience in which the student may explore ministry desires, dreams, gifts and goals. This practical ministry experience helps to facilitate development in both spiritual maturity and ministry skills.

The Ministry Development program is designed to cultivate a culture of ministry among students. Ministry Development personnel are available to counsel and to help students secure opportunities.

Many students become involved in local church ministries such as AWANA, youth work, teaching and facilitating groups, children's church, outreach, music, and preaching. Other organizations offer opportunities for ministry including county jails, nursing homes, hospitals, youth organizations, and schools. Traveling music ensembles minister in local churches. During the summer, opportunities include missionary and pastoral apprenticeships, camp work, and numerous local church ministries.
ACADEMIC STANDARDS—GRADUATE

Grading System

Academic credit is measured in semester hours. The grading system for graduate courses with accompanying grade points is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>95–100</td>
</tr>
<tr>
<td>A–</td>
<td>3.75</td>
<td>92–94</td>
</tr>
<tr>
<td>B+</td>
<td>3.5</td>
<td>90–91</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>87–89</td>
</tr>
<tr>
<td>B–</td>
<td>2.75</td>
<td>85–86</td>
</tr>
<tr>
<td>C+</td>
<td>2.5</td>
<td>82–84</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>79–81</td>
</tr>
<tr>
<td>C–</td>
<td>1.75</td>
<td>77–78</td>
</tr>
<tr>
<td>D+</td>
<td>1.50</td>
<td>75–76</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
<td>72–74</td>
</tr>
<tr>
<td>D–</td>
<td>0.75</td>
<td>70–71</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>under 70</td>
</tr>
</tbody>
</table>

AU  Class audited, course not taken for credit and not included in GPA
P   Pass
NG  No grade submitted by the instructor
FN  Failure for Non-Attendance
W   Withdrawal during first one-third of a course, not computed in grade point average
WP  Withdrawal after one-third of a course is completed with passing grades, not computed in GPA
WF  Withdrawal after one-third of a course is completed with failing grades, is computed in GPA

Transfer Credit

Up to one-third of a student's program may be accepted as normal transfer credit from other graduate schools providing the course work is relevant to the student’s program and equivalent to Clarks Summit University courses. Only courses that have received a grade of “B” or better will be considered for transfer credit. Those desiring consideration should make application to the Graduate Studies program director. Graduate-level courses taken while an undergraduate student may be eligible for transfer to the graduate program. Please check with the Program Director for further information.

Academic Deficiencies

At the end of each term, Satisfactory Academic Progress (SAP) will be evaluated for all students. Students falling below a 3.0 cumulative GPA at the end of a term will be placed on academic probation. A student on academic probation may continue to take courses in an effort to raise their GPA to a minimum of a 3.0 but will be restricted to one three-credit course per session for online students or six credits per semester for on-campus students. This restriction will be lifted upon removal from probation.

Students unable to achieve a cumulative GPA of 3.0 after one year on probation will be dismissed. After one year of dismissal, the student may apply for reentry into the program, and if accepted, must retake courses in an effort to raise their GPA to a 3.0. The student has one year to raise their GPA. If unsuccessful, the student will be dismissed and not allowed to return.

Student Appeals Process

Academic decisions are intended to be final and binding. All students, however, have the privilege of making appeals and addressing grievances related to the admissions process, retention, candidacy, comprehensive examination, and graduation. Students with such concerns should first appeal to their Program Director. The next level of appeal is the Dean of their school. If matters are not resolved to the student's satisfaction, then both the student and the Dean should document their issues in writing and submit the matter to the Vice President of Academics. The Vice President of Academics will be considered the final step in the process.
Course End Dates
A course end date is the date by which all work must be submitted. These end dates are as follows:

Master of Arts
*Online courses*: Last day of the online course.

Master of Education
*Online courses*: Last day of the online course.

Master of Science in Counseling
*On-campus and online classes*: Last day of class or by the date specified in the syllabus.
*Weekend seminars*: Six weeks after the seminar.

Course Extension Policy
Clarks Summit University understands that unexpected, extenuating circumstances may keep students from completing a course during the normal enrollment period. Because of this, students are offered the ability to apply for a course extension.

Below are included some frequently asked questions, policy details, and general information to make it easy to determine whether a course extension is appropriate and to simplify the application process.

Who can apply for a course extension?
Course extensions are available to all students who are currently enrolled in a graduate class at Clarks Summit University. To apply, simply fill out the form and submit it to the course professor.

What is a valid reason to file for a course extension?
There are three valid reasons that a student may request a course extension:
1) Illness, 2) Extemuating personal circumstances, 3) Military deployment.

What is the deadline for requesting a course extension?
A request for a course extension must be received prior to Wednesday of the last week of the enrolled session.

How long is the extension?
A course extension will permit the student an additional two–week period from the closing date of the enrolled course. At this time, all class requirements must be submitted so an appropriate final grade can be given.

How many extensions am I able to apply for?
One extension will be granted per course. If course work is not successfully completed by the end of the extension period, the grade will reflect the assigned work accomplished at the end of the extension. In extreme circumstances, program directors may grant an additional extension at their discretion. A new request must be submitted directly to the Program Director in this case.

What grade will I be given at the end of the course?
A grade will be assigned at the end of the course that reflects the work accomplished to that date. If a course extension is granted, the professor will submit a grade change at the end of the two weeks that reflects the additional work accomplished during the course extension.
ACADEMIC POLICIES

At our best, Clarks Summit University stands for academics for life and ministry, where our intention is to find, nurture, and then quietly unleash into our culture, biblical leaders—those who love God, serve others, and think well with strong minds! Unfortunately, this can sound like a lot of hype, when in truth it requires a slow and often unglamorous process of hard work and patience. For you the student, the day-to-day requirements involve refusing to coldly analyze your church and world, but instead, nourishing a fervent love for God arm-in-arm with others that call on Him with a pure heart. It also means recognizing that good intentions and intense activity (however admired) are not enough. Most of all, it means taking hold of the unique opportunity this brief window in your life offers, namely that of intense, disciplined study of Scripture, of your world, and of the skills necessary for transferring your life to others. For those who embrace this discipline, university life is essentially one of unusual breadth and exposure, a potential vista that opens between the chaotic preoccupations of childhood and the narrowly focused responsibilities of adult life. If you are going to learn how to see far and wide, now is the time to make it happen.

Our prayer for you is that you refuse to fragment your life into stale, lifeless compartments, but instead, that you grasp the truth that academics properly understood is life and ministry. We stand on this wholeness of integrity, thoughtfulness, and ministry because God Himself has declared His redemptive plan to consist of the reunification of Himself with man, of man with his fellow man, and of the various facets of man himself (Eph. 1:22-23; 4:10,17-18a; 5:8-10a,15-17).

Admittedly, this grand process of integration cannot be confined to the classroom, but neither can it be excluded from it. The very person and work of our Savior demand that we truly devote our lives to learning no less than to serving, likewise no less than to loving God. Indeed, we can neither serve nor love a God we do not know.

CLASS ATTENDANCE

Online Classes
Course attendance for online classes is to be reported to the Registrar’s Office at the end of the first week. Online students may appeal excessive absences to the Academic Office during the last week of their course.

Residential Classes
Student attendance for residential classes is recorded in Portal for each class period. Attendance is recorded daily for the first full week of class and then at least weekly thereafter. Residential undergraduate students who exceed the allowable limit may appeal their school-sponsored absences, at the end of the semester, to the Absence Appeals Committee.

In-class interaction with professors and classmates maximizes the benefits of the educational program of Clarks Summit University. We expect you to attend all scheduled classes regularly and punctually. We want you to appreciate your learning opportunities while developing personal responsibility, self-discipline, and decision-making skills.

The University faculty is encouraged to assist you in developing these important qualities through class attendance requirements. Faculty members use various approaches to encourage attendance, and they are explained in the course syllabi. Academic bonuses or penalties related to attendance will not exceed five percent of the final grade. Generally, it is understood that absences should be reserved for emergencies, sickness, or school-sponsored activities. As questions arise in this area, please speak to your professor. The following standards have been established to allow reasonable absences as you develop personal discipline.

Maximum Absences
- Multiply the number of class meetings per week by two (except modified schedules) to find the maximum number of allowable absences per semester for any reason.
- The student should determine when and why he or she takes an absence. Absences (including excused absences) beyond the maximum number allowed are considered excessive and will lower the course grade as follows:
  - For classes meeting three or more days per week, a 2% reduction in the final grade per absence over the limit will be assessed.
  - For classes meeting two days per week, a 3% reduction in the final grade per absence over the limit will be assessed.
For classes meeting one day per week, a 4% reduction in the final grade per absence over the limit will be assessed.

**Automatic Failure**
Automatic failure will result if a student’s absences exceed one quarter of the scheduled sessions for a course, even if some of the absences are for university-approved and university-sponsored activities. In extraordinary circumstances, the Academic Office will consider an appeal for this failure.

Failure will occur when a student’s absences reach the following levels.

<table>
<thead>
<tr>
<th>Class Sessions Per Week</th>
<th>Absences</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 day-a-week full semester class</td>
<td>19 absences</td>
</tr>
<tr>
<td>4 day-a-week class</td>
<td>16 absences</td>
</tr>
<tr>
<td>Class with a 2-hour lab</td>
<td>16 absences</td>
</tr>
<tr>
<td>3 day-a-week class</td>
<td>12 absences</td>
</tr>
<tr>
<td>5 day-a-week compressed class</td>
<td>8 absences</td>
</tr>
<tr>
<td>2 day-a-week class</td>
<td>8 absences</td>
</tr>
<tr>
<td>1 day-a-week class</td>
<td>4 absences</td>
</tr>
</tbody>
</table>

**Adjustments for Extracurricular Activities**
Students are encouraged to be involved in extracurricular activities such as field trips, athletic contests, musical events, special ministries, etc., sponsored by the University. Sometimes participation in such an activity may force the student to be absent from class, and he or she will need to use cuts for such extra-curricular events. In addition, upon appeal, students may be granted up to the following additional absences:

- Two additional absences for classes meeting 3-5 days/week
- One additional absence for classes meeting 1-2 days/week

In unusual cases, a student may be permitted to take exams or quizzes late without penalty for university-sponsored absences, illness, or a death in the family.

**INTERIM GRADE REPORTS**
Periodically, during each semester, faculty submit a list of those students whose class achievement at that time is below a C average, have excessive absences, or are otherwise in danger of not completing the class. This is for the purpose of helping the student by monitoring progress and does not appear on a student’s permanent record.

**LATE WORK POLICY**
While at Clarks Summit University, students are expected to work diligently as they learn the important skills of time management and responsibility. However, there will be times when work may be turned in late. In such cases, the following guidelines are followed:

- Each faculty member may establish his or her own late polices based on style of teaching and content needs.
- This policy will be clearly articulated in the course syllabus.
- Late work policies could include:
  - The steps for turning in late work (i.e. permission, form, email, etc.)
  - The immediate penalty for late work (i.e. point reductions, limited feedback from instructor, etc.)
  - The time frame for accepting late work (i.e. cut-off date, maximum number of days, etc.)
- Late policies will make allowances for emergency situations that arise without creating an overwhelming grade penalty for the students.

Because a student’s overall education is not limited to the content of a course, our Clarks Summit University faculty seek to exhibit grace in the application of these policies.
FINAL EXAM POLICY
Final Exams are not allowed to be taken early.

The final exam schedule will be published during the first month of the semester to allow for students to arrange end-of-semester travel plans.

If there is an academic scheduling problem, and two finals are scheduled at the same time, the student and faculty member will arrange an alternate time.

If there is more than one section of a course, the professor may approve a student taking the exam at a different time.

If there is an unplanned emergency (sickness, death in the family, etc.), students may petition the Vice President for Academics for permission to take their finals at an alternate time. This alternate time will be worked out between the Academic Office and the faculty members affected.

COURSE GRADES
Final course grades are usually entered in Portal within three business days after the end of the course. Students may access their grades through the Student Portal. Instructions for Portal are available from the Registrar’s Office.

WRITTEN WORK STANDARDS
In order to help an undergraduate student standardize appropriate style and form for the writing of papers, the Clarks Summit University faculty have adopted specific styles. Undergraduate programs use the MLA format. Most graduate programs at the University use the APA format. The Seminary uses Turabian format. Students should be familiar with their respective format and papers will be graded according to this standard.

Academic Dishonesty
Students are expected to display integrity in all their academic work. Cheating of any kind is a direct violation of biblical principles. Clarks Summit University takes cheating very seriously. The following policy outlines how academic dishonesty is handled.

It is expected that all work students submit to any class for grading is their original work unless the student give credit to the source. A student who does not exhibit honesty may be dismissed from the University.

When a case of cheating has been confirmed, a faculty member will confront the student; adjust the student’s grade for the exam or project on which the offense occurred; and report the incident to the Department Chair, School Dean, Office for Student Development and to the Academic Office. In the case of online students, the Director of Distance Education will also be notified. In the case of Seminary students, the Chaplain for the Seminary will be notified. Should a student feel they have been unfairly accused, they may appeal the decision.

Violations of academic dishonesty could lead to dismissal from Clarks Summit University.

Plagiarism Policy
Plagiarism, the act of presenting another person’s work as one’s own, is a serious, punishable offense. Unfortunately, it is now all too common in higher education. Plagiarism is a form of cheating; and cheating of any kind is regarded by Clarks Summit University as a direct violation of biblical principles. It is an academic integrity issue.

Plagiarism involves presenting another’s text, idea, vocabulary, or sentence structure as one’s own. Plagiarism issues also include copying one’s own or another student’s work, submitting one paper to multiple professors (without prior permission), or cutting and pasting passages from another work into one’s work and presenting it as original. Further, proper referencing issues, source documentation, and collaboration are also plagiarism issues.

It is the responsibility of the student to examine and understand the act of plagiarism to ensure correct presentation of original thought and research in academic work. With this in mind, the steps below will be followed when an incident of plagiarism occurs.

- Faculty members will handle formatting issues and minor textual issues during grading.
- First Offense: A paper exhibiting blatant textual issues will receive a failing grade. The faculty member will confront the student privately and make sure that the student understands the offense. The faculty member will keep a copy of the paper, a copy of the supporting proof of the plagiarism, and other pertinent documentation of the offense notice and record of the offense will be given to the School Dean and the Academic Vice President. That documentation will be kept on file in the Academic Office. The Office of Student Development (OSD) will be notified.
- **Second Offense**: A second offense in any course by the same student will result in a failing grade for the course where the second offense occurred. The School Dean and the Academic Vice President will be notified, the documentation of this offense will be added to their Academic Office file, and OSD will be notified.

- **Third Offense**: In any course by the same student will result in dismissal from the school. The School Dean and the Academic Vice President will be notified, the documentation of this offense will be added to their Academic Office file, and OSD will be notified. The student may apply for re-admission to the school upon demonstrated evidence of personal growth.

- Any offense may be appealed by the student through Academic Affairs.
- The student has 30 calendar days from notification of a decision to appeal that decision. The grievance process is outlined below.

**STUDENT APPEALS AND GRIEVANCE POLICY**

Academic decisions are intended to be final and binding. All students, however, have the privilege of making appeals and addressing grievances related to exams, assignment grades, course grades, plagiarism, academic integrity issues, or any other issues relating to academic standards or performance. Students with such concerns should follow this process.

- Present your grievance or argument in a one-page document, specifying your concerns, grievance, or issue in dispute
- First, to the faculty member in charge of the course
- If there is no resolution, the student may appeal to the dean of the school under which the course falls
- If there is still no resolution, the student may appeal to the Vice President of Academics
- If there is still no resolution, the student may appeal to the Academic Affairs Committee, whose decision will be final, and binding
- Timing: All complaints must be filed with 30 calendar days after the incident occurs. The student has 15 calendar days from notification of a decision to appeal that decision.

At each stage of this process, if matters are not resolved to the student’s satisfaction, then both the student and the University’s representative in that stage should document the issues in writing for submission of the matter to the next stage of appeal.
ACADEMIC CURRICULUM

ACADEMIC PHILOSOPHY
Clarks Summit University pursues excellence in biblical higher education for effectiveness in global Christian leadership. This vision guides the academic philosophy of the University and its graduate programs.

Development of Philosophy
Clarks Summit University has always been committed to biblical higher education. Over the course of time, the way in which biblical higher education is offered has grown and improved. Each undergraduate student pursuing a bachelor’s degree has a Bible major, taking at least 30 credits of Bible and theology. This provides the foundation for all other studies offered.

At the founding of the University in 1932, most classes were in Bible, theology, and ministry skills. Students enrolled because they desired to serve God’s church in some way. Some sought vocational ministry, others simply desired a deeper understanding of the Word of God. In those early days, the educational program was modeled after a Bible institute. Students took very few general studies courses.

As the school prepared to offer degrees, general studies courses were added. This addition created an unusually strong foundation for service to Christ. A general studies course, typically composed of arts and sciences, teaches students how to think with breadth and insight, and how to express themselves clearly. The combination of general studies, Bible, and theology allowed the students to understand truth and ethics, and also communicate these well. Graduates have filled positions in an astounding array of fields. The capacity to think biblically and express themselves cogently provides skills that are transferrable to nearly any discipline.

As the years went by, additional academic programs were offered, each built on the Bible major. These new program offerings amounted to a second major. Graduates have the equivalent of a double major in Bible and another field of study.

In 2012, the University was granted permission to offer an array of bachelor’s degrees corresponding to the various programs. All students still receive a major in Bible.

The curriculum is offered through four schools: Arts and Sciences, Theology, Education, and Seminary.

Implications of the Philosophy
The academic philosophy and the curriculum that stems from it are rooted in a belief that university education must do more than supply information for students. Students must also develop in conviction, commitment, character, competency, and capacity.

Clarks Summit University graduates are marked by strong convictions because of their Bible major. Effective leadership is based in the Word of God, which produces a faith that has the doctrinal support for all of life and service. The curriculum produces leaders with professional competence and a confidence in the capability of God’s Word to meet needs in every situation.

The Clarks Summit University academic philosophy leads students to a commitment to live as authentic followers of Jesus Christ. Their thoughts and actions are rooted in the Scripture, not human traditions. They are committed to the local church, to its work and His people, and focused on fulfilling the Great Commission wherever God leads them.

Conviction and commitment produce graduates who are Christ–like in their character. As students seek to become like Christ, they grow into persons of honesty, credibility, wisdom, integrity, and maturity, capable of building constructive relationships based on the love of Christ.

The curriculum also shapes effective graduates by training them in competencies specific to their disciplines. Clarks Summit University classes are designed in such a way that students not only increase in knowledge, but increase in capacity. They become life–long learners, and, in the process, continually discern how God has designed them to serve Christ effectively.

The Clarks Summit University curricular philosophy results in the holistic development of each student. Strength of intellect and depth of capacity mark graduates whom God can use greatly.
Extending the Philosophy into Graduate Education
In the late 1980s, Clarks Summit University created two graduate programs in education and counseling, and in 2006 added a Master of Arts program to augment the undergraduate programs. These programs are also based on biblical knowledge. Graduate students take a narrower educational focus but still gain new capacities in truth and ethics. Development of higher-level communications skills is a central component of the learning process.

Students must have undergraduate credits in general biblical and theological knowledge, and they must also know how to study the Word of God. If a student lacks this base, additional classes are required to attain the master’s degrees. Biblical truth is a necessary foundation to graduate education at Clark Summit University.

ACADEMIC OBJECTIVES
Undergraduate Programs
Upon successful completion of a bachelor’s degree, graduates will:

- Demonstrate an understanding of selected knowledge in the areas of Bible humanities, social sciences, and natural sciences based on a Christian worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Implement appropriate tools to accurately study, interpret and apply biblical truth.
- Apply biblical principles for thoughtful and responsible living and service in the world.
- Desire to know, love and serve God.
- Exhibit professional behaviors and competently apply the skills specific to the various areas of study.

Graduate Programs
The Clarks Summit University graduate programs exist for the primary purpose of preparing men and women to be godly servant leaders. By using the Scriptures as the foundation and basis for all instruction, the programs seek to produce graduates who are able to serve effectively in a variety of personal and professional ministries.

Upon successful completion of a Master’s degree, graduates will have:

- Gained a fuller knowledge of the Bible, the Christian faith, self and other people, and the world around them.
- Deepened their love for and commitment to the authority of the Word of God, dedication to Jesus Christ as Lord, and sense of personal responsibility toward the Great Commission.
- Improved skills in informational literacy, research, and critical thinking to integrate learning and experience in a biblical worldview.
- Developed knowledge and skills needed for various personal and professional ministries.

ACADEMIC CONTEXT
School of Arts and Sciences
The purpose of the School of Arts and Sciences is to develop Christ-centered lifelong learners who are critical, holistic thinkers and effective communicators. Our goal is to prepare students to contribute positively in their areas of expertise as they seek to glorify God. The School of Arts and Sciences includes the Department of Business Administration, Department of English and Communications, Department of Health and Human Performance, Department of Music, Department of Office Administration, Department of Science and Mathematics, and Department of Social Studies.

As students take classes in the School of Arts and Sciences, they will:

- Achieve an understanding of selected knowledge in the area of humanities, social sciences, and natural sciences based on a Christian Worldview.
- Demonstrate skills in critical thinking, value judgment, communication, and contextual understanding of primary and secondary sources.
- Utilize a Christian view of man, society, and culture as graduates interact with life and society.

Department of Business Administration
As students take classes in the Department of Business Administration, they will:

- Identify God-given gifts and talents which can make an effective contribution to the Kingdom of Christ in the global marketplace.
- Create a strong ethical foundation for conducting business with a missional emphasis in a Biblical worldview.
- Gain practical experience in business through case studies, internships, and pro-bono consulting projects.
- Develop skillsets in management, marketing, and finance for careers in church administration, nonprofit organizations, or for-profit enterprises, and for onward transition to graduate school.

**Department of English and Communication**
As students take classes in the Department of English and Communication, they will:
- Develop their skills in thinking, writing, and seeking effectiveness and clarity.
- Develop higher-level reading skills in order to enhance appreciation, critical thinking, and contextual understanding within a framework.
- Access, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theatre, and teaching.
- Develop integrative skills in biblical, cultural, literary, and practical understanding.

**Department of Health and Human Performance**
As students take classes in the Department of Health and Human Performance, they will:
- Demonstrate competency in knowledge and communication of the human body's form, function, and performance.
- Recognize the importance of godly body stewardship and pursue a healthy, active lifestyle.
- Improve in personal and prescriptive motor skills development and health- and skill-related physical fitness.
- Recognize the importance of, and practice professionalism and ethical behavior.
- Learn to be aware of and care for the holistic needs of others.

**Department of Music**
As students take classes in the Department of Music, they will:
- Develop a broader appreciation for music as an art form and as a unique gift God has given for expression and beauty.
- Connect theology and a philosophy of music with teaching and performing.
- Develop as musicians through academic study, ensemble participation, pedagogical experiences, and performance.

**Department of Office Administration**
As students take classes in the Department of Office Administration, they will:
- Exhibit general office skills.
- Produce quality business documents using proper formatting, mechanics, and design.
- Understand and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate oral and written communication skills through correct and tactful speaking and writing, including proper listening techniques.
- Recognize the importance of continued growth in developing godly character and a servant’s heart.

**Department of Science and Mathematics**
As students take classes in the Department of Science and Mathematics, they will:
- Appreciate the scientific attitude and scientific method.
- Logically and honestly make interpretations of scientific data.
- Become aware of the structure and functioning of God's creation, including ourselves, society, and the physical and biological world around them.

**Department of Social Studies**
As students take classes in the department of Social Studies, they will:
- Understand the present based on a historical knowledge of the past.
- Consider the factors involved the formation of the Judeo–Christian and Greco–Roman traditions.
- Appreciate the value of fine arts, sociology, philosophy, and economics to understanding our culture.
- Be prepared to make independent value judgments through understanding, interpreting, and applying factual material.
School of Theology
The School of Theology exists to assist the church in the preparation of qualified, committed, thoughtful, spiritual leaders for church and church-related ministries worldwide. This is done in an academic environment in which the school is responsible to help students build the necessary skills to effectively study, interpret, apply, and communicate the Word of God. The school bases that instruction on the verbal, plenary inspiration of the Bible in the original manuscripts and upon its authority in all areas of life. The grammatical, historical, literal method of interpretation is the hermeneutic employed.

As students take classes in the School of Theology, they will:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Apply a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Develop competent inductive Bible study skills, using available Bible study tools in a manner consistent with the historical, grammatical and literal (normal) principles of interpretation.
- Demonstrate the skills to perform competent research on biblical and theological issues using primary and secondary sources.
- Comprehend and value the design and intended role of the church in their lives and ministries.
- Understand and compare the basic foundations of major religious movements in the world and articulate the gospel of Jesus Christ in a manner that is clear and understandable to people from any of those religious movements.
- Value and develop the basic character demands essential to qualification for ministry leadership.
- Articulate and apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.

Department of Bible Exposition
As students take classes in the Department of Bible Exposition, they will:

- Articulate the historical contents of the entire Bible, gaining insight into the construction, purpose, and message of the Bible.
- Demonstrate basic skills of observation, interpretation and application of the text.
- Apply biblical truth in order to become like Jesus Christ.
- Communicate the Bible to others creatively and independently.
- Understand the basics of biblical and systematic theology.
- Integrate the content of other disciplines with theology.
- Articulate and apply the biblical rationale for evangelization of the lost, edification of the believer, pre-tribulational, premillennial eschatology, personal and ecclesiastical separation, and the biblical distinctives or Baptists.

Department of Ministry Leadership
The Department of Ministry Leadership offers a variety of programs designed to prepare students for career ministry leadership roles both in church–based ministry and in para–church organizations. Each of these programs is built upon the foundation of a set of goals that are essential to any ministry leadership role. Each program then focuses on the skills and competencies essential to a particular ministry role.

As students take classes in the ministry program, they will:

- Comprehend and value the basic character demands essential to qualification for ministry leadership.
- Apply a clear understanding of the biblical imperative and dynamics involved in helping people engage in aggressive spiritual growth.
- Understand and apply distinctive characteristics and skills demanded of leadership from a thoroughly biblical perspective.
- Articulate and apply biblical principles from which they can build families that meet biblical expectations.
- Communicate the Scriptures in a clear, accurate, and relevant manner.
Program of Camping Ministries
This department endeavors to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues.

- **Program Church Education Ministries**
  This department trains men and women to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

- **Program of Intercultural Studies**
  This department presents the responsibility of every Christian to participate in the Mission of God (Missio Dei) by giving a general knowledge of mission opportunities, and instilling an awareness of mission issues today. ICS courses are designed to equip the student with the methods for understanding God’s mission to the nations, the basic principles and the ethics needed for a successful missionary program, exposure to the cultural and language differences in working intercultural, and thoughtful consideration of the needs and programs in modern-day mission work.

- **Department of Pastoral Ministries**
  This department prepares men for effective pastoral ministry in local churches. The department purposes to produce graduates who demonstrate a balance of expository skill, spiritual leadership, pastoral care, and evangelistic fervor— all founded upon the clear teachings of Scripture. Currently six programs are available: Church Music, Education Ministries, Outreach Ministries, Pastoral, Worship Pastor, and Youth Pastor.

- **Program of Sports and Recreational Ministries**
  This department endeavors to equip students for effective sports ministries in the local church, para-church organizations, foreign missionary agencies, and sports-related organizations.

Department of Counseling
This department equips students to work in both ministerial and professional venues of counseling. Students are prepared to understand and respond biblically to the heart-felt needs of counselees and are given the necessary foundation for graduate work in the counseling field if they desire to pursue continuing education.

As students take classes in the Department of Counseling, they will:

- Acquire a profound intimacy with and appreciation for the Word of God as Inspired Truth.
- Achieve knowledge of historical and contemporary psychological theories and models of therapeutic intervention, while developing a Biblically-based philosophy of counseling.
- Grow in personal awareness of the work of God in their own life and develop a lifestyle of pursuing God.
- Evidence a professional competency in the ethical, compassionate care of people, providing hope in response to individual and cultural needs.

School of Education
The purpose of the School of Education at Clarks Summit University is to develop graduates who will be effective in the classroom. The history of Clarks Summit University reflects strong support for the ministry of Christian schools. Along with preparing students who wish to teach within Christian schools, we believe that it is very important to prepare those students who wish to teach within public schools and international schools. Our mission is to provide the knowledge base and skills needed to be a successful teacher whether it is in public or Christian education. The graduates of the School of Education programs will have developed a strong foundation in subject matter knowledge, pedagogical knowledge, and teaching skills.

Upon successful completion of the requirements set by the School of Education, the students will:

- Explain the Christian world view of education.
- Demonstrate an understanding of content and pedagogy in preparing instruction based on academic standards.
- Create a purposeful and equitable classroom environment for learning.
- Through the knowledge of content, pedagogy, and skill, deliver instruction which engages students in learning using a variety of instructional strategies.
- Demonstrate qualities that characterize a Christian professional within and outside of the classroom.
DEGREES AND PROGRAMS

CERTIFICATE AND DEGREES

Bible Certificate. One year of training is required with a biblical studies emphasis.
- Bible Certificate
- Bible Certificate Online

Associate of Arts (A.A.). Two years of study are required. All programs include a blend of general studies and introductory biblical background courses.
- Addiction Counseling
- Business Administration
- Early Childhood Education
- General Education
- Integrated Studies—Online
- Office Administration

Bachelor of Arts (B.A.). Four year programs of study with a professional major from the School of Arts and Sciences.
- Communications
- Interdisciplinary Studies
- Literature

Bachelor of Music Education (B.M.E.).
- Music Education

Bachelor of Science (B.S.).
- Bible and Theology—Online
- Biology
- Camping Ministries
- Christian Ministries
- Christian Ministries—Online
- Counseling Ministries
- Counseling Ministries—Online
- Degree Completion
- Education Ministries
- Health and Human Performance (non-Teaching)
- Integrated Studies
- Integrated Studies—Online
- Intercultural Studies
- Intercultural Youth Ministries
- Mathematics
- Office Administration
- Outreach Ministries
- Pastoral Ministries
- Pastoral Ministries—Accelerated (also results in the Master of Divinity degree)
- Pastoral Ministries—Seminary Track
- Pre-Seminary
- Specialized Ministries
- Sports and Health Science—Pre-Athletic Training
- Sports and Health Science—Pre-Physical Therapy
- Sports and Recreational Ministries
- Sports Management
- Youth Pastor
- Youth Pastor—Accelerated (also results in the Master of Divinity degree)

Bachelor of Science in Bible (B.S. in Bible). Students in a major resulting in a Bachelor of Science degree may elect to receive this degree instead.
Bachelor of Science in Business Administration (B.S. in Business Administration).
- Business Administration

Bachelor of Science in Counseling (B.S. in Counseling). Available in a four-year traditional or a five-year accelerated, dual degree program. The accelerated program results in the Bachelor of Science in Counseling and Master of Science in Counseling degrees.
- Counseling—Accelerated
- Counseling
- Counseling—Online

Bachelor of Science in Education (B.S. in Education). Four years in length.
- Early Childhood and Elementary Education PK-4
- Health and Human Performance Education
- Secondary Education—English
- Secondary Education—Mathematics
- Secondary Education—Social Studies

Bachelor of Sacred Music (B.S.M.).
- Worship Studies

Master of Arts (M.A.). A 30-credit graduate program divided into two main parts: 15 credit core (Bible, theology and communications courses) and 15 credits from selected concentration areas.
- Bible
- Counseling
- Literature
- Organizational Leadership

Master of Arts in Literature (M.A. Lit.). A 33-credit graduate program.

Master of Education (M.Ed.). A 31-credit graduate program. Combines core required and concentration classes with a culminating capstone project experience.
- Educational Administration
- Curriculum and Instruction
- Secondary English/Communications

Master of Science in Professional Counseling (M.S.P.C.). A 60-credit graduate professional degree.
- Counseling
ACADEMIC CORE

UNDERGRADUATE ACADEMIC PROGRAMS
All bachelor degree programs are made up of two majors, a Bible/Theology major and a professional major, plus a core of general studies and ministry courses totaling a minimum of 120 credits. Associate degree programs have a minimum of 18 credits of Bible and Theology and are a minimum of 60 credits. Certificate programs have a minimum of 12 credits of Bible and Theology and are a minimum of 30 credits. Students with multiple majors or minors are allowed to double dip—use the same course to meet requirements in more than one major or minor. The maximum number of credits of overlap is six credits.

Arts and Sciences Core (40 credits)
The graduate of Clarks Summit University needs to have a good foundation in general education. Therefore, general education courses comprise a meaningful and vital part of the baccalaureate degree programs. The general studies core courses include:

- General Psychology (3)
- Speech Communication (3)
- Living Well (1)
- Academic and Research Writing (3)
- Writing Across the Disciplines (3)
- World Religions (3)
- Examining Worldviews (3)
- History Elective (3)
- Humanities Electives (9)
- Arts and Sciences Electives (6)
- Math and Science electives (3)

* Education students have different core courses varying by program. More information is available from the Registrar’s Office or the Undergraduate Teacher Education department.

Bible and Theology Major (30 credits minimum)
It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology major consists of a minimum of 30 credits and is overseen by the School of Theology.

- Principles of Bible Study (3)
- Building a Biblical Lifestyle (3)
- Bible Survey (3)
- Theology Survey (3)
- Theology Distinctive (3)
- TH480 Senior Seminar (3)
- Biblical Studies Electives (12)

Professional Major
The second major for a bachelor degree seeking student is the professional major (see Degree Programs).

MINORS AND CONCENTRATIONS
Students may also choose to add minors or concentrations to their degree program to broaden their studies in an area of interest.

Minors—School of Arts and Sciences
- Biology
- Business
- Health and Fitness
- Health Science
- History
- Kinesiological Studies
- Literature
• Mathematics
• Media
• Music
• Office Administration
• Social Studies
• Sports and Coaching
• Sports Management
• Theatre
• Writing

**Minors—School of Education**
• Special Education
• Teaching English as a Second Language

**Minors—School of Theology**
• Addictions Counseling
• Biblical Counseling
• Camping Ministries
• Christian Ministries
• Counseling
• Education Ministry
• Intercultural Studies
• Intercultural Youth Ministry
• Pastoral Ministries
• Sports and Recreational Ministries
• Youth Pastor

**Concentrations—School of Arts and Sciences**
• Biology
• Business
• Creative Writing
• History
• Mathematics
• Media
• Music
• Social Studies
• Technology
• Theatre
ACADEMIC PROGRAMS

BIBLE CERTIFICATE PROGRAMS

Bible Certificate

PROGRAM DESCRIPTION
A total of 30 or 33 credits is required, all of which must be earned at Clarks Summit University. The certificate is available online or on-campus. Upon successful completion of the Bible Certificate program, the student will be awarded the Bible Certificate.

PROGRAM OBJECTIVES
The one–year Bible Certificate program is designed to equip students who plan to enter careers other than Christian ministries with a basic background in biblical studies so they can intelligently and effectively communicate their faith. The Christian maturity and knowledge of the Bible gained during this brief time will prove invaluable as these students move into other institutions and professions.

COURSE REQUIREMENTS

On campus
33 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall (15 credits)</th>
<th>Spring (18 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI111</td>
<td>Bible Survey *</td>
</tr>
<tr>
<td>BI100</td>
<td>Principles of Bible Study *</td>
</tr>
<tr>
<td>TH211</td>
<td>Theology Survey *</td>
</tr>
<tr>
<td>ELEC</td>
<td>Free Elective</td>
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<tr>
<td>ELEC</td>
<td>Free Elective</td>
</tr>
<tr>
<td>ELEC</td>
<td>Free Elective</td>
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</tbody>
</table>

* Courses offered both semesters

Online
30 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall (15 credits)</th>
<th>Spring (15 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI105</td>
<td>Introduction to Old Testament Literature</td>
</tr>
<tr>
<td>BI100</td>
<td>Principles of Bible Study *</td>
</tr>
<tr>
<td>EV220</td>
<td>World Religions *</td>
</tr>
<tr>
<td>ELEC</td>
<td>Biblical Studies Elective</td>
</tr>
<tr>
<td>ELEC</td>
<td>Free Elective</td>
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</tbody>
</table>

* Courses offered both semesters
ASSOCIATE OF ARTS PROGRAMS

Addictions Counseling

61 credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing *</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>HP101 Living Well (1) *</td>
<td>PS414 Marriage and Family Dynamics+</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>PS203 Introduction to Counseling</td>
<td>TH211 Theology Survey *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Fall Year 2 (15 credits)</th>
<th>Spring Year 2 (15 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS117 Understanding and Treating Addiction</td>
<td>PS219 Behavioral Addictions</td>
</tr>
<tr>
<td>PS227 Substance Addictions</td>
<td>PS310 Dynamics of Discipleship</td>
</tr>
<tr>
<td>PS303 Abnormal Psychology</td>
<td>PS416 Crisis Counseling+</td>
</tr>
<tr>
<td>PS304 Adolescent and Adult Development</td>
<td>ELEC Bible Elective</td>
</tr>
<tr>
<td>ELEC Counseling Skills Elective</td>
<td>ELEC Counseling Elective</td>
</tr>
</tbody>
</table>

* Courses offered both semesters
+ Courses offered alternate years
Business Administration

PROGRAM DESCRIPTION
The two-year Business Administration program provides students with a foundation in Business theory and practice and prepares them for entrance into a Bachelor's of Business Administration or entry-level positions in the workforce. All of the coursework is fully transferrable into the Clarks Summit University Bachelor of Science in Business Administration program.

PROGRAM OBJECTIVES
Upon completion of the Business program, the student will have:

- Identified their own God-given gifts and talents which can make an effective contribution to the Kingdom of Christ in the global marketplace.
- Created a strong ethical foundation for conducting business with a missional emphasis in a biblical worldview.
- Developed skillsets in management, marketing, and finance for careers in church administration, nonprofit organizations.

COURSE REQUIREMENTS
61 credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 Credits)</th>
<th>Spring Year 1 (16 Credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA102</td>
<td>BA105  Principles of Economics</td>
</tr>
<tr>
<td>BI111</td>
<td>BI100  Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121</td>
<td>HP101  Living Well (1) *</td>
</tr>
<tr>
<td>SP100</td>
<td>PS100  General Psychology *</td>
</tr>
<tr>
<td>TH120</td>
<td>ELEC   Biblical Studies Elective</td>
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<tr>
<td></td>
<td>ELEC   Business Elective</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall Year 2 (15 Credits)</th>
<th>Spring Year 2 (15 Credits)</th>
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</thead>
<tbody>
<tr>
<td>BA200</td>
<td>EN313  Business Communication</td>
</tr>
<tr>
<td>BA207</td>
<td>TH308  Theological Distinctives *</td>
</tr>
<tr>
<td>BA301</td>
<td>ELEC   Business Elective</td>
</tr>
<tr>
<td>BA303</td>
<td>ELEC   Business Elective</td>
</tr>
<tr>
<td>TH211</td>
<td>ELEC   Humanities Elective</td>
</tr>
</tbody>
</table>

* Courses offered both semesters
Early Childhood Education

PROGRAM DESCRIPTION
The purpose of the two-year Early Childhood program is to prepare individuals for ministry roles as early childhood educators in churches, Christian schools, social agencies, homes, pre–school programs, and day care programs. Students will learn the theoretical principles of child development as well as developmentally appropriate practices. Students will be able to recognize and address children’s cognitive, personal and moral stages of development as well as address and reach the child, family, school, teacher/caregiver and community as it relates to the education of the whole child. The program provides students with the biblical education and practical experience necessary to work with young children with professional excellence. A student in this program must maintain a GPA of 2.0.

PROGRAM OBJECTIVES
Upon successful completion of this program, the student will:

- Be aware of social, cultural, historical, and legal issues associated with early childhood education.
- Appreciate the importance of active learning in the content of guided play and direct instructional techniques.
- Know how to provide optimum, developmentally appropriate experiences for children in the early years.
- Successfully apply content knowledge to practicum experiences.

COURSE REQUIREMENTS
60 Credits • All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)
BI100  Principles of Bible Study *
BI111  Bible Survey *
EC103  Field Experiences in Early Childhood Education I (1)
EC111  Early Childhood Education Theories and Practices
EN105  Expository Writing
PS100  General Psychology *

Fall Year 2 (13 credits)
EC203  Field Experiences in Early Childhood Education II (1)
EC213  Cultural Diversity and Relationship Building
EC215  Infants and Toddlers: Curriculum and Teaching
PS308  Psychology of Learning & Education
ELEC  Biblical Studies Elective

Spring Year 1 (16 credits)
EC104  Field Experiences in Early Childhood Education I (1)
EC114  Child, Family and Community
PS204  Child and Adolescent Development
SP100  Speech Communication *
TH120  Building a Biblical Lifestyle *
TH211  Theology Survey *

Spring Year 2 (15 credits)
EC112  Arts and Humanities in Early Childhood
EC204  Field Experiences in Early Childhood Education II (1)
EC316  Teaching Movement, Health, and Physical Education Pre K-4 (1)
EV220  World Religions *
HP101  Living Well (1) *
TH308  Theological Distinctives * (Prereg TH211)
ELEC  Arts and Sciences Elective

* Courses offered both semesters
**General Education**

**PROGRAM DESCRIPTION**
Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career direction, the General Education program offers a basic program of general education coupled with biblical studies that provides a foundation for the further pursuit of Christian ministry or continued studies at Clarks Summit University or another institution of higher learning.

**PROGRAM OBJECTIVES**
Upon completion of the General Education program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**COURSE REQUIREMENTS**

61 Credits • All courses are three credits unless noted otherwise.

**Fall Year 1 (16 Credits)**
- BI100      Principles of Bible Study *
- EN121      Academic and Researched Writing
- SP100      Speech Communication *
- TH120      Building a Biblical Lifestyle *
- ELEC      Literature Survey Elective

**Spring Year 1 (16 Credits)**
- BI111      Bible Survey *
- EN122      Writing across the Disciplines
- HP101      Living Well (1) *
- PS100      General Psychology *
- ELEC      Humanities Elective

**Fall Year 2 (15 Credits)**
- EV220      World Religions *
- PH206      Worldviews *
- TH211      Theology Survey *
- ELEC      Arts and Sciences Elective
- ELEC      Biblical Studies Elective

**Spring Year 2 (13 Credits)**
- TH308      Theological Distinctives *
- ELEC      Biblical Studies Elective
- ELEC      Humanities Elective
- ELEC      Free Elective
- ELEC      Free Elective

*Courses offered both semesters
**Integrated Studies–Online**

**PROGRAM DESCRIPTION**
Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the Integrated Studies program offers a flexible online degree program that enhances the student’s competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

**PROGRAM OBJECTIVES**
Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

**COURSE REQUIREMENTS**
60 credits • All courses are three credits unless noted otherwise.

*Bible and Theology Courses (15 credits)*
- BI105 Introduction to Old Testament Literature
- BI106 Introduction to New Testament Literature
- BI100 Principles of Bible Study
- TH120 Building a Biblical Lifestyle
- ELEC Biblical Studies Elective

*Social Studies Courses (9 credits)*
- AR210 Introduction to Humanities
- ELEC History Electives (6)

*English/Literature Courses (9 credits)*
- EN121 Academic and Researched Writing
- EN122 Writing across the Disciplines
- ELEC Literature Survey Elective

*Math or Science/Computer Studies Courses (6 credits)*
- PH206 Worldviews
- ELEC Math or Science Elective

*Elective Courses (21 credits)*
- ELEC Ministry Elective
- ELEC Free Electives (18)
Office Administration

PROGRAM DESCRIPTION
The Office Administration major provides students with technical expertise emphasizing information processing with a ministry orientation. The students develop skills in Microsoft Office programs, accounting, business communication, and graphic design. They also develop interpersonal skills that are essential in the workplace. An internship for real-world experience is included along with relevant courses in general studies, Bible, and theology.

PROGRAM OBJECTIVES
As students take classes in the Department of Office Administration, they will:

- Exhibit general office skills.
- Produce quality business documents using proper formatting, mechanics, and design.
- Understand and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate oral and written communication skills through correct and tactful speaking and writing, including proper listening techniques.
- Recognize the importance of continued growth in developing godly character and a servant’s heart.

COURSE REQUIREMENTS
64 credits • All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)
B100 Principles of Bible Study *
B111 Bible Survey *
EN121 Academic and Researched Writing
HP101 Living Well (1) *
OP110 Microsoft Office I: Word
SP100 Speech Communication *

Spring Year 1 (15 credits)
OP200 Document Production/Transcription
OP208 Graphic Design
TH120 Building a Biblical Lifestyle *
TH211 Theology Survey *
ELEC Biblical Studies Elective

Fall Year 2 (16 credits)
BA207 Financial Accounting
OP215 Human Relations in Organizations
OP220 Internship (1)
OP221 Microsoft Office II: Access and PowerPoint
PS100 General Psychology *
ELEC Free Elective

Spring Year 2 (17 credits)
EN313 Business Communication
OP218 Office Procedures
OP220 Internship (1)
OP222 Microsoft Office III: Excel and Outlook
OP280 Office Administration Capstone Seminar (1)
ELEC Arts and Sciences Elective
ELEC Free Elective

*Course offered both semesters
BACHELOR OF ARTS PROGRAMS

Communications Major—Emphasis in Media, Theatre, or Writing

PROGRAM DESCRIPTION
The primary focus of this major is to develop and hone the student’s skills as a communicator. Students will take a series of core communications courses. They also will select genre and emphasis electives to assist them in meeting their educational goals. The Communication Internship provides practical field experiences.

PROGRAM OBJECTIVES
The Communications major provides training for the student preparing for entry–level positions in areas of theatre and writing and preparation for further education in a graduate program.

Upon completion of the Communications major, the student will:

- Think, write, and speak clearly and effectively.
- Read in order to enhance appreciation, critical thinking, and contextual understand within a framework.
- Access, analyze, and produce quality work in the aesthetic and artistic areas of writing, speech, theatre, and teaching.
- Possess integrative skills in biblical, cultural, literary, and practical understanding.

COURSE REQUIREMENTS

122 Credits • All courses are three credits unless noted otherwise.

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<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>BI111 Bible Survey *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>EN122 Writing across the Disciplines</td>
</tr>
<tr>
<td>HP101 Living Well (1) *</td>
<td>EN234 Creative Writing</td>
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<td>PS100 General Psychology *</td>
<td>ELEC History Elective</td>
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<tr>
<td>SP100 Speech Communication *</td>
<td>ELEC Math or Science Elective</td>
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<td>TH120 Building a Biblical Lifestyle *</td>
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<tr>
<th>Fall Year 2 (14 credits)</th>
<th>Spring Year 2 (16 credits)</th>
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<tbody>
<tr>
<td>CM411 Internship Seminary (1)</td>
<td>EN330 Structural Grammar and Linguistics</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>PH206 Worldviews *</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Humanities Elective</td>
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<tr>
<td>ELEC Emphasis Elective</td>
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<td>ELEC Genre Elective</td>
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<td>ELEC Practicum Elective (1)</td>
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<tr>
<th>Fall Year 3 (16 credits)</th>
<th>Spring Year 3 (18 credits)</th>
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<tbody>
<tr>
<td>LI341 Foundations of Literary Criticism</td>
<td>EV220 World Religion *</td>
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<tr>
<td>SP301 Oral Interpretation+</td>
<td>TH308 Theological Distinctives *</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Emphasis Elective</td>
<td>ELEC Humanities Elective</td>
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<tr>
<td>ELEC Practicum Elective (1)</td>
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<tr>
<th>Fall Year 4 (15 credits)</th>
<th>Spring Year 4 (15 credits)</th>
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<tbody>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>CM402 Communication Internship</td>
</tr>
<tr>
<td>ELEC Emphasis Elective</td>
<td>SP306 Mass Media+</td>
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<tr>
<td>ELEC Genre Elective</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>ELEC Humanities Elective</td>
<td>ELEC Emphasis Elective</td>
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<td>ELEC Free Elective</td>
<td>ELEC Free Elective</td>
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* Courses offered both semesters
+ Courses offered alternate years
**Emphasis Electives**—choose five courses

- CM302  Film: Form and Function
- DR302  Introduction to Theatre+
- DR306  Directing+
- DR307  Acting I: Movement and Voice
- DR308  Acting II: Methods and Characterization
- DR342  Stagecraft+
- EN301  Contemporary Christian Writing +
- EN302  Creative Nonfiction Writing+
- EN313  Business Communication+
- EN336  Introduction to Journalism+
- EN401  Fiction Writing+
- EN406  Advanced Expository and Criticism+
- EN330  Structural Grammar
- ME210  Digital Photography
- ME311  Video Production
- ME341  Media Practicum I
- ME342  Media Practicum II
- ME412  Live-Presentation Technology
- ME421  Scriptwriting
- OP205  Introduction to Web Design
- OP208  Graphic Design

**Genre Electives**—choose three courses

- LI204  Introduction to Poetry+
- LI303  Studies in Dramatic Literature+
- LI304  The Short Story+
- LI331  Selected Works of Shakespeare+
- LI401  Themes in Adolescent Literature and Film+
- LI402  Studies in the Novel+
- LI490  Literature Independent Study (by invitation) +

**Practicum Electives (1 credit each)**—choose two courses

- DR340  Theatre Practicum *
- DR440  Advanced Theatre Practicum *
- EN340  Academic Writing Practicum *
- EN345  Communications Writing Practicum *
**Interdisciplinary Studies Major**

**PROGRAM DESCRIPTION**
The Interdisciplinary Studies major allows students to study two disciplines within the disciplines of Arts and Sciences that can be viewed in light of each other and in light of the Christian worldview. Students will study each discipline separately and in a blended manner so as to grasp the contribution of each for the student of the other.

**PROGRAM OBJECTIVES**
Upon completion of the Interdisciplinary Studies major, the student will:

- Think, write, and speak clearly and effectively.
- Articulate a Christian worldview based on the integration of Biblical and Arts and Sciences studies.
- Demonstrate how two select disciplines contribute to the study of the other.

**COURSE REQUIREMENTS**
121 Credits • All courses are three credits unless noted otherwise.

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<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>HP101 Living Well (1) *</td>
<td>SP100 Speech Communication *</td>
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<tr>
<td>PS100 General Psychology *</td>
<td>ELEC Arts and Sciences Elective</td>
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<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>ELEC Humanities Elective</td>
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<td>ELEC History Elective</td>
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<tr>
<th>Fall Year 2 (15 credits)</th>
<th>Spring Year 2 (15 credits)</th>
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<tbody>
<tr>
<td>PH206 Worldviews *</td>
<td>EV220 World Religions *</td>
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<tr>
<td>TH211 Theology Survey *</td>
<td>ELEC Interdisciplinary Elective Program 2</td>
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<tr>
<td>ELEC Interdisciplinary Elective Program 1</td>
<td>ELEC Arts and Sciences Elective</td>
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<td>ELEC Humanities Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Math or Science Elective</td>
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<tr>
<td>ELEC Interdisciplinary Elective Program 1</td>
<td>TH308 Theological Distinctives *</td>
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<td>ELEC Interdisciplinary Elective Program 1</td>
<td>ELEC Interdisciplinary Elective Program 1</td>
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<td>ELEC Interdisciplinary Elective Program 2</td>
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<td>ELEC Biblical Studies Elective</td>
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<tr>
<th>Fall Year 4 (15 credits)</th>
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<tr>
<td>TH480 Senior Seminar *</td>
<td>ELEC Interdisciplinary Elective Program 2</td>
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<tr>
<td>ELEC Interdisciplinary Elective Program 1</td>
<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Interdisciplinary Elective Program 1</td>
<td>ELEC Free Elective</td>
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<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Free Elective</td>
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* Courses offered both semesters
**Literature Major**

**PROGRAM DESCRIPTION**
The focus of this major is to develop the student’s skills in literary content and criticism. They will develop a literal, grammatical, historical approach to literacy interpretation.

Students will take a series of core courses. They will also select literature survey, genre, and communication electives.

**PROGRAM OBJECTIVES**
The Literature major provides training for the student for further education in graduate programs or for study in an area of specific interest.

Upon completion of the Literature major, the student will:

- Think, write, and speak clearly and effectively.
- Read and interpret literature literally, grammatically, and historically.
- Demonstrate skill sets needed to enter graduate programs.

**COURSE REQUIREMENTS**

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<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>BI111 Bible Survey *</td>
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<tr>
<td>EN121 Academic Researched Writing</td>
<td>EN122 Writing across the Disciplines</td>
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<tr>
<td>LI221 American Literature I</td>
<td>HP101 Living Well (1) *</td>
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<tr>
<td>SP100 Speech Communication *</td>
<td>LI222 American Literature II</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>ELEC History Elective</td>
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<td>ELEC Math or Science Elective</td>
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<tr>
<th>Fall Year 2 (15 credits)</th>
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<tbody>
<tr>
<td>LI201 World Literature I</td>
<td>EN330 Structural Grammar and Linguistics</td>
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<tr>
<td>PS100 General Psychology *</td>
<td>LI203 Survey of Biblical Themes</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>PH206 Worldviews *</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>LI211 British Literature I</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>LI341 Foundations of Literary Criticism</td>
<td>LI212 British Literature II</td>
</tr>
<tr>
<td>SP301 Oral Interpretation +</td>
<td>TH308 Theological Distinctives *</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>AR200 Fine Arts</td>
<td>EN406 Advanced Expository and Criticism+</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>ELEC Genre Elective</td>
<td>ELEC Communications Elective</td>
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<tr>
<td>ELEC Humanities Elective</td>
<td>ELEC Genre Elective</td>
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<tr>
<td>ELEC Free Elective</td>
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</table>

* Courses offered both semesters
+ Courses offered alternate years
Literature Survey Electives—choose four
LI201 World Literature I
LI202 World Literature II
LI203 Survey of Biblical Themes in Literature
LI211 British Literature I
LI212 British Literature II

Communications Electives—choose three courses
CM302 Film: Form and Function
DR302 Introduction to Theatre+
DR306 Directing+
DR307 Acting I: Movement and Voice
DR308 Acting II: Methods and Characterization
DR342 Stagecraft+
EN301 Contemporary Christian Writing+
EN302 Creative Nonfiction Writing+
EN313 Business Communication+
EN330 Structural Grammar
EN336 Introduction to Journalism+
EN401 Fiction Writing+
EN406 Advanced Expository and Criticism+
ME210 Digital Photography
ME311 Video Production
ME341 Media Practicum I
ME342 Media Practicum II
ME412 Live-Presentation Technology
ME421 Scriptwriting
OP205 Introduction to Web Design
OP208 Graphic Design

Genre Electives—choose four courses
LI204 Introduction to Poetry+
LI303 Studies in Dramatic Literature+
LI304 The Short Story+
LI331 Selected Works of Shakespeare+
LI401 Themes in Adolescent Literature and Film+
LI402 Studies in the Novel+
LI490 Literature Independent Study (by invitation) +
# BACHELOR OF MUSIC EDUCATION PROGRAM

## Music Education Major

### PROGRAM DESCRIPTION

The purpose of the K-12 undergraduate program in Music Education is to prepare students for careers in various schooling venues. Students will learn the importance of the partnership between learners and their families, schools, teachers, and communities, as it relates to the formation of the whole person.

In this program, students will develop a Biblical worldview and gain practical experience necessary to teach music with professional excellence. Students will leave this program equipped with confidence, pedagogical skills, and musical ability.

### PROGRAM OBJECTIVES

Upon successful completion of the Music Education Major students will be able to:

- Prepare unit and lesson plans for classes and ensembles reflecting a pedagogical mastery of musical content.
- Create and maintain an atmosphere among music students that frees them to learn while instilling in them a joy for making music.
- Prepare classes and rehearsals in which objectives, methods, and assessments are in harmony with each other.

### COURSE REQUIREMENTS

128 credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (17 credits)

- BI100  Principles of Bible Study *
- EN105  Expository Writing
- MA102  College Math I (or Math Elective dep. on ACT/SAT scores)
- MU101  Musicianship I
- MU104  Aural Skills I (2)
- MUJ323  Class Percussion (1) +
- ELEC  Applied Music Major I (1)
- ELEC  Choral Ensemble I (0)
- ELEC  Class Piano I or Applied Music Secondary (1)

#### Spring Year 1 (18 credits)

- BI111  Bible Survey *
- ED201  Introduction to Education
- HP101  Living Well (1) *
- MA104  College Math II (or Math Elective dep. on ACT/SAT scores)
- MU102  Musicianship II
- MU209  Aural Skills II (2)
- MU326  Class Woodwinds (1) +
- ELEC  Applied Music Major II (1)
- ELEC  Choral Ensemble II (0)
- ELEC  Class Piano II or Applied Music Secondary (1)

#### Fall Year 2 (17 credits)

- LI221C  American Literature I
- MU201  Musicianship III
- MU324  Class Strings (1) +
- MU404  Foundations and Issues in Worship
- SP100  Speech Communication *
- TH120  Building a Biblical Lifestyle *
- ELEC  Applied Music Major III (1)
- ELEC  Choral Ensemble III (0)

#### Spring Year 2 (18 credits)

- EV220  World Religions *
- MU202  Musicianship IV
- MU306  Group Vocal Technique (2)
- MU332  Class Brass (1) +
- PS204  Child and Adolescent Development
- TH211  Theology Survey *
- ELEC  Applied Music Major IV (1)
- ELEC  Choral Ensemble IV (0)
- ELEC  Music History Elective (2)

#### Fall Year 3 (16 credits)

- MU342  Junior Recital (1)
- MU401  Conducting
- PH206  Worldviews *
- SED320  Introduction to Special Education
- TH308  Theological Distinctives *
- ELEC  Applied Music Major V (1)
- ELEC  Choral Ensemble V (0)
- ELEC  Music History Elective (2)

#### Spring Year 3 (17 credits)

- ED422  Educating the English Language Learner
- ED424  Teaching Music in Secondary Schools (2)
- MU316  Instrumental Composition & Arranging
- PS308  Psychology of Learning and Education
- TH480  Senior Seminar *
- ELEC  Applied Music Major VI (1)
- ELEC  Choral Ensemble VI (0)
- ELEC  Music History Elective (2)
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<tr>
<th>Fall Year 4 (13 credits)</th>
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<tbody>
<tr>
<td>ED212  Assessment of Learning (2)</td>
<td>ED432  Student Teaching Seminar (0)</td>
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<tr>
<td>ED323  Teaching Music in Elementary Schools (2)</td>
<td>ED434  Student Teaching I (6) *</td>
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<tr>
<td>ED421  Senior Education Seminar (1)</td>
<td>ED436  Student Teaching II (6) *</td>
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<td>LY312  Literacy Development and Instruction in Core</td>
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<tr>
<td>Secondary Courses</td>
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<td>MU442  Senior Recital (1)</td>
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<td>SED413  Teaching in the Inclusive Classroom</td>
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<tr>
<td>ELEC   Applied Music Major VII (1)</td>
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<tr>
<td>ELEC   Choral Ensemble VII (0)</td>
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*Courses offered both semesters*
BACHELOR OF SCIENCE PROGRAMS

Bible and Theology Major—Online

PROGRAM DESCRIPTION
This major is an expansion of our core Bible and Theology major that is foundational and required for all Clarks Summit University programs. It is our belief that knowledge of the Scriptures is essential to a proper education. Therefore, all students take a foundational set of Bible and theology courses. The Bible and Theology major will give students an opportunity for a greater knowledge of the Bible and theology, along with giving them the basic skills needed to communicate that knowledge in an effective manner.

PROGRAM OBJECTIVES
Upon completion of the Bible and Theology major, the student will be able to:

- Demonstrate a general knowledge of biblical content and an understanding of basic biblical concepts.
- Be able to articulate a general knowledge and basic understanding of theology based upon the exegesis of biblical texts.
- Competently study the Bible using inductive study methods, and by using available Bible study tools in a manner consistent with the historical, grammatical, and literal (normal) principles of interpretation.
- Perform competent research on biblical and theological issues using primary and secondary sources.
- Apply biblical truth in order to become like Jesus Christ.
- Effectively communicate the Bible to others.

COURSE REQUIREMENTS
121 credits • All courses are three credits unless noted otherwise.

Bible and Theology Courses (48 credits)
BI100 Principles of Bible Study
BI105 Introduction to Old Testament Literature
BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle
TH201 Theology II
TH202C Theology III
TH306 Theology IV
TH401C Theology V
TH480 Senior Seminar
ELEC Biblical or Theology Studies Electives (21 credits)

Core Courses (40 credits)
AR210 Introduction to Humanities
EN107 Academic Writing
HP101 Living Well (1)
LI210 Writing About Literature
PS100 General Psychology
SC220B Understanding Science
Literature Survey Elective
Science Elective
History Electives (6 credits)
General Studies Electives (12 credits)

Ministry Leadership Courses (18 credits)
EM200 The Church’s Ministry
EV220 World Religions
Communication Courses (6 credits)—PA412, EM303, or MM302
Ministry Elective Courses (6 credits)

Free Electives (15 credits)
**Biology Major**

**PROGRAM DESCRIPTION**
The focus of this major is to provide a broad foundation in biology that will equip students to pursue a variety of careers or to continue their education at the graduate level. Students will acquire a background in multiple biological sciences as well as chemistry, physics, and research methods.

**PROGRAM OBJECTIVES**
Upon completion of the Biology major, the student will be able to:

- Operate with skill and safety in a laboratory setting
- Show literacy in reading and communicating in the realm of scientific knowledge.
- Appreciate the need to organize, analyze, and interpret data in a logical, objective way.
- Demonstrate an awareness of the structure and function of God’s creation.
- Formulate a worldview consistent with the common ground between a biblical theology and scientific understanding.
- Articulate the importance of scientific/mathematical knowledge in everyday life.
- Understand, discuss, and present primary research.

**COURSE REQUIREMENTS—ODD YEAR**
125/126 credits • All courses are three credits unless noted otherwise.

Students in need of Pre-Calculus will be advised to take College Math II during Year 1. This will add 3 credits to their program.

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<tr>
<th>Fall Year 1 (17 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>BI111 Bible Survey *</td>
<td>SC218/218L Biology II (4)</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing *</td>
<td>SC222/226 Chemistry II (4) +</td>
</tr>
<tr>
<td>SC203/207 Biology I (4)</td>
<td>TH120 Building a Biblical Lifestyle</td>
</tr>
<tr>
<td>SC221/225 Chemistry I (4) +</td>
<td>ELEC Biblical Studies Elective</td>
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<th>Spring Year 2 (15 credits)</th>
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<tr>
<td>SC206/208 Human Anatomy and Physiology I (4)</td>
<td>SC224/224L Physics II (4) +</td>
</tr>
<tr>
<td>SC223/223L Physics I (4) +</td>
<td>SC261/261L Human Anatomy &amp; Physiology II (4)</td>
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<tr>
<td>TH211 Theology Survey *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>ELEC History Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Free Elective</td>
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<thead>
<tr>
<th>Fall Year 3 (16 credits)</th>
<th>Spring Year 3 (14 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EV220 World Religions *</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>MA212 Calculus I</td>
<td>MA213 Calculus II</td>
</tr>
<tr>
<td>SC211 Genetics +</td>
<td>SC254 or SC255 Marine Biology and Ecology or Field Biology</td>
</tr>
<tr>
<td>SC310/310L Organic Chemistry I w/ Lab (4) – off site</td>
<td>SC312/312L Organic Chemistry II w/ Lab (4) – off site</td>
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<tr>
<td>ELEC Free Elective</td>
<td>TH308 Theological Distinctions *</td>
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<table>
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<tr>
<th>Fall Year 4 (15 credits)</th>
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<tbody>
<tr>
<td>LI221C American Literature I</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>SC412 Biotech</td>
</tr>
<tr>
<td>SC301 Kinesiology</td>
<td>TH480 Senior Seminar *</td>
</tr>
<tr>
<td>SC401 Intro to Organic/Biochemistry</td>
<td>ELEC Free Elective</td>
</tr>
<tr>
<td>ELEC Free Elective</td>
<td>ELEC Humanities Elective *</td>
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<td>or</td>
<td>or</td>
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<td>LI221C American Literature I</td>
<td>or</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>SC401 Intro to Organic/Biochemistry</td>
<td>SC231 Physiological Psychology (4)</td>
</tr>
<tr>
<td>ELEC Humanities Elective</td>
<td>SC412 Biotech</td>
</tr>
<tr>
<td>ELEC Free Elective</td>
<td>TH480 Senior Seminar *</td>
</tr>
</tbody>
</table>

* Courses offered both semesters  
+ Courses offered alternate years
COURSE REQUIREMENTS—EVEN YEAR
125/126 credits • All courses are three credits unless noted otherwise.

Students in need of Pre-Calculus will be advised to take College Math II during Year 1. This will add 3 credits to their program.

<table>
<thead>
<tr>
<th>Fall Year 1 (17 credits)</th>
<th>Spring Year 1 (17 credits)</th>
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</thead>
<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>BI111 Bible Survey *</td>
<td>SC218/218L Biology II (4)</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>SC224/224L Physics II (4) +</td>
</tr>
<tr>
<td>SC203/207 Biology I (4)</td>
<td>TH120 Building a Biblical Lifestyle *</td>
</tr>
<tr>
<td>SC223/223L Physics (4) +</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<th>Fall Year 2 (17 credits)</th>
<th>Spring Year 2 (14 credits)</th>
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<tbody>
<tr>
<td>SC206/208 Human Anatomy and Physiology I (4)</td>
<td>SC222/226 Chemistry II (4) +</td>
</tr>
<tr>
<td>SC221/225 Chemistry I (4) +</td>
<td>SC261/261L Human Anatomy &amp; Physiology II (4)</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>ELEC History Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Free Elective</td>
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<td>EV220 World Religions *</td>
<td>HP101 Living Well (1) *</td>
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<td>MA213 Calculus II</td>
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<td>SC312/312L Organic Chemistry II w/ Lab (4) – off site</td>
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<td>SC401 Intro to Organic/Biochemistry</td>
<td>SC412 Biotech</td>
</tr>
<tr>
<td>ELEC Free Elective</td>
<td>TH308 Theological Distinctives *</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Fall Year 4 (15 credits)</th>
<th>Spring Year 4 (15 or 16 credits)</th>
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</thead>
<tbody>
<tr>
<td>LI221C American Literature I</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>SC254 or SC255 Marine Biology and Ecology or Field Biology</td>
</tr>
<tr>
<td>SC211 Genetics +</td>
<td>TH480 Senior Seminar *</td>
</tr>
<tr>
<td>SC301 SC31 Kinesiology</td>
<td>ELEC Free Elective</td>
</tr>
<tr>
<td>ELEC Free Elective or</td>
<td>ELEC Humanities Elective</td>
</tr>
<tr>
<td>LI221C American Literature I</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>SC231 Physiological Psychology (4)</td>
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<td>SC211 Genetics +</td>
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<tr>
<td>ELEC Humanities Elective</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>ELEC Free Elective</td>
<td>ELEC Free Elective</td>
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</tbody>
</table>

* Courses offered both semester
+ Courses offered alternate years
**Camping Ministries Major**

**PROGRAM DESCRIPTION**
The Camping Ministries major is designed to prepare men and women who are passionate about making disciples and who are empowered to serve with excellence in camping and impact ministry venues. This program involves a year of internship in a camp setting; learning camp ministry through an experience based educational approach.

**PROGRAM OBJECTIVES**
Upon completion of the Camping Ministries major, the student will:

- Develop and clearly articulate a solid philosophy and approach to developing a camping ministry based on an understanding of history, various philosophies, and current trends within the outdoor education and camping movements. (Foundations of Camping and Outdoor Education)
- Employ impact ministry environments and dynamics in an effective manner as tools for introducing others to a growing, intimate relationship with their God. (Introduction to Impact Ministry Leadership)
- Demonstrate competency in moving participants toward growth in the context of short term impact ministry environments such as retreats, resident camps, mission trips, and wilderness programming. (Counseling in Active Learning Environments)
- Investigate, evaluate, and adapt current experience based learning theories, models and tools for use in facilitating learning for a wide range of students in a variety of environments and experiences. (Foundations of Experience Based Learning)
- Design effective approaches to pursuing learning objectives through a variety of experiences, challenges, and assignments. (Planning for Integrative Learning)
- Formulate a vision for participants' potential development; assess their needs, set learning objectives, and set a strategy for the pursuit of effective learning. (Rec Programming: Vision, Assessment, Design)
- Demonstrate necessary skills and methods for effectively and safely implementing a learning strategy in the context of recreational programming. (Rec Programming: Implementation and Evaluation)
- Perform within an organizational environment in a manner that demonstrates competencies in management and administration pertinent to the role that he/she is preparing to play.

**COURSE REQUIREMENTS**
121 Credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (16 credits)
- BI111 Bible Survey *
- EN121 Academic & Researched Writing *
- HP101 Living Well (1) *
- PS100 General Psychology *
- TH120 Building a Biblical Lifestyle *
- ELEC History Elective

### Spring Year 1 (15 credits)
- BI100 Principles of Bible Study *
- EN122 Writing Across the Disciplines
- EV220 World Religions *
- SP100 Speech Communication *
- ELEC Humanities Elective

### Fall Year 2 (15 credits)
- PH206 Worldviews *
- PH311 Personal Life of the Ministry Leader
- TH211 Theology Survey *
- ELEC Arts and Sciences Elective
- ELEC Humanities Elective

### Spring Year 2 (15 credits)
- PS310 Dynamics of Discipleship
- ELEC Biblical Studies Elective
- ELEC Humanities Elective
- ELEC Math or Science Elective
- ELEC Free Elective

### Fall Year 3 (15 credits)
- EM413 Foundations of Ministry Leadership
- TH308 Theological Distinctives *
- ELEC Biblical Studies Elective
- ELEC Free Elective
- ELEC Free Elective

### Spring Year 3 (15 credits)
- EM412 The Family Life of the Ministry Leader
- TH480 Senior Seminar *
- ELEC Biblical Studies Elective
- ELEC Biblical Studies Elective
- ELEC Free Elective

### Fall Year 4 (15 credits)
- Camping Ministries Internship courses (15)

### Spring Year 4 (15 credits)
- Camping Ministries courses (12)
- ELEC Arts and Sciences Elective (HP400 Recommended)

* Courses offered both semesters
# Courses that may be substituted with a free elective
**Christian Ministries Major**

**PROGRAM DESCRIPTION**
This major is designed to offer students foundational ministry principles, practices and skills related to the mission and the function of the church. The goal is to help students become effective as members and leaders in the Body of Christ, strong contributors within a local church and committed to carrying the gospel of Jesus Christ to the world. This emphasis is designed to form a foundation upon which to build effective ministry in any life and ministry context the student pursues.

**PROGRAM OBJECTIVES**
Upon completion of the Christian Ministries major, the student will:

- Desire to know and serve God.
- Possess a wise and accurate understanding of and ability to study and interpret the Scriptures.
- Be knowledgeable, effective and passionate carriers of Christ to the world.
- Be knowledgeable, effective and passionately committed to the local church.
- Clearly and effectively communicate God’s Word to people.
- Skillfully serve God in a variety of vocational choices.
- Desire to be in lifelong pursuit of spiritual and ministry growth and learning.

**COURSE REQUIREMENTS**
121 Credits • All courses are three credits unless noted otherwise.

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<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study</td>
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<tr>
<td>EN121 Academic and Researched Writing *</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>HP101 Living Well (1) *</td>
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<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>SP100 Speech Communication *</td>
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<td>ELEC History Elective</td>
<td>TH211 Theology Survey *</td>
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<td>Fall Year 2 (15 credits)</td>
<td>Spring Year 2 (15 credits)</td>
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<tr>
<td>TH308 Theological Distinctives *</td>
<td>EV220 World Religions *</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>PH206 Worldviews *</td>
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<tr>
<td>Fall Year 3 (15 credits)</td>
<td>Spring Year 3 (15 credits)</td>
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<tr>
<td>EM303 Effective Bible Teaching</td>
<td>PS310 Dynamics of Discipleship</td>
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<tr>
<td>or PA412 Expository Preaching</td>
<td>ELEC Arts and Sciences Elective</td>
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<tr>
<td>PA311 The Personal Life of the Ministry Leader</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Ministry Leadership Elective</td>
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<td>ELEC Free Elective</td>
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<td>ELEC Ministry Leadership Elective</td>
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<td>ELEC Ministry Leadership Elective</td>
<td>ELEC Free Elective</td>
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<tr>
<td>Fall Year 4 (15 credits)</td>
<td>Spring Year 4 (16 credits)</td>
</tr>
<tr>
<td>EM413 Foundations of Ministry Leadership</td>
<td>EM412 The Family Life of the Ministry Leader</td>
</tr>
<tr>
<td>TH480 Senior Seminar *</td>
<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Ministry Leadership Elective</td>
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<td>ELEC Ministry Leadership Elective</td>
<td>ELEC Free Elective</td>
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</tbody>
</table>

* Courses offered both semesters
Christian Ministries Major—Online

PROGRAM DESCRIPTION
This major is designed to offer online students foundational ministry principles, practices and skills related to the mission and the function of the church. The goal is to help students become effective as members and leaders in the Body of Christ, strong contributors within a local church and committed to carrying the gospel of Jesus Christ to the world. This emphasis is designed to form a foundation upon which to build effective ministry in any life and ministry context the student pursues.

PROGRAM OBJECTIVES
Upon completion of the Christian Ministries major, the student will:

- Desire to know and serve God.
- Possess a wise and accurate understanding of and ability to study and interpret the Scriptures.
- Be knowledgeable, effective and passionate carriers of Christ to the world.
- Be knowledgeable, effective and passionately committed to the local church.
- Clearly and effectively communicate God’s Word to people.
- Skillfully serve God in a variety of vocational choices.
- Desire to be in lifelong pursuit of spiritual and ministry growth and learning.

COURSE REQUIREMENTS
121 Credits • All courses are three credits unless noted otherwise.

Bible and Theology (36 Credits)
Bi100  Principles of Bible Study
Bi111  Bible Survey
TH120  Building a Biblical Lifestyle
TH211  Theology Survey
TH308  Theological Distinctives
TH480  Senior Seminar
ELEC  Biblical Studies Electives (18)

Arts and Sciences (40 credits)
EN121  Academic and Researched Writing
EN122  Writing across the Disciplines
PH206  Worldviews
HP101  Living Well (1)
PS100  General Psychology
EV220  World Religions
Literature Elective
History Elective
Math or Science Elective
Humanities Electives (9 credits)
Arts and Sciences Electives (6 credits)

Ministry Leadership Core Courses (15 credits)
PS310  Dynamics of Discipleship
PA311  The Personal Life of the Ministry Leader
EM412  Family Life of the Ministry Leader
EM413  Foundations of Ministry Leadership
EM303  Effective Bible Teaching —or— PA412  Expository Preaching

Ministries Leadership Elective Courses (18 credits)
Select from: Camping (CA), Church Education (EM), Intercultural Studies (MI), Ministry Mentored (MM), Pastoral (PA), Psychology (PS), Sports Ministry (SM), Women’s Ministry (WM), and Youth (YM) courses.

Free Electives (12 credits)
**Counseling Ministries Major**

**PROGRAM DESCRIPTION**
This major is ideal for students that are primarily interested in the ministry applications of counseling. The Counseling Ministries Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling. Students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

**PROGRAM OBJECTIVES**
Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University’s undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Upon completion of the Counseling Ministries major, the student will:

- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.

**COURSE REQUIREMENTS**
122 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>EN122 Writing Across the Disciplines</td>
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<tr>
<td>BI111 Bible Survey *</td>
<td>HP101 Living Well (1) *</td>
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<td>EN121 Academic and Researched Writing *</td>
<td>SP100 Speech Communication *</td>
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<tr>
<td>PS100 General Psychology *</td>
<td>TH120 Building a Biblical Lifestyle *</td>
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<tr>
<th>Fall Year 2 (15 credits)</th>
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<tbody>
<tr>
<td>EV220 World Religions *</td>
<td>ELEC Arts and Sciences Elective</td>
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<td>PS203 Introduction to Counseling</td>
<td>ELEC Biblical Studies Elective</td>
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<td>TH211 Theology Survey *</td>
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<tbody>
<tr>
<td>PS303 Abnormal Psychology</td>
<td>PS310 Dynamics of Discipleship</td>
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<tr>
<td>ELEC Arts and Sciences Elective</td>
<td>PS416 Crisis Counseling</td>
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<td>ELEC Biblical Studies Elective</td>
<td>TH308 Theological Distinctives *</td>
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<td>ELEC Counseling Elective</td>
<td>ELEC Counseling Ministry Elective</td>
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<tbody>
<tr>
<td>PH206 Worldviews *</td>
<td>PS402 Historical and Contemporary Theories in Counseling</td>
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<tr>
<td>PS313 Ethics and Professionalism</td>
<td>PS414 Marriage and Family Dynamics +</td>
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<td>ELEC Biblical Studies Elective</td>
<td>PS480 Senior Portfolio (1)</td>
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<td>ELEC Counseling Elective</td>
<td>TH480 Senior Seminar</td>
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</table>

* Courses offered both semesters
+ Courses offered alternate years
Counseling Ministries Major—Online

PROGRAM DESCRIPTION
This major is ideal for students that are primarily interested in the ministry applications of counseling. The Counseling Ministries Major encompasses foundational philosophical assumptions as well as practical methodologies of biblical counseling. Students complete courses related to both theory and practice of counseling. Those courses, combined with required Bible and Theology curriculum, equip the student to wisely minister to hurting individuals. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, all Counseling students may complete a counseling apprenticeship program.

PROGRAM OBJECTIVES
Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University’s undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Upon completion of the Counseling Ministries major, the student will:
- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with problems they face in life.

COURSE REQUIREMENTS
122 credits • All courses are three credits unless noted otherwise.

Bible and Theology Courses (42 credits)
BI100 Principles of Bible Study
BI105 Introduction to Old Testament Literature
BI106 Introduction to New Testament Literature
TH120 Building a Biblical Lifestyle
TH201 Theology II
TH202C Theology III
TH306 Theology IV
TH401C Theology V
TH480 Senior Seminar
ELEC Biblical Studies Electives (15)

Counseling Courses (31 credits)
PS100 General Psychology
PS203 Introduction to Counseling
PS303 Abnormal Psychology
PS310 Dynamics of Discipleship
PS312 Issues in Professionalism (1)
PS402 Historical and Contemporary Theories in Counseling
PS414 Marriage and Family Dynamics
PS416 Crisis Counseling
PS480 Senior Portfolio (0)
ELEC Counseling Electives (6)
ELEC Counseling Skills Elective

Social Studies Courses (9 credits)
AR210 Introduction to Humanities
ELEC History Electives (6)
**English/Literature Courses (12 credits)**
- EN107  Academic Writing
- LI210  Writing about Literature
- ELEC  Literature Survey Elective
- ELEC  Literature Elective

**Science Courses (6 credits)**
- SC220B  Understanding Science
- ELEC  Science Elective

**Fitness Course (1 credits)**
- HP101  Living Well (1)

**Elective Courses (21 credits)**
- ELEC  General Studies Electives (3)
- ELEC  Church Ministry Electives (6)
- ELEC  Free Electives (12)
Degree Completion Major

PROGRAM DESCRIPTION
The Degree Completion program is designed to facilitate the development of ministry leaders who desire to finish an undergraduate degree and are not yet ready or interested in graduate-level work. Students who have already begun their undergraduate education elsewhere can complete their training through Clarks Summit University.

Students entering the Degree Completion programs must have successfully completed at least 60 semester credits toward a bachelor’s degree and be at least 25 years of age.

PROGRAM OBJECTIVES
The Degree Completion program meets the needs of students who desire to earn an accredited bachelor’s degree and enhance their ministry competency, and have already earned a significant number of undergraduate credits. This program focuses on building competency in biblical understanding and ministry skills in an efficient and cost-effective manner.

Upon completion of the Degree Completion program, the student will:

- Earn an accredited Bachelor of Science degree.
- Possess a solid foundation in biblical studies and ministry application.

COURSE REQUIREMENTS
120 credits • All courses are three credits unless noted otherwise

Bible and Theology Courses (30 credits)
BI100 Principles of Bible Study
TH306 Theology IV
TH401C Theology V
ELEC Bible/Theology Electives (21)

Elective Courses (90 credits)
ELEC Church Ministry Electives (6)
ELEC General Studies Electives (40)
ELEC Free Electives (44)
# Education Ministries Major

## PROGRAM DESCRIPTION
The Education Ministries major prepares students to teach in the local church. Students are helped to prepare for teaching ministries at home or abroad including Sunday school, children, youth, and adult groups, leadership training, vacation Bible schools, and camps. The department helps students understand the principles for effective teaching so they can contribute effectively to the work of the local church.

## PROGRAM OBJECTIVES
Upon completion of the Education Ministries major, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)
- Articulate a clear philosophy ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Comprehend basic biblical principles surrounding the administration of a local church education program. (Education Ministries of the Church)
- Understand and apply biblical principles related to small groups in ministry. (Small Group Ministry)

## COURSE REQUIREMENTS
121 Credits • All courses are three credits unless noted otherwise

### Fall Year 1 (15 credits)
- BI111 Bible Survey *
- EN121 Academic and Researched Writing
- PS100 General Psychology *
- TH120 Building a Biblical Lifestyle *
- ELEC History Elective

### Spring Year 1 (16 credits)
- BI100 Principles of Bible Study *
- EN122 Writing Across the Disciplines
- HP101 Living Well (1) *
- SP100 Speech Communication *
- TH211 Theology Survey *
- ELEC Humanities Elective

### Fall Year 2 (15 credits)
- TH308 Theological Distinctives *
- ELEC Arts and Sciences Elective
- ELEC Humanities Elective *
- ELEC Math or Science Elective
- ELEC Free Elective

### Spring Year 2 (16 credits)
- EV220 World Religions *
- PH206 Worldviews *
- ELEC Arts and Sciences Elective
- ELEC Biblical Studies Elective
- ELEC Free Elective

### Fall Year 3 (15 credits)
- EM303 Effective Bible Teaching
- PA311 The Personal Life of the Ministry Leader
- ELEC Biblical Studies Elective
- ELEC Humanities Elective *
- ELEC Ministry Leadership Elective

### Spring Year 3 (15 credits)
- EM421 Educational Ministry of the Church +
- PS310 Dynamics of Discipleship
- ELEC Biblical Studies Elective
- ELEC Ministry Leadership Elective
- ELEC Free Elective

### Fall Year 4 (15 credits)
- EM413 Foundations of Ministry Leadership
- EM480 Educational Ministry Apprenticeship
- TH480 Senior Seminar *
- ELEC Biblical Studies Elective
- ELEC Ministry Leadership Elective

### Spring Year 4 (15 credits)
- EM302 Small Group Ministry +
- EM412 The Family Life of the Ministry Leader
- EM414 Education Ministry Seminar
- ELEC Biblical Studies Elective
- ELEC Free Elective

* Courses offered both semesters
+ Courses offered alternating years
# Health and Physical Education (Non-Teaching) Major

## PROGRAM DESCRIPTION
The Health and Physical Education (non-teaching) major is designed for undergraduate students wanting to work with individuals of various ages, abilities, and cultures in human movement/performance and physical activity experiences that contribute to their growth and development in non-school settings. Health and Human Performance are dynamic fields, constantly evolving as social trends, demographics, and other factors impact it. Students successfully completing this program would be prepared for employment in fitness/health centers, recreation careers, and therapy-related careers.

## PROGRAM OBJECTIVES
Upon successful completion of this major, the students will:

- Demonstrate critical thinking, communication, and writing skills necessary for the application of this program to the health, human movement/performance and physical needs of society.
- Demonstrate the skills necessary to occupy entry-level positions in health, human movement/performance, and physical activity careers.
- Recognize the stewardship principles needed for a God-honoring life of health, human movement/performance, and physical activity.
- Incorporate the knowledge and skills to plan, implement, and evaluate health, human movement/performance and physical activity programs in non-school settings.
- Learn skills in a variety of sports, games, rhythms/dance, swimming, and outdoor pursuits for their own enjoyment and to share with others.

## COURSE REQUIREMENTS
124 Credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (17 credits)
- BI100 Principles of Bible Study *
- BI111 Bible Survey *
- EN121 Academic and Researched Writing
- HP101 Living Well 101 (1) *
- HP202 Foundations of HPE & Sport
- SC203/207L Biology I (4)

### Spring Year 1 (16 credits)
- EN122 Writing across the Disciplines
- PE110 Weight Training (1) *
- PS100 General Psychology
- SP100 Speech Communication *
- TH120 Building a Biblical Lifestyle *
- ELEC Free Elective

### Fall Year 2 (17 credits)
- HP203 Coaching Techniques
- HP211 HPE Practicum (1) *
- SC206/208 Human Anatomy and Physiology (4)
- TH211 Theology Survey *
- ELEC Biblical Studies Elective *
- ELEC History Elective

### Spring Year 2 (16 credits)
- HP204 Team Sports
- PH206 Worldviews *
- PS202 Human Growth and Development
- ELEC Biblical Studies Elective *
- ELEC Physical Education Elective (1) *
- ELEC Free Elective

### Fall Year 3 (16 credits)
- HP102 Outdoor Living Skills (1) *
- HP206 Personal and Community Health
- HP301 Individual, Dual, and Rhythmic Sports
- HP303 Care and Prevention of Athletic Injuries
- HP305 Kinesiology
- HP310 First Aid/CPR/Aquatics/ Fitness (0) *
- TH308 Theological Distinctives *

### Spring Year 3 (16 credits)
- HP302 Adapted Physical Education
- HP306 Exercise Physiology
- HP308 Motor Learning and Skill Analysis
- PE113 Rock Climbing (1)
- ELEC Biblical Studies Elective
- ELEC Free Elective

### Fall Year 4 (13 credits)
- HP211 HPE Practicum (1) *
- TH480 Senior Seminar *
- ELEC Biblical Studies Elective
- ELEC Humanities Elective *
- ELEC Free Elective

### Spring Year 4 (13 credits)
- EV220 World Religions *
- HP211 HPE Practicum (1) *
- HP422 Exercise & Nutrition
- SM304 Administration in HPE & Sport
- ELEC Humanities Elective

* Courses offered both semesters
+ Courses offered alternating years.
Integrated Studies Major–Online

PROGRAM DESCRIPTION
Clarks Summit University exists for the primary purpose of preparing men and women to pursue selective Christian ministry careers for which the Bible major is foundational or essential. Since not all students are certain of career direction upon entering Clarks Summit University, the Integrated Studies program offers a flexible online degree program that enhances the student’s competency and capacity for service in local churches and for preparation to pursue further education at institutions of higher learning.

PROGRAM OBJECTIVES
Upon completion of the Integrated Studies program, the student will:

- Demonstrate a deepening love for and commitment to biblical values.
- Possess a basic knowledge of the Bible and theology.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.
- Demonstrate knowledge and appreciation of some of the fundamental skills requisite for local church ministry.

COURSE REQUIREMENTS
121 credits • All courses are three credits unless noted otherwise.

Bible and Theology (42 Credits)
Bi100    Principles of Bible Study (3) *
Bi111    Bible Survey (3) *
TH120    Building a Biblical Lifestyle (3) *
TH211    Theology Survey (3) *
TH308    Theological Distinctives (3) *
TH480    Senior Seminar (3) *
ELEC     Biblical Studies Electives (24)

Arts and Sciences (46 credits)
Core Courses (16 credits)
    EN121    Academic and Researched Writing (3)
    EN122    Writing across the Disciplines (3)
    PH206    Worldviews (3) *
    HP101    Living Well (1) *
    Literature Elective (3)—LI201, LI203, LI211, LI212, LI221, LI222
    History Elective (3)—HI111, HI112, HI205, HI206

Social Science Courses (6 credits)
    PS100    General Psychology (3) *
    EV220    World Religions (3) *

Math or Science Elective (3 credits)

Humanities Electives (9 credits)

Arts and Sciences Electives (12 credits)

Free Electives (33 credits)

* Courses offered both semesters
Intercultural Studies Major

PROGRAM DESCRIPTION
The Intercultural Studies major focuses on preparing students with general skills and competencies necessary for effective cross-cultural ministries. Ample electives are available to allow students to pursue a secondary specific skill set in preparation for more specialized forms of cross-cultural ministry. This major also includes a cross-cultural six-week apprenticeship practicum. In addition, students may choose the ARRIBA! Program involving a 34 credit, on-site academic intercultural experience in Peru, South America during the Junior year.

PROGRAM OBJECTIVES
Upon completion of the Intercultural Studies major, the student will:

- Understand and appreciate the basic elements of culture and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross-cultural environment. (Cross Cultural Communications)
- Comprehend how to start, establish and mature a church through its beginning stages. (Church Planting and Church Development)
- Integrate an understanding of Scripture, local church and culture to articulate productive approaches to practical issues that missionaries must deal with. (Missions Seminar)
- Demonstrate readiness to pursue effective cross-cultural ministry. (Missions Apprenticeship)
- Prepare and present effective sermons or Bible lessons using solid principles of biblical exposition. (Expository Preaching, Effective Bible Teaching)
- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles. (Advanced Expository Preaching, Ministry Communication for Women)

COURSE REQUIREMENTS
122/124 Credits • All courses are three credits unless noted otherwise.

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<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic &amp; Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>HP101 Living Well (1) *</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>ELEC Humanities Elective</td>
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<td>ELEC History Elective</td>
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<tr>
<th>Fall Year 2 (15 credits)</th>
<th>Spring Year 2 (15 credits)</th>
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<tbody>
<tr>
<td>PH206 Worldviews *</td>
<td>PS310 Dynamics of Discipleship</td>
</tr>
<tr>
<td>PH311 Personal Life of the Ministry Leader</td>
<td>ELEC Arts and Sciences Elective (Greek 2 recommended)</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>ELEC Biblical Studies Elective</td>
</tr>
<tr>
<td>ELEC Arts and Sciences Elective (Greek 1 recommended)</td>
<td>ELEC Humanities Elective</td>
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<td>ELEC Humanities Elective</td>
<td>ELEC Math or Science Elective</td>
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<tr>
<th>Fall Year 3 (16 credits)</th>
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<tbody>
<tr>
<td>EM413 Foundations of Ministry Leadership</td>
<td>MI302 Cross Cultural Communication</td>
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<tr>
<td>MI301 Missionary Anthropology</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>MI475 Missions Apprenticeship Theory (1)</td>
<td>ELEC Ministry Leadership Elective</td>
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<tr>
<td>TH308 Theological Distinctives *</td>
<td>ELEC Ministry Leadership Elective</td>
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<td>ELEC Ministry Leadership Elective</td>
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<tr>
<th>Fall Year 4 (15 credits)</th>
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<tbody>
<tr>
<td>MI401 Church Planting &amp; Development</td>
<td>EM412 The Family Life of the Ministry Leader</td>
</tr>
<tr>
<td>MI480 Mission Apprenticeship Practicum</td>
<td>MI402 Missions Seminar</td>
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<tr>
<td>TH480 Senior Seminar*</td>
<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Free Elective</td>
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* Courses offered both semesters
Intercultural Youth Ministries Major

PROGRAM DESCRIPTION
The Intercultural Youth Ministries major is focused on developing leaders equipped to reach rapidly growing, distinct youth cultures around the world with the gospel, establishing young believers in their walk with God, and raising up young leadership for the Church of Jesus Christ in all cultures of the world. Students in this program will invest up to one year of their educational experience in a cross-cultural internship setting, learning about culture and ministry in an active experiential context.

PROGRAM OBJECTIVES
Upon completion of the Intercultural Youth Ministries major, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team. (Youth Ministry Philosophy)
- Create effective strategies for youth ministry based on solid principles of strategic thinking. (Youth Ministry Seminar)
- Prepare and present effective sermons using solid principles of biblical exposition. (Expository Preaching)
- Understand key current issues and provide solid biblical counsel in response to those issues. (Pastoral Counseling)
- Identify and adapt to the positives and the perplexities encountered during spoken and written communication in a cross-cultural environment. (Cross Cultural Communications)
- Understand and appreciate the basic elements of culture, and outline an approach for determining how to minister effectively in a new culture. (Missionary Anthropology)
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures. (Effective Bible Teaching)

COURSE REQUIREMENTS
121/123 Credits • All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)
BI111 Bible Survey *
EN121 Academic & Research Writing
HP101 Living Well (1) *
PS100 General Psychology *
TH120 Building a Biblical Lifestyle *
ELEC History Elective

Spring Year 1 (15 credits)
BI100 Principles of Bible Study *
EN122 Writing Across the Disciplines
EV220 World Religions *
SP100 Speech Communication *
ELEC Humanities Elective

Fall Year 2 (15 credits)
PH206 Worldviews *
PH311 Personal Life of the Ministry Leader
TH211 Theology Survey *
ELEC Arts and Sciences Elective (Greek 1 recommended)
ELEC Humanities Elective

Spring Year 2 (15 credits)
PS310 Dynamics of Discipleship
ELEC Arts and Sciences Elective (Greek 2 recommended)
ELEC Biblical Studies Elective
ELEC Humanities Elective
ELEC Math or Science Elective

Fall Year 3 (15 credits)
EM413 Foundations of Ministry Leadership
MI301 Missionary Anthropology
TH308 Theological Distinctives *
YM301 Youth Ministry Philosophy
ELEC Ministry Leadership Elective

Spring Year 3 (15 credits)
MI302 Cross Cultural Communication
YM302 Youth Ministry Strategy
ELEC Biblical Studies Elective
ELEC Ministry Leadership Elective
ELEC Free Elective

Fall Year 4 (15 credits)
TH480 Senior Seminar *
YM407 Youth Evangelism or MI403 Cross Cultural Evangelism
ELEC Biblical Studies Elective
ELEC Ministry Leadership Elective
ELEC Free Elective

Spring Year 4 (15 credits)
YM402 Youth Ministry Seminar
ELEC Biblical Studies Elective
ELEC Free Elective
ELEC Free Elective

* Courses offered both semesters
+ Courses offered in alternate years
Mathematics Major

PROGRAM DESCRIPTION
The focus of this major is to provide a broad foundation in mathematics that will equip students to pursue a variety of careers or to continue their education at the graduate level. Math majors will learn computational and problem-solving skills, abstract reasoning, the ability to conjecture, formulate, critique, and prove assertions, and the ability to communicate in a clear and concise manner. Students will also learn how technology can be used as a tool in mathematics.

PROGRAM OBJECTIVES
Upon completion of the Biology major, the student will be able to:

- Develop attitudes of mind and analytical skills required for the efficient use and understanding of mathematics.
- Be able to abstract from the particular to the general and understand how to construct a proof of a mathematical statement.
- Be able to build mathematical models of real world situations.
- Acquire competency in the use of technology as a tool in mathematical problem solving.
- Be able to work independently on problems in mathematics.
- Develop an understanding of the beauty, power, and historical development of mathematics.

COURSE REQUIREMENTS
120 Credits • All classes are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
<th>Spring Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>MA204 Discrete Mathematics +</td>
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<tr>
<td>BI111 Bible Survey *</td>
<td>MA213 Calculus II</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>MA212 Calculus I</td>
<td>TH120 Building a Biblical Lifestyle *</td>
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<td>ELEC History Elective</td>
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<td>Fall Year 2 (16 credits)</td>
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<tr>
<td>MA312 Calculus III</td>
<td>EN122 Writing Across the Disciplines</td>
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<tr>
<td>MA322 Number Theory +</td>
<td>MA206 Linear Algebra +</td>
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<td>PH206 Worldviews *</td>
<td>ELEC Biblical Studies Elective</td>
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<td>TH211 Theology Survey *</td>
<td>ELEC Humanities Elective</td>
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<tr>
<td>ELEC Lab Science I (4) +</td>
<td>ELEC Lab Science II (4) +</td>
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<tr>
<td>Fall Year 3 (16 credits)</td>
<td>Spring Year 3 (15 credits)</td>
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<tr>
<td>EV220 World Religions *</td>
<td>MA303 College Geometry+</td>
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<tr>
<td>HP101 Living Well (1) *</td>
<td>MA402 Abstract Algebra+</td>
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<tr>
<td>PS100 General Psychology *</td>
<td>TH308 Theological Distinctives *</td>
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<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>Fall Year 4 (15 credits)</td>
<td>Spring Year 4 (12 credits)</td>
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<tr>
<td>MA401 Introductory Analysis +</td>
<td>MA316 Probability and Statistics</td>
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<td>TH480 Senior Seminar *</td>
<td>ELEC Biblical Studies Elective</td>
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<td>ELEC Mathematics Elective</td>
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* Courses offered both semesters
+ Courses offered alternate years
Office Administration Major

PROGRAM DESCRIPTION
The Office Administration major provides students with technical expertise emphasizing information processing with a ministry orientation. The students develop skills in Microsoft Office programs, accounting, business communication, and graphic design. They also develop interpersonal skills that are essential in the workplace. An internship for real-world experience is included along with relevant courses in general studies, Bible, and theology.

PROGRAM OBJECTIVES
As students take classes in the Department of Office Administration, they will:

- Exhibit general office skills.
- Produce quality business documents using proper formatting, mechanics, and design.
- Understand and implement Christian interpersonal skills in the workplace, including the ability to perform well in a team environment.
- Demonstrate oral and written communication skills through correct and tactful speaking and writing, including proper listening techniques.
- Recognize the importance of continued growth in developing godly character and a servant’s heart.

COURSE REQUIREMENTS

121 credits • All courses are three credits unless noted otherwise.

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<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
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</thead>
<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>EN122 Writing Across the Disciplines</td>
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<tr>
<td>BI111 Bible Survey *</td>
<td>OP200 Document Production/Transcription</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>HP101 Living Well 101 (1) *</td>
<td>TH120 Building a Biblical Lifestyle *</td>
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<tr>
<td>OP110 Microsoft Office I: Word</td>
<td>ELEC Free Elective</td>
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<tr>
<td>SP100 Speech Communication *</td>
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<tr>
<th>Fall Year 2 (15 credits)</th>
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<tbody>
<tr>
<td>BA102 Introduction to Business</td>
<td>EN313 Business Communication</td>
</tr>
<tr>
<td>BA207 Financial Accounting</td>
<td>OP208 Graphic Design *</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>TH211 Theology Survey *</td>
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<tr>
<td>ELEC History Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tbody>
<tr>
<td>EV220 World Religions *</td>
<td>OP222 Microsoft Office III: Excel and Outlook</td>
</tr>
<tr>
<td>OP221 Microsoft Office II: Access and PowerPoint</td>
<td>ELEC Arts and Sciences Elective</td>
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<tr>
<td>TH308 Theological Distinctives *</td>
<td>ELEC Biblical Studies Elective</td>
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<th>Fall Year 4 (16 credits)</th>
<th>Spring Year 4 (14 credits)</th>
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<tbody>
<tr>
<td>BA303 Principles of Marketing</td>
<td>OP218 Office Procedures</td>
</tr>
<tr>
<td>OP215 Human Relations in Organizations</td>
<td>OP220 Internship (1) *</td>
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<td>OP220 Internship (1) *</td>
<td>OP280 Office Administration Capstone Seminar (1)</td>
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<td>ELEC Biblical Studies Elective</td>
<td>TH480 Senior Seminar *</td>
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<td>ELEC Humanities Elective</td>
<td>ELEC Arts and Sciences Elective</td>
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* Courses offered both semesters
Outreach Ministries Major

PROGRAM DESCRIPTION
The Outreach Ministries major is focused on preparing students to lead a church into their world with the gospel of Jesus Christ. Students are prepared to be pastors while giving special attention to equipping and mobilizing Christians for the work of evangelism.

PROGRAM OBJECTIVES
Upon completion of the Outreach Ministries major, the student will:

- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ. (Church Evangelism Strategies)
- Demonstrate competency in the use of varied outreach approaches targeted at specific target audiences. (Outreach Specialization Electives)

COURSE REQUIREMENTS
121 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
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<tr>
<td>PS100 General Psychology *</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>LJ203 Survey of Biblical Themes</td>
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<tr>
<td>ELEC History Elective</td>
<td>SP100 Speech Communication *</td>
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<td>TH211 Theology Survey *</td>
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<tr>
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<tbody>
<tr>
<td>PA311 The Personal Life of the Ministry Leader</td>
<td>EM302 Small Groups</td>
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<tr>
<td>TH308 Theological Distinctives *</td>
<td>EV220 World Religions *</td>
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<tr>
<td>ELEC Arts and Sciences Elective</td>
<td>PH206 Worldviews *</td>
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<tr>
<td>ELEC Humanities Elective</td>
<td>PS310 Dynamics of Discipleship</td>
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<tr>
<td>PA412 Expository Preaching</td>
<td>EM412 The Family Life of the Ministry Leader</td>
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<td>ELEC Biblical Studies Elective</td>
<td>EP442 Pastoral Counseling</td>
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<td>PA404 Pastoral Ministries Seminar</td>
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<tr>
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<tbody>
<tr>
<td>EM413 Foundations of Ministry Leadership</td>
<td>TH480 Senior Seminar *</td>
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<td>EV312 Church Evangelism Strategies</td>
<td>ELEC Arts and Sciences Elective</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Ministry Leadership Elective</td>
<td>ELEC Free Elective</td>
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<tr>
<td>ELEC Free Elective</td>
<td>ELEC Free Elective</td>
</tr>
</tbody>
</table>

* Courses offered both semesters
Pastoral Ministries Major

PROGRAM DESCRIPTION
The Pastoral Ministries major prepares students for effective pastoral ministry with an emphasis on building a heart for people, a capacity for understanding and applying the Scriptures, and the skills necessary to lead a church through teaching, shepherding and administrating.

PROGRAM OBJECTIVES
Upon completion of the Pastoral Ministries major, the student will
- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles.
- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church.
- Comprehend basic biblical principles surrounding the administration of a local church education program.

COURSE REQUIREMENTS
120 Credits • All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)
- BI111 Bible Survey *
- EN121 Academic and Research Writing
- PS100 General Psychology *
- TH120 Building a Biblical Lifestyle *
- ELEC History Elective
- ELEC Humanities Elective (1)

Spring Year 1 (16 credits)
- BI100 Principles of Bible Study *
- EN122 Writing Across the Disciplines
- HP101 Living Well (1) *
- LI203 Survey of Biblical Themes
- SP100 Speech Communication *
- TH211 Theology Survey *

Fall Year 2 (16 credits)
- LA301 Greek I (4)
- PA311 The Personal Life of the Ministry Leader
- TH308 Theological Distinctives *
- ELEC Humanities Elective
- ELEC Math or Science Elective

Spring Year 2 (16 credits)
- EV220 World Religions *
- LA302 Greek II (4)
- PH206 Worldviews *
- PS310 Dynamics of Discipleship
- ELEC Biblical Studies Elective

Fall Year 3 (15 credits)
- PA412 Expository Preaching
- ELEC Biblical Studies Elective
- ELEC Biblical Studies Elective
- ELEC Ministry Leadership Elective
- ELEC Free Elective

Spring Year 3 (15 credits)
- EM412 The Family Life of the Ministry Leader
- PA404 Pastoral Ministry Seminar
- PA421 Advanced Expository Preaching
- PA442 Pastoral Counseling
- ELEC Biblical Studies Elective

Fall Year 4 (14 credits)
- EM413 Foundations of Ministry Leadership
- ELEC Biblical Studies Elective
- ELEC Ministry Leadership Elective
- ELEC Ministry Leadership Elective (2)
- ELEC Free Elective

Spring Year 4 (12 credits)
- TH480 Senior Seminar *
- ELEC Biblical Studies Elective
- ELEC Free Elective
- ELEC Free Elective

* Courses offered both semesters
**Pastoral Ministries Major—Accelerated**

**PROGRAM DESCRIPTION**
The Accelerated Pastoral program is a blended Bachelor of Science and Master of Divinity professional program designed primarily to train for worldwide Christian ministry those persons who are committed to God for a particular service for which they recognize a need for graduate theological studies. It seeks to maintain a balance between content and communication in its choice and arrangement of courses.

**PROGRAM OBJECTIVES**
Upon successful completion of the M.Div. degree program, the student will be able to demonstrate:

- The use of appropriate communication and Bible exposition skills necessary to both teach Scripture and effectively communicate it in cultural settings.
- The use of biblical language (Hebrew and Greek) exegesis skills in the pursuit of biblical knowledge and ministry development.
- The development of leadership and administrative skills necessary in a ministry context in order to plan, cast vision, administrate, and lead people in accomplishing tasks.
- The application of pastoral and outreach skills needed to serve in a role of pastor and spiritual counselor, while showing an ability to present the gospel in an appropriate biblical and cultural manner.
- The effective use of theological and cultural analysis skills necessary to systematize the teaching of Scripture and exegete various cultural settings.
- Personal development of spiritual life and character necessary for successful ministry leadership roles.

**COURSE REQUIREMENTS**
152 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (13 credits)</th>
<th>Spring Year 1 (16 credits)</th>
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<tbody>
<tr>
<td>EN121</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>PS100</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>TH120</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>ELEC</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>ELEC</td>
<td>TH211 Theology Survey *</td>
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<td>ELEC Humanities Elective</td>
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<th>Fall Year 2 (16 credits)</th>
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<tr>
<td>BI607</td>
<td>B100 Principles of Bible Study *</td>
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<tr>
<td>LI203</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>NT502</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>OT500</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td></td>
<td>TH211 Theology Survey *</td>
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<thead>
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<th>Fall Year 3 (18 credits)</th>
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<tr>
<td>NT504</td>
<td>CH601 Church History</td>
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<td>OT502</td>
<td>MI306 Dynamics of Discipleship</td>
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<td>PA412</td>
<td>NT506 Greek Exegetical Methods (2)</td>
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<td>TH500</td>
<td>OT503 Elements of Hebrew – 2 (4)</td>
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<td>TH602</td>
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<td>PT506 Personal Evangelism (1)</td>
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<td>WM500 Theology and Practice of Worship (2)</td>
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<tr>
<td>OT600</td>
<td>MI815 World Ministry and the Local Church (2)</td>
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<td>PH206</td>
<td>PA404 Pastoral Ministry Seminar</td>
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<tr>
<td>PT500</td>
<td>PT507 Training zphers in Evangelism (1)</td>
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<tr>
<td>PT502</td>
<td>PT714 Internship Cologu (0)</td>
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<td>TH501 Dispensational Premillennialism</td>
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<td></td>
<td>TH708 Ordination Doctrinal Paper (2)</td>
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<td>TH804 Dynamics of Spiritual Growth (2)</td>
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<td>ELEC Seminary Elective</td>
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<td>Fall Year 5 (9 credits)</td>
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<tr>
<td>PT701 Supervised Training Project 1</td>
<td>BI707 Applied Bible Analysis (2)</td>
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<td>PT702 Supervised Training Project 2</td>
<td>PT704 Supervised Training Project 4</td>
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<tr>
<td>PT703 Supervised Training Project 3</td>
<td>PT709 Field Experience Log (4)</td>
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</tbody>
</table>

* Courses offered both semesters
Pastoral Ministries Major—Seminary Track

PROGRAM DESCRIPTION
The Pastoral Ministries major-Seminary track is designed for students intending to more fully prepare for pastoral ministry by continuing on to seminary education. The program focus is the same as that of the Pastoral Ministries program but accelerates the student’s education through dual enrollment strategies. This program is available to students who demonstrate the academic capacity to handle the increased demands.

PROGRAM OBJECTIVES
Upon completion of the Pastoral Ministries major-Seminary track, the student will

- Prepare and present effective sermons from a variety of biblical genres, using a variety of sermonic styles.
- Develop strategies for leading a congregation in reaching their community with the gospel of Jesus Christ.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Understand basic pastoral functions and articulate a biblical ministry philosophy for effective leadership in the church.
- Comprehend basic biblical principles surrounding the administration of a local church education program.
- Develop a functional use of Koine Greek.

COURSE REQUIREMENTS
120 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (16 credits)</th>
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<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic &amp; Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>LI203 Survey of Biblical Themes</td>
</tr>
<tr>
<td>ELEC History Elective</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>ELEC Humanities Elective (1)</td>
<td>TH211 Theology Survey *</td>
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<tr>
<td>Fall Year 2 (16 credits)</td>
<td>Spring Year 2 (16 credits)</td>
</tr>
<tr>
<td>LA301 Greek I (4)</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>PA311 The Personal Life of the Ministry Leader</td>
<td>LA302 Greek II (4)</td>
</tr>
<tr>
<td>TH308 Theological Distinctives *</td>
<td>PH206 Worldviews *</td>
</tr>
<tr>
<td>ELEC Humanities Elective</td>
<td>PS310 Dynamics of Discipleship</td>
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<tr>
<td>ELEC Math or Science Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>Fall Year 3 (14 credits)</td>
<td>Spring Year 3 (14 credits)</td>
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<tr>
<td>NT505 Greek Reading (2)</td>
<td>EM412 The Family Life of the Ministry Leader</td>
</tr>
<tr>
<td>PA412 Expository Preaching</td>
<td>NT506 Greek Exegetical Methods (2)</td>
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<td>ELEC Ministry Leadership Elective</td>
<td>PA421 Advanced Expository Preaching</td>
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<td>ELEC Free Elective</td>
<td>PA442 Pastoral Counseling</td>
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<tr>
<td>Fall Year 4 (15 credits)</td>
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<tr>
<td>EM413 Foundations of Ministry Leadership</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Ministry Leadership Elective</td>
<td>ELEC Ministry Leadership Elective (1)</td>
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<td>ELEC Ministry Leadership Elective</td>
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<td>ELEC Free Elective</td>
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</tbody>
</table>

* Courses offered both semesters
**Pre–Seminary Major**

**PROGRAM DESCRIPTION**
The Pre–Seminary major prepares men and women for ministries that require a graduate–level degree by challenging them to confront various disciplines of knowledge and to integration them into a coherent Christian worldview. In addition to 42 credits of Bible and theology, 60 credits of general studies courses are required. These are distributed over a wide range of academic disciplines to assure a proper and balanced program for graduate studies. Furthermore, students are required to take 14 credits in biblical languages. Twelve hours of electives afford students the opportunity to deepen or broaden their education according to their own interests.

**PROGRAM OBJECTIVES**
The Pre–Seminary major prepares men and women who plan to continue education for ministry at a graduate school or seminary upon the completion of their undergraduate studies.

Upon completion of the Pre–Seminary program, the student will:

- Possess a basic knowledge of the Bible and theology.
- Demonstrate an adequate mastery of biblical languages to meet the entrance requirements of most conservative seminaries.
- Be able to articulate a Christian worldview based on the integration of the biblical and general studies curriculum.

**COURSE REQUIREMENTS**

120 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
<th>Spring Year 1 (15 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>BI111 Bible Survey *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>EN122 Writing across the Disciplines</td>
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<tr>
<td>HI111 History of Western Civilization and Thought I</td>
<td>HI111 History of Western Civilization and Thought II</td>
</tr>
<tr>
<td>SP100 Speech Communication *</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>Fall Year 2 (15 credits)</td>
<td>Spring Year 2 (15 credits)</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>EN330 Structural Grammar and Linguistics</td>
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<tr>
<td>TH211 Theology Survey *</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>LI203 Survey of Biblical Themes</td>
</tr>
<tr>
<td>ELEC Math or Science Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Biblical Languages Elective</td>
<td>ELEC Free Elective</td>
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<tr>
<td>LI341 Foundations of Literary Criticism</td>
<td>PH305 Philosophy of History +</td>
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<td>ELEC Biblical Languages Elective (4)</td>
<td>TH308 Theological Distinctives *</td>
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<td>ELEC Biblical Studies Elective</td>
<td>ELEC Arts and Sciences Elective</td>
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<td>ELEC Humanities Elective</td>
<td>ELEC Biblical Languages Elective (4)</td>
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<td>Fall Year 4 (15 credits)</td>
<td>Spring Year 4 (13 credits)</td>
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<tr>
<td>LI485 C. S. Lewis +</td>
<td>EN406 Advanced Expository and Criticism +</td>
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<td>ELEC Biblical Languages Elective (3)</td>
<td>HP101 Living Well 101 (1) *</td>
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<td>ELEC Biblical Studies Elective</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>ELEC Biblical Languages Elective</td>
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<td>ELEC Biblical Studies Elective</td>
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* Courses offered both semesters
+ Courses offered alternate years
Specialized Ministries Major

PROGRAM DESCRIPTION
The Specialized Ministries major includes a core of 42 semester hours of Bible and theology designed to help students gain a basic understanding of the truth. The program also includes 42 hours of general studies course work designed to help students understand the world in which they will be living and ministering that truth. Six hours of foundational ministry coursework are included in the program upon which all specializations are built. The remaining 33 credit hours are available for creating a specialized program of study. This specialization is developed for the student by an academic advisor selected by the director of the program. Advisors are selected based on their familiarity with the particular specialization the student wishes to pursue.

PROGRAM OBJECTIVES
The Specialized Ministries major is designed for the student who is seeking a Bible college education in preparation for a ministry specialization that draws from multiple disciplines or a generalized set of ministry competencies to serve as a foundation for more specific graduate training.

Upon completion of the Specialized Ministries program, the student will:

- Show competence in application of Bible and theology for continued personal growth and for the benefit of others.
- Apply an understanding of their general studies exposure to an understanding of the world within which they seek to minister.
- Exercise basic ministry leadership in the context of their chosen specialization.

COURSE REQUIREMENTS
121 Credits • Courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
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</thead>
<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN122 Academic and Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>HP101 Living Well (1) *</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>ELEC Humanities Elective</td>
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<tr>
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<tbody>
<tr>
<td>TH211 Theology Survey *</td>
<td>ELEC Arts and Sciences Elective</td>
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<td>ELEC Specialized Ministry Elective *</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Math or Science Elective</td>
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<td>ELEC Humanities Electives</td>
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<tr>
<td>ELEC Arts and Sciences Elective</td>
<td>TH408 Theological Distinctives *</td>
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<td>ELEC Specialized Ministry Elective +</td>
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<th>Fall Year 4 (15 credits)</th>
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<tbody>
<tr>
<td>TH480 Senior Seminar *</td>
<td>PH206 Worldviews *</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Biblical or Professional Studies Elective</td>
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<td>ELEC Free Elective</td>
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* Courses offered both semesters
+ Individualized course agreed upon by your advisor
Sports and Health Science—Pre-Athletic Training Major

PROGRAM DESCRIPTION
Sports and Health Science is a pre–graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Human Performance departments to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in athletic training or physical therapy.

PROGRAM OBJECTIVES
Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Have completed extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

COURSE REQUIREMENTS
124 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (14 credits)</th>
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<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
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<tr>
<td>EN121 Academic and Researched Writing</td>
<td>EN122 Writing across the Disciplines</td>
</tr>
<tr>
<td>SC203/207 Biology (4)</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>SC218/218L Biology II (4) *</td>
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<tr>
<td>ELEC Physical Education Elective (1)</td>
<td>SP100 Speech Communication *</td>
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<td>ELEC History Elective</td>
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<tr>
<td>HP316 First Aid/CPR (0)</td>
<td>HS202 Health Science Observation II (1)</td>
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<td>HS201 Health Science Observation I (1)</td>
<td>MA216 Introduction to Statistics</td>
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<td>MA212 Calculus I</td>
<td>PH206 Worldviews *</td>
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<td>PS100 General Psychology *</td>
<td>SC261/261L Human Anatomy &amp; Physiology II (4)</td>
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<td>SC206/208 Human Anatomy and Physiology I (4)</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>TH211 Theology Survey</td>
<td>ELEC Physical Education Elective (1)</td>
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<td>ELEC Humanities Elective</td>
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<tbody>
<tr>
<td>HP305 Kinesiology</td>
<td>HP306 Exercise Physiology</td>
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<tr>
<td>HS301 Health Science Practicum I (2)</td>
<td>HS302 Health Science Practicum II (2)</td>
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<tr>
<td>SC221/225 Chemistry I (4)</td>
<td>TH308 Theological Distinctives *</td>
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<td>ELEC Biblical Studies Elective</td>
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<tr>
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<td>ELEC Physical Education Elective (1)</td>
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</thead>
<tbody>
<tr>
<td>EV220 World Religions *</td>
<td>HP422 Exercise and Nutrition +</td>
</tr>
<tr>
<td>HP303 Care and Prevention of Athletic Injuries</td>
<td>HS402 Health Science Application II (2)</td>
</tr>
<tr>
<td>HS401 Health Science Application I (2)</td>
<td>TH480 Senior Seminar *</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td></td>
</tr>
<tr>
<td>ELEC Discipleship or Global Core Elective *</td>
<td>ELEC Free Elective</td>
</tr>
<tr>
<td>ELEC Free Elective</td>
<td></td>
</tr>
</tbody>
</table>

* Courses offered both semesters
Sports and Health Science—Pre-Physical Therapy Major

PROGRAM DESCRIPTION
Sports and Health Science is a pre-graduate collaborative program that combines the discipleship emphasis of the Sports Recreational Ministries program with courses from the Science and Health and Human Performance departments to prepare graduates for professional graduate programs targeted towards the health service field.

Graduates of this program will have biblical, discipleship, and academic preparation for service and ministry to people through the health care field: whether on the mission field, in a Christian school, Christian camp, or a professional health care facility. Specifically, this program is designed for students with an interest in athletic training or physical therapy.

PROGRAM OBJECTIVES
Upon completion of the Sports and Health Science programs, the student will:

- Demonstrate critical thinking skills and writing skills necessary for the application of this program to health needs of society and further graduate study.
- Exhibit a holistic view of the care of the physical needs of people through an integration of theology, discipleship, health, and science courses.
- Have completed extensive field experience.
- Display the necessary academic competencies in health and science content courses for admissions into a graduate program.

COURSE REQUIREMENTS
124 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (17 credits)</th>
<th>Spring Year 1 (17 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>MA212 Calculus I</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>SC203/207 Biology I (4)</td>
<td>SC218/218l Biology II (4)</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>ELEC Physical Education Elective (1)</td>
<td>ELEC History Elective</td>
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<thead>
<tr>
<th>Fall Year 2 (14 credits)</th>
<th>Spring Year 2 (15 credits)</th>
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<tbody>
<tr>
<td>HP316 First Aid/CPR (0)</td>
<td>HS202 Health Science Observation II (1)</td>
</tr>
<tr>
<td>HS201 Health Science Observation I (1)</td>
<td>MA216 Introduction to Statistics</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>SC261/261L Human Anatomy &amp; Physiology II (4)</td>
</tr>
<tr>
<td>SC206/208 Human Anatomy and Physiology (4)</td>
<td>ELEC Humanities Elective</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>ELEC Physical Education Elective (1)</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Fall Year 3 (15 credits)</th>
<th>Spring Year 3 (16 credits)</th>
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<tbody>
<tr>
<td>HS301 Health Science Practicum I (2)</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>SC221/225 Chemistry I (4) +</td>
<td>HS302 Health Science Practicum II (2)</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>SC222/226 Chemistry II (4) +</td>
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<tr>
<td>ELEC Discipleship Elective/Free Elective</td>
<td>TH308 Theological Distinctives *</td>
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<td>ELEC Global Core or Discipleship Elective *</td>
<td>ELEC Biblical Studies Elective</td>
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<tbody>
<tr>
<td>HS401 Health Science Application I (2)</td>
<td>HS402 Health Science Application II (2)</td>
</tr>
<tr>
<td>SC222/223L Physics I (4) +</td>
<td>SC224/224L Physics II (4) +</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>TH480 Senior Seminar *</td>
</tr>
<tr>
<td>ELEC Free Elective</td>
<td>ELEC Sports Ministries Elective *</td>
</tr>
<tr>
<td>ELEC Math, Science, or Psychology Elective #</td>
<td>ELEC Free Elective</td>
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</table>

* Courses offered both semesters
# Recommend a second Biology course, preferably Biology II with Lab
+ Courses offered alternate years
Sports and Recreational Ministries Major

PROGRAM DESCRIPTION
The Sports and Recreational Ministries major is designed to equip students for effective worldwide sports ministries. The program is interdepartmental in that it cooperates with the Health and Human Performance, World Missions, Youth Ministries, Pastoral Ministries, Business, Science, Counseling, and Church Educational Ministries Departments. The Sports and Recreational Ministries major seeks to prepare graduates for a variety of athletic, recreational, and ministry related vocational positions.

PROGRAM OBJECTIVES
Upon completion of the Sports and Recreational Ministries major, the student will:

- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.
- Construct and apply a biblically based philosophy of sports ministry.
- Interpret and apply the Scriptures properly in developing a rationale for and a set of principles to guide their approach to sports ministry.
- Use sports ministry as a vehicle to evangelize and disciple people effectively in any generation or culture.
- Organize and administer a sports ministry program in the local church, para–church organizations, and foreign missionary field.
- Demonstrate the skills necessary to occupy entry level sports ministry positions that are opening worldwide.

COURSE REQUIREMENTS
121 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
<th>Spring Year 1 (16 credits)</th>
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<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic and Re researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>TH211 Theology Survey *</td>
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<tr>
<td>ELEC History Elective</td>
<td>ELEC Humanities Elective</td>
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<table>
<thead>
<tr>
<th>Fall Year 2 (16 credits)</th>
<th>Spring Year 2 (14 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SA201 Sports Apprenticeship (1)</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>SM206 Introduction to Sports Management +</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>TH308 Theological Distinctives *</td>
<td>PH206 Worldviews *</td>
</tr>
<tr>
<td>ELEC Arts and Sciences Elective</td>
<td>SA202 Sports Apprenticeship (1)</td>
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<td>ELEC Humanities Elective</td>
<td>ELEC Arts and Sciences Elective</td>
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<td>ELEC Free Elective</td>
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<th>Fall Year 3 (16 credits)</th>
<th>Spring Year 3 (16 credits)</th>
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<tbody>
<tr>
<td>PA311 The Personal Life of the Ministry Leader</td>
<td>PS310 Dynamics of Discipleship</td>
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<tr>
<td>SA301 Sports Apprenticeship (1)</td>
<td>SA302 Sports Apprenticeship (1)</td>
</tr>
<tr>
<td>SM306 Event &amp; Facilities Management +</td>
<td>ELEC Biblical Studies Elective</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Ministry Leadership Elective</td>
</tr>
<tr>
<td>ELEC Humanities Elective</td>
<td>ELEC Free Elective</td>
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<table>
<thead>
<tr>
<th>Fall Year 4 (16 credits)</th>
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<tbody>
<tr>
<td>EM413 Foundations of Ministry Leadership</td>
<td>EM412 The Family Life of the Ministry Leader</td>
</tr>
<tr>
<td>SA401 Sports Apprenticeship (1) **</td>
<td>SA402 Sports Apprenticeship (1) **</td>
</tr>
<tr>
<td>SM303 Evangelism &amp; Discipleship in Sports Ministry +</td>
<td>SM304 Administration &amp; Organization of Sports Ministry +</td>
</tr>
<tr>
<td>TH480 Senior Seminar *</td>
<td>ELEC Biblical Studies Elective</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Free Elective</td>
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<td>ELEC Free Elective</td>
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</tbody>
</table>

* Courses offered both semesters
** May substitute SM301 Sports Ministry Internship (3) for three SA credits
+ Courses offered alternating years
**Sports Management Major (with Business Minor)**

**PROGRAM DESCRIPTION**
The Sports Management major provides an educational foundation and training for the student who wants to serve God by leading others in an administrative or management role in a sports or recreation oriented organization.

Graduates of this program will have the biblical, discipleship, and business academic preparation needed for leadership responsibilities in a sports and recreation related business, organization, or ministry.

**PROGRAM OBJECTIVES**
Upon completion of the Sports Management major, the student will:

- Demonstrate critical thinking and writing skills.
- Articulate a biblically informed and holistic view of business, management, and leadership theories and principles in a sports related organization.
- Understand the business practices unique to leading a sports oriented organization.
- Have completed extensive field experience.
- Exhibit necessary competencies for the management and leadership of a sports related organization.
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.

**COURSE REQUIREMENTS**
124 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
<th>Spring Year 1 (16 credits)</th>
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</thead>
<tbody>
<tr>
<td>BA102</td>
<td>BI100</td>
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<tr>
<td>BI111</td>
<td>Principles of Bible Study *</td>
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<tr>
<td>EN121</td>
<td>EN122</td>
</tr>
<tr>
<td>PS100</td>
<td>EV220</td>
</tr>
<tr>
<td>TH120</td>
<td>HP101</td>
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<tr>
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<td>SP100</td>
</tr>
<tr>
<td></td>
<td>TH211</td>
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<td></td>
<td>* Courses offered both semesters</td>
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<td>+ Courses offered in alternating years</td>
</tr>
<tr>
<td>Fall Year 2 (16 credits)</td>
<td>Spring Year 2 (16 credits)</td>
</tr>
<tr>
<td>BA207</td>
<td>MA216</td>
</tr>
<tr>
<td>SA201</td>
<td>PH206</td>
</tr>
<tr>
<td>SM206</td>
<td>SA202</td>
</tr>
<tr>
<td>TH308</td>
<td>ELEC</td>
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<td>* Courses offered both semesters</td>
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<td></td>
<td>+ Courses offered in alternating years</td>
</tr>
<tr>
<td>Fall Year 3 (16 credits)</td>
<td>Spring Year 3 (16 credits)</td>
</tr>
<tr>
<td>BA200</td>
<td>SA302</td>
</tr>
<tr>
<td>BA301</td>
<td>SM302</td>
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<tr>
<td>SA301</td>
<td>ELEC</td>
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<tr>
<td>SM306</td>
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<tr>
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<tr>
<td>ELEC</td>
<td>* Courses offered both semesters</td>
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<tr>
<td></td>
<td>+ Courses offered in alternating years</td>
</tr>
<tr>
<td>Fall Year 4 (16 credits)</td>
<td>Spring Year 4 (13 credits)</td>
</tr>
<tr>
<td>BA303</td>
<td>SA402</td>
</tr>
<tr>
<td>EM413</td>
<td>SM304</td>
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<tr>
<td>SA401</td>
<td>TH480</td>
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<td>SM380</td>
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<td></td>
<td>* Courses offered both semesters</td>
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<td></td>
<td>+ Courses offered in alternating years</td>
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<td></td>
<td>** NOTE: A student may substitute SM301 Sports Ministry Internship (3) for three SA credits</td>
</tr>
</tbody>
</table>
**Youth Pastor Major**

**PROGRAM DESCRIPTION**
The Youth Pastor major is designed to prepare students for effective pastoral ministry focused on adolescents. The program emphasis is on developing an ability to minister the Scriptures to the unique needs of youth while operating as part of a pastoral team. The skills and competencies focused on in this program are transferable to a range of career applications in ministry settings as well as the secular market.

**PROGRAM OBJECTIVES**
Upon completion of the Youth Pastor major, the student will:

- Articulate a clear philosophy of youth ministry that is founded on a solid understanding of Scriptural priorities, is focused on the particular needs of students, and considers the unique gifts and abilities of a leadership team.
- Create effective strategies for youth ministry based on solid principles of strategic thinking.
- Build strategies for training their students to influence their world with the gospel of Jesus Christ.
- Develop a discipleship strategy that provides for the spiritual growth of students and training for youth workers as effective disciples of students.
- Understand a theology of teaching and demonstrate skills for effective teaching of the Scriptures.
- Prepare and present effective sermons using solid principles of biblical exposition.
- Understand key current issues and provide solid biblical counsel in response to those issues.
- Read biblical Greek at an elementary level.

**COURSE REQUIREMENTS**

<table>
<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (15 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI111 Bible Survey *</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>EN121 Academic &amp; Researched Writing</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>HP101 Living Well (1) *</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>TH120 Building a Biblical Lifestyle *</td>
<td>ELEC Humanities Elective</td>
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<td>ELEC History Elective</td>
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<thead>
<tr>
<th>Fall Year 2 (15 credits)</th>
<th>Spring Year 2 (13 credits)</th>
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</thead>
<tbody>
<tr>
<td>PA311 The Personal Life of the Ministry Leader</td>
<td>PS310 Dynamics of Discipleship</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>ELEC Biblical Studies Elective</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>ELEC Humanities Elective (1)</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Ministry Leadership Elective</td>
</tr>
<tr>
<td>ELEC Humanities Elective</td>
<td>ELEC Math or Science Elective</td>
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<th>Spring Year 3 (16 credits)</th>
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<tbody>
<tr>
<td>EM413 Foundations of Ministry Leadership</td>
<td>LA302 Greek II (4)</td>
</tr>
<tr>
<td>LA301 Greek I (4)</td>
<td>YM302 Youth Ministry Strategy</td>
</tr>
<tr>
<td>TH308 Theological Distinctives *</td>
<td>ELEC Biblical Studies Elective</td>
</tr>
<tr>
<td>YM301 Youth Ministry Philosophy</td>
<td>ELEC Ministry Leadership Elective</td>
</tr>
<tr>
<td>ELEC Biblical Studies Elective</td>
<td>ELEC Free Elective</td>
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<thead>
<tr>
<th>Fall Year 4 (15 credits)</th>
<th>Spring Year 4 (15 credits)</th>
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</thead>
<tbody>
<tr>
<td>TH480 Senior Seminar *</td>
<td>EM412 The Family Life of the Ministry Leader</td>
</tr>
<tr>
<td>YM407 Youth Evangelism</td>
<td>YM402 Youth Ministry Seminar</td>
</tr>
<tr>
<td>ELEC Ministry Leadership Elective</td>
<td>ELEC Ministry Leadership Elective</td>
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<td>ELEC Ministry Leadership Elective</td>
<td>ELEC Free Elective</td>
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<tr>
<td>ELEC Free Elective</td>
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</tbody>
</table>

*Courses offered both semesters*
### Youth Pastor–Accelerated

#### COURSE REQUIREMENTS
151 credits, Bachelor of Science and Master of Divinity • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>EM200</td>
<td>BI100</td>
</tr>
<tr>
<td>The Church’s Ministry</td>
<td>Principles of Bible Study</td>
</tr>
<tr>
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</tr>
<tr>
<td>EN121</td>
<td>EN122</td>
</tr>
<tr>
<td>Academic &amp; Researched Writing</td>
<td>Writing Across the Disciplines</td>
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<tr>
<td>HI111</td>
<td>HI112</td>
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<tr>
<td>History of Western Civilization &amp; Thought I</td>
<td>History of Western Civilization &amp; Thought II</td>
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<tr>
<td>PS100</td>
<td>HP101</td>
</tr>
<tr>
<td>General Psychology *</td>
<td>Living Well (1) *</td>
</tr>
<tr>
<td>TH120</td>
<td>SP101</td>
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<tr>
<td>Building a Biblical Lifestyle *</td>
<td>Speech Communication *</td>
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<tr>
<td>ELEC</td>
<td>TH202C</td>
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<tbody>
<tr>
<td>AR200</td>
<td>BI602</td>
</tr>
<tr>
<td>Introduction to Fine Arts *</td>
<td>Pentateuch</td>
</tr>
<tr>
<td>BI607</td>
<td>CH601</td>
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<tr>
<td>Exposition of Ephesians (2)</td>
<td>Church History</td>
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<td>NT502</td>
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<tr>
<td>OT500</td>
<td>NT503</td>
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<tr>
<td>Introduction to Old Testament &amp; Old Testament Literature</td>
<td>Elements of Greek – 2 (4)</td>
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<tr>
<td>ELEC</td>
<td>PT602</td>
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<tr>
<td>Literature Survey Elective</td>
<td>Principles of Church Growth (2)</td>
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<tr>
<td>ELEC</td>
<td>WM500</td>
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<td>Theology and Practice of Worship (2)</td>
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<tr>
<td>PT700</td>
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<tr>
<td>Principles of Biblical Leadership</td>
<td>The Family Life of the Ministry Leader</td>
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<tbody>
<tr>
<td>NT504</td>
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<tr>
<td>Greek Reading (2)</td>
<td>World Ministry and the Local Church (2)</td>
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<tr>
<td>OT502</td>
<td>PA404</td>
</tr>
<tr>
<td>Elements of Hebrew – 1 (4)</td>
<td>Pastoral Ministry Seminar</td>
</tr>
<tr>
<td>PA412</td>
<td>PT507</td>
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<tr>
<td>Expository Preaching</td>
<td>Training others in Evangelism (1)</td>
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<tr>
<td>PT500</td>
<td>PT714</td>
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<td>Training Ministries of the Church (2)</td>
<td>Internship Colloquy (0)</td>
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<td>TH602</td>
<td>TH501</td>
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<tr>
<td>Church and Baptist Distinctives</td>
<td>Dispensational Premillennialism</td>
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<td>YM301</td>
<td>TH708</td>
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<td>Youth Philosophy</td>
<td>Ordination Doctrinal Paper (2)</td>
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<td>TH804</td>
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<td>Literature Elective</td>
<td>Dynamics of Spiritual Growth (2)</td>
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<td>Physical Education Elective (1)</td>
<td>Seminary Elective (2)</td>
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<td>Hebrew Exegesis (2)</td>
<td>Applied Bible Analysis (2)</td>
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<tr>
<td>PH206</td>
<td>PT704</td>
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<tr>
<td>Worldview *</td>
<td>Supervised Training Project (4)</td>
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<td>PT709</td>
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<td>Senior Seminar *</td>
<td>Field Experience Log (4)</td>
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<td>Foundations of the Christian Faith</td>
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<td>ELEC</td>
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<tr>
<td>New Testament Exegesis (2)</td>
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<td>Science Elective</td>
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<tr>
<th>Fall Year 5 (9 credits)</th>
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<tbody>
<tr>
<td>PT701</td>
<td>BI707</td>
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<tr>
<td>Supervised Training Project 1</td>
<td>Applied Bible Analysis (2)</td>
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<tr>
<td>PT702</td>
<td>PT704</td>
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<td>Supervised Training Project 2</td>
<td>Supervised Training Project (4)</td>
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<tr>
<td>PT703</td>
<td>PT709</td>
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<tr>
<td>Supervised Training Project 3</td>
<td>Field Experience Log (4)</td>
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</tbody>
</table>

* Courses offered both semesters
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION PROGRAM

Business Administration Major

PROGRAM DESCRIPTION
The Business Administration program at Clarks Summit University exists to train students in a broad-based theoretical and practical Business curriculum to enhance their ability to minister locally and globally to believers and the lost. The program values vocational and spiritual excellence, believing both to be an expression of worship to God, and teaches its courses within a biblically-based ethical framework to develop both the students’ minds and hearts. Graduates from the program are prepared for careers in for-profit enterprises (small businesses, corporations, or entrepreneurial ventures) as well as nonprofit organizations (community development organizations, Christian ministries, non-governmental organizations (NGOs), local church ministries, etc.) Graduates will also be ready to pursue Master-level studies in Business upon completion of the program.

PROGRAM OBJECTIVES
Upon completion of the Business Administration major, the student will have:

- Identified their own God-given gifts and talents which can make an effective contribution to the Kingdom of Christ in the global marketplace.
- Created a strong ethical foundation for conducting business with a missional emphasis in a biblical worldview.
- Gained practical experience in business through case studies, internships, and pro-bono consulting projects.
- Developed skill sets in management, marketing, and finance for careers in church administration, nonprofit organizations, and for-profit enterprises, and for onward transition to graduate school.

COURSE REQUIREMENTS
121 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (16 Credits)</th>
<th>Spring Year 1 (15 Credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA102</td>
<td>B1100 Principles of Bible Study *</td>
</tr>
<tr>
<td>BI111</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>EN121</td>
<td>BI100 Principles of Bible Study *</td>
</tr>
<tr>
<td>HP101</td>
<td>PS100 General Psychology *</td>
</tr>
<tr>
<td>TH120</td>
<td>SP100 Speech Communication *</td>
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<td>ELEC</td>
<td>ELEC Humanities Elective</td>
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<tbody>
<tr>
<td>BA200</td>
<td>BA105 Principles of Economics</td>
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<tr>
<td>BA207</td>
<td>BA208 Managerial Accounting</td>
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<td>PH206</td>
<td>EN313 Business Communication</td>
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<td>TH211</td>
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<td>BA301</td>
<td>BA480 Internship Preparation (1)</td>
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<td>BA303</td>
<td>BA487 Business Strategy Capstone</td>
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<td>ELEC</td>
<td>TH480 Senior Seminar *</td>
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<td>ELEC</td>
<td>ELEC Business Elective</td>
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<td>ELEC</td>
<td>ELEC Free Elective</td>
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<th>Fall Year 4 (15 Credits)</th>
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<tr>
<td>EV220</td>
<td>BA485 Business Internship</td>
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<tr>
<td>ELEC</td>
<td>BA487 Business Strategy Capstone</td>
</tr>
<tr>
<td>ELEC</td>
<td>TH480 Senior Seminar *</td>
</tr>
<tr>
<td>ELEC</td>
<td>ELEC Business Elective</td>
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<td>ELEC</td>
<td>ELEC Free Elective</td>
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<td>ELEC Free Elective</td>
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* Courses offered both semesters
+ Courses offered alternating years
BACHELOR OF SCIENCE IN COUNSELING PROGRAMS

Counseling Major—Accelerated

PROGRAM DESCRIPTION
The Accelerated Counseling program is designed for students with a strong academic background able and motivated to study at the graduate level. Graduates from this program will earn both the Bachelor of Science in Counseling and Master of Science in Counseling degrees. Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of this counseling program. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with learned people-helping skills in order to be a spiritual encouragement to those in need. Thus, Bible school graduates with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Accelerated Counseling program combines bachelor’s and master’s level courses to prepare students for career ministry opportunities in professional, entry-level positions. The Clarks Summit University counseling program emphasizes the sufficiency of Scripture in meeting counselee needs.

PROGRAM OBJECTIVES
Upon completion of the Accelerated Counseling program, students will be able to:

- Articulate a biblical worldview and life view as it relates to counseling philosophy and methodology.
- Show a knowledge base and skills for entry level positions as counselors in a variety of settings.
- Demonstrate advanced knowledge and skills needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psycho-social and spiritual development.
- Pursue licensure and/or certification.

COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (16 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>EN122 Writing Across the Disciplines</td>
</tr>
<tr>
<td>BI111 Bible Survey *</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>EN121 Academic and Researched Writing</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>TH120 Building a Biblical Lifestyle *</td>
</tr>
<tr>
<td>ELEC History Elective</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<td>ELEC Humanities Elective</td>
<td>ELEC Humanities Elective</td>
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<tr>
<th>Fall Year 2 (16 credits)</th>
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<tbody>
<tr>
<td>CO502 Biblical Theology of Counseling</td>
<td>BI210 Romans</td>
</tr>
<tr>
<td>PH206 Worldviews *</td>
<td>CO506 Biblical Philosophy of Counseling</td>
</tr>
<tr>
<td>PS203 Introduction to Counseling</td>
<td>CO530 Human Development</td>
</tr>
<tr>
<td>TH211 Theology Survey *</td>
<td>EV220 World Religions *</td>
</tr>
<tr>
<td>ELEC Humanities Elective</td>
<td>TH308 Theological Distinctives *</td>
</tr>
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<tr>
<th>Fall Year 3 (15 credits)</th>
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<tbody>
<tr>
<td>CO508 Methods of Biblical Change</td>
<td>CO520 Theories and Techniques in Counseling</td>
</tr>
<tr>
<td>CO550 Ethics and Professional Orientation to Counseling</td>
<td>CO565 Ethnicity, Families and Counseling</td>
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<tr>
<td>PS308 Psychology of Learning and Education</td>
<td>PA442 Pastoral Counseling (M) or</td>
</tr>
<tr>
<td>PS454 Tests and Measurements</td>
<td>PS304 Women Counseling Women (W)</td>
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<tr>
<td>ELEC Biblical Studies Elective</td>
<td>SC231 Physiological Psychology (4)</td>
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<tr>
<th>Fall Year 4 (15 credits)</th>
<th>Spring Year 4 (16 credits)</th>
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<tbody>
<tr>
<td>CO539 Marriage and Family Counseling</td>
<td>CO519 Evaluating Research</td>
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<tr>
<td>CO540 Abnormal Behavior</td>
<td>CO532 Career Counseling</td>
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<tr>
<td>CO580 Supervised Counseling Practicum 1 (1)</td>
<td>CO581 Supervised Counseling Practicum 2 (1)</td>
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<tr>
<td>PS451 Personality Theory</td>
<td>PS416 Crisis Counseling</td>
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<td>ELEC Biblical Studies Elective</td>
<td>PS453 Social Psychology</td>
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</table>
Fall Year 5 (12 credits)
PS310  Dynamics of Discipleship *
TH480  Senior Seminar *
CO582  Supervised Counseling Practicum 3 (1)
ELEC  Graduate Counseling Elective
ELEC  Graduate Counseling Elective

Summer Courses (9 Credits)
CO535  Introduction to Group Counseling
CO542  Appraisal and Testing
CO544  The Helping Relationship

Spring Year 5 (12 credits)
CO590  Supervised Counseling Internship
CO595  Comprehensive Written Exam (0)
CO597  Comprehensive Oral Exam (0)
ELEC  Arts and Sciences Elective
ELEC  Graduate Counseling Elective
ELEC  Graduate Counseling Elective

* Courses offered both semesters
+ Courses offered alternating years
Counseling Major

PROGRAM DESCRIPTION
Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling major. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with acquired skills in order to be a spiritual encouragement to those in need. Thus, a Bible school graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, students may complete a counseling apprenticeship program.

PROGRAM OBJECTIVES
Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre–professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre–professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University’s undergraduate preparation very well suited to their needs. The curriculum provides both knowledge–based and skill–building courses to prepare students for effective lay–level biblical counseling in a local church.

Students interested in pursuing graduate–level training in counseling will find the Counseling major to be excellent preparation for master’s degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:
- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with issues that they face in life.
- Have learned the interface between biblical principles and natural revelation.

COURSE REQUIREMENTS
123 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (15 credits)</th>
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<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>EN122 Writing Across the Disciplines</td>
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<tr>
<td>BI111 Bible Survey *</td>
<td>HP101 Living Well (1) *</td>
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<tr>
<td>EN121 Academic and Researched Writing</td>
<td>SP100 Speech Communication *</td>
</tr>
<tr>
<td>PS100 General Psychology *</td>
<td>TH120 Building a Biblical Lifestyle *</td>
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<tr>
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<tbody>
<tr>
<td>PH206 Worldviews *</td>
<td>BI210 Romans</td>
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<tr>
<td>PS203 Introduction to Counseling</td>
<td>EV220 World Religions *</td>
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<td>TH211 Theology Survey *</td>
<td>PS204 Child and Adolescent Development</td>
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<td>ELEC Arts and Sciences Elective</td>
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<tbody>
<tr>
<td>PS303 Abnormal Psychology</td>
<td>PA442 Pastoral Counseling (M) or</td>
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<tr>
<td>PS305 Adolescent and Adult Psychology</td>
<td>PS304 Women Counseling Women (W)</td>
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<tr>
<td>PS310 Dynamics of Discipleship</td>
<td>PS416 Crisis Counseling</td>
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<tr>
<td>PS454 Tests and Measurements</td>
<td>SC231 Physiological Psychology (4)</td>
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<td>TH308 Theological Distinctives *</td>
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<tr>
<td>PS313 Ethics and Professionalism</td>
<td>PS402 Historical and Contemporary Theories in Counseling</td>
</tr>
<tr>
<td>PS451 Personality Theory</td>
<td>PS414 Marriage and Family Dynamics +</td>
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<tr>
<td>PS453 Social Psychology</td>
<td>PS480 Senior Portfolio (1)</td>
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<td>ELEC Biblical Studies Elective</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>ELEC Free Elective</td>
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<td>ELEC Free Elective</td>
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</table>

* Courses offered both semesters
+ Courses offered alternating years
**Counseling Major—Online**

**PROGRAM DESCRIPTION**
Core courses in Bible and theology as well as counseling and psychology are central to the curriculum of the Counseling major. Specifically, students complete a substantial core of courses in both domains, which equips them to blend the principles of the Word of God with acquired skills in order to be a spiritual encouragement to those in need. Thus, a Bible school graduate with both a biblical studies and counseling background can be a key person in assisting people who experience life difficulties. The Clarks Summit University Counseling program emphasizes the sufficiency of Scripture in meeting counselee needs. In addition to the core course requirements, students may complete a counseling apprenticeship program.

**PROGRAM OBJECTIVES**
Biblical counseling is a ministry and a profession. As such, the undergraduate program focuses on the pre-professional knowledge base and skills necessary to minister in counseling settings at this level. While ample ministry opportunities are available for the Clarks Summit University graduate at the baccalaureate level, such opportunities will be pre-professional in nature, including supervision by licensed and/or certified professionals in the field.

Persons desiring to use their counseling skills in a local church context will find Clarks Summit University’s undergraduate preparation very well suited to their needs. The curriculum provides both knowledge-based and skill-building courses to prepare students for effective lay-level biblical counseling in a local church.

Students interested in pursuing graduate-level training in counseling will find the Counseling major to be excellent preparation for master’s degree education. Upon completion of the graduate degree, students are ready to enter counseling at the professional level, including serving as licensed and/or certified counselors.

Upon completion of the Counseling program, the student will:
- Develop a biblical philosophy of counseling.
- Develop a biblical model of counseling.
- Desire to help people deal biblically with issues that they face in life.
- Have learned the interface between biblical principles and natural revelation.

**COURSE REQUIREMENTS**
126 credits • All courses are three credits unless noted otherwise.

**Bible and Theology Courses (42 credits)**
- BI100 Principles of Bible Study
- BI105 Introduction to Old Testament Literature
- BI106 Introduction to New Testament Literature
- TH120 Building a Biblical Lifestyle
- TH201 Theology II
- TH202C Theology III
- TH306 Theology IV
- TH401C Theology V
- TH480 Senior Seminar
- ELEC Biblical Studies Electives (15)

**Counseling Courses (47 credits)**
- PS100 General Psychology
- PS202 Human Growth and Development
- PS203 Introduction to Counseling
- PS303 Abnormal Psychology
- PS304 Women Counseling Women or PA442 Pastoral Counseling
- PS308 Psychology of Learning and Education
- PS310 Dynamics of Discipleship
- PS312 Issues in Professionalism
- PS402 Historical and Contemporary Theories in Counseling
- PS414 Marriage and Family Dynamics
- PS416 Crisis Counseling
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<tbody>
<tr>
<td>PS451</td>
<td>Personality Theory</td>
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<tr>
<td>PS453</td>
<td>Social Psychology</td>
</tr>
<tr>
<td>PS454</td>
<td>Tests and Measurements</td>
</tr>
<tr>
<td>PS480</td>
<td>Senior Portfolio (0)</td>
</tr>
<tr>
<td>SC231</td>
<td>Physiological Psychology (4)</td>
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<td>ELEC</td>
<td>Counseling Skills Elective</td>
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**Social Studies Courses (9 credits)**

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<tr>
<td>AR210</td>
<td>Introduction to Humanities</td>
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<td>ELEC</td>
<td>History Electives (6)</td>
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**English/Literature Courses (12 credits)**

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<tr>
<td>EN107</td>
<td>Academic Writing</td>
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<tr>
<td>LI210</td>
<td>Writing about Literature</td>
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<td>ELEC</td>
<td>Literature Survey Elective</td>
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**Science Courses (3 credits)**

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<tr>
<td>SC220B</td>
<td>Understanding Science</td>
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**Fitness Course (1 credit)**

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<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>HP101</td>
<td>Living Well (1)</td>
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**Elective Courses (12 credits)**

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<th>Course Title</th>
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<td>ELEC</td>
<td>Church Ministry Electives (6)</td>
</tr>
<tr>
<td>ELEC</td>
<td>Free Electives (6)</td>
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</table>
BACHELOR OF SCIENCE IN EDUCATION PROGRAMS

PURPOSE
The purpose of the undergraduate education programs at Clarks Summit University is to develop teacher candidates who will be equipped to help their students to develop cognitively, socially, emotionally, physically, and spiritually.

SCHOOL OF EDUCATION OBJECTIVES
Upon successful completion of the requirements set by the School of Education, the students will:

- Explain the Christian world view of education.
- Demonstrate an understanding of content and pedagogy in preparing instruction based on academic standards.
- Create a purposeful and equitable classroom environment for learning.
- Through the knowledge of content, pedagogy, and skill, deliver instruction which engages students in learning, using a variety of instructional strategies.
- Demonstrate qualities that characterize a Christian professional within and outside of the classroom.

CERTIFICATION
Currently Clarks Summit University programs lead to the following certificates:

- Early Childhood/Elementary Education PreK–4 program leads to the K–8 ACSI certificate and PreK–4th Grade Pennsylvania certificate.
- Secondary Education-English—The English program leads to the 7–12 ACSI certificate and Pennsylvania English certificate.
- Health and Physical Education—This program leads to the K–12 ACSI certificate and K–12 Pennsylvania Health and Physical Education.
- Secondary Education-Mathematics—The Mathematics program leads to the 7–12 ACSI certificate and Pennsylvania Mathematics certificate.
- Secondary Education-Social Studies—The Social Studies program leads to the 7–12 ACSI certificate and Pennsylvania Social Studies certificate.

APPLICATION INFORMATION
Pursuant to the newest Pennsylvania state certification requirements, students may matriculate into Clarks Summit University but must apply for entrance into an education program in the sophomore year. Students may be accepted when:

- At least 48 credits have been completed
- The cumulative GPA is 3.0 or above.
- They have completed 6 credit hours of mathematics and 6 credit hours of English. (Writing and literature)
- Met basic skills proficiency through one of the approved paths.
- Appropriate clearances (Child Abuse History Clearance, Criminal Background Record Check, FBI fingerprint, and a current Tuberculin test) have been secured.
- Sophomore portfolio's submitted and approved.
- This information is found in the education handbooks that are distributed prior to the time of application.

STUDENT TEACHING
Students will apply for student teaching as a culmination of their program. Successful applications will include the following:

- Completion of all core subject and pedagogy courses with a minimum cumulative GPA of 3.0.
- Completion of each core subject and pedagogy course with a grade of C or above.
- Met fieldwork competencies as set by Pennsylvania Department of Education.
- Developed competencies specific to the program.
- Satisfactory evaluation by the program advisor.

See the appropriate program handbook for program specific information.
Early Childhood and Elementary Education PK–4 Major

PROGRAM DESCRIPTION
The Early Childhood/Elementary PreK–4th grade undergraduate major focuses on teaching children from birth to grade four within the home, Christian or public school systems, international schools, or the pre-school or daycare setting. This program helps future teachers to understand the importance of the interaction between the child, family, school, teacher/care giver and community as it relates to child development. Students are also taught to respect diversity because we are created in God’s image. The program provides an understanding of child development and the use of best practices to support and guide present and future development.

The program uses faith as the base for ethical behavior and professionalism. Future teachers also understand the standards for ethical and professional behavior as set by the National Association of the Education of Young Children and the Pennsylvania Department of Education.

PROGRAM OBJECTIVES
Upon successful completion of this major, the student will:

- Demonstrate thorough knowledge of content and pedagogical skills in planning and preparation.
- Establish and maintain a purpose and equitable environment for learning.
- Demonstrate skill in delivering instruction that engages students in learning by using a variety of instructional strategies to meet the needs of diverse learners.
- Demonstrate qualities that characterize a professional person in aspects that occur in and beyond the classroom/building.

COURSE REQUIREMENTS
126 credits • All courses are three credits unless noted otherwise.

### Fall Year 1 (16 credits)
- BI100 Principles of Bible Study *
- BI111 Bible Survey *
- EC111 Early Childhood Education Theories/Practices
- EN105 Expository Writing
- HP101 Living Well (1) *
- MA102 College Mathematics I

### Spring Year 1 (16 credits)
- EC112 Arts and Humanities in Early Child Education
- EC316 Teaching Movement, Health, and Physical Education PreK-4 (1)
- EN106 Rhetorical Grammar and Writing
- MA104 College Mathematics II
- SP100 Speech Communication *
- TH120 Building a Biblical Lifestyle *

### Fall Year 2 (18 credits)
- EC213 Cultural Diversity and Relationship Building
- EC215 Infants and Toddlers: Curriculum and Teaching
- LI226 American Literature I
- PH206 Worldviews *
- SED320 Introduction to Special Education
- TH211 Theology Survey *

### Spring Year 2 (18 credits)
- EC114 Child, Family, and Community
- EC211 Effective Instructional Strategies
- EV220 World Religions *
- PS100 General Psychology *
- PS204 Child and Adolescent Development
- SC205 Integrated Science

### Fall Year 3 (15 Credits)
- EC311 Classroom Organization and Management
- EC323 Early Childhood Mathematics Instruction
- LI309 Children’s Literature
- PS308 Psychology of Learning and Education
- TH308 Theology Distinctives (Prereq. TH211) *

### Spring Year 3 (15 credits)
- EC310 Observation, Documentation, and Assessment in Early Childhood
- EC313 Science Instruction for the Young Child
- EC314 Early Childhood Language Arts Instruction
- EC318 Reading Methods for Young Children
- ED422 Educating the English Language Learner

### Fall Year 4 (16 credits)
- EC321 Teaching Early Childhood Social Studies
- EC417 Advocacy, Leadership, and Collaboration
- EC421 Differentiated Reading Instruction and Interventions
- ED421 Senior Education Seminar (1)
- SED413 Teaching in the Inclusive Classroom
- TH480 Senior Seminar *

### Spring Year 4 (12 credits)
- EC432 Student Teaching Seminar (0)
- ED434 Student Teaching I (6)
- ED436 Student Teaching II (6)

* Courses offered both semesters
Health and Physical Education Major

PROGRAM DESCRIPTION
The Health & Human Performance (HP) department provides coursework in HPE leading to K-12 teacher certification with the Commonwealth of Pennsylvania and ACSI (Association of Christian Schools International) for those students pursuing HPE careers, particularly in the school setting. The HPE program, in conjunction with the School of Education, seeks to familiarize all students with issues related to education, contemporary educational theory and practice so that they can be effective in the classroom. The program provides students with a biblical worldview and the practical experience necessary to teach with professional excellence in health and human performance.

PROGRAM OBJECTIVES
Upon successful completion of this major the students will:

- Develop a strong foundation in subject matter knowledge, pedagogical knowledge and teaching skills.
- Demonstrate the knowledge, skills and values of godly body stewardship.
- Plan and prepare units and lessons that reflect a pedagogical mastery of health and physical education content to meet the needs of diverse learners in various settings.
- Create and maintain a classroom atmosphere that fosters student learning.
- Deliver lessons that reflect appropriate choices of aligned objectives, content, methods and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community.
- Develop the skills necessary for life-long learning, understanding of multi-cultural perspectives, and the use of technology which is important to any educator. This is accomplished through the multidivisional experiences supported by the Bible and the Arts and Sciences’ curriculum.

COURSE REQUIREMENTS

122 Credits • All courses are three credits unless noted otherwise.

<table>
<thead>
<tr>
<th>Fall Year 1 (16 credits)</th>
<th>Spring Year 1 (14 credits)</th>
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</thead>
<tbody>
<tr>
<td>BI100 Principles of Bible Study *</td>
<td>ED201 Introduction to Education</td>
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<tr>
<td>BI111 Bible Survey *</td>
<td>HP101 Living Well (1) *</td>
</tr>
<tr>
<td>EN105 Expository Writing</td>
<td>HP115 Movement Education (1)</td>
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<tr>
<td>HP102 Outdoor Living Skills (1) *</td>
<td>MA104 College Math II or Math Elective</td>
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<tr>
<td>HP202 Foundations of Health Physical Education +</td>
<td>SP100 Speech Communication *</td>
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<tr>
<td>MA102 College Math I</td>
<td>TH120 Building a Biblical Lifestyle *</td>
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<th>Fall Year 2 (17 credits)</th>
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<tr>
<td>HP203 Coaching Techniques</td>
<td>ED422 Educating the English Language Learner</td>
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<tr>
<td>LI221C American Literature I</td>
<td>EV220 World Religions *</td>
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<tr>
<td>PE110 Weight Training (1)</td>
<td>HP204 Team Sports</td>
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<tr>
<td>SC206/208 Human Anatomy and Physiology I (4)</td>
<td>HP314 Sport Skills Proficiency &amp; Assessment Exam (0)</td>
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<tr>
<td>TH211 Theology Survey *</td>
<td>PH206 Worldviews *</td>
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<tr>
<td>ELEC History Elective</td>
<td>PS204 Child and Adolescent Development</td>
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<tr>
<td>HP206 Personal and Community Health</td>
<td>HP306 Exercise Physiology</td>
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<tr>
<td>HP303 Care and Prevention of Athletic Injuries</td>
<td>HP308 Motor Learning and Skill Analysis</td>
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<tr>
<td>HP305 Kinesiology</td>
<td>HP315 Sport Skills Proficiency &amp; Assessment Exam (0)</td>
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<tr>
<td>HP310 First Aid/CPR/Aquatics (0)</td>
<td>HP405 Health Education Strategies and Concepts</td>
</tr>
<tr>
<td>HP313 Sport Skills Proficiency &amp; Assessment Exam (0)</td>
<td>PS308 Psychology of Learning and Education</td>
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<tr>
<td>SED320 Introduction to Special Education</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>TH308 Theological Distinctives *</td>
<td>ELEC Biblical Studies Elective</td>
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<tr>
<th>Fall Year 4 (15 credits)</th>
<th>Spring Year 4 (12 credits)</th>
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<tbody>
<tr>
<td>ED419 Methods of Teaching Physical Education</td>
<td>ED434 Student Teaching I (6)</td>
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<tr>
<td>ED421 Senior Education Seminar (1)</td>
<td>ED436 Student Teaching II (6)</td>
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<tr>
<td>ED432 Student Teaching Seminar (0)</td>
<td>HP301 Individual, Dual, and Rhythmic Sports</td>
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<tr>
<td>HP301 Individual, Dual, and Rhythmic Sports</td>
<td>HP405 Health Education Strategies and Concepts</td>
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<tr>
<td>HP302 Adapted Physical Education</td>
<td>PS308 Psychology of Learning and Education</td>
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<tr>
<td>HP401B Assessment of Learning in HPE (2)</td>
<td>TH480 Senior Seminar *</td>
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<tr>
<td>LY312 Literacy Development and Instruction in Core Secondary Courses</td>
<td>ELEC Biblical Studies Elective</td>
</tr>
</tbody>
</table>

* Courses offered both semesters
+ Courses offered alternating years
Secondary Education—English Major

PROGRAM DESCRIPTION
The purpose of the Secondary Education English program is for students to gain pedagogical and content skills in the field of English as they work toward program completion and certification. Students will prepare in the general education arena in conjunction with English specific skills including grammar, writing, literature, and communication.

PROGRAM OBJECTIVES
Upon successful completion of this major, the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of English content: grammar, writing, speaking, reading and literature.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life–long learners of language and communication.
- Deliver lessons that reflect appropriate choices of student objectives, varied teaching methods, and fitting assessment tools such as rubrics, rating scales, achievement tests.
- Sustain professional behaviors in personal development in language, literature, communication, and research-supported pedagogical practices.
- Sustain practical relationships within a school community, undergirded by ethical integrity.

COURSE REQUIREMENTS
123 Credits • All courses are three credits unless noted otherwise.

Fall Year 1 (15 credits)
BI111 Bible Survey *
EN105 Expository Writing
LI221C American Literature I
MA102 College Math I
TH120 Building a Biblical Lifestyle *

Spring Year 1 (16 credits)
BI100 Principles of Bible Study *
ED201 Introduction to Education
HP101 Living Well (1) *
LI222C American Literature II
MA104 College Math II
ELEC History Elective

Fall Year 2 (16 credits)
DR340 Theatre Practicum (1) *
LI341 Foundations of Literary Criticism
SED320 Introduction to Special Education
SP100 Speech Communication *
TH211 Theology Survey *
ELEC English/Literature Elective #1

Spring Year 2 (15 credits)
ED422 Educating the English Language Learner
EN330 Advanced English Grammar/Linguistics
PS204 Child and Adolescent Development
ELEC Biblical Studies Elective
ELEC English/Literature Elective #2

Fall Year 3 (16 credits)
EN340 Academic Writing Practicum (1)
EV220 World Religions *
LI211A British Literature I
LI401 Themes in Adolescent Literature+
TH308 Theological Distinctives *
ELEC English/Literature Elective #3

Spring Year 3 (18 credits)
AR200 Introduction to Fine Arts *
LI212A British Literature II
PH206 Worldviews *
PS308 Psychology of Learning and Education
TH480 Senior Seminar *
ELEC English/Literature Elective #4

Fall Year 4 (15 credits)
ED212 Assessment of Learning (2)
ED315 Teaching Grammar/Reading in Sec. Schools
ED316 Teaching Literature/Reading in Sec. Schools
ED421 Senior Education Seminar (1)
LY312 Literacy Development and Instruction in Core Secondary Courses
SED413 Teaching in the Inclusive Classroom

Spring Year 4 (12 credits)
ED432 Student Teaching Seminar (0)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

* Courses offered both semesters
+ Courses offered alternate years
## Secondary Education—Math Major

### PROGRAM DESCRIPTION
The purpose of the Bachelor Science Degree in Secondary Education: Mathematics is to prepare individuals for careers as mathematics teacher in Christian, public, international, and other private schools. Students will develop a deep understanding of mathematics, and its relevance to technology and the sciences, its relationship to our culture. Students will also develop knowledge of best practices for planning for and teaching secondary mathematics.

Students will learn how to recognize and address adolescents’ cognitive, personal, and moral stages of development as well as how to construct classroom materials to meet various learning styles. The student will also learn the importance of the partnership between the adolescent, family, school, teacher, and community as it relates to educating the whole adolescent.

### PROGRAM OBJECTIVES
Upon successful completion of this major, the students will:

- Develop a deep understanding of mathematics beyond what they will be expected to teach.
- Be able to make students aware of the role of mathematics in our culture and its importance to technology, natural science, and social science.
- Be able to plan and carry out a program of teaching mathematics to students of varying abilities and backgrounds.
- Be able to assess student learning through a variety of methods and set up a classroom atmosphere conducive to learning.
- Recognize learning disabilities and be able to appropriate measures to help students overcome them.

### COURSE REQUIREMENTS
122 Credits • All courses are three credits unless noted otherwise.

#### Fall Year 1 (16 credits)
- BI100 Principles of Bible Study *
- BI111 Bible Survey *
- EN105 Expository Writing
- HP101 Living Well (1) *
- MA212 Calculus I
- SP100 Speech Communication *

#### Spring Year 1 (15 credits)
- ED201 Introduction to Education
- MA204 Discrete Mathematics +
- MA213 Calculus II
- TH120 Building a Biblical Lifestyle *
- ELEC Biblical Studies Elective

#### Fall Year 2 (16 credits)
- LI221 American Literature I
- MA312 Calculus III
- MA322 Number Theory +
- TH211 Theology Survey *
- ELEC Lab Science I (4) +

#### Spring Year 2 (17 credits)
- ED422 Educating the English Language Learner
- MA206 Linear Algebra +
- PH206 Worldviews *
- PS204 Child and Adolescent Development
- ELEC History Elective

#### Fall Year 3 (15 credits)
- MA316 Probability and Statistics +
- MA401 Introductory Analysis +
- MA404 Mathematics Seminar
- SED320 Introduction to Special Education
- TH308 Theological Distinctives *

#### Spring Year 3 (15 credits)
- EV220 World Religions *
- MA303 College Geometry +
- MA402 Abstract Algebra +
- PS308 Psychology of Learning and Education
- TH480 Senior Seminar *

#### Winterim
- ED432 Student Teaching Seminar (0)

#### Fall Year 4 (12 credits)
- ED212 Assessment of Learning (2)
- ED421 Senior Education Seminar (1)
- ED423 Teaching Math in Secondary Schools +
- LY312 Literacy Development and Instruction in Core Secondary Courses
- SED413 Teaching in the Inclusive Classroom Stage III Field Experience (0)

#### Spring Year 4 (12 credits)
- ED434 Student Teaching I (6) *
- ED436 Student Teaching II (6) *

* Courses offered both semesters  
+ Courses offered alternate years
Secondary Education—Social Studies Major

PROGRAM DESCRIPTION
The purpose of the Secondary Social Studies undergraduate program is to prepare individuals for careers as secondary educators in Christian, public, international and other private schools. Students will learn the theoretical principles of adolescent development as well as developmentally appropriate teaching methods for Social Studies. Using their growing knowledge of adolescent development; students will learn appropriate and effective teaching methods for the social studies components. These methods will seek to reach all learning styles. The student will learn the importance of the partnership between the adolescent, family, school, teacher and community as it relates to the educating of the whole adolescent. The program provides students with a biblical world–view and the practical experience necessary to teach with professional excellence the various subjects comprising social studies.

PROGRAM OBJECTIVES
Upon successful completion of this major, the students will:

- Plan and prepare units and lessons that reflect a pedagogical mastery of social studies content.
- Create and maintain a classroom atmosphere that fosters student learning, provides a safe environment, and equips students to be life–long learners
- Deliver lessons that reflect appropriate choices of aligned standards, objectives, methods, and assessment tools.
- Sustain professional behaviors in personal development and practical relationships within the school community, undergirded by ethical integrity.

COURSE REQUIREMENTS
124 Credits • All courses are three credits unless noted otherwise.

Fall Year 1 (15 credits)
BI100 Principles of Bible Study *
BI111 Bible Survey *
EN105 Expository Writing
HI111 History of Western Civilization and Thought I
MA102 College Math I (Math Elective/ACT, SAT Dep)

Spring Year 1 (15 credits)
ED201 Introduction to Education
EV220 World Religions *
HI112 History of Western Civilization and Thought II
MA104 College Math II (Math Elective/ACT, SAT Dep)
TH120 Building a Biblical Lifestyle *

Fall Year 2 (15 credits)
HI/PO401 Politics and Christian Worldview +
HI205 American History I
LI221C American Literature I
SED320 Introduction to Special Education
TH211 Theology Survey *

Spring Year 2 (16 credits)
HI/PO302 The American Regime +
HI206 American History II +
HP101 Living Well (1) *
PS204 Child and Adolescent Development
ELEC Biblical Studies Elective
ELEC Social Studies Elective

Fall Year 3 (18 credits)
Anthropology
ED414 Teaching Social Studies in Secondary Schools I
HI/PO305 Philosophy of History +
PH206 Worldviews *
SP100 Speech Communication *
TH308 Theological Distinctives *

Spring Year 3 (18 credits)
BA105 Principles of Economics
ED422 Educating the English Language Learner
PS308 Psychology of Learning and Education
SO302 Sociology
TH480 Senior Seminar *
ELEC Social Studies Elective

Winterim (3 credits)
ED432 Student Teaching Seminar (0)
SO402 Global Cultures and Geography

Fall Year 4 (12 credits)
ED212 Assessment of Learning (2)
ED421 Senior Education Seminar (1)
ED431 Teaching Social Studies in Secondary Schools II
LY312 Literacy Development and Instruction in Core Secondary Courses
SED413 Teaching in the Inclusive Classroom
Stage III Field Experience (0)

Spring Year 4 (15 credits)
ED434 Student Teaching I (6) *
ED436 Student Teaching II (6) *

* Courses offered both semesters
+ Courses offered alternate years
BACHELOR OF SACRED MUSIC

Worship Studies Major

PROGRAM DESCRIPTION
The purpose of the Worship Studies major is to prepare both men and women for a variety of musical responsibilities within, and ancillary to the local church. They will learn the theoretical, historical and theological foundations of music while becoming fluent performers as instrumentalists or vocalists.

Courses in arranging and composition will prepare students to creatively adapt their energies to the specific needs and opportunities presented by a wide variety of churches and their musical recourses. On this secure base of knowledge and skill they will lead, teach, or even pastor, using their musical, personal, and ministry skills to direct the worship of the 21st century church, and to develop the musical capacities of its members.

PROGRAM OBJECTIVES
Upon completion of a Worship Studies major, students will:

- Establish and direct a fully-developed ministry of vocal, choral and instrumental music that requires their direct involvement as well as their ability to teach and mentor others to assist in that ministry.
- Teach a biblical philosophy of music among those to whom they minister, whether in a church, school, or mission field.
- Apply their facility as arrangers or composers to creatively enhance their ministries.
- Assume pastoral leadership in the area of music as they publicly lead their congregations in worship
- Teach others in their areas of performance

COURSE REQUIREMENTS
125 Credits • All courses are three credits unless noted otherwise.

Fall Year 1 (16 credits)
BI111 Bible Survey *
EN121 Academic and Researched Writing
MU101 Musicianship I
MU104 Aural Skills I (2)
PS100 General Psychology *
ELEC Applied Music Major (1)
ELEC Applied Music Secondary (1)
ELEC Choral Ensemble (0)

Spring Year 1 (16 credits)
BI100 Principles of Bible Study *
EN122 Writing Across the Disciplines
MU102 Musicianship II
MU209 Aural Skills II (2)
ELEC Applied Music Major (1)
ELEC Applied Music Secondary (1)
ELEC Choral Ensemble (0)
ELEC Math or Science Elective

Fall Year 2 (14 credits)
HP101 Living Well (1) *
MU201 Musicianship III
SP100 Speech Communication *
TH120 Building a Biblical Lifestyle *
TH211 Theology Survey *
ELEC Applied Music Major (1)
ELEC Choral Ensemble (0)

Spring Year 2 (15 credits)
MU202 Musicianship IV
MU306 Group Vocal Technique (2)
PH206 Worldviews *
SP301 Oral Interpretation
ELEC Applied Music Major (1)
ELEC Biblical Studies Elective
ELEC Choral Ensemble (0)

Fall Year 3 (15 credits)
ME412 Live Performance Technology
MU404 Foundations and Issues in Worship
ELEC Applied Music Major (1)
ELEC Biblical Studies Elective
ELEC Choral Ensemble (0)
ELEC Music History Elective (2)
ELEC Free Elective

Spring Year 3 (16 credits)
MU316 Instrumental Composition & Arranging
MU342 Junior Recital (1)
TH308 Theological Distinctives *
ELEC Applied Music Major (1)
ELEC Biblical Studies Elective
ELEC Choral Ensemble (0)
ELEC Music History Elective (2)
ELEC Free Elective
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<tr>
<th>Fall Year 4 (16 credits)</th>
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<tbody>
<tr>
<td>MU325 CSU Chapel Band (1)</td>
<td>EV220 World Religions *</td>
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<tr>
<td>MU401 Conducting</td>
<td>MU325 CSU Chapel Band (1)</td>
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<td>ELEC Applied Music Major (1)</td>
<td>MU423 Church Music Administration and Internship</td>
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<td>ELEC Biblical Studies Elective</td>
<td>MU426 Hymnology (2)</td>
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<td>ELEDC Choral Ensemble (0)</td>
<td>MU442 Senior Recital (1)</td>
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<td>ELEC Humanities</td>
<td>TH480 Senior Seminar *</td>
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<td>ELEC Music History Elective (2)</td>
<td>ELEC Applied Music Major (1)</td>
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<td>ELEC Free Elective</td>
<td>ELEC Choral Ensemble (0)</td>
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* Courses offered both semesters
+ Courses offered in alternate years
# Instrumental majors (non-keyboard) must have four consecutive semesters in an instrumental ensemble.
MASTER OF ARTS PROGRAMS

PROGRAM DESCRIPTION
The Master of Arts (M.A.) is an online degree that is designed to prepare students for personal and professional ministry opportunities. It is designed to assist lay people or ministry professionals who want to grow deeper spiritually and minister more effectively.

Each course demands interaction and collaboration with instructors and classmates as well as relevant, real–life assignments. Students must complete a 15-credit hour core of biblical, theological, and communications courses. In addition, each student chooses 15 credit hours of elective courses designed to enhance their tools and skills for ministry. Elective courses allow the opportunity for students to focus on specific areas of concentration such as Bible, theology, counseling, literature or organizational leadership. Association of Baptists for World Evangelism missionaries may use their CEIM training to fill the elective portion of the program requirements.

PROGRAM OBJECTIVES
Upon completion of the M.A. program, the student will:

- Develop and value a biblical worldview as compared to other worldviews in today’s culture.
- Learn a method for interpreting the message of the Bible as it relates to doctrine.
- Recognize the nature and mission of the Church in the world today.
- Apply competent, effective ministry strategies in their spheres of influence.

COURSE REQUIREMENTS
The M.A. degree requires 30 credit hours comprised of ten three–credit hour courses. All credits may be earned through online study. Classes are offered in eight week sessions beginning each January, March, May, August and October.

The program is divided into two main parts—required and elective areas. There are two required core areas: Bible, Theology & Interpretation, and Communications. You must select four courses in the Bible/Theology area and one course in Communications. Communications courses include those graduate courses connected with the presentation of biblical text: teaching, preaching, and linguistics.

In addition to online courses, students may complete the requirements through experience, on–campus, or other Clarks Summit University distance learning courses. The program can be completed in as little as two years; however, a student is permitted a maximum of six years to complete the program.
**Bible Concentration**

**COURSE REQUIREMENTS**

30 Credits • All courses are three credits unless noted otherwise.

*Required Bible Elective (3 credits)*

TH511  How to Develop a Biblical Worldview

-or-

TH517  Survey of Doctrines

*Bible/Theology Electives (9 credits)*

Choose from elective pool

*Communications Elective (3 credits)*

Choose from elective pool

*Electives (15 credits)*

Choose from elective pool
Counseling Concentration

PROGRAM DESCRIPTION
The Master of Arts–Counseling program provides foundational exposure to a variety of topics of value to those seeking to better understand people and to grow in awareness of how God’s Word applies to healthy living as well as the resolution of human struggles. These studies equip students to provide wise biblical counsel in a wide range of roles, whether within the church or in positions outside the church. The counseling concentration prepares graduates to minister in lay counseling positions. It is not designed for those intending to pursue licensure as professional counselors.

PROGRAM OBJECTIVES
Upon completion of the Counseling program, the graduate will be able to:

- Articulate a biblical world—and life—view as it relates to counseling philosophy and methodology.
- Describe how healthy human development unfolds.
- Facilitate healthy patterns of communication in relationships.
- Identify the wide range of patterns of suffering that occur in this broken world.
- Evaluate gifts, talents and sense of calling.
- Differentiate between traditional models of helping and a biblical view of the change process.
- Develop a repertoire of basic counseling skills.

COURSE REQUIREMENTS
30 Credits • All courses are three credits unless noted otherwise.

Bible/Theology Courses (12 credits)
- CO502 Biblical Theology of Counseling
- CO506 Biblical Philosophy of Counseling
- CO508 Methods of Biblical Change
- TH517 Survey of Doctrine *
  * Students with a strong theology background may substitute TH511 How to Develop a Biblical Worldview.

Communications Course (3 credits)
- CO539 Marriage and Family Counseling

Counseling Courses (15 credits)
Elective course options are listed under the Master of Science in Counseling program. Students desiring to work toward the M.S.C. degree after the M.A. must work closely with an advisor immediately upon matriculation in the M.A. program to ensure courses are sequenced properly.
**Literature Concentration**

**PROGRAM DESCRIPTION**
Recognizing the need to combine scholarly rigor with the challenge of biblical and critical thinking, the focus of this program is to develop students’ skills in literary content and criticism.

Students will develop a literal, grammatical, historical approach to literary interpretation, they will engage in grounding literary texts within the literal hermeneutic, and they will form an understanding of the issues in cultural history and literary genre.

**PROGRAM OBJECTIVES**
The Literature program provides training for the student for further education in graduate programs or for study in an area of specific interest.

Upon completion of the Literature program, the student will:

- Think, write, and speak clearly and effectively.
- Read and interpret literature literally, grammatically, contextually, and historically.
- Demonstrate information literacy skills that will enable them to retrieve, evaluate, and synthesize information for the development of a thesis.

**COURSE REQUIREMENTS**

33 Credits • All courses are three credits unless noted otherwise.

For the degree of Master of Arts, students must complete 33 credits of coursework, which includes four core courses, two required literature courses and four elective literature courses. In the final term, students will work through the process of beginning their thesis and will take the writing seminar: Advanced Expository and Criticism. MA students must successfully complete a Master’s Thesis in the context of one of their elective courses. This is the culminating experience of their program; students must register and choose a thesis adviser.

*Required Core Courses (15 credits)*
- EN507 Advanced Expository and Criticism
- LI512 Principles of Literary Criticism
- LI517 Narrative Genre
- LI518 Dramatic Genre
- LI535 Thesis in American Literary Studies

*Required Bible & Theology Courses: (6 credits)*
- THS24 Dynamics of Spiritual
- Bible Elective

*American Literature Electives (choose 12 credits)*
- LI510 Puritan Writings of American Authors
- LI515 Reading in American Romanticism and Transcendentalism
- LI520 Readings in American Realism and Naturalism
- LI525 Readings in Modern American Thought
- LI530 The American Novel
Organizational Leadership Concentration

COURSE REQUIREMENTS
30 Credits • All courses are three credits unless noted otherwise.

Required Bible Elective (3 credits)
TH511 How to Develop a Biblical Worldview
-or-
TH517 Survey of Doctrines

Bible/Theology Electives (9 credits)
Choose from elective pool

Communications Elective (3 credits)
Choose from elective pool
Suggested course:
OL502 Educational Organizations as Learning Communities

Organizational Leadership Electives (15 credits)
Choose from elective pool
MASTER OF ARTS IN LITERATURE

PROGRAM DESCRIPTION
Clarks Summit University’s 33-credit online Master of Arts in Literature degree program will powerfully develop your ability to understand, evaluate and use literature in your life and ministry. You will study and learn from literature with greater thoroughness and intensity. Your capacity for study will vastly broaden your skills and career options. Your critical thinking will expand through your application of deeper biblical interpretation, letting you use greater analytical and hermeneutical skills in literary content and criticism.

PROGRAM OBJECTIVES
Upon completion of the Literature program, the student will:

- Use communication skills to think, write, and speak clearly and effectively about worldviews through literary analysis.
- Read and interpret literature literally, grammatically and historically.
- Demonstrate critical thinking skills to recognize and evaluate literature and the perspective from which it is written, assessing its contribution to critical thought.
- Use information literacy skills to retrieve, evaluate and synthesize information for the development of a thesis.

PROGRAM REQUIREMENTS
33 credits • All courses are three credits unless noted otherwise

Required Bible Elective (3 credits)
TH511   How to Develop a Biblical Worldview
-or-
TH517   Survey of Doctrines

Required Bible Course (3 credits)
BI510   Inductive Bible Study

Communications Electives (6 credits)
EN507   Advanced Exposition and Criticism
LI512   Principles of Literary Criticism

Literature Required Courses (9 credits)
LI517   Narrative Genre
LI518   Dramatic Genre
LI535   Thesis in American Literacy

Literature Electives (12 credits)
Choose from elective pool
MASTER OF EDUCATION PROGRAMS

PROGRAM DESCRIPTION
The Master of Education (M.Ed.) program is designed to meet the professional needs of educators who serve or are preparing to serve in Christian, international, other private or public schools. Commitment to biblical principles and a biblical world life view marks the perspectives from which all of this program's courses are presented. It is our goal that our graduates will be able to relate these principles to their varied educational ministries.

- Educational Administration
- Curriculum and Instruction
- Secondary English/Communications

PROGRAM OBJECTIVES
The Master of Education provides graduate studies to enhance the skill sets of classroom teachers, reading specialists, curriculum and instruction supervisors, coaches, and school administrators. The program emphasizes theory, pedagogy, and research skills to the extent that a graduate will have the basis for pursuing post-graduate studies.

At the completion of this program, the student will be able to:

- Adopt and apply a biblical world life view as it relates to educational philosophy, theory, and methodology.
- Demonstrate competency in applying theory and research through best practice to a chosen area of study.
- Develop leadership skills appropriate to concentrated area of study.
- Develop theoretically grounded practitioners who are able to contribute to the spiritual and educational missions of their schools.
- Apply research to their educational endeavors as well as provide opportunities to make original contributions to knowledge in education.

COURSE OFFERINGS
Courses are designed to meet the needs of believing educators and are offered online in regular sessions throughout the year and on campus in summer school modules. Courses are scheduled on a rotating basis to support degree completion schedules. All core courses and concentration courses within each discipline can be completed by distance learning. The program can be completed in three years. The Capstone Project can be completed within those three years. A maximum of six years is permitted to complete the program without the student petitioning the Program Director for an extension.

ADMISSION AND MATRICULATION
Admission to the University does not imply approval to candidacy for a master's degree. To be eligible, the student must:

- File an application for admission with the Admissions Office.
- Establish a program of study (including a timetable for degree completion) in conjunction with a faculty advisor and approved by the Program Director.
- Meet all prerequisites required by the School of Education - Graduate Studies (i.e., foundational course work competencies).

CAPSTONE PROJECT—ED591
The Capstone Project is intended to provide students with an opportunity to demonstrate the acquisition of research or writing skills, to show their mastery of course work, or to extend the knowledge acquired in prior courses. The Capstone Project must be completed prior to graduation.
Educational Administration Concentration

CONCENTRATION PURPOSE
This program equips educators for positions in educational administration. Preparation for a variety of functions required of school leaders, with an emphasis on Christian schools, will be given.

CONCENTRATION OBJECTIVES
On completion of the Educational Administration concentration, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Apply biblical principles to his/her role as an educational leader.
- Plan and develop school curricula which present a biblical worldview, develop a plan for instructional supervisions and provide for the assessment of learning.
- Supervise the faculty and staff including evaluation of instruction and the development of personal and professional growth.
- Manage the daily operation of a school including records, finances, reports, and schedules.
- Develop school environments which facilitate the development of spiritual growth and moral character of teachers and students.
- Develop school policies and procedures that are in keeping with biblical principles, educational research, and school law.
- Plan for effective public relations and development program for a school.

COURSE REQUIREMENTS
31 Credits • All courses are three credits unless noted otherwise.

Theology Course (2 Credits)
TH524 Dynamics of Spiritual Growth (2)

Professional Courses (11 credits)
ED500 The Philosphic Base of Education (2)
ED506 Philosophy of Learning (2)
ED510 Research Methods (2)
ED511 Statistical Methods and Applications or ED513 Assessment of Learning (2)
ED520 Development of Curriculum (2)
ED569 Writing Practicum (1)

Administration Courses (12 Credits)
ED565 Instructional Supervision
ED580 Educational Administration
ED582 School Finance
ED584 School Law

Elective Courses (6 Credits)
ED526 Leadership in Educational Settings
ED529 Advanced Curriculum Design
ED531 Learning Disabilities
ED532 School Counseling Programs: Model, Development and Management
ED548 Instructional Design
ED549 Teaching Bible
ED550 Contemporary Issues in Education
ED583 Public Relations and Development
ED590 Readings in Education
ED591 Capstone Project (1, 2, or 3)

Comprehensive Project (0 credit)
NOTE: The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.
**Curriculum and Instruction Concentration**

**CONCENTRATION PURPOSE**
This program is designed to equip Christian educators to be curriculum and instructional supervisors. Preparation will provide the educator with the necessary tools to develop and implement age-appropriate curriculum consistent with a Christian philosophy of education.

**CONCENTRATION OBJECTIVES**
On completion of the Curriculum and Instruction concentration, the graduate will be able to:

- Articulate a Christian philosophy of education.
- Develop teaching techniques that encourage biblical analysis and critical thinking.
- Plan and develop a school curriculum that presents a biblical worldview and provides for the assessment of learning.
- Utilize sound instructional principles, methods, and skills effectively in teaching students with a variety of learning styles and diverse needs.
- Develop a plan of instructional supervision for a school.
- Understand the implications of contemporary issues in education as expressed in current research.
- Establish relationships with faculty and students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

**COURSE REQUIREMENTS**
31 Credits • All courses are three credits unless noted otherwise.

**Theology Course (2 credits)**
TH524  Dynamics of Spiritual Growth (2)

**Professional Courses (11 credits)**
ED500  The Philosophic Base of Education (2)
ED506  Philosophy of Learning (2)
ED510  Research Methods (2)
ED511  Statistical Methods and Applications or ED513 Assessment of Learning (2)
ED520  Development of Curriculum (2)
ED569  Writing Practicum (1)

**Curriculum and Instruction Courses (12 credits)**
ED526  Leadership in Educational Settings
ED529  Advanced Curriculum Design
ED548  Instructional Design
ED565  Instructional Supervision

**Elective Courses (6 credits)**
ED531  Learning Disabilities
ED532  School Counseling Programs: Model, Development and Management
ED546  Educational Theatre
ED549  Teaching Bible
ED550  Contemporary Issues in Education
ED560  Principles and Methods of Teaching and Learning
ED575  Teaching Theory and Teaching of Grammar and Writing across the Curriculum
ED576  Advanced Methods of Teaching Literature
ED590  Readings in Education

**Comprehensive Project (0 credit)**

**NOTE:** The Bible/theology requirement for those students lacking this prerequisite must be satisfied prior to candidacy for the master's program. See Academic Prerequisites for Admission. Substitutions may be made for required courses with approval from the program director. All education, theology, and selected counseling courses may be taken as electives.
Secondary English/Communications Concentration

CONCENTRATION PURPOSE
This program is designed to prepare teachers to assume positions in Christian, public, international and other private schools as English and communications teachers. Preparation will be given in a variety of areas required of English and communications teachers through a variety of grammar, writing, literature, speech, and drama venues.

CONCENTRATION OBJECTIVES
On completion of the Secondary English and Communications concentration, the graduate will be able to:

- Develop and articulate a thoroughly Christian philosophy of teaching English and communications (speech and drama).
- Articulate an understanding of the principles for teaching writing, grammar, literature, speech, and theatrical principles.
- Apply a biblical world–life view and philosophy for the selection of literature, speech, and drama materials for use in the classroom and play production.
- Gain or develop skills and techniques in the classroom teaching of the different areas in which an English/communications teacher functions.
- Develop and improve techniques in oral expression and interpretation to be used in teaching and performance.
- Establish relationships with students that utilize biblical principles of discipline and discipleship to facilitate spiritual growth.

COURSE REQUIREMENTS
31 Credits • All courses are three credits unless noted otherwise.

Theology Course (2 credits)
TH524 Dynamics of Spiritual Growth (2)

Professional Courses (11 credits)
ED500 The Philosphic Base of Education (2)
ED506 Philosophy of Learning (2)
ED510 Research Methods (2)
ED511 Statistical Methods and Applications or ED513 Assessment of Learning (2)
ED520 Development of Curriculum (2)
ED569 Writing Practicum (1)

Secondary English/Communications Courses (12 credits)
LI517 Narrative Genre or
LI518 Dramatic Genre
ED575 Theory and Teaching of Grammar and Writing across the Curriculum
ED576 Advanced Methods of Teaching Literature
LI512 Principles of Literary Criticism

Elective Courses (6 credits required)
ED546 Educational Theatre
ED529 Advanced Curriculum Design
ED548 Instructional Design
EN507 Advanced Exposition and Criticism
LI590 Readings in Literature (various titles offered)

Completion of Comprehensive Project (0 credit)
MASTER OF SCIENCE IN COUNSELING PROGRAM

Counseling

PROGRAM DESCRIPTION
The Master of Science in Counseling (M.S.C.) degree prepares students for career ministry opportunities in professional, entry-level positions that require state licensure. The M.S.C. program emphasizes a biblical counseling model while equipping students for state licensure or doctoral work in the fields of counseling or psychology.

PROGRAM OBJECTIVES
Upon completion of the Master of Science in Counseling program students will be able to:

- Articulate a biblical world-view and life-view as it relates to counseling philosophy and methodology.
- Show a knowledge base and skills for entry-level positions as counselors in a variety of settings.
- Demonstrate advanced knowledge and skills, needed in the development of their counseling abilities.
- Evidence an academic foundation with which they may pursue doctoral studies or certification as professional counselors.
- Use their understanding of and ability to do research to write professionally on a research topic.
- Demonstrate personal awareness and/or growth in psycho-social and spiritual development.

COURSE DELIVERY
The M.S.C. degree can be completed in both on-campus and online formats either delivery methods requires the completion of three-week long campus based module courses. Residential courses fall into the normal semester structure, while online courses are eight weeks long delivered in five annual sessions, two in the fall two in the spring and one during the summer.

An internship will follow completion of these studies and passing the objective and oral comprehensive examinations. A maximum of seven years is permitted to complete the program without petitioning for an extension. Note: Students entering the program on provisional status will take longer to complete their studies, depending on their pace in fulfilling the prerequisite competencies.

DEGREE CANDIDACY
After completing 18 graduate credits, students fully matriculated into the M.S.C. program will apply for degree candidacy. The counseling faculty will make an objective and subjective assessment of the students’ potential for academic success in the graduate program. Students must also demonstrate appropriate character and a potential for ministry success in the counseling field. Objective bases for admission to candidacy include establishing a proposed plan of study (including a timetable for degree completion), possessing a current GPA of at least 3.0, and having satisfied all foundational competency criteria. An interview with students’ advisors may also be required.

COMPREHENSIVE FINAL EXAM
The comprehensive examination consists of a written and an oral section, as explained in the following paragraphs.

Written Examination
The written examination consists of multiple-choice questions over the course material from the required professional counseling courses. The examination will be preparatory in function and similar in nature to the National Board of Certified Counselors’ (NBCC) National Certification Examination (NCE).

This examination may be taken when all required course work has been completed. The student’s enrollment GPA must be at least a 3.0 at the time of the examination. The written portion of the comprehensive examination is administered by appointment with the Program Director. Students must schedule their examination at least one month prior to the date when they wish to take it.

Failure to pass the objective examination with a score of 70 percent or better overall will require a retake of the entire examination or the individual sections in which the score fell below 70 percent. Two opportunities to retake the examination and meet the passing standard are permitted.

Oral Examination
The oral section of the examination is administered by at least two faculty members and reviews the major tenets from the required biblical counseling courses in the M.S.C. curriculum as well as practicum experience. Emphasis in the oral examination is given to philosophy and methodology in biblical counseling as presented in the required
biblical counseling courses. At the completion of the exam the student will receive feedback on their performance along with recommendations for continued growth.

In order to arrange the appointment for the student and the required faculty members involved in this exam, the student should contact the Program Director well in advance of the date desired for the exam. Permission to take this exam is dependent upon all course work being successfully completed, with the exception of the internship, and successful completion of the written section of the comprehensive examination. Students may not begin internship until both the written and oral exam have been successfully completed.

Failure to pass the oral examination will require a retake of the oral exam. Remedial assistance is recommended and will be arranged with the faculty advisor.

In an unusual circumstance, a student may fail the oral examination a second time. When this occurs, the Counseling faculty will consider such factors as mitigating circumstances, motivation, attitude, and preparation methods, and the student may be granted a third and final attempt. There are no further appeals available should the oral examination be failed the third time.

SUPERVISED PRACTICUM AND INTERNSHIP
All students must complete the supervised practicum and internship requirements with a grade of “B” or higher. A handbook describing the specific requirements for this component of the M.S.C. program may be obtained from the Clinical Supervisor.

COURSE REQUIREMENTS
60 Credits • All courses are three credits unless noted otherwise.

Biblical Counseling Courses (9 credits)
CO502 Biblical Theology of Counseling
CO506 Biblical Philosophy of Counseling
CO508 Methods of Biblical Change

Professional Counseling Courses (33 credits)
CO519 Evaluating Research
CO520 Theories and Techniques of Counseling
CO530 Human Development
CO532 Career Counseling
CO539 Marriage and Family Counseling
CO540 Abnormal Behavior
CO550 Ethics and Professional Orientation to Counseling
CO565 Ethnicity and Counseling
CO535 Introduction to Group Counseling (module course)
CO542 Appraisal and Testing in Counseling (module course)
CO544 The Helping Relationship (module course)

Field Experience (6 credits)
CO580 Supervised Counseling Practicum I (1)
CO581 Supervised Counseling Practicum II (1)
CO582 Supervised Counseling Practicum III (1)
CO590 Supervised Counseling Internship (3)
Elective Courses (12 credits)
All courses are one credit unless noted otherwise.

CO510  Research Methods
CO511  Statistical Methods and Applications
CO549  The Psychology of Grief and Bereavement: Contemporary Understandings and Findings (1)
CO551  A Whole Church Model for Ministering to the Hurting (1)
CO556  Psychology, Biblical Counseling and Psychotropic Medications (1)
CO558  Family Legacies (1)
CO561  Counseling Interventions for Women (1)
CO562  Soul Care: When the Bible Doesn't Seem to Be Enough (1)
CO566  Biblical Counseling with Difficult Issues (1)
CO568  The Four Phases of Clinical Discipleship (1)
CO572  Pre-Marital Counseling (1)
CO701  Evaluation of Mental and Emotional Disorders with Consultation

Specialization Tracks (12 credits each)

Addictions
CO617  Understanding and Treating Addictions
CO627  Substance Addictions
CO619  Behavioral Addictions
CO590  Addictions Internship

General Counseling (choose 12 elective credits)

Hospital Chaplaincy (4 units earned in Hospital Chaplaincy Internship)

Marriage and Family
CO514  Counseling Children and Adolescents
CO630  Human Sexuality
CO558  Family Legacies
CO572  Pre-Marital Counseling
CO590  Marriage and Family Internship

Mental and Mood Disorders
CO701  Evaluation and Consultation of Mental and Mood Disorders
CO703  Diagnosis of Mental and Mood Disorders
CO705  Preventions and Treatments of Mental and Mood Disorders
CO590  Mental and Mood Disorders elective – OR - Mental and Mood Disorders elective

Therapeutic Recreation (12 elective credits)

Written and Oral Comprehensive Exams
CO595  Comprehensive Written Exam (0)
CO597  Comprehensive Oral Exam (0)

Note: The prerequisite competencies in counseling/psychology and in Bible/theology must be satisfied prior to candidacy for the master's program. See academic prerequisites for admission.
COURSES OF INSTRUCTION

NUMBERING
Each course in the curriculum is identified by a course number which is comprised of letters and three numbers. The initial letters specify the department (or academic area), while the numbers and any additional letters distinguish the courses offered by that department.

The first number indicates the classification of students for whom a course is normally intended:

- 100s—for freshmen students
- 200s—for sophomore students
- 300s—for junior students
- 400s—for senior students
- 500 and higher—graduate level

The third number is an indicator of the semester in which a course is normally offered:

- Odd numbers—fall semester
- Even numbers—spring semester
- Zero (0)—either (or both) semesters

For example, BI101 represents the number of a Bible course that is prescribed in the freshman year, fall semester. Similarly, PA312 identifies a pastoral studies course that is required in the junior year, spring semester. PS100 indicates a freshman psychology course that is offered both semesters. Courses with numbers below 100 are not university level courses.

CREDIT VALUES
The credit value of each course is identified in bold type following the course title.

A student who is granted transfer credit for part of a course may be permitted by the appropriate faculty member to complete the requirement of that course by enrolling for the portion for which he/she has no transferable credit. In each case, the faculty member and the registrar will arrange the credit value assigned and an appropriate course title.

PREREQUISITES
The requirements, if any, for admission to a particular course, follow the course description. For example, under LA401 Greek III, the prerequisite given is LA302 Greek II, which must be completed before the student may enroll in LA401.

CANCELLATIONS
The University reserves the right to cancel any scheduled course for which low enrollment does not justify organization of a class.
COURSE DESCRIPTIONS

Air Force ROTC

AS101–102  Foundations of the Air Force—2 semesters  2 credits
This survey course briefly covers topics relating to the Air Force and defense. It focuses on the structure and missions of Air Force organizations, officership, and professionalism. It is also a good introduction into the use of communication skills.

AS111–112  Leadership Laboratory  0 credits
This course (to be taken in conjunction with AS101 and 102) is a weekly laboratory that touches on the topics of Air Force customs and courtesies, health and physical fitness, and drill and ceremonies.

AS201–202  The Evolution of Aerospace Studies—2 semesters  2 credits
This survey course is concerned with the beginnings of manned flight and the development of aerospace power in the United States, including the employment of air power in WWI, WWII, Korea, Vietnam, the Gulf War and the peaceful employment of U.S. air power in civic actions, scientific missions, and support of space exploration.

AS211–212  Leadership Laboratory  0 credits
This course (to be taken in conjunction with AS201 and 202) provides students with the opportunity to demonstrate fundamental management skills and preparation for Field Training.

AS301–302  Leadership Studies—2 semesters  3 credits
This course is a study in the anatomy of leadership, the need for quality and management leadership, the role of discipline in leadership situations, and the variables affecting leadership. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts, deal with actual problems, and complete projects associated with planning and managing the Leadership Laboratory.

AS311–312  Leadership Laboratory  0 credits
This course (taken in conjunction with AS301 and AS302) provides the student with the opportunity to develop fundamental management skills while planning and conducting cadet activities.

AS401–402  National Security Studies and Preparation for Active Duty  6 credits
This course is a study about the role of the professional military leader in a democratic society; societal attitudes toward the armed forces; the requisites for maintaining adequate national defense structure; the impact of technological and international developments on strategic preparedness and the overall policy–making process, and military law. In addition, topics will be studied that prepare the student for the first active–duty assignment as an officer in the Air Force.

AS411–412  Leadership Laboratory  0 credits
This course (taken in conjunction with AS401 and AS402) provides the student with the opportunity to use leadership skills in planning and conducting cadet activities. It also prepares the student for commissioning and entry into the active–duty Air Force.

Arts

AR200  Introduction to Fine Arts  3 credits
This course is a survey of Western culture focusing on the great painters from the Middle Ages to the twentieth century and the great composers from J.S. Bach through Igor Stravinsky. The meaning and significance of artistic expressions will be examined from historical, philosophical, and theological points of view.

AR210  Introduction to Humanities  3 credits
This course is an introductory exploration of the humanities through the examination and discussion of select artistic, literary and philosophic works of Western civilization. Students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these works and texts to express and/or form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality in order to better understand, embrace and share the Christian worldview.

Business

BA102  Introduction to Business  3 credits
This course provides a foundational overview of various business functions and competencies, such as management, global competition, ethics, marketing, technology, leadership and motivation.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BA104</td>
<td>Introduction to Business Law</td>
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<td>This course provides a foundational overview of</td>
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<td>various business law essentials, such as law</td>
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<td>and contracts, business ethics, commercial paper,</td>
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<td>business and technology (intellectual property),</td>
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<td>real property, and wills and trusts.</td>
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<td>BA105</td>
<td>Principles of Economics</td>
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<td>This course presents a survey of basic micro and</td>
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<td>macro-economic principles and concepts. Reviews</td>
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<td>the economic dynamics of market forces affecting</td>
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<td>of government in the economy, and economic</td>
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<td>aspects of international trade. Discusses the</td>
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<td>labor market, interest rates and the supply of</td>
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<td>money, and the performance of a national economy.</td>
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<td>Examines the use of economics in business</td>
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<td>decisions, considering such principles as</td>
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<td>opportunity costs, diminishing returns, and the</td>
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<td>marginal principle.</td>
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<td>BA110</td>
<td>Introduction to Business Management and</td>
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<td>Communication</td>
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<td>principles of business management and</td>
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<td>communication by means of a practical, personalized</td>
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<td>experiential learning technique. Students will</td>
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<td>learn the primary functions of an effective</td>
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<td>manager and will utilize skills necessary to</td>
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<td>carry out assigned tasks. Special emphasis will</td>
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<td>be placed on effective communication, business</td>
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<td>management, leadership, and team-building.</td>
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<td>BA200</td>
<td>Business Law and Ethics</td>
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<td>This course examines both micro and macro</td>
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<td>business ethics from a philosophic and</td>
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<td>theological perspective. The course will also</td>
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<td>business law essentials, such as an introduction</td>
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<td>to law and contracts, business and technology,</td>
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<td>real property, wills and trusts. Particular</td>
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<td>differing legal and ethical frameworks and various</td>
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<td>principles to work-related challenges in</td>
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<td>contemporary organization.</td>
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<td>BA201</td>
<td>Essentials of Economics</td>
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<td>This course presents a survey of basic micro- and</td>
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<td>macro-economic principles and concepts. It</td>
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<td>and economic aspects of international trade. It</td>
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<td>also discusses the labor market, interest rates</td>
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<td>and the supply of money, and the performance of a</td>
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<td>national economy. Finally, it examines the use of</td>
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<td>economics in business decisions, considering both</td>
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<td>principles as supply and demand, factors of</td>
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<td>production, opportunity costs, diminishing</td>
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<td>returns, and the marginal principle.</td>
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<td>BA203</td>
<td>Essentials of Management Information Systems</td>
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<td>This course provides an overview of the role of</td>
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<td>management information systems in management,</td>
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<td>development and analysis, data security, and</td>
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<td>emerging trends and technologies. These concepts</td>
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<td>are critical to gaining a competitive edge in</td>
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<td>today’s global economy.</td>
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<td>BA207</td>
<td>Financial Accounting</td>
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<td>The course introduces the student to the</td>
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<td>collection, recording, summarization, and</td>
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<td>interpretation of accounting data. Students will</td>
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<td>learn generally accepted accounting principles</td>
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<td>and the accounting cycle. Topics include accrual</td>
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<td>based accounting, internal controls, and</td>
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<td>financial statement preparation.</td>
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<td>BA208</td>
<td>Managerial Accounting</td>
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<td>This course introduces students to</td>
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<td>managerial uses of accounting information. Topics</td>
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<td>include the use of accounting information for</td>
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<td></td>
<td>planning and control, actual and standard cost</td>
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<td></td>
<td>systems, budgeting, performance evaluation,</td>
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<td></td>
<td>decision-making, and financial statement</td>
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<td></td>
<td>analysis. Pre-requisite: BA 207</td>
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<tr>
<td>BA215</td>
<td>Personal Finance</td>
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<td>This course develops the students’ understanding</td>
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<td>of personal finance concepts and ability to</td>
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<td></td>
<td>assess these concepts critically within a biblical</td>
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<td>worldview. Topics will include personal</td>
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<td></td>
<td>budgeting, taxes, sources of financial</td>
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<td>information, use of credit, compound interest,</td>
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<td>and personal investing. Students will apply</td>
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<td>these concepts to their current and future</td>
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<td>personal financial situations. The course will</td>
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<td>equip students to become responsible stewards of</td>
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<td>financial resources, goods savers, and wise users</td>
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<td>BA302</td>
<td>International Business</td>
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<td>This course is a study of the major aspects of</td>
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<td>the international business environment and</td>
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<td>operations within the context of the challenges</td>
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<td>of globalization. Emphasis is placed on the</td>
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<td>cultural, ethical and legal dimensions. Pre-</td>
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<td></td>
<td>requisite: 5th semester standing; BA301 or BA303</td>
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<tr>
<td>BA303</td>
<td>Principles of Marketing</td>
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<td></td>
<td>This course introduces basic marketing principles</td>
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<td>and concepts, emphasizes the development of</td>
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<td>marketing strategy and the key components of the</td>
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<td>marketing mix, and highlights the integration of</td>
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<td></td>
<td>marketing with other functions in a business</td>
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<td></td>
<td>organization. Pre-requisite: BA105</td>
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<tr>
<td>Course Code</td>
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<tr>
<td>BA304</td>
<td>Corporation Finance</td>
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<td>This course overviews the nature of financial decision–making in organizations and the valuation of financial securities such as bonds and stocks. Financial management topics include: capital budgeting and capital structure management. It also examines corporate governance and ethics. Pre-requisite: BA 201, BA207</td>
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<tr>
<td>BA309</td>
<td>Fundamentals of Selling</td>
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<td></td>
<td>This course explores principles underlying the business-to-business sales process and practical application of these principles to selling situations. Students will study the role of selling in the total marketing process. Pre–requisite: BA303</td>
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<tr>
<td>BA322</td>
<td>Principles of Nonprofit Administration</td>
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<td>This course will examine nonprofit organizations in the context of the nonprofit sector, especially related to nonprofit ministries. The course will focus on various aspects of nonprofit entities including the nonprofit sectors, strategic planning, legal framework, resource development, values and ethics, marketing and communication, and financial and volunteer management.</td>
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<tr>
<td>BA405</td>
<td>Entrepreneurship and Small Business Management</td>
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<td>This course overviews the fundamental principles and processes of the establishment of new ventures and the management of small firms. Student teams will create a business plan from scratch and defend its financial viability. Pre–requisites: BA207 or BA208, BA301, and BA303</td>
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<tr>
<td>BA411</td>
<td>Advertising and Sales Promotion Management</td>
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<td>This course provides a survey of the principles of advertising and sales promotion management as critical components of marketing. It is an overview of the use and integration of various advertising techniques and the relative advantages of different media. Students will also review the social significance of advertising and sales promotions, ethical considerations and how advertising and sales promotions influence consumer behavior. Pre–requisite: BA303</td>
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<tr>
<td>BA414</td>
<td>Management Strategy</td>
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<td>This course is designed to prepare students to be senior managers in a competitive business world. It introduces key concepts and processes underpinning strategy formulation, implementation and evaluation in organizations. Emphasis is placed on the roles of leadership and coordination in the process. Students will apply this knowledge to the analysis of complex business situations and use it to make ‘big picture’ strategy decisions. They will gain insights into sustainable competitive advantage, self–leadership and organizational leadership. Pre-requisite: BA301</td>
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<tr>
<td>BA421</td>
<td>Principles of E-Commerce</td>
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<td>This course presents concepts and skills for the strategic use of e-commerce and related information system technologies. Students will identify the principles and skills that e-commerce developers need to successfully plan and deploy e-commerce business solutions. Emphasis will be placed on developing a framework for the analysis of e-commerce solutions to issues surrounding business-to-business, business to consumer, and intra-organizational business processes including electronic transactions, supply chains, decision-making and organizational performance. Pre-requisites: BA203, BA303</td>
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<tr>
<td>BA445</td>
<td>Marketing Management</td>
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<td>This course is designed to examine fundamental marketing concepts and apply them to business situations. In this light, it highlights the components of a marketing strategy, and the elements of planning and implementing a marketing plan. Emphasis is placed on the identification, analysis, and selection of target markets: the development and management of product/service lines, pricing decisions, distribution systems and approaches to promotion. Key environmental trends impacting marketing strategy will be examined. Students will diagnose marketing problems, identify opportunities at operational and strategic levels, and develop a marketing plan for a selected organization. Pre-requisite: BA303</td>
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<td>BA480</td>
<td>Internship Preparation</td>
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<td>This course is planning, preparation and decision–making for students enrolling in BA485. Pre–requisite: 6th semester standing</td>
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<td>BA485</td>
<td>Business Internship</td>
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<td>This course is a guided professional practicum in business administration involving an internship with a business organization to complement the varied academic disciplines covered in the business curriculum. Students will have opportunities to apply classroom knowledge to real–world business settings. Pre–requisites: 7th semester standing and BA480</td>
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</table>
BA487  Business Strategy Capstone  2 credits
This is the capstone course for the business program. It is designed to integrate the knowledge and techniques studied in other courses as a tool to examining the processes by which organizations formulate strategy, implement policy and evaluate outcomes in a competitive and global environment. The ethical implications of strategic choices are a key concern of this course. Integrative, analytical and decision–making skills will be exercised through the use of case analyses and business games. Pre–requisites: BA301, BA303, BA304, BA485 (may be concurrent), and 7th semester standing

Bible

BI100  Principles of Bible Study  3 credits
This course is an introduction to various tools of Bible study and a methodical and inductive approach to study of the Scriptures, basic laws, and principles of interpretation. This course includes opportunities to practice using the tools, methods, and principles.

BI105  Introduction to Old Testament Literature  3 credits
This class surveys the entire Old Testament with an emphasis on its historical and theological foundation to the great ideas of the Bible—creation, transgression, redemption, and consummation. The three main genre of the Old Testament (narrative, poetry, and prophecy) will be studied along with the significance of the great eschatological covenants (Abrahamic, Davidic, Palestinian, and New) and Israel’s place in God’s plan.

BI106  Introduction to New Testament Literature  3 credits
This course develops the overarching themes of the Bible begun in the Old Testament and revealed in the literature of the New Testament. The Gospels reflect the hinge of history—the incarnation, death, and resurrection of Jesus Christ. The balance of the New Testament describes the story of the early Church as it proclaimed the themes of transgression, redemption, and consummation. The various types of New Testament literature are explained along with interpretive principles associated with each.

BI111  Bible Survey  3 credits
This course surveys the Old and New Testament. Major dates, events, characters, theological passages, and themes are studies from Genesis to Revelation.

BI210  Romans  3 credits
This course is a methodical and inductive study of Romans with emphasis upon the argument of the book, its doctrinal themes, and its demands upon the believer.

BI305  Deuteronomy  3 credits
This course will study the Old Testament Pentateuch book, Deuteronomy. Authorship, date, historical context, content, and theme of the book will be analyzed.

BI332  Studies in Psalms  3 credits
This course is a survey of the formation and organization of the book of Psalms, the nature of Old Testament poetry and application of sound principles for studying the book. Selected psalms are used to illustrate the various kinds of psalms and the doctrinal and devotional values of the Psalms.

BI333  Life of Christ  3 credits
This course is a study of the earthly life and ministry of Christ as revealed in the four Gospels. The study, which will place value on the harmony of the Gospels, will emphasize understanding that Jesus Christ was and is, what He did, and why such revelation is important.

BI334  Gospel of John  3 credits
This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John’s argument; key themes and doctrine; and a critical examination of problem passages.

BI335  Acts  3 credits
This course is an expository analysis. Emphasis is placed upon the birth and beginnings of the Church, transitional and dispensational programs, teaching concerning the Holy Spirit, biblical basis of missions and the missionary journeys of the Apostle Paul, and the nature and form of the Christian Church in its early development.

BI336  1 Corinthians  3 credits
This course is an expository, analytical, and practical study of selected portions of 1 Corinthians with special attention to God’s solutions to major problems of the Church in every generation.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tr>
<td>BI337</td>
<td>Prison Epistles</td>
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<td></td>
<td>This course is an exposition of selected portions of these epistles designed to illustrate inductive Bible study, historical setting, and the manner in which these epistles fit into Paul’s life.</td>
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<tr>
<td>BI338</td>
<td>General Epistles</td>
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<td>This course is a study of the New Testament epistles known as the General Epistles: James, 1 and 2 Peter, 1, 2, and 3 John, and Jude. Authorship, date, and historical context of each Epistle are examined. The content and theme of the epistles are analyzed in detail.</td>
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<tr>
<td>BI339</td>
<td>Pastoral Epistles</td>
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<td>This course is designed to be a verse–by–verse study of the New Testament Epistles of 1 and 2 Timothy and Titus. Authorship, date, argument, and historical setting are analyzed for each of these late Pauline Epistles.</td>
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<tr>
<td>BI340</td>
<td>Genesis</td>
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<td>This course examines the historical, theological, and prophetic themes of Genesis, matters relating to the origins of the human race and of Israel, a section–by–section exposition, including close analysis of selected passages and themes, and application of principles to contemporary life.</td>
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<td>BI341</td>
<td>I Peter</td>
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<td>This course will study the New Testament General Epistle, I Peter. Authorship, date, historical context, content, and theme of the epistle will be analyzed.</td>
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<tr>
<td>BI342</td>
<td>Isaiah</td>
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<td>This course is a study of the nature and function of Old Testament prophecy, the historical setting of the book, special introductory problems, and a survey of the entire book. Detailed study is given to selected passages in Isaiah.</td>
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<tr>
<td>BI343</td>
<td>Proverbs</td>
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<td>This course is designed to help the student study, understand, apply, and communicate the book of Proverbs. The course will focus on the unique interpretation issues of Proverbs and the concept of “wisdom” as presented in the book. The course will also include a “Spiritual Formation” element, with the intention of helping the student understand the need for spiritual wisdom and how to live in that wisdom.</td>
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<td>BI344</td>
<td>Kings and Chronicles</td>
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<td>This course surveys the major movements of the records of the kings of the United and Divided Kingdoms of Israel in the context of historical, geographical, and contextual settings, together with personal applications for today.</td>
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<td>BI347</td>
<td>Jeremiah</td>
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<td>This course is an exposition of the historical, theological, and prophetic themes of this major prophet with emphasis on the eschatological application particularly the New Covenant.</td>
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<td>BI352</td>
<td>James</td>
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<td>This course will study the New Testament General Epistle, James. Authorship, date, historical context, and theme of the epistle will be analyzed.</td>
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<td>BI353</td>
<td>Post- Exilic Minor Prophets</td>
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<td>This course is an analytical, historical, and theological book study of Haggai, Zechariah, and Malachi. Their relations to Ezra, Nehemiah, and Esther along with the intertestamental period and the New Testament will be emphasized.</td>
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<td>BI420</td>
<td>Christ in the Old Testament</td>
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<td>This course focuses on the progressive revelation of the person and work of Christ in the Old Testament. Special attention will be given to context, historical setting, and need for a given prophecy along with its fulfillment in Christ. In addition, the literal interpretation of yet unfulfilled prophecies will be explored.</td>
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<tr>
<td>BI443</td>
<td>Pre-Exilic Prophets</td>
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<td>This course is a study of Divine origin and functions of the Old Testament prophets. There is careful analysis of selected Pre-Exilic Prophets; reconstruction of the religious and political conditions of the times in which the prophets ministered.</td>
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<tr>
<td>BI444</td>
<td>Post–Exilic Prophets</td>
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<td></td>
<td>This course examines the divine origin and functions of the Old Testament prophets. Careful analysis is given to selected portions of the post–exilic prophets, and the religious and political conditions of the times in which the prophets ministered is reconstructed.</td>
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BI445  Matthew  3 credits
This course is a careful analysis of the book in light of its use of many Old Testament prophecies of Israel’s Messiah and His kingdom as well as how Matthew presents Jesus Christ as the literal fulfillment of those prophecies.

BI446  Hebrews  3 credits
This course makes an analysis of the epistle to the Hebrews in light of the people to whom it was written and the reason for which it was written. Contrasts between Christianity and Judaism are emphasized.

BI447  Daniel and Revelation  3 credits
This course is a practical exposition of selected portions of the books of Daniel and Revelation. Presentation of the prophetic Scriptures and the person of Jesus Christ with doctrinal and eschatological features are emphasized.

BI449  Wisdom Literature  3 credits
This course is an expository analysis of the Hebrew poetic books, Job, Proverbs, Ecclesiastes, and Song of Solomon with emphasis on interpretation and application to the New Testament age.

BI450  Bible Lands Seminar  3 credits
This course is designed to give the student an in–depth exposure to the Bible by studying in the land of Israel. A rich international exposure is provided by studying in the Ancient Near East. Emphasis is placed on the historical, geographical, and cultural backgrounds of the Bible. Additional cost.

BI490  Independent Study in Bible  1, 2, or 3 credits
This course is a program of independent research open to qualified students interested in areas of biblical study not covered by current courses. Written reports are required, and it is offered upon application to department. Prerequisite: Permission of instructor.

BI503  Interpretation of Genesis  3 credits
This course is an expository study of the book of Genesis designed to give an overview of Genesis as well as matters relating to the origins of the human race, sin and fall, and Israel. Special attention will be given to the historical, theological, and prophetic themes of Genesis. Students will be challenged to make thoughtful applications in order to develop their use of this book for the edification of the Body.

BI504  Interpretation of the Gospels: Luke  3 credits
This course will be a thorough analysis of the Gospel of Luke within its historical and cultural context. Careful consideration will be given to how the structure, theology, and literary features of the book influence one’s interpretation of it. The course will focus on thoughtful exposition of the book to build a depth of understanding the content of Luke’s Gospel. And, building from the exposition, the student will have the opportunity to consider applications of Luke’s Gospel to their personal lives as well as in a ministry context.

BI506  Interpretation of Wisdom Literature  3 credits
This course is a collaborative online study serving as an introduction to the Old Testament biblical wisdom literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta–narrative of the whole Bible—God’s grand story of redemption—with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a “Spiritual Formation” element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching–learning experience.

BI507  Interpretation of Romans  3 credits
This course is an expository study of the book of Romans. Special attention is given to the text of Romans, the development of its major theological themes and arguments, and the application of them in the lives of believers.

BI508  Interpretation of Hebrews  3 credits
This course is an analysis of the content of this general epistle in light of its main themes: the superiority of Christ as high priest and sacrifice, correlation of the Old and New Testaments, and the potential apostasy of the New Testament audience. The student will analyze the paragraph content and flow of the argument while answering theological questions raised by the application of the themes to the text.

BI510  Inductive Bible Study  3 credits
This course is an introduction to the inductive Bible study method and its use with different genres of Scripture such as narrative, history, wisdom literature, epistles, and prophecy. The student will complete practical assignments using the three steps of observation, interpretation, and application, and will interact with the professor and other students in accurately evaluating their findings.
BI512  Study in Psalms Literature  3 credits
This course is an introductory exploration of the major literary categories in the book of Psalms. The student will focus on understanding selected psalms based on their genre and authorial intent. The theological message of the psalm and its contribution to the spiritual growth of the student as an individual and in the body of Christ will also be examined.

BI513  Interpretation of Song of Songs  3 credits
This course is a history of interpretation, the poetry, the theological message of the Song of Songs and its relevance for the church today. The student will seek to understand the poetic language, theology and the rhetorical devices the biblical author employed to communicate this divinely inspired message of love and desire. An investigation of the connection between sexuality and theology will also be pursued.

BI520  Wisdom Literature  3 credits
This course will be a collaborative online study serving as an introduction to the OT Biblical Wisdom Literature, with a concentrated focus on the book of Proverbs. The student will examine how the message of wisdom literature fits into the meta-narrative of the whole Bible (God’s grand story of redemption), with special attention given to its use and application to the believer today. With this in mind, the student will have the opportunity to experience a “Spiritual Formation” element of this study of wisdom literature. The course will also give students the opportunity to design a useful teaching-learning experience, (e.g., something that can be used in a small group Bible study, discipleship, ABF or Sunday school class, Bible institute, preaching, etc.)

BI523  A Chronological Interpretation of the Life of Christ  3 credits
This course surveys the life and teachings of Christ in chronological order from the four gospels. Students use a harmony of the gospels to analyze the events in the life of Christ. Students will gain insight into how to become committed disciples of Jesus through this course.

BI526  Interpreting Biblical Prophecy: Daniel and Revelation  3 credits
This course is an examination of Daniel and Revelation as a basis for understanding how to interpret prophetic literature. Interpretive methods will be studied and contrasts will be made between the dispensational and covenant approaches to hermeneutics. These will include how to deal with symbolism, types, and fulfillment of prophecy. The many differences between allegorical and literal interpretation will be surveyed and emphasized.

BI529  Christ in the Old Testament  3 credits
This course focuses on the progressive revelation of the person and work of Christ in the Old Testament. Special attention will be given to context, historical setting, and need for a given prophecy along with its fulfillment in Christ. In addition, the literal interpretation of yet unfulfilled prophecies will be explored.

BI531  Interpretation of the Gospels: John  3 credits
This course is an expositional study of the fourth Gospel emphasizing its literal, grammatical, historical context; the development of John’s argument; key themes and doctrine; and a critical examination of problem passages.

BI550  Principles of Bible Teaching  3 credits
This course is a practical overview of the purpose of Bible teaching and essential factors for achieving that purpose. Through interaction with expert sources and fellow teachers, the student will understand the distinctiveness of Bible teaching and develop practical skills for effectively and creatively communicating God’s Word to learners. As a result, the student will be able to design appropriate Bible sessions for any age group.

BI590  Readings in Bible  1 credit
This course is a study of the Bible through a program of guided reading and analysis. The course will focus on both selected assigned readings as well as texts selected by the student.

Camping

CA400  Learning Activities, Games, and Events  3 credits
This course is an introduction to skills and competencies necessary for planning and leading learning activities. Students will learn how to introduce truth, illustrate truth, or illuminate a lack of truth through the use and modification of known activities or by introducing new activities, games, and initiatives.
CA401  Foundations of Camping and Outdoor Education  3 credits
This course is designed to familiarize the student with the history, philosophies, and current trends within the outdoor education and organized camping movement. Major topics addressed are centralized vs. de-centralized programming, residential and wilderness environments, and needs–based and age–graded programming.
Students will be introduced to the roles that many of the major professional organization play such as the American Camping Association, Christian Camping International, Association for Experiential Education, and Association for Challenge Course Technology. The Students will be helped to develop and clearly articulate a solid philosophic approach to developing a camping ministry.

CA403  Introduction to Impact Ministry Leadership  3 credits
This course is designed to trains individuals in the effective use of impact ministry environments and dynamics as tools for introducing others to a growing, intimate relationship with God. While the focus is on the camping and wilderness laboratory, this is a leadership course. The skills that are introduced are skills that are highly transferable into any environment. Our goal is to help students to acquire tools that help them increase their effectiveness in moving people toward God.

CA405  Counseling in Active Learning Environments  3 credits
This course is designed to help students understand principles and acquire competencies necessary to move participants toward growth in the context of short–term impact ministry environments such as retreats, resident camps, mission trips, and wilderness trips. Subjects include group dynamics, relationship building, camper discipline, facilitation, framing, debriefing, processing, and Bible study.

CA407  Foundations of Experience–Based Learning  3 credits
This course is designed to introduce the student to current experience–based learning theories, models, and tools. Students will interact with these theories, investigate, evaluate, and adapt theories in order to develop skills for facilitating learning for a wide range of students in a variety of environments and experiences.

CA409  Recreational Programming: Vision, Assessment and Design  3 credits
This course introduces students to the recreational program development cycle endemic to typical camping environments, from assessment and design to implementation and evaluation. Assessment of human development, spiritual development, and group dynamics will be addressed along with basic principles of strategic program development. Students will be introduced to the necessary skills techniques and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will also be given to proper evaluation methods and post event learning integration.

CA410  Ropes Course Skills and Certifications  3 credits
This course explores the proper use of ropes course elements. Emphasis is placed on technical and facilitation skill development. Students experience these activities as both participant and leader/facilitator.

CA411  Planning for Integrative Learning  3 credits
This course is designed to empower the student to design effective methods of pursuing learning objectives through a variety of experiences, challenges, and assignments. Emphasis is placed on integrative approaches, collaboration skills, tracking systems, and assessment as part of a comprehensive approach to developing and using effective learning environments.

CA412  Recreational Programming: Implementation and Evaluation  3 credits
This course introduces students to the necessary skills, techniques, and methods for effectively and safely implementing a learning strategy in the context of recreational programming. Attention will be given to proper evaluation methods and post–event learning integration. Topics include staffing, budgets, safety, contingency plans, food service, promotion, surveys, and evaluation.

CA414  Mobilization of Staff and Volunteers  3 credits
This course is designed to equip the student with the conceptual framework and human relation skills necessary to the successful personnel management of a recreational service organization.

CA416  Financial Management in Non–Profit Organizations  3 credits
This course will introduce students to basic budgetary principles and procedures for non–profit agencies. Key topics will include budgeting, reporting, financing, cost analysis, fundraising, stewardship, and donor management.
CA418  Risk Management in Non–Profit Organizations  3 credits
This course will introduce students to situational analysis of the legal systems which have an impact on the delivery of recreation and leisure services. Emphasis will be placed on applied legal understanding and loss control strategies. Key topics will include insurance, release forms, record keeping, risk transference, signage, and supervision.

CA422  Governance and Administration of Non–Profit Organizations  3 credits
This course will examine structural models for governance of non–profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Topics include board structure, finance, publicity, program planning, strategic planning, and consultants.

CA424  Management of Support Services  3 credits
This course will introduce students to competencies necessary for effectively managing the support services that surround organizations, including food service, facilities services, housekeeping, and site maintenance. Record keeping, planning, equipment procurement, outsourcing, budgeting, evaluation, standards, and inspections are also addressed in this course.

Communications

CM302  Film: Form and Function  3 credits
This course explores the history and theory of cinema along with individual and collaborative exercises in the filmmaking process. The student will be challenged to communicate visually while gaining an understanding of the language of film.

CM402  Communications Internship  3 credits
This course is a 130–150-hour internship enabling Communications students to learn new skills, gain on–the–job experience, and to function as a professional communicator. Students have completed internships in varied venues. Prerequisite: Permission of advisor

CM404  Senior Project  3 credits
This senior project enables Communications students to use their talents and creative abilities to produce a significant work of art. Students may write and/or direct one–act plays, oral interpretation–style performers, or produce compilations of literature, and write and submit articles and/or short stories for publication. Prerequisite: Permission of instructor.

CM411  Internship Seminar  1 credit
This course presents internship and placement requirements for Communications majors, principles of professional and ethical conduct, and tools for developing job acquisition skills. Prerequisite: Permission of advisor

Counseling

CO502  Biblical Theology of Counseling  3 credits
This course covers the centrality of the Bible in its relationship to biblical counseling, student development of a theology of counseling with respect to counseling philosophy and methodology, and the church’s role in counseling from the perspective of pastors and non–clergy.

CO506  Biblical Philosophy of Counseling  3 credits
This course covers student formulation and articulation of a personal philosophy of biblical counseling with emphasis on the Scripture’s sufficiency in meeting human needs. Analysis of various Christian counselors and philosophies toward biblical counseling and historical perspectives relative to contemporary issues in counseling will be taught.

CO508  Methods of Biblical Change  3 credits
This course covers elements for effective relationship–building between counselor and counselee, the process of affecting behavioral, attitudinal, cognitive, emotional, and spiritual heart change in counselees’ lives, and elements of spiritual dynamics, grace accountability, and follow–up in their relationship to affecting biblical change in counselees’ lives.

CO510  Research Methods  3 credits
This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature.

CO511  Statistical Methods and Applications  3 credits
This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.
CO519  Evaluating Research  3 credits
This course is an introduction to research methods and statistics. Students will demonstrate an understanding of how to critically evaluate quantitative and qualitative research.

CO520  Theories and Techniques of Counseling  3 credits
This course is an analysis of a broad range of theories in counseling. The nature of the counseling relationship and techniques used in promoting counselee change, and role and practice of the professional counselor will be taught.

CO530  Human Development  3 credits
This course covers lifespan learning and development with respect to human personality formation. Developmental processes and adjustment functions within cultural contexts will be covered. Interplay between human development, personality formation, and the role of learning in formulating life constructs.

CO532  Career Counseling  3 credits
This course is a survey of developmental theories, decision–making paradigms, and principles for vocational guidance. Factors involving choice of colleges and/or other educational options as they relate to career planning, and information service tools as they relate to the career counseling process are included.

CO535  Introduction to Group Counseling  3 credits
This course is a study of the process involved in group development, dynamics, counseling, and closure. Leadership styles, elements of cohesion, issues of confidentiality, and various theories of group approaches; ethics and moral guidelines, as well as analysis of long–term effectiveness from group experiences, and includes an experiential component which includes voluntary self–disclosure activities.

CO539  Marriage and Family Counseling  3 credits
In this course, students will learn to develop a biblical/theological template for working with marriages and families. Both theory and techniques of a systemic approach to marriage and family counseling are presented. The course introduces students to the classical and modern theoretical therapeutic models for marriage and family counseling.

CO540  Abnormal Behavior  3 credits
This course is an in–depth examination of causes, classifications, referral procedures, and intervention strategies relating to character, personality, cognitive, and affective disturbances. The student will gain a working knowledge of the DSM.

CO542  Appraisal and Testing in Counseling  3 credits
This course is a survey of assessment instruments which are involved in appraisal and counseling processes, including intellectual, personality, and vocational–interest inventories. Validity/reliability, report writing, and ethical practices in the use of assessment devices is included along with supervised opportunities to administer various assessment instruments to counselees. (Prerequisite: equivalent of an undergraduate or graduate course in tests and measurements or statistics.)

CO544  The Helping Relationship  3 credits
This course focuses on developing the basic counseling skills that a beginning counselor needs in order to deliver quality counseling services to clients, as well as to most effectively contribute to a counselee’s transformative and meaningful change.

CO549  The Psychology of Grief and Bereavement: Contemporary Understandings and Findings  1 credit
This seminar focuses on how people move toward restoration after bereavement and other significant losses. It provides a review of historical developments in this area and the current theoretical/empirical status of the psychology of grief and bereavement. Given the critical existential dimension for many grievers, themes related to meaning making, personal growth, and faith are addressed in some depth. Overall, this course will increase your knowledge of the multifaceted nature of coping with loss and provide general instruction for working with different types of persons struggling with grief issues.

CO550  Ethics and Professional Orientation to Counseling  3 credits
This course is an investigation of legal, ethical, and moral issues germane to professional counseling, as well as credentials and professionalism, affiliation, professional membership, licensure, and certification. Malpractice and legal responsibilities in relationship to counselor trainees and professional counselors is covered.
CO551  A Whole Church Model for Ministering to the Hurting  1 credit
If a church is going to truly minister to the hurting, there must be a consistent message that permeates all the ministries of the church. From how new members are received, to the messages from the pulpit, to small group teaching, to loving church discipline, to the prayer ministry, to evangelism and discipleship, to lay counseling ministry and crisis counseling, this consistent message must drive all that the church does in order that God be glorified through the thorough application of the cross for salvation and sanctification.

CO556  Psychology, Biblical Counseling, and Psychotropic Medication  1 credit
This course offers a critique of the myriad systems of psychotherapy and proposes how biblical counseling offers a more thorough answer to our deepest needs. The presentation culminates in a discussion of the current state of psychotropic medications; categories of drugs, indications for their use, and their limitations. Because so many in our society and in the Church today are using these drugs, we all encounter people affected by them, whether in our roles as friends, family members, counselors, pastors or church workers. We will be better equipped to support or assist these individuals if we have a basic, balanced understanding of psychotropic medications and their effects.

CO558  Family Legacies  1 credit
This course examines multi-generational family functioning and outcomes as measured by biblical concepts and relevant research. A wide-ranging number of topics are covered including: Families as systems, stages of family development, environmental and genetic issues that influence a family’s cognitive state, communication and conflict resolution, multi-generational family continuums, the impact of divorce on family members and their development, emerging issues representing challenges confronting 21st century families, choices that correlate with positive outcomes, and ways in which biblical healthy-family principles can be applied to the evangelistic, discipleship and outreach ministries of the church.

CO561  Counseling Interventions for Women  1 credit
This seminar was designed to help women answer some of life’s toughest questions: Why was I created? What does God really want for my life? How can I be what God really wants me to be? These active and interactive sessions guide women in finding their passion, fulfilling God's purpose, and experiencing His peace so that their true beauty can be seen.

CO562  Soul Care When the Bible Doesn’t Seem to be Enough  1 credit
This course explores the applications of a biblical world view toward the goal of heart change and transforming lives. Consideration is given to the sufficiency of scripture and yet the importance of the power of community to care for others and get to the core of the counselee's problems. Emphasis is on the superiority of coming alongside in love, not simply symptom elimination.

CO565  Ethnicity and Counseling  3 credit
This course is a study of the ethnic and multicultural influences that contribute to the development of individual identity in our society along with consideration of the relevant implications for counseling in an ethnically diverse society.

CO566  Biblical Counseling with Difficult Issues  1 credit
This course addresses the question: “Is biblical counseling effective with difficult issues?” Topics include: Solving problems biblically, Biblical Counsel for Those Struggling with Obsessive Compulsive Disorder and the New Epidemic of ‘Cutting,’ Counseling and Demonic and Discovering Our Identity in Christ.

CO568  Four Phases of Clinical Discipleship  1 credit
This course presents a comprehensive approach to biblical counseling which includes components for evangelism, nouthetic counseling, spiritual warfare, and for promoting an understanding of our new life in Christ. These elements complement one another and can enhance the work of counselors as a framework for understanding and for intervening biblically in the struggles presented by those we counsel.

CO570  Reading in Counseling  1 credit
This course is a development by student and faculty mentor of an independent study that is within the context of the graduate program and involves reading, writing, and interaction with the mentor. This is available in a group or individual basis.

CO572  Pre–Marital Counseling  1 credit
This course presents a comprehensive program for preparing couples for marriage, including such elements as planning a wedding, testing for marital compatibility and sexual fulfillment in marriage. Students will learn how to teach effective biblical communication in marriage using a format that allows the counselor to guide couples from the issue stage through conflict resolution. Students will also examine the power of assignments given to couples in pre–marriage counseling.
CO580/581/582  Supervised Counseling Practicum  1 credit each
This course is a supervised experience in which the student participates in providing counseling services under the direction of a qualified supervisor and maintains logs documenting participation experiences. Professional development acquired from on-site supervision, clinical supervision from the course instructor, and peer interaction in the classroom context. (Prerequisite: All Bible/Theology and Counseling/Psychology admission prerequisites, courses include CO502, CO506, CO508, CO520, CO535, and CO542, CO550 Completed or concurrently taking CO504 or CO544. Permission from the counseling program director and the practicum course professor

CO590  Supervised Counseling Internship  3 credits
This course is an advanced level experience in which the student performs extensive professional counseling functions under the guidance of an approved supervisor and maintains logs documenting participation experiences. (Prerequisite: completion of all required courses and permission of instructor, passing written and oral comprehensive exams.)

CO595  Comprehensive Examination  0 credit
This course is the written portion of the comprehensive examination consists of multiple-choice questions over the course material from the required professional counseling courses. The examination will be similar in nature and preparatory in function to the National Board of Certified Counselors’ (NBCC) National Certification Examination (NCE). This examination will be taken when all course work has been completed.

CO630  Human Sexuality  3 credits
This course explores sexuality from physiological, social, and spiritual perspectives. Healthy functioning and remediation for dysfunction will be considered. The influence of a biblical worldview will be foundational to the topic.

CO701  Evaluation and Consultation of Mental and Emotional Disorders  3 credits
This course offers an understanding of mental and emotional disorders with evaluation and consultation. The classification systems of mental and emotional disorders are studied with emphasis on symptomatology, etiology, and implications for treatment modalities with special emphasis given to the understanding of the DMS 5. This course prepares counselors to work within the framework of state licensure and Christian counseling while being spiritually sensitive and culturally competent when offering consultation.

Drama (Theatre)

DR302  Introduction to Theatre  3 credits
This course is designed to give the student an introductory view of drama/theatre art form. Basic methods of acting, directing, and technical theatre will be introduced. Opportunities for practical application are available. This course may be used as an English elective.

DR306  Directing  3 credits
This course will explore the process of directing plays as well as developing tools for working with actors, designers, and technicians. It will cover rehearsal techniques, promotion and public relations, and bringing the play to its final performance.

DR307  Acting I: Movement and Voice  3 credits
This course offers an introduction to a variety of movement and voice based acting techniques through which students will work from the ground up to realize their full potential in performance by understanding and tuning their primary instruments of communication and storytelling, the body and the voice. Techniques such as Alexander, Viewpoints, and Suzuki may be explored as student’s experiment with improvisation, concentration, imagination, and performance. Acting I is not a prerequisite for Acting II, but will provide a solid foundation and helpful understanding of the craft for students wishing to take Acting II.

DR308  Acting II: Methods and Characterization  3 credits
This course offers an introduction to a variety of acting methods and characterization techniques through which students will analyze the dramatic text and develop believable characters. Methods such as Stanislavski, Meisner, and Shurtleff may be explored as student’s experiment through improvisation, monologue presentation, and scene performance to create physically powerful and emotionally responsive characters.
There are no prerequisites for Acting II, but Acting I will provide a solid foundation and helpful understanding of the craft for students wishing to take this class.

DR340  Theatre Practicum  1 credit
This course offers practical training in the basics of theatre productions in association with a university production. Prerequisite: Permission of instructor and/or advisor
DR342  Stagecraft  3 credits
This course offers a general survey of technical theatre, including design and construction of stagecraft, lighting, sound, costumes, makeup, and properties. Practical training is offered in association with university productions.

DR440  Advanced Theatre Practicum  1 credit
This course provides an opportunity for the student to fulfill leadership roles in chosen areas of theatre production. Prerequisite: DR340 and permission of instructor.

DR490  Independent Study in Drama  1, 2, or 3 credits
This course of independent study is open to students interested in areas not covered by current course offerings, providing an opportunity for a student to work closely with a professor in the choosing, designing, developing, and completing a project. Prerequisite: Permission of instructor and approval of department chair.

Early Childhood Education

EC103  Early Childhood Education Field Experience I  1 credit
Students will pursue opportunities to observe and participate in a field experiences at the early childhood level working with children and supporting the teacher and staff.

EC104  Early Childhood Education Field Experience I  1 credit
Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

EC111  Early Childhood Education Theories and Practices  3 credits
This course is an introduction to the theory base that drives developmentally appropriate practice for working with children birth through age eight. It provides knowledge of how children develop and learn across all developmental domains. Early childhood students will learn the basic principles of planning and implementing developmentally appropriate curriculum and instruction based on knowledge of individual children, families, and the community.

EC112  Arts and Humanities in Early Childhood Education  2 credits
This course is a study of the concepts and pedagogies of fostering children’s development in the dramatic arts, music, dance, and the visual arts.

EC114  Child, Family, and Community  3 credits
This course equips the learners with the understanding of the complex characteristics of children’s families and communities to create and sustain respectful, reciprocal relationships which enable families and to involve all families in their children’s development and learning.

EC203  Early Childhood Education Field Experience II  1 credit
Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

EC204  Early Childhood Education Field Experience II  1 credit
Students will pursue opportunities to observe and participate in a field experience at the early childhood level working with children and supporting the teacher and staff.

EC211  Effective Instructional Strategies for the Young Child  3 credits
This course provides the theory and application to help early childhood/elementary teachers understand why and how to set up, arrange, and make changes to early childhood learning environments. This course emphasizes the use of learning centers (literacy, manipulative and sensory, science, mathematics, etc.). The course will also cover foundational information such as the emotionally supportive and equitable environment, the role of the teacher, the importance of the environment, design principles, health and safety, assessing the environment, meeting the needs of all learners, the teacher's role in facilitating learning in the various environments, and ways to address each curricular area outdoors.

EC213  Cultural Diversity and Relationship Building  3 credits
This course equips the learner to become cross-culturally competent. Various cultural groups will be studied to better understand the beliefs, traditions, and values related to children and learning across and within cultures. Strategies will be shared which will aid in creating and sustaining respectful, reciprocal relationships which enable families and aid in their children’s development and learning.
EC215  Infants and Toddlers: Curriculum and Teaching  3 credits
This course is a study of creating and maintaining a developmentally appropriate environment for infants and toddlers. The topics to be covered are infant and toddler development, the tools for quality care and education, effective preparation for professional educators, establishing a positive learning environment, and matching caregiver strategies, materials, and experiences to the child’s development. Prerequisite: Child Development, Cognition, and Learning I

EC310  Observation, Documentation and Assessment in Early Childhood  3 credits
Students learn to observe, document, and assess young children for the purpose of developing instructional practices that support individualized and classroom instruction. Prerequisite: Admission to the School of Education

EC311  Classroom Organization and Management  3 credits
This course is designed to acquaint the student with classroom procedures and management techniques. The student will become familiar with the instructional skills needed to work within various classroom structures to meet the needs of students. In addition, students will learn the importance of social competence and strategies for fostering children’s development in this area.

EC313  Science Instruction for the Young Child  3 credits
This course is designed to introduce the student to the teaching of science at the early childhood level. Students learn how to develop, implement, assess, and modify science curriculum. Students will explore how to help children build on their natural curiosity to develop both skills and knowledge in science. Prerequisite: Admission to the School of Education

EC314  Early Childhood Language Arts Instruction  3 credits
This course is designed to introduce methods and materials used in teaching language arts in early childhood education. Attention is given to developing listening, speaking, reading, writing, and visual literacy. Students learn how to select, plan, implement, and assess developmentally appropriate language and literacy experiences. Prerequisite: Admission to the School of Education

EC316  Teaching Movement, Health, and Physical Education Pre K–4  1 credit
This course provides an overview of the place of movement, health, and physical education in the Pre K–4 curriculums with emphasis on facilitating each student into the role of participant in a healthy, active manner. Instruction will include the importance of quality movement, health and physical education experiences implemented in effective lessons, along with effective classroom management strategies, and assessment of the experience in light of program objectives related to movement, health and physical education. Prerequisite: Admission to the School of Education

EC318  Reading Methods for Young Children  3 credits
This course presents the best practices in early literacy foundations. The topics covered are: word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. Prerequisite: Admission to the School of Education

EC321  Teaching Early Childhood Social Studies  3 credits
This course covers content and methods used to teach geography, history (including Pennsylvania history), economics and civic government in an early childhood curriculum. Prerequisite: Admission to the School of Education

EC323  Early Childhood Mathematics Instruction  3 credits
This course is designed to help students learn about the foundations of children’s mathematical understanding from early childhood through the primary grades. Students learn to develop, implement, assess, and modify curriculum and lessons to support the mathematical development of young children. Prerequisite: Admission to the School of Education

EC417  Advocacy, Leadership, and Collaboration  3 credits
This course provides the foundation for the importance of early childhood advocacy as well as developing an advocacy plan. The student will learn of the Pennsylvania regulations and standards that serve PreK–4th grade programs (i.e. Keystone STARS, etc.) the various types of state early childhood program (i.e. Child Care, PA Pre—K Counts) including regulatory processes and program guidelines. The ethical standards (i.e. NAEYC, PDE) and professional development will be covered. Prerequisite: Admission to the School of Education

EC421  Differentiated Reading Instruction and Interventions  3 credits
This course presents the best practices in early literacy foundations. The topics covered are: word level instruction, text level comprehension, reading–writing connections, instructional approaches and materials as well as assessment of literacy. Prerequisites: Admission to the School of Education; EC318 Reading Methods for Young Children
EC432  Student Teaching Seminar  0 credits
Student Teaching Seminar is a preparation seminar for the student teaching experience. Classroom management, lesson planning, and orientation to student teaching are covered. Prerequisite: Admission to the School of Education

EC434/436  Student Teaching I/II  6 credits each
Student Teaching, I and II are periods of observation and teaching in two different levels under the supervision of a qualified teacher and a university supervisor who visits, counsels, and evaluates. Open to approved seniors in the Education program. Prerequisite: Admission to the School of Education

Education

ED201  Introduction to Education  3 credits
This course is intended to introduce the student to the field of education. A historical approach is taken as a basis for developing the philosophical, religious, political, social, and practical aspects of educational theory and implementation. Basic school organization, legal and ethical issues, curriculum and assessment, use of technology, diversity, and current educational issues are discussed.

ED315  Teaching of Grammar and Writing in Secondary School  2 credits
This course is designed to prepare English teachers for middle and secondary school teaching. Its emphasis will be on classroom organization and management general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation. Prerequisites: ED201 and admission to the School of Education

ED316  Teaching of Literature and Reading in Secondary School  3 credits
This course is designed to prepare English teachers for junior and senior high school teaching of literature and reading. Emphasis will be on general methods, lesson planning, preparation, teaching techniques, materials, presentation, and evaluation, as well as presenting reading skills. Prerequisites: ED201 and admission to the School of Education

ED318  Adaptive Physical Education  3 credits
This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special consideration for teaching today's diverse student population. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed to include all students in your physical education program. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Also listed as HP302. Prerequisite: Admission to the School of Education

ED323  Teaching Music in Elementary School  2 credits
This course covers methods and materials for teaching music in the elementary school, with special emphasis placed on the art of teaching, the teaching of music activities, and the understanding of learning sequences in the study of music. Included are lesson planning and objectives, evaluation procedures of music methods and materials and their effectiveness at the various levels of learning, and an introduction to current music learning theories. Students will learn how these teaching and learning principles are transferred to choral, instrumental, and string programs. Students will also be introduced to the use of Microsoft Word and Finale for lesson planning and curriculum writing. Prerequisite: MU202

ED414  Teaching Social Studies in Secondary I  3 credits
This course is designed to introduce future secondary social studies teachers to the various facets of teaching. Classroom arrangements, procedures, and a philosophy of discipline will prepare the students to plan lesson appropriate to various social studies students within the multiple social studies disciplines. Prerequisites: ED201 and admission to the Education Department.

ED419  Methods of Teaching Physical Education  3 credits
This course is designed to help students understand and demonstrate the various dimensions of effective teaching in K–12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE and PA standards. The students will have opportunity to prepare and teach educationally sound unit and lesson plans to “homeschooled” students. Particular attention will be given to managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, and other effective teaching strategies and programming issues. Also listed as HP419
Prerequisites: HP301, and admission to the School of Education
ED421 Senior Education Seminar

This course is designed for prospective teachers who are nearing completion of their certification program. The goal is to promote a successful transition from the role of student to that of educator. A sampling of topics to be discussed will be: review of the Christian philosophy of education, differences between public school and Christian school philosophies and practices, basic legal principles for educators (Buckley Amendment, copyright law, liability, Act 34, etc.), and Pennsylvania’s Code of Professional Practice and Conduct for Educators. Prerequisites: Admission to the School of Education

ED422 Teaching the English Language Learner

This 3–credit–hour course presents an overview of the areas pertinent to teaching English Language Learners in the content areas, K–12: language, culture, standards–based instruction, assessment as related to ELLs, and professionalism. Prerequisites: Admission to the School of Education

ED423 Teaching Math in the Secondary School

This course is an integrative study of curriculum and instruction in mathematics for middle/secondary—level classrooms. The student will prepare to teach junior and senior high school students by developing effective pedagogy, direct, or indirect methods in the classroom, lab, or field. Each student will also exhibit the skills of content selection, instructional planning, lesson preparation, materials procurement and storage, and instructional assessment, applying them to inclusive and multicultural settings. The student will complete at least twenty hours of field experience in association with course assignments. Prerequisites: Admission to the School of Education

ED424 Teaching Music in Secondary School

This course covers methods and materials for teaching music in the upper middle 6-8 and secondary 9-12 schools, with special emphasis placed on inferential teaching, the teaching of music activities, and the understanding of learning sequences in the study of music. Included are lesson planning and objectives, evaluation procedures of music methods and materials, their effectiveness at secondary levels of learning, and an introduction to music learning theories appropriate for secondary students. Students will learn how these principles are transferred to choral, instrumental, and string programs. Students will also be introduced to a variety of teaching approaches, as well as to comprehensive secondary core-skills based, inferential music curriculum. Prerequisite: MU202

ED425 Health Education Concepts and Strategies

This course provides an overview of the teacher’s role in comprehensive school health education including an introduction to the health status of youth, at–risk students, components of the coordinated school health program, National Health Education Standards, and Pennsylvania General Standards. Information is provided on school health services, a healthful and safe school environment, the comprehensive school health education curriculum, instructional strategies, and assessment. An important focus of this course is on the skills needed to teach health in a new and different way. Also listed as HP405. Prerequisites: HP206 and Admission to the School of Education

ED431 Teaching Social Studies in Secondary Schools II

This course is designed to continue the preparation of social studies teachers for secondary level teaching. Emphasis will be placed on general methods, lesson planning, preparation, teaching techniques, material (including bulletin boards, handouts, and electronic resources), assessment, evaluation, and presentations. Students will begin to articulate a philosophy of teaching social studies. Prerequisites: ED201, ED414, and admission to School of Education

ED432 Student Teaching Seminar

The student teaching seminar is designed to orient the student to the requirements of the culminating experience of secondary education majors. It will cover professional interaction, pedagogical requirements and responsibility, legal issues and a spiritual challenge as the teacher prepares for this venture. Open to seniors in the education program. Prerequisites: Admission to student teaching

ED434 Student Teaching I

This course is a period of observation and teaching in a Christian school under the supervision of a qualified teacher and a University supervisor who visits, counsels, and evaluates. The student must be prepared to live off campus for this period of time. Open to seniors in the Education programs. Prerequisites: Admission to student teaching

ED436 Student Teaching II

This course is a period of observation and teaching in a public school under the supervision of a qualified, certified teacher and a University supervisor who visits, counsels, and evaluates. Prerequisites: Admission to student teaching

ED490 Independent Study in Education

This course is an independent reading course in which requirements will be based on the student’s interest and need. Prerequisite: Permission of instructor
ED500  The Philosophic Base of Education  2 credits
This course is an investigation of the historical foundations of education through its many phases and periods with careful analysis of each school of philosophy in the light of the Christian philosophy of education. Emphasis will be placed upon the historical, philosophical, social, international, and political events that have shaped American education. Special attention is given to the development of a consistent biblical philosophy of education.

ED506  Philosophy of Learning  2 credits
This course is an overview of the development of the philosophy of learning and how each philosophy impacts teaching. The course will focus on the what, why, and how of learning. Various philosophies of learning will be compared and evaluated as well as how the student’s view of learning impacts his style of teaching. The theological implications of the philosophy of learning will also be discussed. This course is required for all M.Ed. students.

ED510  Research Methods  2 or 3 credits
This course introduces the student to the tools, methods, and design of research studies. Emphasis is given to contribution skills as well as intelligently understanding how to utilize research literature. This course is required for all M.Ed. students.

ED511  Statistical Methods and Applications  3 credits
This course is an examination of descriptive and basic inferential statistical techniques. The methodology of learning/teaching involves the active use of SPSS software to do the calculations of statistics. Ultimately, the major goal of the course is for students to understand statistics relative to its applicability and appropriateness to individual situations together with the ability to use statistics to correctly analyze data and reach appropriate conclusions.

ED513  Assessment of Learning  2 credits
This course is an overview of the assessment process within schools. Standardized tests and alternative instruments will be examined. Instrument development and evaluation, student evaluation, and reporting of student progress will be emphasized. This is a required class for all M.Ed. students.

ED520  Development of Curriculum  2 credits
This course will present the philosophical and application factors affecting curriculum development. Students will develop a personal philosophy of curriculum and learn how to evaluate and develop curriculum models and lesson plans. Procedures for development, implementation, and evaluation of an effective curriculum in an educational setting will be discussed. This course is required for all M.Ed. students.

ED526  Leadership in Educational Settings  3 credits
This course provides an emphasis on the role of educators as instructional leaders and innovators within an educational organization. It will focus on the nature and implementation of educational leadership strategies to influence growth in curriculum development, professional development, and spiritual encouragement within an educational team.

ED529  Advanced Curriculum Design  3 credits
This course is designed to present and evaluate models of curriculum design that will enable curriculum leaders to assist faculty in curriculum evaluation, curriculum writing, and curriculum revision. Emphasis will be placed on interaction among curriculum, integration, instruction, and assessment activities.

ED531  Learning Disabilities  3 credits
This course will provide a brief history of the field of learning disabilities and the laws that govern testing and placement. The student will learn to identify cognitive, behavioral, and social characteristics of the learning-disabled student. Emphasis will be placed on the services, treatment intervention, and instructional approaches that can be used in the classroom.

ED532  School Counseling Programs: Model, Development, and Management  3 credits
This course covers the development and implementation of guidance functions in the Christian school, leadership and management functions of the counselor within the administrative setting, and pupil personnel services as they relate to guidance counselor functions are included.

ED548  Instructional Design  3 credits
This course provides an overview of the theoretical and practical framework for creating effective instruction. Topics include instructional systems, instructional outcomes, varieties of learning, designing instruction, and delivery systems for instruction. Emphasis will be on determining goals, identifying appropriate resources and strategies to reach those goals, and evaluating the ultimate achievement of the goals. In addition, student involvement in the instructional development process will be emphasized.
ED550  Contemporary Issues in Education  3 credits
This course covers current research pertaining to issues of importance to educators and implications of these issues for the Christian school movement. Emphasis is given to societal trends, church/state issues, and Christian versus public school issues.

ED560  Principles and Methods of Teaching and Learning  3 credits
A study of the K-12 learner characteristics, biblical concepts related to learning, and elements of effective teaching methods. Active involvement in the total teaching/learning process as instructional principles, methods and skills are enhanced for effective classroom instruction.

ED565  Instructional Supervision  3 credits
This course is a study of effective concepts of instructional supervision topics, including the school’s supervision policy, the administrator’s supervision plan, and the role of the teacher’s job description, techniques of supervision, and the improvement of classroom instruction.

ED569  Writing Practicum  1 credit
This course is an exploration of theory, research, and practice related to the educator as an academic and professional writer. Study of the writer’s craft, including issues of voice, audience, revision, conventions and style, and editing provide the main focus.

ED575  Theory, Methodology, and Materials for Grammar and Writing across the Curriculum  3 credits
This course is designed to enable administrators, English teachers, and content area teachers to evaluate the theories of understanding and teaching grammar and determine the teaching method that will enable them to teach grammar and its correlating writing skills successfully and to apply these concepts to content area classes. Attention will be given to the process of moving the teaching and application of writing skills across disciplines. Attention will be given to creating rubrics for the grading of student work.

ED576  Advanced Methods of Teaching Literature  3 credits
This course will study the approaches and methodology of teaching literature in middle, junior, and senior high schools. It will examine the theories of literary analysis, the sequencing of literary experiences, and the methods that best communicate literature to students. Practical suggestions for literature circles, unit plans, and thematic and adolescent units will be incorporated.

ED580  Educational Administration  3 credits
This is a study of the philosophical and practical models of leadership, management, and organization in a school setting. Various organizational forms of Christian schools will be examined with an emphasis on the administrative processes involved in each of them. The role and responsibilities of the effective school board will be analyzed.

ED582  School Finance  3 credits
This course is an examination of the solid financial base essential for an educational institution, including proper budgeting, financial planning, development processes, fund raising, endowments, and financial management that form the building blocks for this base. General principles for oversight and coordination of these areas will be examined.

ED583  Public Relations and Development  3 credits
This course examines the nature and scope of public relations and development for educational institutions, including public relations, student recruitment, development processes, fund raising, endowments, and management of these activities. General principles for oversight and coordination of these areas will be examined.

ED584  School Law  3 credits
This course will introduce students to a variety of legal principles. Particular consideration will be given to Christian schools, although the class will also cover legal issues involved in public education. The class will also examine school law issues from a philosophical/theoretical framework.

ED586  Literature for Children and Adolescents  3 credits
This course is a study of the genre found in children’s and adolescent literature. The course will also cover how to match literature and readers. Graduate students will learn how to use literature circles to draw students into the joy of literature

ED590  Readings in Education  3 credits
This is an independent study through the use of reading, writing, and interaction with a faculty mentor. The course is developed in the areas of student interests for an agreed–upon number of credits and is open to individuals or groups.
ED591  Capstone Project  1, 2, or 3 credits
This is a professional contribution to the education field, usually a research project utilizing empirical methodology. It may be another type of contribution, however, with permission of the advising professor.

Educational Ministries

EM200  The Church’s Ministry  3 credits
This course is a study of God’s corporate purpose for and design of the Church. Special attention is given to the value and necessity of edification and outreach being accomplished through a community of saints. The Church’s activity in education, worship, fellowship, evangelism, and missions is considered.

EM201  Advanced Church’s Ministry  3 credits
This course is offered in conjunction with THE Church’s Ministry, a course that serves to help students understand the role of the Church in this world, one’s role in the church, and how God designed the Church to function. The Advance Church’s Ministry course is an opportunity for students to think seriously about potential roles as leaders in the church. Students will grow in their leadership knowledge and skills through a supervised and hands-on leadership role in the class. The primary goal will be to help students become strong shepherd leaders in their local church bodies.
Prerequisite: Permission of instructor

EM302  Small Group Ministry  3 credits
This course is designed to introduce the theories, principles, practices, and place of small group process and dynamics in a ministry context. The course will establish the biblical, theological, educational, and social foundations of small group process. From this foundation, the principles and practices-including the administration, organization, and leadership thereof- of small group process in a ministry context will be examined.

EM303  Effective Bible Teaching  3 credits
This course is designed to develop the student’s ability to teach the Bible effectively. Emphasis is placed on understanding the purpose of Bible teaching and the essential factors necessary to achieve that purpose. These factors include practical guidance in the areas of writing objectives, session planning, and other teaching skills.

EM322  Principles of Ministry Strategy  3 credits
This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objective.

EM331  Ministry in Marriage and Motherhood  3 credits
This course teaches women how to experience the joy of the Lord as they live to their full potential as wives, mothers, and homemakers. A special emphasis will be given to developing a ministry mindset (a serving heart) in marriage and the home.

EM332  Women in Christian Ministries  3 credits
This course is a study of the biblical role of women in ministry. It will establish a theological foundation and facilitate the creation of personal philosophy of women in vocational ministry. The course will include both theoretical and practical components, along with an overview of ministry opportunities available to women.

EM334  Ministry Communication for Women  3 credits
This course will develop a student’s ability to communicate effectively in various women’s ministry settings. Key areas of emphasis are Bible teaching, discipleship, small group facilitation, and presentation skills. Students will have opportunities to practice communication in several of these areas.

EM336  Women Counseling Women  3 credits
This course is designed to develop the student’s ability to provide biblical counsel relevant to issues facing women today. The student will assess cultural influences versus biblical principles and how that has an impact on growth and discipleship in women. Discussion will center on how one’s spiritual heart condition influences one’s ability to counsel and to be counseled. This course is also listed as PS304.

EM340  Introduction to Accelerated Learning  3 credits
This course is primarily about learning how to learn most effectively. The student will utilize the wilderness as a medium for “in-process learning.” The course introduces dynamic tools for taking control of one’s life-long learning experience. Emphasis will be placed on the development of skills for experiential learning, problem solving, communication, and collaboration.
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<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>EM350</td>
<td>Wilderness Ministry Leadership</td>
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<td>This course is a practical, hands-on learning experience conducted in a wilderness environment. Students develop a philosophy and practice for conducting wilderness ministry. An emphasis is placed upon instructional methodologies, logistics, and technical skill necessary to facilitate a wilderness learning experience for others. Prerequisite: EM340</td>
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<tr>
<td>EM412</td>
<td>Family Life of the Ministry Leader</td>
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<td>This course teaches that a ministry leader must first exercise that leadership at home. This course is designed to lead students in a consideration of biblical principles concerning the family, especially as it relates to God’s expectations for the ministry leader. Students will be helped in formulating approaches for carrying out their own responsibilities and for helping others understand and pursue godly relationships in their homes.</td>
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<tr>
<td>EM413</td>
<td>Foundations of Ministry Leadership</td>
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<td>This course teaches that there is a great deal of profitable theory related to leadership. Leading a group of God’s people toward the accomplishment of the mission He has given them requires a clear understanding of principles of spiritual leadership. This course will take students into an exploration of the practicalities of administration and management surrounded by and built on the foundation of an understanding of biblical servant/shepherd leadership.</td>
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<tr>
<td>EM415</td>
<td>Developing Dynamic Teams</td>
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<td>Organizations are increasingly realizing the need for a team orientation yet, despite the rhetoric, there remain significant cultural impediments to team development and maintenance. This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams of employees and volunteers for maximum effectiveness.</td>
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<tr>
<td>EM421</td>
<td>Educational Ministry of the Church</td>
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<td>This course studies the practical leadership of the educational agencies available in a local church, including philosophy, background, objectives, personnel, preparation, and evaluation techniques of local church educational agencies.</td>
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<tr>
<td>EM430</td>
<td>Campus Leadership Seminar</td>
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<td>This three-credit course is designed for leadership-driven students to develop a personal and biblical leadership philosophy and practice, while utilizing and sharpening basic competencies necessary for effective leadership. It will require hands-on involvement in leadership opportunities, as well as providing a variety of leadership development experiences. This is a year-long course with limited enrollment since each student must meet certain prerequisites and personalized attention to each student is required.</td>
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<tr>
<td>EM480</td>
<td>Educational Ministry Apprenticeship</td>
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<td>This course is a six–week summer local church apprenticeship with a Christian education emphasis. A student will be placed under a Christian education director, youth director, or pastor for instruction and training. Apprenticeships in special kinds of work may be arranged in some cases. Open to students who have completed their junior year. Consult with department chair early in junior year.</td>
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<tr>
<td>EM490</td>
<td>Independent Study in Local Church Education</td>
<td>1, 2, or 3</td>
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<td>This course allows the student to study areas of personal interest not covered in other courses in local church education. The student will be working closely with the instructor. The course stresses the need for creative, high quality work. Prerequisite: Permission of instructor</td>
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<tr>
<td>EM507</td>
<td>Spiritual Formation in the Context of Community</td>
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<td>This course is designed to equip the student in the use of spiritual disciplines in their pursuit of Christ-likeness. Spiritual disciplines are tools employed by us to allow our spirit to work in tandem with the Holy Spirit producing lives characterized by Christ-likeness. The disciplines of Bible intake, journaling, and solitude within the context of our online community will aid us in a moment connection with God.</td>
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<tr>
<td>EM508</td>
<td>An Interpretive Study of Biblical Discipleship</td>
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<td>This course is an exploration of key New Testament passages important to biblical interpretation of spiritual development and of the practice of making disciples. Focus will be given to the discipling ministry of Christ and of the early church as displayed in the Gospels and in the Acts of the Apostles. Focus will also be given to the process of spiritual development as discussed in the New Testament epistles.</td>
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**English**

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<th>Course Code</th>
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<th>Credits</th>
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<tr>
<td>EN095</td>
<td>English Fundamentals</td>
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<td>This course is designed to enable the student to communicate clearly and effectively in written communication and in spoken word. Its emphasis is on study skills, fundamental grammar skills, and writing skills needed for success in university. Not a university level course.</td>
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EN103  Honors English Composition  3 credits
This course in written communication skills is for students who have attained high scores on the SAT Verbal, SAT Writing, or ACT English. It is designed to engage the student in reading and thinking critically and to enable the student to communicate clearly and effectively in writing. Emphasis is on rhetorical strategies in varied modes and the procedure for researching and writing longer papers.

EN105  Expository Writing  3 credits
This course will include a thorough presentation of the academic writing skills necessary for college and one’s profession/ministry. Students will learn to write expository and argumentative essays that are free of errors which obstruct reader comprehension. Research and application of material will be a focus of this course.

EN106  Rhetorical Grammar and Writing  3 credits
This basic grammar course deals with the foundational concepts which build the strongest clarity in writing. It includes the functions of the parts of speech, sentence structure, phrases, punctuation, and common errors and differences of standard and nonstandard English. This study in grammar and writing will enable writers, speakers, and teachers to make application of grammar skills to their verbal and written work.

EN107  Academic Writing  3 credits
This course is an intense, thorough presentation of the academic writing skills necessary for college and one’s teaching profession/ministry. Students will learn to write expository, argumentative, and persuasive essays that are free of errors which obstruct reader comprehension. Research and the use of quality sources will be a focus of this course.

EN121  Academic and Researched Writing  3 credits
This course is designed to enable the student to communicate clearly and effectively in written and spoken word. Emphasis is on academic writing style, employing rhetorical strategies, and the processes for researching and writing.

EN122  Writing Across the Disciplines  3 credits
This writing course presents an overview of reading, discussion, and writing throughout various academic disciplines. The coursework seeks to strengthen reading and writing skills and establishes connections among biblical studies, psychology, literature, and other areas of the humanities.

EN234  Creative Writing  3 credits
This course provides a cursory study of rhetorical techniques and application of principles for writing effectively in a variety of genres that include poetry, short story non-fiction, and plays. Prerequisites: EN103, EN105 or EN107

EN301  Contemporary Christian Writing  3 credits
This is a survey course considering the context and works of prominent Christian writers of the 20th and 21st centuries who have explored their faith in essay, allegory, biography and the novel. This is a writing course that requires critical thinking through reading and discussion and requires writing about and imitating various models from the writers studied. Prerequisites: EN103, EN105, or EN107

EN302  Creative Non-Fiction Writing  3 credits
This writing course emphasizes skill development as students analyze, write, and edit creative nonfiction prose in its various subgenres. The course employs a workshop atmosphere emphasizing content, structure, and style in student writing. Students will also examine and discuss professional models to trace this genre’s roots in memoir, literary journalism, and the personal essay. Prerequisite: EN103, EN105 or EN107

EN313  Business Communication  3 credits
This course will introduce the student to informal and formal forms of communication along with a concise and clear language structure used in most organizations. The student will be introduced to various forms of communication, such as emails, blogs, content management, formal letters, memos and agendas.

EN330  Structural English Grammar/Linguistics  3 credits
This advanced course studies the philosophy, systems, and patterns by which words work together to form sentences. It includes the functions of verbal and other phrases, coordinate and subordinate clauses, and sentences well as diagramming. This study in grammar theory will enable writers, linguists, and teachers to make application of grammar skills to their work. Prerequisite: a basic understanding of elemental English grammar.

EN336  Introduction to Journalism  3 credits
This course covers the fundamental principles of interviewing, reporting, editing, and presenting material for newspapers, magazines, journals, and other media publications. Writing of news stories, feature articles, reviews, and editorials will be part of the writing component. Layout and graphic appeal will be covered in the newspaper section of study. Practical skills and organization of a writing staff will comprise the third component of the course.
EN340  Academic Writing Practicum  1 credit
This course provides writing students or English education students observation and practical experiences in their chosen area of study. Students will work under a faculty mentor for the purpose of assisting in professional development.

EN345  Communications Writing Practicum  1 credit
This course provides the student with practical communications experience in writing a Clarks Summit University venue. The student will work under a faculty mentor and participate in the various phases of communications writing and editing. Prerequisite: Permission of instructor and advisor

EN401  Fiction Writing  3 credits
This course will give the student further opportunities to develop the fundamentals of structure, description, characterization, point of view, dialogue, and plot in the area of fiction writing. Focus will be on writing short stories. Models will be examined and discussed from secular and Christian sources in order to trace the development of shorter fiction. Addressing the needs and formulas of potential publishers will be a culminating activity of the course. Prerequisite: EN103, EN105 or EN107 and EN234

EN406  Advanced Expository and Criticism  3 credits
This course emphasizes development of a mature, professional style in expository writing by study of stylistic and analytical principles underlying effective, stimulating prose and by writing major papers. Careful attention will be given to principles of criticism and analysis. Prerequisite: EN103, EN105 or EN107

EN480  Independent Study in English  1, 2, or 3 credit(s)
This course of independent study is open to students interested in areas not covered by current course offering, providing an opportunity for a student to work closely with a professor in the choosing, design, development, and completion of a project. Prerequisite: Permission of instructor and approval of department chair

EN490  Independent Study in Journalism  1, 2, or 3 credit(s)
This course of independent study is open to students who wish to pursue research and writing that would enhance journalism skills. Prerequisite: EN336, permission of instructor, and approval of department chair

EN507  Advanced Exposition and Criticism  3 credits
This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.

EN511  Academic and Professional Writing  3 credits
This course is an advanced study of the writing of papers for academic and professional discourse. The student will have the opportunity to practice and master a systematic procedure for effectively organizing and writing graduate-level papers of all kinds: research, essays, critiques, and other papers required of students in a variety of disciplines. This is a writing intensive course.

EN521  Creative Writing  3 credits
This course is an examination of the genres subsumed under the title Creative Writing, the writing and marketing of such works. Through the close reading of current professional creative writing, the writing of short pieces of poetry, fiction and nonfiction, and an exploration of the marketing process, the student will participate in the business of creative writing.

EN531  Writing Fiction  3 credits
The student will read, write, and critique fiction with emphasis on the many skills necessary to write good fiction: point of view, plot, characterization, dialogue, setting, imagery, and revision. The student will write a variety of short fiction works with a final piece (selection of short stories or a significant portion of a novel prepared for submission to a publication.

EN535  Nonfiction: Writing to Inspire  3 credits
Students will learn how to write articles for magazines, newspapers, newsletters, and e–zines as well as learn how to write books designed to encourage, inspire and inform the reader. Students will analyze the current inspirational market for style, substance, and presentation, learn how to do basic Bible study and application, and will also learn how to develop ideas into personal, marketable essays. The student will submit work for publication as the capstone project.
EN541  Twentieth–Century Christian Writers  3 credits
This course is a survey of some of the key Twentieth–Century Christian writers with attention paid to their place in church and world history, their motivation and impact on the world, and why and how their legacy continues to impact writers today. A primary objective of this course is for the student to learn from those who continue to impact the world through their writing. This is a writing intensive course.

Economics
ES301  Economic Concepts  3 credits
This course constitutes an inductive exploration of fundamental economic concepts through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar economic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of economic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one’s own thought clearly and cogently.

Evangelism
EV220  World Religions  3 credits
This is a survey of the history, doctrine, and philosophy of major non-Christian belief systems. The presentation of the gospel to meet the unique needs of each group will be emphasized. An analysis of each belief system in reference to its cultural, political, and geographical setting is developed during the semester. The student will have an understanding of the world religions studies and be able to analyze other religious systems in a systematic manner. Also, appropriate evangelistic methods for each religion/worldview will be considered.

EV312  Church Evangelism Strategies  3 credits
This course is designed to introduce the student to a variety of options open to them for local church evangelism. Strategies will be analyzed with regard to their effectiveness with different cultural groups and with regard to their contemporary relevance. Stress will also be placed on presenting the gospel accurately and clearly.

EV490  Independent Study in Evangelism  1, 2, or 3 credits
This course is designed to help the student study areas of evangelism not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.

EV520  Personal Evangelism in a Postmodern Era  3 credits
This course will equip the student in doing personal evangelism in light of the rise of postmodernism in Western culture. The culture will be examined for the purposes of communicating to it the transcultural truth of the gospel of Christ. The study will ground personal evangelism upon biblical theology. Discussion will be given to various ways of presenting the gospel in the postmodern era in various cultural settings.

Geography
GE402  World Geography  2 credits
This course is designed to provide the student with the general knowledge base necessary for teaching geography in the elementary school. It emphasizes an overview of world geography, focusing upon political, physical, cultural, and economic geography. (Taught only in Winterim)

GE502  World Geography  2 credits
This course is designed to provide the student with the general knowledge base necessary for the teaching of geography in the elementary or secondary school. It emphasizes an overview of world geography, focusing upon political, physical, natural, and economic geography. (Taught only in Winterim.)

History
HI110  Western Civilization Overview  3 credits
This course introduces the student to the seminal events, ideas, thinkers and works of our Western Civilization. The primary means of our investigation will be direct interaction with poetic, philosophic and historical texts in the light of divine revelation granted us in Scripture. Underlying ideas, which influence deeds, will be our focus as we examine the flow of history and thought from the first civilizations to the present century.
HI111 Western Civilization and Thought I 3 credits
This course introduces the student to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will be direct interaction with poetic, philosophic, and historical texts in the light of divine revelation granted in Scripture. Underlying ideas, which influence deeds, will be the focus in the examination of the flow of history and thought from the creation account in Genesis through the Greco–Roman World to the beginning of the Modern Era (approximately 1600).

HI112 Western Civilization and Thought II 3 credits
This course is an introduction to the seminal events, ideas, thinkers, and works of our Western civilization. The primary means of investigation will consist of sustained interaction with primary texts in the light of divine revelation granted in Scripture. Ideas which influence deeds will be our focus as we examine our Western heritage from A.D. 1500 to our present century.

HI204 Introduction to African History 3 credits
This course is a basic survey of the continent of Africa, noting the influence of religion, geography, Colonialism, and other cultural features on the various people groups. Attention is also given to contemporary challenges facing the nations of the continent.

HI205 American History I 3 credits
This course is a survey of United States history from pre-Colonial times through the Reconstruction Era of 1877. Special attention is focused on the social, intellectual, and cultural threads of American history.

HI206 American History II 3 credits
This course is a survey of United States history from the end of the Reconstruction Era (1877) to the present. Attention is focused on the social, intellectual, and cultural threads of the American history.

HI302 American Regime 3 credits
This course offers an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution, the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one’s own thought clearly and cogently. (Also labeled PS302)

HI305 Philosophy of History 3 credits
This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion and study of history. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one’s own thought clearly and cogently. (Also numbers PH305)

HI341 History of the Church 3 credits
This course is a study of the origin of the Church as recorded in the book of Acts, followed by a study of the Apostolic, Ante-Nicene, and Post-Nicene periods of the growth and development of the Church, traced through the Middle Ages and Reformation period to the rise of modern denominations.

HI490 Independent Study in History 1, 2, or 3 credits
This course is open to students interested in reading in areas not covered by current course offerings. Areas of concentration and other details are worked out between the student and the instructor. Prerequisite: Permission of instructor

Health and Human Performance

HP101 Living Well 1 credit
This course is designed to provide students with a better understanding of the mechanics and components of fitness and wellness as it relates to the biblical principle of body stewardship. The intent of this course is to help each student realize and practice the value and role of wellness on a philosophical, physiological, psychological and personal level.
**HP102  Outdoor Living Skills**  
1 credit  
This course is designed to help students become actively involved in outdoor pursuits and to braid those pursuits together with the governing values and purpose in their lives. The focus is not to add something new to busy students’ lives, but to assist in integrating ministry passion, fitness activity, and outdoor pursuits. Success in this course will result in students who are involved in moving people toward godliness while establishing quality fitness habits, all in the context of enjoyable outdoor activities.

**HP115  Movement Education**  
1 credit  
This course is designed to help the pre-service HPE majors acquire basic movement concepts and skills (body, space, effort, relationship) for leading physically, active and healthy lives. A wealth of developmentally appropriate movement education activities will be presented. As well each student will assist and/or teach lessons in the HPE4ME homeschooled program and beyond.

**HP202  Foundations of Health and Physical Education**  
3 credits  
This course is designed to help students develop a foundational understanding and a Christian philosophical perspective of health, physical education, and sports. The students are introduced to the vast interrelationships of physical education and health, fitness, recreation, dance, and other sub-disciplines of the HPERD alliance. Special attention will be given to related history, philosophy, professional organizations, and publications, as well as organizational and administrative problems, duties, and issues related to health and physical education.

**HP203  Coaching Techniques**  
3 credits  
This course is designed to provide the student with an overview of the philosophy, psychology, organization, general responsibilities, and methodology of an athletic coach. Class content and assignments will involve theory as well as practice.

**HP204  Team Sports**  
3 credits  
This course is designed to aid the pre-service health and physical education K-12 teacher in developing knowledge, skill and strategies for a variety of team sports. The following sports will be addressed: soccer, volleyball, basketball, baseball/softball, and street hockey.

**HP206  Personal and Community Health**  
3 credits  
This course is designed to help individuals incorporate and integrate the themes of health, wellness, and disease prevention into everyday life. The student is challenged to examine their lifestyle choices and behaviors so as to positively and favorably affect their health and wellbeing now and in the future. Topics will include, yet not be limited to, consumer health, family and social health, environmental health, nutrition, weight management, mental and emotional health, communicable and chronic diseases, and substance use/abuse.

**HP301  Individual, Dual, and Rhythmic Sports**  
3 credits  
This course is designed to aid the pre-service teacher to develop both knowledge and skill in a variety of sport activities such as badminton, racquetball, golf, tennis, tumbling, and rhythmic activities. Attention will be given to skill proficiency and assessment as well as rules, scoring, terminology, strategy, safety, and etiquette. Prerequisite: Permission of instructor.

**HP302  Adaptive Physical Education**  
3 credits  
This course is designed to assist the student in understanding the mental, emotional, social, and physical conditions that require special considerations in an Adapted Physical Education program. This includes both improved understanding and practical application of curriculum issues, instructional strategies, and assessment needed for inclusion in an Adapted Physical Education setting. Aiding, observing, and teaching experiences will be arranged with special populations to reinforce what students have learned. Also listed as ED318.

**HP303  Care and Prevention of Athletic Injuries**  
3 credits  
This course serves as an introduction to prevention, evaluation, care, and rehabilitation of sport-related injuries. Conditioning, training programs, nutrition, taping, and care of common injuries are analyzed and synthesized.

**HP305  Kinesiology**  
3 credits  
This course is dedicated to the analysis of human movements as it relates to body mechanics, basic skills, and athletic performance. Individual muscles (position and purpose), levers, and laws of nature as they relate to movement will be discussed. Prerequisites: SC206 or permission of instructor.

**HP306  Exercise Physiology**  
3 credits  
This course will study the body’s responses and adaptations to exercise. Consideration will be given to body tissues and functions in relation to various methodologies, conditions and age groups.
**HP308 Motor Learning and Skill Analysis**  
2 credits  
This course is designed to help students understand how humans learn to move and how motor learning and movement are influenced and affected by the life span developmental processes. Particular emphasis is placed on critical element motor skill proficiency and assessment with appropriate sequential progressions for achievement in motor learning experiences. Prerequisite: permission of instructor.

**HP310 First Aid, CPR, and Aquatics**  
0 credit  
In this course, each student must successfully complete three competencies: a basic first aid/first responder’s course, CPR for adult and child, and an aquatics class covering the basic strokes, progressions, aquatic activities, and water safety testing which will be administered to health and physical education majors during the school year.

**HP313/314/315 Sports Skills Proficiency and Assessment Exam**  
0 credit  
This course requires each student to demonstrate adequate proficiency and demonstrated ability to assess each of the movement and sports skills covered in HP301 Individual, Dual, and Rhythmic Sports, and HP308 Motor Learning and Skill Analysis classes. The instructor will verify the proficiency and assessment of the student in each movement and sports skills.

**HP316 First Aid and CPR**  
0 credit  
This course requires each student to successfully complete two competencies: a basic first aid/first responder’s course and a CPR for adult, child, and infant. This training is required for all Sport & Health Science majors.

**HP320 HPE 4 ME**  
0 credit  
This course is designed as a practicum for HPE majors to plan and teach lessons for “home-schooled” students in K-12th grades. Students learn how to prepare educationally sound lessons, effectively manage school-age students and appropriately assess student and teacher performance.

**HP401 Assessment in Health & Physical Education**  
2 credits  
This course is designed to assist the student in developing an understanding of assessment including testing, measurement, and evaluation issues in the field of health and physical education. Included will be knowledge and practical application of assessment goals, test selection and usage, statistical techniques/analysis and developmental/administration of testing processes within relevant areas of study.

**HP403 Senior Health & Physical Education Seminar**  
1 credit  
This course is designed to enhance the students “knowledge of” and “ability to” participate in student teaching and future teaching in the areas of K-12 Health and Human Performance. The seminar involves reading and discussions dealing with current health and physical education issues. Attention will also be given to integration of Christian worldview.

**HP405 Health Education Concepts and Strategies**  
3 credits  
This course provides an overview of the teacher’s role in comprehensive school health education including an introduction to the health status of youth, at–risk students, components of the coordinated school health program, National Health Education Standards, and Pennsylvania General Standards. Information is provided on school health services, a healthful and safe school environment, the comprehensive school health education curriculum, instructional strategies, and assessment. An important focus of this course is on the skills needed to teach health in a new and different way. Also listed as ED425. Prerequisites: HP206 or permission of instructor and admission to the Education Department.

**HP419 Methods of Physical Education**  
3 credits  
This course is designed to help students understand and demonstrate the various dimensions of effective teaching in K–12 physical education settings. The students will learn to functionally organize and develop a physical education curriculum and program implementation philosophy in accordance with NASPE and PA standards. The students will have opportunity to prepare and teach educationally sound unit and lesson plans to “homeschooled” students. Particular attention will be given to managerial (routines and rules) principles, appropriate assessment, safety, game modifications, sequential progressions, and other effective teaching strategies and programming issues. Also listed as ED419. Prerequisites: HP301, and admission to the Education Department.

**HP422 Exercise and Nutrition**  
3 credits  
This course seeks to investigate the foundational content areas of exercise and nutrition and help the student apply them in the realms of sports and performance. Areas of healthy living are explored both individually and in interactive formats to provide students with both general application tools as well as personal feedback. Prerequisite: permission of instructor.
**Health Science**

HS201  Health Science Observation I  1 credit
This course is designed to introduce the student to the professional health care fields of Athletic Training, and/or Physical or Occupational Therapy. In the course, students will have the opportunity to do hands on health care professional observations, and will begin to develop a foundational knowledge about their chosen health care career interest.

HS202  Health Science Observation II  1 credit
This course is designed to introduce the student to the professional health care fields of Athletic Training, and/or Physical or Occupational Therapy. It is purposely designed as a continuation of the HS201 course. In the course, students will have the opportunity to do hands on health care professional observations, and continue to develop a foundational knowledge about their chosen health care career interest.

HS301  Health Science Practicum I  2 credits
This course is designed to help the student to develop a basic foundational knowledge’s of the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of relevant sports and exercise nutritional principles and issues.

HS302  Health Science Practicum II  2 credits
This course is designed to help the student to continue to develop basic foundational knowledge’s of the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. It is purposely designed as a continuation of the HS301 course. In the course, students will have the opportunity to do hands on health care professional observations and simple treatment related activities. Moreover, students will develop a foundational knowledge of the field and career of Physical Therapy.

HS401  Health Science Application I  2 credits
This course is designed to help the student to grow in their understanding of the treatment approaches in the professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. In the course, students will have the opportunity to do hands on health care professional by continuing to learn through observations, and by participation in basic prevention, care, and treatment procedures. Moreover, students will develop a foundational knowledge of orthopedic injury assessment, treatment, and care.

HS402  Health Science Application II  2 credits
This course is designed to help the student to continue to grow in their understanding of the treatment approaches professional health care fields of Athletic Training and/or Physical (or Occupational) Therapy. It is purposely designed as a continuation of the HS401 course. In the course, students will have the opportunity to do hands on health care professional by continuing to learn through observations, and by participation in basic prevention, care, and treatment procedures. Moreover, students will develop a foundational knowledge of the nature of, and basic therapy of musculoskeletal injuries.

**Language**

LA301/302  Greek I and II  4 credits
These courses are designed to begin teaching the fundamentals of biblical (koine) Greek to students desiring to be able to read from the Greek New Testament. Prerequisite for LA302: LA301

LA401  Greek III  3 credits
This course will build upon the skills developed in LA301 and LA302. Students will be introduced to Greek syntax and will expand their Greek vocabulary. Passages from the New Testament will be used to increase students’ translation and parsing speed. Prerequisite: LA302

LA402  New Testament Greek Exegesis  3 credits
This course builds upon the skills developed from LA301, LA302, and LA401 as students translate, parse, and exegete their way through the New Testament. Word study tools will be employed as students complete an exegetical paper of a passage from the New Testament. This course is designed to prepare students for Greek on a seminary level or for the entry–level pastorate. Prerequisite: LA401

LA490  Independent Study in New Testament Greek  1, 2, or 3 credits
This course is an independent study in New Testament Greek designed to give the student practice in translation, parsing, syntax, and exegesis. Paper required. Prerequisite: LA401
Literature

LI201C  World Literature I  3 credits
This course presents a chronological study of great literary works of Western culture from the ancient classics through the Renaissance. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. It will include analysis of literary techniques, themes, and literary genre presented by great authors. Prerequisite: EN103, EN105, or LI210

LI202B  World Literature II  3 credits
This course includes the study of great masterpieces of world literature from the seventeenth century through the Post–modern period. It examines literary approaches included within Neoclassicism, Romanticism, Realism, Naturalism, Modernism, and Post–modernism. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

LI203  Survey of Biblical Themes in Literature  3 credits
This course is designed to trace biblical themes, motifs, and allusions in the literature of western civilization as they emerged after the Reformation. Specific attention will be given to the authors whose works reflect themes found in Scripture regarding the fall, salvation, and sanctification of man. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

LI204  Introduction to Poetry  3 credits
This course is an introduction to the language and craft of the poet. It will examine the ability of poetry to appeal to the reader’s intelligence, imagination, and senses. This writing–intensive course will help students look at a poem closely, offer vocabulary to express what poems means, and provides students with opportunities for critical analysis and creative expression. Prerequisite: EN103, EN105, or LI210

LI210  Writing about Literature  3 credits
This course provides an introductory study in reading literature and writing about literature. It introduces students to the genres of fiction, drama, and poetry. By studying important works by writers of various backgrounds, students gain experience reading, analyzing, and interpreting literature. This course establishes connections between literature and other areas of arts and communications. Prerequisite: EN107

LI211A  British Literature I  3 credits
This course presents a chronological survey of literature and primary sources presented through the historical contexts of Medieval England through the Restoration and early eighteenth–century periods. This course will enable students to examine and evaluate the historical and contemporary significance of the major works of each era. This is a writing–intensive course that requires reading, discussion, and critical thinking. The influence of British literature upon Modern thought will be explored. Prerequisite: EN103, EN105, or LI210

LI212A  British Literature II  3 credits
This course presents a chronological survey of nineteenth–century through mid/late twentieth–century British literature emphasizing the cultural values, moral standards, and philosophies of life during the Romantic, Victorian, and Modern periods of history and, therefore, of literary and cultural development. Examination and evaluation of literary criticism for works and genres of these eras will be explored. The writing component will deal with literary analysis and criticism of works studied. Prerequisite: EN103, EN105, or LI210

LI221C  American Literature I  3 credits
This course provides a chronological, historically relevant, thematic study of the social, political, philosophical, and religious ideas that sparked the poetic imagination of the early American writer. This is a writing–intensive course that requires reading, discussion, writing, and critical thinking. It reviews the development of American thought as it is revealed in the great works of American literature from the Puritan period to the Civil War (1600–1850). Prerequisite: EN103, EN105, or LI210

LI222C  American Literature II  3 credits
This course provides a thematic survey of the three major literary movements that have occurred since the Civil War: Realism, Modernism, and Postmodernism. This is a writing–intensive course that requires reading, discussion, and critical thinking. The development of American thought as it is revealed in the great works of American literature from the Civil War to the present will be reviewed. Readings will center on primary works, and writings will predominantly consist of literary analysis. Prerequisite: EN103, EN105, or LI210

LI303  Studies in Dramatic Literature  3 credits
This course traces the development of dramatic literature from the classical Greek period through contemporary times. This reading–intensive course requires discussion, writing, and project work. Prerequisite: EN103, EN105, or LI210
LI304  The Short Story
This course is designed to study the characteristics and influence of the short story as a modern literary genre. The emphasis will be on the five elements: conflict, plot, characterization, theme, and symbolism/irony. Modern short stories will be studied, and the historical development of this genre in America and Europe will be traced. This is a writing-intensive course that requires reading, discussion, writing, and critical thinking. Prerequisite: EN103, EN105, or LI210

LI309  Children’s Literature
This course is designed to acquaint prospective teachers, potential writers, and students of literature PreK-4th grade with the classic and current literature appropriate for children. This course is designed to cover the various genre found within children’s literature as well as the criteria used to determine the quality of the texts.

LI331  Selected Works of Shakespeare
This writing-intensive course will emphasize the interpretation of Shakespeare’s plays content, style, and characterization. Writings will consist predominantly of literary analysis. The course will seek to help the student develop an understanding of the themes and applications of these classics. Prerequisite: EN103, EN105, or LI210

LI341  Foundations of Literary Criticism
This course in literary criticism deals with the philosophy, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, and cultural/historical contexts in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined, and several stellar literary texts will be evaluated. Prerequisite: EN103, EN105, or LI210

LI401  Themes in Adolescent Literature and Film
This reading-intensive course is designed to acquaint prospective teachers of English, potential writers, and others who work with youth with the classic and current film of literature appropriate for the needs and capabilities of junior and early high school students. This course is designed to trace the literary themes of books written for and about adolescents. Prerequisite: EN103, EN105, or LI210

LI402  Studies in the Novel
This course traces the development of the novel as a literary genre from its 17th–18th–century inception to the present. This reading-intensive course will track the changes in the areas of plot structure, characterization, and ethical appeal. The position of the novel in literary tradition, the purpose of the novel as a genre, and the power of the novel form will be discussed. Prerequisite: EN103, EN105, or LI210

LI490  Independent Study in Literature
This course is a program of independent study open to students interested in areas not covered by current course offerings. Areas of concentration and other details may be worked out between the student and the instructor. Prerequisite: Permission of instructor and the department chair

LI495  Seminar for Academic Assistant in Literature
This seminar will provide qualified candidates an opportunity to work closely with a mentoring professor in the field of the student’s study.

LI510  Puritan Writings of American Authors
This course will trace the writings of American Puritans in sermon, poetry, devotional, and treatise. Its focus will be to seek out the personal stance of these authors (Bradford, Winthrop, Bradstreet, Taylor, I. Mather, C. Mather, Williams Edwards, and Brainard) on God and man’s relationships to Him. It is designed to seek out the paradoxes, pains, and praises of the spiritual life as recorded in their writings. How their writings influenced American thought will provide the class’s culminating discussion.

LI512  Principles of Literary Criticism
This course in literary criticism deals with the philosophies, systems, and patterns by which literature is studied. The focus of the course is to understand how to work with literary text within its literal, grammatical, cultural/historical context in order to determine authorial intent. Works that lay the foundation for literary criticism will be examined and several stellar literary texts will be evaluated.

LI513  Biblical Themes in British Literature
This course traces the biblical themes of sin, salvation, and sanctification as found in British literature of the Elizabethan, Puritan, and Metaphysical ages. It is designed to study the major devotional statements of pivotal authors of these periods.
LI515  Studies in American Romanticism and Transcendentalism  3 credits
This course traces the development of the literature of American Romanticism and Transcendentalism and seeks to acquaint students primarily with the essays, short stories and novels within this period. An important focus of this class will be an exploration of how these essays, short stories and novels were shaped by the social, cultural, and historical forces characterizing the literary periods associated with them. We will focus on examining the interaction between the literature and history, seeing how authors have responded to important historical events and how they have contributed to major social movements.

LI517  Narrative Genre  3 credits
This course explores the history and structure of the main genres of narrative literature: the novel, the short story, the poem, and the play. It seeks out historical context, structure, rhetorical strategy, grammar, and thematic intent found in selections from each genre.

LI518  Dramatic Genre  3 credits
This course explores the history and structure of main genres of dramatic literature: tragic plays, comedic plays, and dramatic poetry. It seeks out historical context, structure, rhetorical strategy, and thematic intent found in the selections from each type of dramatic literature.

LI520  Readings in American Realism and Naturalism  3 credits
This course traces the development of the literature of American Realism and Naturalism and seeks to acquaint students primarily with short stories and novels within this period. An important focus of this class will be an exploration of how these short stories and novels were shaped by the social, cultural, and historical forces characterizing the literary periods associated with them. We will focus on examining the interaction between the literature and history, seeing how authors have responded to important historical events and how they have contributed to major social movements.

LI522  Studies in Adolescent Literature and Film  3 credits
This course for adults provides a study in current trends in adolescent literature, historical literature, and fantasy literature. It is designed to examine the issues presented and the world/life view purported in the burgeoning field of adolescent literature (and film).

LI525  Readings in Modern American Thought  3 credits
This readings course is designed to study works of American literature that have influence post 1950. This course will review poetry, short stories, plays, and/or novels that contribute to American thought.

LI530  The American Novel  3 credits
This course traces the American novel as a literary genre from its 17-18th century inception to the present. This course will trace the changes that ensued in this literary form in the areas of plot structure, characterization, and ethical appeal. The position of the novel in American literary tradition, the purpose of the American novel as a genre, and the power of the novel form will be discussed.

LI535  Thesis in American Literary Studies  3 credits
This thesis project is designed for the student, upon advisor approval, to thoroughly study one-time arena or author pivotal to American literary thought. A thesis will be written that generates an idea or influence found in the time arena of thoughts or author's works.

Literacy

LY312  Literacy Development and Instruction in Core Secondary Courses  3 credits
A course designed to teach a secondary teacher to assist secondary students in content subject courses in reading, writing, understanding and learning content material. Students will learn how to prepared secondary students for reading, assist them through the reading of content material as well as learning how to support them in the reflection of the reading completed. Students will also learn how to use writing and technology to support the learning of content material.

Mathematics

MA102  College Mathematics I  3 credits
This is the first course in a two–course sequence designed to develop, review, strengthen, and extend basic concepts and skills in mathematics. The course begins with an introduction to problem solving and proceeds through elementary set theory, logic, number systems and bases, an examination of the basic arithmetic operations of addition, subtraction, multiplication and division of integers and fractions, number theory, real numbers and beginning algebra. Future K–4 teachers will develop a deeper understanding of the mathematical topics they will be teaching in their own classrooms.
MA104  College Mathematics II  3 credits
This is the second course in a two–course sequence. The topics covered include concepts from elementary algebra, geometry, trigonometry, and statistics. The student will demonstrate an ability to solve equations in algebra. Students will demonstrate understanding of plane and three-dimensional geometry, trigonometry of both right and non–right triangles, and of statistics through correlation and linear regression.

MA204  Discrete Mathematics  3 credits
This course is an introduction to discrete mathematics. The student will demonstrate an understanding of topics including but not limited to the following: counting using combinations and permutations, Pascal’s Triangle, the Binomial Theorem, and elementary set theory, topics in graph theory, basic logic and mathematical reasoning. Connections with secondary school mathematics will be presented. Prerequisite: Demonstrated skills in algebra.

MA206  Linear Algebra  3 credits
This course is an introduction to the basic ideas of linear algebra. The student will develop an understanding of topics including but not limited to systems of linear equations, matrices and determinants, vector spaces, linear transformations, and transformation geometry. Connections with secondary school mathematics will be presented. Use of technology will be integrated with instruction. Prerequisite: MA204 or consent of the department.

MA212  Calculus I  3 credits
This course is an introduction to the basic concepts of calculus. The student will develop an understanding of topics such as limits, continuity, finding derivatives of functions, applications of derivatives to science, economics, and other areas. Use of technology is integrated in the instruction. Prerequisite: Demonstrated skills in algebra and trigonometry.

MA213  Calculus II  3 credits
A continuation and extension of the concepts studied in MA212. The student will show an understanding of topics such as techniques of integration, applications of the definite integral to geometry and physics, logarithms and exponential functions, and use of technology. Prerequisite: MA212.

MA216  Introduction to Statistics  3 credits
This course is an introduction to the basic concepts and methods of statistics. Students will acquire an understanding of such topics as methods of random sampling, measures of central tendency and dispersion of data, histograms, binomial and normal distributions, linear regression and correlation, confidence intervals, and hypothesis tests for means and proportions. The student will also learn how to use a statistical computer package.

MA303  College Geometry  3 credits
This course is an introduction to geometry. The student will develop an understanding of topics including but not limited to Euclidean Geometry, constructions, proof in geometry, non–Euclidean geometries and use of technology. Prerequisite: MA212 and MA204.

MA312  Calculus III  3 credits
This course is a continuation of MA212 and MA213. The student will develop an understanding of topics such as improper integrals, indeterminate forms, infinite series and power series, polar coordinates, three- dimensional geometry, vector–valued functions, partial derivatives, multiple integrals. Prerequisite: MA 213.

MA316  Probability and Statistics  3 credits
This course is an introduction to the basic concepts and methods of probability and statistics. The student will show an understanding of topics such as computing probabilities of events, probability distributions, Bayes’ Theorem, measures of central tendency, linear regression and correlation. Use of technology is integrated with instruction. Prerequisite: MA312.

MA322  Number Theory  3 credits
This course is an introduction to number theory and mathematical thinking. The student will develop an understanding of topics including but not limited to divisibility, greatest common divisor and least common multiple, the Euclidean Algorithm, congruence’s, Fundamental Theorem of Arithmetic, rational and irrational numbers, and connections with secondary mathematics. The student will also demonstrate an understanding of elementary logic, and conjecture and proof in mathematics. Connections with secondary school mathematics will be presented. Prerequisite: Declared concentration in mathematics or consent of the department.
MA401  Introductory Analysis  3 credits
This course is an introduction to the basic concepts of mathematical analysis, or “why calculus works”. The student will demonstrate an understanding of topics such as the structure of the real number system, proofs of various limit theorems, continuity and differentiation of functions of a real variable, the Riemann Integral, and sequences and series. Connections with secondary school mathematics will be presented. Prerequisite: MA204 and MA312 or consent of the department

MA402  Abstract Algebra  3 credits
This course is an introduction to algebraic structures. The student will develop an understanding of topics such as rings, integral domains, fields, ideals, polynomials, and groups. Connections with secondary school mathematics will be presented. Prerequisites: MA204 or consent of the department

MA404  Mathematical Seminar  2 credits
This course is a capstone course for the Mathematics Education program. Topics relevant to the secondary school mathematics curriculum will be examined from an advanced point of view. Topics will be drawn from Algebra, Geometry, Calculus, Probability and Statistics, and the History of Mathematics. Prerequisite: MA217 and MA312

MA490  Independent Study in Math  1, 2, or 3 credits
This course is a semi–independent study of a topic of interest to the student which is not covered in the regular courses. Prerequisite: Senior standing and consent of the department

MA595  Master's Thesis  3 credits
This course is designed as a research alternative for completion of the MA in Bible. It involves a written thesis reflecting a topic appropriate to this field of study.

Media

ME210  Introduction to Digital Photography  3 credits
This course provides a foundational overview of various photography functions and competencies. The course will review various avenues of subject’s matter and demonstrate how to touch-up, post, publish, and potentially sell the photos online. Lastly, the course will end with an art show displaying the student’s top 2-3 photos with an opportunity for the students, faculty, staff, constituents, and community to purchase them.

ME308  Graphic Design  3 credits
This course teaches the student to effectively communicate through a combination of text and images. Using the latest design software, student will learn the foundations of design, composition and layout. Disciplines covered include graphic design for web and print and digital photography and processing.

ME311  Video Production  3 credits
This course provides a comprehensive foundation to the major aspects and processes of professional digital video production including pre-production, producing, directing, camera, lighting and sound recording.

ME322  Digital Post-Production  3 credits
This course allows students to learn non-linear digital video and multimedia post-production techniques and workflow. Areas covered include Video editing, Motion graphics, Sound mixing, file management and encoding for web delivery.

ME341  Media Practicum I  1 credit
This course provides the student with practical, hands-on experience in media production. Specific details of the practicum will be determined based on the student’s experiences and educational needs.

ME342  Media Practicum II  1 credit
This course provides the student with advanced practical, hands-on experience in media production. Specific details of the practicum will be determined based on the student’s experiences and educational needs.

ME414  Social Media Content Creation  3 credits
This course will enable students to explore the social media landscape and create engaging, thought-provoking content, utilizing Instagram Vine, You Tube, Vimeo, and other platforms.

ME412  Live-Presentation Technology  3 credits
This course covers the latest trends and processes in stage presentation for churches, conferences, education and music venues. This is a hands-on course that covers stage lighting, sound reinforcement, video projection, multi-camera video support and tech booth operation.
ME421  Scriptwriting  3 credits
This course explores the screen writers craft including story, character development, writing dialogue, the draft process, treatment and proposals. Scriptwriting for film, television, documentary, commercials, and playwriting will be covered.

Missions

MI240  Understanding Islam  2 credits
This introductory course is designed to provide the basic information about Islam. It will cover Islamic beliefs and practices, social and political issues as set forth in the Qur’an, and the saying of the prophet Muhammad Hadith.

MI301  Missionary Anthropology  3 credits
A study of culture, customs, moral codes, social institutions, languages, arts, religions, and industries of the world’s peoples in order to give the student a better understanding (or an attraction for) along with skills and abilities to reach the people with whom he/she will labor.

MI302  Cross–Cultural Communication  3 credits
This course is a study of positives and perplexities encountered during spoken and written communication where cultural and/or linguistic boundaries must be crossed.

MI306  The Dynamics of Discipleship  3 credits
This course teaches that at the core of ministry leadership is the business of shepherding individuals toward God, helping them grow in their faith, and mobilizing them as productive parts of the body of Christ. This course is designed to introduce students to concepts of spiritual development, a biblical understanding of what it takes to be a shepherd, and approaches for growing people of various age groups through each stage of growth.

MI311  Intercultural Ministry Philosophy  3 credits
This course is designed to help students to establish a biblical foundational philosophy for ministering in intercultural environments and to introduce students to basic skills and competencies necessary for effective ministry in any culture. Emphasis will be placed on understanding non-negotiable biblical principles, exploration of characteristics unique to intercultural and cross-cultural communities, and applying ministry principles to the specific needs of individuals across the globe.

MI315  Cultural Anthropology  3 credits
This course is designed to provide students a working foundation toward understanding global cultures, languages, world views and belief systems. Emphasis will be placed on comparing and contrasting these dynamics with an eye toward both productive and proactive engagement with people of and in different cultures.

MI321  Intercultural Communication  3 credits
This course is designed to develop the student’s understanding of what culture is, how cultures communicate, increase sensitivity to and understanding of intercultural differences and similarities so that this awareness can lead to more effective communication by helping the student build an effective approach to communicating effectively in intercultural settings, including those where language barriers may exit. A focus will be placed on the many elements and processes involved in the sending and receiving of messages within intercultural contexts.

MI401  Church Planting and Development  3 credits
A study of reaching people and building the local church both stateside and cross-culturally will be considered. This will start with the need to plant churches and that which is necessary to have a developing/expanding church. Biblical principles, theories, methods, and philosophies will be discussed along with the giving of real–life illustrations. The intent of the course is to be extremely practical so that the student will be prepared to start a church.

MI402  Missions Seminar  3 credits
This course examines the personal journey an individual must take in their initial preparation for vocational cross cultural mission. This includes the ‘calling’ of the individual as well as the community that will stand with them. In addition, this class will focus on a number of practical issues such as church relations, financial issue, partnerships (local and international) and best practice methodologies. This class is designed to complement the student’s subsequent on field training.

MI411  Intercultural Evangelism  3 credits
This course is designed to help students develop an effective practical approach to bringing the unchanging gospel to culturally diverse settings in today’s world. Core gospel concepts will be reviewed along with a evaluation of methods of engagement, challenges of communication, indigenous worldviews, cultural patterns and identification of local practical needs will be explored with a view to determining the logical starting point when communicating the gospel to the target culture.
MI475  Missionary Apprenticeship Theory  1 credit
This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of global missions. The 15 week in-class theory course on campus is in preparation to the six-week period of continuing educational experiences (apprenticeship) on a ministry location under the mentoring supervision of an experienced missionary. This apprenticeship is required for each General Missions major after the completion of their junior year.

MI480  Missionary Apprenticeship Program (MAP)  3 credits
This course is structured to help the student integrate the classroom material into the practical, ongoing ministries of global missions. The six-week period apprenticeship of continuing educational experiences will take place on a ministry location under the mentoring supervision of an experienced missionary. This apprenticeship is required for each Intercultural Studies major after the completion of their junior year. Appointment to a MAP practicum ministry location will be decided upon by the student, the professor and the student's home church.

MI482  Short-term Ministry Apprenticeship  1, 2, or 3 credits
This study program is structured to assist the mission minded student to integrate what he/she is learning about the Great Commission and put it into action in a cross-cultural ministry for the duration of one week to a year. This program will be accomplished under the supervision of capable missionary personnel.

MI485  Cultural Immersion (South Africa Edition)  3 credits
This course is structured to help the student prepare for and engage in an immersive, intercultural study abroad experience. The student will engage in an eight-week period of continuing education experiences that will be under the supervision of (a) Clarks Summit University Professor(s). This course consists of both pre and post trip preparation and debrief work as well.

MI490  Independent Study in Missions  1, 2, or 3 credits
This course is designed to help the student study areas of missions not included in other mission's courses. Areas to be studied and other details are developed between the student and the instructor. Prerequisite: Permission of instructor

Army ROTC

MIL101/102  Concepts of Leadership I and II  1 credit
Instruction focuses on providing a basic understanding of the Army and general military knowledge and skills while concentrating on leadership skills and civic responsibilities important to everyone. Classes are one hour a week.

MIL111L/112L, 131L/132L  Leadership Application Laboratory  0 credit
This class focuses on hands-on application and reinforcement of classroom instruction as well as teaching weapons, first aid, land navigation, and tactical leadership. This class meets at various locations in the Scranton area for two hours each week, is highly encouraged for students in the basic course, and is required for students in the advanced course.

MIL138  Physical Fitness Training  1 credit
U.S. Army Master Fitness trainers supervise a comprehensive fitness program based on the latest military fitness techniques and principles. The classes are one hour in duration.

MIL201/202  Dynamics of Leadership I and II  2 credits
Instruction is designed to familiarize students with basic military leadership at the junior leader and immediate supervisor level. Classes are two hours each week.

MIL301/302  Basic Military Leadership I and II  2/1 credits
Instruction focuses on continued leadership development. Students are trained and evaluated on developing, managing, and presenting training to the MS I and II cadets. The goal of the MS I and II year is to prepare students for the National Leadership Development and Assessment Course. Classes are two hours each week.

MIL401/402  Advanced Military Leadership I and II  2/1 credits
Instruction focuses on teaching students to function as a member of a staff and continue to develop leadership skills. This course covers public speaking, military briefing, effective writing as well as training management, and administrative and logistical support. Classes are two hours each week.

Ministry Experience

MM301  Leadership  3 credits
This course is a study of the foundational concepts and practices of leadership. The course will combine study of leadership theory and principles, with a carefully mentored experience-based application and practice of leadership in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of leadership.
MM302  **Communication**  3 credits
This course is a study of the foundational concepts and practices of communication. The course will combine the study of communication theory and principles, with a carefully mentored experience-based application and practice of communication in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of communication.

MM303  **Outreach/Evangelism**  3 credits
This course is a study of the foundational concepts and practices of outreach & evangelism. The course will combine the study of outreach theory and principles, with a carefully mentored experience-based application and practice of outreach & evangelism in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of outreach & evangelism.

MM304  **Discipleship**  3 credits
This course is a study of the foundational concepts and practices of discipleship. The course will combine the study of discipleship theory and principles, with a carefully mentored experience-based application and practice of discipleship in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of discipleship.

MM305  **Strategic Planning**  3 credits
This course is a study of the foundational concepts and practices of Strategic Planning. The course will combine the study of Strategic Planning theory and principles, with a carefully mentored experience-based application and practice of Strategic Planning in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of Strategic Planning.

MM306  **Spiritual Formation**  3 credits
This course is a study of the foundational concepts and practices of Spiritual Formation. The course will combine the study of Spiritual Formation theory and principles, with a carefully mentored experience-based application and practice of Spiritual Formation in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of Spiritual Formation.

MM307  **Service/Missions**  3 credits
This course is a study of the foundational concepts and practices of service/missions. The course will combine the study of service/missions theory and principles, with a carefully mentored experience-based application and practice of service/missions in a ministry context. The experience will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of service/missions.

MM308  **Small Groups**  3 credits
This course is a study of the foundational concepts and practices of small groups. The course will combine the study of small group’s theory and principles, with a carefully mentored experience-based application and practice of small groups in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of small groups.

MM309  **Special Ministry Focus**  3 credits
This course is a study of the foundational concepts and practices for the area of ministry focus. The course will combine the study of the area of ministry focus theory and principles, with a carefully mentored experience-based application and practice of the area of focus in a ministry context. The experiences will be assessed for effectiveness within the ministry context, and the student will be evaluated for growth in their knowledge, application, and practice of the ministry area/focus.

**Music**

MU101  **Musicianship I**  3 credits
This course is a systematic approach to music fundamentals that connects theory with musical practice. Basics of notation are reviewed and the rudiments of harmony are introduced. Specific attention is given to harmonic function and progression, triads and seventh chords, and melodic harmonization.

MU102  **Musicianship II**  3 credits
This course is a systematic approach to musical concepts begun in MU101. In addition to continued emphasis on triads and seventh chords, specific attention is given to melodic organization and introductory concepts of chromatic harmony. Prerequisite: MU101 or permission of instructor
MU104  Aural Skills I  
This course is a performance oriented approach to aural perception of rhythm, meter, intervals, and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a “hearing” eye and a “seeing” ear. Special emphasis is given to sight-singing, error detection, and rhythmic and melodic dictation.

MU110  Music Performance Seminar  
This course is a weekly plenary session required of all music majors that provides a public forum for music appreciation, performance, and career development. Recitals and guest lectures are featured each semester. Attendance is open to all students, faculty and staff.

MU201  Musicianship III  
This course is a systematic approach to advanced musical concepts related to functional tonality. Specific attention is given to chromatic harmony and formal organization. A sample of genres studies includes Variations, Fugue, and Rondo. Prerequisite: MU102 or permission of instructor

MU202  Musicianship IV  
This course is a continuation of the musical concepts presented in MU201. Specific attention is given to late-Romantic and 20th century compositional techniques. Course material will discuss the expansion of functional tonality and introduce post-tonal theory concepts and analysis techniques. Prerequisite: MU201 or permission of instructor

MU209  Aural Skills II  
This course is a performance oriented approach to aural perception of rhythm, meter, intervals, and scales. Through systematic training in recognition, identification, and performance of these musical elements, students will develop a “hearing” eye and a “seeing” ear. Special emphasis is given to sight-singing, error detection, inversions of the triad and 7th chords, as well as rhythmic and melodic dictation. Concepts and skills from MU104 are elaborated and further refined. Prerequisite: MU104

MU306  Group Vocal Technique  
This course prepares choral directors to successfully teach good vocal technique in the choral rehearsal. Through proper application of appropriate exercises to particular vocal problems—breathing, support, diaphragm activity, resonance, range extension, register consistency, vowel, modification, etc.—students will learn how to develop a beautiful choral sound. The class will function as a workshop in which students will develop their rehearsal/teaching skills in front of the rest of the class. Prerequisite: MU202

MU316  Instrumental Composition and Arranging  
This course is an introduction to composition and arranging for traditional orchestral instruments, with a secondary emphasis on scoring for band and instrumental ensembles. By studying the distinctive sounds of instruments sounding alone, and in combination with other instruments, as well as the techniques employed to produce those sounds, students will learn how to translate any musical texture to an instrumental medium. Prerequisite: MU202

MU317  Music History I  
This course is a summary of the major movements, genres, and forms in Western music from Ancient Music through the Renaissance Era and during the 17th and 18th centuries. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Prerequisite: MU102 or permission of instructor

MU319  Music History II  
This course is a summary of the major movements, genres, and forms in Western music during the Romantic Era. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Prerequisite: MU102 or permission of instructor

MU321  Music History III  
This course is a summary of the major movements, genres, and forms in Western music during the Twentieth Century. Through reading of text and primary sources, listening to recorded examples, score reading, and class discussion, students will establish a foundation for musical analysis, performance evaluation, and aesthetic discrimination. Prerequisite: MU102 or permission of instructor
### MU322  Class Piano I  1 credit
This course is designed to advance the student’s facility in the art of playing the piano through the study of technique, style, musicality, keyboard theory, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as an ensemble. Daily and consistent practice is expected in order for the student to progress and develop.

### MU323  Class Percussion  1 credit
This course is an introduction to percussion instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to technical problems and the selection and care of instruments. Prerequisite: MU202

### MU324  Class Strings  1 credit
This course is an introduction to string instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

### MU325  Chapel Band  1 credit
This is a performance ensemble consisting of instrumentalists and singers who both rehearse and perform weekly for the purpose of leading corporate “gospel worship” in chapel. Instruction will be provided that serves to advance the student’s understanding of and love for a gospel-centered worship philosophy, worship musicianship, worship performance practice, worship practice methods, worship repertoire, and worship performance. Prerequisite: Audition

### MU326  Class Woodwinds  1 credit
This course is an introduction to woodwind instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

### MU331  Class Piano II  1 credit
Class Piano II is designed to build on the concepts and skills from Class Piano I and to advance the student’s facility in the art of playing the piano through the study of technique, style, musicality, keyboard theory, performance practice, repertoire, practice methods, and pedagogical awareness. Students will have the opportunity to perform individually and as an ensemble. Daily and consistent practice is expected in order for the student to progress and develop. There is a class fee of $50. Prerequisite: MU322

### MU332  Class Brass  1 credit
This course is an introduction to brass instruments that prepares directors of instrumental ensembles for confident, effective rehearsing and coaching. Students will learn the fundamentals of performance, with particular attention given to tone production, intonation, technical problems, and the selection and care of instruments. Prerequisite: MU202

### MU360  Chamber Singers  1 credit
This course is a mixed ensemble that participates in special events including Winter Concerts and Spring Concerts, Community events, Commencement activities, and Missions trips. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

### MU370  Concert Chorale  1 credit
This course is a mixed ensemble that participates in special events including Winter Concerts and Spring Concerts, Community events, and Commencement activities. Open to both music majors and non-majors, three hours of weekly rehearsal are required. Prerequisite: Audition

### MU401  Conducting  3 credits
In this course students will encounter and learn techniques and methods required to rehearse and direct instrumental and choral ensembles. In addition to learning basic conducting patterns and gestures, students will be introduced to score preparation, stylistic and expressive distinctions in conducting, and score reading that includes transposition and clef reading. Prerequisite: MU202

### MU404  Foundations and Issues in Worship  3 credits
A study of the biblical and historical precedents of Christian worship as correctives to the errors that can easily dominate it: anthropocentric, rather than God–centered attitudes toward worship, methodological approaches to worship, and the performance–based approach. Scripture will be the primary source in examining the responsibility faced by the 21st–century Church as it attempts to worship in spirit and in truth in the face of many challenges.
**MU426  Survey of Congregational Song**  
This course is an historical study of the origins and purposes of the hymns of the church, including examination of hymns as theological expression, literature, devotional material, and musical expression. Special emphasis will be given to the importance and viability of hymn singing in the 21st–century church.

**Office Administration**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>OP101</td>
<td>Keyboarding</td>
<td>1</td>
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<td>This course teaches the computer keyboard with emphasis on developing speed, accuracy, and proper technique. Students with at least one year of keyboarding or typing instruction may test out of keyboarding following a timed-writing test.</td>
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<tr>
<td>OP110</td>
<td>Microsoft Office I: Word</td>
<td>3</td>
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<td>This course is designed to emphasize the theory and practice of word processing using Microsoft Word 2013. Concepts such as formatting, columns, styles, tables, graphics, and mail merge are introduced and practiced by students. Students will complete the Microsoft Office Certification exam. The format will include lectures, quizzes, assignments, exams, hands-on class work, and projects. Prerequisite: OP101.</td>
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<tr>
<td>OP112</td>
<td>Comprehensive Microsoft Excel</td>
<td>3</td>
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<td>This course is designed to teach the concepts of spreadsheets using Microsoft Excel 213. Instruction will include spreadsheet preparation, charts, functions, tables, auditing tools, analyzing and consolidating data, macros, templates, and more. The format will include worksheets, assignments, quizzes, and projects.</td>
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<tr>
<td>OP200</td>
<td>Document Production/Transcription</td>
<td>3</td>
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<td>This course is designed to build both accuracy and speed. Emphasis will be placed on the production of business letters, interoffice memos, reports, tables, and other office documents using Microsoft Word. Training will include development of skills in transcription. Prerequisite: OP110.</td>
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<tr>
<td>OP208</td>
<td>Graphic Design</td>
<td>3</td>
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<td>Students are taught to effectively communicate using text and images with Adobe InDesign. The foundations of design, composition and layout are taught. The course surveys the concepts, hardware, software, and processes used in design as students produce various forms, postcards, newsletters, brochures, etc. The format is lecture, demonstration, discussion, and hands-on computer work.</td>
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<tr>
<td>OP215</td>
<td>Human Relations in Organizations</td>
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<td>Students are taught an understanding of themselves and their personal, social, and vocational relationships. Emphasis is placed upon group dynamics while discussing human relations, the role of motivation, leadership, and dealing with conflicts, handling situations relative to the office, developing social skills, and improving personal appearance.</td>
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<tr>
<td>OP218</td>
<td>Office Procedures</td>
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<td>This course is designed to introduce a wide variety of office practices. Some topics that will be covered include records management, telecommunications, mail processing, event and travel planning and reprographics. Students will prepare resumes, practice job interviews. Students are encouraged to develop an attitude of professionalism and responsibility in the area of Christian service. Prerequisite: OP110.</td>
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<tr>
<td>OP220</td>
<td>Internship</td>
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<td>This course is designed to provide on-the-job training in office duties and in dealing with actual situations encountered on the job. Assignments will be individually selected to meet the interests of the students. At least one internship course must be completed in a Christian ministry environment such as local churches, Christian schools, mission agencies, or University office. The instructor will meet with students to discuss their progress and evaluation. Prerequisite: Completion of a minimum of 9 credits of office administration courses.</td>
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<tr>
<td>OP221</td>
<td>Microsoft Office II: Access and PowerPoint</td>
<td>3</td>
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<td>This course is comprised of two parts. Part one teaches the concepts of database systems using Microsoft Access 2013. Instruction in Access will introduce students to tables, queries, forms and reports. Part two teaches the mechanics of Microsoft PowerPoint 2013 software along with concepts of good design. The format includes lecture, quizzes, assignment, exams, hands-on class work, and projects.</td>
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</table>
OP222  Microsoft Office III: Excel and Outlook  3 credits
This course is comprised of two parts. Part one teaches the concepts of spreadsheets using Microsoft Excel 2013. Instruction in Excel will include spreadsheet preparation, charts, functions, and tables, auditing tools, analyzing and consolidating data, macros, templates and more. Students will complete the Microsoft Office Certification exam for Excel 2013. Part two teaches the functions of Microsoft Outlook 2013 regarding email preparation, schedule building and tasks. The format will include lecture, quizzes, assignments, exams, hands-on class work and projects.

OP223  Microsoft Power Point  1 credit
This hybrid course teaches the mechanics of PowerPoint software along with concepts of good design. The format includes lecture, quizzes, assignments, exams, hands-on class work, and projects.

OP280  Office Administration Capstone Seminar  1 credit
This capstone course for the Office Administration program is designed to be a culmination of work from other office courses. Students will compile skills learned in other courses while preparing for the workforce. This course should be taken in conjunction with OP218

Organizational Leadership

OL501  Leading in Active Learning Ministry Environments  3 credits
This course is a study of organizational leadership theory and practice as it relates to the development and facilitation of active learning environments. Emphasis will be placed on identifying and evaluating students' personalities and leadership styles, adapting and using leadership approaches, and exploring principles for moving individuals and organizations toward growth and development.

OL502  Educational Organizations as Learning Communities  3 credits
Students will interact with organizational theory and learning theory to help them develop effective approaches to encouraging and facilitating learning in all levels of the organization.

OL503  Strategic Thinking for Educational Leaders  3 credits
This course engages students in the application of strategic theory, change theory, and implementation disciplines applied to real challenges within their organizations.

OL504  Developing Dynamic Teams  3 credits
This course leads students in an application of group and team theory for recruiting, developing, mobilizing, and mending teams for maximum effectiveness.

OL505  Governance and Administration of Non-Profit Organizations  3 credits
This course exposes students to theories of governance and administration with a view to helping them interact effectively with all levels of a non-profit organization from any position within that organization.

OL506  Financial Management of Non-Profit Ministry Organizations  3 credits
This course exposes students to financial management in the non-profit organization include planning, fund raising, marketing, oversight, and accountability. Students interact with all aspects of their organization’s finances to gain proficiency in the rudiments of financial oversight.

OL507  Principles of Risk Management for Ministry Organizations  3 credits
This course is designed to familiarize students with current law and industry standards over against which liability is determined. Students also interact with accreditation agencies and processes and the development of sound risk management policy.

Pastoral

PA311  The Personal Life of the Ministry Leader  3 credits
This course is based on the fact that those who would be ministry leaders within the church of Jesus Christ are called upon to be examples of the believers in all aspects of life. This course is intended to help students explore God’s expectations for leaders in relation to personal discipline, integrity, relationships, and financial prudence. Students will be given opportunity to evaluate themselves and to develop a plan for personal character development.

PA404  Pastoral Ministries Seminar  3 credits
This course is designed to familiarize the student with concepts, skills, and competencies necessary for effective pastoral ministry. It will involve the student in exploring characteristic of a healthy church and staff relationships, exposing them to various responsibilities of the pastoral function, and demonstrating numerous practices expected of pastors.
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<tr>
<th>Course Code</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>PA412</td>
<td>Expository Preaching</td>
<td>3 credits</td>
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<td>This course focuses on expository preaching, a method of sermon development which expounds a biblical text in an accurate and effective manner. This course is designed to equip the student in the preparation of expository sermons. To develop proficiency as an expositor, the student will learn the process of moving from analysis of the text through exegesis to a sermon structure which communicates truth to contemporary minds.</td>
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<tr>
<td>PA421</td>
<td>Advanced Expository Preaching</td>
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<td>This course is designed to enhance the skills learned in Expository Preaching through the strategy of group sermon development, class interaction, and local church presentation of the messages which have been developed from a variety of genres. Prerequisite: PA412</td>
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<tr>
<td>PA442</td>
<td>Pastoral Counseling</td>
<td>3 credits</td>
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<td>This course focuses on helping the student to understand the fundamental causes of the deep personal struggles people are experiencing in our homes, churches, and society, and then, to equip the student with the necessary skills and materials to effectively bring about life change. Recognition of the place of truth, the preeminence of Jesus Christ and the work of the Holy Spirit in the healing process will be central to the dynamic of this emphasis.</td>
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<tr>
<td>PA480</td>
<td>Pastoral Apprenticeship</td>
<td>1, 2, or 3 credits</td>
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<td>This course is a minimum of six weeks summer apprenticeship. Qualified students are placed under the supervision of an experienced pastor for training and experience in the work of a church. This course is open to men who have completed the junior year in any pastoral curriculum. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.</td>
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<tr>
<td>PA490</td>
<td>Independent Study in Pastoral Ministries</td>
<td>1, 2, or 3 credits</td>
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<td>This course is designed to help the student study areas of pastoral ministry not included in other pastoral studies courses. Areas of concentration and other details are worked out between the student and the instructor.</td>
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**Philosophy**

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<th>Course Code</th>
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<tbody>
<tr>
<td>PH201</td>
<td>Ethics and the Christian Worldview</td>
<td>3 credits</td>
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<td>This course is an exploration of ethics and its relation to the Christian worldview. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue with others in a secular college campus environment. This course focuses on prominent ethical systems and the nature and significance of virtue.</td>
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<tr>
<td>PH202</td>
<td>Epistemology and the Christian Worldview</td>
<td>3 credits</td>
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<td>This course is an exploration of Epistemology and its relation to the Christian faith. It is one among four courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the nature, knowledge and communication of truth.</td>
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<tr>
<td>PH203</td>
<td>Philosophy of Religion and the Christian Worldview</td>
<td>3 credits</td>
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<td>This course is an exploration of philosophy of religion and its relation to the Christian faith. It is one among several courses intended to introduce students to the relevance of the Christian worldview for various disciplines and to prepare them for entering into dialogue within a secular college campus environment. This course focuses on the relation of faith to reason, religion to philosophy, and in general, on some of the more prominent criticisms against the Christian faith.</td>
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<td>PH206</td>
<td>Worldviews</td>
<td>3 credits</td>
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<td>This course provides an interdisciplinary examination of worldviews with the humanities with an emphasis on the role of science. Students will look at modern science through the lenses of history, philosophy, religion, and popular culture to understand the nature of science and its proper place in their lives.</td>
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<td>PH305</td>
<td>Philosophy of History</td>
<td>3 credits</td>
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<td>This course constitutes an inductive exploration of the philosophy of history through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought regarding the meaning, motion, and study of history. (Also labeled HI305)</td>
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<td>PH307</td>
<td>Introduction to Eastern Thought</td>
<td>3 credits</td>
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<td>This course is an introductory examination of Eastern thought with particular emphasis on primary sources and their historical context. We will examine primarily the religious and philosophic texts of China and India with a view to hearing carefully what they say and juxtaposing them with the thought of Western philosophy and of the biblical Near East.</td>
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<td>Course Code</td>
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<tr>
<td>PH323</td>
<td>Ethics and the Contemporary World</td>
<td>3</td>
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<tr>
<td>PH331</td>
<td>Philosophy of Religion and the Contemporary World</td>
<td>3</td>
</tr>
<tr>
<td>PH333</td>
<td>Economics and the Contemporary World</td>
<td>3</td>
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<tr>
<td>PH401</td>
<td>Ancient and Medieval Philosophy</td>
<td>3</td>
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<tr>
<td>PH402</td>
<td>Modern Western Philosophy</td>
<td>3</td>
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<tr>
<td>PH421</td>
<td>Worldview Studies I: The Greeks</td>
<td>3</td>
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<tr>
<td>PH423</td>
<td>Worldview Studies II: Rome</td>
<td>3</td>
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<tr>
<td>PH424</td>
<td>Epistemology and the Contemporary World</td>
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**PH323  Ethics and the Contemporary World**
This course addresses the place of ethics in our contemporary cultural context. Students will explore a current attempt to pursue in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to ethical challenges to the Christian faith and an expression of Christian ethics within the context contemporary culture.

**PH331  Philosophy of Religion and the Contemporary World**
This course addresses the place of world religions within our contemporary cultural context. Students will explore current interests in Buddhism, Hinduism and Islam in terms of their textual sources and their expression in mass media. They will engage this context by evaluating an apologetics response to the faith and an evangelical method for engaging in interfaith dialog.

**PH333  Economics and the Contemporary World**
This course addresses the place of economics in our contemporary cultural context. Students will explore the current concerns with money and markets in terms of their philosophic roots and their expression in mass media. Students will engage this context by evaluating a critique of Christianity in light of free markets and by considering an expression of Christian business ethics.

**PH401  Ancient and Medieval Philosophy**
This course constitutes an inductive exploration of ancient and medieval philosophy through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one’s thought clearly and cogently.

**PH402  Modern Western Philosophy**
This course constitutes an inductive exploration of modern philosophy through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar philosophic texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of philosophic thought. Secondary purposes include the development of those intellectual and interpersonal skills necessary for articulating one’s own thought clearly and cogently.

**PH421  Worldview Studies I: The Greeks**
This course is a studied exploration of the tension between ANE, Greek and biblical worldviews as recorded in Homer’s Iliad, Plato’s Republic and divine revelation. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Homer’s poetic vision of polytheism and Plato’s argument for monotheism.

**PH423  Worldview Studies II: Rome**
This course is an exploration of the tension between Stoicism, Epicureanism and Augustine’s vision of Christianity as embedded in Virgil’s Aeneid, Lucretius’ On the Nature of Things and Augustine’s Confessions. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Lucretius’ scientific atheism, Virgil’s Stoic pantheism and Augustine’s biblical monotheism.

**PH424  Epistemology and the Contemporary World**
This course addresses the place of epistemology in our contemporary cultural context. Students will explore the current influence of naturalistic scientism in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to scientism and by considering an expression of Christian epistemology within the context of the academy.
PH425  Worldview Studies III: Christendom Divided  3 credits
This course is an exploration of the tension between Roman Catholicism and English Protestantism as revealed in Dante’s Divine Comedy and Milton’s Paradise Lost. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the consequences of embracing competing visions of Christian monotheism.

PH 427  Worldview Studies IV: Early Modernity  3 credits
This course is a studied exploration of the tension between Hobbes’s modern materialistic Enlightenment thinking and perhaps its greatest secular critic in Jean Jacques Rousseau. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe Hobbes’s Leviathan and Rousseau’s Emile for their competing visions of the definition and significance of modernity.

PH429  Worldview Studies V: Late Modernity  3 credits
This course is a studied exploration of the tension between the existentialistic visions of Nietzsche, Kierkegaard and Dostoevsky. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the various responses to the crisis of modernity in the Western world as confronted in Nietzsche’s Thus Spoke Zarathustra, Kierkegaard’s Fear and Trembling and Dostoevsky’s Brothers Karamazov.

PH433  Politics and the Contemporary World  3 credits
This course addresses the place of politics in our contemporary cultural context. Students will explore the current concerns with power and justice in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics defense of God’s politics in the Old Testament and by considering a sample articulation of public policy.

PH455  Studies in Ethical Thought  3 credits
This course is intended as an introduction to several ethical philosophies, spanning the classical, medieval, modern, and post–modern world. Through a sustained interaction with primary sources, students will be led to grapple with and assess key ethical formulations from a Christian perspective. The chief ends of this course will be twofold: 1) for students to work out the core of their theology of sanctification and 2) for students to understand the core theology/philosophy.

PH511  Worldviews in Tension: The Greeks  3 credits
This course is a studied exploration of the tension between ANE, Greek, and biblical worldviews as recorded in Homer’s Iliad, Plato’s Republic and divine revelation. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Homer’s poetic vision of polytheism and Plato’s argument for monotheism.

PH512  Worldviews in Tension II: The Romans  3 credits
This course is a studied exploration of the tension between Stoicism, Epicureanism and Augustine’s vision of Christianity as embedded in Virgil’s Aeneid, Lucretius’ On the Nature of Things and Augustine’s Confessions. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the transition in the Western world between Lucretius’ scientific atheism, Virgil’s Stoic pantheism and Augustine’s biblical monotheism.

PH513  Worldview in Tension III: Christendom Divided  3 credits
This course is studied exploration of the tension between Roman Catholicism and English Protestantism as revealed in Dante’s Divine Comedy and Milton’s Paradise Lost. Through sustained reading and discussion of seminal texts students will exercise hermeneutic, critical thinking, and communication skills, while laboring to uncover the power of these extraordinary texts to express and form a worldview. Ultimately, students will confront their own worldviews in light of these competing visions of reality. This course in the sequence will probe the source and consequences of embracing competing visions of Christian monotheism.

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**PH516  Worldviews in Tension: Practicum**  3 credits
This course involves reflective participation in the possibilities and challenges of Christian worldview education through the reading and discussion of interdisciplinary primary and secondary source texts. Participants will engage high school and/or undergraduate students in discussion and will reflect on the successes, failures, possibilities and challenges of sharing the Christian worldview through this educational strategy.

**PH521  The Pentateuch and Classical Antiquity**  3 credits
This course is an inductive exploration of the Pentateuch through a comparison and contrast with the Classical Greek world-view. Through an examination of their respective understandings of natural and political origins we will wrestle with the philosophy of the Judeo-Christian world-view as laid out in the first five books of the Old Testament. Our ultimate intention will be to better understand and appreciate the Pentateuch in light of one of the more enduring alternative world-views.

**PH522  Political Theology in Dialogue: King David and Xenophon's Cyrus**  3 credits
This course is an inductive exploration of select biblical texts pertaining to the career of King David (Judges, Ruth, 1and 11 Samuel, I and II Kings, I and II Chronicles) in comparison and contrast with Xenophon’s political philosophy as articulated in his Cyropaideis. We will follow closely the political careers of the great kings of the Golden Age of Israel’s monarchy as well as the meteoric rise of Cyrus the Elder, founder of the Persian Empire, in order to better understand the biblical analysis of political power whether in terms of its possible achievements, dangers or limitations.

**PH523  Communicating in a Fallen World: The Gospels and Don Quixote**  2 credits
This course is an inductive study of the communication of truth and goodness in a fallen world through an examination of the figures of Christ and Cervantes’ fictional knight, Don Quixote. We will examine their respective approaches to communicating the truth, and also include a study of contemporary efforts to present the Gospels in “movie” form. Our intention will be to study the tragic/comic theological and sociological implications of confronting a fallen humanity with truth and goodness, culminating in a final course project involving the production of a video related to course themes.

**PH524  Interpreting Paul’s Epistles in Light of Pantheism**  3 credits
This course is an inductive exploration of Paul’s New Testament Epistles through a comparison and contrast with the Bhagavad Gita and selections from the Upanishads. Our intention will be to better understand and appreciate the distinctive Judeo-Christian world-view in light of some of its contrasts with one version of Eastern monism.

**PH525  Reflections on Old Testament Poetry**  3 credits
This course is an exploration of Job, Proverbs, Song of Solomon, Ecclesiastes, and Psalms through the reading of select New Testament general epistles and philosophic texts from Greek, Roman, Medieval, and Modern thinkers. The course will focus on the following themes through the following texts: Suffering (Job/I Peter/Sophocles’ Oedipus Rex), wisdom (Proverbs, James, and Epictetus’ Enchiridion), love (Song of Solomon, II Peter, and Bernard of Clairveaux’s On the Love of God), vanity (Ecclesiastes, I John, and Pascal’s Pensees) and confession (Psalms, Hebrews, and Kierkegaard’s Purity of Heart is to Will One Thing). Our intention will be to wrestle with the biblical world-view while exploring various prominent thinkers from several periods of Western history.
PH530 Reason & Revelation 1: The Pentateuch and Classical Antiquity
This course is an inductive exploration of the Pentateuch through a comparison and contrast with the Classical Greek worldview. Through an examination of their respective understandings of natural and political origins, we will wrestle with the philosophic implications of the Judeo-Christian worldview as laid out in the first five books of the Old Testament. Our ultimate intention will be to better understand and appreciate the Pentateuch in light of one of the more enduring alternative worldviews.

PH531 Confronting Culture: Ethics
This course addresses the place of ethics in our contemporary cultural context. Students will explore a current attempt to pursue in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to ethical challenges to the Christian faith and an expression of Christian ethics within the context of contemporary culture.

PH535 Reason & Revelation II: Political Theology in Dialogue, King David and Cyrus
An inductive exploration of select biblical texts pertaining to the career of King David in comparison and contrast with Xenophon’s political philosophy as articulated in his Cyropaideia. We will follow closely the political careers of the great kings of the Golden Age of Israel’s monarchy as well as the meteoric rise of Cyrus the Elder, founder of the Persian Empire, in order to better understand the biblical analysis of political power whether in terms of its possible achievements, dangers or limitations.

PH536 Confronting Culture: Epistemology
This course addresses the place of epistemology in our contemporary cultural context. Students will explore the current influence of naturalistic scientism in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics response to scientism and by considering an expression of Christian epistemology within the context of the academy.

PH540 Reason and Revelation III: Reflections on Old Testament Poetry
This course is an exploration of Job, Proverbs, Song of Solomon, Ecclesiastes, and Psalms through the reading of select New Testament general epistles and philosophic texts from Greek, Roman, Medieval, and Modern thinkers. The course will focus on the themes of suffering, wisdom, love, meaning and confession. Our Intention will be to wrestle with the biblical worldview while exploring various prominent thinkers from several periods of Western history.

PH541 Confronting Culture: World Religions
This course addresses the place of world religions within our contemporary cultural context. Students will explore current interests in Buddhism, Hinduism and Islam in terms of their textual sources and their expression in mass media. They will engage this context by evaluating an apologetics response to their faith and an evangelical method for engaging in interfaith dialog.

PH545 Reason & Revelation IV: Interpretation: Pauline Epistles and Eastern Thought
This course is an inductive exploration of Paul’s New Testament Epistles through a comparison and contrast with the Bhagavad Gita and selections from the Upanisshads. Our intention will be to better understand and appreciate the distinctive Judeo-Christian worldview in light of some of its contrasts with one version of Eastern monism.

This course is an inductive study of the communication of truth and goodness in a fallen world through an examination of the Gospels and select texts related to rhetoric. We will examine contemporary efforts to present the Gospels in visual form and study the theological and sociological implications of confronting a fallen humanity with truth and goodness. The course will culminate in a final project involving the production of a video related to course themes.

PH551 Confronting Culture: Politics
This course addresses the place of politics in our contemporary cultural context. Students will explore the current concerns with power and justice in terms of its philosophic roots and its expression in mass media. They will engage this context by evaluating an apologetics defense of God’s politics in the Old Testament and by considering a sample articulation of public policy.

PH556 Confronting Culture: Economics
This course addresses the place of economics in our contemporary cultural context. Students will explore the current concerns with money and markets in terms of their philosophic roots and their expression in mass media. Students will engage this context by evaluating a critique of Christianity in light of free markets and by considering an expression of Christian business ethics.
Physical Education

**PE111 Individualized Program**
1 credit
This course is designed to give students with medically defined disabilities or physical restrictions/limitations an opportunity to maximize their potential through physical activity.

**Health and Physical Education—Activities Courses**
1 credit

PE101 Aerobics
PE103 Golf
PE106 Racquet Sports–Table Tennis
PE108 Street Hockey
PE109 Volleyball
PE110 Weight Training
PE112 Outdoor Pursuits–Paddling
PE113 Rock Climbing
PE114 Novelty Games
PE116 Racquet Sports–Badminton
PE117 Flag Football
PE118 Bowling
PE119 Cross Training
PE120 Karate
PE213 Advanced Climbing
PE220 Intermediate Karate
PE320 Advanced Karate

**PE320-360 Intercollegiate Athletics**
A student athlete may receive Physical Education credit for intercollegiate sport participation. This course is designed for playing team members and not team staff (manager, statistician, etc.).

**Intercollegiate Sports**
1 credit

*Men*

PE320 Golf
PE331 Soccer
PE333 Cross Country
PE338 Tennis
PE340 Basketball
PE346 Baseball

*Women*

PE341 Soccer
PE343 Cross Country
PE344 Softball
PE345 Volleyball
PE347 Tennis
PE350 Basketball

**PO302 American Regime**
3 credits
This course constitutes an inductive exploration of the fundamental principles of American political life through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar texts that pertain to American political life with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political thought. Of particular concern will be the meaning of the United States Constitution, the government that has emerged from it, the virtues and principles underlying democratic republican government in general, and the particular demands it places upon citizens and statesmen. (Also labeled HI302)
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PO401</td>
<td>Politics and the Christian Worldview</td>
<td>3</td>
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<tr>
<td>PS100</td>
<td>General Psychology</td>
<td>3</td>
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<tr>
<td>PS117</td>
<td>Understanding and Treating Addictions</td>
<td>3</td>
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<tr>
<td>PS202</td>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>PS203</td>
<td>Introduction to Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PS204</td>
<td>Child and Adolescent Development</td>
<td>3</td>
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<tr>
<td>PS303</td>
<td>Abnormal Psychology</td>
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<td>PS304</td>
<td>Women Counseling Women</td>
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<td>PS305</td>
<td>Adolescent and Adult Psychology</td>
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<td>PS308</td>
<td>Psychology of Learning and Education</td>
<td>3</td>
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<tr>
<td>PS313</td>
<td>Ethics and Professionalism</td>
<td>3</td>
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This course constitutes an inductive exploration of politics and society through the close reading of seminal texts in the light of biblical revelation. The primary purpose of the course is for students to read difficult and unfamiliar political texts with increasing skill and pleasure and to converse with each other so as to better understand and embrace the Christian worldview in light of competing systems of political and sociological thought. In this regard, particular attention will be paid to the study of how political systems and governments emerge, how they maintain themselves (both internally and with respect to foreign powers), and how they deal with questions of injustice leading to reform or revolution. (Also labeled HI401)
PS402  Historical and Contemporary Theories in Counseling  3 credits
This course is a survey of trends in secular and Christian counseling. Theories are traced with reference to their historical settings; diverse counseling models are critiqued and evaluated.

PS414  Marriage and Family Dynamics  3 credits
This course is a study of both ineffective and effective marital and family relating patterns. The student will be introduced to a variety of counseling approaches for group intervention. Students will also be equipped with a biblical model for working with couples and families.

PS416  Crisis Counseling  3 credits
This course is a study of crisis intervention and counseling. Students will be introduced to a variety of models for assessing, strategies for helping, and approaches for counseling those in crisis. They will learn how to effectively help others in times of crisis from both professional and ministry perspectives.

PS440  Psychology for Residence Leadership  3 credits
This course is a study of psychology for residence leadership with an emphasis upon counseling, administration, and personality development within the residence hall program. This course is available only to current Resident Assistants.

PS451  Personality Theory  3 credits
This course is an exploration of major theories regarding the development, structure, and dynamics of human personality.

PS453  Social Psychology  3 credits
This course is a study of the influence of social forces and interaction on human behavior. The effects of social class, mass media and group membership upon attitude formation are considered, as well as the role of self-presentation strategies in indicating credibility. Students will complete a social psychological quasi experiment and present a poster session.

PS454  Tests and Measurements  3 credits
This course is an introduction to personality, psychological and intellectual assessment instruments. Statistical concepts and techniques are introduced, such as measures of central tendency and dispersion, normal probability curve, and descriptive and inferential statistical procedures.

PS490  Independent Study in Psychology  1, 2, or 3 credits
This course is an independent study designed to meet the needs of the individual student who desires summer reading in psychology. Written reports required in this course on assigned work. Prerequisite: Permission of instructor

Science

SC203/207  Biology I with Lab  4 credits
This course is an introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as cell structure, cell function, cell division, metabolic pathways, and genetics. The student further explores these concepts through a separate three–hour lab (SC207) taken in conjunction with the three hours of classroom instruction (SC203).

SC205  Integrated Science  3 credits
This course covers topics in physics, chemistry, astronomy, geology, meteorology, and botany. Students will develop literacy in science and technology and be introduced to current science pedagogy. This course is designed to give students majoring in Early Childhood/Elementary Education PreK-4 a strong foundation in and a practical understanding of the content necessary to successfully teach science in pre-school and any grade from kindergarten through fourth. (Taught only in Winterim)

SC206/208  Human Anatomy and Physiology I with Lab  4 credits
This course is an introduction to the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three–hour lab (SC208) taken in conjunction with the three hours of classroom instruction (SC206). Prerequisites: SC203 and SC207

SC209  Meteorology  3 credits
This course is an introduction to the content and skills of understanding the weather. Student will learn essential concepts of meteorology, collect weather data, and develop elementary skills of forecasting.
SC211  Essentials of Genetics  3 credits
This course is an integrated study of both classical genetics and molecular genetics. Students will demonstrate an understanding of the basic principles governing the transmission, mutation, and function of the genetic material. Prerequisite: SC203

SC214  Astronomy  3 credits
This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian worldview is viable in the study of astronomy.

SC216  Geology  3 credits
This course is a survey of geological concepts taught from a biblical perspective. Students will gain an understanding of minerals, types of rocks, plate tectonics, seismology, volcanology, surface processes, and the role and importance of natural resources in our lives.

SC218/SC218L  Biology II with Lab  4 credits
This course is an introduction to the basic principles of biology. Students will demonstrate an understanding of such topics as plant biology, microbiology, animal diversity, and ecology. The student further explores these concepts through a separate three–hour lab (SC218L) taken in conjunction with the three hours of classroom instruction (SC218).

SC220B  Understanding Science  3 credits
This course is an interdisciplinary view of science. Students will study the relationship between modern science and history, philosophy, religion (specifically Christianity), and popular culture to gain an understanding of the nature of modern science.

SC221/225  Chemistry I with Lab  4 credits
This course is an introduction to the principles of inorganic chemistry. Students will gain an understanding of atomic, molecular, and crystalline structures; explain the drives, energy changes, and stoichiometry of chemical reactions; predict the effect of molecular geometry on physical and chemical characteristics; and solve problems related to these subjects. Student will further explore these concepts through a separate three hour lab (SC225) each week. Prerequisite: Grade of “C” or better in MA201, or permission of the instructor.

SC222/226  Chemistry II with Lab  4 credits
This course extends students’ knowledge of inorganic chemistry and also delves into units devoted to organic chemistry, electrochemistry, and nuclear chemistry. Students will apply kinetics to reaction systems and chemical equilibrium; describe the characteristics and stoichiometry of acid-based reactions; learn fundamental principles of electro-, organic, and unclear chemistry; and solve problems related to these subjects. Students will further explore these concepts in a separate three-hour lab (SC226) each week. Prerequisite: Grade of “C” or better in SC221 and SC225 or permission of the instructor.

SC223/223L  Physics I with Lab  4 credits
This course is an introduction to the essential principles of mechanics- the study of motion. Mastery of these concepts will come from solving and discussing problems related to the various aspects of motion, including the motion of waves. Students will further explore mechanics through a separate three-hour lab (SC223L) each week. Prerequisite: Grade of “C” or better in MA201 or permission of the instructor.

SC224/224L  Physics II with Lab  4 credits
This course is an introduction to the principles of optics, electricity, magnetism, thermodynamics, and modern physics. Knowledge of these topics will be strengthened through solving and discussing problems related to each topic. Students will further explore these topics in a separate three-hour lab (224L) each week. Prerequisite: Grade of “C” or better in SC223 and SC223L and in MA201, or permission of the instructor.

SC231  Physiological Psychology  4 credits
This course is a study of the nervous system as it relates to psychology including neural structure and function, pathology, and psychopharmacology. Students will apply this knowledge in the field of counseling including evaluating research, describing drug interaction, and identifying potential physiological causes for psychological symptoms. Prerequisite: PS100

SC254  Marine Biology and Ecology  3 credits
This course is an overview of the marine environment. Basic scientific principles will be applied to the study of marine organisms and their diverse ecosystems.
SC255  Field Marine Biology and Ecology  3 credits
This course is a field study of the marine environment. Basic scientific principles will be applied to the study of marine organisms in their natural habitats. Emphasis will be on marine ecosystems and the interrelation of primary producers, invertebrates, and marine fishes.

SC261/SC261L  Human Anatomy and Physiology II with Lab  4 credits
A more in depth study of the structures and functions of the human body. Students will demonstrate an understanding of how their bodies operate at the tissue, organ, and system levels. The student further explores these concepts through a separate three–hour lab (SC261L) taken in conjunction with the three hours of classroom instruction (SC261). Prerequisites: SC203, SC207, SC206 and SC208

SC401  Introduction to Organic Chemistry and Biochemistry  3 credits
This course is an introductory study of the chemistry of life. Students will demonstrate an understanding of the structure and function of biomolecules, rates of chemical reactions, mechanisms of enzyme action, and metabolism. Prerequisite: Permission of instructor

SC412  Biotechnology  2 credits
This course is a study of the principles of molecular biology that make biotechnology possible and the techniques that come from the practical application of some of these principles. Student will apply these concepts and techniques to a given research project. One hour of discussion will precede a weekly three–hour lab. Prerequisite: Permission of instructor

SC490  Independent Study in Science  1, 2, or 3 credits
This course of independent study is open to students interested in areas of science not covered by current courses. All details are worked out between the student and the instructor. Prerequisite: Permission of instructor

SC505  The Bible, Evolution, and Intelligent Design  3 credits
This course explores the issues relative to the origins of life in particular and the cosmos in general as they relate to the Bible, evolutionary science and intelligent design. The course delves into the claims of those who advocate an evolutionary or intelligent design interpretation of origins, through reading; discussions, and presentations, appropriate responses to those claims will be suggested using a biblical apologetic approach involving a grammatical, historical literal method of biblical interpretation.

SC506  Astronomy: The Heavens Declare the Glory of God  3 credits
This course is a survey of basic astronomical concepts. Students will demonstrate an understanding of stars, planets, galaxies, and the universe along with various techniques for collecting astronomical data. Additionally, students will discuss how a Christian worldview is viable in the study of astronomy.

Special Education

SED320  Introduction to Special Education  3 credits
This course is an introduction to the exceptional learner and the range of special needs these students possess. Among topics considered, are outcomes of exceptional learner; Principles of instruction, assessment and other issues dealing with the role of the teacher.

SED413  Teaching in the Inclusive Classroom  3 credits
This course focuses on strategies and adaptation for designing academic instruction, supporting social and emotional learning, and planning for the sensory and physical needs of all students. The three tier model of intervention (RtI) is fully discussed as well as the inclusive teaching of the content areas. The course also covers adapting assessment within the inclusive classroom.

SED432  Subject Area Content Access for Students with Learning Disabilities  3 credits
This course will provide strategies for effective teaching of learning disabled students being taught in any setting. Assessment, methodology and teaching strategies for language, reading, written language, mathematics, science and social studies will be addressed. Assessment and strategies for teaching critical skills such as study and social skills is also covered.

SED323  Evidence Based Approaches for Students with Behavioral, Social and Emotional Disabilities  3 credits
This course will help teachers assess, plan, organize, and deliver individualized academic and behavior programming. Data will be collected on student performance that will be used to inform instructional decisions. Characteristics of students with these disorders, law, applied behavior analysis, positive behavior support, cognitive behavioral interventions, and social skills training will be covered. Evidence-based classroom and behavior management strategies and procedures will be discussed.
SED429  Evidence Based Instruction: Pervasive Developmental Disorders  3 credits
This course will provide a practical approach to teaching students with pervasive developmental disorders that include autism, Asperger’s, Rett’s syndrome, and childhood disintegrative disorders. A step-by-step guide for assessment, progress monitoring, and evidence-based practices is offered. Information is presented that addresses PDD across the lifespan, including, preschool, school page, and transitions stages.

SED437  Evidence Based Approaches for Teaching Gifted and Talented Students  3 credits
This course addresses the needs of students who have amazing abilities and are in need of varied curriculum and/or programs that allow them the opportunity to grow. Characteristics of these students and methods of providing appropriate education for these students will be discussed. Issues of assessment and identification are addressed and models for educating the gifted learner are provided.

Sports Ministries

SM206  Introduction to Sports Management  3 credits
The course is designed to introduce the student to the field of sport management. A primary focus will be on the history and nature of the sport industry including the development of the sport management profession. Special attention will be given to the concepts of organization structure, management principles and leadership, including specific application of these concepts.

SM301  History and Philosophy of Sports Ministry  3 credits
This course examines the history of ancient and modern sports and their relationship to both early and present Christianity. A special emphasis is given to the lives of influential Christians. A biblical rationale for sports ministry is presented, as are numerous ministry models.

SM302  Biblical Foundations for Sports Ministry  3 credits
This course provides a theological foundation for sports ministry. Competition and sports–related activities are viewed through the lens of Scripture, and emphasis is placed on the integration of faith and sports participation.

SM303  Evangelism and Discipleship in Sports Ministry  3 credits
This course examines the mandate to preach the gospel and to make disciples within a sports ministry context. Students will learn the skills required to use sports and recreation effectively as vehicles to accomplish the ministry of evangelism and discipleship.

SM304  Administration and Organization of Sports Ministry  3 credits
This course is an examination of the various roles and functions required for establishing, organizing, and overseeing a sports ministry program. An emphasis is placed on the daily operation of a sports ministry and on the selection and oversight of activities, personnel, and facilities.

SM306  Sport Event and Facility Management  3 credits
This course will examine the basic principles and practices related to planning, funding, and operating sporting and recreation events and facilities. The course is designed to provide sports management managers with the general knowledge necessary for planning and operating sports and recreation facilities and events.

SM310  Sports Ministry Apprenticeship I  3 credits
This course requires a minimum ten–week full–time summer apprenticeship and is open to qualified students who have completed the junior year. Students will work directly with an experienced leader for training in sports ministry. The apprenticeship may be served in an approved local church, para–church, or mission agency. Consult with department chair.

SM402  Senior Sports Ministry Seminar  1 credit
This course is a seminar dealing with current trends and issues in sports ministry. Attendance at the annual CSRM meeting is required.

SM410  Sports Ministry Apprenticeship II  3 credits
This course is a part–time apprenticeship. Qualified students are placed in a community setting under an approved leader. Consult with department chair.
Sociology

SO111  Introduction to the Human Sciences  3 credits
This course offers a survey of the major disciplines that constitute the human sciences. Students will consider the fundamental character of disciplines such as psychology, economics, history, jurisprudence, and politics both from positivistic and praxeological standpoints. Furthermore, they will consider the contributions and place of each within the Christian Worldview.

SO402  Global Cultures and Geography  3 credits
This course exposes the student to introductory material dealing with culture and geography especially designed for teaching geography in the secondary school. Geographical thinking about spatial relations, natural resources, human geographic processes, and key geographic topics provide the tools for examining worldwide cultures.

Speech

SP100  Speech Communication  3 credits
This course is designed to aid the student in developing the fundamental tools necessary to become an effective communicator. Emphasis will be placed on the process of speech preparation and precise delivery.

SP101  Speech Communication  3 credits
This course is designed to aid the student in developing the fundamental, introductory tools necessary to become an effective public communicator. Further, this section is designed to assist the pastoral student in the development of his public communication skills by introducing him to the basic principles of public communication preparation and delivery. This course will provide opportunities to gain experience in public speaking with the benefits of peer and instructor evaluation.

SP301  Oral Interpretation  3 credits
This course introduces the student to the use of oral reading as a skill that can be used to minister to an audience. Training is given in the selection, analysis, vocal and physical techniques needed for effective presentation of meaningful pieces.

SP306  Mass Media  3 credits
This course provides a foundation for understanding the mass media by examining the form, content, influence, and problems of books, periodicals, newspaper, music, film, radio, television, and the Internet.

SP490  Independent Study in Speech  1, 2, or 3 credits
This course is open to students interested in areas not covered by current course offerings. Advanced study and practice in public speaking, special voice and diction problems, as well as other communication skills, are options for the student. Prerequisites: SP100, permission of instructor, and permission of department chair.

Theology

TH120  Building a Biblical Lifestyle  3 credits
This course helps the student to develop a philosophy and strategy of godly living that will guide him or her for a lifetime. These foundational concepts for successful Christian living include developing a biblical world view, ethics and patterns of behavior; Bible study; prayer; and making biblically-informed choices.

TH201  Theology II  3 credits
This course is a study of the revelation, inspiration, and canonicity of the Bible. Divine attributes, divine decree, trinitarianism, the person of the Father, and the person of Christ are also covered.

TH202C  Theology III  3 credits
This course is a study of the doctrine of the Holy Spirit in both the Old and New Testaments, the creation, fall and death of man, the doctrine of salvation considered from man’s need, God’s methods in reaching man, and the application of the work of the Holy Spirit. The doctrines of angelology and demonology are also presented.

TH211  Theology Survey  3 credits
This course surveys eight of the major divisions of theology- the doctrines of the Bible, God, Christ, Holy Spirit, Man, Sin, Salvation, and Angels (includes Satan and demons)
TH306  Theology IV  
3 credits  
This course presents the biblical basis of distinctively Baptist beliefs concerning the New Testament church and its ministry during the Church Age (ecclesiology). The biblical distinctive of Baptist are presented as a single, coherent theology of the Church, beginning with the doctrine of Biblical authority. This will also involve a careful examination of the various application of the biblical doctrine of separation, as the biblical distinctive of Baptist are compared with the doctrine and practices of other theological movements.

TH308  Theological Distinctives  
3 credits  
This course studies the theological distinctives of this school in the doctrines of the Church (ecclesiology), Last Things, and Separation (both personal and ecclesiastical).

TH401  Theology V  
3 credits  
This course presents the biblical, hermeneutical, and historical basis of Premillennialism and Pretribulationism while contrasting it with other millennial views. The major eschatological events are studied with special emphasis given to the doctrine of Pretributional Premillennialism. Hermeneutical presuppositions of each eschatological system are discussed. The hermeneutics of the premillennial system are then related to an overall approach to Bible study.

TH447  Toward a Theology of Social Justice  
3 credits  
This course is an exploration of justice as a reflection of God’s character and works, and of the way that our Christlikeness extends God’s character and works into society. The course includes a biblical analysis of the history and theories of social justice, discussion of the myriad applications of social justice for believers, and construction of an individual philosophy of social justice.

TH480  Senior Seminar  
3 credits  
This course serves as (a capstone) a comprehensive review of the biblical, Theological, and Worldview components of the Biblical Studies Curriculum. It will include a review of hermeneutics and of the biblical meta–narrative, which provides the framework from which all of the University’s Biblical Studies courses are developed. It will also include a theological review and oral examination based on the University’s (Baptist, Separatist, and Dispensational) theological and ecclesiastical positions. Prerequisites: TH201 and TH202

TH490  Independent Study in Theology  
1, 2, or 3 credits  
This course is a program of independent study open to qualified students interested in areas of theological study not covered by current courses. Written reports are required. Prerequisite: Permission of instructor

TH507  Theological Issues and the Church  
3 credits  
This course is a study of a variety of contemporary theological issues which are confronting local church leaders and members at this time. The emphasis is upon the biblical evaluation of these issues in light of the absolute Word of God and the cultural milieu in which they are occurring. The course will focus on the development of critical thinking and the building of a Christian world–view as a foundation for the critical analysis of the contemporary theological issues.

TH511  How to Develop a Biblical Worldview  
3 credits  
This course is a presentation of the basic steps for building a Christian world–view that is true to the Bible. The student will be guided through the process of building a biblical world–view using case studies at various levels of doing theology: exegesis and biblical theology, linking from one passage to another in the Scriptures, categorizing all of the biblical data on various themes, validating extra–biblical truth claims, and applying biblical teaching to all of life.

TH516  Christology  
3 credits  
This course is a study of the person and work of Christ. It will deal with the question of all ages “Who do you say that I am?” which Jesus asks his disciples two thousand years ago. The course provides an examination of the biblical and theological evidence concerning the identity of Jesus Christ and His life, work, teaching, death, resurrection, present work and second coming.

TH517  Survey of Doctrine  
3 credits  
This course is an overview of the ten major theologies of the Bible. Examination of the major issues behind Bibliology, Theology Proper, Christology, Pneumatology, Angelology, Anthropology, Hamartiology, Soteriology, Ecclesiology and Eschatology will be conducted in a systematic approach.

TH518  Theology of Business as Mission  
3 credits  
This course provides an articulation and defense of business as mission from a theological and Christian worldview perspective. As such the course will explore the current understanding of business as mission as well as the theological and Christian worldview foundation for business, missions and their conjunction.
### TH521  Apologetics  3 credits
This course is designed to present the truths of biblical Christianity in comparison to other religions and world views. Students have the opportunity to explore the biblical and philosophical basis for knowing and communicating their Christian faith. The course seeks to help students understand their Christianity and joyfully share their lives with others around the world.

### TH522  Church and Baptist Distinctives  3 credits
Students in this course will understand God’s design for the nature and mission of the Church in the world. As to the nature of the Church, students will analyze the tensions that exist between various views in Christendom concerning the relationship of Israel and the Church, global versus local aspects of church, church government, leadership, the practice of baptism and communion, and church discipline. Students will resolve these tensions by a methodologically sound approach to Scripture rather than tradition or contemporary culture. As to the mission of the Church, the student will understand a broadly based and biblical rationale for social responsibility of the part of the churches and Christians. They will exhibit the priority of the gospel of eternal life through Christ.

### TH523  Dispensational Premillennialism  3 credits
In this course the students will have the opportunity to examine God’s multifaceted plan for the world, past, present, and future. The course offers a dispensational premillennial approach enabling students to understand God’s plan for the ages. The course experience helps students to compare and contrast this interpretive approach to others.

### TH524  Dynamics of Spiritual Growth  2 credits
This course is a study of biblical texts concerning sanctification and discipleship along with practical implementation through spiritual disciplines. Emphasis will be made on application to the student’s personal and ministry life.

### TH529  Theology of Social Justice  3 credits
This course is an exploration of justice as a reflection of God’s character and works and of the way that our Christ likeness extends God’s character and works into society. The course includes a biblical analysis of the history and theories of social justice, discussion of the myriad applications of social justice for believers, and construction of an individual philosophy of social justice.

### TH535  Theology in Praxis  3 credits
This course is designed to prepare the student to engage in the evaluation and implementation of doing theology within a particular context. The student will develop a biblical philosophy for the foundation and goals of a theology of praxis. The course will focus on preparing the student to participate in a wide range of activities from an informal/formal internship program to assisting in launching an organization. Prerequisite: Completion of BA511, BA517, BA527, and BA524

### TH538  An Interpretive Study of Biblical Discipleship  3 credits
An exploration of key New Testament passages key to biblical interpretation of spiritual development and of the practice of making disciples. Focus will be given to the discipling ministry of Christ and of the early church as displayed in the Gospels and in the Acts of the Apostles. Focus will also be given to the process of spiritual development as discussed in the New Testament Epistles.

### TH561  The Development of Theology in Cultural Settings  3 credits
This course is an evaluation of the development of theology from historical forms to modern contextual theologies within specific cultural settings. The student will analyze the underlying cultural, theological, and sociological factors that have impacted the development of cultural theological expressions with the goal of comparing and contrasting each theological form with the Bible. Special emphasis will be given to the study of how culture has shaped both the questions and categories of theology.

### YM301  Youth Ministry Philosophy  3 credits
This course is designed to help students establish a biblical foundational philosophy for ministering to youth and to introduce students to basic skills and competencies necessary for effective youth ministry in any culture. Emphasis will be placed on understanding non-negotiable biblical principles, exploration of characteristics unique to youth and youth culture, and applying ministry principles to the specific needs of adolescents.

### YM302  Youth Ministry Strategy  3 credits
This course is designed to introduce students to practical competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>YM315</td>
<td>Adolescents &amp; Youth Culture</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>This course is designed to help students understand modern youth culture and its impact on adolescents, then engage them from a biblical worldview.</td>
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<tr>
<td>YM321</td>
<td>Communication in Youth Culture</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>This course is designed to help students establish a comprehensive strategy for effective communication in youth ministry. Emphasis will be placed on engaging the various stakeholders in student ministry with relevant, timely and clear communication across various contexts and channels.</td>
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<tr>
<td>YM402</td>
<td>Youth Ministry Seminar</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>This course provides students with a grid for integrating the various pieces of their youth ministry education into a useable foundation for effectiveness as a youth pastor.</td>
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</tr>
<tr>
<td>YM407</td>
<td>Youth Evangelism</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>The goal of this course is to help students develop ministries which will enable them to train teens to influence their world with the gospel of Jesus Christ. A secondary goal is to help students develop a personal plan to have an effective outreach ministry themselves.</td>
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</tr>
<tr>
<td>YM480</td>
<td>Youth Ministry Apprenticeship</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>This course is a minimum of ten weeks full–time summer apprenticeship. Qualified students are placed under the supervision of an experienced youth worker for training and experience in a youth ministry environment. Open to students who have completed the junior year. May or may not be taken for credit. Interested students should consult with the department chair early in the junior year.</td>
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</tr>
<tr>
<td>YM490</td>
<td>Independent Study in Youth Ministry</td>
<td>1, 2, or 3</td>
</tr>
<tr>
<td></td>
<td>This course is designed to help the student study areas of youth ministry not included in other courses. Areas of concentration and other details are worked out between the student and the instructor.</td>
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</tbody>
</table>
FINANCIAL AID

Each year, the Lord brings to Clarks Summit University a group of dedicated men and women preparing to be the next generation of Christian leaders. The University desires to prepare students for God’s calling in life through classroom training, practical experience, and financial responsibility. Clarks Summit University offers a wide range of financial counseling to students through the Financial Aid Office. In addition, the University seeks to develop financial policies that are fair and equitable for all students.

Financial Aid Office provides a vital function in the students’ educational experience. The staff is available to counsel and advise students concerning their financial needs allowing students to complete their education with minimal outstanding debt.

Clarks Summit University maintains a diverse range of financial aid programs, which include grants, scholarships, and loans. Grants are defined as aid awarded based upon need and do not need to be repaid. Scholarships are awards based on merit or achievement and also do not need to be repaid. Loans are borrowed funds that are repaid with interest.

Clarks Summit University is approved by the Department of Education to participate in the Federal Pell Grant program, campus-based funding, and William D. Ford Direct Loan program and cooperates with various state grant programs including the Pennsylvania Higher Education Assistance Agency (PHEAA).

For any financial aid questions contact:

Financial Aid Office
Clarks Summit University
538 Venard Road
South Abington Township, PA 18411
financialaid@ClarksSummitU.edu
570–585–9215

UNDERGRADUATE COSTS—ON-CAMPUS

Average Annual Cost (Full-Time Undergraduate)
Tuition ...........................................................................................................$22,510
General Fees * ..........................................................................................$0
Room & Board..........................................................................................$5,970
Total Average Annual Costs ..................................................................$28,480

* individual course-related fees may apply – see below

Tuition (Per Credit)
Tuition Flat Rate (12-18 credits) .................................................................$11,255/semester
Tuition Per Credit (1-11 or over 18 credits) ..............................................$670
Pilgrimage Ministries ..............................................................................$350
Audit..............................................................................................................$325

Miscellaneous Fees
Application Fee ...........................................................................................$40
Confirmation Deposit..................................................................................$250
Course Change Fee (after drop/add date) .................................................$30
Payment Plan Fee........................................................................................$50/semester
Returned Check Fee ..................................................................................$30
Late Payment Fee ......................................................................................$40
Default Fee (after two consecutive late fees) ............................................$100
Vehicle Registration Fee ............................................................................$50
Student ID Replacement Fee .................................................................................................................... $20
Graduation Fee (per degree)—charged for diploma even if the student is not “walking” ..................... $175

Course–Related Fees *

Fine Arts Fee ........................................................................................................................................... $75
Choral Fee (one-time only)—charged after course begins ................................................................. $25
Choral Dress/Tux—charged after course begins .................................................................................. $80
Science Lab Fee ....................................................................................................................................... $120
Bible Study Fee (Logos Bible Software)—required for certain courses ................................................ $150
Independent Study Fee ......................................................................................................................... $50/credit
Off-Schedule Course Fee .................................................................................................................... $100/credit
Student Teaching Fee ........................................................................................................................... $200/placement
Counseling Testing Fee (CO542) ........................................................................................................... $50
Drama Fee (DR342) ................................................................................................................................. $75
Field Trip Fee (PA311/PA442) ............................................................................................................... $50
Portfolio Assessment Course Fee ......................................................................................................... $200
Portfolio Assessment Submission Fee .................................................................................................. $100/credit
Portfolio Assessment Completion Fee .................................................................................................. $100/credit
Office Administration Certification Testing Fee ................................................................................... $200

* Charged upon course registration unless otherwise noted

Music Fees

Private Music Lesson ................................................................................................................................. $200
Instrument Rental Fee (all methods courses) ....................................................................................... $125
Senior Recital Fee ................................................................................................................................. $50

Room & Board (Per Semester)

Residence Hall ......................................................................................................................................... $1,125
14 Meal Plan ........................................................................................................................................... $1,760
21 Meal Plan ........................................................................................................................................... $1,860
UNDERGRADUATE COSTS—ONLINE
Online rates are applicable to students who take all courses exclusively online. Students registered for any on-campus course during the semester will have all courses, even those taken online, billed at the established on-campus rate.

*Tuition (Per Credit)*
- Regular Degree Seeking.................................................................................................................. $325
- Group Education * .......................................................................................................................... $200
- Tuition Relief * .............................................................................................................................. $242.29
- High School Dual Enrolled ........................................................................................................... $130

* Student’s FAFSA must be completed and verified before eligibility is determined. All students who qualify for Tuition Relief will be charged the Tuition Relief rate even if they also qualify for another rate. Application required for Group Education rate. Contact Financial Aid for more information.

*Miscellaneous Fees*
- Application Fee ............................................................................................................................. $40
- Course Change Fee (after drop/add date) ..................................................................................... $30
- Payment Plan Fee .......................................................................................................................... $50/semester
- Returned Check Fee ...................................................................................................................... $30
- Late Payment Fee ........................................................................................................................... $40
- Default Fee (after two consecutive late fees) .................................................................................. $100
- Graduation Fee (per degree)—charged for diploma even if the student is not “walking” .............. $175

*Course-Related Fees*
- Bible Study Fee (Logos Bible Software)—required for certain courses ........................................ $150
- Independent Study Fee .................................................................................................................. $50/credit
- Off-Schedule Course Fee .............................................................................................................. $100/credit
GRADUATE COSTS

Tuition & Fees (Per Credit)

<table>
<thead>
<tr>
<th></th>
<th>Regular Rate</th>
<th>Alumni Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts</td>
<td>$360</td>
<td>$325</td>
</tr>
<tr>
<td>Master of Education</td>
<td>$460</td>
<td>$368*</td>
</tr>
<tr>
<td>Master of Counseling</td>
<td>$460</td>
<td>$415</td>
</tr>
<tr>
<td>Non-Degree Seeking</td>
<td>$360</td>
<td>$360</td>
</tr>
<tr>
<td>Audit</td>
<td>half-price</td>
<td>half-price</td>
</tr>
<tr>
<td>Technology Fee **</td>
<td>$25</td>
<td>$25</td>
</tr>
</tbody>
</table>

* Rate also applies to Christian school teachers
** Does not apply to Master of Education.

Miscellaneous Fees

Application Fee ................................................. $40
Course Change Fee (after drop/add date) ................................ $30
Payment Plan Fee .................................................................. $50/semester
Returned Check Fee ................................................................ $30
Late Payment Fee .................................................................. $40
Default Fee (after two consecutive late fees) ................................ $100
Vehicle Registration Fee (residential only) ................................ $50
Student ID Replacement Fee (residential only) ................................ $20
Graduation Fee (per degree)—charged for diploma even if the student is not “walking” .................................... $175

Course–Related Fees *

Bible Study Fee (Logos Bible Software)—required for certain courses .................................................. $150
Independent Study Fee ................................................................ $50/credit
Off-Schedule Course Fee ......................................................... $100/credit
Prior Learning Assessment Fee ................................................................ $200
Portfolio Assessment Course Fee ................................................ $200
Portfolio Assessment Submission Fee ........................................... $100/credit
Portfolio Assessment Completion Fee ............................................ $100/credit
Accelerated Learning Fee ......................................................... $30/credit
Testing Fee (Counseling) .............................................................. $50

*Charged upon course registration unless otherwise noted.

Room & Board (Per Semester)

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<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Residence Hall</td>
<td>$1,125</td>
</tr>
<tr>
<td>14 Meal Plan</td>
<td>$1,760</td>
</tr>
<tr>
<td>21 Meal Plan</td>
<td>$1,860</td>
</tr>
</tbody>
</table>
STUDENT FINANCIAL POLICIES
By registering for classes, the student assumes an obligation to care for charges incurred for education services. For additional billing and payment information, please visit Student Financial Aid.

All Clarks Summit University students are required to be paid-in-full by the due date of their first bill each semester.

Payment in full can be made by one-time payment, or with financial aid, loans, outside payments from an organization or individual, or by enrolling in a semester-based payment plan with a pre-determined number of months. If you know that funds will be coming (such as payment from a church or individual other than a family member), please be sure to contact email the Financial Aid Office at Financialaid@ClarksSummitU.edu so it can be taken into account on your bill.

Billing Statement Dates
Billing statements are available on the 1st of the month following course registration. Students registered after the 24th of a given month will not receive their bill until the 1st of the following month. All bills are due by the 15th of the month they are issued.

Billing statements are based upon course registration at the time the statement is generated. As such, students registered in advance for second session online courses will be billed for their courses as early as the following month.

Fall Semester

<table>
<thead>
<tr>
<th>1st Statement Date</th>
<th>If Registered By</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1</td>
<td>June 24</td>
<td>July 15</td>
</tr>
<tr>
<td>Aug 1</td>
<td>July 24</td>
<td>Aug 15</td>
</tr>
<tr>
<td>Sept 1</td>
<td>Aug 24</td>
<td>Sept 15</td>
</tr>
<tr>
<td>Oct 1</td>
<td>Sept 24</td>
<td>Oct 15</td>
</tr>
<tr>
<td>Nov 1</td>
<td>Oct 24</td>
<td>Nov 15</td>
</tr>
</tbody>
</table>

Spring Semester

<table>
<thead>
<tr>
<th>1st Statement Date</th>
<th>If Registered By</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec 1</td>
<td>Nov 24</td>
<td>Dec 15</td>
</tr>
<tr>
<td>Jan 1</td>
<td>Dec 24</td>
<td>Jan 15</td>
</tr>
<tr>
<td>Feb 1</td>
<td>Jan 24</td>
<td>Feb 15</td>
</tr>
<tr>
<td>Mar 1</td>
<td>Feb 24</td>
<td>Mar 15</td>
</tr>
<tr>
<td>Apr 1</td>
<td>Mar 24</td>
<td>Apr 15</td>
</tr>
</tbody>
</table>

Summer Semester

<table>
<thead>
<tr>
<th>1st Statement Date</th>
<th>If Registered By</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1</td>
<td>Apr 24</td>
<td>May 15</td>
</tr>
<tr>
<td>Jun 1</td>
<td>May 24</td>
<td>Jun 15</td>
</tr>
</tbody>
</table>

Payment Plans
There is a $50/semester enrollment fee for payment plans.

Late Fees
A $40 late fee will be charged for all missed or late payments received after the 15th of the month. Partial payments are considered late. Two consecutive late fees will result in a financial hold.
**Default Fees**
Accounts with two or more consecutive late fees are in default. A $100 default fee will be charged after the second late fee. Students enrolled in a payment plan with Tuition Management Systems who miss two consecutive payments will be dropped from the plan and charged a default fee. Defaulted accounts will be placed on financial hold.

**Delinquency Financial Hold**
Accounts that are not paid in full or enrolled in a payment plan after the due date of the first bill each semester will be placed on hold. **While on hold, a student cannot view their schedule, register for classes, or receive a transcript or diploma.**

Likewise, accounts that are charged two consecutive late fees for insufficient payment in a given semester will also be placed on hold.

Students with a past due balance after the semester ends may not be permitted to return in future semesters. In addition, if the student fails to make consistent payments on an established payment plan for a past due account, Clarks Summit University reserves the right to seek collection assistance from a third party.

**Overpayments and Refunds**
In the event you have overpaid your charges, we will refund the overpayment upon your request. If a request for your refund is not made, your overpaid balance will be applied to future semesters.

**Title IV Credit Balances**
Credit balances created when Title IV program funds (Pell, FSEOG, Stafford and PLUS Loans) disbursed to a student's account exceed their total of tuition, fees, and room and board charged for the term, will be automatically refunded to the student within 14 days from the date of disbursement. Unless otherwise requested, the credit will be sent via pre-paid card to the student's address on file. Please note that federal funds cannot cover more than $200 of a prior award year charges for tuition and fees, room or board (and with permission educationally related charges. To authorize Clarks Summit University to apply your Title IV credit balance to a prior award year charge or educationally related charges, please complete the Title IV Credit Authorization form (form will open as PDF in a new window). **It is important to note that if courses are dropped resulting in a necessary return of Title IV funds, the student is required to return to Clarks Summit University the equivalent portion of the stipend paid.**

**Book Vouchers**
If a student's aid (including grants, scholarships, and loans) will exceed their charges, the student may request a book voucher to be used at Clarks Summit University's online bookstore. To request this voucher, please email Financial Aid at financialaid@ClarksSummitU.edu.

**Outstanding Account Balances**
If a student’s account is not cared for in a timely manner, Clarks Summit University reserves the right to place the account on ‘financial hold.’ A financial hold will prevent a student from registering for classes in the following term. Students who are planning to graduate must have their account balances at “zero” by April 20th to be eligible for graduation. If you are unable to meet this deadline for some reason, the student must submit an appeal letter to the Director of Student Accounts no later than 5 p.m. on April 15. For those students who are planning on being a December graduate, your account must be paid in full by November 15.

**No diplomas or transcripts will be issued to any party until the student’s financial obligations to the institution (Business office, OSD and/or Library fines) have been met.**

**Refund Policy for Dropped Courses**

**Dropped Courses Procedure**
The final recorded day of class attendance will be designated as the student’s last day of attendance for that class. The student must follow appropriate procedure for notification to the Registrar’s Office upon dropping their class(es).

**Course Refund Schedule**
Refund amounts are based on tuition and general fees only. Refunds at the undergraduate level are only applicable for students who drop class (es) that put them below the 12- to 18-credit flat rate, or place them into the 12- to 18-credit flat rate.
For various reasons, students may need to stop attending all of their courses. Any student, who either stops attending or officially drops all of their current courses, is considered to have withdrawn from the institution.

All students withdrawing from Clarks Summit University must complete a withdrawal form. Each student’s final day of class attendance must be documented on the form in order to avoid overpayment liability of federal student aid. Students who are dismissed are not exempt from this policy. Seminary, Graduate, and University Online students may obtain the Course Drop and Withdrawal form located in the Student Resources section of Moodle. Seminary students may also obtain a copy from the Seminary Registrar’s Office. On campus University students must stop by the Office of Student Development to receive a form and begin the process of obtaining all necessary signatures from appropriate offices which will maintain a copy of their files.

Students attending modules or sessions shorter than a full semester must provide a written intent to attend their either already registered courses for the next session or module within the same semester, or those courses they plan to register for. This can be accomplished by simply completing the Course Drop and Withdrawal form located in the Student Resources section of Moodle. Just check the box that indicates you plan to attend other courses in a future session or module within the same term, specify the dates, and sign the form. Any student already registered for a future session or module who does not check this box on the signed form and who does not end up attending these already registered courses will be considered withdrawn from the institution as of their last documented date of attendance. Any student who does not check the box but does in fact take later courses within the same semester will have all previously calculated refunds reversed as well as their withdrawal status.

**REFUND POLICY FOR FULL WITHDRAWAL FROM SCHOOL**

**Full Withdrawal Refund Schedule**

Refunds are calculated based upon all institutional charges including tuition, fees, room, and board.

\[
\text{Student Refund} = \text{Total Amount of Institutional Costs} \times \text{Percentage of enrollment period not complete}
\]

If a student has completed 60 percent or more of the enrollment period, then the percentage of cost incurred by the student is 100 percent.

**Return of Federal Title IV Aid upon Complete Withdrawal from School**

The Financial Aid Office is required by Federal statute to determine how much financial aid was earned by students who withdraw, drop out, or are dismissed prior to completing 60% of a payment period or term.

For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, a school must still complete a return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement.

The calculation is based on the percentage of earned aid using the following Federal Return of Title IV Fund Formula:

\[
\text{percentage of term completed} = \frac{\text{the number of days completed up to the withdrawal date}}{\text{the total days in the term}}.
\]

(Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate Federal program based on the percentage of unearned aid using the following formula:

\[
\text{Percentage of aid to be returned} = 100 \text{ percent} - \text{percent of earned aid}.
\]

Multiply the total amount of aid that could have been disbursed during the term by the percent of aid to be returned.
If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student’s withdrawal.

The institution must return the amount of Title IV funds for which it is responsible no later than 45 days after the date of the determination of the student’s withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Direct Stafford Loans
- Subsidized Federal Direct Stafford Loans
- Federal Parent (PLUS) Loans
- Federal Pell Grants for which a return of funds is required
- Federal Supplemental Educational Opportunity Grant (FSEOG)

**Return of Non-Title IV Aid**

When a student withdraws during Clarks Summit University's refund period (less than 60% of the term completed), the institutional aid received by the student will be reduced in proportion to the adjustment of the student’s charges. The only exception is outside scholarships with specific program requirements for full return upon withdrawal.

**UNOFFICIAL WITHDRAWALS**

Students no longer desiring to complete a course must fill out a course drop form to officially notify the University of the student's intent to withdraw from the course. Course drop forms are available from the Registrar's Office or in Schoology. Students that stop attending a course, without filling out the course drop form, will be withdrawn from the course after 14 consecutive calendar days of non-attendance.

Attendance, for online courses, is determined by submission of an academic assignment such as an examination, written paper or project, discussion board post, or other similar academic event.

Courses not officially dropped, in which the student stops attending the course for 14 days or more, will be assigned a grade of FN (Failure for Non-attendance), dated to the student’s last date of attendance in the course. The FN grade indicates that the student stopped attending the course and failed to meet the course objectives. An FN grade is calculated into the student’s grade point average like an F grade.

Students receiving a course grade of FN are responsible for all resulting charges to their student account. If, at any point, a student has dropped and/or unofficially withdrawn from all courses for the term, the student will be withdrawn from the University and will be subject to the Unofficial Withdrawal procedure, including the reduction and/or return of all financial aid. The full Financial Aid Withdrawal policy is available at https://www.clarkssummitu.edu/admissions/future-undergraduate-students/undergraduate-financial-aid/financial-forms-resources/withdrawals-refunds/.

**Unofficial Withdrawal Appeal**

Students who receive a grade of “FN” may appeal to their professor to have the grade removed in order to continue work in the course. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the “FN” grade being posted. The appeal must include a statement that the student desires to continue in the course. If the student is not satisfied with the decision of the professor, the student may appeal the decision according to the University's Student Appeals and Grievance Policy.

https://www.clarkssummitu.edu/academics/academic-policies-procedures/.

**Satisfactory Academic Progress**

The U.S. Department of Education mandates institutions of higher education to establish minimum standards of Satisfactory Academic Progress (SAP) to be evaluated and monitored for all students in order to receive Federal (Title IV) aid. Any student who is otherwise eligible must meet the standards used by the institution to determine if a Title IV recipient is maintaining Satisfactory Academic Progress in his or her course of study, regardless of whether the student had previously received Title IV aid.
Students must meet Satisfactory Academic Progress requirements in order to receive Federal (Title IV) financial aid that includes Pell Grants, Federal Supplemental Education Opportunity Grants, Stafford Loans, Plus Loans, and Federal Work Study.

Clarks Summit University has separate standards and requirements for students receiving institutional financial aid. These can be reviewed under the Institutional Aid section of this document.

This policy describes Financial Aid Satisfactory Academic Progress requirements and is in addition to and operates separately from the Academic Satisfactory Academic Progress requirements as outlined in the Student Handbook.

**Evaluating Satisfactory Academic Progress**

All students will be evaluated using qualitative, quantitative, and maximum time frame standards. Academic records of all students will be reviewed after the end of each term (fall, spring, and summer). The review is cumulative and includes all courses taken at the student's current academic level. After the evaluation, letters will be sent to all students who have not successfully met SAP requirements. Warning letters will be sent to those who did not meet the requirements at the end of the first term, and those who are not making progress at the end of the second term will receive a letter that their financial aid has been suspended until the deficiency is made up.

**Qualitative Standard**

To meet the qualitative standard, students must obtain a minimum cumulative GPA as determined by their classification and program. Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar’s Office.

**Student Classification**

<table>
<thead>
<tr>
<th>Student Classification</th>
<th>Minimum Required Cum. GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Undergraduate Programs (1–18 hours attempted)</td>
<td>1.4</td>
</tr>
<tr>
<td>All Undergraduate Programs (19–36 hours attempted)</td>
<td>1.6</td>
</tr>
<tr>
<td>All Undergraduate Programs (37–55 hours attempted)</td>
<td>1.8</td>
</tr>
<tr>
<td>All Undergraduate Programs (56+ hours attempted)</td>
<td>2.0</td>
</tr>
<tr>
<td>All Graduate Programs (except M.Min. and M.Div.), including doctoral programs</td>
<td>3.0</td>
</tr>
<tr>
<td>M.Min. and M.Div.</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Once a transfer student has grades for a term at Clarks Summit University for coursework taken toward an eligible program, the institution will use the cumulative GPA calculated from those grades only.

**Quantitative Standard**

In order to meet the quantitative standard, students must complete 67% of their cumulative attempted credits at their current level. Withdrawals, incompletes, repeated courses, and failure grades will count as attempted but not earned credits and will lower the completion rate.

Transfer credits will count as attempted and earned. Completion rates are NOT ROUNDED UP to meet progress. If a student has a completion rate of 66.777%, they are not meeting the minimum 67% requirement of satisfactory academic progress for Title IV federal aid.

**Maximum Time Frame**

A student may not exceed a maximum number of attempted credits in any program even if aid was not received during that term or prior terms. The maximum number of credits is 150% of the program’s required credits. Once the student reaches the maximum timeframe allowed, the student will be ineligible to receive Title IV financial aid; students may appeal on the basis of coursework not applicable to current degree program (see Appeals section below).

The maximum number of attempted credits allowed can be calculated by multiplying the number of credits required in the program by 1.5. Program Credits X 1.5 = Maximum Allowed
Some examples are provided below.

<table>
<thead>
<tr>
<th>Academic Program</th>
<th>Required Program Credits</th>
<th>Max # of Attempted Credits Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible Certificate</td>
<td>33</td>
<td>49.5</td>
</tr>
<tr>
<td>General Education</td>
<td>60</td>
<td>90.0</td>
</tr>
<tr>
<td>Pastoral Ministry</td>
<td>131</td>
<td>196.5</td>
</tr>
<tr>
<td>Master of Arts</td>
<td>30</td>
<td>45.0</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>94</td>
<td>141.0</td>
</tr>
</tbody>
</table>

**Break in Enrollment**

When a student has a break in enrollment and is readmitted, the Satisfactory Academic Progress status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the spring term, does not return in the fall term, and is readmitted the next spring term, the student will continue in a financial aid suspension status for that term.

**TERMS / PARTS-OF-TERMS / SUMMER SESSIONS**

A traditional semester is referred to as a standard term (e.g. Fall, Spring, and Summer). Standard terms, as defined by Clarks Summit University, are comprised of a combination of smaller “sub terms” (such as online sessions 1 and 2 in any given semester). Satisfactory Academic Progress requirements are calculated based on the combined sub–terms as defined by Clarks Summit University. Credits taken during Winterim will be added to the Spring term. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term).

Summer sub–terms (Summer online sessions and Seminary modules), for the purpose of credit hour load and measurement of progress, are combined together into the Summer term.

**REPEATED COURSES**

Repeated courses are considered in all areas of SAP measurement. Courses will be considered attempted even if they are not earned each time the course is taken which will affect the student’s maximum time frame and completion rate. It should be noted however that a student is only allowed to receive Title IV Federal aid for a passed repeated course only once. Failed courses are not affected.

**TRANSFER CREDITS**

GPA’s for transfer courses are not considered in determining eligibility under the qualitative measure but transfer credits are considered in the qualitative, quantitative and maximum time frame measurements. Transfer students are awarded as first–year students without regard to grade or warning status at the prior post–secondary institution. SAP requirements would then be used to measure the transfer student’s continued status. Transfer credits must be evaluated and a grade–level established before any educational loans are processed.

**CONSORTIUM AGREEMENTS**

A consortium agreement is an agreement between two “like” institutions whereby the main enrollment is at Clarks Summit University (called the “home” institution) and the student takes courses at another eligible institution (called the “host” institution). This agreement will allow a student to take classes at the “host” institution while receiving their financial aid through the “home” institution.

The number of credits earned under an approved consortium agreement is integrated into the student’s record upon completion of the course. Note: Courses must first be approved for transfer by the Clarks Summit University Registrar’s Office. The Consortium Agreement is also subject to approval by both the home and host institution’s authorized Financial Aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and satisfactory academic progress.

**CHANGE IN MAJOR / ADDITIONAL DEGREES**

When a student changes his/her major or seeks an additional degree, the student may appeal to the Financial Aid Office to have courses attempted and earned that do not count toward the student’s new major or degree excluded from the calculation of the student’s SAP standing.

**CHANGED GRADES**

If a grade is changed, the student is required to notify The Financial Aid Office immediately. Financial Aid staff will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade
change initiated late or after the term in question or failure to notify the Financial Aid Office may result in the loss of financial aid eligibility because regulations may limit the time within which aid may be re-awarded or disbursed.

**FAILURE TO MAKE SATISFACTORY ACADEMIC PROGRESS**

Students who fail to meet the qualitative, quantitative, or maximum timeframe standards at the end of a term will be placed on financial aid “warning” status for the next term and will remain eligible for financial aid while on a warning status. Students on financial aid warning status must meet SAP qualification requirements by the next term’s measurement of progress. Students not meeting the requirements at the next term’s measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

**REESTABLISHING ELIGIBILITY FOR FINANCIAL AID**

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Clarks Summit University after academic suspension or approval of an academic suspension appeal does not automatically reinstate financial aid eligibility after a financial aid suspension. Reinstatement of aid eligibility is not retroactive. Reinstatement of aid eligibility will only affect current or future enrollment periods.

Once a student has made up either a credit deficiency or a GPA deficiency, it is his/her responsibility to notify the Financial Aid Office to request that aid be reinstated.

**APPEALS**

Any student placed on Financial Aid Suspension has the opportunity to appeal such action. Circumstances under which a student should submit an appeal include death of a relative, personal injury or illness, or other extreme circumstance outside the control of the student.

To make an appeal, send a signed and dated letter to the Director of Student Financial Services within 30 days prior to the last day of classes during the semester in question. Students should address the following areas of concern in their appeal letter:

- What were the circumstances in your life that prevented you from meeting SAP requirements?
- What has changed that will enable you to meet SAP at the next evaluation?

If the school can confidently determine that the student will be able to meet SAP requirements after the subsequent term, the appeal will be granted. However, at the Director’s discretion, if it is uncertain that the student will meet the requirements for the next evaluation, an academic plan suitable to the student’s specific academic circumstance may be developed to ensure that the student is able to meet SAP standards by a specific point in time.

If a student decides to return to Clarks Summit University after a lengthy absence and was on academic probation when they withdrew from the institution, then, the student must write an appeal letter to the Director of Student Financial Services explaining the above mentioned items. If the appeal is granted, the student will be given financial aid for one semester so that the appropriate GPA can be attained in order to meet the Satisfactory Academic Policy (SAP) guidelines.

**Student Progress**

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor(s). The student’s responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, a student who fails to meet standards after receiving a financial aid warning at the start of the Fall semester will be immediately affected for aid eligibility in the Spring semester.

**STUDY ABROAD**

Students interested in participating in a Study Abroad Program should do two things:

- Contact the Registrar’s Office to determine if all of the credits will transfer into the student’s program of study.
- Contact the Financial Aid Office to determine qualification for any financial aid for the semester he/she would be studying abroad.
SCHOOL PERSONNEL

CABINET

JAMES R. LYTLE, D.MIN.

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B.R.E., Clarks Summit University
M.Div., Baptist Bible Seminary
Th.M., Baptist Bible Seminary
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Teaching Bible and Theology, 1980-1993; 2007-

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President, BBC Foundation, Inc.

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A.A., Clarks Summit University
B.S., Clarks Summit University
M.Min., Baptist Bible Seminary

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Greening, John, Arlington Heights, IL
Hauser, Donn, Towanda, PA
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Shirk, Don (Board Chair), Batavia, NY
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M.Min., Baptist Bible Seminary
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D.Min., Baptist Bible Seminary
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B. Music, Cairn University
M.L.I.S., University of Pittsburgh
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B.A., North West University (South Africa)
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M.Th., South African Theological Seminary
Ph.D., North-West University, South Africa
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B.A., Grand Rapids Baptist College
Diploma, Calvary Baptist School of Church Ministries
M.Min., Baptist Bible Seminary
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  School of Education Liaison
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RACHEL WIREN, M.ED., M.A., M.F.A.
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  M.Ed., Clarks Summit University
  M.A., M.F.A., Wilkes University
  Chair, Secondary, K-12 Programs
  School of Education Liaison
  Teaching English, 2005–

MARGARET L. WRIGHT, M.S.
Associate Professor
  B.A., State University of New York
  M.S., University of Scranton
  Teaching Science, 2003–
# ACADEMIC CALENDARS

## On-Campus

<table>
<thead>
<tr>
<th>Event</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Students Arrive</td>
<td>August 19</td>
<td>August 25</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>August 19-21</td>
<td>August 21-27</td>
</tr>
<tr>
<td>Campus Classes Begin</td>
<td>August 22</td>
<td>August 28</td>
</tr>
<tr>
<td>New Student Retreat</td>
<td>August 26-28</td>
<td>Sept 1-3</td>
</tr>
<tr>
<td>Day of Prayer</td>
<td>October 4</td>
<td>October 10</td>
</tr>
<tr>
<td>Bible Conference</td>
<td>October 5-7</td>
<td>October 11-13</td>
</tr>
<tr>
<td>Family Day</td>
<td>October 8</td>
<td>October 14</td>
</tr>
<tr>
<td>Community Appreciation Day</td>
<td>October 18</td>
<td>October 24</td>
</tr>
<tr>
<td>University Fall Break</td>
<td>October 28-30</td>
<td>Nov 3-6</td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td>November 21-28</td>
<td>November 29-Dec 4</td>
</tr>
<tr>
<td>Finals</td>
<td>December 14-16</td>
<td>December 19-21</td>
</tr>
<tr>
<td>End of Semester</td>
<td>December 16</td>
<td>December 21</td>
</tr>
<tr>
<td>Christmas Break</td>
<td>December 17–Jan 8</td>
<td>December 22–Jan 14</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Spring Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Winterim</td>
<td>January 2-6</td>
<td>January 4-12</td>
</tr>
<tr>
<td>New Students Arrive</td>
<td>January 6</td>
<td>January 12</td>
</tr>
<tr>
<td>Classes Begin Undergrad</td>
<td>January 9</td>
<td>January 15</td>
</tr>
<tr>
<td>Day of Prayer</td>
<td>January 31</td>
<td>February 6</td>
</tr>
<tr>
<td>Missions Conference</td>
<td>February 1-3</td>
<td>February 7-9</td>
</tr>
<tr>
<td>Spring Break</td>
<td>March 6-12</td>
<td>March 12-18</td>
</tr>
<tr>
<td>Campus Appreciation Day</td>
<td>April 20</td>
<td>April 26</td>
</tr>
<tr>
<td>Easter Break</td>
<td>April 14-17</td>
<td>March 30-April 2</td>
</tr>
<tr>
<td>Finals</td>
<td>May 3-5</td>
<td>May 9-11</td>
</tr>
<tr>
<td>Graduate Reception</td>
<td>May 5</td>
<td>May 11</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 6</td>
<td>May 12</td>
</tr>
</tbody>
</table>

*NOTE: Dates and events are subject to change. Visit ClarksSummitU.edu/calendar for an updated listing of events*
### Online

<table>
<thead>
<tr>
<th><strong>Fall Semester</strong></th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st 8–Week Session Begins</td>
<td>August 15</td>
<td>August 21</td>
</tr>
<tr>
<td>1st 8–Week Session Ends</td>
<td>October 7</td>
<td>October 13</td>
</tr>
<tr>
<td>Session Break</td>
<td>October 10–14</td>
<td>October 16–20</td>
</tr>
<tr>
<td>2nd 8–Week Session Begins</td>
<td>October 17</td>
<td>October 23</td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td>November 21–25</td>
<td>November 27–December 1</td>
</tr>
<tr>
<td>2nd 8–Week Session Ends</td>
<td>December 16</td>
<td>December 22</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Spring Semester</strong></th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st 8–Week Session Begins</td>
<td>January 9</td>
<td>January 15</td>
</tr>
<tr>
<td>1st 8–Week Session Ends</td>
<td>March 3</td>
<td>March 9</td>
</tr>
<tr>
<td>Session Break</td>
<td>March 6–10</td>
<td>March 12–16</td>
</tr>
<tr>
<td>2nd 8–Week Session Begins</td>
<td>March 13</td>
<td>March 19</td>
</tr>
<tr>
<td>2nd 8–Week Session Ends</td>
<td>May 5</td>
<td>May 11</td>
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<table>
<thead>
<tr>
<th><strong>Summer</strong></th>
<th>2017</th>
<th>2018</th>
</tr>
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<tbody>
<tr>
<td>8–Week Session Begins</td>
<td>May 15</td>
<td>May 21</td>
</tr>
<tr>
<td>8–Week Session Ends</td>
<td>July 7</td>
<td>July 13</td>
</tr>
</tbody>
</table>

*NOTE: Dates and events are subject to change. Visit ClarksSummitU.edu/calendar for an updated listing of events*